



TOWN OF HOPKINTON
BOARD OF SELECTMEN'S MEETING AGENDA
TOWN HALL, 18 MAIN STREET, 2ND FLOOR
Tuesday, January 5, 2016

6:00 PM

CALL TO ORDER

1. EXECUTIVE SESSION (ROOM 211)

The Board will consider approving executive session minutes: 8/11/15, 9/11/15, 9/15/15, 11/3/15, 11/17/15, 12/1/15, 12/15/15.

ii. CONTRACT NEGOTIATIONS, LITIGATION AND REAL PROPERTY

1. To discuss strategies with respect to collective bargaining updates by the Town Manager relative to Fire, Police and Dispatch, because an open meeting may have detrimental effects on the bargaining positions of the Board;
2. To discuss strategy with respect to litigation with respect to NSTAR/Eversource (DPU 15-02), because an open meeting may have a detrimental effect on the litigation position of the board;
3. To conduct strategy sessions in preparation for negotiations with nonunion personnel relative to the Town Manager and Interim Fire Chief.

PLEDGE OF ALLEGIANCE

STAFF RECOGNITION

After 38 years with the Hopkinton Police, Special Officer and Matron Jeanne Taylor has announced her retirement. Jeanne has served the town with true dedication in her many roles as Crossing Guard, Traffic Officer and Matron. We all wish Jeanne the best and thank her for her devotion to all of us and the Town as well.

6:45 PM

PUBLIC SESSION (Room 215)

2.

PUBLIC FORUM

Residents are invited to share ideas, opinions or ask questions regarding town government.

6:55 PM

CONSENT AGENDA (ACTION)

3.

i. MINUTES (ACTION)

The Board will consider accepting the following public session minutes:

7/14/15; 8/11/15; 8/31/15; 9/15/15; 10/20/15; 11/3/15; 11/17/15; 12/1/15;
12/15/15.

ii. GIFTS (ACTION)

The Board will consider accepting the following gifts:

1. \$200 to the Parks & Recreation Commission to establish a Claflin Memorial Fountain Maintenance Fund for the purposes of general maintenance, care and custody of the Claflin Memorial Fountain from Hopkinton Historical Society;
2. \$200 to the Historical Commission to establish a Train Depot Maintenance Fund for the purposes of general maintenance, care and custody of the Train Depot from Hopkinton Historical Society; and
3. \$20 to the Hopkinton Ambulance Fund from Flora Busconi.

7:00 PM

STAFF RECOGNITIONS (ACTION)

4.

The Board will present town gifts and recognize the retirements to Fire Chief Ken Clark, Town Treasurer & Collector Maureen Dwinnell, Lt. Charles Wallace and Town Clerk Geri Holland.

7:10 PM

TOWN MANAGER AND INTERIM FIRE CHIEF CONTRACTS (ACTION)

5.

The Board will consider approving Town Manager and Interim Fire Chief Contracts

7:15 PM

BOARD APPOINTMENTS TO IRVINE-TODARO PROPERTIES (ACTION)

6.

The Board will consider appointing candidates to the Group:

1. A representative from the Parks & Recreation Commission;
2. A representative from the Board of Selectmen; and
3. Three At-Large candidates.

Supporting Exhibit: [Irvine-Todaro Posting](#); Amended [Committee Charge](#); [Candidates for the At-Large seats](#).

7:30 PM

LIQUOR LICENSES: 2016 CHANGES & HOURS OF OPERATION POLICY (ACTION)

7.

The Board will review hours of operation policy for restaurants and related establishments and then consider approving nine (9) licensee request for a change in hours or other aspects of their licenses.

Supporting Exhibits: [List of proposed changes](#).

8:00 PM

(ACTION)

POSTED PUBLIC HEARING: BILL'S PIZZA ALL ALCOHOL LICENSE APPLICATION

8.

Proponent: N. Serres Corp. (dba Bill's Pizza 7 Restaurant)

Location: 14 Main Street, Hopkinton, MA

The Board will open a public hearing to consider approval of an application to alter a Section 12 wine & malt license to an all alcohol license. The applicant is also

proposing
an alteration of premises.

Supporting Exhibits:

1. [Legal Newspaper Notification](#);
2. [Proponent Applications & Cover Letter Part 1](#) (General Information);
3. [Proponent Application Part 2](#) (Articles of Organization);
4. [Permitting Team Comments](#).

8:30 PM **MA DEPARTMENT OF TRANSPORTATION STREET NAME APPROVAL (ACTION)**
9. The Board will consider approving a street names for Massachusetts Department of Transportation's Service Center on Wood Street. The names suggested by the proponent are (in order of preference):

1. [Leo Stevens Way](#)
2. [Macadam Road](#)
3. [Grace Ave.](#)

Supporting Exhibits: [Proponent Request & Permitting Team Comments](#).

8:40 PM **ANNUAL TOWN MEETING CALENDAR (DISCUSSION)**
10. The Board will review the Annual Town Meeting Calendar.
Supporting Exhibits: ATM Calendar.

8:50 PM **FIRE CHIEF POSTING (ACTION/DISCUSSION)**
11. The Board will discuss the re-posting of the Fire Chief.

9:00 PM **LIAISON REPORTS**
12. For Board liaison assignments, [click here](#).

9:30 PM **[TOWN MANAGER'S REPORT](#)**
13. a. List of Capital Projects submitted to Capital Improvement Committee.
 b. 13 Patriots Blvd: Request by owner to rent affordable unit for a period of time.
Supporting Exhibits: [staff recommendations](#); [sample approval letter](#); [sample denial letter](#)

9:45 PM **FUTURE BOARD AGENDA ITEMS**
14.

9:50 PM **ADJOURN**
15.

Correspondence to the Board of Selectmen

1.

Upcoming Board Meetings

1. January 19th
2. February 2nd

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.