

Article 29 – Community Preservation Committee

<u>Project Title</u>	<u>To be spent under the direction of:</u>	<u>Cost</u>
Historic Town Records Preservation	Town Clerk & Community Preservation Committee (CPC)	\$15,000
Wycoff Parcel Purchase (Upper Charles Trail)	Town Manager & CPC	\$135,000
Trailhead Signage: Deneen-Austin Powder Conservation Area, Sands Memorial Trail, Gozzaldi Memorial Trail, Fruit Street North	Open Space Preservation Commission (OSPC) & CPC	\$7,500
Sylvan Way Conservation Restriction Endowment	OSPC & CPC	\$2,500
McFarland-Sanger House Renovations	Historical Commission & CPC	\$50,000
Parking Engineering Study at Fruit Street	Parks & Recreation Commission & CPC	\$50,000
Parking Engineering Study at Legacy Farms	Parks & Recreation Commission & CPC	\$34,000
Fruit Street Athletic Complex Building – concession stand pavilion, restrooms and storage facility	Parks & Recreation Commission & CPC	\$500,000
Historic Cemetery Records Preservation	Historical Commission & CPC	\$33,000
Toll House Historic Site	Historical Commission & CPC	\$30,000
Hopkins School Playground	School Committee & CPC	\$30,000
Claflin Memorial Fountain Renovation	Parks & Recreation	\$20,000

**TOWN OF HOPKINTON
Community Preservation Committee
Fiscal Year 2015**

Community Preservation Act Funding Approved Decisions:

Preservation of Town Records – Requested Approved 8-0 Source of Funds – Historic	\$15,000
Acquisition of Rail Bed South of Granite St – Requested Approved 7-1 <u>Pending Purchase & Sale by March 18</u> Source of Funds – Active Passive Recreation	\$135,000
Trail Head Signage - Requested Approved 8-0 Source of Funds – Open Space	\$7,500
Sylvan Way Conservation Restriction & Endowment – Approved 8-0 Source of Funds – Open Space	\$2,500
MacFarland Sanger House Historic Repairs – Requested \$100,000 Approved 8-0 Source of Funds – Historic	\$50,000
Fruit Street Parking Engineering Study Requested \$75,000 Approved 7-1 Source of Funds – Active Passive Recreation	\$50,000
Access & Parking for Legacy Farms Engineering Study Requested \$75,000 Approved 6-2 Source of Funds – Active Passive Recreation	\$34,000
Fruit Street Athletic Complex Building – Amended to Concession Area, Restrooms & Storage Requested \$600,000 Approved 5-3 Source of Funds – To be Bonded 1/3 from Discretionary and 2/3 from Active Passive Recreation	\$500,000
Cemetery Records Preservation – Requested Approved 8-0 Source of Funds – Historic	\$33,000
Toll House Historic Site – Requested Approved 8-0 Source of Funds Discretionary	\$30,000
Hopkins School Pavilion for Shade & Shelter Approved 7-1 Source of Funds Discretionary	\$30,000

Claflin Memorial Fountain	\$20,000
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Community Preservation Act Funding Decisions Not Funded

203 Pond Street Conservation & Recreation Preservation	\$600,000
Denied 6-2	

Victory Fields Improvement	\$75,000
Withdrawn	

Pratt Farm –	\$900,000
Funds requested to put development restriction on farm – not to purchase	
Denied 7-1	

Weed Management for Lake Maspenock	\$32,000
Withdrawn – Funds being supplied by Parks and Recreation	

Renovation Aspects for the Hopkinton Library	\$500,000
Denied – 7-1	

Community Preservation Act Funding Application
For Fiscal Year 2016

RECEIVED
OCT 7 2014

BY:

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Preservation of Town Records

2. DATE OF PROPOSAL: October 7, 2014

3. AMOUNT OF CPA FUNDS REQUESTED: \$15,000

4. SPONSOR (S): Names and Addresses of Organizations

Geri Holland, Town Clerk
Town Clerk's Office, Town Hall, 18 Main Street, Hopkinton, MA 01748

- a) _____
b) _____
c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Geri Holland, Town Clerk

Address: Town Hall, 18 Main Street, Hopkinton, MA 01748

Phone: (Home) n/a (Office) 508-497-9710 (Cell) 774-278-1099

Email: geri@hopkintonma.gov

6. TYPE OF PROJECT (Check ALL that apply):

☐ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves

☒ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions

☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds

☐ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

** Projects other than those cited above as examples may be eligible for CPA funding.*

Town Clerk's Vault

Town Clerk's Office, 18 Main Street, Hopkinton, MA 01748

7. LOCATION OF PROJECT OR AREA SERVED: _____

8. PROJECT DATES: START July 1, 2015 END June 30, 2016

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

Conservation preservation of Annual Town Repots dated in the early 1900's including deacidification, mending and reinforcement of paper as necessary (with repair or replacement of index tab) resewing, rebinding or archival grade polyester encapsulation, as appropriate. The deacidification process, which halts the inevitable self-destruction of acidic paper, should be considered whenever conservation or even long-term storage of unique records will be evaluated.

C. PROJECT BENEFITS

10. How many persons will benefit from the project? Hopkinton Town residents, present and future
11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? N/A
12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted? N/A
13. Describe how project benefits to groups identified in questions 10 through 12 will be documented. The benefits of preserving the town's records for the future is immeasurable.

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

Amount

Community Preservation Funds

\$15,000.00

Other (Please List)

\$ _____

\$ _____

_____ \$ _____

TOTAL PROJECT COST \$ _____

15. DETAILED PROJECT BUDGET:

<u>Budget Item</u>	<u>Amount from CPA</u>	<u>Amount from other Sources</u>	<u>Total</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL PROJECT COST	\$ _____	\$ _____	\$ _____

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
_____	_____	_____
<u>Purpose</u>	<u>Contact Information</u>	
_____	_____	
_____	_____	

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Geri Holland

Town Clerk

NAME (type or print)

TITLE

SIGNATURE

DATE

Visit www.communitypreservation.org for more information.

RECEIVED
NOV 14 2014

Community Preservation Act Funding Application BY:
For Fiscal Year 2016

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. **PROJECT NAME:** Acquisition of rail bed south of Granite Street
2. **DATE OF PROPOSAL:** 11-5-2014
3. **AMOUNT OF CPA FUNDS REQUESTED:** \$135000
4. **SPONSOR (S):** Names and Addresses of Organizations

a) Upper Charles Trail Committee, Hopkinton MA

5. **INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:**

Name: Kenneth C. Parker

Address: 69 Clinton Street, Hopkinton MA, 01748

Phone: (Home) 508-435-0152 (Office) 978-443-3688 ext 125 (Cell) 508-395-8818

6. **TYPE OF PROJECT (Check ALL that apply):**

☐

Passive/Active Recreation: Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

*** Projects other than those cited above as examples may be eligible for CPA funding.**

7. **LOCATION OF PROJECT OR AREA SERVED:** Hopkinton parcel numbers U25 11 0 and R34 16 1, which are located south of Granite Street on or nearby the old rail bed.
8. **PROJECT DATES:** START July 2015; END August 2015 for buying the property. It will take longer to construct a stone dust trail on this property suitable for bicycles, but additional funds will be required for that.

B. PROJECT DESCRIPTION

Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

In order to extend the multi-use trail from Chamberlain Street to the Milford town line, so as to connect with the bike trail in Milford in accordance with the Hopkinton Master Plan, land must be acquired from the private individuals that currently own it. The Upper Charles Trail Committee (UCTC) has been charged by the Board Of Selectmen to accomplish this. The UCTC has determined that the key parcel to accomplish this is parcel U25 11 0. Parcel R34 16 1 is also important because it may help the rail trail get out to Hayden Rowe. Town meeting 2014 voted to accept easements that get most of the way to Hayden Rowe, but the final connections need to be negotiated in the future with additional landowners. Even if these negotiations proceed slowly, it will still be useful to the residents of Hopkinton to be able to use the rail-bed, which will require little work to make it of use for running, hiking and skiing. This trail will enable people in Hopkinton to get exercise and enjoy the outdoors in an environment free of traffic. The path will be kept clear of high weeds and encroaching branches to facilitate access. Eventually, this part of the rail trail will be connected in some fashion to the rail trail in Milford, after the crossing of Hayden Rowe is established somewhere between College Street and the Milford town line. The town of Hopkinton has a lot of experience in buying property, and in developing the rail trail, starting from what has been accomplished on the Center Trail. It should not take long (1 month for legal requirements) to negotiate a settlement to buy the property once paying for it has been approved by town meeting. Everyone who lives near the trail will benefit. When this new segment of the trail is extended to the Center Trail, the most densely populated parts of Hopkinton will have access to the trail, and this may well include the ethnically most diverse parts of Hopkinton, especially after 40B developments are populated. The respite center on Main Street, and two group homes on Hayden Rowe will be able to take advantage of the rail trail system. It may take additional years to complete the whole rail trail system from Hopkinton State Park and Legacy Farms to the Milford rail trail. To accomplish this, CPC funds will provide a key role. The UCTC has contracted with the Conway School of Landscape Design to develop a master plan to determine just how to proceed with connecting the Milford rail trail to Legacy Farms. Regardless of this plan, the parcels we are seeking CPC funds to acquire will provide a valuable part of the trail system to be developed in Hopkinton. Additional funds to develop the rail trail should be available to Hopkinton from the Environmental Bond Bill of 2014 that may release \$1.5 million dollars to help with the rail trail. Some money for the northern part of the rail trail may become available from the \$5 million MassWorks Infrastructure Program grant that was awarded to Legacy farms and the Town of Hopkinton in October of 2014 to focus on roadways, streetscapes and water and sewer projects that support housing and economic growth. Finally, plans are underway to formalize a 501c3 fund for Friends of the Hopkinton Rail Trail, perhaps in association with the 26.2 foundation. In general, our expectation is that CPC funding will be used primarily for buying the necessary property. Experience with the Center Trail indicates that volunteers with construction experience will significantly reduce construction expenses.

C. PROJECT BENEFITS

9. **How many persons will benefit from the project?** Several hundred prior to developing the bike path. Once the bike path is usefully connected, on nice days we expect on the order of several hundred users a day. The Friends of the Milford Upper Charles Trail conducted a census of usage of their trail on May 18th, 2013, in which 1921 people were counted on the trail (see <http://milfordtrail.org/pdf/2013trailcensus.pdf>). As Hopkinton is less densely populated than Milford, we may have fewer users.
11. **How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate?** The people likely to benefit at first will mostly be those that live nearby. It is estimated that approximately 10% of users will be of low or moderate income. This reflects the approximate overall percentage of Massachusetts residents with incomes up to 149% of the poverty level. It is anticipated that the usage of the trail will be representative of the general population. In addition, depending on the route, the Upper Charles Trail may pass near enough to affordable housing locations in Hopkinton to attract more usage, such as from the Housing Authority on Davis Road.
10. **How many of those benefiting are estimated to be minorities and which minority groups will be assisted?**

We have no data regarding where minorities live, but the rail trail will benefit everyone who lives close to it, or who can park near it. According to the National Citizen Survey, Hopkinton is ~95% Caucasian.

11. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

Other rail trails in operation (like the existing bike trail in Milford, and the Minuteman trail in Arlington) have collected and published the numbers of people that use the bike trail. We plan on using similar means.

D. PROJECT COSTS

E.

12. ANTICIPATED FUNDING SOURCES:

	<u>Amount</u>
Community Preservation Funds	\$ __135,000 or less__
Other (Please List)	
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL PROJECT COST	\$ __135,000__ or less

13. DETAILED PROJECT BUDGET:

<u>Budget Item</u>	<u>Amount from CPA</u>	<u>Amount from other Sources</u>	<u>Total</u>
Acquire parcels U25 11 0 and R34 16 1 for \$135,000 or less	\$135,000		
<i>KCP</i> Legal, engineering, mapping fees	\$25,000		
	\$10,000		
TOTAL PROJECT COST	\$ 135,000	\$ _____	\$ _____

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
None so far	0	
<u>Purpose</u>	<u>Contact Information</u>	
_____	_____	

- b) **Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):**

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. **Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.**

The best evidence for support is in the surveys recently gathered during the Hopkinton Visioning meeting recently held at the senior center (10-28-2014). One of the most uniformly positive results of all had to do with the desirability of extending bike trails to Milford. Moreover, previous surveys collected by the Land Use and Planning Department, posted at the Hopkinton town web site, support this conclusion. For example, in 2013 the town completed the National Citizen Survey conducted by the National Research Center, which deals with positive and negative aspects of living in Hopkinton. This was posted on October 3rd, 2013. Hopkinton rated 226th out of 263 communities with regard to ease of bicycle use, 218th out of 256 with regard to ease of walking, among the poorest ratings of all categories. The Hopkinton Trail Club recently discussed the issue of buying the Wyckoff property. The consensus was that the trail on this property would be a good asset for the town even if the bike trail is never connected to Milford. Members of the running club in Hopkinton have informally mentioned that they would like better trails for running through town. A bike trail will be of particular value to families with small children, who will be safer away from traffic.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. **On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.**

Kenneth C Parker
NAME (type or print)

Kenneth C Parker
SIGNATURE

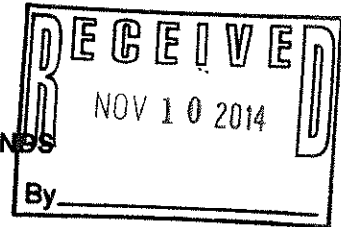
Chairman DCTC
TITLE

Nov 14, 2014
DATE

Hopkinton Community Preservation Committee

PROPOSAL GUIDELINES FOR USE OF
HOPKINTON COMMUNITY PRESERVATION ACT FUNDS

For Fiscal Year 2016



All individuals or organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria will include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Trail Head Signage
2. DATE OF PROPOSAL 10/22/2014
3. CPA FUNDS BEING REQUESTED \$ 7,500 (Total from question 15, column B)
4. SPONSOR (S):

Name(s) / Organization(s) Address
Hopkinton Area Land Trust
P. O. Box 56
Woodville, MA 01784

5. LIST THE PERSON RESPONSIBLE FOR COORDINATING AND ADMINISTERING THIS PROJECT
Name: David Goldman Phone: 508-435-6578
Address: 20 Fruit Street
Hopkinton, MA 01748

6. TYPE OF PROJECT (check all that apply – samples included but not limited to):

- ☒ **Open Space** (including agricultural, grasslands, fields, or forest lands; marshes and other wetlands; ocean, river, stream, lake and pond frontage; beaches, dunes, and other coastal lands; scenic vistas; wildlife / nature preserves)
- ☐ **Historical Preservation** (including sites or landscaping; easements; buildings; signage/markers; historical or archeological surveys; archival documents; preservation restrictions)
- ☐ **Community Housing** (including convert non-residential properties; acquire land or buildings for new housing; deed restrictions; grants or soft second loads; buy-down interest rates; accessibility/adaptation; revolving/guarantee funds)
- ☒ **Active Recreation** (including community gardens; trails; parks, playgrounds, and athletic fields; purchase land or facilities for municipal use; irrigation/drainage)

7. LOCATION OF PROJECT OR AREA SERVED:
Various location in Hopkinton

8. PROJECT DATES: START June 2015 END December 2015 *

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Hopkinton Community Preservation Committee

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, (including a clear, concise, factual summary statement), in the box below including: a) how the need for this project has been established; b) anticipated results and expected benefit to the community to be realized at the end of the project; c) capability and/or experience of the proposed provider; d) timetable for implementation; e) characteristics of the persons or neighborhood to be served; f) other strategy for additional funding of the project in the present and future (i.e., grants/matching funds, development efforts); g) community support for the project; h) How is the project unique and/or is the entity (land, house, structure, opportunity) going to be lost permanently?

(Note: In this space provide a concise summary of how you propose to use the CPA funding if allocated. Use the guideline points above)

Proposal Description/Summary

1. Deneen-Austin Powder Conservation Area, Two (2) Signs – One on Deneen Road and one at the trailhead
2. Sands Trailhead one (1) Sign – on Greenwood Road at the upper entrance to the trail
3. Fruit Street North Section Trailhead
4. DeGozzaldi Trailhead One (1) Sign – on Cross Street (adjacent to Brook Hollow Road)
5. Total number of signs – Five (5)

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Hopkinton Community Preservation Committee

C. PROJECT BENEFITS

10. How many persons will benefit from the project? Entire Town

11. How many of those benefiting do you estimate are persons of low and moderate income? Unknown
Source of estimate: _____

12. How many of those benefiting do you estimate are minorities? Unknown
Please list minority groups to be assisted:

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented:

Provides information as to the Trailhead locations to all the resident of the town.

D. PROJECT COSTS

14. Anticipated Funding Source(s)	Amount
CPA	\$ <u>7,500</u>
Other (Please list)	
_____	\$ _____
_____	\$ _____

Hopkinton Community Preservation

_____ \$ _____
Total Project Cost: \$\$ 7,500

15. DETAILED PROJECT BUDGET:

a. b. c. d.

Budget Item	Amount From CPA Funds	Amount From Other Sources	Total
<u>5 signs @ \$1,500 ea.</u>	\$ _____	\$ _____	\$ \$ <u>7,500</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
Total Project Cost:	\$ _____	\$ _____	\$ \$ <u>7,500</u>

(NOTE: List below, total grant resources received by the organization in two prior Calendar Years).

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Hopkinton Community Preservation

E. DOCUMENTED CAPABILITY

16.

E.1. Current Organizational Funding

List total Grant resources received by and/or committed to the organization in two prior calendar years, as noted in part D, above.

Grant Amount	Source	Time Period	Purpose	Fund Source Contact Name/ Phone #
\$20,000 (1)	DCR	2011	Center Trail Improvements	Amanda Lewis 1-413-586-8706
\$15,000 (2)	OSPC/CPC	2014	Whisper/Cameron CR Endowment	CPC, Hopkinton
\$2,000 (3)	OSPC/CPC	2013	Phipps Woods Endowment	CPC, Hopkinton
\$2,000 (4)	OSPC/CPC	2013	Braden Woods Endowment	CPC, Hopkinton
\$7,000 (5)	OSPC/CPC	2013	Trail Head Signs	CPC, Hopkinton

E. 2 Current Performance Evaluation

Identify agencies, and individuals who have exercised oversight and evaluation functions in respect to funding sources cited, as requested in part E1, above:

Oversight / Evaluation Group or Individual

Grant	Funding Agency	Name	Address	Phone
(1)	DCR	Amanda Lewis	136 Damon Rd. Northampton, MA	1-413-586-8706
(2)	OSPC/CPC	J. Doherty	Town Hall	
(3)	OSPC/CPC	J. Doherty	Town Hall	
(4)	OSPC/CPC	J. Doherty	Town Hall	
(5)	OSPC/CPC	J. Doherty	Town Hall	

F. PROJECT SUPPORT

17. Please document the level of community support for this project - attach any relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances, and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status, or age. Under penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Name:

David Goldman
(Type or print)

Signature

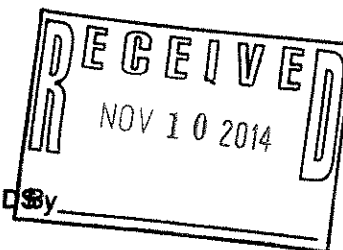
as President
Title

11/07/2014
Date

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Hopkinton Community Preservation Committee

PROPOSAL GUIDELINES FOR USE OF
HOPKINTON COMMUNITY PRESERVATION ACT FUNDS



For Fiscal Year 2016

All individuals or organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria will include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Sylvan Way Conservation Restriction and Endowment

2. DATE OF PROPOSAL 10/22/2014

3. CPA FUNDS BEING REQUESTED \$ 2,500 (Total from question 15, column B)

4. SPONSOR (S):

Name(s) / Organization(s) Address

Hopkinton Area Land Trust

P. O. Box 56

Woodville, MA 01784

5. LIST THE PERSON RESPONSIBLE FOR COORDINATING AND ADMINISTERING THIS PROJECT

Name: David Goldman Phone: 508-435-6578

Address: 20 Fruit Street

Hopkinton, MA 01748

6. TYPE OF PROJECT (check all that apply – samples included but not limited to):

☒ **Open Space** (including agricultural, grasslands, fields, or forest lands; marshes and other wetlands; ocean, river, stream, lake and pond frontage; beaches, dunes, and other coastal lands; scenic vistas; wildlife / nature preserves)

☐ **Historical Preservation** (including sites or landscaping; easements; buildings; signage/markers; historical or archeological surveys; archival documents; preservation restrictions)

☐ **Community Housing** (including convert non-residential properties; acquire land or buildings for new housing; deed restrictions; grants or soft second loads; buy-down interest rates; accessibility/adaptation; revolving/guarantee funds)

☒ **Active Recreation** (including community gardens; trails; parks, playgrounds, and athletic fields; purchase land or facilities for municipal use; irrigation/drainage)

7. LOCATION OF PROJECT OR AREA SERVED:

Sylvan Way, and Winter Street

8. PROJECT DATES: START June 2105 END November 2015 *

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Hopkinton Community Preservation Committee

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, (including a clear, concise, factual summary statement), in the box below including: a) how the need for this project has been established; b) anticipated results and expected benefit to the community to be realized at the end of the project; c) capability and/or experience of the proposed provider; d) timetable for implementation; e) characteristics of the persons or neighborhood to be served; f) other strategy for additional funding of the project in the present and future (i.e., grants/matching funds, development efforts); g) community support for the project; h) How is the project unique and/or is the entity (land, house, structure, opportunity) going to be lost permanently?

(Note: In this space provide a concise summary of how you propose to use the CPA funding if allocated. Use the guideline points above)

Proposal Description/Summary

The OSPC has voted at a recent meeting to place a Conservation restriction on the Sylvan Way Open Space (16 acres) and provide an Endowment of \$2,500. This piece of open space ties together the Whisper Way Open Space, the Cameron Woods Open Space, the Phipps Open Space, the Hopkinton Town Forest and provides access to the Lake Whitehall State Park open Space. It will provide a 250 +/- acres of contiguous open space on the East side of Winter Street and access to the Whitehall State Park Open Space.

Hopkinton Community Preservation Committee

C. PROJECT BENEFITS

10. How many persons will benefit from the project? Several thousand (entire Town)

11. How many of those benefiting do you estimate are persons of low and moderate income? Unknown
Source of estimate: _____

12. How many of those benefiting do you estimate are minorities? Unknown
Please list minority groups to be assisted:

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented: Provides a significant recreation area for all manner of outdoor activity permitted under the various Conservation Restrictions.

D. PROJECT COSTS

14. Anticipated Funding Source(s)	Amount
CPA	\$ <u>2,500</u>
Other (Please list)	
_____	\$ _____
_____	\$ _____

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Hopkinton Community Preservation

Total Project Cost:

\$ _____
\$ \$2,500

15. DETAILED PROJECT BUDGET:

a. b. c. d.

Budget Item	Amount From CPA Funds	Amount From Other Sources	Total
<u>Baseline Documentation</u>	\$ <u>2,000</u>	\$ _____	\$ <u>2,000</u>
<u>Stewardship (20 Years)</u>	\$ <u>500</u>	\$ _____	\$ <u>500</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
Total Project Cost:	\$ <u>2,500</u>	\$ _____	\$ <u>2,500</u>

(NOTE: List below, total grant resources received by the organization in two prior Calendar Years).

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Hopkinton Community Preservation

E. DOCUMENTED CAPABILITY

16.

E.1. Current Organizational Funding

List total Grant resources received by and/or committed to the organization in two prior calendar years, as noted in part D, above.

Grant Amount	Source	Time Period	Purpose	Fund Source Contact Name/ Phone #
\$20,000 (1)	DCR	2011	Center Trail erosion abatement	
\$15,000 (2)	CPC	2014	Whisper/Cameron Endowment	CPC, Hopkinton
\$2,000 (3)	CPC	2013	Phipps Endowment	CPC, Hopkinton
\$2,000 (4)	CPC	2103	Braden Endowment	CPC, Hopkinton
\$7,500 (5)	CPC	2013	Trail Head Signs	CPC, Hopkinton

E. 2 Current Performance Evaluation

Identify agencies, and individuals who have exercised oversight and evaluation functions in respect to funding sources cited, as requested in part E1, above:

Oversight / Evaluation Group or Individual

Grant	Funding Agency	Name	Address	Phone
(1)	DCR	Amanda Lewis	DCR, 236 Damon Rd, Northampton, MA 01060	1-413-586-8706
(2)	CPC/OSPC	J. Doherty	Town Hall	
(3)	CPC/OSPC	J. Doherty	Town Hall	
(4)	CPC/OSPC	J. Doherty	Town Hall	
(5)	CPC/OSPC	J. Doherty	Town Hall	

F. PROJECT SUPPORT

17. Please document the level of community support for this project - attach any relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances, and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status, or age. Under penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Name:

DAVID GOLDMAN
(Type or print)

Signature

as President
Title

11/7/2014
Date

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RECEIVED
NOV 17 2014

Community Preservation Act Funding Application For Fiscal Year 2016

BY:

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Repair of Town Owned Historic Buildings

2. DATE OF PROPOSAL: November 14, 2015

3. AMOUNT OF CPA FUNDS REQUESTED: \$100,000

4. SPONSOR (S): Names and Addresses of Organizations

a) Facilities Department

b) Historic Commission

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Facilities Coordinator/Town Engineer – David Daltorio

Address: 18 Main Street Hopkinton, MA 01478

Phone: (Office) 508-497-9738 (Cell) 774-292-0016

Email: ddaltorio@hopkintonma.gov

6. TYPE OF PROJECT (Check ALL that apply):

☐

Open Space: Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves

X

Historical Preservation: Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions

☐

Community Housing: Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds

☐

Passive/Active Recreation: Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

** Projects other than those cited above as examples may be eligible for CPA funding.*

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7. LOCATION OF PROJECT OR AREA SERVED: MacFarland Sanger House and Train Depot

8. PROJECT DATES: START: July 2015 END: July 2016

B. PROJECT DESCRIPTION

Complete necessary emergency repairs to MacFarland Sanger House and Train Depot Buildings as identified in ongoing Facilities Assessment Report.

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified;

Historical Commission identified properties and in coordination with the Facilities Department developed plan for identifying and funding an assessment and resulting necessary repairs.

b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

Protection of a Town Assets that are in immediate need of repair. Prolong life expectancy of the Town Assets to allow Historic Commission to propose long-term use of building for Board of Selectmen review.

C. PROJECT BENEFITS

10. How many persons will benefit from the project? Preserve the use of historical buildings as potential sites of interest for all.

11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? _____

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

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D. PROJECT COSTS

14. ANTICIPATED FUNDING SOURCES: Amount

Community Preservation Funds \$ 100,000

Other (Please List)

____ \$ _____
____ \$ _____
____ \$ _____

TOTAL PROJECT COST \$ 100,000

15. DETAILED PROJECT BUDGET:

Budget Item	Amount from CPA	Amount from other Sources	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL PROJECT COST \$100,000 \$ _____ \$ 100,000

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

Grant Amount Source Time Period

Purpose Contact Information

b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

Grant Name Funding Agency Oversight Administered By...

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

DAVID DALTORIO
NAME (type or print)

SIGNATURE

FACILITIES COOR./TOWN ENGINEER
TITLE
11/14/14
DATE

Visit www.communitypreservation.org for more information.

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RECEIVED

Community Preservation Act Funding Application
For Fiscal Year 2016

NOV 17 2014
TOWN OF HOPKINTON

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Engineering Study - Fruit Street Parking
2. DATE OF PROPOSAL: July 1, 2015 - July 30, 2015
3. AMOUNT OF CPA FUNDS REQUESTED: \$ 75,000
4. SPONSOR (S): Names and Addresses of Organizations
 - a) Department of Parks + Recreation
 - b) _____
 - c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Department of Parks + Recreation
Address: 15 Main St., Rm. 101
Phone: (Home) _____ (Office) 508-497-9750 (Cell) _____
Email: Krathun@hopkintonma.gov

6. TYPE OF PROJECT (Check ALL that apply):

- ☒ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves
- ☐ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions
- ☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds
- ☒ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage
- * Projects other than those cited above as examples may be eligible for CPA funding.*

7. LOCATION OF PROJECT OR AREA SERVED: Fruit Street, Hopkinton, MA

8. PROJECT DATES: START July 1, 2015 END July 30, 2015

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

The Commission of Parks + Recreation would like to
conduct an engineering study to possibly ~~parking~~ expand parking
near the fields at Fruit Street.

The need was identified by people getting parking tickets due to inadequate
parking space available.

- This would benefit all people that use the fields at Fruit Street.
- A contractor will be hired to perform this duty. hired by the commission based
on their merit of prior experience.
- This project will take roughly one month to complete.

C. PROJECT BENEFITS

10. How many persons will benefit from the project? Difficult to quantify - All people that use the
fields at Fruit St.
11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? _____

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

Since parking would be expanded, this would mitigate the erupting parking ticket crisis.

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

	Amount
Community Preservation Funds	\$ 75,000
Other (Please List)	
	\$
	\$
	\$
TOTAL PROJECT COST	\$ 75,000

15. DETAILED PROJECT BUDGET:

Budget Item	Amount from CPA	Amount from other Sources	Total
TOTAL PROJECT COST	\$	\$	\$ 75,000

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
_____	_____	_____
<u>Purpose</u>	<u>Contact Information</u>	
_____	_____	
_____	_____	

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Kevin Nathan
NAME (type or print)

Parks + Recreation Coordinator
TITLE

Kevin Nathan
SIGNATURE

November 17, 2014
DATE

Visit www.communitypreservation.org for more information.

RECEIVED

Community Preservation Act Funding Application For Fiscal Year 2016

NOV 17 2014

TOWN OF HOPKINTON

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Engineering Study - Access + Parking for Legacy Farms
2. DATE OF PROPOSAL: July 1, 2015 - July 30, 2015
3. AMOUNT OF CPA FUNDS REQUESTED: \$ 75,000
4. SPONSOR (S): Names and Addresses of Organizations
 - a) Department of Parks + Recreation
 - b) _____
 - c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Department of Parks + Recreation

Address: 18 Main St. Rm. 101

Phone: (Home) _____ (Office) 508-497-9750 (Cell) _____

Email: Knauthan@hopkintonma.gov

6. TYPE OF PROJECT (Check ALL that apply):

- ☒ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves
- ☐ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions
- ☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds
- ☒ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage
- * Projects other than those cited above as examples may be eligible for CPA funding.

7. LOCATION OF PROJECT OR AREA SERVED: Legacy Farms Development
8. PROJECT DATES: START July 1, 2015 END July 30, 2015

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

Upon development of Legacy Farms Community it was determined that an allotted amount of land would go to Parks + Recreation. Parks + Recreation would like to consider access points and parking for whatever the Commission agrees to build (Field, Building, etc.)

C. PROJECT BENEFITS

10. How many persons will benefit from the project? All residents of Legacy Farms Community and users of Parks + Recreation establishment
11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? Difficult to quantify

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

People will benefit by having access and Parking for whatever
is created by Parks - Recreation

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

	<u>Amount</u>
Community Preservation Funds	\$ <u>75,000</u>
Other (Please List)	
	\$
	\$
	\$
TOTAL PROJECT COST	\$ <u>75,000</u>

15. DETAILED PROJECT BUDGET:

<u>Budget Item</u>	<u>Amount from CPA</u>	<u>Amount from other Sources</u>	<u>Total</u>
TOTAL PROJECT COST	\$	\$	\$ <u>75,000</u>

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
_____	_____	_____
<u>Purpose</u>	<u>Contact Information</u>	
_____	_____	
_____	_____	

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Kevin Nathan
NAME (type or print)

Parks + Recreation Coordinator
TITLE

Kevin Nathan
SIGNATURE

November 17, 2014
DATE

Visit www.communitypreservation.org for more information.

**Community Preservation Act Funding Application
For Fiscal Year 2016**

RECEIVED
NOV 17 2014

BY:

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. **PROJECT NAME:** Fruit St. Athletic Complex Building
2. **DATE OF PROPOSAL:** 11/14/14
3. **AMOUNT OF CPA FUNDS REQUESTED:** \$600,000
4. **SPONSOR (S):** Names and Addresses of Organizations

a) Hopkinton Parks and Recreation Department

b) _____

c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Dan Terry

Address: 9 John Matthew Rd., Hopkinton

Phone: (Home) 508-435-4265 (Office) _____ (Cell) 508-954-1173 (preferred)

Email: dterry@hopkintonma.gov

6. TYPE OF PROJECT (Check ALL that apply):

☐ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves

☐ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions

☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds

☒ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

*** Projects other than those cited above as examples may be eligible for CPA funding.**

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7. LOCATION OF PROJECT OR AREA SERVED: Fruit Street Athletic Fields

8. PROJECT DATES: START Summer 2015 END Summer 2016

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

The Fruit St. Athletic fields are used by youth and adult sports organizations from Hopkinton 9 months per year. The artificial turf fields are also rented to outside organizations throughout the year at a market rate in order to generate money to maintain the fields and to create a fund intended to replace the artificial turf once at some point in the future.

Features and benefits of the proposed building include:

-Weather Shelter- Children are often dropped off for practices and games by parents. When storms arise there is a dangerous situation when parents are no longer at the fields but participants need shelter.

-Vending area- Youth sport organizations would benefit from a permanent structure for providing food and beverage. This would serve a long-standing need and provide a fundraising opportunity for these non-profit organizations.

-Storage- Currently there are three 10'X20' storage containers rented year round and placed on the grass at the facility in order to store equipment and uniforms for our youth soccer, lacrosse and football organizations. Rental fees for these three unsightly containers are ~\$3,500/year. There is also a need for storage among other user groups including youth Basketball, Hopkinton Little League and youth cheerleading. The location could house medical equipment such as the defibrillator currently owned by one entity.

-Indoor program space- Plans would also include an area that would allow for participants to use the facility for training. Seasonal batting cages and a safe area for cheerleaders to practice have been identified as important initiatives of their organizations.

-Rest Rooms- The facility currently uses portable toilets and facility users have asked for a more permanent solution for convenience and sanitary reasons.

-Outdoor pavilion- To provide shelter during storms, shade, a picnic area.

C. PROJECT BENEFITS

10. How many persons will benefit from the project? *There are around 3000 participants that belong to our youth soccer football, basketball, lacrosse and cheerleading.*

11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? *Unknown*

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

Unknown

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

	<u>Amount</u>
Community Preservation Funds	\$ 600,000
Other (Please List)	
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL PROJECT COST	\$ 600,000

15. DETAILED PROJECT BUDGET:

<u>Budget Item</u>	<u>Amount from CPA</u>	<u>Amount from other Sources</u>	<u>Total</u>
Building	\$600000	\$ 0	\$600,000
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL PROJECT COST \$ 600,000 \$ _____ \$ 600,000

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
_____	_____	_____
<u>Purpose</u>		<u>Contact Information</u>
_____		_____
_____		_____

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Daniel Terry _____ Vice Chairman of parks and Recreation _____
NAME (type or print) TITLE

80

SIGNATURE

11/017/14
DATE

Visit www.communitypreservation.org for more information.

RECEIVED
NOV 17 2014

Community Preservation Act Funding Application BY:
For Fiscal Year 2016

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Cemetery Records Preservation
2. DATE OF PROPOSAL: Nov. 17, 2014
3. AMOUNT OF CPA FUNDS REQUESTED: \$ 34,000
4. SPONSOR (S): Names and Addresses of Organizations
 - a) Hopkinton Cemetery Commission
 - b) _____
 - c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Claire B. Wright
Address: 28 Hayden Rowe St., Hopkinton, MA 01748
Phone: (Home) 508 435-9036 (Office) _____ (Cell) 508 934-9601
Email: cbw435@hotmail.com

6. TYPE OF PROJECT (Check ALL that apply):

- ☐ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves
- ☒ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions
- ☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds
- ☐ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

* Projects other than those cited above as examples may be eligible for CPA funding.

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7. LOCATION OF PROJECT OR AREA SERVED:

Mt. Auburn Cemetery garage - ^{Main Location of Town Records}

8. PROJECT DATES: START

July, 2015

END

Dec., 2015

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

See Attached Narrative →

C. PROJECT BENEFITS

10. How many persons will benefit from the project?

Townwide, with Nationwide potential

11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate?

Unknown - consistent with population

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

Unknown - consistent with population

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

not quantifiable

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

	<u>Amount</u>
Community Preservation Funds	\$ <u>34,000</u>
Other (Please List)	
<u>(Potential for volunteer</u>	\$ <u>?</u>
<u>assistance)</u>	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL PROJECT COST	\$ <u>34,000</u>

15. DETAILED PROJECT BUDGET:

<u>Budget Item</u>	<u>Amount from CPA</u>	<u>Amount from other Sources</u>	<u>Total</u>
<u>Project Analysis</u>	<u>\$ 1,600</u>	_____	<u>1,600</u>
<u>Data Entry</u>	<u>28,400</u>	_____	<u>28,400</u>
<u>Contingency</u>	<u>4,000</u>	_____	<u>4,000</u>
TOTAL PROJECT COST	\$ <u>34,000</u>	\$ _____	\$ <u>34,000</u>

124

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u> \$ <u>7,500</u>	<u>Source</u> <u>CPA</u>	<u>Time Period</u> <u>FY 2013-14</u>
<u>Purpose</u> <u>Comey Chapel Restoration</u> <u>+ Window Project</u>		<u>Contact Information</u> <u>Claire Wright</u> <u>cbw435@hotmail.com</u>

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
<u>Comey Chapel</u>	<u>CPC</u>	<u>Lynn Fournier, Cemetery Comm.,</u> <u>508-435-4395</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc. See Attached →

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

<u>Claire B. Wright</u>	<u>Hopkinton Cemetery Commissioner</u>
NAME (type or print)	TITLE
<u>Claire B. Wright</u>	<u>Nov. 17, 2014</u>
SIGNATURE	DATE

Visit www.communitypreservation.org for more information.

RECEIVED
NOV 17 2014

Community Preservation Act Funding Application
For Fiscal Year 2016

BY:

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Toll House Historic Site
2. DATE OF PROPOSAL: Nov. 17, 2014
3. AMOUNT OF CPA FUNDS REQUESTED: \$ 30,000
4. SPONSOR (S): Names and Addresses of Organizations
 - a) Hopkinton Historical Commission
 - b) _____
 - c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT: ★

Name: Michaelyn Holmes, Chairman, HHC
Address: 5 Holt St. Hopkinton, MA 01748
Phone: (Home) 508 435-4279 (Office) _____ (Cell) 508 887-6495
Email: michaelynholmes@hotmail.com

6. TYPE OF PROJECT (Check ALL that apply):

- ☐ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves
- ☒ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions
- ☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds
- ☐ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage

* Projects other than those cited above as examples may be eligible for CPA funding.

★ Please direct project inquiries to
Claire Wright
508-435-9036 or 508-934-9601
cbw435@hotmail.com

7. LOCATION OF PROJECT OR AREA SERVED: 123 East Main St.

8. PROJECT DATES: START July, 2015 END June, 2016

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

See Attached Narrative →

C. PROJECT BENEFITS

10. How many persons will benefit from the project? townwide

11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? commensurate with population

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

Commensurate with population.

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

NOT Quantifiable

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

	Amount
Community Preservation Funds	\$ <u>30,000</u>
Other (Please List)	
<u>(Possible donated,</u>	\$ <u>?</u>
<u>discounted or volunteer</u>	\$ _____
<u>services)</u>	\$ _____
TOTAL PROJECT COST	\$ <u>30,000</u>

15. DETAILED PROJECT BUDGET:

Budget Item	Amount from CPA	Amount from other Sources	Total
<u>Structure Removal</u>	<u>\$ 15k</u>	<u>-</u>	<u>\$ 15,000</u>
<u>Landscaping</u>	<u>5k</u>	<u>-</u>	<u>5,000</u>
<u>Masonry</u>	<u>3k</u>	<u>-</u>	<u>3,000</u>
<u>Signage</u>	<u>3k</u>	<u>-</u>	<u>3,000</u>
<u>+ Contingency (15%)</u>	<u>4k</u>	<u>-</u>	<u>4,000</u>
TOTAL PROJECT COST	<u>\$ 30k</u>	<u>\$ -</u>	<u>\$ 30,000</u>

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
0		
<u>Purpose</u>		<u>Contact Information</u>

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
- NO CPA grants to HC in 2013 or 2014 -		

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Claire B. Wright
NAME (type or print)

Hopkinton Historical Commission,
TITLE member

Claire B. Wright
SIGNATURE

Nov. 17, 2014
DATE

Visit www.communitypreservation.org for more information.

RECEIVED

Community Preservation Act Funding Application

For Fiscal Year 2016

NOV 30 2014
TOWN OF HOPKINTON

All individuals and organizations requesting funding for projects under the Community Preservation Act are asked to complete this form. The information provided will be used by the Community Preservation Committee to evaluate each proposal against a number of criteria. Such criteria include, among other factors, the eligibility of the request under the Community Preservation Act and the extent to which the project will benefit the Preservation of Hopkinton.

A. GENERAL PROJECT INFORMATION

1. PROJECT NAME: Hopkins school pavilion
2. DATE OF PROPOSAL: _____
3. AMOUNT OF CPA FUNDS REQUESTED: \$30,000.00
4. SPONSOR (S): Names and Addresses of Organizations
 - a) _____
 - b) _____
 - c) _____

5. INDIVIDUAL RESPONSIBLE FOR PROJECT ADMINISTRATION AND OVERSIGHT:

Name: Al Rogers - Director of Buildings + Bonds
 Address: 88A Hayden Rowe St
 Phone: (Home) _____ (Office) 508-997-9870 (Cell) 508-294-2834
 Email: arogers@hopkinton.k12.ma.us

6. TYPE OF PROJECT (Check ALL that apply):

- ☐ **Open Space:** Agricultural, grasslands, fields, forests, marshes and other wetlands, water frontage, beaches, dunes and other coastal lands, scenic vistas and wildlife/nature preserves
- ☐ **Historical Preservation:** Sites, landscaping, easements, buildings, signs/markers, historical and archeological surveys, archival documents and preservation restrictions
- ☐ **Community Housing:** Conversion of non-residential properties, acquisition of land or buildings for new housing, deed restrictions, grants or soft second loans, refinanced reduced interest rates, accessibility adaptation and revolving guarantee funds
- ☒ **Passive/Active Recreation:** Community gardens, trails, parks, playgrounds and athletic fields, purchase of land or facilities for municipal use, irrigation and drainage
- * Projects other than those cited above as examples may be eligible for CPA funding.*

7. LOCATION OF PROJECT OR AREA SERVED: Hopkins Elementary School Playground
8. PROJECT DATES: START 7/15 END 9/15

B. PROJECT DESCRIPTION

9. Please describe the nature of the project, including a clear, concise and factual summary statement in the space provided below. Be sure to include a) how the need for the project came to be identified; b) anticipated benefit of the project to the community; c) capability and experience of the proposed provider; d) timetable for implementation; e) characteristics of constituents to be served; f) other strategy for additional funding in the present and future; g) community support for the project and h) what makes the project or property unique and justifies its preservation. Describe how CPA funding, if awarded, will be expended.

We are requesting a shaded pavilion be constructed at or near the Hopkins School playground and field. As presently constituted, there are no shaded spots available for students, staff, or community members on sunny and/or hot days. This has a particular impact on mobility impaired students and staff members, as well as community members attending games and practices after school hours. A shaded pavilion would allow people to gather in a sheltered location to play, eat, converse, or observe games and activities. Additionally, it would provide shelter in the event of inclement weather.

Hopkins School is used throughout the calendar year. In addition to school-based activities, Hopkins houses our extended school year program (summer school) as well as many recreation programs. Little League, soccer, Parks & Rec and other groups utilize the fields and playground.

C. PROJECT BENEFITS

10. How many persons will benefit from the project? All Hopkins students + members of the community using the facility
11. How many of those benefiting are estimated to be of low or moderate income and what is the source of this estimate? Available by permitted use to entire community

12. How many of those benefiting are estimated to be minorities and which minority groups will be assisted?

- Available by permitted use to entire community
- In particular, students and community members with limited mobility will have a shaded location available for use

13. Describe how project benefits to groups identified in questions 10 through 12 will be documented.

HPS permitting process

D. PROJECT COSTS

E.

14. ANTICIPATED FUNDING SOURCES:

Community Preservation Funds

Amount

\$ \$30,000.00

Other (Please List)

\$ _____

\$ _____

\$ _____

TOTAL PROJECT COST

\$ \$30,000.—

15. DETAILED PROJECT BUDGET:

Budget Item	Amount from CPA	Amount from other Sources	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL PROJECT COST	\$ _____	\$ _____	\$ _____

E. DOCUMENTED CAPABILITY:

16. a) Total grant resources received by project sponsor during the past two calendar years:

<u>Grant Amount</u>	<u>Source</u>	<u>Time Period</u>
_____	_____	_____
<u>Purpose</u>		<u>Contact Information</u>
_____		_____
_____		_____

- b) Current Performance Evaluation - Identify agencies and individuals (including contact information) and evaluation functions in respect to funding sources cited, as requested in item 16 a):

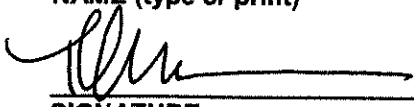
<u>Grant Name</u>	<u>Funding Agency</u>	<u>Oversight Administered By...</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

F. PROJECT SUPPORT

17. Please document the level of community support for this project. Attach relevant letters, petitions, plans, etc.

G. SIGNATURE AND CERTIFICATION STATEMENT

18. On behalf of this organization, I affirm that all activities to be supported with these funds shall comply with the provisions of applicable federal and state statutes, regulations, directives, guidelines, ordinances and orders which encourage the inclusion and participation of all segments of the community and prohibit discrimination against individuals based on race, color, national origin, religion, sex, disability, familial status or age. Under the penalties of perjury, I affirm that the information contained in this proposal is complete and accurate. I represent that the organization has the capacity and resources to carry out the activities and achieve the outcomes cited in this proposal.

Tim Kearnan
NAME (type or print)

SIGNATURE

Principal, Hopkins School
TITLE
11/20/14
DATE

Visit www.communitypreservation.org for more information.