

# MEMO

March 26, 2018

TO: Hopkinton Board of Selectmen

FROM: Norman Khumalo, Town Manager

RE: FY2019 Budget Recommendations

The attached exhibits offer the Board an overview of the FY2019 Operating Budget, with a recommended tax impact of 5.03%:

1. Sources & Uses of Funds - including a 3-year projection to suggest a sustainable plan
2. Tax Increase/Impact Summary – nearly meeting the Board’s target of 5%
3. Recommended Sources & Uses – by Fund (General, Enterprise, Community Preservation) and by type (Operating, Capital, Reserves)
4. Departmental Budgets (9 pages) – original requests and recommendations
5. Capital Projects – PAYG, Borrowing, and Enterprise Funds

I look forward to reviewing the process to-date and to discussing this in detail with you.

# TOWN OF HOPKINTON

## SOURCES & USES - GENERAL FUND BUDGET

March 23, 2018

	FY2018	FY2019	Projected		
	Original	Preliminary	FY2020	FY2021	FY2022
Levy Base	57,917,042	60,654,433	64,245,793	67,851,938	71,348,237
Amended prior year growth					
2 1/2% increase	1,447,926	1,516,361	1,606,145	1,696,298	1,783,706
New Growth	2,789,465	2,075,000	2,000,000	1,800,000	1,600,000
Overrides/(Underrides)	(1,500,000)	0	0	0	0
Debt Exclusions	4,374,783	5,923,183	5,679,129	5,358,011	5,132,733
Unused Levy	(2,110,574)	(1,484,692)			
<b>Net Tax Levy</b>	<b>62,918,642</b>	<b>68,684,284</b>	<b>73,531,067</b>	<b>76,706,248</b>	<b>79,864,676</b>
Cherry Sheet Receipts	7,426,807	7,892,761	8,129,544	8,373,430	8,624,633
MSBA Reimbursements	1,487,086	1,487,086	1,487,086	1,487,086	0
Local Receipts	4,524,675	4,539,663	4,721,250	4,910,100	5,106,503
<b>Subtotal, Revenues</b>	<b>76,357,210</b>	<b>82,603,794</b>	<b>87,868,947</b>	<b>91,476,863</b>	<b>93,595,812</b>
<b>Add: Additional Sources</b>					
Free Cash - operating	1,024,143	700,000	0	0	0
Free Cash - capital/other	1,262,380	774,691	1,125,000	1,150,000	1,200,000
Enterprise - Indirect Costs	647,757	663,066	689,589	717,172	745,859
Overlay Surplus	0	0	0	0	0
Stabilization Fund	0	0	0	0	0
Other	89,000	818,019	84,063	74,243	74,458
Unused Capital Balances	264,406	499,821	250,000	250,000	250,000
<b>Subtotal</b>	<b>3,287,686</b>	<b>3,455,597</b>	<b>2,148,652</b>	<b>2,191,415</b>	<b>2,270,317</b>
<b>Less:</b>					
Prov for Abate/Exemp (Overlay)	(491,840)	(500,000)	(500,000)	(500,000)	(500,000)
Cherry sheet offsets	(15,644)	(16,292)	(16,781)	(17,284)	(17,803)
Snow & Ice	(11,414)	(880,000)	(450,000)	(475,000)	(500,000)
Cherry Sheet charges	(402,586)	(484,660)	(504,046)	(524,208)	(545,177)
Tax title	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Deficits & Judgements	0	0	0	0	0
Debt Service	(8,038,441)	(9,476,704)	(9,167,487)	(9,244,354)	(8,108,592)
Parks Enterprise Subsidy	(143,670)	(146,694)	(150,000)	(150,000)	(150,000)
Other	0	0	0	0	0
<b>Subtotal</b>	<b>(9,153,595)</b>	<b>(11,554,350)</b>	<b>(10,838,314)</b>	<b>(10,960,846)</b>	<b>(9,871,571)</b>
<b>Net Sources available for Approp</b>	<b>70,491,301</b>	<b>74,505,041</b>	<b>79,179,284</b>	<b>82,707,432</b>	<b>85,994,558</b>
<b>Expenditures By Category:</b>		TOWN MANAGER RECOMMENDATIONS			
General Government	4,013,402	4,256,292	4,410,286	4,492,392	4,576,139
Public Safety	5,424,124	5,777,492	6,074,523	6,204,830	6,333,478
Education	43,076,149	45,497,371	48,153,935	50,159,870	51,672,098
Public Works	4,932,091	5,193,217	5,556,406	5,694,979	5,834,809
Human Services	753,709	806,984	823,123	839,585	856,377
Culture & Recreation	466,981	548,223	562,890	574,148	585,631
Employee Benefits & Insurance	10,298,059	10,660,950	11,300,607	11,978,643	12,697,362
<b>Subtotal, Omnibus Budget</b>	<b>68,964,515</b>	<b>72,740,529</b>	<b>76,881,769</b>	<b>79,944,447</b>	<b>82,555,894</b>
Articles - non-capital	0	0			
Articles - capital	847,522	1,064,512	1,200,000	1,300,000	1,400,000
Transfer to Stabilization Fund(s)	300,000	300,000	300,000	350,000	400,000
Transfer to OPEB Trust	379,264	400,000	400,000	750,000	1,000,000
<b>Total Expenditures</b>	<b>70,491,301</b>	<b>74,505,041</b>	<b>78,781,769</b>	<b>82,344,447</b>	<b>85,355,894</b>
<b>Surplus (Shortfall)</b>	<b>(0)</b>	<b>0</b>	<b>397,515</b>	<b>362,985</b>	<b>638,663</b>

# TOWN OF HOPKINTON

## Tax Increase Summary

March 23, 2018

	<u>FY2018</u>	<u>Increase vs FY2017</u>	<u>FY2019</u>	<u>Increase vs FY2018</u>
Prior Year Unused Levy	2,098,791	3.62%	2,110,574	3.35%
Statutory 2 1/2%	1,447,926	2.50%	1,516,361	2.50%
New Growth	2,789,465	4.82%	2,075,000	3.42%
Override/(Underride)	(1,500,000)	-2.59%	-	0.00%
Debt Exclusions	2,004,042	3.46%	1,548,400	2.46%
Unused Tax Levy	(2,110,574)	-3.64%	(1,484,704)	-2.45%
<b>Change in Tax Levy</b>	<b>4,729,650</b>	<b>8.17%</b>	<b>5,765,631</b>	<b>9.16%</b>
<b>Change in Levy Limit</b>	2,737,579	4.73%	3,591,361	5.92%

**Assuming no change in property values:**

	<u>Avg Value</u>	<u>RE Tax-18</u>	<u>Avg Value</u>	<u>RE Tax-19</u>
Single Family	571,490	9,658	571,490	10,144
Base		8,986	Base	9,269
Debt Excl		672	Debt Excl	875
		<u>9,658</u>		<u>10,144</u>
			Increase -->	486
				5.03%

March 23, 2018

[illegible]

		(A)			(B)		(A to B)	(A to B)
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19	
FUND 1000: GENERAL FUND								
General Government								
122	Board of Selectmen							
	Expenses	2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%	
	Total	2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%	
123	Town Manager							
	Personal Services	292,917.28	312,001.00	318,241.02	318,241.00	6,240.00	2.00%	
	Expenses	15,400.00	22,000.00	22,440.00	22,440.00	440.00	2.00%	
	Total	308,317.28	334,001.00	340,681.02	340,681.00	6,680.00	2.00%	
131	Appropriation Committee							
	Expenses	500.00	500.00	500.00	500.00	-	0.00%	
	Reserve Fund	125,000.00	125,000.00	125,000.00	125,000.00	-	0.00%	
	Total	125,500.00	125,500.00	125,500.00	125,500.00	-	0.00%	
133	Finance Director / Town Accountant							
	Personal Services	258,295.14	286,550.71	341,299.33	341,300.00	54,749.29	19.11%	
	Expenses	32,300.00	26,300.00	26,300.00	26,300.00	-	0.00%	
	Total	290,595.14	312,850.71	367,599.33	367,600.00	54,749.29	17.50%	
141	Assessors							
	Personal Services	187,480.48	192,836.00	219,130.00	219,130.00	26,294.00	13.64%	
	Expenses	8,304.00	12,300.00	13,700.00	13,700.00	1,400.00	11.38%	
	Appraisal Services	8,300.00	52,000.00	89,400.00	89,400.00	37,400.00	71.92%	
	Total	204,084.48	257,136.00	322,230.00	322,230.00	65,094.00	25.32%	
145	Treasurer/Collector							
	Personal Services	283,431.80	275,294.00	273,281.00	273,281.00	(2,013.00)	-0.73%	
	Expenses	82,480.00	85,500.00	85,500.00	80,500.00	(5,000.00)	-5.85%	
	Total	365,911.80	360,794.00	358,781.00	353,781.00	(7,013.00)	-1.94%	
151	Legal							
	Legal Counsel	181,521.00	205,500.00	205,500.00	205,500.00	-	0.00%	
	Total	181,521.00	205,500.00	205,500.00	205,500.00	-	0.00%	
152	Human Resources							
	Personal Services	155,988.13	181,724.92	181,646.81	181,647.00	(77.92)	-0.04%	
	Compensation Reserve	305,000.00	305,000.00	305,000.00	305,000.00	-	0.00%	
	Expenses	52,600.00	91,721.75	125,635.75	120,636.00	28,914.25	31.52%	
	Total	513,588.13	578,446.67	612,282.56	607,283.00	28,836.33	4.99%	
155	Information Technology							
	Personal Services	172,683.34	196,870.49	271,691.29	271,691.00	74,820.51	38.00%	
	Expenses	421,898.80	496,829.84	493,325.00	493,325.00	(3,504.84)	-0.71%	
	Total	594,582.14	693,700.33	765,016.29	765,016.00	71,315.67	10.28%	

		(A)		(B)	(A to B)	(A to B)	
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
161	Town Clerk						
	Personal Services	114,531.04	137,629.96	141,339.56	126,341.00	(11,288.96)	-8.20%
	Expenses	11,339.66	13,937.94	8,284.00	8,284.00	(5,653.94)	-40.57%
	Total	125,870.70	151,567.90	149,623.56	134,625.00	(16,942.90)	-11.18%
162	Election & Registration						
	Personal Services	8,301.00	11,024.00	23,860.00	23,860.00	12,836.00	116.44%
	Expenses	19,200.00	11,609.85	23,106.00	23,106.00	11,496.15	99.02%
	Total	27,501.00	22,633.85	46,966.00	46,966.00	24,332.15	107.50%
170	Land Use, Planning & Permitting					-	
	Personal Services	432,080.12	548,665.14	591,629.38	550,629.00	1,963.86	0.36%
	Expenses	30,235.00	20,240.00	34,915.00	28,915.00	8,675.00	42.86%
	Total	462,315.12	568,905.14	626,544.38	579,544.00	10,638.86	1.87%
177	Green Committee					-	
	Expenses	300.00	300.00	-	-	(300.00)	-100.00%
	Total	300.00	300.00	-	-	(300.00)	-100.00%
179	Open Space Committee					-	
	Expenses	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
	Total	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
187	Upper Charles River Trail Committee					-	
	Expenses	54,000.00	51,440.00	52,940.00	51,440.00	-	0.00%
	Total	54,000.00	51,440.00	52,940.00	51,440.00	-	0.00%
192	Town Hall					-	
	Expenses	8,270.00	8,270.00	8,270.00	8,270.00	-	0.00%
	Total	8,270.00	8,270.00	8,270.00	8,270.00	-	0.00%
194	Cable Committee					-	
	Expenses	500.00	500.00	-	-	(500.00)	-100.00%
	Total	500.00	500.00	-	-	(500.00)	-100.00%
199	Other General Government					-	
	Town Reports	3,500.00	5,000.00	5,000.00	5,000.00	-	0.00%
	Audit	25,000.00	35,000.00	40,000.00	40,000.00	5,000.00	14.29%
	Transfer to Water Enterprise for						
	Fire Protection / Hydrant Use	296,422.00	296,856.00	297,856.00	297,856.00	1,000.00	0.34%
	Financial Management System	Moved to Information Technology				-	
	Employee Training	Moved to Human Resources				-	
	Total	324,922.00	336,856.00	342,856.00	342,856.00	6,000.00	1.78%
Total General Government		3,592,778.79	4,013,401.60	4,329,790.14	4,256,292.00	242,890.40	6.05%

		(A)			(B)	(A to B)	(A to B)
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
Public Safety							
210	Police						
	Personal Services	2,094,309.53	2,247,473.32	2,339,158.39	2,403,658.00	156,184.68	6.95%
	Expenses	181,086.75	182,386.47	188,386.47	188,387.00	6,000.53	3.29%
	Auxiliary Police Expenses	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
	Total	2,278,396.28	2,432,859.79	2,530,544.86	2,595,045.00	162,185.21	6.67%
214	Central Dispatch						
	Personal Services	553,334.56	501,026.37	575,213.09	575,213.00	74,186.63	14.81%
	Expenses	9,850.00	13,750.00	14,950.00	14,950.00	1,200.00	8.73%
	Total	563,184.56	514,776.37	590,163.09	590,163.00	75,386.63	14.64%
220	Fire						
	Personal Services	2,113,885.64	2,274,757.89	2,609,974.14	2,375,674.00	100,916.11	4.44%
	Expenses	154,351.00	166,752.02	172,206.80	172,207.00	5,454.98	3.27%
	Total	2,268,236.64	2,441,509.91	2,782,180.94	2,547,881.00	106,371.09	4.36%
244	Sealer of Weights & Measures						
	Personal Services	3,036.48	3,222.84	3,287.30	3,287.00	64.16	1.99%
	Expenses	1,000.00	1,200.00	1,200.00	1,200.00	-	0.00%
	Total	4,036.48	4,422.84	4,487.30	4,487.00	64.16	1.45%
292	Animal Control Officer						
	Personal Services	22,560.84	23,555.48	32,916.00	32,916.00	9,360.52	39.74%
	Expenses	7,000.00	7,000.00	7,000.00	7,000.00	-	0.00%
	Total	29,560.84	30,555.48	39,916.00	39,916.00	9,360.52	30.63%
293	Traffic Control						
	Traffic Lights	Moved to Public Works					
	Total	-	-				
294	Tree Warden						
	Personal Services	Moved to Public Works					
	Expenses	Moved to Public Works					
	Total	-	-				
Total Public Safety		5,143,414.80	5,424,124.39	5,947,292.19	5,777,492.00	353,367.61	6.51%

		(A)	(B)	(A to B)			
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
Education							
300	Hopkinton Public Schools						
	Hopkinton Public Schools	39,143,441.00	42,591,311.00	45,700,252.00	45,056,651.00	2,465,340.00	5.79%
	Total	39,143,441.00	42,591,311.00	45,700,252.00	45,056,651.00	2,465,340.00	5.79%
800	Regional Technical Vocational School						
	Regional Schools	386,087.00	484,838.00	484,838.00	440,720.00	(44,118.00)	-9.10%
	Total	386,087.00	484,838.00	484,838.00	440,720.00	(44,118.00)	-9.10%
Total Education		39,529,528.00	43,076,149.00	46,185,090.00	45,497,371.00	2,421,222.00	5.62%
Public Works							
410	Engineering & Facilities						
	Personal Services	176,355.81	217,727.25	304,432.87	279,353.00	61,625.75	28.30%
	Expenses	615,228.18	740,772.00	748,716.00	738,953.00	(1,819.00)	-0.25%
	Total	791,583.99	958,499.25	1,053,148.87	1,018,306.00	59,806.75	6.24%
420	Public Works Administration						
	Personal Services	383,742.03	395,000.00	475,300.00	415,300.00	20,300.00	5.14%
	Total	383,742.03	395,000.00	475,300.00	415,300.00	20,300.00	5.14%
422	Highway						
	Personal Services	739,749.72	822,660.00	868,632.00	868,632.00	45,972.00	5.59%
	Expenses	453,200.00	442,325.00	2,592,425.00	2,442,425.00	2,000,100.00	452.18%
	Subtotal	1,192,949.72	1,264,985.00	3,461,057.00	3,311,057.00	2,046,072.00	161.75%
	Road Maintenance	-	-	-	-		
	Sidewalk Maintenance	50,000.00	50,000.00	-	-	(50,000.00)	-100.00%
	Pavement Management	-	351,000.00	-	-	(351,000.00)	-100.00%
	Stormwater System	150,000.00	370,000.00	-	-	(370,000.00)	-100.00%
	Lake Maspenock Weed Control	60,000.00	60,000.00	-	-	(60,000.00)	-100.00%
	Total	1,452,949.72	2,095,985.00	3,461,057.00	3,311,057.00	1,215,072.00	57.97%
423	Snow & Ice						
	Snow & Ice Control	350,000.00	350,000.00	350,000.00	350,000.00	-	0.00%
	Total	350,000.00	350,000.00	350,000.00	350,000.00	-	0.00%
424	Street Lighting						
	Street Lights	53,796.00	48,796.00	33,000.00	33,000.00	(15,796.00)	-32.37%
	Total	53,796.00	48,796.00	33,000.00	33,000.00	(15,796.00)	-32.37%
426	Traffic Control						
	Traffic Lights	19,300.00	22,000.00	25,000.00	25,000.00	3,000.00	13.64%
	Total	19,300.00	22,000.00	25,000.00	25,000.00	3,000.00	13.64%



		(A)		(B)		(A to B)	(A to B)
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
427	Tree Warden						
	Personal Services	14,354.00	14,354.00	14,354.00	14,354.00	-	0.00%
	Expenses	25,000.00	25,000.00	40,000.00	25,000.00	-	0.00%
	Total	39,354.00	39,354.00	54,354.00	39,354.00	-	0.00%
429	Other Storm Control						
	Storm Control	10,000.00	10,000.00	-	-	(10,000.00)	-100.00%
	Total	10,000.00	10,000.00	-	-	(10,000.00)	-100.00%
433	Waste Collection & Disposal						
	Recycling Salaries	8,000.00	17,632.00	-	-	(17,632.00)	-100.00%
	Rubbish Collection/Disposal	439,280.00	440,000.00	-	-	(440,000.00)	-100.00%
	Rubbish Disposal	328,460.00	320,625.00	-	-	(320,625.00)	-100.00%
	Recycling Expense	10,000.00	10,000.00	-	-	(10,000.00)	-100.00%
	Recycling Collection/Disposal	206,720.00	210,000.00	-	-	(210,000.00)	-100.00%
	Household Hazardous Waste	12,000.00	14,000.00	-	-	(14,000.00)	-100.00%
	Total	1,004,460.00	1,012,257.00	-	-	(1,012,257.00)	-100.00%
491	Cemetery Commission						
	Personal Services	200.00	200.00	200.00	200.00	-	0.00%
	Expenses	4,000.00	-	-	1,000.00	1,000.00	
	Total	4,200.00	200.00	200.00	1,200.00	1,000.00	500.00%
Total Public Works		4,109,385.74	4,932,091.25	5,452,059.87	5,193,217.00	261,125.75	5.29%
Health & Human Services							
511	Board of Health						
	Personal Services	130,554.18	139,388.80	139,908.58	139,909.00	520.20	0.37%
	Expenses	77,785.00	75,373.20	79,920.51	79,921.00	4,547.80	6.03%
	Total	208,339.18	214,762.00	219,829.09	219,830.00	5,068.00	2.36%
541	Senior Center						
	Personal Services	233,391.40	277,684.42	307,466.16	307,466.00	29,781.58	10.72%
	Expenses	34,499.28	39,439.28	37,405.00	37,405.00	(2,034.28)	-5.16%
	Total	267,890.68	317,123.70	344,871.16	344,871.00	27,747.30	8.75%
542	Youth & Family Services						
	Personal Services	66,001.68	94,035.40	118,206.40	118,206.00	24,170.60	25.70%
	Expenses	6,000.64	48,550.00	42,390.00	42,390.00	(6,160.00)	-12.69%
	Total	72,002.32	142,585.40	160,596.40	160,596.00	18,010.60	12.63%

		(A)		(B)		(A to B)	(A to B)
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
543	Veterans Services						
	Veterans District	23,229.00	28,938.17	31,386.52	31,387.00	2,448.83	8.46%
	Veterans Service Benefits	32,000.00	49,000.00	49,000.00	49,000.00	-	0.00%
	Veterans Supplies	1,250.00	1,300.00	1,300.00	1,300.00	-	0.00%
	Total	56,479.00	79,238.17	81,686.52	81,687.00	2,448.83	3.09%
	Total Health & Human Services	604,711.18	753,709.27	806,983.17	806,984.00	53,274.73	7.07%
Culture & Recreation							
610	Library						
	Personal Services	348,191.93	425,903.71	510,775.09	508,868.00	82,964.29	19.48%
	Expenses	32,362.00	37,527.50	37,527.50	35,805.00	(1,722.50)	-4.59%
	Total	380,553.93	463,431.21	548,302.59	544,673.00	81,241.79	17.53%
691	Historic Commission						
	Expenses	1,000.00	1,000.00	1,000.00	1,000.00	-	0.00%
	Total	1,000.00	1,000.00	1,000.00	1,000.00	-	0.00%
692	Celebrations						
	Memorial Day	2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%
	Total	2,000.00	2,000.00	2,000.00	2,000.00	-	0.00%
693	300th Anniversary Committee						
	300th Anniversary	-	-	-	-	-	-
	Total	-	-	-	-	-	-
695	Historic District Commission						
	Expenses	550.00	550.00	550.00	550.00	-	0.00%
	Total	550.00	550.00	550.00	550.00	-	0.00%
	Total Culture & Recreation	384,103.93	466,981.21	551,852.59	548,223.00	81,241.79	17.40%
Debt Service							
700	Debt Service						
	Retirement of Debt	3,890,978.20	5,726,929.67	6,481,596.33	6,481,596.00	754,666.33	13.18%
	Long Term Interest	643,552.86	1,976,510.75	2,945,107.65	2,945,108.00	968,597.25	49.01%
	Short Term Interest	20,000.00	35,000.00	35,000.00	35,000.00	-	0.00%
	Authorized/Unissued	-	-	15,000.00	15,000.00	15,000.00	-
	Total Debt Service	4,554,531.06	7,738,440.42	9,476,703.98	9,476,704.00	1,738,263.58	22.46%

		(A)		(B)	(A to B)	(A to B)	
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
Employee Benefits & Insurance							
910	Employee Benefits & Insurance						
	Unemployment Insurance	145,000.00	100,000.00	100,000.00	100,000.00	-	0.00%
	Medicare Tax	530,000.00	620,000.00	651,000.00	651,000.00	31,000.00	5.00%
	Life Insurance Premiums	10,000.00	10,000.00	20,000.00	20,000.00	10,000.00	100.00%
	Health Insurance Premium	6,210,707.65	7,030,424.00	7,733,466.40	7,164,154.00	133,730.00	1.90%
	Middlesex County Retirement	1,728,744.00	1,984,635.00	2,145,296.00	2,145,296.00	160,661.00	8.10%
	Drug and Alcohol Testing	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
	Blanket Insurance Premiums	425,000.00	550,000.00	577,500.00	577,500.00	27,500.00	5.00%
	Total Employee Benefits & Insurance	9,052,451.65	10,298,059.00	11,230,262.40	10,660,950.00	362,891.00	3.52%
	Total General Fund	66,970,905.15	76,702,956.14	83,980,034.34	82,217,233.00	5,514,276.86	7.19%
FUND 2400: COMMUNITY PRESERVATION							
193	CPA Administration						
	Personal Services	10,440.00	11,245.00	10,650.00	10,650.00	(595.00)	-5.29%
	Expenses	45,000.00	45,000.00	45,000.00	45,000.00	-	0.00%
	Total	55,440.00	56,245.00	55,650.00	55,650.00	(595.00)	-1.06%
700	Debt Service						
	Retirement of Debt	210,000.00	160,000.00	180,000.00	180,000.00	20,000.00	12.50%
	Interest on Long Term Debt	34,100.00	35,718.75	52,581.25	52,581.25	16,862.50	47.21%
	Total	244,100.00	195,718.75	232,581.25	232,581.25	36,862.50	18.83%
	Total Community Preservation	299,540.00	251,963.75	288,231.25	288,231.25	36,267.50	14.39%
FUND 6000: SEWER ENTERPRISE							
Direct Costs							
440	Sewer						
	Personal Services	181,298.84	190,000.00	191,500.00	191,500.00	1,500.00	0.79%
	Expenses	853,655.00	850,650.00	1,016,900.00	1,016,900.00	166,250.00	19.54%
	Total	1,034,953.84	1,040,650.00	1,208,400.00	1,208,400.00	167,750.00	16.12%

		(A)		(B)	(A to B)	(A to B)	
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
700	Debt Service						
	Retirement of Debt	1,449,905.86	1,353,846.44	1,330,777.05	1,330,777.00	(23,069.44)	-1.70%
	Interest on Long Term Debt	317,922.17	253,159.92	230,552.07	230,552.00	(22,607.92)	
	Interest on Short Term Debt	-	-	-	-	-	100.00%
	Repayment to General Fund	-	-	-	-	-	
	Administrative Costs	8,000.00	-	8,000.00	8,000.00	8,000.00	
	Authorized/Unissued	-	-	-	-	-	
	Westborough Facility Debt			153,454.21	153,454.21	153,454.21	
	Total	1,775,828.03	1,607,006.36	1,722,783.33	1,722,783.21	115,776.85	7.20%
	Appropriation	2,810,781.87	2,647,656.36	2,931,183.33	2,931,183.21	283,526.85	10.71%
Indirect Costs							
	Employee Benefits & Pensions	52,517.08	55,710.00	57,381.00	57,381.00	1,671.00	3.00%
	Shared Employees	247,477.41	208,806.00	212,982.00	212,982.00	4,176.00	2.00%
	Shared Facility	-	-	-	-	-	
	Other (Workers comp)	-	-	-	-	-	
		299,994.49	264,516.00	270,363.00	270,363.00	5,847.00	2.21%
		3,110,776.36	2,912,172.36	3,201,546.33	3,201,546.21	289,373.85	9.94%

**FUND 6100: WATER ENTERPRISE**

## Direct Costs

450	Water						
	Personal Services	350,807.76	371,600.00	390,000.00	390,000.00	18,400.00	4.95%
	Expenses	649,150.00	783,000.00	788,500.00	788,500.00	5,500.00	0.70%
	Total	999,957.76	1,154,600.00	1,178,500.00	1,178,500.00	23,900.00	2.07%
700	Debt Service						
	Retirement of Debt	497,539.00	545,190.67	574,983.33	574,934.00	29,743.33	5.46%
	Interest on Short Term Debt	-	-	-	-	-	
	Interest on Long Term Debt	110,434.30	155,656.86	211,934.62	211,935.00	56,278.14	36.16%
	Administrative Costs	2,000.00	-	2,000.00	2,000.00	2,000.00	
	Ashland Obligation	72,000.00	-	71,874.03	71,874.00	71,874.00	
	Authorized/Unissued	-	-	-	-	-	
	Total	681,973.30	700,847.53	860,791.98	860,743.00	159,895.47	22.81%
	Appropriation	1,681,931.06	1,855,447.53	2,039,291.98	2,039,243.00	183,795.47	9.91%

		(A)		(B)	(A to B)	(A to B)	
		Appropriation FY2017	Appropriation FY2018	Requests FY2019	Town Man. Recommended FY2019	\$ Change FY18-FY19	% Change FY18-FY19
Indirect Costs							
	Employee Benefits & Pensions	114,256.24	121,254.00	124,892.00	124,892.00	3,638.00	3.00%
	Shared Employees	187,467.67	223,730.00	230,442.00	230,442.00	6,712.00	3.00%
	Shared Facility	-	-				
	Other (Workers comp)	-	-				
		301,723.91	344,984.00	355,334.00	355,334.00	10,350.00	3.00%
		1,983,654.97	2,200,431.53	2,394,625.98	2,394,577.00	194,145.47	8.82%
FUND 6200: PARKS & RECREATION							
Direct Costs							
630 Parks & Recreation							
	Personal Services	195,678.79	205,000.00	213,780.00	213,780.00	8,780.00	4.28%
	Expenses	387,800.00	399,505.00	532,255.00	482,255.00	82,750.00	20.71%
	Total	583,478.79	604,505.00	746,035.00	696,035.00	91,530.00	15.14%
700 Debt Service							
	Retirement of Debt	35,000.00	35,000.00	35,000.00	35,000.00	-	0.00%
	Interest on Short Term Debt	-	-	1,448.00	1,448.00		
	Interest on Long Term Debt	7,250.00	4,800.00	3,750.00	3,750.00	(1,050.00)	-21.88%
	Total	42,250.00	39,800.00	40,198.00	40,198.00	398.00	1.00%
	Appropriation	625,728.79	644,305.00	786,233.00	726,233.00	81,928.00	12.72%
Indirect Costs							
	Employee Benefits & Pensions	6,916.27	7,337.00	7,557.00	7,557.00	220.00	3.00%
	Shared Employees	29,719.56	30,920.00	29,812.00	29,812.00	(1,108.00)	-3.58%
	Shared Facility	-	-				
	Other (Workers comp)	-	-				
	Total	36,635.82	38,257.00	37,369.00	37,369.00	(888.00)	-2.32%
Total		662,364.61	682,562.00	823,602.00	773,602.00	91,040.00	13.34%
Appropriation Summary*							
Fund 1000: General Fund		66,970,905.15	76,702,956.14	83,980,034.34	82,217,233.00	5,514,276.86	7.19%
Fund 2400: Community Preservation		299,540.00	251,963.75	288,231.25	288,231.25	36,267.50	14.39%
Fund 6000: Sewer Enterprise		3,110,776.36	2,912,172.36	3,201,546.33	3,201,546.21	289,373.85	9.94%
Fund 6100: Water Enterprise		1,983,654.97	2,200,431.53	2,394,625.98	2,394,577.00	194,145.47	8.82%
Fund 6200: Parks & Recreation Enterprise		662,364.61	682,562.00	823,602.00	773,602.00	91,040.00	13.34%
	Total	73,027,241.09	82,750,085.78	90,688,039.90	88,875,189.46	6,125,103.68	7.40%

# TOWN OF HOPKINTON

## FY19 Capital Projects

March 23, 2018

Description	Department	Original Requests	TOWN MANAGER RECOMMENDS						CIC Votes (For:Against)
			PAYG	BORROWING	OTHER FUNDS	SEWER	WATER	PARK & RECREATION	
End Use Hardware Replacement	IT	35,000.00	35,000.00						3:0
Public Safety Server Upgrade	IT	60,000.00	60,000.00						3:0
Town Hall Security Upgrades	IT	45,500.00	45,500.00						3:0
Downtown Corridor Project	Facilities	3,000,000.00		3,000,000.00					2:1
Election Precinct Tabulator Update	Elections	28,750.00	28,750.00						3:0
Communications system	Fire	100,000.00	100,000.00						3:0
Deputy Chief/Fire Inspector Car	Fire	48,016.00	48,016.00						3:0
Ambulance Replacement	Fire	290,000.00	290,000.00						3:0
Replace Police Vehicles	Police	134,246.00	134,246.00						3:0
Chapter 90	DPW	649,000.00			649,000.00				3:0
Pavement Management Plan	DPW	351,000.00		351,000.00					3:0
Multi-Purpose Tractor	DPW	177,000.00		177,000.00					3:0
F550 Dump Truck S13	DPW	80,000.00	80,000.00						3:0
F550 Dump Truck S30	DPW	80,000.00	80,000.00						3:0
Sewer CWMP Update	DPW	190,000.00				190,000.00			3:0
Water/Sewer Backhoe	DPW	126,800.00				63,400.00	63,400.00		3:0
Replace Cedar St Water Main	DPW	620,000.00		620,000.00					3:0
Hayden Rowe Water Main	DPW	1,600,000.00		1,600,000.00					3:0
Pratt Farm Well Field Study	DPW	170,000.00					170,000.00		3:0
5 Year Sidewalk plan	DPW	1,750,000.00		1,750,000.00					3:0
Turf Field Project - Field 4 & 5	School	3,886,865.00		3,525,418.00					3:0
Dishwasher for cafeteria	School	75,000.00	-						3:0
Stage 1 Campus Road Master Plan	School	320,000.00		400,000.00					3:0
Facilities Improvements Districtwide	School	108,500.00		150,000.00					3:0
Walk-In Refrigerator/Freezers Upgrades	School	20,000.00	20,000.00						3:0
AC Middle School Auditorium	School	200,000.00		200,000.00					3:0
Security Upgrades - Cameras	School	200,000.00	100,000.00						3:0
Technology Upgrades	School	165,000.00		165,000.00					3:0
Wetlands Order of Conditions	School	10,000.00	10,000.00						3:0
AEDs	School	33,000.00	33,000.00						3:0
		14,553,677.00	1,064,512.00	11,938,418.00	649,000.00	253,400.00	233,400.00	-	