

Hopkinton

MASSACHUSETTS



**ANNUAL TOWN REPORT
2012**

POLICE & FIRE EMERGENCY 911

Poison Center Hotline 1-800-682-9211
Suicide Prevention Hotline 508-875-4500
Child Abuse Hotline 1-800-792-5200
Rape/Battered Women Hotline 508-626-8686
MetroWest Medical Center 508-383-1000
Milford Regional Medical Center 508-473-1190
Natural Gas Leaks..... 911

FIRE DEPARTMENT (Open 24 Hours)

73 Main Street 508-497-2325
www.hopkintonfd.org

POLICE DEPARTMENT..... (Open 24 Hours)

74 Main Street 508-497-3401
Voice Mail Access: 508-435-2123
www.hopkintonpd.org

TOWN HALL

18 Main Street
General Hours: 8 AM – 4:30 PM
For the most up to date meeting schedule, please visit www.hopkintonma.gov, or call the relevant Department.

We encourage all residents to visit the following website if they would like to subscribe to email serve lists to receive updates and news straight to your email inbox:

www.hopkintonma.gov/home/about/follow

BOARD OF ASSESSORS 508-497-9720

Monday – Friday 8:00 AM - 4:30 PM
Meeting Schedule:
Alternate Tues. 5:30 PM, Town Hall

BOARD OF HEALTH 508-497-9725

Public Health Administrator
Mon. – Fri..... 8AM- 4:30PM
Meeting Schedule:
1st & 3rd Thursday 7PM @ Town Hall

BOARD OF SELECTMEN 508-497-9700

Monday – Friday 8AM - 4:30 PM
Meeting Schedule:
1st & 3rd Tues., 6:30 PM, Town Hall
www.hopkintonma.gov/home/government/boards/bos

IT DEPARTMENT 508-497-9756

Monday – Friday 9 AM – 5:00 PM

DEPARTMENT OF LAND USE, PLANNING & PERMITTING:

Planning Department 508-497-9755
Building & Inspection 508-497-9745
Conservation Commission: 508-497-9757

Monday – Friday 7AM – 5PM

Meeting Schedules:

Planning Board 2nd & 4th Monday 7:30 PM
Conservation Commission
(2) Mon. per month 7:30 PM
Board of Appeals
2nd & 4th Wednesday’s..... 7:00 PM

DEPARTMENT OF PUBLIC WORKS

66 Fruit Street (P.O. Box 209) 7:30AM - 3:30 PM
Highway..... 508-497-9740
Water 508-497-9765

Sewer 508-497-9760
Trash/Recycling Contact info 508-497-9740
Power Outages 1-800-592-2000
Street Light Outages 508-497-9700
Tree Limbs on Wires (Police Dept.) 508-497-3401

ENGINEERING/FACILITIES DEPARTMENT

Monday-Friday 8AM-4:30PM..... 508-497-9738

FINANCE DEPARTMENT 508-497-3407

Treasurer/Collector 508-497-9715
Town Accountant 508-497-9705
Payroll Department..... 508-497-3407
Monday-Friday 8AM – 4:30 PM

HUMAN RESOURCES 508-497-9769

Monday-Friday 8AM – 4:30 PM

PARKS & RECREATION 508-497-9750

Monday, Wednesday, & Friday 10AM – 2PM
Meeting Schedule:
1st & 3rd Wed., 7 PM, Town Hall

PUBLIC LIBRARY

13 Main Street..... 508-497-9777
Children’s Room..... 508-497-9779
Monday 1PM-8PM
Wednesday and Friday 10AM-8PM
Tuesday and Thursday..... 10AM-8PM
Saturday (Sept-May) 10AM - 1PM
www.hopkintonlibrary.org

SCHOOL SUPERINTENDENT (8AM - 4:30 PM)

89 Hayden Rowe Street 508-417-9360
Center School..... 508-497-9875
11 Ash Street
Elmwood School 508-497-9860
14 Elm Street
Edward Hopkins School..... 508-497-9824
104 Hayden Rowe Street
Hopkinton Middle School..... 508-497-9830
88 Hayden Rowe Street
Hopkinton High School..... 508-497-9820
90 Hayden Rowe Street

School Committee meeting schedule:

1st & 3rd Thursdays 7:30PM Middle School Library

SENIOR CENTER..... 508-497-9730

28 Mayhew Street
Monday – Thursday..... 8:30AM-4PM
Friday..... 8:30AM-2PM
www.hopkintonseiorcenter.org

TOWN CLERK’s OFFICE..... 508-497-9710

Monday, Wed., Thurs., Friday 8AM-4:30PM
Tuesday’s (September – May) 8AM-7PM

TOWN MANAGER’S OFFICE..... 508-497-9700

Monday – Friday 8AM-4:30PM

VETERAN’S SERVICES DISTRICT 508-881-0100 x612

Tuesday Office Hours..... 1:00PM-3:30PM

YOUTH SERVICES..... 508-497-9781

Town of Hopkinton

Hopkinton Town Hall
18 Main Street
Hopkinton, MA 01748
www.hopkintonma.gov



2012

Annual Report of the Town Offices



Town of Hopkinton

Massachusetts

To the Citizens of Hopkinton:

The Board of Selectmen respectfully submit the 2012 annual reports of the Town of Hopkinton's offices, boards, and committees for the calendar year ending December 31, 2012.

The financial data presented in this year's Town report covers fiscal year 2012 that is the period from July 1, 2011 to June 30, 2012.

Please bring this report to Town Meeting on May 6, 2013.

We encourage interested residents to join us online at www.hopkintonma.gov for all town announcements, the town calendar, board & committee agendas, email notice lists, online archives & records, emergency management webpage and much more!

If you have a smart phone or tablet, please download Hopkinton's Citizen's Connect app online at <http://www.hopkintonma.gov/home/about/mobile/connect>

Also, please follow us on Twitter and Facebook!

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Town Officers & Committees 2012

SELECTMEN - E

- Benjamin L. Palleiko, Chairman2013
- John M. Mosher, Vice Chairman2013
- Brian J. Herr.....2014
- Todd A. Cestari2015
- Michelle A. Gates2015

FIRE CHIEF A-S

- Paul K. Clark

POLICE CHIEF A-S

- Richard A. Flannery

TOWN CLERK - E

- Ann M. Click2013

TOWN MODERATOR - E

- Bruce Karlin, M.D.....2013

TOWN COUNSEL A-S

- Miyares and Harrington LLP.....2013

TOWN TREASURER & COLLECTOR A-TM

- Maureen L. Dwinell.....2013

TOWN ENGINEER/FACILITIES COORDINATOR A-TM

- David T. Daltorio

AFFORDABLE HOUSING TRUST FUND BOARD A-S

- Thomas Nealon2014
- Michelle Gates, Board of Selectmen2013
- Maryanne Chambers.....2013
- Vacancy
- Vacancy

AMERICANS WITH DISABILITIES (ADA)

COORDINATOR A-S

- Charles Kadlik,2013
- Corresponds w/ position of Dir Municipal Inspections

AMERICANS WITH DISABILITIES ACT OVERSIGHT

COMMITTEE A-S

- Michael DiMascio,
- At Large Member, Chairman.....2014
- Nancy Burdick, School Committee2013
- Dave Daltorio, Facilities Director.....2013
- Vacancy, At Large Member2015
- Catherine E. Buckley,

- At Large Member2013

ANIMAL CONTROL OFFICER A-TM

- William J. Proctor2013
- Cynthia M. Proctor2013

APPROPRIATIONS COMMITTEE A-S/M/TC

- Michael Manning, Chairman.....2015
- Vacancy2013
- Pamela Waxlax.....2014
- Wayne Pacheco2014
- Ron Eldridge2014

BOARD OF APPEALS A-S

- Rory Warren, Chairman2013
- Tina Rose.....2014
- G. Michael Peirce.....2015
- Michael DiMascio2016
- June Correia Clark2016

BOARD OF APPEALS ASSOCIATE MEMBERS A-S

- John Savignao2013
- Vacancy2014
- Kelly Knight2015
- Vacancy2016

BOARD OF ASSESSORS - E

- Mary Jo LaFreniere, Chairman2013
- John L. Palmer.....2014
- John H. Duffy2015

BOARD OF HEALTH - E

- Mark H. Gates, Chairman.....2014
- Vincent J. Lawler2013
- Paul R. Winshman2015
- Dr. Paul J. Wright, Medical Agent2013

BOARD OF LIBRARY TRUSTEES - E

- Marie Eldridge, Chairman2014
- John G. Belger2015
- June A. Harris2014
- Stanley D. Pulnik.....2013
- Michael J. McNamara2013

BOARD OF REGISTRARS A-S

- Ann M. Click, Clerk
- Joyce Brousseau.....2013
- Antoinette Kunicki2014
- Christine Dietz.....2015

300th Anniversary Celebration Committee A-S

- Anne Mattina, Chairman,
- At-Large Member Life of Project
- Sarah McCool,
- At-Large Member Life of Project
- Stephen Kellett,
- At-Large Member Life of Project
- Nancy McBride,
- At-Large Member Life of Project
- Vacancy,
- At-Large Member Life of Project
- Megan McSkimming,
- At-Large Member Life of Project
- Alicia Shambo,
- At-Large Member Life of Project
- Patrick Lynch,
- Civic Activities Club Life of Project
- Vacancy,
- Chamber of Commerce Life of Project
- David Nelson,
- Council on Aging Life of Project
- Dorothy Maruska,
- Youth Commission Life of Project
- Michaelyn Holmes,
- Historical Commission2013
- Russell Greve,
- Historical Society2013
- Robert Dobinski,
- Park and Recreation2013
- Jean Bertschmann,
- School Committee2013

CABLE ADVISORY COMMITTEE A-S

- Kurt Fleigauf.....2013
- Robert Hamilton2013
- Maureen K. Bumiller.....2013

CAPITAL IMPROVEMENT COMMITTEE A-S/M

- Vacancy.....2013
- David L. Fine2014
- Vacancy.....2015
- Christian Franklin2015
- John Barris.....2016

CEMETERY COMMISSIONERS - E

- Lynn M. Fournier, Chairman2013
- Claire B. Wright.....2014
- Thomas F. Pratt2015

CHAPLAIN OF THE HOPKINTON POLICE DEPARTMENT A-S

- Rev. Paul Clifford2013

COMMISSIONERS OF TRUST FUND - E

- Maureen K. Bumiller, Chairman2013
- Mary Arnaut2014
- Thomas J. Garabedian2015

COMMUNITY PRESERVATION COMMITTEE A - Various Committees

- Henry R. Kunicki,
- Selectmen Appointment, Chairman2014
- Jeffrey J. Doherty,
- Open Space Preservation2013
- William Shaw,
- Historical Commission.....2013
- Ken Driscoll,
- Parks & Recreation2013
- Vacancy,
- Housing Authority.....2013
- Marcus Waldron,
- Conservation Commission.....2014
- Kenneth Weismantel,
- Planning Board2013
- John Coolidge,
- Selectmen Appointment2014
- Al Rogers,
- Selectmen Appointment2015

CONSERVATION COMMISSION A-S

- Jeffrey S. Barnes, Chairman2014
- Andre M. Griben2013
- Frank D'Urso2013
- Melissa Recos2013
- Marcus C. Waldron2014
- Craig Nation.....2015
- Kerry Reed2015

CONSTABLES - E

- Patrick K. O'Brien.....2013
- Don S. Creswell, Sr.2013
- Vacancy.....2013

SPECIAL CONSTABLE A-S

- Nelson H. Goldin2013
- William E. Pickett, Jr.2014

COUNCIL ON AGING A-S

- David W. Holly, Chairman2014
- John A. Pallitsch.....2013
- Beverly McIntyre2013
- Carol Walsh2013
- Donna J. Deneen2014
- John T. McInerney2015
- David Nelson2015

COUNCIL ON AGING ASSOCIATE MEMBER A-S

Pasquale Baratta2013
Eunice Inman2013

DESIGN REVIEW BOARD A-

Planning Board

Jeanette Thomson.....2013
Sue-Ellen Stoddard2013
Claire B. Wright.....2013
Gail A. Fallon2013
Jeffrey Doherty2013

DESIGN REVIEW BOARD ALTERNATES A-

Planning Board

Ria McNamara2013

DIRECTOR OF MUNICIPAL INSPECTIONS A-TM

Charles Kadlik.....2013

DPW DIRECTOR A-TM

John K. Westerling2013

DOWNTOWN INITIATIVE STEERING COMMITTEE A-TM

Thomas Nealon Life of Project
Kenneth Driscoll Life of Project
Ria McNamara Life of Project
Joseph Strazzulla..... Life of Project
Brian Herr..... Life of Project
Harold Schmidt Life of Project

DOWNTOWN REVITALIZATION COMMITTEE A-S,

Various Committees

Peter LaGoy, Chairman,
At Large Member2015
Kenneth Driscoll,
Parks & Recreation2013
Beth Kelly,
Historic District Commission2013
Richard MacDonald,
Planning Board2013
Thomas Nealon,
Chamber of Commerce2013
Kathleen Dragin,
At Large Member2013
Vacancy,
At Large Member2013
Deborah S. Brug,
At Large Member2013
William Shander,
At Large Member2013
Zachary DiMotta,
At Large Member2013

Kurt Fliegau,
At Large Member2013
Patria Mangiacotti-Prucher,
At Large Member2014
Susan Marshall,
At Large Member2014

EARTH REMOVAL AGENT A -

Planning Board

Don MacAdam.....2013

EMERGENCY MANAGEMENT OFFICER A-S

Fire Chief

FENCE VIEWER A-TM

Gary R. Haines.....2013

FIELD DRIVER A-TM

Gary R. Haines.....2013

FINANCE DIRECTOR/TOWN ACCOUNTANT A-TM

Christopher Ketchen2015

FOREST FIRE WARDEN

Performed by Fire Chief

HOPKINTON COMMUNITY ACCESS & MEDIA BOARD OF DIRECTORS

Michael J. Preite,
President of the Board of Directors2013
Michael Carroll2013
Mary Arnaut, Secretary.....2014
Kathy Dooley,
Superintendent of Schools appointment .2014
George T. Joseph,
Board of Selectmen appointment2014

HOPKINTON CULTURAL COUNCIL A-S

Laima Whitty2014
Laure Warran2013
Thomas Phelan.....2013
Jean Bertschmann2014
Nancy Legasse2014
John Savignano.....
Barb Timko, Chair.....2014

HOPKINTON HISTORIC DISTRICT COMMISSION A-S

Michael Girardi, Chairman.....2014
Robin Fay, Greater Boston
Real Estate Representative2013
Claire B. Wright2013
Austin Spang2014
Beth B. Kelly2015

Jeanette M. Thomson2015
 Melanie A. Smith2015

HOPKINTON HISTORICAL COMMISSION A-S

Michaelyn Holmes, Chairman.....2013
 Claire B. Wright.....2013
 Ronald A. Yankee, M.D.....2013
 Michael Roughan2013
 Nancy Stevenson.....2014
 William S. Shaw.....2014
 Robert J. Ionta.....2014

HOPKINTON HOUSING AUTHORITY - E

Renee Gilson, Chairman.....2017
 Donna M. McGuire, State Appointee.....2016
 Warren Johnson2014
 Marilyn K. Stearman2015
 Vacancy.....2016

HOPKINTON TAX RELIEF FUND COMMITTEE A-S

Mary Jo LaFreniere,
 Board of Assessors.....2013
 Maureen L. Dwinell,
 Treasurer/Collector.....2013
 Patricia Kuehne,
 Resident Member-at-Large2013
 John Palmer,
 Resident Member-at-Large2013
 Patricia Kuehne,
 Resident Member-at-Large2013
 Nancy L. Haines2013

HOUSING COMMITTEE A-S

Vacancy,
 Housing Authority Representative2013
 John Mosher,
 Board of Selectmen2013
 Vacancy,
 Planning Board2013

INSPECTOR OF ANIMALS A-TM

William Proctor2013
 Cynthia M. Proctor, Assistant2013

LAKE MASPENOCK DAM PRESERVATION COMMITTEE

Dissolved and replaced with a new committee charge and membership as the Lake Maspennock Dam Advisory Group.

MAPC METROPOLITAN AREA PLANNING COUNCIL A-S

Michelle Gates.....2014

MAPC METROPOLITAN AREA PLANNING COUNCIL ALTERNATE A-S

Elaine Lazarus.....2014

MARATHON COMMITTEE A-S

Dorothy J. Ferriter, Chairman2013
 Rick Flannery,
 Police Dept..... Permanent Appointment
 P. Kenneth Clark, Fire Dept.2013
 Vacancy,
 Board of Health Appointment2013
 Brian Eberlin,
 Parks and Recreation.....2013
 Michael Mansir, DPW2013
 Vacancy, Hopkinton
 Athletic Assoc Appointment2013
 Vacancy, Boston
 Athletic Assoc Appointment2013
 Vacancy, Liaison Fund
 Raising Agent2013
 Alfred W. Rogers, Jr.,
 School Committee Appointment2013
 Alex Danahy.....2013
 Mary Jo LaFreniere2013
 Jacques LeDuc.....2013
 Craig Gormley2013
 Jean Cann2013
 Adam Munroe2013
 Robert A. Levenson2014
 Tom Coburn2014
 Jane Marie Goodman.....2015
 Judith Pitasi.....2015

MARATHON FUND COMMITTEE A-S

Carole Nathan, Chairman2013
 Robert Dobinski,
 Parks & Recreation2013
 Vacancy,
 Marathon Committee.....2013
 Scott Aghababian,
 School Committee Representative2013
 Colleen D. Charleston.....2013

METROWEST REGIONAL TRANSIT AUTHORITY

Brian Herr2013

MUNICIPAL COORDINATOR UNDER THE RIGHT TO KNOW LAW A-S

Paul K. Clark, term coincides with
 Fire Chief Term

MUTUAL AID BUILDING INSPECTOR A-MID
 Dave Gusmini2013

OPEN SPACE PRESERVATION COMMISSION A-S
 Ken Weismantel, Planning Board2013
 John Mosher, Board of Selectmen2013
 Jeffrey J. Doherty, Member-at-Large2013
 Andre Griben,
 Conservation Commission2015
 Nancy J. Peters, Member-at-Large2017

PARKING CLERK A-TM
 Geri F. Holland2013

PARKS AND RECREATION COMMISSION - E
 Kenneth J. Driscoll, Chairman2014
 Brian O’Keefe2013
 Brian E. Eberlin2014
 Robert T. Dobinski2015
 Daniel F. Terry2015

PERMANENT BUILDING COMMITTEE - A-S
 Michael DiMascio2013
 John Ferrari2013
 Daniel McIntyre2014
 Vacancy2015
 Vacancy2015

PERSONS TO CUT WIRES IN CASE OF FIRE A-MID
 Edward V. Hicks2013

PERSONNEL COMMITTEE A-S
 Kathleen A. LaFlash, Chairman2015
 Robert Levenson2013
 Owen Mangan2014
 Katherine Dlugolecki2014
 Patricia D. Duarte2015

PLANNING BOARD - E
 Kenneth R. Weismantel, Chairman2017
 Mark Abate2013
 Christian P. Ollenborger2013
 Richard A. MacDonald2014
 John M. Coutinho, Vice Chairman2015
 Deborah A. Thomas2015
 Claire B. Wright2016
 Brian J. Karp2016
 Matthew P. Wade2017

PLUMBING & GAS INSPECTOR A-MID
 Charles A. Dabritz2013

ASS'T PLUMBING & GAS INSPECTOR A-MID
 Peter K. Zereski2013

PUBLIC WEIGHERS A-MID
 Jayne Adams2013
 Michael Beattie2013
 Collenn McIntyre2013
 Kathleen M. McIntyre2013
 Kelli McIntyre2013
 Thomas McIntyre, Sr.2013
 Thomas McIntyre, Jr.2013
 John Palmer2013
 Stephen Nedoroscik2013
 Jaime Wright2013

**REGIONAL VOCATIONAL TECHNICAL SCHOOL
 COMMITTEE A-S**
 Ruth Knowles2013
 Frank D’Urso2015

SCHOOL COMMITTEE - E
 Nancy A. Burdick, Chairman2014
 Rebecca L. Robak2013
 Scott Aghababian2014
 Jonathan E. Graziano2015
 Jean B. Bertschmann2015

SEALER OF WEIGHTS & MEASURES A-MID
 Louis H. Sakin2013

SUPERINTENDENT OF SCHOOLS A-SC
 Dr. Steven Hiersche
 (Interim as of 8/1/2012)2013

**SOUTH MIDDLESEX OPPORTUNITY COUNCIL (SMOC)
 REPRESENTATIVE A-S**
 Paul D. Prior2013

SURVEYOR OF WOOD, LUMBER AND BARK A-TM
 Gary R. Haines2013

SUSTAINABLE GREEN COMMITTEE A-S
 Andrew Boyce, Chairman2013
 Nancy L. Dourney2013
 Vacancy, Planning Board2013
 John Mosher, Board of Selectmen2013
 Jean Bertschmann,
 School Committee2013
 Laura Connolly2013
 Ria K. McNamara2013
 Aubrey Doyle2014
 Francis J. D’Urso
 John Keane2014

SUSTAINABLE GREEN COMMITTEE -

Associate Members

- Kenneth Parker2013
- Gretchen A. Govoni.....2013
- Christiane Y. Perrin.....2013
- Margo R. Roman.....2013
- Gino Spinelli2013
- John Carroll2013

TOWN MANAGER A-S

- Norman Khumalo2015

TOWN BUILDINGS STUDY COMMITTEE

- John Coutinho,
Planning Board Life of Project
- Scott Aghababian,
School Committee Life of Project
- Thomas Nealon, Downtown
Revitalization Com Life of Project
- Michael Girardi,
Historic District Com Life of Project
- John L. Carroll,
Library Trustees Life of Project
- Ken Driscoll,
Parks & Recreations Com Life of Project
- Stuart Cowart,
Appropriations Committee Life of Project
- Michael Dawley,
Permanent Building Com Life of Project
- Miguel Linera,
Permanent Building Com Life of Project
- Robert Scumaci,
Permanent Building Com Life of Project
- Michael DiMascio,
Permanent Building Com Life of Project
- John Ferrari,
Permanent Building Com Life of Project
- Laura Barry,
Permanent Building Life of Project

TREE WARDEN A-DPW Dir

- Paul Gleason2015

TRUANT OFFICER

- Richard A. Flannery, Chief of Police

TRUSTEES OF SCHOOL FUND - E BY TOWN MEETING

- Anthony G. Rizzo, Jr.
- Philip J. Guarino
- Deborah Finnerty
- Jennifer Blake
- Maura McNamara
- Kathleen Denaro
- Nancy Legasse

UPPER CHARLES TRAIL COMMITTEE

- Jane Moran2013
- Mark Gates.....2013
- John Mosher, Board of Selectmen
Representative.....2013
- Robert Snyder2014
- Kenneth Parker2015
- Michael Resteghini2015
- Jeffrey Barnes, Conservation
Commission Representative.....2015

VETERANS' GRAVE OFFICER A-S

- Michael Whalen2014

VETERAN AGENT A-

MetroWest Veteran Services District

- John Givner, Director2014
- Jack Weglage, Agent

METROWEST VETERAN SERVICES DIRECTOR

BOARD OF DIRECTOR'S

- Anthony E. Schiavi, Ashland Town Manager
- Norman Khumalo, Hopkinton Town Manager
- Suzanne Kennedy, Medway Town Administrator
- Paul LeBeau, Holliston Town Administrator

VETERANS' CELEBRATION COMMITTEE A-S

- Michael Whalen, Chairman2014
- Cynthia Chesmore,
Council on Aging Liaison.....2013
- James A. Mirabile2013
- Nancy Drawe.....2014
- Judith A. Regan2015
- Colleen D. Charleston.....2015
- Eric Rogers2015
- Sarah Whalen.....2015

WIRING INSPECTOR A-MID

- Edward V. Hicks2013

ASSISTANT WIRING INSPECTOR A-MID

- Louis Travaglini2013

WOODVILLE HISTORIC DISTRICT COMMISSION A-S

- Andre Griben, Chairman.....2013
- George Reimann,
Historic Commission Representative2015
- Vacancy,
Board of Realtors Representative.....2013
- Gail Clifford,
Historical Society Representative2015
- Scott Richardson,
Boston Society of Architects Rep2014

Karen Adelman.....2015
 Kenneth Johnson2015

YOUTH COMMISSION A-S

Taru Kinnunen, Chairman2015
 Dan Terry,
 Parks and Recreation Representative2013
 Jean Bertschmann,
 School Committee Representative2013
 Phil Powers, Police Dept.
 Representative2013
 Dorothy Maruska2013
 Katharine Hesse2013
 Linda M. Katz.....2014
 Margie Wiggins2014
 Sue Hadley2014
 Kenneth J. Johnson2015
 Suzanne Harris2015

ZONING ADVISORY COMMITTEE A-PB

Sandy Altamura,
 Member-at-Large2013
 Mavis O’Leary,
 Member-at-Large2013
 Scott Richardson,
 Member-at-Large2013
 Robert McGuire,
 Chamber of Commerce2013
 Ronald Thalheimer,
 Member-at-Large2013
 Mario Würzl,
 Member-at-Large2013
 John Coutinho,
 Planning Board2013
 Carol DeVeuve,
 Member-at-Large2013
 Matthew Wade,
 Planning Board2013
 Michael Peirce,
 Board of Appeals.....2013
 Craig Nation,
 Conservation Commission.....2013
 David Hamacher2013
 John Marculitis,
 Member-at-Large2013
 Fran DeYoung,
 Member-at-Large2013
 Brian Karp,
 Planning Board Representative2013

EElected
A-M Appointed by Moderator
A-S Appointed by Board of Selectmen
A-SMTC Appointed by Board of Selectmen

Moderator and Town Clerk

A-DPWD Appointed by DPW Director
A-PB..... Appointed by Planning Board
A-MID Appointed by Municipal
 Inspections Director
A-TM Appointed by Town Manager

Board of Selectmen

We respectfully submit the Annual Report of the Board of Selectmen of the Town of Hopkinton, for the year ending December 31, 2012.

The Board wishes to recognize the loss of those Hopkinton citizens who willingly served the community: Fred Hoskins, Donna McGuire, Paul M. Phipps, Joseph W. Pratt, Evelyn Wood, Margaret Zilembo. We offer our condolences to their families, and our appreciation for their many contributions in making Hopkinton the town it is today.

The Board of Selectmen, in accordance with the provisions of the M.G.L. and the Town Charter of the Town, is the chief elected board of the community. As such, the Board sets policy and determines the general goals and priorities of the Town. The Board of Selectmen meets regularly on the first and third Tuesday evenings of each month beginning at 6:30 p.m. The responsibilities of the Board of Selectmen include:

- 1 Approval of the Annual and Special Town Meeting Warrants; the implementation and administering of Town Meeting decisions.
- 2 Establishment of policies and practices to help facilitate the operation of local government.
- 3 Appointment of the members of the boards and committees under their jurisdiction, as provided by M.G.L., the Town Charter or local by-law.
- 4 Granting licenses and permits for conduct of certain types of businesses in Hopkinton, including those for common victualler, serving and/or selling alcoholic beverages, and operating a transportation business.
- 5 Representing the Town in legal affairs, intermunicipal agreements, and before state and federal agencies.

In addition to their legal responsibilities, the Selectmen work to facilitate the activities of the other Town boards and committees. Board members serve as liaison representatives to Town departments, boards and committees, in order to

to assist them in working more effectively with the Board of Selectmen to accomplish their goals. The intent of the liaison is to allow each group access to the Board as well as to offer committee Chairs and Department Heads an opportunity for regular communication with the Board.

Pursuant to the Board of Selectmen vote on October 23, 2012, in accordance with Section 6-2(c) of the Town Charter, the Fiscal Year 2014 budget message requested all Town departments, boards and committee heads to abide by the following in preparing their departmental budgets for submission to the Town Manager:

- 1 Level fund operating budgets at FY13 levels; make no provision for assumed inflationary increases in FY14 operational expenses;
- 2 Identify and include all incremental contractual labor costs and absorb them into the operational budget;
- 3 Identify impact of level funded budget on current level of service and to the extent that service demands require resources beyond current capacity, departments will provide impact statements regarding strategic initiatives;
- 4 Prioritize and focus capital articles funding based on the Capital Asset Management Plan;
- 5 Promote revenue diversification and engage department in enhancing revenue sources; and
- 6 Continue to identify additional process efficiencies and cost containment measures.

The Board of Selectmen recognizes that the most important asset of our community is its people. We continue to be grateful for the dedicated efforts of our Department Heads, Town employees, committee members and the many volunteers who make such a substantial contribution to the operations of Town government and to all who, by their loyalty and cooperation, make Hopkinton such a wonderful community to live and work.

Respectfully submitted,

BOARD OF SELECTMEN

Benjamin L. Palleiko, Chair
John M. Mosher, Vice-Chair
Todd A. Cestari
Michelle A. Gates
Brian J. Herr

Town Meetings/Warrants/Elections

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
TOWN OF HOPKINTON
PRESIDENTIAL PRIMARY WARRANT
MARCH 6, 2012**

Middlesex SS.

To either of the Constables of the Town of
Hopkinton **GREETING:**

In the name of the Commonwealth, you are
hereby required to notify and warn the
inhabitants of said town who are qualified to vote
in Primaries to vote at

Precincts 1, 2, 3, 4

Hopkinton Middle School Gymnasium

on **TUESDAY, THE SIXTH DAY OF MARCH, 2012**, from
7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for
the candidates of political parties for the
following offices:

PRESIDENTIAL PREFERENCE STATE COMMITTEE MAN	FOR THIS COMMONWEALTH SECOND MIDDLESEX AND NORFOLK SENATORIAL DISTRICT
STATE COMMITTEE WOMAN	SECOND MIDDLESEX AND NORFOLK SENATORIAL DISTRICT
	MEMBERS OF THE DEMOCRATIC TOWN COMMITTEE
	MEMBERS OF THE REPUBLICAN TOWN COMMITTEE
	MEMBERS OF THE GREEN-RAINBOW TOWN COMMITTEE

Hereof fail not and make return of this warrant
with your doings thereon at the time and place of
said voting.

Given under our hands this 7th day of February,
2012.

Selectmen of: Hopkinton

Todd A. Cestari
Michelle A. Gates
Benjamin L. Palleiko
John M. Mosher
Brian J. Herr

I HEREBY CERTIFY THAT I HAVE SERVED THE
FOREGOING WARRANT BY POSTING A TRUE AND
ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN
EACH OF THE CHURCHES IN THE TOWN, IN EACH
OF THE POST OFFICES AND IN EACH OF THE
ENGINE HOUSES OF THE TOWN AT LEAST SEVEN (7)
DAYS PRIOR TO THE TIME OF HOLDING SAID
MEETING.

Don S. Creswell, Sr.
February 9, 2012
Constable of Hopkinton

A True Copy, ATTEST:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
PRESIDENTIAL PRIMARY
MARCH 6, 2012**

The meeting was called to order at 7:00 A.M. There were 1422 ballots cast:
225 Democratic ballots, 1191 Republican ballots, 6 Green-Rainbow ballots.

The results of the voting follows:

DEMOCRATIC BALLOT

Presidential Preference	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	4	0	1	4	9
Barack Obama	55	53	49	36	193
No Preference	1	5	6	6	18
Write In- ALL OTHERS	0	0	0	0	0
Rick Santorum	1	0	0	0	1
Mitt Romney	1	1	0	1	3
Ron Paul	0	0	1	0	1

State Committee Man

Blanks	15	15	9	11	50
Philip C. Jack	47	44	48	36	175
Write In- ALL OTHERS	0	0	0	0	0

State Committee Woman

Blanks	2	6	6	4	18
Karen E. Spilka	60	53	51	43	207
Write In- ALL OTHERS	0	0	0	0	0

Town Committee

Blanks	894	772	578	502	2746
Muriel E. Kramer	45	48	43	36	172
Richard O. Duggan	38	33	42	34	147
Maureen K. Bumiller	35	36	42	31	144
Thomas E. Smith	35	37	41	34	147
Mary Arnaut	35	36	41	30	142
Kenneth C. Parker	35	34	40	31	140
Sandra King Altamura	39	39	42	35	155
Melanie A. Smith	35	35	41	30	141
Jo-Ann D. Morgan	32	35	40	33	140
Francis J. D'Urso	35	35	41	34	145
Anne L. Marcy	33	38	42	34	147
Christine Dietz	33	36	41	31	141
Margo R. Roman	35	36	40	33	144
Elizabeth B. Whittemore	32	34	41	32	139
Edward J. Mills	33	39	42	33	147
Pamela A Duffy	37	41	41	33	152
Bruce G Karlin	41	41	41	35	158
David K. Morgan	31	32	41	31	135
Edithmarie L. Siebert	32	34	40	31	137
Mary E. Duggan	37	36	40	34	147
Jennifer S. Karlin	34	33	40	32	139
Constance S. Wright	37	34	39	32	142
Darlene A. Hayes	33	37	40	33	143
Brahim Brian Hassan	32	35	40	33	140
Katherine L. Fernald	31	32	39	31	133
Mary Jo LaFreniere	41	43	40	33	157
Thomas F. Pratt	45	40	43	38	166
Write In- ALL OTHERS	1	0	0	0	1
Casey C K Altamura	2	3	10	7	22
Caroline E. Wood	1	3	10	7	21
Rebeka L. Hoffman	1	3	9	7	20

REPUBLICAN BALLOT

Presidential Preference	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	0	0	0	2	2
Ron Paul	27	33	28	22	110
Mitt Romney	242	234	230	239	945
Rick Perry	1	2	1	0	4
Rick Santorum	22	25	15	22	84
Jon Huntsman	2	4	1	0	7

REPUBLICAN BALLOT**Presidential Preference**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Michele Bachmann	0	0	0	2	2
Newt Gingrich	11	12	6	3	32
No Preference	0	2	1	0	3
Write In- ALL OTHERS	1	0	0	1	2

State Committee Man

Blanks	110	114	105	108	437
Edward Bergin McGrath	195	196	177	183	751
Write In- ALL OTHERS	1	2	0	0	3

State Committee Woman

Blanks	108	117	107	109	441
Janet Leombruno	196	192	175	182	745
Write In- ALL OTHERS	2	3	0	0	5

Town Committee

Blanks	5707	5922	5006	5539	22174
Kenneth R. Weismantel	184	172	166	175	697
Leonard A. Holden	162	164	154	141	621
Christian P. Ollenborger	135	135	141	125	536
L. Philip Totino, Jr.	156	149	150	139	594
F. Eric Sonnett	166	167	168	152	653
Nancy J. Barron	157	147	143	134	581
Susan M. Lampert	162	148	147	140	597
Vascen J. Bogigian	144	145	141	153	583
Debra S. Preis	138	142	145	129	554
William A. Muench	139	148	141	130	558
Kenneth J. Driscoll	158	160	159	160	637
Henry R. Kunicki	138	140	140	126	544
Brian J. Herr	182	183	176	187	728
Benjamin L. Palleiko	150	141	143	133	567
Nancy Alvarez Burdick	166	158	153	152	629
Alfred Al W. Rogers, Jr.	146	152	146	133	577
Brian E. Eberlin	141	137	140	126	544
Richard A. MacDonald	144	140	141	131	556
Deborah A. Thomas	162	158	152	140	612
Mark A. Abate	146	146	145	142	579
Brain J. Karp	138	142	146	126	552
John M. Coutinho	140	141	140	145	566
Ronald M. Clark	160	159	154	156	629
Leda Arakelian	142	146	143	132	563
Scott R. Aghababian	145	150	150	139	584
Michelle A. Gates	156	160	150	152	618
RJ Dourney	163	165	151	157	636
Todd S. Holbrook	139	143	137	128	547
William S. Rogers, Jr.	141	142	137	123	543
John A. Zack	146	140	133	123	542
Troy D. Mick	144	147	138	125	554

Town Committee

Lillian P. Holden	158	164	144	138	604
Frederick B. Darney	143	148	136	130	557
Write In- ALL OTHERS	0	6	1	3	14
John Ferrari	6	4	4	8	22
Tom Garabedian	6	6	5	13	25
Antoinette Kunicki	0	3	4	0	7

GREEN-RAINBOW BALLOT**Presidential Preference**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Jill Stein	0	2	1	2	5
Harley Mikkelson	0	0	0	0	0
No Preference	0	1	0	0	1
Write In- ALL OTHERS	0	0	0	0	0

State Committee Woman

Blanks	0	3	1	2	6
Write In- ALL OTHERS	0	0	0	0	0

State Committee Woman

Blanks	0	3	1	2	6
Write In- ALL OTHERS	0	0	0	0	0

Town Committee

Blanks	0	30	10	20	60
Write In- ALL OTHERS	0	0	0	0	0

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
ANNUAL TOWN MEETING
MONDAY, MAY 7, 2012**

The Annual Town Meeting was convened at 7:00 P.M. on Monday, May 7, 2012, at the Middle School Auditorium. The meeting was called to order by the Moderator, Dr. Bruce Karlin. A quorum was present.

The Pledge of Allegiance was led by the Moderator. The Metrowest Symphony Orchestra Brass Quartet played the Star Spangled Banner. The following deceased were remembered for their service to the Town; Charles Zettek, Ruth Ziglear, Maxine Adams and Laurette Danahy. Counters were assigned. The Moderator gave the directives of the meeting and the bounds of the Hall. Ann M. Click, Town Clerk, read the call and return of the warrant.

Todd A. Cestari, Board of Selectmen Chairman, made the following motion: that the Town adjourn the Annual Town Meeting at the conclusion of any article under discussion at 11:00 P.M. of each date thereof and to reconvene at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street at 7:00 P.M. on the day next following.

Passed by: Voice Vote Unanimous (05-07-2012)

A motion was made to move Article 54 to follow Article 1.

Passed by Yes 94 No 62

The Moderator according to the Charter appointed Muriel Kramer as Deputy Moderator. The Town Meeting ratified the appointment.

Article 1. Voted: that the Town accept the Reports of Town Officers, Boards and Committees.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 54. Motion: *To see if the Town will vote to amend the Zoning Map of the Town of Hopkinton by changing the zoning district of a parcel of land shown on the Assessors Map as parcel R33 11 0 and consisting of approximately 14.2 ± acres located between Old Town Road and the*

westerly limit of the existing Industrial A zoning district along South Street from Agricultural (A) to Industrial (IA). The land to be rezoned is more fully described on a Plan entitled, "Plan to Accompany Proposed Re-zoning", prepared for EMC Corporation, dated March 1, 2012, prepared by Beals and Thomas, Inc., on file with the Planning Board.

Voted: that the Town take "no action" on Article 54.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 2. Voted: that the Town transfer from Sewer Enterprise Free Cash the sum of \$150,000 to supplement the following operating budgets for the fiscal year ending June 30, 2012:

Dept. 440 Sewer Operating Budget 0775 Expenses \$150,000

Passed by: Voice Vote Unanimous (05-07-2012)

Article 3. Voted: that the Town transfer the following sums of money between and among various accounts for the fiscal year ending June 30, 2012:

\$17,000 from 1368 Stormwater System Improvements to 107 Highway, Expenses
\$36,000 from 457 Recycling Collection & Disposal to 107 Highway, Expense

Passed by: Voice Vote (05-07-2012)

Article 4. Motion: *To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the Massachusetts General Laws. (Clerk's note: No unpaid bills from prior fiscal years were presented to Town Meeting.)*

Voted: that the Town take "no action" on Article 4.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 5. Voted: that the Town, pursuant to Chapter 44, Section 53E ½ of the General Laws, amend the vote taken pursuant to Article 9 of the 2011 Annual Town Meeting to provide that the

unencumbered balance in the Building Department Revolving Fund at the end of the Fiscal Year shall be retained in such Fund.

Passed by: Voice Vote (05-07-2012)

Article 6. Voted: that the Town, in accordance with Chapter 41, Section 108 of the Massachusetts General Laws, fix the salary of the Town Clerk for the fiscal year commencing July 1, 2012 at \$65,706.79 (SIXTY-FIVE THOUSAND SEVEN HUNDRED SIX DOLLARS AND SEVENTY-NINE CENTS).

Passed by: Voice Vote Unanimous (05-07-2012)

Article 7. Voted: that the Town raise and appropriate \$24,859,210.35 (TWENTY-FOUR MILLION EIGHT HUNDRED FIFTY-NINE THOUSAND TWO HUNDRED TEN DOLLARS AND THIRTY FIVE CENTS) and to transfer the following sums from available funds:

Cemetery Perpetual Care Trust Fund Income.....	\$15,000.00
Title V.....	\$39,265.00
Ambulance Receipts Reserved for Appropriation	\$45,787.50
Sealers Receipts.....	\$500.00
Overlay Surplus.....	\$274,893.77
Sewer Enterprise Fund Fiscal 2013 Revenue.....	\$2,768,753.00
Water Enterprise Fund Fiscal 2013 Revenue.....	\$1,512,228.00
Parks & Recreation Enterprise Fund Fiscal 2013 Revenue	\$320,400.00
Premiums on Bonds.....	\$618.38
Sewer Enterprise Fund Free Cash.....	\$190,286.00
Water Enterprise Fund Free Cas.....	\$165,000.00
Community Preservation Fund Fiscal 2013 Revenue.....	\$40,000.00
Community Preservation Fund Reserve for	

Passive Recreation	\$75,720.00
Community Preservation Fund Reserve for Passive/Active Recreation.....	\$47,100.00

For a total of \$30,354,762.00 (THIRTY MILLION THREE HUNDRED FIFTY-FOUR THOUSAND SEVEN HUNDRED SIXTY-TWO DOLLARS AND ZERO CENTS) for the purposes itemized and described in the FY 2013 Operating Budget of the Town, and in the amounts shown in the column titled "A/C Recommended Fiscal 2013", as set forth in the FY 2013 Appropriation Committee Report, for the fiscal year beginning July 1, 2012; said sums to be spent under the direction of the respective Town Officers, Boards and Committees.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 8. Voted: that the Town raise and appropriate \$34,085,238.00 (THIRTY-FOUR MILLION EIGHTY-FIVE THOUSAND TWO HUNDRED THIRTY-EIGHT DOLLARS AND ZERO CENTS) for the operation of the School Department for the fiscal year beginning July 1, 2012; said sum to be spent under the direction of the School Committee.

Passed by: Voice Vote (05-07-2012)

Article 9. Voted: that the Town, pursuant to Chapter 44, Section 53E ½ of the General Laws, re-authorize existing revolving funds for the fiscal year beginning July 1, 2012, as set forth under the motion for Article 9 in the Warrant Articles and Motions Document.

Re-Authorized Funds:

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of Prior Year Fund Balance
Building Department	Permit fees	Director of Municipal Inspections with approval of the Board of Selectmen	Expenses of operation of department and salaries of part-time building inspectors	\$270,000	Unencumbered balance shall be retained in such fund
Part-time Wire Inspector	Permit fees and inspection fees of Wire Inspector	Director of Municipal Inspections with approval of the Board of Selectmen	Expenses of operation of department and salaries of part-time wire inspectors	\$100,000	Unencumbered balance shall be retained in such fund
Part-time Plumbing Inspector	Permit fees and inspection fees of Plumbing Inspector	Director of Municipal Inspections with approval of Board of Selectmen	Expenses of operation of department and salaries of part-time plumbing inspectors	\$100,000	Unencumbered balance shall be retained in such fund
Board of Health	Permit fees, inspection fees and other funds collected by Board of Health relating to public health, safety and environmental laws, codes and regulations	Board of Health	Expenses of Board of Health, including services of inspectors, agents, consultants, contractors, clerical support, equipment, supplies and training, directly relating to the implementation and enforcement of federal, state and local public health, safety and environmental laws, codes and regulations.	\$150,000	Unencumbered balance reverts to general fund
Hazardous Materials	Fees and monies received from insurers & others relating to release or spills of hazardous materials	Fire Chief	Purchase equipment and materials, training, contingency planning, site assessments, service at hazardous release incidents.	\$5,000	Unencumbered balance reverts to general fund.

Conservation Commission	Filing and consultant fees referred to in Wetlands Protection Bylaw	Conservation Commission	To meet expenses & fees of consultants engaged by & other appropriate expenses of Conservation Commission	\$115,000	Unencumbered balance reverts to general fund
Library	Lost Materials/Fines	Library Director	Replacement of lost and damaged materials.	\$9,000	Unencumbered balance reverts to general fund
Emergency Medical Services	Emergency Medical Services user fees	Fire Chief and Police Chief	To operate, maintain service, acquire, & upgrade vehicles, equipment & training for emergency medical services.	\$470,000	Unencumbered balance reverts to Ambulance Receipts Reserved for Appropriation
Public Safety	Permit fees and other collected pursuant to the administration and enforcement of the Town of Hopkinton by Law Ch. 150 – Peddling and Soliciting.	Police Chief	To meet the expenses of the Police Department related to the administration and enforcement of the Town of Hopkinton Bylaw Chapter 150 - Peddling and Soliciting.	\$5,000	Unencumbered balance reverts to general fund
Planning Board	Permit fees and consultant fees collected by the Planning Board relating to review of Site Plans, petitions, applications, permits and appeals.	Planning Board	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Planning Board	\$30,000	Unencumbered balance reverts to general fund
Open Space Preservation Commission	User fees, charges and donations collected by the Open Space Preservation Commission in the conduct of its programs and activities.	Open Space Preservation Commission	To meet expenses of the publication, reprinting and sale of the trail guide and the maintenance of trails and signage.	\$10,000	Unencumbered balance reverts to general fund

Youth Commission	User fees, charges and donations received by the Youth Commission in the conduct of its programs and activities.	Youth Commission	To meet expenses incurred in conducting programs and activities for the Town's young people.	\$4,000	Unencumbered balance reverts to general fund
Zoning Board of Appeals	Filing fees and consultant fees collected by the Zoning Board relating to review of appeals, petitions and applications	Zoning Board of Appeals	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Zoning Board of Appeals	\$50,000	Unencumbered balance reverts to General Fund
Department of Public Works – Highway Division	Road Opening, Driveway Opening, and Trench Permit fees	Director of the Department of Public Works	Expenses of operation of the Highway Division	\$8,000	Unencumbered balance reverts to general fund
Department of Public Works – Recycling Committee	User fees collected at the Recycling Center	Director of the Department of Public Works	Expenses of operation of Recycling Center	\$15,000	Unencumbered balance reverts to general fund
Department of Public Works	Fees collected from Overflow Trash Bags	Director of the Department of Public Works	To purchase Overflow Trash Bags and to meet expenses of Waste Collection and Disposal	\$8,000	Unencumbered balance reverts to general fund

And further to establish the following revolving funds:

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of Prior Year Fund Balance
Cemetery Commission	User fees and charges collected for the use of the Comey Chapel	Cemetery Commission	Maintenance and operation of the Comey Chapel	\$3,500	Unencumbered balance reverts to general fund
School Department 1:1 Laptop Initiative	Receipts collected from students and families for leasing computers	School Committee	Payments for leasing computers	\$470,000	Unencumbered balance shall be retained in such fund

Passed by: Voice Vote Unanimous (05-07-2012)

Article 10. Voted: that the Town appropriate \$639,459.00 (SIX HUNDRED THIRTY-NINE THOUSAND FOUR HUNDRED FIFTY-NINE DOLLARS AND ZERO CENTS) from the proceeds due to the Town pursuant to Chapter 90 of the Massachusetts General Laws, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs that qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Capital Improvement Committee recommended approval for Article 10.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 11. Motion: *We move that the Town vote to raise and appropriate \$20,000 (TWENTY THOUSAND DOLLARS) and to transfer from Free Cash \$130,000 (ONE HUNDRED AND THIRTY THOUSAND DOLLARS) to increase the Capital Expense Stabilization Fund, said sums to be used, upon further appropriation, for any lawful future capital expense.*

Proposed Amendment: *That the Town vote to transfer from Free Cash \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS) to increase the Capital Expense Stabilization Fund, said sums to be used, upon further appropriation, for any lawful future capital expense.*

Amendment Passed by: Yes 137 No 58 (05-07-2012)

Voted as Amended: that the Town transfer from Free Cash \$130,000 (ONE HUNDRED THIRTY THOUSAND DOLLARS) to increase the Capital Expense Stabilization Fund, said sums to be used, upon further appropriation, for any lawful future capital expense.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 12. Motion: *We move that the Town vote to raise and appropriate \$100,000 (ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS) and to transfer from Free Cash \$300,000 (THREE HUNDRED THOUSAND DOLLARS), to increase the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.*

Proposed Amendment: *That the Town vote to transfer from Free Cash \$300,000 (THREE HUNDRED THOUSAND DOLLARS), to increase the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.*

Amendment Passed by: Yes 123 No 62

Voted as Amended: that the Town transfer from Free Cash \$300,000 (THREE HUNDRED THOUSAND DOLLARS), to increase the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 13. Voted: that the Town accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws to establish an Other Post Employment Benefits Liability Trust Fund; and further that the Town to transfer from Free Cash \$150,000 (ONE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS), to the fund, said sums to be used, upon further appropriation, for any lawful purpose.

Passed by: 2/3 Declared by the Moderator (05-07-2012)

Article 14. Voted: that the Town transfer the unencumbered balance remaining in the Drainage Improvement Fund to the Sale of Lots Fund; and further to close the Drainage Improvement Fund.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 15. Voted: that the Town transfer from the Sale of Lots Fund \$750.00 (SEVEN HUNDRED FIFTY DOLLARS AND ZERO CENTS) for the removal of an unused building at Mt. Auburn Cemetery and the development of burial lots on its site; said sum to be spent under the direction of the Cemetery Commission.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 16. Voted: that the Town transfer from Free Cash \$12,000 (TWELVE THOUSAND DOLLARS AND ZERO CENTS) for the purpose of hiring a firm to develop Street Acceptance as-built-plans for Hearthstone Road and Carriage Hill Road; said

sum to be spent under the direction of the Town Manager.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 17. Voted: that the Town transfer from Free Cash \$11,000 (ELEVEN THOUSAND DOLLARS AND ZERO CENTS) for the purpose of replacing Personal Protective Equipment for the Fire Department and any other related costs; said sum to be spent under the direction of the Fire Chief.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 18, Voted: that the Town transfer from Free Cash \$15,000 (FIFTEEN THOUSAND DOLLARS AND ZERO CENTS) for the purchase of a replacement Fire Generator at Station 2, as well as any other related costs; said sum to be spent under the direction of the Fire Chief.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 19. Voted: that the Town accept the provisions of Chapter 73, Section 4 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption of seventy five percent in the fiscal year beginning July 1, 2012, for those qualifying for an exemption under Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the Massachusetts General Laws.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 20. Voted: that the Town transfer \$703,520.00 (SEVEN HUNDRED THREE THOUSAND FIVE HUNDRED TWENTY DOLLARS AND ZERO CENTS) from free cash for the following capital purchases and projects, to be expended in the specified amounts and under the specified direction as set forth under the motion for Article 20 in the Warrant Articles and Motions Document.

Capital Purchases and Projects

ITEM	DEPARTMENT	PURPOSE	AMOUNT	SPENT UNDER THE DIRECTION OF
A	School Department	Purchase a new rack-body dump truck with lift-gate and snowplow, accessories and any other related costs; dispose of old equipment	\$48,000	School Committee
B	School Department	Purchase and install emergency notification strobe light warning system and any other related costs	\$39,000	School Committee
C	DPW	Purchase a new Ford F-550 Dump Truck, accessories and any other related costs	\$65,000	Town Manager & Director of Public Works
D	DPW	Purchase a new trackless municipal tractor, accessories and any other related costs	\$125,000	Town Manager & Director of Public Works
E	DPW	Purchase a new mower, accessories and any other related costs	\$11,520	Town Manager & Director of Public Works
F	Police Department	Purchase two new police cruisers, accessories and any other related costs; dispose of old vehicles	\$75,000	Police Chief
G	Information Technology	Purchase and install information technology hardware, software and any other related costs in town and school departments	\$300,000	Town Manager, IT Director & School Committee
H	Information Technology	Purchase and install information technology hardware, software and any other related costs in public safety departments	\$40,000	Town Manager, IT Director, Police Chief & Fire Chief

Capital Improvement Committee recommended approval of Items A, C, D, F, G and H; and recommended disapproval of Item B; no recommendation required for Item E.

Passed by: Voice Vote (05-07-2012)

Article 21. Voted: that the Town appropriate \$170,000.00 (ONE HUNDRED SEVENTY THOUSAND DOLLARS AND ZERO CENTS) for the repair of the drainage system on Hayward Street, in accordance with the preliminary design prepared by Weston & Sampson, as well as any other related costs; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the

Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager.

Capital Improvement Committee recommended approval for Article 21.

Passed by: Voice Vote Unanimous (05-07-2012)

Article 22. Voted: that the Town appropriate \$100,000.00 (ONE HUNDRED THOUSAND DOLLARS

AND ZERO CENTS) to make necessary repairs to the basement of Town Hall in order to mitigate water damage; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(3A) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager.

**Capital Improvement Committee
recommended approval for**

Article 22.

Passed by: 2/3 Declared by the Moderator (05-07-2012)

Article 23. Motion: That the Town vote to appropriate \$50,000.00 (FIFTY THOUSAND DOLLARS AND ZERO CENTS) for the design, engineering, reconstruction and repair of the parking lot at Town Hall; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(22) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager.

**Capital Improvement Committee
recommended approval for Article 23.**

Motion to end Debate Passed by: 2/3 Vote Declared by the Moderator (05-07-2012)

Motion Failed by: Yes 74 No 80 (05-07-2012)

11:00 P.M. The Annual Town Meeting was adjourned and will reconvene at 7:00 P.M. on Tuesday, May 8, 2012 at Middle School Auditorium.

7:05 P.M. The Annual Town Meeting reconvened on Tuesday, May 8, 2012 at the Middle School Auditorium. A quorum was present.

Article 24. Voted: that the Town appropriate \$278,500.00 (TWO HUNDRED SEVENTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS) for the design, repair, maintenance, renovation and improvement of the track at

Hopkinton High School; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(25) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the School Committee; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this Vote.

**Capital Improvement Committee
recommended approval for Article 24.**

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 25. Voted: that the Town appropriate \$300,000.00 (THREE HUNDRED THOUSAND DOLLARS AND ZERO CENTS) for the design and construction of drainage improvements on Lakeshore Drive; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this Vote.

**Capital Improvement Committee
recommended approval for Article 25.**

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 26. Voted: that the Town appropriate \$150,000.00 (ONE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS) for any improvements to Town or School buildings and grounds that may be necessary to comply with the Americans with Disabilities Act of 1990; and, for the purpose of

meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager.

**Capital Improvement Committee
recommended approval for Article 26.**

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 27. Voted: that the Town amend its vote pursuant to Article 34 of the 2011 Annual Town Meeting Warrant by appropriating an additional \$17,000.00 (SEVENTEEN THOUSAND DOLLARS AND ZERO CENTS), for a total of \$367,000 (THREE HUNDRED SIXTY-SEVEN DOLLARS AND ZERO CENTS) for the purchase of a tender truck, accessories and any other related costs; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(9) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Fire Chief; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this Vote.

**Capital Improvement Committee
recommended approval for Article 27.**

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 28. Voted: that the Town appropriate \$1,750,000 (ONE MILLION SEVEN HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS) for the final design and construction of the replacement sewer pumping station at Wood Street; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(9) of the Massachusetts General Laws, or any other

enabling authority; said sum to be spent under the direction of the Town Manager; provided, however, that while such bonds or notes shall be general obligations of the Town, it is the intent of the Town that such bonds or notes be paid from the Sewer Enterprise Fund revenues..

**Capital Improvement Committee
recommended approval for Article 28.**

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 29. Voted: that the Town transfer from Water Enterprise Free Cash \$77,000 (SEVENTY-SEVEN THOUSAND DOLLARS AND ZERO CENTS) for the installation of radio-read water meters; said sum to be spent under the direction of the Town Manager.

**Capital Improvement Committee
recommended approval for Article 29.**

Passed by: Voice Vote Unanimous (05-08-2012)

Article 30. Voted: that the Town transfer from Water Enterprise Free Cash \$90,000 (NINETY THOUSAND DOLLARS AND ZERO CENTS) to conduct an analysis of the Town's water supply and treatment system; said sum to be spent under the direction of the Town Manager.

**Capital Improvement Committee
recommended approval for Article 30.**

Passed by: Yes 103 No 75

Article 31. Voted: that the Town transfer from Water Enterprise Free Cash \$43,000 (FORTY-THREE THOUSAND DOLLARS AND ZERO CENTS) for the replacement of a Water Department truck; said sum to be spent under the direction of the Town Manager; and further to authorize the disposal of any vehicles presently being used by the Water Department, by trade-in or otherwise.

**Capital Improvement Committee
recommended approval for Article 31.**

Passed by: Voice Vote Unanimous (05-08-2012)

Article 32. Voted: that the Town transfer from Sewer Enterprise Free Cash \$43,000 (FORTY-THREE

THOUSAND DOLLARS AND ZERO CENTS) for the replacement of a Sewer Department truck; said sum to be spent under the direction of the Town Manager; and further to authorize the disposal of any vehicles presently being used by the Sewer Department, by trade-in or otherwise.

**Capital Improvement Committee
recommended approval for Article 32.**

Passed by: Voice Vote Unanimous (05-08-2012)

Article 33. Voted: that the Town appropriate \$332,000 (THREE HUNDRED THIRTY-TWO THOUSAND DOLLARS AND ZERO CENTS) for the design and construction of the Sandy Beach Bath House and other property improvements; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(25) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Parks and Recreation Commission; provided, however, that while such bonds or notes shall be the general obligation of the Town, it is the intent of the Town that such bonds or notes be paid from the Parks and Recreation Enterprise Fund revenues.

**Capital Improvement Committee
recommended approval for Article 33.**

Passed by: Voice Vote Unanimous (05-08-2012)

Article 34. Voted: that the Town raise and appropriate \$50,000 (FIFTY THOUSAND DOLLARS AND ZERO CENTS) for Library Building envelope repairs and replacement of the knob and tube electrical system; said sum to be spent under the direction of the Town Manager; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts authorized pursuant hereto.

**Capital Improvement Committee
recommended approval for Article 34.**

Passed by: Voice Vote (05-08-2012)

Article 35. Voted: that the Town raise and appropriate \$96,025 (NINETY SIX THOUSAND TWENTY-FIVE DOLLARS AND ZERO CENTS) for the design, repair, maintenance, renovation and improvement of the main entrance of the High School loop road; said sum to be spent under the direction of the School Committee; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts authorized pursuant hereto.

**Capital Improvement Committee
recommended approval for Article 35.**

Passed by: Yes 143 No 56 (05-08-2012)

Article 36. Voted: that the Town appropriate \$540,000 (FIVE HUNDRED FORTY THOUSAND DOLLARS AND ZERO CENTS) for the final design and construction of a traffic signal and intersection improvements at the intersection of School Street and West Main Street; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(14) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay the principal and interest on the borrowing authorized by this Vote.

**Capital Improvement Committee
recommended approval for Article 36.**

Motion to end Debate Passed by: 2/3 Voted Declared by the Moderator

Passed by: 2/3 Declared by the Moderator (05-08-2012)

Article 37. Motion to take "no action: on Article 37.

Failed by: Voice Vote

Article 37 Voted: that the Town amend its vote pursuant to Article 70 of the 1987 Annual Town Meeting, "to continue to maintain Lumber Street, south of Granite Street as a gravel surfaced road until such time as the citizens of the Town wish to have it paved" so as "to continue to maintain Lumber Street, south of Granite Street as a gravel surfaced road until such time as the paving of that section of Lumber Street," and to vote to raise and appropriate \$50,000 (FIFTY THOUSAND DOLLARS AND ZERO CENTS) to provide for the paving and paving of Lumber Street, including any necessary grading, repairs and preparation for paving; said sum to be spent under the direction of the Director of Public Works; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts authorized pursuant hereto.

Capital Improvement Committee recommended approval of vote as passed for Article 37.

Passed by: Voice Vote Unanimous (05-08-2012)

Article 38. Voted: that the Town raise and appropriate \$64,000 (SIXTY-FOUR THOUSAND DOLLARS AND ZERO CENTS) for the purpose of purchasing a new 12-foot-wide tractor-mower for maintaining athletic fields; and further, to authorize the disposition of any surplus equipment presently being used by the School Building and Grounds Department by trade-in or otherwise; said sum to be spent under the direction of the School Committee; provided, however, that this appropriation shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts authorized pursuant hereto.

Capital Improvement Committee recommended approval of Article 38.

Passed by: Voice Vote (05-08-2012)

Article 39. Motion #1: To see if the Town will vote to authorize the Board of Selectmen, on its behalf, to petition the General Court for passage of a special law substantially as provided below:

An act authorizing the Town of Hopkinton to appropriate funds and incur debt for the purpose of removing overhead utilities along Main Street and replacing the same with underground facilities.

Motion to end Debate Passed by: 2/3 Vote Declared by the Moderator (05-07-2012)

Motion #1 Failed: Yes 85 No 103

Capital Improvement Committee recommended approval of Motion #2 for Article 39.

The Moderator made the decision to allow Motion #2 to be proposed before Town Meeting. A motion was made to reverse the Moderator's decision.

Voted: that the decision of the Moderator be reversed, therefore the motion not be made.

Passed by: Voice Vote (05-08-2012)

Article 40 Voted: that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2013 Community Preservation budget, to reserve from Fiscal Year 2013 Community Preservation Fund annual revenues the following amounts totaling \$819,100 (EIGHT HUNDRED NINETEEN THOUSAND ONE HUNDRED DOLLARS AND ZERO CENTS) recommended for transfer to the following reserves:

Community Preservation Fund FY 2013 Transfer to Reserves

<u>Fund Balance Reserved Account</u>	<u>Amount</u>
Reserve For Open Space	\$81,910
Reserve For Passive/Active Recreation	\$409,550
Reserve For Historic Resources	\$ 81,910
Reserve For Community Housing	\$ 81,910
Reserve For CPF (discretionary)	\$163,820
Total Transfers to Reserves	\$819,100

Passed by: Voice Vote (05-08-2012)

And further to appropriate \$620,500.00 SIX HUNDRED TWENTY THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS) from Community Preservation Fund Reserves the amounts listed for the following projects:

The Moderator allowed that each item be voted individually per request of Town Meeting members.

Community Preservation Fund FY 2013 Projects
Appropriated from Reserves

a. Transfer \$20,000 (TWENTY THOUSAND DOLLARS) from Reserve for Historic Resources to restore the Assessor's tax records, many of which are over 100 years old. These records have been damaged by mold and mildew in their current location (Town Hall basement vault). The real estate tax record listings of owners, tax amounts, locations, lot sizes, etc. would be properly preserved and stored with the Town Clerk's records in the first floor vault at Town Hall; said sum to be spent under the direction of the Community Preservation Committee and the Principal Assessor.

Passed by: Voice Vote Unanimous (05-08-2012)

b. Transfer \$10,000 (TEN THOUSAND DOLLARS) from Reserve for Historic Resources for repairs to be made to historic headstones, tombs and monuments at the Mt. Auburn, Evergreen, Granite Street, East Hopkinton and Bear Hill Cemeteries; said sum to be spent under the direction of the Community Preservation Committee; and the Hopkinton Historical Commission/Hopkinton Cemetery Commission.

Passed by: Voice Vote Unanimous (05-08-2012)

c. Transfer \$8,500 (EIGHT THOUSAND FIVE HUNDRED DOLLARS) from Reserve for Historic Resources to restore general Town records from 1798 through 1999; including Selectmen records, licenses, naturalization records, registers of voters, World War I discharge records, and water line and well records; said sum to be spent under the direction of the Community Preservation Committee and the Town Clerk.

Passed by: Voice Vote Unanimous (05-08-2012)

d. Transfer \$7,000 (SEVEN THOUSAND DOLLARS) from Reserve for Passive Recreation for the construction and installation of signage on HALT properties, including Hill Street, Clinton Street, Hopkinton Highlands II, Hopkinton Highlands III, 30 North Mill Street, Pelouquin Drive, Deneen Road, Scarlata Road, Braim Farm, Hopkinton Meadows and Fruit Street; said sum to be spent under the direction of the Community Preservation Committee; and the Hopkinton Area Land Trust (HALT).

Passed by: Voice Vote Unanimous (05-08-2012)

e. Transfer \$17,500 (SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS) from Reserve for Open Space and \$157,500 from Reserve for Passive Recreation for the acquisition of 6.1 acres of space on Whisper Way adjacent to Cameron Woods. This space will provide access to and parking for access to trails; said sums to be spent under the direction of the Community Preservation Committee; and the Open Space Committee.

Capital Improvements Committee
recommended approval on Item e

Passed by: Voice Vote (05-08-2012)

f. Transfer \$40,000 (FOURTY THOUSAND DOLLARS) from Reserve for Open Space, \$180,000 (ONE HUNDRED AND EIGHTY THOUSAND DOLLARS) from Reserve for Passive Recreation and \$180,000 (ONE HUNDRED AND EIGHTY THOUSAND DOLLARS) from Reserve for Passive/Active Recreation for the acquisition of a parcel of land on Hayden Rowe Street totaling about 20+ acres, including the demolition of the current structure. This would advance efforts to access the Milford bike trail and be available for both passive and active recreation; said sum to be spent under the direction of the Community Preservation Committee; and the Open Space Committee.

Passed by: Voice Vote Unanimous (05-08-2012)

AMENDMENT TO ITEM "g." FOLLOWS

g. Appropriate the sum of \$1,300,000 (ONE MILLION THREE HUNDRED THOUSAND DOLLARS) for the acquisition by purchase or eminent domain of a fee simple interest or lesser interest in a parcel of

land of approximately 80 acres within the bounds of Hopkinton owned by the Abbott Realty Trust or the Trust for Public Land as shown on Assessor's Map U20, Parcel 30, and that the Town Manager, the Board of Selectmen, the Conservation Commission and the Historical Commission be authorized to enter into all agreements and execute any and all instruments, including permanent deed, conservation, or historic preservation restrictions, in accordance with Chapter 184 of the Massachusetts General Laws, or an agricultural lease or license on terms and conditions they deem to be in the best interest of the Town and as may be necessary on behalf of the Town of Hopkinton to affect said purchase; and further that future repayment of principal and interest on the borrowing shall be apportioned as follows: 10% of from Reserve for Open Space, 45% from Reserve for Passive Recreation and 45% from Reserve for Passive/Active Recreation; said sum to be spent under the direction of the Community Preservation Committee; and the Open Space Committee.

**Capital Improvements Committee
recommended approval on Item g**

**Passed by: 2/3 Voted Declared by Moderator
(05-08-2012)**

I, Ann M. Click, Town Clerk of the Town of Hopkinton, Massachusetts, being the same Town Clerk who prepared the Minutes of the May 7, 2012 Annual Town Meeting, having determined that the text printed as the vote taken on Item g of Article 40 is not a true and accurate record of the vote taken on said Article 40, Item g, hereby amends the Minutes of the May 7, 2012 Annual Town Meeting as follows:

By deleting Item g of Article 40 and replacing it with the following:

g. Appropriate the sum of \$1,300,000 (ONE MILLION THREE HUNDRED THOUSAND DOLLARS) for the acquisition by purchase or eminent domain of a fee simple interest or lesser interest in a parcel of land of approximately 80 acres within the bounds of Hopkinton owned by the Abbott Realty Trust or the Trust for Public Land as shown on Assessor's Map U20, Parcel 30, and Map R25, Parcels 47 and 48 and also described in a deed recorded at the

Middlesex South Registry of Deeds in Book 26382, Page 326, and expenses incidental and related thereto, to be managed and controlled by the Open Space Preservation Committee of the Town of Hopkinton in accordance with Chapter 19 of the Acts of 1999, or any other enabling authority, for conservation and passive recreation purposes; and, further that to meet said appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,300,000 (ONE MILLION THREE HUNDRED THOUSAND DOLLARS) under Chapter 44B of the Massachusetts General Laws, or any other enabling authority; and that the Town Manager be authorized to file on behalf of the Town of Hopkinton any and all applications deemed necessary under the Self-Help Act (Chapter 132A, Section 11 of the Massachusetts General Laws) or any other applications for funds in any way connected with the scope of this acquisition, and that the Town Manager, the Board of Selectmen, the Conservation Commission and the Historical Commission be authorized to enter into all agreements and execute any and all instruments, including permanent deed, conservation, or historic preservation restrictions, in accordance with Chapter 184 of the Massachusetts General Laws, or an agricultural lease or license on terms and conditions they deem to be in the best interest of the Town and as may be necessary on behalf of the Town of Hopkinton to affect said purchase; and further that future repayment of principal and interest on the borrowing shall be apportioned as follows: 10% of from Reserve for Open Space, 45% from Reserve for Passive Recreation and 45% from Reserve for Passive/Active Recreation; said sum to be spent under the direction of the Community Preservation Committee; and the Open Space Committee.

**Capital Improvements Committee
recommended approval on Item g**

**Passed by: 2/3 Voted Declared by Moderator
(05-08-2012)**

I certify that the above Item g of Article 40 is a true accurate record of the vote taken on said Article 40, Item g. of the May 7, 2012 Annual Town Meeting.

ATTEST: Ann M. Click, Town Clerk, November 16, 2012

11:00 P.M. The Annual Town Meeting was adjourned and will reconvene at 7:00 P.M. on Wednesday, May 9, 2012 at Middle School Auditorium.

7:15 P.M. The Annual Town Meeting reconvened on Wednesday, May 9, 2012 at Middle School Auditorium. A quorum was present.

Article 41. Voted: that the Town amend Chapter 1 and Chapter 58 of the General Bylaws of the Town of Hopkinton as follows:

1. By deleting the words "\$50" from the first sentence of section 58-3, Violations and penalties, and inserting the words "\$100" in its place;
2. By deleting the words "\$100" from the second sentence of section 58-3, Violations and penalties, and inserting the words "\$300" in its place;
3. By amending Section 1-4, Penalties enumerated, by deleting the following:

Alcoholic Beverages,
Marihuana or
Tetrahydrocannabinol,
and Tobacco
Bylaw (Ch. 58)

Alcoholic Beverages,
Marihuana or
Tetrahydrocannabinol, and
Tobacco

Police Department

Alcoholic Beverages: \$50

Marihuana or
Tetrahydrocannabinol: \$100

Tobacco: tobacco and products containing tobacco confiscated, and parent(s) or guardian(s) of violator notified and provided with educational materials on the health issues related to tobacco, and information on smoking cessation programs; no monetary penalty.

and inserting in its place the following:

Alcoholic Beverages,
Marihuana or
Tetrahydrocannabinol,
and Tobacco
Bylaw (Ch. 58)

Alcoholic Beverages,
Marihuana or
Tetrahydrocannabinol, and
Tobacco

Police Department

Alcoholic Beverages: \$100

Marihuana or
Tetrahydrocannabinol: \$300

Tobacco: tobacco and products containing tobacco confiscated, and parent(s) or guardian(s) of violator notified and provided with educational materials on the health issues related to tobacco, and information on smoking cessation programs; no monetary penalty.

Passed by: Voice Vote (05-09-2012)

Article 42. Voted: that the Town amend section 206-2 of the General Bylaws of the Town of Hopkinton as follows:

1.By deleting the definition of BUFFER ZONE in its entirety and inserting, in place thereof, a new definition of BUFFER ZONE as follows:

BUFFER ZONE – That area of land extending 100 feet horizontally outward from the boundary of any resource area specified in §206-3.

2.By deleting the definition of INTERMITTENT STREAM in its entirety and inserting, in place thereof, a new definition of INTERMITTENT STREAM as follows:

INTERMITTENT STREAM – A body of running water, including brooks and creeks, which moves in a defined channel, that may cease to flow from time to time throughout the area, including portions upgradient of all bogs, swamps, wet meadows, marshes and vernal pools.

3.By deleting the definition of SUFFICIENT INFORMATION in its entirety and inserting, in place thereof, a new definition of SUFFICIENT INFORMATION as follows:

SUFFICIENT INFORMATION – The compliance with all Commission requirements for submission of information, material and fees as set forth in §206-5 and the Regulations.

Passed by: Voice Vote (05-09-2012)

Article 43. Voted: that the Town amend the General Bylaws of the Town of Hopkinton by deleting Chapter 130, by adding a new Chapter 188 entitled “Unregistered Motor Vehicles”, and amending Chapter 1, as set forth in Article 43 of the Annual Town Meeting Warrant, with the following exceptions to Section 188-2: add a “§” symbol before the number “188-2” that is displayed in the heading and remove one “§” symbol from the number “188-3” at the end of the paragraph.

1.By deleting Chapter 130, Dealers in Junk, Secondhand Articles And Unregistered Motor Vehicles, of the General Bylaws in its entirety;

2.By adding a new Chapter as follows:

**Chapter 188
UNREGISTERED MOTOR VEHICLES**

§188-1. Storage of parts of motor vehicles and trailers.

No person in charge or control of any property within the town, whether as owner, tenant, occupant, lessee or otherwise, shall allow any part or component of any motor vehicle or trailer that is visible from a public or private way or from an abutting property to remain on such property.

§188-2. Storage of unregistered motor vehicles and trailers.

No person in charge or control of any property within the town, whether as owner, tenant, occupant, lessee or otherwise, shall allow more than one unregistered motor vehicle or trailer to remain on such property, except as provided in §188-3.

§188-3. Hearing; notice; conditions.

A. The Board of Selectmen may issue a permit to keep, store or allow more than one unregistered motor vehicle or trailer to remain on a property after the Board has held a public hearing thereon, first causing at least 14 days' notice of the time, place and subject matter of such hearing to be given at the expense of the applicant by:

(1) Publication in a newspaper of general circulation in the town; and

(2) Certified mail to each of the persons appearing upon the Assessors' most recent valuation list as the owners of property abutting the property in question.

B.Said Board shall not issue a permit unless it finds that the presence of more than one unregistered motor vehicle or trailer on the property:

(0) Will not nullify or substantially derogate from the intent or purpose of this Chapter; and

(1) Will not constitute a hazard to the safety and welfare of the inhabitants of the town; and

(2) Will not adversely affect the neighborhood in which such property is situated.

C. Each such permit shall specify the maximum number of unregistered motor vehicles or trailers that may be kept, stored or allowed to remain on the property, shall be limited to a reasonable period of time not exceeding two years and shall be a personal privilege of the applicant and not a grant attached to and running with the land.

§188-4. Applicability.

This Chapter shall not apply to:

- A. A motor vehicle in an enclosed building;
- B. A motor vehicle on the property of a holder of a class license under section 58 of Chapter 140 of the *Massachusetts General Laws*;
- C. A motor vehicle on the property of a farming or business enterprise operated in a lawful place and manner when necessary or appropriate to the operation of such enterprise; or
- D. A motor vehicle in an appropriate storage place or depository maintained in a lawful place

and manner by the town.

§188-5. Violations and penalties.

Any person who continues to violate any provision of §188-1 of this Chapter after thirty (30) days following receipt by him of written notice of such violation from the Police Department shall be liable for a penalty not exceeding twenty dollars (\$20) for each offense. Each day that any violation continues after said thirty-day period shall constitute a separate offense.

§188-6. Noncriminal disposition.

Any person who violates any provision of this Chapter shall be subject to a noncriminal penalty of twenty dollars (\$20) for each offense. Each continuing day of such violation may be considered a separate offense. Such violation may be addressed by the procedure for noncriminal disposition provided in section 21D of Chapter 40 of the *Massachusetts General Laws* and section 1-4 of these Bylaws.

3. By amending section 1-4, Penalties enumerated, by adding the following in alphabetical order:

Unregistered Motor Vehicles Bylaw (Ch. 188)	Parts of motor vehicles and trailers; unregistered motor vehicles and trailers Police Department	\$20.00 for each offense, each continuing day being a separate offense
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Passed by: Voice Vote (05-09-2012)

Article 44. Motion: *That the Town vote to amend the General Bylaws of the Town of Hopkinton by adding a new Chapter 161 entitled "Secondhand Dealers", and amending Chapter 1, as set forth in Article 44 of the Annual Town Meeting Warrant, with the following exception: in the definition of "Secondhand Dealer" strike the words "or a dealer of" and add the word "regularly" before the word "engages".*

Motion to end Debate Passed by: 2/3 Vote Declared by the Moderator

Failed by: Voice Vote (05-09-2012)

Article 45. Voted: that the Town delete Article XX, Site Plan Review, from the Zoning Bylaws in its entirety and insert, in place thereof, a new Article XX, Site Plan Review, as follows:

**ARTICLE XX
Site Plan Review
§ 210-133. Purpose.**

The purpose of this Article is to protect the health, safety, convenience and general welfare of the public by providing a comprehensive review of plans for uses and structures that may have impacts on traffic, services and utilities, environmental quality, water resources, drainage and community character. The Town encourages site plans to be designed to utilize energy efficient technology and renewable energy resources, and adhere to the principles of energy-conscious design with regard to orientation, building materials, shading, landscaping and other elements. With respect to building design, consideration should be given to the architectural style and its relation to the prevailing character and scale of buildings in the neighborhood. Factors to be considered include appropriate building materials, screening, breaks in roof and wall lines, massing and other architectural techniques. The construction, alteration,

enlargement or reconstruction of buildings that are to be used exclusively for residential purposes shall be exempt from the provisions of this Article. Any use or structure, or expansion thereof, referred to in section 3 of Chapter 40A of the Massachusetts General Laws shall not be exempt from the provisions of this article, provided any of the criteria contained in §210-134 also applies.

§ 210-134. Definitions.

As used in this Article, the following terms shall have the meanings indicated:

MAJOR PROJECT - Any construction project that requires new construction or will result in a change in the outside appearance or a change of use of a building or buildings or premises, and that includes one or more of the following:

- A. Construction of 5,000 or more square feet of gross floor area; or
- B. An increase in gross floor area by 50% or more, which results in a gross floor area of at least 5,000 square feet; or
- C. Construction of a parking area containing 25 or more parking spaces, or the addition of 25 or more parking spaces to an existing parking lot.

MINOR PROJECT - Any construction project or change of use, not included within the definition of a "major project," that includes one or more of the following:

- A. An increase in gross floor area of not more than 5,000 square feet or the addition of rooftop HVAC or mechanical equipment, substantially visible from a public or private street or public place, requiring a building permit; or
- B. Construction, enlargement or alteration of a parking area containing five or more parking spaces.

§ 210-135. Procedure.

A. An Applicant for site plan review shall file with the Planning Board an application and submission materials as required by the Site Plan Review Submission Requirements and Procedures adopted by the Planning Board and filed with the Town Clerk.

B. The Planning Board shall, within five days of receipt of a site plan review application, transmit copies of the application and the site plan to the Director of Municipal Inspections, Conservation Commission, Board of Health, Design Review Board, and Director of Public Works for comments and recommendations.

C. The Planning Board shall hold a public hearing within 65 days of the filing of any application for a major project and shall file a decision within 90 days of the close of the hearing. The Planning Board shall hold a public hearing and shall file a decision on an application for a minor project within 60 days of the receipt of the application. Notice of the time, place, and subject matter of the public hearing shall be given by the Planning Board, at the expense of the Applicant, to the Applicant and to all owners of land abutting the land being the subject of such application as appearing on the most recent tax list on file at the Assessors Office. In addition, in the case of major project site plan review, the Planning Board shall also give notice of the time, place, and subject matter of the public hearing, at the expense of the Applicant, by advertisement in a newspaper of general circulation in the Town, once in each of two successive weeks, the first publication being not less than 14 days before the day of such hearing. The time within which the Planning Board must act on an application may be extended upon mutual agreement in writing between the Planning Board and the Applicant. Notwithstanding anything to the contrary in this Section, the Planning Board must act on a major project site plan review application for a renewable/alternative energy research and development or renewable/alternative energy manufacturing facility within six (6) months of the date of submission of a complete application. Failure to act within the time limitations established in this article shall be deemed constructive approval of the application.

D. Final action shall be a "Decision of Site Plan Review" that is filed with the Office of the Town Clerk and the Director of Municipal Inspections.

E. A majority vote of the membership of the Board shall be sufficient to approve or disapprove a Decision of Site Plan Review.

F. Appeals.

Any person aggrieved by a Decision of Site Plan Review by the Planning Board may appeal such Decision to the Board of Appeals within 20 days of the date filed with the Office of the Town Clerk. All Decisions of Site Plan Review issued by the Planning Board shall include a brief notice of such rights of appeal. Any such appeal shall contain a reasonably concise statement of the grounds therefor.

If the Planning Board has issued a denial decision, the Board of Appeals shall examine the proposal and prepare its own findings to determine if the Applicant has failed to furnish the information, materials or fees required by this Article or by the Submission Requirements and Procedures adopted by the Planning Board, or if the application and site plan present a problem so intractable as to admit of no reasonable solution.

If the Planning Board has issued an approval decision, the Board of Appeals shall examine the proposal and prepare its own findings to determine whether the conditions imposed by the Planning Board are reasonable, and shall limit its evaluation to those conditions at issue in the appeal. The Board of Appeals shall determine the reasonableness of each such condition in a two-step process:

(1) The Board shall determine whether the condition relates to one of the Site Plan Standards listed in Section 210-136.1; and

(2) The Board shall examine the condition for reasonableness, which requires that the Board make detailed factual findings to justify its determination of the condition's reasonableness or unreasonableness.

As the party requesting relief, the Appellant bears the burden of proof before the Board of Appeals.

Any party before the Board of Appeals upon appeal shall have the right to introduce testimony or evidence relating to the grounds for appeal.

§ 210-136.1 Site Plan Standards

The site plan shall be designed to conform to the following Site Plan Standards:

A. Site disturbance in wetland buffer zones and to slopes in excess of 25% shall be minimized.

B. Unique natural and historic features shall be preserved whenever feasible.

C. Tree, vegetation and soil removal shall be minimized.

D. The site activities shown on the Site Plan shall be screened from view from abutting properties in residential use. Methods of screening may include solid fencing, landscaping or other proposals of the Applicant, subject to review by the Planning Board. Such screening may be located on or off-site. If located off-site, written permission of the off-site property owner shall be provided to the Board.

E. All utilities shall be underground.

F. Exposed storage areas, machinery, service areas, truck loading areas, utility buildings and structures and other similar uses shall be visually screened from abutting properties and those using public ways. Screening methods may consist of solid fencing, landscaping or similar proposals submitted by the Applicant, subject to review by the Planning Board.

G. The site plan shall show measures to reduce and abate noise and odors generated from the site that will impact surrounding properties.

H. The site plan shall comply with all zoning requirements.

I. The site plan shall maximize the convenience and safety of vehicular and pedestrian movement within the site and to and from adjacent public ways. If supporting documentation, such as a traffic or parking study, submitted to the Planning Board indicates that

the vehicular and pedestrian traffic movement depicted on the site plan and proposed in the application will have a significant negative impact or impacts on the site or within the adjacent ways, such impacts shall be mitigated by the Applicant.

J. Parking areas shall be designed so that they are safe and convenient and do not detract from the use and enjoyment of proposed structures. Parking areas shall be designed to facilitate safe pedestrian access to the structures and other on-site facilities.

K. The site plan shall minimize the number of curb cuts on public ways.

L. Driveways shall be designed to ensure safe sight distances at interior and exterior intersections and along driveways, in accordance with applicable AASHTO requirements.

M. Sidewalks shall be provided along the entire frontage of the subject property along existing public ways. The Planning Board may approve alternative provisions or waive the requirements of this Standard in situations where sidewalk construction or use is not feasible or practical.

N. Levels of illumination shall be provided within parking lots and other vehicular and pedestrian areas in accordance with applicable Illuminating Engineering Society standards. All illumination shall be directed and shielded so as not to shine beyond the perimeter of the site or impair safe traffic flow, with the following exceptions:

(1) Sidewalks exterior to the site may be illuminated; and

(2) Illumination may spill onto abutting non-residential property if requested in writing by the abutting property owner.

O. Adequate access shall be provided to each structure for emergency vehicles and personnel.

P. The site plan shall conform to applicable Massachusetts Department of Environmental Protection Stormwater Management Regulations.

The site plan shall show adequate measures to prevent pollution of surface water and groundwater, to minimize erosion and sedimentation and to prevent changes in the potential for flooding. Stormwater management facilities shall be designed so that neighboring properties, public ways and public storm drainage systems will not be adversely impacted.

Q. Mechanical equipment or other utility hardware on the roof, grounds or buildings shall be screened from view from the ground.

R. All dumpsters shall be screened from public view.

§ 210-136.2. Decision criteria.

The Planning Board shall issue a "Decision of Site Plan Review" in one of the following forms:

A. A written approval of the application subject to any reasonable conditions, modifications and restrictions relating to the Site Plan Standards contained in Section 210-136.1; or

B. Disapproval of the application if the Applicant fails to furnish the information, materials or fees required in this Article or by the Submission Requirements and Procedures adopted by the Planning Board, or if the application and site plan present a problem so intractable so as to admit of no reasonable solution.

Notwithstanding the above, regulation of uses and structures referred to in section 3 of Chapter 40A of the *Massachusetts General Laws* shall be limited to the extent required by said section.

§ 210-137. Conditions of approval; building permits.

Site plan approval may be made subject to reasonable conditions, modifications and restrictions relating to the Site Plan Standards contained in Section 210-136.1 as the Planning Board may deem necessary, and any construction, reconstruction, alteration or addition shall be carried out only in conformity with such conditions, modifications or restrictions and in conformity with the application and site plan. An order of conditions issued pursuant to section 40 of Chapter 131 of the *Massachusetts General*

Laws or Chapter 206 of the Town of Hopkinton Bylaws, which imposes conditions inconsistent with a site plan approval, shall require a revision of the site plan to be submitted to the Planning Board for review and approval.

In the discretion of the Planning Board, recording of a certification of the Town Clerk and the Decision of Site Plan Review at the Registry of Deeds may be made a condition of an approval. For any construction project or change in use that requires site plan review, no building permit may be issued unless and until the Applicant has complied with the provisions of this Article. The conditions, modifications, and restrictions contained within the Decision of Site Plan Review shall be referenced in, incorporated into, and made an express condition of, such building permit.

§ 210-138. Performance guarantee.

As a condition of site plan approval, the Planning Board may require that a performance bond, secured by a deposit of money or negotiable securities in a form selected by the Planning Board, be posted with the Town to guarantee completion of improvements to be made in compliance with the plans submitted and approved hereunder. The Board may also require that an amount be included for land restoration not having to do with the construction of improvements. The amount of security shall be determined by an estimate from the Applicant's engineer, which may be confirmed or increased by the Board. The Town may use the secured funds for their stated purpose in the event that the Applicant does not complete all improvements in a manner satisfactory to the Board within two years from the date of approval, or the final date of the last extension of such approval, if any.

§ 210-139. Duration of approval.

Site plan approval for a minor or major project shall become void two years from the date of issue, which two years shall not include time required to pursue or await determination of an appeal, unless any construction work contemplated hereby shall have commenced and proceeded in good faith continuously to completion, except for good cause. In such case,

a request for extension of the date of completion must be submitted to the Planning Board for approval.

§ 210-140. Fees.

Site plan review fees shall be governed and set by the Planning Board and shall be assessed to the owner and/or the Applicant. Such fee may include a deposit for review by a consultant selected by the Town.

**Motion was to Amend Section 210-136.1 Site Plan Standards by deleting Letter M
Amendment Failed by: Voice Vote**

Motion was made to Amend Section 210-135, Procedure and 210-136.1, Site Plan Standards Letter M as follows:

210-135. Procedure – last paragraph

As the party requesting relief, the Appellant bears the burden of proof by a preponderance of the evidence before the Board of Appeals. Any party before the Board of Appeals upon appeal shall have the right to introduce testimony or evidence relating to the grounds for appeal.

210-136.1. Site Plan Standards – Letter MM.

Sidewalks shall be provided along the entire frontage of the subject property along existing public ways unless the applicant can demonstrate by a preponderance of the evidence that sidewalk construction or use is not feasible or practical.

**Motion to end Debate Passed by: Voice Vote
Unanimous**

Amendment Failed by: Yes 45 No 79

**Original Motion Passed by: Voice Vote
Unanimous (05-09-2012)**

Article 46. Voted: that the Town amend the Zoning Bylaws as follows:

1.Delete the definition of “medical center” in §210-4 in its entirety, and insert, in appropriate alphabetical order, a new definition of “health services facility” as follows:

HEALTH SERVICES FACILITY -- A building that contains establishments dispensing health services for health maintenance and the outpatient diagnosis and treatment of medical, dental and physical conditions, including outpatient surgery. The term health services facility shall not include hospitals, urgent medical care requiring emergency transportation, nursing homes or extended-care facilities, but may include establishments providing support to the medical profession and patients, such as medical and dental laboratories, blood banks and oxygen and other miscellaneous types of medical supplies and services. (A Friendly Amendment was made at Town Meeting to insert the word “dental” following the word “medical” in the first sentence.)

2.Amend Article VII, Rural Business District, by deleting the words “Medical centers and” from §210-24.E and inserting a new subsection, having an appropriate numerical designation, to the end of §210-23 as follows: “Health services facility”.

3.Amend Article VIII, Industrial A District, by deleting §210-35.C “Medical centers” there from in its entirety, and inserting a new subsection, having an appropriate numerical designation, to the end of §210-34.A as follows: “Health services facility”.

4.Amend Article VIIIA, Industrial B District, by deleting §210-37.9.C “Medical centers” there from in its entirety, and inserting a new subsection, having an appropriate numerical designation, to the end of §210-37.8.A as follows: “Health services facility”.

5.Amend Article XXVIII, Office Park District, by inserting a new subsection having an appropriate numerical designation, to the end of §210-184 as follows: “Health services facility”.

6.Amend the following sections of the Zoning Bylaws by deleting the words “medical center” therefrom in its entirety, and inserting the words “health services facility” in its place:

- a. §210-40.B;
- b. §210-124.B(1); and
- c. §210-165.

Passed by: 2/3 Declared by the Moderator (05-09-2012)

Article 47. Voted: that the Town amend the Zoning Bylaws as follows:

1. Amend §210-4 by inserting, in appropriate alphabetical order, a new definition of "medical office" as follows:

MEDICAL OFFICE - A medical, dental, or psychiatric practice offering medical services on an outpatient basis. A medical office may contain associated in-house ancillary services such as in-house diagnostic testing facilities, medical counseling services, and similar services.

2. Amend Article VII, Rural Business District by deleting the words "Business or professional offices" from §210-23.C, and replacing them with the following: "Business, medical or professional offices".

3. Amend Article VIII, Industrial A District by inserting the words "and medical" immediately following "Professional" in §210-34.A(2).

4. Amend Article VIIIA, Industrial B District by inserting the words "and medical" immediately following "Professional" in §210-37.8.A(2).

5. Amend Article XXVIII, Office Park District by inserting the words "medical offices" immediately following "Professional offices" in §210-184.A.

Passed by: Voice Vote Unanimous (05-09-2012)

Article 48. Voted: that the Town amend the Zoning Bylaws as follows:

1. Amend Article VIII, Industrial A District, by inserting a new subsection, having an appropriate alphabetical designation, to the end of §210-35 as follows: "Continuing care retirement community/assisted living facility/nursing home facility".

2. Amend Article VIIIA, Industrial B District, by inserting a new subsection, having an appropriate alphabetical designation, to the end of §210-37.9 as follows: "Continuing care retirement community/assisted living facility/nursing home facility".

Passed by: Voice Vote Unanimous (05-09-2012)

Article 49. Voted: that the Town amend Article VIIIA, Industrial B District, of the Zoning Bylaws as follows:

1. By inserting a new subsection, having an appropriate numerical designation, into §210-37.8.A as follows: "Restaurants, where all patrons are seated, that contain no more than 100 seats, and that are not open for business after 11:00 PM";

2. By inserting into §210-37.9.D, immediately following the word "Restaurants", the following: "where all patrons are seated, and (1) that contain more than 100 seats; or (2) that are open for business after 11:00 PM."

Passed by: 2/3 Declared by the Moderator (05-09-2012)

Article 50. Motion: That the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 50 of the Annual Town Meeting Warrant, with the following exception: Within Item 2: strike "§210-37.8" and substitute therefor "§210-37.8.A"

1. Amend Article VIII, Industrial A District, by inserting a new subsection, having an appropriate numerical designation, at the end of §210-34.A as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream."

2. Amend Article VIIIA, Industrial B District, by inserting a new subsection, having an appropriate numerical designation, at the end of §210-37.8 as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream."

3. Amend Article XXVIII, Office Park District, by inserting a new subsection, having an appropriate numerical designation, at the end of

§210-184 as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream."

Motion to end Debate Passed by: Voice Vote

Motion was made to amend Article 50, paragraphs 1, 2, and 3 by adding: "provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M." to the end of each paragraph.

Amendment Passed by: Voice Vote

Voted as Amended: that the Town amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 50 of the Annual Town Meeting Warrant, with the following exception: Within Item 2: strike "§210-37.8" and substitute therefor "§210-37.8.A":

1. Amend Article VIII, Industrial A District, by inserting a new subsection, having an appropriate numerical designation, at the end of §210-34.A as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M."

2 Amend Article VIIIA, Industrial B District, by inserting a new subsection, having an appropriate numerical designation, at the end of §210-37.8 as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M."

3 Amend Article XXVIII, Office Park District, by inserting a new subsection, having an appropriate numerical designation, at the end of

§210-184 as follows: "Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M."

Passed by: 2/3 Declared by the Moderator (05-09-2012)

Article 51. Voted: that the Town amend the Zoning Map by changing the zoning of a parcel of land located at 91 Grove Street, shown on the Assessors Map as Parcel U19 68 0, and consisting of approximately 8,300 square feet, from Residence A to Business.

Passed by: Voice Vote Unanimous (05-09-2012)

Article 52. Voted: that the Town amend Article XVIII, Supplementary Regulations, of the Zoning Bylaws, as follows:

1. By inserting a comma, in §210-124.B(1), into the Type of Use column between the words "dental office" and the words "research and development."

2. By deleting the words "2 beds" from the "Number of Spaces" column in the row of § 210-124.B(1) applicable to "Nursing home" and inserting in place thereof, the words "3 beds";

3. By deleting § 210-124.B(2) in its entirety and inserting in place thereof, the following:

(2) Each parking space shall consist of a rectangle of the following minimum dimensions:

Small car/compact spaces	8 feet by 16 feet
Parallel/curbside parking spaces	8 feet by 22 feet
All other spaces	9 feet by 18 feet

In parking lots containing up to 50 parking spaces, 20% of such parking spaces may be for small car use. In parking lots of 50 spaces or more, up to 40% of such parking spaces may be for small car use. Said small-car spaces shall be grouped in one or more contiguous areas and shall be identified by signs.

4. By inserting, in the second sentence of §210-124.B(3), the words "maneuvering aisle or" between the words "If the" and the words "access driveway."

5. By deleting the term "5%" from §210-124.E(5) and inserting, in place thereof, "10%".

Passed by: Voice Vote Unanimous (05-09-2012)

Article 53. Voted: that the Town amend the Zoning Bylaws as follows:

1. Amend Article VIII, Industrial A District, as follows:

(a) By inserting a new subsection, having an appropriate numerical designation, at the end of §210-34.A as follows: "Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 1 (involving specific combinations of work, practices, safety equipment and facilities appropriate for infectious agents that do not ordinarily cause human disease) or Level 2 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that can cause human disease, but whose potential for transmission is limited), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control."

(b) By inserting, at the end of §210-35.A, the following: "with a Biosafety Level of Level 3 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that may be transmitted by the respiratory route which can cause serious infection), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control."

2. Amend Article VIIIA, Industrial B District, as follows:

(a) By inserting a new subsection, having an appropriate numerical designation, at the end of §210-37.8.A as follows: "Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 1 (involving specific combinations of work, practices, safety equipment and facilities appropriate for infectious

agents that do not ordinarily cause human disease) or Level 2 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that can cause human disease, but whose potential for transmission is limited), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control."

(b) By inserting at the end of §210-37.9.A "with a Biosafety Level of Level 3 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that may be transmitted by the respiratory route which can cause serious infection), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control."

Motion to end Debate Passed by: 2/3 Vote Declared by the Moderator

Passed by: 2/3 Declared by the Moderator

Article 55. Voted: that the Town accept the report of the Board of Selectmen relative to the laying out and the widening and relocating the named streets pursuant to Chapter 82 of the Massachusetts General Laws, and accept Longwood Drive (from Spring Street to dead end), Emma Drive (from Longwood Drive to Ralph Road), Ralph Road (from Spring Street to Longwood Drive), and Meadowland Drive (from Emma Drive to dead end) as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of these roads as public ways; provided, however, that such recommendation shall be contingent upon the completion of all necessary corrections to these roads to the satisfaction of the Department of Public Works.

Longwood Drive from Spring Street to dead end
Emma Drive from Longwood Drive to Ralph Road
Ralph Road from Spring Street to Longwood Drive
Meadowland Drive from Emma Drive to dead end

Capital Improvement Committee recommended approval for Article 55.

Passed by: 2/3 Declared by the Moderator (05-09-2012)

Article 56: Motion: *To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, property located at 2 West Main Street as shown on Assessors Map U18 15 0, said property to be under the care, custody, management and control of the Board of Selectmen and used for general municipal purposes.*

Voted: that the Town take "no action" on Article 56.

Passed by: Voice Vote Unanimous (05-09-2012)

Article 57: Motion: That the Town will vote to authorize the Board of Selectmen, on its behalf, to petition the General Court for passage of a special law substantially as provided below:

An act authorizing the licensing authority of the Town of Hopkinton to grant an additional license for the sale of alcoholic beverages, not to be drunk on the premises.

Motion to end Debate Passed by: Voice Vote Unanimous

Failed by: Yes 53 No 101

Article 58. Voted: that the Town take certain actions relative to the PerkinElmer expansion project, more specifically as follows:

1.To see if the Town will approve the Tax Increment Financing (TIF) Plan and TIF Agreement among PerkinElmer Inc., RREEF America REIT III Corp.Z1 and the Town of Hopkinton for the land and building(s) at 5 Parkwood Drive and 68 Elm Street shown on Hopkinton Assessor's Map as

Parcel Number R23-11-0 and Parcel Number R23-12-0, respectively, including designation of a TIF Zone as described in the TIF Plan, pursuant to the provisions of section 59 of Chapter 40 of the Massachusetts General Laws; both the TIF Plan and TIF Agreement being on file with the Board of Selectmen and Town Clerk;

2.To authorize the Board of Selectmen to execute the TIF Agreement, and any documents relating thereto, and to take such other actions are necessary or appropriate to implement those documents; and

3.To authorize the Board of Selectmen to approve and certify proposed projects as provided in the TIF Plan and to apply to the Economic Assistance Coordinating Council of the Commonwealth of Massachusetts under the Economic Development Incentive Program for approval and designation of the Elmwood Park Economic Opportunity Area, TIF Zone, TIF Plan, and any such certified projects, and to take such other and further action as may be necessary or appropriate to carry out the purposes of this article.

Motion to end Debate Passed by: 2/3 Vote Declared by the Moderator

Passed by: Voice Vote (05-09-2012)

Final Town Meeting Motion: that the Annual Town Meeting adjourn until the Town Election, May 21, 2012, at the Middle School Brown Gymnasium and further that the Annual Town Meeting Warrant be dissolved upon the close of the polls of the Town Election.

Passed by: Voice Vote Unanimous (05-09-2012)

The Annual Town Election was held May 21, 2012 in the Hopkinton Middle School Gymnasium. The polls were open from 7:00 AM to 8:00 P.M. A total of 1,830 ballots were cast. The results of the voting are as follows:

SELECTMEN (2)	PRECINCT 1	PRECINCT 2	PRECINCT3	PRECINCT 4	TOTAL
For Three Years					
Blanks	213	250	293	219	975
Michelle A. Gates	394	331	325	333	1383
Todd A. Cestari	366	301	295	318	1280
Write In	4	9	5	4	22
BOARD OF ASSESSORS (1)					
For Three Years					
Blanks	93	96	118	82	389
John H. Duffy	396	349	339	354	1438
Write In	0	0	2	1	3
BOARD OF HEALTH (1)					
For Three Years					
Blanks	128	130	145	106	509
Paul R. Winshman	361	314	312	329	1316
Write In	0	1	2	1	5
BOARD OF LIBRARY TRUSTEES (1)					
For Three Years					
Blanks	130	136	129	115	510
John G. Belger	359	308	329	321	1317
Write In	0	1	1	1	3
BOARD OF LIBRARY TRUSTEES (1)					
For unexpired term - 2013					
Blanks	127	130	149	123	529
Stanley D. Pulnik	362	315	310	314	1301
Write In	0	0	0	0	0
BOARD OF LIBRARY TRUSTEES (1)					
For unexpired term - 2014					
Blanks	65	69	87	48	269
Richard O. Duggan	155	143	149	148	595
June A. Harris	269	232	223	241	965
Write In	0	1	0	0	1
CEMETERY COMMISSIONER (1)					
For Three Years					
Blanks	120	126	131	93	470
Thomas F. Pratt	366	318	327	342	1353
Write In	1	1	1	2	7

COMMISSIONER OF TRUST FUND (1)					
For Three Years					
Blanks	113	135	146	96	490
Thomas J. Garabedian	376	309	313	341	1339
Write In	0	1	0	0	1
HOUSING AUTHORITY (1)					
For Five Years					
Blanks	127	149	162	122	560
Renee A. Gilson	362	295	297	315	1269
Write In	0	1	0	0	1
HOUSING AUTHORITY (1)					
For unexpired term - 2014					
Blanks	144	150	166	134	594
Warren E. Johnson	345	295	293	303	1236
Write In	0	0	0	0	0
COMMISSIONERS OF PARKS AND RECREATION (2)					
For Three Years					
Blanks	301	305	335	269	1210
Robert T. Dobinski	352	294	298	314	1258
Daniel F. Terry	325	291	283	289	1188
Write In	0	0	2	2	4
	0	0	0	0	0
COMMISSIONER OF PARKS AND RECREATION (1)					
For unexpired term - 2013					
Blanks	139	145	148	126	558
Brian T. O'Keefe	349	300	310	310	1269
Write In	1	0	1	1	3
PLANNING BOARD (2)					
For Five Years					
Blanks	278	314	333	253	1178
Kenneth R. Weismantel	366	295	292	314	1267
Matthew P. Wade	334	278	291	304	1207
Write In	1	3	2	2	8
	0		0		
SCHOOL COMMITTEE (2)					
For Three Years					
Blanks	94	82	126	95	397
Jean B. Bertschmann	311	276	249	253	1089
Francis J. D'Urso	127	158	152	154	591
Frank E. Sivo	209	169	194	173	745
Jonathan E. Graziano	236	205	197	199	837
Write In	1	0	0	0	1

QUESTION # 1					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2½, so-called) the amounts required to pay for the bond issued to provide for the purchase of a Fire Department Tender Truck?					
Blanks	14	11	24	15	64
YES	301	254	276	260	1091
NO	174	180	159	162	675
QUESTION # 2					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay for the bond issued to provide for the design of a Department of Public works headquarters facility, along with all related costs?					
Blanks	23	16	32	22	93
YES	212	183	175	177	747
NO	254	246	252	238	990
QUESTION # 3					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay for the bond issued to provide for the design, repair, maintenance, renovation and improvement of the track at Hopkinton High School?					
Blanks	13	7	16	10	46
YES	276	229	230	251	986
NO	200	209	213	176	798
QUESTION # 4					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay for the bond issued to provide for the design and construction of drainage improvements on Lakeshore Drive?					
Blanks	28	19	23	21	91
YES	201	174	195	187	757
NO	260	252	241	229	982
QUESTION # 5					
Shall the Town of Hopkinton be allowed to assess an additional \$50,000 in real estate and personal property taxes for the purposes of making Library Building envelope repairs and replacement of the knob and tube electrical system for the fiscal year beginning July 1, 2012?					
Blanks	20	11	18	13	62
YES	285	250	243	263	1041
NO	184	184	198	161	727

QUESTION # 6					
Shall the Town of Hopkinton be allowed to assess an additional \$96,025 in real estate and personal property taxes for the purposes of designing, repairing, maintaining, renovating and improving the main entrance of the High School loop road for the fiscal year beginning July 1, 2012?					
Blanks	17	17	18	18	70
YES	206	189	189	173	757
NO	266	239	252	246	1003
QUESTION # 7					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay for the bond issued to provide for the final design and construction of a traffic signal and intersection improvements at the intersection of School Street and West Main Street?					
Blanks	17	9	18	4	48
YES	254	235	242	290	1021
NO	218	201	199	143	761
QUESTION # 8					
Shall the Town of Hopkinton be allowed to assess an additional \$64,000 in real estate and personal property taxes for the purposes of purchasing a new 12-foot wide tractor-mower for maintaining the schools' athletic fields for the fiscal year beginning July first 2012?					
Blanks	22	14	18	17	71
YES	209	180	189	183	761
NO	258	251	252	237	998
QUESTION # 9					
Shall the Town of Hopkinton be allowed to assess an additional \$50,000 in real estate and personal property taxes for the purposes of paving of Lumber Street?					
Blanks	25	15	21	17	78
YES	173	150	197	172	692
NO	291	280	241	248	1060
QUESTION # 10					
Shall the Town of Hopkinton be allowed to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) the amounts required to pay for the bond issued to provide for the design of underground facilities to replace poles, overhead wires and associated overhead structures in connection with the provision of public utilities upon, along or across Main Street?					
Blanks	16	16	19	16	67
YES	168	129	141	157	595
NO	305	300	299	264	1168

A True Copy, ATTEST:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
TOWN OF HOPKINTON
STATE PRIMARY WARRANT
SEPTEMBER 6, 2012**

Middlesex SS

To either of the Constables of the Town of Hopkinton

GREETINGS: In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Precincts 1, 2, 3 and 4 at the Middle School Gymnasium

On THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN CONGRESS..... FOR THE COMMONWEALTH REPRESENTATIVE IN CONGRESS FOURTH CONGRESSIONAL DISTRICT GOVERNOR COUNCILLOR.....SECOND COUNCILLOR DISTRICT SENATOR IN GENERAL COURT..... SECOND MIDDLESEX & NORFOLK DISTRICT REPRESENTATIVE IN GENERAL COURT..... EIGHTH MIDDLESEX REPRESENTATIVE DISTRICT CLERK OF COURTS..... MIDDLESEX COUNTY REGISTER OF DEEDS..... MIDDLESEX COUNTY SHERIFF MIDDLESEX COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 24th day July, 2012.

Selectmen of Hopkinton
Benjamin L. Palleiko
John M. Mosher
Brian J. Herr
Michelle A. Gates
Todd A. Cestari

Hopkinton, Massachusetts

Pursuant to the within Warrant, I have notified the Inhabitants of the Town of Hopkinton to meet at the time and place and for the purpose within mentioned by posting up a certified copy of this Warrant in the Town House, in each of the Churches, in each of the Post Offices and in each of the Engine Houses of the Town, seven (7) days at least before the time set for the said meeting.

Patrick O'Brien
July 31, 2012
Constable of Hopkinton

A True Copy ATTEST:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
STATE PRIMARY
SEPTEMBER 6, 2012**

The meeting was called to order at 7:00 A.M. and persided over by John A. Palitsch, Election Warden. The polls closed at 8:00 P.M. 1,095 ballots were cast, 559 Democratic ballots, 536 Republican ballots and 0 Green-Rainbow ballots. The results are as follows:

DEMOCRAT BALLOT

SENATOR IN CONGRESS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	17	19	10	15	61
Elizabeth A. Warren	143	127	113	109	492
Scott P. Brown	0	3	3	0	6
Write In- ALL OTHERS	0	0	0	0	0
	160	149	126	124	559

REPRESENTATIVE IN CONGRESS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	9	6	4	5	24
Rachel E. Brown	9	13	9	12	43
Joseph P. Kennedy, III	138	125	106	104	473
Herb Robinson	4	5	7	3	19
Write In- ALL OTHERS	0	0	0	0	0

COUNCILLOR

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	39	37	30	34	140
Brian M. Clinton	27	18	12	18	75
Robert L. Jubinville	47	57	50	35	189
Patrick J. McCabe	23	17	11	17	68
Bart Andrew Timilty	23	20	23	20	86
Write In- ALL OTHERS	1	0	0	0	1

SENATOR IN GENERAL COURT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	11	12	12	13	48
Karen E. Spilka	149	137	114	111	511
Write In- ALL OTHERS	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	5	9	7	6	27
Carolyn C. Dykema	155	140	119	118	532
Write In- ALL OTHERS	0	0	0	0	0

CLERK OF COURTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	33	29	25	29	116
Michael A. Sullivan	127	120	101	95	443
Write In- ALL OTHERS	0	0	0	0	0

REGISTER OF DEEDS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	52	36	31	32	151
Robert B. Antonelli	22	30	29	19	100
Frank J. Ciano	8	6	11	9	34
Thomas B. Cancannon, Jr.	29	20	16	20	85
Maria C. Curtatone	22	31	23	27	103
Tiziano Doto	11	9	4	4	28
Maryann M. Heuston	15	17	12	13	57
Write In- ALL OTHERS	1	0	0	0	1

SHERIFF	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	36	29	23	31	119
Peter J. Koutoujian	123	120	103	93	439
Write In- ALL OTHERS	1	0	0	0	1

REPUBLICAN BALLOT

SENATOR IN CONGRESS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	6	4	6	4	20
Scott P. Brown	118	149	132	116	515
Elizabeth Warren	0	1	0	0	1
Write In- ALL OTHERS	0	0	0	0	0
	124	154	138	120	536

REPRESENTATIVE IN CONGRESS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	8	7	11	4	30
Sean Bielat	103	124	102	93	422
Elizabeth Childs	8	18	19	17	62
David L. Steinhof	5	5	6	6	22
Write In- ALL OTHERS	0	0	0	0	0

COUNCILLOR	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	26	39	31	28	124
Earl H. Sholley	97	115	107	92	411
Write In- ALL OTHERS	1	0	0	0	1

SENATOR IN GENERAL COURT	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	122	153	136	119	530
Write In- ALL OTHERS	2	1	2	1	6

REPRESENTATIVE IN GENERAL COURT	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	27	25	22	25	99
Martin A. Lamb	97	128	114	95	434
Write In- ALL OTHERS	0	1	2	0	3

CLERK OF COURTS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	123	154	138	119	534
Write In- ALL OTHERS	1	0	0	1	2

REGISTER OF DEEDS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	122	154	138	119	533
Write In- ALL OTHERS	2	0	0	1	3

SHERIFF	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Blanks	121	152	137	120	530
Write In- ALL OTHERS	3	2	1	0	6

GREEN-RAINBOW

SENATOR IN CONGRESS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

REPRESENTATIVE IN CONGRESS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

COUNCILLOR	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

SENATOR IN GENERAL COURT	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

CLERK OF COURTS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

REGISTER OF DEEDS	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

SHERIFF	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
Blanks	0	0	0	0	0
Write In- ALL OTHERS	0	0	0	0	0

A True Copy, ATTEST:
Ann M. Click

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
STATE ELECTION WARRANT
NOVEMBER 6, 2012**

MIDDLESEX SS.

To the Constables of the Town of Hopkinton

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precincts 1, 2, 3 and 4 at the Middle School Gymnasium on TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012, from 6:30 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT FORFOR THIS COMMONWEALTH
SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESSFOURTH CONGRESSINAL DISTRICT
COUNCILLOR SECOND COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT... SECOND MIDDLESEX & NORFOKL DISTRICT
REPRESENTATIVE IN GENERAL COURT.....EIGHTH MIDDLESEX DISTRICT
CLERK OF COURTS..... MIDDLESEX COUNTY
REGISTER OF DEEDS..... MIDDLESEX SOUTHERN DISTRICT
SHERIFF (To Fill Vacancy) MIDDLESEX COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state

independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a

vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in

order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate

would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a

patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only

enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain

marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 2nd day of October, 2012.

Selectmen of Hopkinton

Benjamin L. Palleiko, Chairman
John M. Mosher
Brian J. Herr
Michelle A. Gates
Todd A. Cestari

Hopkinton, Massachusetts
October 10, 2012

Pursuant to the within Warrant, I have notified the Inhabitants of the Town of Hopkinton to meet at the time and place and for the purposes within mentioned by posting up a certified copy of this Warrant in the Town House, in each of the churches, each of the Post Offices and each of the Engine Houses of the Town, seven (7) days at least before the time set for the said meeting.

Patrick O'Brien
Constable of Hopkinton

A true copy ATTESTS:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
STATE ELECTION
NOVEMBER 6, 2012**

The meeting was called to order at 6:30 A.M. The warrant was read by John A. Palitsch, Election Warden. The polls closed at 8:00 P.M. 8,703 ballots were cast. The results of the voting follows:

ELECTORS OF PRESIDENT AND VICE	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
PRESIDENT					
Blanks	3	9	7	4	23
JOHNSON and GRAY	23	20	20	31	94
OBAMA and BIDEN	1059	1065	1058	1026	4208
ROMNEY and RYAN	1065	1081	1093	1097	4336
STEIN and HONKALA	5	15	5	6	31
Write In	3	3	2	3	11
SENATOR IN CONGRESS					
Blanks	19	8	17	13	57
SCOTT P. BROWN	1276	1282	1297	1304	5159
ELIZABETH A. WARREN	863	903	871	850	3487
Write In	0	0	0	0	0
REPRESENTATIVE IN CONGRESS					
Blanks	72	54	70	49	245
SEAN BIELAT	995	951	982	1055	3983
JOSEPH P. KENNEDY III	1049	1137	1074	1016	4276
DAVID A. ROSA	42	51	58	47	198
Write In	0	0	1	0	1
COUNCILLOR					
Blanks	361	351	370	348	1430
ROBERT L. JUBINVILLE	899	972	879	861	3611
EARL H. SHOLLEY	897	869	934	955	3655
Write In	1	1	2	3	7
SENATOR IN GENERAL COURT					
Blanks	585	597	625	578	2385
KAREN E. SPILKA	1556	1581	1550	1571	6258
Write In	17	15	10	18	60
REPRESENTATIVE IN GENERAL COURT					
Blanks	113	109	138	109	469
CAROLYN C. DYKEMA	1246	1280	1208	1199	4933
MARTIN A. LAMB	799	804	838	858	3299
Write In	0	0	1	1	2

CLERK OF COURTS	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blank	703	711	711	694	2819
MICHAEL A. SULLIVAN	1449	1475	1467	1466	5857
Write In	6	7	7	7	27
REGISTER OF DEEDS	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blanks	708	726	734	712	2880
MARIA C. CURTATONE	1442	1460	1445	1447	5794
Write In	8	7	6	8	29
SHERIFF	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blanks	574	554	578	565	2271
PETER J. KOUTOUJIAN	1146	1180	1101	1153	4580
ERNESTO M. PETRONE	433	458	498	440	1829
Write In	5	1	8	9	23
QUESTION # 1 Diagnostic and Repair Information Made Available	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blanks	162	173	164	162	661
YES	1753	1765	1768	1767	7053
NO	243	255	253	238	989
QUESTION # 2 Death with Dignity	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blanks	57	72	74	72	275
YES	1121	1094	1119	1130	4464
NO	980	1027	992	965	3964
QUESTION # 3 Medical Use of Marijuana	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
Blanks	48	67	74	70	259
YES	1338	1321	1332	1317	5308
NO	772	805	779	780	3136

A True Copy, ATTEST:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
SPECIAL TOWN MEETING WARRANT
MONDAY, NOVEMBER 26, 2012**

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County

ARTICLE 1 Elmwood Roof Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to obtain plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for the repair, maintenance, renovation and improvement of

ARTICLE 2 Elm Street Sewer Line Extension

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to design and develop bid documents for, as well as to provide for the construction of, a sewer extension under Elm Street, from its current endpoint at the intersection with the Lumber

ARTICLE 3 Grove Street –Main Street Parcel Acquisition

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain or otherwise a certain parcel of land located at the southwest corner of the intersection of Grove Street and Main Street, for the purpose of improving the intersection, said parcel being approximately 40 square feet in size and shown as Parcel A on the plan entitled "Plan of Land in Hopkinton, Massachusetts," prepared by Vanasse Hangen Brustlin, Inc. and dated July 23, 2012, a copy of which is on file at the office of the Town Clerk.

Pass any vote or take any act relative thereto.

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

Given under our hands this 8th day of November, 2012.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs to meet at the Middle School Auditorium in said Hopkinton on Monday, November 26, 2012, at 7:00 o'clock in the evening, then and there to act on the following Articles:

Sponsor: School Committee

the roof of the Elmwood Elementary School, located at 14 Elm Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the School Committee and to be used in conjunction with any federal or state grants which may be available for said project .

Pass any vote or take any act relative thereto

Sponsor: Board of Selectmen

Street Extension approximately 650 feet to the dead-end of the street; said sum to be spent under the direction of the Director of Public Works.

Pass any vote or take any act relative thereto.

Sponsor: Town Manager

BOARD OF SELECTMEN
TOWN OF HOPKINTON
Benjamin L. Palleiko, Chairman
John M. Mosher, Vice-Chairman
Brian J. Herr
Todd Cestari
Michelle Gates

A TRUE COPY
ATTEST:
Ann M. Click
Town Clerk

DATE: November 9, 2012

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST FOURTEEN

ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST FOURTEEN (14) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

Patrick O'Brien
Constable of Hopkinton

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
SPECIAL TOWN MEETING
Monday, November 26, 2012**

The Special Town Meeting was convened at 7:10 P.M. on Monday, November 26, 2012, at the Middle School Auditorium. The meeting was called to order by the Moderator, Dr. Bruce Karlin. A quorum was present. The Moderator led the Pledge of Allegiance. Ann M. Click, Town Clerk, read the call and return of the warrant.

Article 1. The Chairman of the Appropriations Committee put forth the article motion to be as written in the Hopkinton Special Town Meeting, November 26, 2012, Warrant Articles and Motions Handout.

**Capital Improvement Committee
recommended approval for Article 1.**

A Proposed Amendment was made that: "... and proper investigation of alternative funding opportunities." be added to the end of the article. Discussion ensued.

Motion was made to end debate.

Motion to end debate Passed by: Voice Vote

Proposed Amendment was withdrawn

Another Proposed Amendment was made:

That the following be deleted: "; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the

principal and interest on the borrowing authorized by this Vote."

**Proposed Amendment Failed by: Yes 44
No 71**

Voted: that the Town appropriate \$1,100,000.00 (ONE MILLION ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS) for the plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for the repair, maintenance, renovation and improvement of the roof of the Elmwood Elementary School, located at 14 Elm Street in Hopkinton, Massachusetts; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(3A) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the School Committee; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this Vote.

Passed by: Voice Vote Unanimous (11-26-2012)

Article 2. The Chairman of the Appropriations Committee put forth the article motion to be as written in the Hopkinton Special Town Meeting, November 26, 2012, Warrant Articles and Motions Handout.

**Capital Improvement Committee
recommended approval for Article 2.**

Voted: that the Town appropriate \$220,000.00 (TWO HUNDRED TWENTY THOUSAND DOLLARS AND ZERO CENTS) for design and development of bid documents for, as well as construction of, a sewer extension under Elm Street, from its current endpoint at the intersection with the Lumber Street Extension approximately 650 feet to the dead-end of the street; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority; said sum to be spent under the direction of the Director of Public Works; provided, however, that while such bonds or notes shall be general obligations of the Town, it is the intent of the Town that such bonds or notes be paid from the Sewer Enterprise Fund revenues.

Passed by: 2/3 Majority Declared by Moderator

Article 3. The Chairman of the Appropriations Committee put forth the article motion: to be as written in the Hopkinton Special Town Meeting, November 26, 2012, Warrant Articles and Motions Handout.

**Capital Improvement Committee
recommended approval for Article 3.**

Voted: that the Town authorize the Board of Selectmen to acquire by gift, purchase or eminent domain or otherwise, a certain parcel of land located at the southwest corner of the intersection of Grove Street and Main Street, for the purpose of improving the intersection; said parcel being approximately 40 square feet in size and shown as Parcel A on the plan entitled "Plan of Land in Hopkinton, Massachusetts," prepared by Vanasse Hangen Brustlin, Inc. and dated July 23, 2012, a copy of which is on file at the office of the Town Clerk.

Passed by: Voice Vote Unanimous (11-26-2012)
8:30 P.M. Motion to dissolve the meeting was made and seconded.

Passed by: Voice Vote Unanimous (11-26-2012)

A True Copy ATTEST:

Ann M. Click
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
SPECIAL TOWN ELECTION WARRANT
DECEMBER 3, 2012**

MIDDLESEX SS.

To any of the Constables of the Town of Hopkinton in said County

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs to meet at the Middle School Gymnasium in said Hopkinton on Monday, December 3, 2012, from 7:00 o'clock in the morning until 8:00 o'clock in the evening, then and there to bring to their ballots on the following question:

Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to obtain plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for the repair, maintenance, renovation and improvement of the roof of the Elmwood Elementary School, located at 14 Elm Street in Hopkinton, Massachusetts?

Yes

No

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time place aforesaid.

Given under our hands this 8th day of November, 2012.

BOARD OF SELECTMEN
TOWN OF HOPKINTON

Benjamin L. Palleiko, Chairman
John M. Mosher, Vice-Chairman
Brian J. Herr
Todd Cestari
Michelle Gates

A TRUE COPY: ATTEST
Ann M. Click, Town Clerk

DATE: November 9, 2012

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST SEVEN (7) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

Patrick O'Brien
Constable of Hopkinton

ADA Committee

To ensure that Hopkinton's municipal buildings, parks, schools, sidewalks and programs are accessible to all, the Board of Selectman established the Americans with Disabilities Act (ADA) Oversight Committee. The Committee's charge is to develop a plan and process for reaching accessibility compliance with the Americans with Disabilities Act and to advocate for the funding necessary to remove existing barriers to access.

Since 2007, through the efforts of the Committee, Hopkinton has appropriated over \$960,000 for ADA accessibility projects at municipal buildings (i.e., schools, Town Hall, Library) and recreation areas. Each year, the Committee, works to request funding from the Town Meeting voters to fund the next phase of the multi-phased work. Effective communication with the community, sensitivity to the economic climate and advocacy for accessibility have all been balanced by the Committee to achieve annual community support for the "road to accessibility".

Below is a short summary of the accessibility work being pursued by Town of Hopkinton. As a result of bundled work projects across the schools and smart project spending by the Town Engineer and Director of Buildings and Grounds for the Schools, many project costs have been lower than originally estimated by the consultant.

The town is subject to both state regulations (Massachusetts Architectural Access Board - MAAB) and federal laws (ADA). The ADA only requires the citizens of the town be able to access all programs within town government, there are no specific construction requirements. This allows significant flexibility as to how the requirements are accomplished. The MAAB regulations are triggered when work is completed on a building or facility. In this instance, the extent of the accessibility upgrades required is based on the extent of the work being done. The more extensive and expensive the work, the more the building or facility needs to be upgraded to meet current MAAB accessibility regulations. Under MAAB regulations, if the cost of the work exceeds

30% of the value of the building, the entire building is required to be upgraded to meet current MAAB accessibility regulations.

Municipal Facilities:

Hopkinton Town Hall

To date, 23 of the 25 projects have been completed and/or scheduled to be completed this year. Due to state accessibility regulations, repairs being made to the building will trigger a full accessibility upgrade to bring it into compliance with current standards. The remaining projects are scheduled to be completed in 2013-2014.

Hopkinton Town Common Gazebo

A citizens group fundraised to build a new Gazebo and Town funds were used to make it accessible. The two accessibility issues were addressed by the new construction.

Hopkinton Center for the Arts (HCA)

To date, several of the projects have been completed and the remainder will be completed in the near future. CPA funds were applied for and are being used for the HCA projects as it is located in a historic building.

EMC Park

To date, 70% of the 14 projects have been completed and/or scheduled to be completed over the course of the coming year. The remaining projects are scheduled to be completed in 2013-2014.

Schools:

Center School

To date, 27 of the 32 projects have been completed and/or scheduled to be completed this school year. The remaining amount of work (5 projects) was estimated to cost \$60,395 and will be addressed through this year's ATM article.

Elmwood School

To date, 100% of the 19 projects have been completed and/or scheduled to be completed this school year.

Hopkins School

To date, 100% of the 9 projects have been completed and/or scheduled to be completed this school year.

Hopkinton Middle School

To date, 100% of the 17 projects have been completed and/or scheduled to be completed this school year.

Hopkinton High School

To date, 100% of the 15 projects* have been completed and/or scheduled to be completed this school year.

*Several of the projects were related to providing access to the football field and bleachers. That work was made possible and completed through generous donations made by the Boston Athletic Association (BAA) and Hopkinton Athletic Association (HAA).

The above and future accessibility upgrades to buildings and facilities have made our town more welcoming and accessible to a segment of the population that is frequently excluded from participating due to most times obvious and sometimes unseen barriers to access. Many if not most of us will at some point during our lifetime benefit from the upgrades the town has supported in the past and, hopefully, will continue to support going forward. The ADA Oversight Committee thanks the town for its generous support of these important projects.

Animal Control

2012 Dog Licenses Issued	1750
2012 Kennel Licenses Issued	13
2012 Dogs Picked Up	13
2012 Dog and Cat Bites	22

Although the number of dogs picked up in the year 2012 seem low, this is not the true picture. Thanks to the people of Hopkinton for putting the "license tags" on their dogs we have been able to match dogs-owners in record time! **IT IS THE LAW:** All dogs must be licensed in the town of Hopkinton and wear their tags.

Throughout the year of 2012 we have had numerous phone calls pertaining to wildlife. These calls include cyotee spottings, foxes, skunks, raccoon, deer etc. We have had a tremendous amount of squirrel calls this year. Please make sure that all chimneys are capped and keep door and windows closed. **PLEASE DO NOT FEED WILDLIFE!**

According Massachusetts State Laws, Massachusetts Fisheries and Wildlife, their job is to protect the wildlife in Massachusetts. We evaluate every wildlife call and take care of the ones we can, especially any animal suspicious of having rabies. Wildlife situations as "living in my basement/attic/garage" were forwarded to the proper licenses professionals according to the rules and regulations of the State of Massachusetts.

The major complaints for 2012 were: Barking & Loose Dogs! We are asking the people of Hopkinton to be "responsible pet owners" and be aware if your dog is outside barking or running loose in the neighborhood on a regular basis. Not everyone enjoys dogs, it is a personal choice!

YES...WE DO HAVE A LEASH LAW! All dogs in the Town of Hopkinton must be on a leash or on the owner's premises between the hours of 7am and 8pm. Even though the leash law ends after

8:00pm, dogs cannot be a nuisance to others. All dogs to be found in violation and are picked up by the Animal Control officer will be subject to the following fines: Pick up Fee is \$15.00; 1st offense is \$25.00; 2nd offense is \$50.00; 3rd offense is \$75.00 and subject to a hearing. In order to retain your dog, you must have a valid license and a valid rabies certificate. You may also ask for a full copy of it at the Town Clerks office when licensing your dog for 2013.

Other calls throughout the year 2012 were your usual missing dogs/stray dogs/missing & stray cats/dog complaints/dog bites/hit dogs/hit cats/stolen dogs/animal rescues/etc. We respond to these calls either by telephone or by evaluating the situation. We have several

“police beeper calls” and many of these are during the evening hours. We would like to thank the Hopkinton Police Department for their continuous support and assistance in many of these calls.

ACO RECOMMENDATIONS FOR THE PEOPLE OF HOPKINTON:

Domestic:	Wildlife:
Put tags on dogs	Keep garage doors closed
Keep dogs leashed or on property	Keep trash covered or locked up
Be aware of barking	Don't feed wildlife
Report <u>all</u> bites	Report <u>all</u> bites

Board of Appeals

The Board of Appeals is a quasi-judicial administrative board that hears and decides zoning related appeals, applications for special permits, and petitions for variances pursuant to its authority under MGL c. 40A, and applications for affordable and low income housing projects pursuant to its authority under MGL c. 40B. The Board has jurisdiction to hear appeals filed by any person aggrieved by reason of his or her inability to obtain a building permit or enforcement action from the Director of Municipal Inspections, or by any person, including an officer or board of the town, aggrieved by a written order or decision of the Zoning Enforcement Officer, the Planning Board with respect to decisions under site plan review, and the Historical Commission with respect to delays of demolition permits.

The Board of Appeals generally schedules public hearings on the 2nd and 4th Wednesday of each month at 7:00 PM in the Selectmen's Hearing Room at Town Hall. Additional information regarding the Board of Appeals is available on the Town's web site at www.Hopkintonma.gov. Persons filing with the Board of Appeals are strongly encouraged to visit the Board's web pages and the “Questions & Answers” section prior to filing any request for

relief with the Board.

In 2012, the Board of Appeals issued 33 decisions, and some form of relief was granted in a majority of cases. Decisions granting relief were issued in the following categories – 30 Special Permits (40A), 6 Variances. Two requests for relief were denied, which included 1 Special Permit and 1 Variance request.

In accordance with state law, decisions of the Board of Appeals are timely filed with the Town Clerk within 100 days of the initial filing of the request for relief in the case of Appeals and Petitions for Variances, and within 90 days following the close of the public hearing in the case of Applications for 40A Special Permits. Decisions relating to Applications for 40B Comprehensive Special Permits are timely filed with the Town Clerk within 40 days after the close of the public hearing. These deadlines may be extended at the request of the party requesting relief, and on more complex filings this frequently occurs to enable the applicant to file additional pertinent information with the Board. Notwithstanding, public hearings for an overwhelming majority of cases are concluded on the first night.

We wish to thank all Town departments and committees who have assisted the Board during the past year, with special thanks to the employees within the Department of Land Use, Planning and Permitting. We extend special thanks to Elaine Lazarus, the Director of Land Use, Planning and Permitting, Charles Kadlik, the Director of Municipal Inspections and Zoning Enforcement Officer, Michael Shepard, the Building Inspector and Adina Wright, for her continued service and dedicated commitment.

Finally, we would like to extend special thanks to Thomas J. Garabedian who committed extraordinary time and effort on behalf of the Town during his 13 years of service. We would

also like to recognize David Barnes for his period of service on the Board.

Respectfully submitted,

Rory Warren, Chairman
G. Michael Peirce, Vice Chairman
Tina Rose, Clerk
Michael DiMascio
June Clark

Associate Members:
Kelly Knight
John Savignano

Board of Assessors

Statement of Purpose

The purpose of the department is to serve the taxpayers of Hopkinton with fair and equitable assessments in real estate, personal property and motor vehicle excise taxes.

The assessor's office is the primary generator of Hopkinton's revenue with approximately 77% of the town's budget funded by property taxes, motor vehicle excise taxes, and the Community Preservation Act Surtax. The office functions as part of the town government system, but must comply with Massachusetts General Laws and is regulated by the Massachusetts Department of Revenue. Real estate values are analyzed and adjusted annually to reflect the full and fair cash value as of January 1 of the preceding fiscal year. All businesses, except those under Tax Incentive Financing (TIF) agreements or *registered* manufacturing operations, pay a personal property tax on their machinery, equipment, and in some cases, their furnishings and inventory. The Assessors update these accounts as they change.

In addition, the office is responsible for processing property tax exemptions for qualifying individuals for reasons such as blindness, age, and military service. The staff assists citizens of Hopkinton along with other Town Departments, real estate agencies, surveyors, attorneys and

appraisers with valuation and exemption information.

Major Accomplishments

- o The staff and Board of Assessors were able to successfully complete of the Department of Revenue's triennial certification program. This involves the completion and acceptance of many statistical reports and review by the Massachusetts Department of Revenue.
- o Resolution of the multi-year litigation with Verizon New England along with other lesser matters resulted in release of \$275,000 to overlay surplus.
- o The annual tax classification was enhanced with several detailed charts in a PowerPoint Presentation. This public hearing is held each year in order for the Board of Selectmen to decide whether to adopt a shift in the tax rate.

Goals

- o The primary goal for the Board of Assessors and the assessor's office is to continue to generate property values that reflect fair and equitable valuations. This is done through analysis of regional and local market trends,

local sales activity and, for the commercial/industrial sector, the utilization of income and expense information.

- o The Board and staff continue to work on resolution of multiple outstanding Appellate Tax Board appeals with various utility companies.
- o The Principal Assessor and Board of Assessors continues to monitor the progress of new construction projects such as Legacy Farms, works closely with the town planner, and provides new growth estimates to the finance director on a regular basis.
- o As in the past, the goal for 2013 is to provide fair and equitable tax assessments and timely service to the public in a highly professional and courteous manner while working within a constrained fiscal budget.

o

Facts and Figures:

FY2013 Tax Rate:..... \$17.32/\$1,000 of value

Real Estate

Number of bills:..... 5,981
 Total Taxable Valuation: \$2,713,118,431
 Total Taxes:..... \$46,781,742
 Community Preservation Act
 Surcharge..... \$751,638

Number of single family homes:..... 4,296
 Average home valuation: \$478,350
 Number of Condominiums: 523
 Average Condominium Value:..... \$241,904

Personal Property

Number of Bills: 388
 Total Personal Property
 Valuation: \$108,886,290
 Total Taxes:..... \$1,885,911

Motor Vehicle Excise Tax

Number of Bills: 16,428
 Total Taxes:..... \$2,408,494

The office staff consists of Principal Assessor Robert Bushway, M.A.A.; Deputy Assessor Pat Howell and Administrative Assistant Elizabeth Sheehan. The staff participates in continuing education in the field of assessing.

Mr. Bushway can be reached via e-mail at bobb@hopkintonma.gov

The Board of Assessors consists of three elected members: MaryJo LaFreniere, M.A.A. John Palmer and John Duffy. The Board meets bi-monthly at posted meetings. The Assessors Office is open to the public, Monday through Friday, 8:00 a.m. – 4:30 p.m. The telephone number is 508-497-9720.

Detailed assessors information, including property record cards and GIS maps, can be found on the Town of Hopkinton’s web site at www.hopkintonma.gov

Board of Health

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease and protection of the environment. In addition to permitting and inspectional services, associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs, food establishment inspection services, pool and camp permitting, trash and septage hauler permitting, complaint investigations, housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as emergency planning.

The Board of Health is comprised of three elected members who serve overlapping three-year terms. Mark Gates served as Chairman throughout 2012. Vincent Lawler served as Vice-Chairman and Paul Winshman is the third member. Staff members are Public Health Administrator Edward F. Wirtanen, R.S., C.H.O., and part time contractual agents who provided inspectional, consulting, and other support services are Bryan Besso, RT(R), and Jean Sniffen R.N., Public Health Nurse.

On-Site Sewage Disposal Systems

The Board of Health reviewed 22 engineered plans for subsurface wastewater disposal systems. The Agent witnessed soil testing at 17 sites for new system construction, A total of 45 septic system permits were issued, 11 permits were issued for abandonment of systems and 18 permits were issued for component repairs to septic systems. A total of 166 Building permit applications were reviewed. Installer's licenses were issued to 29 individuals and 24 were issued to firms to transport sewage. The office conducts inspections on all permits issued to ensure that Title 5 standards and local regulations are met for all on-site sewage disposal systems. Property transfer Inspection Reports totaled 153 for the year. Failing septic systems are investigated, and corrective action is planned to ensure the protection of public health. A total of 9 failing Title 5 reports were received in 2012.

Community Septage Management Loan Program

Financial assistance is available to homeowners through a Community Septage Management Program (CSMP) Loan administered by the Board of Health. This loan program was established in 1999 and offers low-interest loans at 2% to Hopkinton residents to correct their failing septic systems. Loan funding is supplied by the MA Water Pollution Abatement Trust (WPAT) through the Department of Environmental Protection. In 2012, the Board of Health a total amount of \$92,144.00 was expended on behalf of 6 homeowners in the program. Any town resident seeking more information about this Loan Program should contact the Board of Health office at (508) 497-9725.

Water Wells

The Board of Health reviews private well installation plans for drinking water and irrigation wells, witnesses the water quantity testing to ensure that an adequate water supply is met, and reviews comprehensive analysis reports for potential contaminants on all new private wells. The office issued 11 permits for new wells. Town regulations also require comprehensive quality testing at homes that are supplied with private well water, prior to the transfer of ownership of the property, if the testing has not been conducted within the last five (5) years; copies of test reports should be submitted to the office. The Board recommends that residents test their wells *at least* every five years in order to be sure the quality of their drinking water is satisfactory.

Emergency Preparedness Planning

The Board of Health has streamlined its participation with thirty-three other member towns in Region 4A, the Department of Public Health, and the Federal Office of Home Land Security in preparedness planning, with an emphasis on bio-terrorism, widespread communicable disease events, and all-hazards emergency planning. The Board continues to work to organized volunteers within the town with medical and non-medical backgrounds to provide supplemental assistance to the First Responders during an event of large scale, or for long term emergencies in Hopkinton.

Disease Prevention

The Natick Visiting Nurses Association (VNA) provides professional nursing services to the Town, and participates in the seasonal flu clinics, investigates cases of mandatory, reportable communicable diseases within the Town of Hopkinton. The VNA provides follow-up with the patient, the Department of Public Health, and often with hospital staff on all mandatory reportable diseases.

The Town participates in the Central Massachusetts Mosquito Control Project (CMMCP), a program that monitors mosquito activity, tests for the presence of infected mosquitoes, and performs activities to reduce the mosquito population, such as spraying limited areas, larvaciding, reducing mosquito-breeding areas, and responding to resident's complaints. Information for residents on the project is available year-round at the Board of Health office.

The Board of Health's office also acts as the Burial Agent for the Town. A total of 27 Burial Permits were issued in 2012.

Food Establishment Permitting and Inspections

All permanent food establishments are required to be permitted by the Board of Health, and must be inspected, at a minimum, two times per year. Temporary food establishments, such as those associated with the Boston Marathon, PolyArts Festival, and the Farmers Market, are also permitted and inspected. Follow-up inspections occur when violations are noted, and to ensure compliance with all the necessary food codes including the new statewide food allergy requirements. The Board investigates all complaints received regarding food services or food products. A total of 78 inspections of facilities were performed in 2012. In addition, 4 new/renovated establishment plan reviews, 3 complaint inspections were conducted.

Recreational Swimming and Camps for Children

All public and semi-public swimming pools must be inspected and permitted by the Board of Health prior to use. The Board of Health permitted 8 public and semi-public pools in 4 separate locations this year.

Comprehensive camp inspections were conducted, and permits issued for the recreational camp for children that operated in the summer of 2012.

The Board of Health monitors bacteria levels for water quality at Sandy Beach at Lake Maspenock on a weekly basis during the swimming season; the testing results are available at the Board of Health Office.

Mercury Reduction

A mercury reduction program was established in Town in an effort to remove mercury from the waste stream, and to reduce the discharge of mercury pollution into the environment. Residents may bring their mercury-containing thermometers to the Board of Health, and exchange them for digital thermometers as part of the mercury recycling efforts. The office also accepts button cell batteries and old thermostats that contain mercury. Residents should be aware that florescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Residents may drop off their used florescent bulbs during business hours at Hopkinton Lumber, so they can be recycled. We want to express our appreciation to this business for their support in reducing the amount of mercury going into our waste stream.

Goals

The Board of Health hopes to continue to meet the Town's health and environmental protection needs during this period of level funded budget. The Board continues to work towards the introduction of electronic filing of permit applications as well as an electronic record management system

Board of Registrars

Members of the Board of Registrars are appointed for three year terms. While serving, members are asked to cover extra registration hours and work as town meeting check-in clerks. The three members have been most cooperative during the past year. The day to day Board of Registrars' duties are performed by the Town Clerk's office. There were four major elections and one Town special election during 2012 beginning with the March Presidential Primary and ending with the November State Election which included the presidential candidates.

85% of Hopkinton voters participated in the November election. Many voters only vote in major elections and this office received a lot of positive feedback from voters. The election staff continues to perform the necessary duties in a very efficient and professional manner. Absentee voting was a large part of the November election and the office staff did a great job processing the ballots. A reminder to voters would be that the absentee ballots must be received by the close of the polls on an election day. It is unfortunate when ballots are received after the election. All new residents are reminded that they may register to vote at the Registry of Motor Vehicles or at the Town Clerk's Office.

Capital Improvement Committee

The Hopkinton Capital Improvement Committee is charged with planning for long range capital spending and maintenance for expenditures of \$25,000 or greater.

We take the following approach to this task:

- 1) Meet with town departments and committees to anticipate, identify, and evaluate the major capital projects before the town in the next ten years and determine the year in which funds will be appropriated for each.
- 2) Determine the sources of funding and net costs to the taxpayers once reimbursements, grants, and rate-payer enterprise funds are accounted for.

- 3) Provide information to the town manager so capital expenditures can be included in the overall financial planning process, and impact on the annual budget can be assessed.
- 4) Create and publish the annual Ten-Year Capital Report showing capital projects,
- 5) Facility maintenance, and capital equipment upgrades and renewal.

Respectfully submitted,

John Barris, Chairman
David L. Fine
Christian Franklin

Cemetery Commission

The Cemetery Commission is a three-member elected board charged with overseeing the town's cemetery needs. Offering cemetery space and services is an important municipal function which towns are required to provide their citizens under Massachusetts law. In recent years, Hopkinton's ability to meet this municipal requirement was threatened by a lack of suitable new cemetery land. This problem has been temporarily solved by completing a multi-year project to install a drainage system to make usable the last remaining portion of open land at Mt. Auburn Cemetery. The new area has been in use now for about 3 yrs., and the lots are selling steadily. The fact that St. John's Cemetery is near capacity is adding to the demand for the town's cemetery space. Planning for additional cemetery land will be of critical importance in the near future.

During the past year, the Commission has worked with citizens on individual issues concerning the issuance of deeds, the division of plots, and the installation of stones. The Cemetery Commission coordinates with the Department of Public Works to monitor stormwater and groundwater issues and to address matters of roadway and grounds maintenance in the cemeteries. The Commission continues to work on repairing and restoring the many at-risk historic headstones in the town's seven cemeteries. With the assistance of Community Preservation Act funding, many of these ancient stones and monuments, some almost 300 yrs. old, are gradually being straightened, stabilized, rebased, and reset.

This past spring, the Cemetery Commission reopened for public use the town's historic Comey Chapel, located in Evergreen Cemetery. After being closed for many years, this charming chapel built by Hopkinton Civil War veteran Henry Newton Comey has been repaired and restored. With Commission oversight and through volunteer efforts and Community Preservation Act funding, this historic town-owned building is once again available to our citizens for small services. A well-attended opening and rededication ceremony was held in May, followed by a Civil War walking tour of the Evergreen Cemetery. The tour featured costumed interpreters and traced key events of the war, honoring many of Hopkinton's Civil War veterans and marking the sesquicentennial anniversary of the Civil War.

The goal of the Cemetery Commission continues to be to provide for the maintenance and improvement of our cemeteries and their related services. Central to this purpose will be to provide new cemetery space to meet the town's future needs. The Cemetery Commission and relevant town boards must work together over the next few years to begin planning for new cemeteries to serve the anticipated needs of our growing town.

Respectfully submitted,

Lynn Fournier, Chairman;

Thomas Pratt, Claire Wright
Cemetery Commissioners

Commissioners of Trust Funds

The Commissioners of Trust Funds is a three-member elected board, presently Tom Garabedian, Maureen Bumiller, and Mary Arnaut that acts in accordance with Massachusetts General Laws Chapter 41 and Chapter 44: Section 54. The Town of Hopkinton has five funds that are managed by The Commissioners of Trust Funds. The Commissioners meet on a monthly basis.

- The Charles B. and Mary C. Holman Fund reads as follows: "I give to the Town of Hopkinton, Massachusetts, where I have passed many pleasant years of my life, the sum of Fifteen Hundred Dollars (\$1,500) to be held in trust, to be known as the Charles B. and Mary C. Holman Fund and the income only to be used in beautifying and making the town attractive by setting out shade trees, especially on Main Street in the centre of the town and caring for them."

- The Comey Memorial Chapel Fund reads as follows: "In creating a Trust Fund of one thousand dollars (\$1,000) for the perpetual care of the Comey Memorial Chapel at Evergreen Cemetery in Woodville Hopkinton Mass., it is my intent and desire that the following conditions for use of the interest of this fund may be met and complied, (1) that this Trust Fund shall be known as "The Comey Memorial Chapel Fund." (2) that the interest of this Fund shall accrue for several years and shall be expended for the repair and maintenance of said chapel, - when required at the discretion of the Cemetery Commission. (3) that not in excess of two dollars (2.00) in any one year shall be paid for janitor service. (4) that in the event of complete destruction of this Chapel, through Act of God or other acts over which we have no control, the interest of this fund may be used for the repair, replacement or resetting of any Monument in Evergreen Cemetery, giving first attention to the Monuments and Markers of the Soldiers and Sailors of any Wars since the year seventeen seventy-five (1775)."

- The Mary A. Roche Fund reads as follows: "Because the Town of Hopkinton, Massachusetts chose land owned by me in said Town for the purpose of building its new Elmwood Elementary School thereon, I am pleased to give, and I

hereby give to said Town of Hopkinton,

Massachusetts, to be administered by its School Committee, the sum of Five Thousand Dollars, said sum to be deposited at interest, and the income from said Five Thousand Dollars to be divided in June of each year to the two students in the graduating class of the said Elmwood Elementary School receiving the highest academic marks in their course of studies during the full school term leading up to their graduation."

- The Charles L. Claflin Trust Fund reads as follows: "To the inhabitants of Hopkinton the sum of One Thousand Dollars, in trust to invest the same and use the income in caring for the Park so-called in the centre of said town."

- The Bernard J. McGovern Trust reads as follows: "That the Town be authorized and permitted to utilize all or a portion of the net annual income of the gift to the Town established by Section 1 of Article IV of the Last Will of Bernard J. McGovern for the following purposes only: (a) The purchase of books for its public library; (b) The purchase of video tapes and audio tapes for its public library;(c) The purchase of books and music on compact disk for its public library;(d) The purchase of language tapes for its public library;(e) The purchase of magazines, books, periodicals, and newspapers and subscriptions for its public library;(f) The purchase of CD Rom disks in subjects which educate, enlighten and inform the citizens of the Town for its public library; (g) The purchase of e-books for adults and children for its public library; (h) Arranging for programs, including lectures, films, exhibitions, trips and other events of interest to the public;(i) The purchase of computer hardware and software, including programs in a variety of subject, for its public library; (j) The purchase of membership passes to area museums and other attractions for its public library."

	Fund	6/30/11	6/30/12	Principal
1) Charles L. Claflin Fund		\$9585.52	\$9614.66	\$1000.00
2) Comey Memorial Chapel Fund		\$4286.88	\$4299.92	\$2100.00
3) Charles B. & Mary C. Holman Fund		\$7149.11	\$7170.84	\$1500.00
4) Mary A. Roche Trust Fund		\$5093.32	\$5108.83	\$5000.00

No expenditures were made for FY'11 from the Claflin Fund, and the Comey Memorial Chapel Fund. An expenditure of \$3500 was made from the Holman Fund for the replacement of 7 trees on the Town Common. An expenditure of \$100 was made from the Mary Roche Fund in the form of 2 \$50 scholarships to graduates of Hopkinton High School.

5) McGovern Trust Fund

Morgan Stanley Report 6/30/2012 - Non-expendable account =	\$1,386,832.61
Morgan Stanley Report 6/30/2012 - Expendable account =	\$159,418.68
McGovern Trust Fund Expenditures during Fiscal 2012 =	\$35,460.41

which was transferred to the General Fund in June 2012. The McGovern Trust Fund is invested in an array of certificates of deposits, exchange traded and mutual funds, common and preferred stocks.

Respectfully Submitted,

Maureen Bumiller, Chairman,
 Mary Arnaut, Secretary,
 Thomas Garabedian, Investment Liason

Community Preservation Committee

Overview

The Community Preservation Act (Massachusetts General Laws; Chapter 267) was signed into law in 2000. This legislation allows cities and towns to create their own community preservation funds through a surcharge of up to 3% of the local tax levy on real property. In 2001, the citizens of Hopkinton adopted a CPA bylaw and thereby approved a 2% surcharge to their property taxes. Revenue from this surcharge is dedicated for the preservation of open space, historic sites, affordable housing and passive/active outdoor recreation in the Town. Local revenue is supplemented through the state Community Preservation Trust Fund. Money for this fund is derived from fees charged at Massachusetts Registries of Deeds. Last July, an amendment to Chapter 267 added \$25 Million to this fund. The availability of funds depends on two factors; the number of deeds registered in a given year and the number of communities competing for state CPA dollars.

Under the provisions of the CPA, a Hopkinton Community Preservation Committee was

established to identify the Town's needs, capabilities and resources with regard to community preservation. The CPC considers proposals made by groups and individuals to ensure they meet the criteria of the law, benefit the community and are financially feasible. The Committee then makes recommendations to Annual Town Meeting. The CPC may include in its recommendations a request to set aside for later spending funds for specific purposes that are consistent with community preservation, but for which sufficient revenue is not immediately available.

The Community Preservation Committee has nine members including designees from the Planning Board, Open Space Preservation Committee, Conservation Commission, Historical Commission, Parks and Recreation Commission, the Housing Authority and four At-Large members appointed by the Hopkinton Board of Selectmen. The Community Preservation Committee members for Fiscal Year 2013 are: Member-at-Large Henry Kunicki (Chair), Member-at-Large John Coolidge (Vice Chair), Open Space and

Preservation Committee - Jeffrey Doherty, Conservation Commission - Marcus Waldron, Planning Board - Ken Weismantel, Historical Commission - William Shaw, Member-at-Large Al Rogers, and Parks and Recreation Commission - Brian O'Keefe. The Housing Authority seat has been vacant since 2011.

Accomplishments

Low and Moderate Income Housing: The first residents of Mayhew Court took occupancy in February of 2012, less than four years after Hopkinton voters approved \$450,000.00 in CPA funding to help finance the project. This project added twelve affordable housing units to Hopkinton's inventory.

Historic Preservation: ►Restoration efforts continued on historical elements of Hopkinton Town Hall, including the windows, slate roof and exterior structure. Residents approved \$300,000.00 in 2010 to preserve the building. ► On May 20, 2012, the Comey Chapel in Evergreen Cemetery was reopened after being closed and in disrepair for some 30 years. Thanks to Hopkinton residents (who supported \$30,000.00 in CPA funding to repair the Chapel's roof in 2010) and volunteer efforts, the Comey Chapel can now be used for memorials and other small services. ►Also, historic headstones at cemeteries throughout Town are being restored using \$10,000.00 in CPA funding approved for this purpose in 2012. ►Work continued on preserving historic documents dating from 1798 to 1999 in the Town Clerk's Office. These documents include Selectmen records, licenses, naturalization records, registers of voters, World War I discharge records and waterline and well records. The \$8,500.00 approved by voters in 2012 should fund completion of this project, which was initially supported through local CPA funding

in 2006. ► Assessor's records, many of which are over 100 years old and damaged by mold and mildew, are now being restored using \$20,000.00 approved by voters in 2012. These records will be properly preserved in the vault in the Town Clerk's Office. ► Work also continued on a document preservation project sponsored by the Historical Society, Historical Commission and the Hopkinton Public Library. In 2006 and 2011, voters approved CPA funds to index, survey and store historical records, documents and artifacts maintained in the Historical Society archives building at 168 Hayden Rowe Street

Open Space: ►In 2012, voters supported the purchase of 85-acres of open space on Ash Street known as the Elmwood Farm using \$1,300,000.00 in CPA funding. The Town of Hopkinton received a \$400,000.00 state grant in December, 2012 to apply toward this purchase. This farmland will be used for passive recreation and community supported agriculture. ►In the same 2012 Town Meeting article, voters approved the expenditure of \$400,000.00 to purchase 20 + acres of land on Hayden Rowe Street to advance access from the Center Trail to the Milford bike trail. ► CPA funding was used to purchase 6.1 acres of open space on Whisper Way which will facilitate access to Cameron Woods and provide parking for visitors.

Active/Passive Recreation: ► Planning and design work progressed on reconstructing the Center Trail. Improvements will include a new, permeable surface, improved drainage and the placement of natural barriers along the trail. ►Signage and kiosks have been installed at various sites throughout Hopkinton's trail system using CPA money and in cooperation with the Hopkinton Trails Club.

Conservation Commission

The Conservation Commission is required by law to fulfill a number of duties pursuant to the Massachusetts General Laws, the Massachusetts Wetlands Protection Act, and the Hopkinton Wetland Protection Bylaw. To fulfill these obligations, the Commission conducted hearings and processed submittals for 50 Notices of Intent, Resource Area Delineations, Requests for Determination, Enforcements, and Emergency Certifications during the past year. The Commission also processed 21 Requests for Minor Project Exemptions under State and local law, which improved response time for applicants and freed valuable agenda time for more complex projects. These filings and activities, plus project site inspections, project reviews, public hearings, meetings with the Department of Environmental Protection, and informational meetings with residents and developers, occupied the Commission and its staff during the past year. The Commission meets two to three Monday nights per month in order to meet the requirements of State and local laws.

Commission staff has worked with the IT Department and volunteers from the Seniors Tax Credit Program on digitizing archived Commission records for future public access on the town's document management system. Commission staff also spent time responding to requests for comments from other Town Boards, working with other Town Departments on town projects such as grant proposals, and the acquisition of the Elmwood Farm parcel.

Members of the Commission participated in the Zoning Advisory Committee, Sustainable Green Committee, Open Space Preservation Commission, Community Preservation Committee and the Upper Charles Trail Committee.

Major projects reviewed, approved and/or underway during 2012 include the Legacy Farms North and South Roadways, Legacy Farms Southwest Village, Alprilla Farm Wells and Water Mains, Fruit Street Wastewater Treatment Facility, Sandy Beach Recreation Area, Weston Nurseries Expansion, Perkin Elmer Campus Expansion,

Golden Pond Facility Expansion, Pelouin Estates, E.L. Harvey Materials Recovery and Recycling Facility, Hopkinton Square, Sanctuary Lane, and Highland Park IV.

The Commission monitors these projects, along with other numerous on-going projects of various sizes, on a regular basis, working closely with project engineers, managers, and contractors to ensure that the projects continue to meet environmental regulations and standards agreed to prior to their start.

The Commission has also continued to work closely with the Town Department of Public Works relative to the on-going maintenance of town trees, roads and roadway drainage structures within and adjacent to wetland resource areas.

The Commission initiated the public review for revising the Wetlands Protection Regulations and looks forward to finalizing the review in 2013. Other Commission goals include encouraging Low Impact Development initiatives, supporting open space acquisition and stewardship, and continuing efforts to successfully handle all permit applications in a timely manner.

The Commission staff has worked diligently to assist the public with understanding wetland regulations and fulfilling permitting requirements, streamlining the permitting process for applicants, promoting environmental stewardship, educating the public, acting as a liaison to other Town boards and committees, and to provide timely information to the Commission on projects under review in order to hold efficient public meetings.

The Commission invites the public to attend our meetings, become involved, volunteer, request Commission presentations to aid in local awareness about wetlands, and to provide comments on any of the projects brought before us. Meeting times and agenda items are posted on the Town's website (www.hopkintonma.gov) and a link can be found on the Commission's webpage (www.hopkintonma.gov/home/government/boar)

ds/conservation) as well as in the Town Clerk's Notebooks at the front and rear entrances of Town Hall. All members of the community are welcome and encouraged to attend our meetings or to call the Commission Office at 508-497-9757 with questions.

The Commission extends its best wishes and thanks to former member Robert Murphy for his past ten years of service on the Commission. The Commission welcomed Kerry Reed as a new member and thanks her for volunteering her time to support conservation efforts in Hopkinton.

Respectfully Submitted by the Hopkinton Conservation Commission,

Jeffrey Barnes, Chairman
Marcus Waldron, Vice-Chairman
Frank D'Urso
Andre Griben
Craig Nation
Melissa Recos
Kerry Reed

Donald MacAdam, Conservation Administrator

Council on Aging

The purpose of the board is to understand the growing needs of the elders in the community. We need to educate and communicate not only to the seniors but also the citizens of the town. As board members we need to help develop, promote and implement programs and services to those in need.

The board has been advocates for the Senior Center director and staff. We are involved in assisting the director with all short and long term goals of the center. We continue to be Ambassadors' to the elderly and the citizens of Hopkinton.

Our goals for the year are to continue to advocate for seniors as the numbers continue to increase. We hope to focus more on the growing needs of the elderly and involve and educate them on how to maintain their independence. We will need to focus not only on short term goals, but prepare long term goals as the elderly population increases.

David Holly
Chairman
Council of Aging

Council on Aging Senior Center

The mission of the Council on Aging is to promote the wellbeing and enhance the quality of life for older adults in the Town of Hopkinton and to carry out activities and services that encourage independence and continued participation in the community. We endeavor to identify the needs of our senior citizens, educate all the citizenry and enlist the support of the community to meet these needs. We provide these services in cooperation with the

Massachusetts Office of Elder Affairs and Baypath Elder Services.

The Senior Center regularly adds programs and services to meet the needs of the growing senior population. Some of the ongoing projects undertaken this year include expanding the availability of van transportation, new programs such as watercolor painting, Tai Chi and Chi Gong classes, plant clinics, computer classes and chess club .In addition, we have been fortunate to receive gifts or grant funding for art

appreciation and drama workshops, performances, speakers and a sock hop.

Goals for the coming year include improving record keeping and collection of statistics, enriching and updating the website, encouraging more people to request newsletters electronically, and making programs more accessible to baby boomers and working seniors. We hope to continue to expand our offerings and outreach to involve even more of the burgeoning senior population with the continuing support from all

the Town Departments, organizations and community

Respectfully submitted,

Cynthia A. Chesmore, Director

Cultural Council

The purpose of the Hopkinton Cultural Council (HCC) is to support public programs in the arts, humanities and interpretive sciences which promote access, education, diversity and excellence for residents of our community. This is accomplished by granting funds received from the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area. We fund a variety of programs each year appropriate for diverse age and interest groups. Whenever possible we give priority to Hopkinton artists and organizations.

For FY 2012, Hopkinton’s funding from the Massachusetts Cultural Council was \$3,750, which is the same as the 2011 allotment. We received a total of 20 applications, which is 9 less than the previous year, approving 8 for partial or full funding.

Members of the HCC for FY 2012 were: Jean Bertschmann, Chair, Treasurer and Secretary; Nancy Lagasse; Tom Phelan; Laure Warren; John

Savignano; Katie White-Pylos; and Laima Whitty. It is the Council’s goal to add new members each year to keep the group’s input fresh, and to allow for broader delegation of the responsibilities. Please contact the new Chair, Barbara Timko at 508.435.1559 to join us or for more information.

FISCAL YEAR 2012 funded projects

Scott Jameson, Hopkinton Public Library:.....	\$495
Southeastern MA Community Concert	
Band Holiday Concert at St. Johns.....	\$100
John Root, Hopkinton Senior Center	\$550
Richard Clark, Hopkinton Senior Center	\$350
Sunset Jazz Series, CAA.....	\$850
Kris Waldman, Respite Center.....	\$600
Carol Mecagni, Senior Center	\$600
Enter Stage Left.....	\$250
Administrative Costs	\$187
FY2012 Total Disbursement	\$3,982

Respectfully submitted,

Barbara Timko, HCC Chair

Design Review Board

The Design Review Board was established by a vote of Town Meeting in May, 1994. Its purpose is to provide a detailed review of uses and structures having a substantial impact on the Town, enhance the natural and aesthetic qualities of the Town, preserve the value of land and buildings, and to protect and preserve the historic and cultural aspects and heritage of the Town. The Design Review Board is appointed annually by the Planning Board.

The Design Review Board reviews applications for Major and Minor Project Site Plan Review that are submitted to the Planning Board, and makes recommendations to the Planning Board and the applicant. The Board reviews plans in conjunction with design criteria established in the Zoning Bylaw and intends to work with applicants to design projects that enhance and contribute to the Town.

The Design Review Board reviewed the following applications in 2012:

- Lake Shore Dr. – Sandy Beach improvements

- Legacy Farms Southwest, Southeast & East Main Villages
- 68 Elm St. & 5 Parkwood Dr. – Perkin Elmer campus expansion
- Legacy Farms Private Wastewater Treatment Facility
- 83 Wood St. – stretched membrane garages
- 30 Main St. – Mangia Pizzeria
- Wood St. - Modifications to the E. L. Harvey & Sons site plan

In addition to the formal applications reviewed, the Board also reviewed and made recommendations on conceptual plans that may be subject of future applications, such as the Hopkinton Center for the Arts and a possible Dunkin Donuts building at 2 High St.

Jeanette Thomson, Chairman
Jeffrey Doherty
Gail Fallon
Sue Ellen Stoddard
Claire Wright

Alternate:
Ria McNamara

Department of Public Works

The Department of Public Works (DPW) has the unique honor and opportunity to positively impact residents' lives on a daily basis by providing many of the necessary services on which their lives depend and by which their quality of life is improved. The DPW provides well maintained roads and sidewalks to ensure safe travel; it provides clean, potable water for safe drinking, cooking, and cleaning; it provides for the removal and proper treatment of sewerage to protect public health; it collects municipal solid waste and disposes it in a responsible manner; it collects recyclable materials and ensures they are properly recycled; and it keeps the parks, and cemeteries mowed and beautifully maintained for all to enjoy. All of these responsibilities are carried out by the DPW Team which is experienced, hard working, and dedicated to the community.

The DPW is comprised of the Administrative Division, the Water and Sewer Divisions, and the Highway Division. The DPW is also responsible for Solid Waste and Recycling; maintenance of Cemeteries and Parks; and the Tree Warden. More information about the DPW can be found on our webpage at <http://www.hopkintonma.gov/home/government/departments/dpw>.

Report from the Director

This was a year of challenges and success for the DPW. Hurricane Sandy came in October and left widespread tree damage and debris clean up for the DPW. The DPW was able to clean up the town within one week.

The DPW was also involved in many exciting capital projects which included:

- West Main Street at School Street traffic signal
- Hayward Street drainage improvements and road reconstruction
- Fruit Street wells generator replacement and conversion to natural gas

- Construction of two stretched fabric membrane garages at the DPW garage
- Wood Street sewer pump station upgrade
- Main Street water main replacement

The DPW was also intimately involved in the continued development of the Legacy Farms subdivision. The DPW worked closely with the developer during the intermediate improvements at the intersection of Main, Cedar, and Grove Streets; the installation of utilities including water and gas mains in public ways, and the construction of the Alprilla Farm wells.

The DPW managed another successful year of its Pavement Management Plan and completed upgrades and improvements to its roads. That included crack sealing, resurfacing existing roads, and fully reconstructing others.

The following reports from department managers highlight many other successes of the DPW. None of these successes would have been possible without the full support of the entire Municipal Team. I thank the Board of Selectmen and the Town Manager, Norman Khumalo, for their leadership and direction. I thank the Administrative Manager, Judi Regan; the Highway Department Manager, Mike Mansir; and the Water/Sewer Department Manager, Eric Carty; for their hard work, support, and dedication. I thank the other dedicated, hard working members of the DPW who serve this community every day. I thank the Tree Warden, Paul Gleason; the Recycling Center Coordinator, Paul DiBona; the Town Engineer, Dave Daltorio; and the rest of the staff at the Town Hall for their support of all that the DPW accomplishes. Finally, and most importantly, I thank the residents of Hopkinton for their support and for allowing the DPW to serve this community's public works needs

Sincerely,
John K. Westerling
Your Director of Public Works

Water Division

The water division staff is responsible for maintaining 6 pumping stations, 3 water tanks, 640 fire hydrants and 65 miles of water main. Approximately 65% of the town is serviced by municipal water. The department is on call 24 hours a day 365 days a year.

Last year we pumped over 365,000,000 gallons of water. Over 6,000 water meters were read and more than 400 meters were replaced. We have continued with the installation of our new water meter reading system. Over 220 backflow devices were tested as well.

Monthly water samples are collected throughout town and tested for bacteria. We are also mandated by the State and Federal government to test for a wide variety of other contaminants in the water. All of our testing meets the State and Federal guidelines. The annual consumer confidence report was distributed again explaining our water sources, the water treatment and the water test results. We have been providing this information to the citizens for several years before the State began mandating it.

We installed a new natural gas generator and converted the old oil furnace to gas at the Fruit Street wells, to save on heating costs and eliminate the storage oil and diesel near the wells.

A full system leak detection survey was performed and 5 leaks were found and repaired.

Utilization of new technologies was implemented to help workers improve efficiency in the field and to have access to important emergency information.

All of the water storage tanks were inspected and found to be in good working condition. Required improvements and cleaning are being scheduled. In addition, the employees took classes sponsored by the Town's insurance company to help reduce insurance costs to the town.

The department dealt with many extreme, natural events including drought in the summer months and hurricane Sandy in the fall.

The department worked with Legacy Farms on the installation of several miles of water main in conjunction with the new Alprilla Farm wells to provide major looping of the water system and to add the additional water source. The wells are expected to be on line by Spring of 2013.

We would also like to recognize all of the other town departments that we work with on a daily basis and thank them for their support and help throughout the year, in particular the Sewer and Highway Departments.

The department is also committed to continued employee training and education. We will look to continue in house improvements to the system, updating the water meters to a radio read system, and looking at regionalization for future water supplies. The department will also continue to look at ways to try to maximize efficiency.

A special thank you goes out to Jean Scarlata, Louis Mongiat, Mike Fredette, Jed Fennueff, Mat Gogan and Dan Bates for their continued service and dedication to the town.

Sincerely,
Eric J. Carty
Water/Sewer Manager

Sewer Division

The sewer staff is responsible for checking 8 pumping stations and one oxidator chamber along with over 40 miles of sewer pipe. Approximately 40% of the town is serviced by municipal sewer. Daily inspections of the stations are conducted to ensure proper operation. The department is on call 24 hours a day 365 days a year and responds to numerous emergency calls throughout the year. The department dealt with many extreme, natural events, including hurricane Sandy.

The town's new sewer plant was brought on line and is processing flows. The town is continuing work with the operators to ensure maximum efficiency. All of the station wet wells were cleaned and the Wood Street station control and alarms were upgraded. A study for the entire station upgrade was completed and will be going out to bid.

Utilization of new technologies were implemented to help workers improve efficiency in the field and to have access to important emergency information.

Wastewater flows to the town of Westborough for 2012 totaled 83,195,100 gallons. Flows to the town of Milford totaled 30,286,000. Flows to the new Hopkinton plant were 20,195,100.

Special recognition should also be made to all the other town departments for their continued help and support to the Sewer Department throughout the year, in particular the Water and Highway Departments.

A special thanks goes out to Peter Wright and Jeff Pyne for their continued service and dedication to the town.

Regards,
Eric J. Carty
Water/Sewer Manager

Highway Department

The Highway Department has many responsibilities to the town and its citizens. Some of which include pavement management, drainage system maintenance and repair, storm water management, street sweeping, maintaining cemeteries, parks and recreation areas, plowing and sanding roads, sidewalks, schools and town owned buildings, vehicle and equipment maintenance for several town departments, and much more.

Our winter started out early and hard with a Nor'easter hitting us on October 29, 2011. Although we only received 5" of snow here in Hopkinton the tree, tree limb, power lines, utility lines and telephone pole issues we had to respond to were massive. It took DPW and contracted tree crews three straight weeks to clean up all of the debris. In the end winter turned out to be very mild with little snowfall.

Record setting warm weather during the month of March allowed us to begin sweeping the streets earlier than normal. Crews were also able to begin repairing catchbasins and start cleaning up in preparation for the Marathon early this year.

Our Pavement Management Plan completed road maintenance and repairs to nineteen roads that were crack sealed, four roads that were reclaimed and three roads that were milled and overlaid. All of this work was funded with a combination of Chapter 90 money and general fund money.

Highway Department crews removed and replaced several failed drain pipes and cross culverts on Spring St and one on Wood St. Crews also completed many asphalt repair projects including berm work, driveway aprons and cutting and paving of localized bad areas on several streets.

Approximately 2,400 catch basins throughout the town were cleaned out and the material disposed of at a properly licensed facility. This will help ensure our storm water drainage systems are working properly.

In September we began working with the court systems Community Service Program. In three days these crews removed 70 bags of trash from along the sides of four different streets. We hope to continue and expand on working with this program in the future.

On October 29, 2012 Hurricane Sandy hit the east coast. Although Hopkinton did not sustain the massive damage some of the other states received we still had tree and power line damage town wide. DPW crews and hired tree crews were able to clean up the town within a week.

I would like to thank Highway Department employees Phil Schiloski, Gerard Berthelette, Ken Swenson, Jamie Stewart, Chuck Moore, Paul McLaughlin, Russ Lukey, Dave Armstrong, Paul Riano, Frank Toronto, Joe Arena, John Bernier and Mike Bellacqua for all of their hard work and dedication. I also want to thank Eric Carty and all of the members of the Water and Sewer Department for their help throughout the year and Judi Regan for her administrative support to the Highway Department.

Sincerely,
Mike Mansir
Highway Manager

Tree Warden

As with 2011, 2012 was an eventful year weather wise. Four major storms in two years made tree care difficult. My thanks goes out again to Mike Mansir and his Highway Department for the work they performed in all storm clean-ups.

This past year I gave Nstar a list of 37 dead trees that were near their wires and a hazard to the town. To their credit Nstar removed all of these trees at no cost to Hopkinton. The cost of this work was \$10,000 which did not impact the operating budget.

If you noticed and were curious about small brown moths gathering around outside lights in late November those were Winter Moths. Their eggs will hatch in late March and the larvae will crawl inside the buds of trees and begin feeding. When leaves emerge they will already be tattered from this feeding. I urge you to consult with a local Arborists about control measures as this damaging insect will be heavy this year.

The Asian Longhorn Beetle is still a problem in the Greater Worcester area and bears watching. Additionally, the Emerald Ash Borer was found in the town of Dalton this past summer. This is a highly destructive insect that has already killed uncountable ash trees to our west and now it is here. Both of these insects are transported in firewood. I urge you to buy your firewood locally and leave firewood at home if you go camping. This will help stop the spread of both of these insects.

This past year I worked with other town departments such as the Conservation Commission and the Parks and Recreation to best serve the town and will continue to do so in the future. It is my pleasure to be Tree Warden of Hopkinton.

Sincerely,
Paul Gleason
Tree Warden

Downtown Initiative Steering Committee

The Steering Committee's primary function is to participate as advisors to the Town Manager in the planning and implementation of the Downtown Initiative project. The committee will monitor and review the project status, as well as provide suggestions for its future plans, including offering recommendations and guidance with respect to major project elements such as quality of public participation and key project deliverables, project schedule and risk management.

In practice, the Committee will consider ideas and issues raised and foster positive communication regarding progress and outcomes. It is intended that the Steering Committee will provide a stabilizing influence so organizational directions are established and maintained with a visionary view; leverage the experiences, expertise and insight of key individuals committed to the Downtown Initiative; review project scope as emergent issues give rise

to project changes, ensuring that the project scope aligns with the Downtown Initiative vision; and conduct formal review of project deliverables.

Its members will not be directly responsible for managing the Downtown Initiative project activities but provide support, guidance, advice for town staff responsible for the project.

2012 Success

Since 2011, The Town of Hopkinton has been working on the downtown revitalization project (Downtown Corridor Project) through the Downtown Initiative Steering Committee (DISC). The Project includes improvements on Main Street from Ash to Wood Streets including landscaping, roadway realignment, sidewalks, pedestrian safety, on street parking, new bike lanes, and changes to major intersections.

The Town is seeking partial funding of the project through the Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). A basic MPO requirement for projects seeking funding is the design must be submitted to the Massachusetts Department of Transportation (MassDOT) for review in three stages; 1) 25% design, 2) 75% design and 3) Final

design. We are proud to announce that the 25% design is in progress with submission to MassDOT. The project submission is scheduled to be approved by the Board of Selectmen and sent to MassDOT in FY13.

Tom Nealon,
Chair

Downtown Revitalization Committee

The Downtown Revitalization Committee (DRC) is a committee appointed by the Board of Selectmen that has the focus of working to encourage the use of Hopkinton's downtown. Improving the downtown involves both physical changes and changing people's habits. Consequently, the DRC is working to improve the physical aspects of the business district, enhancing parking, sidewalks and pedestrian safety, and to promote downtown Hopkinton as a vibrant, accessible place to shop, eat, and do business.

In 2012, the DRC focused on enhancing community focus on activities surrounding the Boston Marathon while continuing to work with other boards and committees and with town officials to support physical changes to the downtown. Projects in 2012 include:

- Members of the DRC worked with business and community members to enhance the town's participation in activities on the weekend of the Boston Marathon. A presentation celebrating the 40th anniversary of women's official participation in the marathon was held at the high school on the Friday before the race. A venue with musicians and performers was set up on the common over the weekend and Natick Labs also

had a tent. A marathon exhibit was installed for that weekend in the library.

- The DRC continued to support the efforts of the Downtown Initiative Steering Committee (DISC) and its consultants, culminating in completion of the 25% design and the selectmen approving submission of the plans to the Massachusetts Department of Transportation.
- Work continued on the Community Preservation Act (CPA) project to convert the Center Trail from Main Street to the Hopkins School loop road to a multi-use surface useable by wheeled vehicles. Beal & Thomas was hired to prepare plans and file plans with the Conservation Commission, and approval for work was received. Construction work has started on the trail, with the rerouting of a short section of the trail that previously had gone through a wetland area.

Goals for the coming year continue to revolve around enhancing the use of the downtown area by local residents and neighbors. Our committee will continue to work to provide guidance on issues such as parking needs, business desires, and aesthetic enhancements. The DRC will continue to work to enhance pedestrian safety, through increasing crosswalk visibility and perhaps through gateway signs. The committee is continuing to participate in enhancing activities in the town

surrounding the marathon. Finally, the DRC will continue to work with downtown businesses to ensure that their voices are heard

The committee thanks Kathleen Dragin, Dick McDonald, and Claire Wright, who resigned in 2012, for their service.

Members:

Deborah Brug, Zach DiMotta, Kenneth Driscoll, Kurt Fliegauf, Peter LaGoy (Chairman), Susan Marshall, Tom Nealon, Bill Shander

Engineering/Facilities Department

The Engineering/Facilities Department is entering its second year of operation with a mission to maintain oversight of all Town capital design and construction projects as well as providing engineering and facilities support to all other Town Departments. The Department has been leading the effort for developing the Town GIS Program along with IT Department and for tracking town building energy use and meeting Green Community requirements.

Responsibilities include participation with all the building committees throughout their project development and as direct staff support for the Permanent Building Committee and Downtown Initiative Steering Committee and as voting member and staff support for ADA Oversight Committee. We assist all committees and departments in designer selection, bidding, value-engineering, contractor selection, and provide on-site Clerk-of-Works quality assurance services for Town Capital Projects through Department of Public Works, Town Manager's Office and any other Department Capital Projects. We are responsible for annual maintenance contracts for Town Hall, DPW, Police, Fire buildings, Library and the Senior Center and providing buildings and maintenance for Town Hall, Library and Senior Center.

The Town Engineer/Facilities Coordinator reports to the Town Manager. The department director has bi-weekly meetings with the town manager to provide an update of ongoing projects and initiatives. The town manager provides beneficial guidance and advice on delivering successful capital projects and running an efficient department.

As summary of Capital projects and studies completed during this fiscal year were the Permanent Building Committee Facilities Assessment Report, Green Community Energy Efficiency Upgrades at the Senior Center, DPW, Fire Station and Police Station, ADA Upgrades at Town/School Buildings, Expansion of the Parking Lot for the Fruit Street Athletic Fields, Fruit Street Wastewater Treatment Facility, New GIS Website (in coordination with IT Department), review of proposed sewer connection for DPW, review of proposed developments for Land Use Department, review of Intermunicipal agreements for existing sewer connections with Milford and Westborough.

A summary of Capital Projects currently underway are Downtown Corridor Project with the Downtown Revitalization Committee, Town/School Building ADA Upgrades, Town Hall Phase I Building Envelope Repairs, Wood Street and South Street Sewer Pump Station Assessments (in coordination with DPW) and 2nd year of implementation of the 3-year GIS Program.

On a continuing basis the department provides support for development of the Fruit Street Property, support for town departments for the Legacy Farms development, support for grant writing and engineering support to all other town department.

Respectfully submitted

David T. Daltorio, P.E.
Town Engineering/Facilities Director

Finance Department

Under Article 5 of the Town Charter, the Department of Finance coordinates all financial services and assists both school and municipal departments with all finance related matters. Reporting to the Town Manager, the Finance Director is responsible for oversight of all accounting, treasury and assessing related functions.

The Town's Charter further mandates that the Finance Director also bears the title of Town Accountant, as referenced in statute. In accordance with the provisions of Massachusetts General Laws, Chapter 41, Section 57, the accounting function is responsible for maintaining the financial records of the Town, including the general ledger and all subsidiary ledgers. It is our duty to provide financial information and results to the Town's taxpayers. This information is available through several reports, including the audited financial statements and other financial reports. The office is responsible for maintaining adequate internal controls over Town expenditures, including the examination of all accounts payable invoices and payrolls to make sure they are correct and properly approved (MGL Chapter 41, Section 56). Warrants for payment are then generated, approved by the Town Manager and submitted to the Town Treasurer for disbursement.

The Fiscal 2012 audit has been completed. The balance sheet has been submitted to the Department of Revenue for certification of free cash in advance of Annual Town Meeting.

Finally, on a personal note, I would like to thank the staff at Town Hall for making me feel welcome as Hopkinton's Finance Director since my appointment in July. The professionalism, hard work and dedication during the current transition reflects positively on the organization. I would like to thank Assistant Town Accountant, Janet MacKay, Town Treasurer, Maureen Dwinnell, Principal Assessor, Robert Bushway, former Interim Finance Director, Suzanne Marchand, Town Manager Norman Khumalo, the Board of Selectmen, and all other departments for their continued support and encouragement.

The pages that follow contain FY 2012 financial statements for the Town of Hopkinton. These statements include the following:

- Combined Balance Sheet
- Statement of Indebtedness
- Expenditure Report for Budgeted Funds-General Fund
- Expenditure Report for Budgeted Funds-Sewer and Water
- Revenue/Expenditure Reports for All Special Revenue, Capital Project, and Trust and Agency Funds
- Cash Receipt Report for all Funds

Respectfully submitted,

Christopher J. Ketchen
Finance Director

TOWN OF HOPKINTON
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 2012

	Governmental Fund Types			Proprietary Fund Types			Fiduciary Fund Type Trust and Agency	Account Group General Long-Term Debt	Totals Memorandum Only
	General	Special Revenue	Capital Projects	Sewer Enterprise	Water Enterprise	Parks & Rec Enterprise			
Assets									
Cash and short-term investments	5,922,915	7,454,820	478,890	1,307,899	1,370,943	115,727	3,972,018		20,623,212
Receivables	38,806								38,806
Real and personal property taxes	1,954,680								1,954,680
Other taxes									1,244,298
Departmental		184,566		766,469	293,088				11,019,788
Unapportioned Assessments	156	405,788		10,614,001	609,090				609,090
Due from government agencies									-
Construction in progress									-
Prepaid expenses									-
Fixed assets				28,668,705	5,199,441				33,868,146
Amount to be provided for retirement of general long-term obligations								33,206,895	33,206,895
Total Assets	7,916,557	8,045,193	478,890	41,966,164	6,863,472	115,727	3,972,018	33,206,895	102,564,916
Liabilities									
Warrants Payable	1,524,553								1,524,553
Allowance for abatements & exemptions	1,048,015								1,048,015
Other liabilities	278			48,915			(81,086)		(31,893)
Bonds payable				15,601,834	2,726,286				51,535,014
Notes payable				385,339	455,000			33,206,895	2,213,571
Performance Bonds		407,232	966,000						323,889
Student activity							323,889		323,889
Prepaid Taxes	941,142	184,586		10,614,001			111,450		111,450
Deferred revenue									-
Total Liabilities	3,513,988	591,818	966,000	26,650,089	3,181,286	-	354,254	33,206,895	68,464,329
Fund balances									
Reserved for encumbrances and appropriations	430,155			52,513	49,549	23,999			556,217
Reserved for capital assets				12,698,417	2,167,764				14,866,182
Reserved for capital projects				447,780	380,235	49,948			877,963
Reserved for revolving accounts		3,584,761							3,584,761
Reserved for unexpended grants		680,282							680,282
Reserved for overdrawn accounts									(301,844)
Reserved for Community Preservation Fund	(301,844)								3,188,332
Reserved for other purposes		3,188,332							-
Reserved for endowment							3,617,764		3,617,764
Unreserved									
Designated for subsequent year expenditures	1,321,520		(487,110)	43,000	210,000				1,087,410
Undesignated/Retained Earnings	2,952,737			2,074,365	874,637	41,780			5,943,519
Total Fund Balances	4,402,569	7,453,375	(487,110)	15,316,076	3,682,186	115,727	3,617,764	-	34,100,587
Total Liabilities and Fund Balances	7,916,557	8,045,193	478,890	41,966,164	6,863,472	115,727	3,972,018	33,206,895	102,564,916

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - SEWER - WATER - PARKS REC
JUNE 30, 2012**

	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
440 - SEWER DEPARTMENT								
444 - SALARIES AND WAGES	0.00	97,802.00	0.00	97,802.00	0.00	97,801.92	0.08	
445 - OVERTIME WAGES	0.00	40,000.00	0.00	40,000.00	0.00	45,933.17	-5,933.17	
448 - WASTE WATER FACILITY CHARGES	143,204.48	675,000.00	0.00	818,204.48	28,166.66	684,168.08	52,513.27	109,689.79
467 - GAS & OIL HEATING	0.00	700.00	0.00	700.00	0.00	842.53	-142.53	
466 - ELECTRICITY	0.00	73,000.00	0.00	73,000.00	0.00	77,453.73	-4,453.73	
660 - REPAIRS & MAINT.-VEHICLE	0.00	0.00	0.00	0.00	0.00	785.47	-785.47	
490 - RENTALS AND LEASES	0.00	5,000.00	0.00	5,000.00	0.00	5,306.60	-306.60	
446 - CONTRACTED SERVICES	0.00	22,000.00	0.00	22,000.00	0.00	24,934.88	-2,934.88	
659 - POSTAGE	0.00	250.00	0.00	250.00	0.00	70.00	180.00	
171 - TELEPHONE	0.00	1,000.00	0.00	1,000.00	45.99	2,223.46	-1,177.47	
469 - OTHER PURCHASED SERVICES	0.00	11,000.00	0.00	11,000.00	0.00	54,825.56	-43,825.56	
662 - UNIFORMS	0.00	600.00	0.00	600.00	0.00	0.00	600.00	
447 - OFFICE SUPPLIES	0.00	1,500.00	0.00	1,500.00	0.00	1,388.86	111.14	
661 - VEHICULAR SUPPLIES	0.00	4,000.00	0.00	4,000.00	0.00	1,282.65	2,717.35	
658 - OPERATING SUPPLIES & MATERIALS	0.00	9,000.00	0.00	9,000.00	0.00	19,572.75	-10,572.75	
663 - TREATMENT CHEMICALS	0.00	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00	
815 - ALARM SYSTEM TELEMETER	0.00	5,500.00	0.00	5,500.00	0.00	5,932.78	-432.78	
664 - DUES & MEMBERSHIPS	0.00	2,000.00	0.00	2,000.00	0.00	1,030.00	970.00	
487 - DEBT ADMINISTRATIVE COSTS	0.00	7,200.00	0.00	7,200.00	0.00	19,214.09	-12,014.09	
346 - SEWER MATURING PRINCIPAL	0.00	881,483.18	0.00	881,483.18	0.00	1,000,784.59	-119,301.41	
358 - INTEREST ON LONG TERM DEBT	0.00	298,780.32	0.00	298,780.32	0.00	309,294.27	-10,513.95	
399 - INTEREST ON SHORT TERM DEBT	0.00	7,000.00	0.00	7,000.00	0.00	2,023.76	4,976.24	
186 - TRANSFER TO GENERAL FUND	0.00	433,868.49	0.00	433,868.49	0.00	433,868.49	0.00	
(Sub) 440 - SEWER DEPARTMENT	143,204.48	2,582,683.99	0.00	2,725,888.47	28,212.65	2,788,737.64	52,513.27	-87,149.79
440 - SEWER CAPITAL PROJECTS								
525 - WWTF #2 12/09	134,104.95	0.00	0.00	134,104.95	8,862.75	50,882.75	92,084.95	
1417 - STUDY/PREL DES REPL WOOD ST WW LIFT ST	0.00	100,000.00	0.00	100,000.00	0.00	10,119.76	89,880.24	
1418 - STUDY SOUTH ST WW LIFE STA #26 05/11	0.00	23,000.00	0.00	23,000.00	0.00	9,176.06	13,823.94	
1480 - SEWER VEHICLE	0.00	43,000.00	0.00	43,000.00	0.00	0.00	43,000.00	
334 - BOND ANTICIPATION NOTES PAID	0.00	0.00	0.00	262,339.00	0.00	262,339.00	0.00	
(Sub) 440 - SEWER CAPITAL PROJECTS	134,104.95	166,000.00	0.00	562,443.95	8,862.75	332,517.57	238,789.13	
450 - WATER DEPARTMENT								
817 - SALARIES AND WAGES	0.00	247,512.00	0.00	247,512.00	0.00	243,380.72	4,131.28	
818 - OVERTIME WAGES	0.00	45,880.00	0.00	45,880.00	0.00	49,028.73	-3,148.73	
838 - ELECTRICITY	0.00	110,000.00	0.00	110,000.00	0.00	110,773.72	-773.72	
835 - GAS & OIL HEATING	0.00	8,000.00	0.00	8,000.00	0.00	6,081.00	1,919.00	

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - SEWER - WATER - PARKS REC
JUNE 30, 2012**

	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
825 - REPAIRS & MAINT.-VEHICLE	0.00	5,000.00	0.00	5,000.00	0.00	4,957.75		42.25
824 - COMPUTER SOFTWARE	0.00	2,000.00	0.00	2,000.00	0.00	4,905.30		-2,905.30
828 - ENGINEERING SERVICES	0.00	17,000.00	0.00	17,000.00	0.00	8,360.00		8,640.00
831 - ADVERTISING	0.00	1,000.00	0.00	1,000.00	0.00	1,577.25		-577.25
933 - LEGAL FEES	0.00	2,500.00	0.00	2,500.00	0.00	2,626.50		-126.50
834 - POSTAGE	0.00	3,500.00	0.00	3,500.00	0.00	3,787.40		-287.40
885 - TELEPHONE	0.00	4,000.00	0.00	4,000.00	0.00	4,898.46	1,207.34	-2,105.80
823 - OTHER PURCHASED SERVICES	335.95	40,000.00	0.00	40,335.95	0.00	71,566.58		-31,230.63
836 - UNIFORMS	0.00	2,500.00	0.00	2,500.00	0.00	3,295.26		-795.26
832 - WATER TESTING	0.00	11,000.00	0.00	11,000.00	0.00	7,225.40		3,774.60
833 - OFFICE SUPPLIES	0.00	3,000.00	0.00	3,000.00	0.00	1,335.16		1,664.84
839 - BUILDING MAINTENANCE SUPPLIES	0.00	3,000.00	0.00	3,000.00	0.00	2,836.41		163.59
703 - WATER (ASHLAND)	0.00	235,000.00	0.00	235,000.00	0.00	142,254.64	48,341.97	44,403.39
827 - VEHICULAR SUPPLIES	0.00	7,000.00	0.00	7,000.00	0.00	19,508.09		-12,508.09
826 - OPERATING SUPPLIES & MATERIALS	1,292.85	35,000.00	0.00	36,292.85	0.00	62,175.00		-25,882.15
837 - WATER TREATMENT CHEMICALS	0.00	37,000.00	0.00	37,000.00	0.00	39,719.37		-2,719.37
829 - DUES & MEMBERSHIPS	0.00	5,000.00	0.00	5,000.00	30.00	6,738.05		-1,708.05
702 - SYSTEM REHABILITATION	0.00	21,047.48	0.00	21,047.48	0.00	0.00		21,047.48
820 - PURCHASE OF WATER METERS	0.00	25,000.00	0.00	25,000.00	0.00	25,024.06		-24.06
1077 - DEBT ADMINISTRATIVE COSTS	0.00	1,600.00	0.00	1,600.00	0.00	1,448.98		151.02
728 - ASHLAND PLANT DEBT	0.00	72,000.00	0.00	72,000.00	0.00	0.00		72,000.00
778 - WATER MATURING PRINCIPAL	0.00	295,303.46	0.00	295,303.46	0.00	367,829.41		-72,525.95
779 - INTEREST ON LONG TERM DEBT	0.00	125,327.22	0.00	125,327.22	0.00	124,277.21		1,050.01
780 - INTEREST ON SHORT TERM DEBT	0.00	10,000.00	0.00	10,000.00	0.00	522.67		9,477.33
907 - TRANSFERS TO GENERAL FUND	0.00	299,499.70	0.00	299,499.70	0.00	299,499.70		0.00
(Sub) 450 - WATER DEPARTMENT	1,628.80	1,674,669.86	0.00	1,676,298.66	30.00	1,615,632.82	49,549.31	11,146.53
450 - WATER CAPITAL PROJECTS								
1477 - METER UPGRADE RADIO READ #29 05/12	0.00	77,000.00	0.00	77,000.00	0.00	0.00		77,000.00
1509 - GENERATOR FRUIT ST WELL #22 05/11	0.00	200,000.00	0.00	200,000.00	14,647.39	68,617.16		146,030.23
1416 - PURCHASE RADIO AUTO WATER METERS #24	0.00	175,000.00	0.00	175,000.00	0.00	193,746.64		-18,746.64
1478 - WATER SUPPLY STUDY #30 05/12	0.00	90,000.00	0.00	90,000.00	0.00	0.00		90,000.00
1373 - MAIN ST. WATER MAIN DES/REPL #19 5/10	0.00	0.00	0.00	0.00	0.00	16,278.25		-16,278.25
863 - WATER DEPT. SERVICE TRUCK #17 5/10	0.00	0.00	0.00	0.00	0.00	450.00		-450.00
1479 - WATER VEHICLE #31 05/12	0.00	43,000.00	0.00	43,000.00	0.00	0.00		43,000.00
865 - WATER TANK REHAB #15 5/08	0.00	0.00	0.00	0.00	0.00	1,200.00		-1,200.00
1415 - PURCHASE SERVICE TRUCK #23 05/11	0.00	59,000.00	0.00	59,000.00	0.00	57,607.00		1,393.00
929 - BOND ANTICIPATION NOTES PAID	0.00	0.00	0.00	0.00	0.00	80,000.00		-80,000.00
1232 - B.A.N.-H2 WELL	0.00	0.00	0.00	0.00	0.00	0.00		0.00
1443 - B.A.N. - RADIO METERS	0.00	0.00	0.00	0.00	0.00	0.00		0.00

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - SEWER - WATER - PARKS REC
JUNE 30, 2012**

	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
	0.00	644,000.00	0.00	644,000.00	14,647.39	417,899.05		240,748.34
(Sub) 450 - WATER CAPITAL PROJECTS								
630 - RECREATION								
1383 - SUPT. OF RECREATION SALARY	0.00	19,701.00	692.20	20,393.20	0.00	21,439.84		-1,046.64
1375 - RECREATION SALARIES & WAGES	0.00	11,800.00	437.60	12,237.60	0.00	16,841.40		-4,603.80
1376 - SALARIES & WAGES SEASONAL	0.00	59,854.00	0.00	59,854.00	0.00	51,347.07		8,506.93
1381 - REPAIR & MAINTENANCE GROUNDS	0.00	79,028.00	0.00	79,028.00	0.00	70,852.57	11,104.00	-2,928.57
1377 - RENTALS AND LEASES	0.00	80,000.00	0.00	80,000.00	0.00	8,017.76	9,935.06	62,047.18
1378 - ADVERTISING	0.00	2,810.00	0.00	2,810.00	0.00	1,628.20		1,181.80
1379 - OTHER PURCHASED SERVICES	0.00	113,082.00	0.00	113,082.00	0.00	177,115.81		-64,033.81
1380 - OPERATING SUPPLIES & MATERIALS	0.00	113,082.00	0.00	113,082.00	0.00	49,707.97	2,960.39	60,413.64
1384 - TRANSFERS TO GENERAL FUND	0.00	30,936.00	0.00	30,936.00	0.00	30,936.00		
(Sub) 630 - RECREATION	0.00	510,293.00	1,129.80	511,422.80	0.00	427,886.62	23,999.45	59,536.73

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS-GENERAL FUND
JUNE 30, 2012**

Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
122 - SELECTMEN								
1 - ADVERTISING	0.00	0.00	0.00	0.00	28.65	0.00	0.00	28.65
590 - POSTAGE	0.00	0.00	0.00	0.00	55.02	173.44		-118.42
146 - DUES & MEMBERSHIPS	0.00	4,400.00	0.00	4,400.00	0.00	3,441.53		958.47
1217 - OPEN SPAPE STEWARDSHIP #15 5/06	5,000.00	0.00	0.00	5,000.00	0.00	0.00		5,000.00
(Sub) 122 - SELECTMEN	5,000.00	4,400.00	0.00	9,400.00	83.67	3,614.97		5,868.70
129 - TOWN MANAGER								
1230 - TOWN MANAGER	0.00	129,040.00	0.00	129,040.00	0.00	139,185.67		-10,145.67
1283 - ADMINISTRATIVE ASSISTANT	0.00	40,092.00	804.92	40,896.92	0.00	45,863.57		-4,966.65
7 - OPERATIONS ASSISTANT	0.00	58,997.00	1,172.93	60,169.93	0.00	47,155.11		13,014.82
1287 - OFFICE SUPPLIES	0.00	1,165.00	0.00	1,165.00	0.00	1,685.13		-520.13
1272 - RECOGNITION & REWARDS	0.00	0.00	0.00	0.00	0.00	453.37		-453.37
1289 - MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	180.00		-180.00
1290 - TRAVEL & MEETINGS	0.00	5,000.00	0.00	5,000.00	0.00	1,339.60		3,660.40
1403 - STUDY INTERS W/MAIN&SCH STS #29 05/11	0.00	30,000.00	0.00	30,000.00	0.00	29,937.70		62.30
(Sub) 129 - TOWN MANAGER	0.00	264,294.00	1,977.85	266,271.85	0.00	265,800.15		471.70
131 - FINANCE COMMITTEE								
19 - EXPENSES	0.00	500.00	0.00	500.00	0.00	280.00		220.00
115 - RESERVE FUND	0.00	75,000.00	-63,000.00	12,000.00	0.00	0.00		12,000.00
(Sub) 131 - FINANCE COMMITTEE	0.00	75,500.00	-63,000.00	12,500.00	0.00	280.00		12,220.00
135 - ACCOUNTING DEPARTMENT								
30 - TOWN ACCOUNTANT SALARY	0.00	89,401.00	0.00	89,401.00	0.00	83,592.75		5,808.25
31 - ASST TOWN ACCOUNTANT SAL	0.00	53,464.00	1,858.97	55,322.97	0.00	55,922.37		-599.40
122 - OTHER PURCHASED SERVICES	0.00	5,000.00	0.00	5,000.00	0.00	0.00	7,000.00	-2,000.00
154 - OFFICE SUPPLIES	0.00	1,573.00	0.00	1,573.00	0.00	4,808.41		-3,235.41
156 - IN-STATE TRAVEL	0.00	255.00	0.00	255.00	0.00	241.32		13.68
157 - DUES & MEMBERSHIPS	0.00	1,115.00	0.00	1,115.00	0.00	300.00		815.00
(Sub) 135 - ACCOUNTING DEPARTMENT	0.00	150,808.00	1,858.97	152,666.97	0.00	144,864.85	7,000.00	802.12
141 - ASSESSING DEPARTMENT								
45 - PRINCIPAL ASSESSOR SALARY	0.00	80,679.00	2,823.76	83,502.76	0.00	83,852.24		-349.48
682 - LONGEVITY	0.00	350.00	0.00	350.00	0.00	0.00		350.00
43 - ADMINISTRATIVE ASSISTANT	0.00	42,930.00	1,502.52	44,432.52	0.00	44,432.64		-0.12
856 - DEPUTY ASSESSOR	0.00	39,182.00	0.00	39,182.00	0.00	39,172.75		9.25
127 - APPRAISAL SERVICES	0.00	3,500.00	0.00	3,500.00	0.00	4,400.00		-900.00
164 - CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	1,725.00		-1,725.00

**TOWN OF HOPKINTON
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Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
165 - OTHER PURCHASED SERVICES	0.00	2,700.00	0.00	2,700.00	0.00	531.85		2,168.15
169 - OFFICE SUPPLIES	0.00	1,133.00	0.00	1,133.00	0.00	787.93		345.07
175 - IN-STATE TRAVEL	0.00	2,600.00	0.00	2,600.00	0.00	2,029.30		570.70
176 - DUES & MEMBERSHIPS	0.00	500.00	0.00	500.00	0.00	700.20		-200.20
1395 - FISCAL 2013 REVALUATION #14.05/11	0.00	25,000.00	0.00	25,000.00	0.00	18,800.00		6,200.00
(Sub) 141 - ASSESSING DEPARTMENT	0.00	198,574.00	4,326.28	202,900.28	0.00	196,431.91		6,468.37
145 - TREASURER/COLLECTOR								
33 - TREASURER COLLECTOR SALARY	0.00	80,681.00	2,823.76	83,504.76	0.00	84,252.22		-747.46
244 - LONGEVITY	0.00	750.00	0.00	750.00	0.00	0.00		750.00
34 - ASST TREAS/DEP COLL SALARY	0.00	42,495.00	0.00	42,495.00	0.00	39,568.77		2,926.23
178 - CONTRACTED SERVICES	0.00	13,464.00	0.00	13,464.00	0.00	24,073.73		-10,609.73
592 - POSTAGE	0.00	30,580.00	11,500.00	42,080.00	438.40	35,498.98		7,019.42
180 - OTHER PURCHASED SERVICES	0.00	2,000.00	0.00	2,000.00	0.00	2,279.65		-279.65
194 - BANK SERVICE FEES	0.00	5,250.00	0.00	5,250.00	0.00	3,400.00		1,850.00
437 - NOTE CERTIFICATION	0.00	1,000.00	0.00	1,000.00	0.00	0.00		1,000.00
700 - OFFICE SUPPLIES	0.00	4,682.00	0.00	4,682.00	0.00	6,199.62		-1,517.62
199 - DUES & MEMBERSHIPS	0.00	90.00	0.00	90.00	0.00	135.00		-45.00
(Sub) 145 - TREASURER/COLLECTOR	0.00	180,992.00	14,323.76	195,315.76	438.40	195,407.97		346.19
151 - LEGAL								
10 - LEGAL COUNSEL	6,087.13	150,000.00	0.00	156,087.13	0.00	155,424.90		662.23
(Sub) 151 - LEGAL	6,087.13	150,000.00	0.00	156,087.13	0.00	155,424.90		662.23
152 - HUMAN RESOURCES								
905 - PERSONNEL DIRECTOR	0.00	80,678.00	0.00	80,678.00	0.00	80,549.38		128.62
1002 - BENEFITS COORDINATOR	0.00	35,109.72	1,228.84	36,338.56	0.00	37,093.11		-754.55
1072 - COMPENSATION RESERVE	0.00	14,316.10	0.00	14,316.10	14,563.88	17,712.27		11,167.71
1108 - ADVERTISING	0.00	1,000.00	0.00	1,000.00	0.00	2,634.29		-1,634.29
1460 - WELLNESS	0.00	0.00	0.00	0.00	0.00	0.00		0.00
1026 - POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00		0.00
1029 - PAYROLL SERVICES	0.00	39,330.90	0.00	39,330.90	0.00	27,208.73		12,122.17
17 - PERSONNEL EXPENSES	0.00	191.00	0.00	191.00	0.00	6,414.25		-6,223.25
1027 - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		0.00
1158 - RECOGNITION & REWARDS	0.00	1,000.00	0.00	1,000.00	0.00	594.58		405.42
1028 - MEMBERSHIP DUES	0.00	400.00	0.00	400.00	0.00	250.00		150.00
1025 - TRAVEL & MEETINGS	30.00	2,400.00	0.00	2,430.00	0.00	715.29		1,714.71
1159 - TRAINING	0.00	15,000.00	0.00	15,000.00	0.00	8,238.63	23,000.00	6,761.37
(Sub) 152 - HUMAN RESOURCES	30.00	189,425.72	1,228.84	190,684.56	14,563.88	181,410.53	23,000.00	837.91

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Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
155 - MANAGEMENT INFORMATION SYSTEMS								
1310 - WAGES AND SALARIES	0.00	96,922.00	0.00	96,922.00	0.00	79,668.39		17,253.61
1327 - CONTRACTED SERVICES	0.00	72,667.00	0.00	72,667.00	0.00	84,599.43		-11,932.43
1322 - TELEPHONE	0.00	54,583.00	0.00	54,583.00	1.50	56,350.79	4,701.39	-6,467.68
1323 - DATA COMMUNICATIONS	67.06	31,460.00	0.00	31,527.06	44.28	31,634.42		-63.08
1324 - OFFICE SUPPLIES	0.00	3,976.00	0.00	3,976.00	0.00	4,920.92	756.20	-1,701.12
1325 - COMPUTER SUPPLIES	0.00	4,400.00	0.00	4,400.00	0.00	1,894.89		2,505.11
1326 - COMPUTER HARDWARE	0.00	34,600.00	0.00	34,600.00	0.00	21,171.38		13,428.62
(Sub) 155 - MANAGEMENT INFORMATION SYST	67.06	298,608.00	0.00	298,675.06	45.78	280,240.22	5,457.59	13,023.03
158 - TAX TITLE								
36 - TAX TITLE EXPENSE - SERVICES	0.00	0.00	0.00	0.00	10,200.00	29,189.50		-18,989.50
(Sub) 158 - TAX TITLE	0.00	0.00	0.00	0.00	10,200.00	29,189.50		-18,989.50
161 - TOWN CLERK								
23 - TOWN CLERK SALARY	0.00	63,793.00	0.00	63,793.00	0.00	64,038.43		-245.43
684 - LONGEVITY/CERTIFICATION	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00		0.00
25 - ASST TOWN CLERK SALARY	0.00	49,408.87	0.00	49,408.87	0.00	34,838.83		14,570.04
201 - CONTRACTED SERVICES	0.00	2,400.00	0.00	2,400.00	0.00	1,117.51		1,282.49
668 - PRINTING & BINDING	40.50	2,499.78	0.00	2,540.28	0.00	2,540.28		0.00
721 - OFFICE SUPPLIES	0.00	510.00	0.00	510.00	0.00	1,527.35		-1,017.35
220 - BOOKS & PUBLICATIONS	0.00	1,500.00	0.00	1,500.00	0.00	1,449.02		50.98
223 - IN-STATE TRAVEL	0.00	1,400.00	0.00	1,400.00	0.00	814.89		585.11
249 - DUES & MEMBERSHIPS	0.00	1,000.00	0.00	1,000.00	0.00	765.50		234.50
(Sub) 161 - TOWN CLERK	40.50	123,511.65	0.00	123,552.15	0.00	108,091.81		15,460.34
162 - ELECTION & REGISTRATION								
26 - BD OF REGISTRARS SALARY	0.00	1,101.00	0.00	1,101.00	0.00	1,083.50		17.50
475 - ELECTION WORKERS	0.00	10,300.00	0.00	10,300.00	0.00	7,521.36		2,778.64
479 - EXTRA CLERICAL	0.00	1,000.00	0.00	1,000.00	0.00	606.08		393.92
969 - STATE ELECTION	0.00	0.00	0.00	0.00	0.00	0.00		0.00
886 - CONTRACTED SERVICES	0.00	16,700.00	0.00	16,700.00	0.00	13,906.93	925.00	1,868.07
250 - PRINTING AND BINDING	0.00	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
594 - POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00		0.00
722 - TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00		0.00
273 - OTHER PURCHASED SERVICES	0.00	3,900.00	0.00	3,900.00	0.00	1,363.33		2,536.67
277 - OFFICE SUPPLIES	0.00	500.00	0.00	500.00	0.00	593.77		-93.77
286 - ELECTION SUPPLIES	0.00	1,280.00	0.00	1,280.00	0.00	625.31		654.69
27 - ELECTION/REGISTRATION EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00		0.00
28 - BOARD OF REGISTR. EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00		0.00

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1020 - CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
291 - PRES. PRIMARY/ELECTION 48 5/95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
418 - 1998 STATE ELECTION #49 5/98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(Sub) 162 - ELECTION & REGISTRATION	0.00	37,281.00	0.00	37,281.00	0.00	25,700.28	3,425.00	8,155.72
170 - LAND USE								
1312 - WAGES AND SALARIES	0.00	369,490.00	5,799.18	375,289.18	0.00	373,058.73	1,577.92	652.53
1328 - OVERTIME/EXTRA CLERICAL	0.00	4,440.96	0.00	4,440.96	0.00	3,126.75		1,314.21
1329 - ADVERTISING	0.00	200.00	0.00	200.00	0.00	200.88		-0.88
1330 - PRINTING & BINDING	0.00	400.00	0.00	400.00	0.00	339.50		60.50
1331 - OTHER PURCHASED SERVICES	0.00	435.00	0.00	435.00	0.00	305.00		130.00
1332 - OFFICE SUPPLIES	0.00	4,527.00	0.00	4,527.00	0.00	4,783.70		-256.70
1333 - IN-STATE TRAVEL	0.00	400.00	0.00	400.00	0.00	197.82		202.18
1334 - DUES & MEMBERSHIPS	0.00	1,000.00	0.00	1,000.00	0.00	720.00		280.00
(Sub) 170 - LAND USE	0.00	380,892.96	5,799.18	386,692.14	0.00	382,732.38	1,577.92	2,381.84
177 - GREEN COMMITTEE								
1314 - EXPENSES	0.00	300.00	0.00	300.00	0.00	270.00		30.00
(Sub) 177 - GREEN COMMITTEE	0.00	300.00	0.00	300.00	0.00	270.00		30.00
179 - OPEN SPACE COMMITTEE								
380 - OPEN SPACE EXPENSES	0.00	950.00	0.00	950.00	0.00	0.00		950.00
(Sub) 179 - OPEN SPACE COMMITTEE	0.00	950.00	0.00	950.00	0.00	0.00		950.00
192 - TOWN HALL								
411 - GAS & OIL HEATING	0.00	12,000.00	0.00	12,000.00	0.00	6,378.97	74.35	5,621.03
183 - OTHER PURCHASED SERVICES	0.00	8,270.00	0.00	8,270.00	0.00	12,265.61	46.16	-3,995.61
(Sub) 192 - TOWN HALL	0.00	20,270.00	0.00	20,270.00	0.00	18,644.58	120.51	1,504.91
194 - CABLE COMMITTEE								
1014 - CABLE COMMITTEE EXPENSES	0.00	500.00	0.00	500.00	0.00	0.00		500.00
(Sub) 194 - CABLE COMMITTEE	0.00	500.00	0.00	500.00	0.00	0.00		500.00
199 - OTHER GENERAL GOVERNMENT								
9 - TOWN REPORTS	0.00	3,500.00	0.00	3,500.00	0.00	3,500.00		0.00
367 - AUDIT	0.00	22,500.00	0.00	22,500.00	0.00	22,500.00		0.00
791 - LEADERSHIP ACADEMY	0.00	1,200.00	0.00	1,200.00	0.00	352.35		847.65
485 - PROFESSIONAL SERVICES & TRAINING	0.00	3,500.00	0.00	3,500.00	0.00	3,463.80		36.20
(Sub) 199 - OTHER GENERAL GOVERNMENT	0.00	30,700.00	0.00	30,700.00	0.00	29,816.15		883.85

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210 - POLICE DEPARTMENT								
74 - POLICE DEPT. LABOR	90,249.04	1,511,444.34	0.00	1,601,693.38	0.00	1,615,923.62		-14,230.24
78 - COMMUNICATION SALARIES	0.00	265,857.95	925.93	266,783.88	0.00	266,593.26		190.62
417 - OVERTIME WAGES	0.00	178,866.39	0.00	178,866.39	0.00	204,787.59		-25,921.20
16 - AUXILIARY POLICE EXPENSES	844.00	3,000.00	0.00	3,844.00	0.00	3,804.19		39.81
527 - REPAIRS & MAINT.-EQUIPMENT	0.00	3,500.00	0.00	3,500.00	0.00	5,115.87		-1,615.87
532 - REPAIRS & MAINT.-BUILDING	0.00	11,065.00	0.00	11,065.00	0.00	15,984.96		-4,919.96
528 - REPAIRS & MAINT.-VEHICLE	0.00	27,000.00	0.00	27,000.00	0.00	7,530.81	88.00	19,381.19
652 - EMPLOYEE TRAINING	0.00	10,000.00	0.00	10,000.00	0.00	10,573.50		-573.50
598 - POSTAGE	0.00	1,200.00	0.00	1,200.00	0.00	471.38		728.62
530 - OTHER PURCHASED SERVICES	28.50	9,278.00	0.00	9,306.50	0.00	25,720.99		-16,414.49
455 - OFFICE SUPPLIES	0.00	13,500.00	0.00	13,500.00	0.00	11,731.82		1,768.18
453 - EQUIPMENT MAINTENANCE SUPPLIES	0.00	2,200.00	0.00	2,200.00	0.00	4,946.23		-2,746.23
436 - VEHICULAR SUPPLIES	0.00	45,000.00	0.00	45,000.00	0.00	53,287.28		-8,287.28
529 - UNIFORMS	0.00	21,600.00	0.00	21,600.00	4.70	21,032.41		572.29
77 - POLICE DEPT EXPENSES	0.00	65,708.00	0.00	65,708.00	0.00	0.00		65,708.00
533 - DUES & MEMBERSHIPS	0.00	1,500.00	0.00	1,500.00	0.00	3,210.00		-1,710.00
1398 - REPL TWO CRUISERS #15C 05/11	0.00	60,500.00	0.00	60,500.00	0.00	60,500.00		0.00
1399 - DIGITAL FINGERPRINTING DEVICE #15D 05/11	0.00	35,000.00	0.00	35,000.00	0.00	5,519.51		29,480.49
1400 - UPGRADE AUDIO VIS EQUIP BKNING #15E 05/1	0.00	35,000.00	0.00	35,000.00	0.00	35,000.00		0.00
(Sub) 210 - POLICE DEPARTMENT	91,121.54	2,301,219.68	925.93	2,393,267.15	4.70	2,351,733.42	88.00	41,450.43
220 - FIRE DEPARTMENT								
80 - FIRE DEPT. LABOR	0.00	1,591,239.76	0.00	1,591,239.76	9,107.75	1,471,569.51		128,778.00
81 - EXTRA HELP	0.00	0.00	0.00	0.00	0.00	7,902.90		-7,902.90
519 - OVERTIME WAGES	0.00	140,673.01	0.00	140,673.01	2,703.45	274,251.56		-130,875.10
550 - REPAIRS & MAINT.-BUILDING	0.00	11,500.00	0.00	11,500.00	0.00	10,340.12		1,159.88
549 - REPAIRS & MAINT.-VEHICLE	0.00	25,000.00	0.00	25,000.00	0.00	31,723.32		-6,723.32
542 - RENTALS AND LEASES	0.00	1,000.00	0.00	1,000.00	0.00	696.96		303.04
534 - CONTRACTED SERVICES	0.00	13,610.00	0.00	13,610.00	0.00	11,725.09		1,884.91
653 - EMPLOYEE TRAINING	0.00	7,500.00	0.00	7,500.00	0.00	1,176.77		6,323.23
599 - POSTAGE	0.00	300.00	0.00	300.00	0.00	112.19		187.81
541 - TELEPHONE	0.00	7,500.00	0.00	7,500.00	0.00	8,291.30	170.75	-962.05
536 - OTHER PURCHASED SERVICES	0.00	2,500.00	0.00	2,500.00	0.00	1,410.97		1,089.03
540 - OFFICE SUPPLIES	0.00	2,500.00	0.00	2,500.00	0.00	1,592.91		907.09
544 - BUILDING MAINTENANCE SUPPLIES	0.00	3,500.00	0.00	3,500.00	0.00	3,790.71		-290.71
543 - EQUIPMENT MAINTENANCE SUPPLIES	0.00	2,500.00	0.00	2,500.00	0.00	2,152.96		347.04
539 - VEHICULAR SUPPLIES	0.00	11,000.00	0.00	11,000.00	0.00	18,016.62		-7,016.62
535 - FIREFIGHTING SUPPLIES	0.00	18,380.00	0.00	18,380.00	0.00	10,793.51		7,586.49
551 - UNIFORMS	0.00	7,500.00	0.00	7,500.00	0.00	5,591.10		1,908.90

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547 - DUES & MEMBERSHIPS	0.00	2,970.00	0.00	2,970.00	0.00	2,452.05		517.95
82 - NEW HOSE AND EQUIPMENT	0.00	13,000.00	0.00	13,000.00	0.00	9,878.55		3,121.45
1338 - THERMAL IMAGING CAMERA #25 5/10	1,519.00	0.00	0.00	1,519.00	0.00	0.00		1,519.00
1401 - PORTABLE RADIOS #15F 05/11	0.00	17,000.00	0.00	17,000.00	0.00	16,232.93		767.07
(Sub) 220 - FIRE DEPARTMENT	1,519.00	1,879,172.77	0.00	1,880,691.77	11,811.20	1,889,702.03	170.75	2,630.19
244 - SEALER WTS & MEASURES								
56 - SEALER WTS & MEAS SALARY	0.00	2,978.00	59.54	3,037.54	208.45	3,036.48		209.51
57 - SEALER WTS. / MEAS. EXPENSES	0.00	953.00	0.00	953.00	0.00	810.00		143.00
(Sub) 244 - SEALER WTS & MEASURES	0.00	3,931.00	59.54	3,990.54	208.45	3,846.48		352.51
292 - DOG OFFICER								
63 - DOG OFFICER SALARY	0.00	21,881.00	321.97	22,202.97	0.00	21,788.27		414.70
12 - RABIES CLINIC	0.00	500.00	0.00	500.00	0.00	0.00		500.00
478 - KENNEL EXPENSE	0.00	2,100.00	0.00	2,100.00	0.00	3,750.00		-1,650.00
564 - OPERATING SUPPLIES & MATERIALS	0.00	500.00	0.00	500.00	0.00	535.68		-35.68
64 - DOG OFFICER EXPENSE	0.00	2,256.00	0.00	2,256.00	0.00	181.29		2,074.71
(Sub) 292 - DOG OFFICER	0.00	27,237.00	321.97	27,558.97	0.00	26,255.24		1,303.73
293 - TRAFFIC CONTROL								
66 - TRAFFIC LIGHTS	5,000.00	10,200.00	0.00	15,200.00	0.00	15,200.00		0.00
(Sub) 293 - TRAFFIC CONTROL	5,000.00	10,200.00	0.00	15,200.00	0.00	15,200.00		0.00
294 - TREE WARDEN								
84 - TREE WARDEN SALARY	0.00	14,072.46	281.45	14,353.91	0.00	14,353.92		-0.01
240 - TREE REMOVAL	0.00	18,447.00	0.00	18,447.00	0.00	18,411.50		35.50
567 - OPERATING SUPPLIES & MATERIALS	0.00	400.93	0.00	400.93	0.00	344.68		56.25
(Sub) 294 - TREE WARDEN	0.00	32,920.39	281.45	33,201.84	0.00	33,110.10		91.74
300 - EDUCATION								
207 - EDUCATION SALARIES	0.00	26,830,000.00	0.00	26,830,000.00	12,664.94	26,840,937.86		1,727.08
569 - PURCHASE OF SERVICES	4,531.72	6,127,721.00	0.00	6,132,252.72	18,667.14	4,470,504.84	3,520.96	1,676,894.06
570 - SUPPLIES	33,147.72	0.00	0.00	33,147.72	1,213.38	1,110,591.57	84,463.01	-1,160,693.48
571 - OTHER CHARGES & EXPENDITURES	21,858.61	0.00	0.00	21,858.61	90.00	539,876.27		-517,927.66
1404 - UPGRADE SOUND SYSTEM MS #37 05/11	0.00	47,000.00	0.00	47,000.00	0.00	47,000.00		0.00
(Sub) 300 - EDUCATION	59,538.05	33,004,721.00	0.00	33,064,259.05	32,635.46	33,008,910.54	87,983.97	0.00
411 - FACILITIES								
899 - FACILITIES DIRECTOR	0.00	93,463.24	0.00	93,463.24	0.00	94,159.80		-696.56
1278 - TOWN HALL CUSTODIAN	0.00	41,676.00	625.15	42,301.15	0.00	42,853.20		-552.05

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Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
1288 - COA CUSTODIANS	0.00	39,440.96	608.30	40,049.26	0.00	30,204.06		9,845.20
1335 - ELECTRICITY	0.00	151,520.00	0.00	151,520.00	593.28	114,971.94		37,141.34
1386 - NATURAL GAS	0.00	59,000.00	0.00	59,000.00	0.00	22,265.59		36,734.41
1385 - GAS & OIL HEATING	0.00	1,500.00	0.00	1,500.00	0.00	28,072.00		-26,572.00
1387 - REPAIRS & MAINTENANCE BUILDINGS	0.00	29,740.00	0.00	29,740.00	487.16	55,489.87		-25,262.71
1388 - REPAIRS & MAINTENANCE EMERGENCY	0.00	50,000.00	0.00	50,000.00	0.00	52,769.80	9,900.00	-12,669.80
1161 - OTHER PROFESSIONAL SERVICES	0.00	16,000.00	25,000.00	41,000.00	0.00	54,898.98		-13,898.98
1036 - OFFICE EQUIPMENT	0.00	500.00	0.00	500.00	0.00	14,570.38		-14,070.38
1034 - OFFICE SUPPLIES	0.00	1,200.00	0.00	1,200.00	0.00	3.11		1,196.89
1276 - BUILDING MAINTENANCE SUPPLIES	12,187.81	7,915.00	0.00	20,102.81	0.00	11,508.98		8,593.83
1035 - TRAVEL & MEETINGS	0.00	4,500.00	0.00	4,500.00	0.00	2,355.60		2,144.40
1389 - POLE BARN INSURANCE RECEIPTS RESERVED	0.00	125,000.00	0.00	125,000.00	317.00	10,293.40	115,023.60	0.00
1367 - SENIOR CENTER PARKING #14 5/10	135,499.38	0.00	0.00	135,499.38	55.00	135,552.38		2.00
(Sub) 411 - FACILITIES	147,687.19	621,455.20	26,233.45	795,375.84	1,452.44	669,969.09	124,923.60	1,935.59
421 - HIGHWAY DEPARTMENT								
104 - HWY DEPT SALARY AND WAGES	0.00	633,770.00	0.00	633,770.00	928.57	632,300.04		2,398.53
573 - OVERTIME WAGES	0.00	22,000.00	0.00	22,000.00	0.00	21,280.12		719.88
330 - PART-TIME WAGES	0.00	34,300.00	0.00	34,300.00	0.00	25,898.04		8,401.96
1368 - STORMWATER SYSTEM IMPROVEMENTS	0.00	116,000.00	-17,000.00	99,000.00	0.00	88,800.00		10,200.00
588 - REPAIRS & MAINT.-BUILDING	0.00	0.00	10,000.00	10,000.00	0.00	3,080.75	9,250.00	-2,330.75
1088 - EQUIP PARTS & MAINT-PARK/CEM/BLD	0.00	6,000.00	0.00	6,000.00	8,827.65	23,894.97		-9,067.32
574 - REPAIRS & MAINT.-VEHICLE	566.40	56,750.00	0.00	57,316.40	61.96	73,351.57		-15,973.21
1087 - SUPPLIES/DAM REPAIR	0.00	14,000.00	0.00	14,000.00	0.00	0.00		14,000.00
579 - ADVERTISING	0.00	500.00	0.00	500.00	0.00	781.86		-281.86
601 - POSTAGE	0.00	600.00	0.00	600.00	0.00	587.79		12.21
585 - UNIFORMS-LAUNDRY,RENTAL	0.00	11,500.00	0.00	11,500.00	0.00	10,346.53	74.69	1,078.78
584 - OFFICE SUPPLIES	0.00	2,500.00	0.00	2,500.00	0.00	2,556.69		-56.69
704 - HIGHWAY MAINTENANCE SUPPLIES	0.00	11,500.00	0.00	11,500.00	0.00	12,895.61	25.68	-1,421.29
1089 - GROUNDSKEEPING SUPP-PARK/CEM/BLD	0.00	1,000.00	0.00	1,000.00	0.00	363.00		637.00
575 - VEHICULAR SUPPLIES & FUEL	0.00	75,000.00	0.00	75,000.00	0.00	89,239.66		-14,239.66
105 - HWY HIRED EQUIPMENT	0.00	6,000.00	0.00	6,000.00	0.00	11,011.05		-5,011.05
107 - HIGHWAY DEPT EXPENSES	0.00	0.00	55,000.00	55,000.00	0.00	0.00		55,000.00
695 - OUT OF STATE TRAVEL	0.00	1,000.00	0.00	1,000.00	0.00	725.62	1.70	272.68
583 - DUES & MEMBERSHIPS	85.61	1,500.00	0.00	1,585.61	0.00	1,161.86		423.75
108 - ROAD MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	12,794.00	-12,794.00
577 - LINE PAINTING	0.00	30,000.00	0.00	30,000.00	0.00	28,283.62		1,716.38
1082 - ASPHALT PAVING	0.00	40,000.00	6,000.00	46,000.00	0.00	39,844.90		6,155.10
580 - GUARD RAIL REPAIRS	0.00	1,000.00	0.00	1,000.00	0.00	304.41		695.59
1084 - ENGINEERING	22,050.17	18,375.00	10,000.00	50,425.17	0.00	28,203.78	22,040.00	181.39

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Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
1085 - BASIN REPAIR	0.00	5,000.00	0.00	5,000.00	0.00	5,750.85		-750.85
1086 - SIDEWALK MAINT./REPAIRS	0.00	2,000.00	0.00	2,000.00	0.00	2,161.02		-161.02
576 - FILL GRAVEL/LOAM	0.00	8,000.00	0.00	8,000.00	0.00	5,054.53		2,945.53
1079 - SIGNS	0.00	2,000.00	0.00	2,000.00	0.00	2,607.07		-607.07
1080 - DRAINAGE PIPE	0.00	6,000.00	0.00	6,000.00	0.00	1,026.06		4,973.94
1081 - BRUSH CUTTING	0.00	2,000.00	0.00	2,000.00	0.00	2,038.73		-38.73
1078 - POLICE DETAIL	0.00	15,000.00	0.00	15,000.00	0.00	17,315.75		-2,315.75
876 - PAVEMENT MANAGEMENT	0.00	290,000.00	0.00	290,000.00	0.00	290,000.00		0.00
1397 - REPL GUARDRAIL/FENCE E MAIN ST #15B 05/	0.00	13,000.00	0.00	13,000.00	0.00	11,925.00		1,075.00
400 - TRAFFIC BEACON #20 5/10	75.00	0.00	0.00	75.00	0.00	0.00		75.00
796 - DPW LOADER W/ PLW #14 5/10	14,119.00	0.00	0.00	14,119.00	0.00	0.00		14,119.00
1396 - HWY-UTILITY TRUCK #15A 05/11	0.00	75,000.00	0.00	75,000.00	0.00	74,988.36		11.64
(Sub) 421 - HIGHWAY DEPARTMENT	36,896.18	1,501,295.00	64,000.00	1,602,191.18	9,818.18	1,507,779.18	44,186.07	60,044.11
422 - EMERGENCY EVENTS CH44 S31								
1426 - EMERGENCY EVENTS SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	34,458.00		-34,458.00
1427 - EMERGENCY EVENTS OTHER CHGS & EXP	0.00	0.00	0.00	0.00	0.00	55,267.38		-55,267.38
(Sub) 422 - EMERGENCY EVENTS CH44 S31	0.00	0.00	0.00	0.00	0.00	89,725.38		-89,725.38
423 - SNOW & ICE CONTROL								
603 - OVERTIME WAGES	0.00	40,000.00	0.00	40,000.00	0.00	51,630.90		-11,630.90
531 - CONTRACTED SERVICES	0.00	45,000.00	0.00	45,000.00	0.00	189,876.96		-144,876.96
472 - EQUIPMENT RENTAL	0.00	30,000.00	0.00	30,000.00	0.00	27,178.06		2,821.94
548 - FUEL	0.00	12,500.00	0.00	12,500.00	0.00	12,645.31		-145.31
607 - VEHICULAR SUPPLIES	0.00	7,500.00	0.00	7,500.00	0.00	19,087.17		-11,587.17
604 - SALT, SAND & OTHER CHEMICALS	0.00	60,000.00	0.00	60,000.00	0.00	87,415.76		-27,415.76
605 - OPERATING SUPPLIES & MATERIALS	0.00	5,000.00	0.00	5,000.00	0.00	5,294.66		-294.66
(Sub) 423 - SNOW & ICE CONTROL	0.00	200,000.00	0.00	200,000.00	0.00	393,128.82		-193,128.82
424 - STREET LIGHTING								
65 - STREETLIGHTS	0.00	53,796.00	0.00	53,796.00	0.00	40,482.59		13,313.41
(Sub) 424 - STREET LIGHTING	0.00	53,796.00	0.00	53,796.00	0.00	40,482.59		13,313.41
425 - OTHER STORM CONTROL								
610 - OVERTIME WAGES	0.00	8,000.00	0.00	8,000.00	0.00	2,992.84		5,007.16
608 - RENTALS AND LEASES	0.00	1,000.00	0.00	1,000.00	0.00	0.00		1,000.00
611 - OPERATING SUPPLIES & MATERIALS	0.00	1,000.00	0.00	1,000.00	0.00	1,441.92		-441.92
(Sub) 425 - OTHER STORM CONTROL	0.00	10,000.00	0.00	10,000.00	0.00	4,434.76		5,565.24
433 - WASTE COLLECT.& DISPOSAL								

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752 - RECYCLING SALARIES	0.00	0.00	0.00	0.00	0.00	1,189.01		-1,189.01
457 - RECYCLABLE COLLECTION	0.00	237,840.00	-35,000.00	201,840.00	0.00	195,007.51		6,832.49
926 - HAZARDOUS WASTE COLLECTION	0.00	12,000.00	0.00	12,000.00	0.00	10,696.61		1,303.39
93 - RECYCLING EXPENSES	0.00	4,100.00	0.00	4,100.00	0.00	496.31	485.00	3,118.69
90 - RUBBISH COLLECTION	0.00	443,000.00	-28,000.00	415,000.00	0.00	400,621.28		14,378.72
1074 - RUBBISH DISPOSAL	0.00	321,100.00	0.00	321,100.00	0.00	316,436.59		4,663.41
(Sub) 433 - WASTE COLLECT.& DISPOSAL	0.00	1,018,040.00	-64,000.00	954,040.00	0.00	924,447.31	485.00	29,107.69
491 - CEMETERY COMMISSION								
109 - CEMETERY BOARD SALARY	0.00	200.00	0.00	200.00	0.00	0.00		200.00
123 - CEMETERY BOARD EXPENSES	0.00	0.00	0.00	0.00	0.00	160.00		-160.00
1303 - CEMETERY DRAINAGE IMP. #41 5/09	5,121.81	0.00	0.00	5,121.81	0.00	0.00		5,121.81
(Sub) 491 - CEMETERY COMMISSION	5,121.81	200.00	0.00	5,321.81	0.00	160.00		5,161.81
499 - PUBLIC WORKS								
990 - DPW SALARIES	0.00	3,950.00	0.00	3,950.00	0.00	3,950.00		0.00
696 - HIGHWAY MANAGER	0.00	80,679.00	1,613.58	82,292.58	0.00	82,292.28		0.30
842 - ADMINISTRATIVE MANAGER	0.00	53,114.00	1,062.27	54,176.27	0.00	54,380.99		-204.72
986 - DPW DIRECTOR SALARY	0.00	93,513.00	6,701.82	100,214.82	0.00	100,011.32		203.50
987 - W/S SUPERVISOR SALARY	0.00	80,679.00	1,613.58	82,292.58	0.00	82,292.29		0.29
988 - W/S CLERK-DISPATCHER SALARY	0.00	44,997.00	0.00	44,997.00	0.00	44,996.40		0.60
(Sub) 499 - PUBLIC WORKS	0.00	356,932.00	10,991.25	367,923.25	0.00	367,923.28		-0.03
510 - BOARD OF HEALTH								
89 - INSPECTION SALARIES	0.00	71,938.00	1,438.76	73,376.76	0.00	73,376.49		0.27
739 - EXTRA CLERICAL	0.00	6,925.42	0.00	6,925.42	0.00	317.96		6,607.46
632 - PROFESSIONAL MEDICAL SERVICES	0.00	5,000.00	0.00	5,000.00	0.00	2,053.75		2,946.25
633 - OTHER PURCHASED SERVICES	0.00	1,200.00	0.00	1,200.00	0.00	0.00		1,200.00
1021 - OPERATING SUPPLIES	0.00	1,795.78	0.00	1,795.78	0.00	840.00		955.78
91 - BD OF HEALTH EXPENSES	0.00	300.00	0.00	300.00	0.00	0.00		300.00
629 - IN-STATE TRAVEL	0.00	1,615.00	0.00	1,615.00	0.00	211.10		1,403.90
634 - DUES & MEMBERSHIPS	0.00	660.00	0.00	660.00	0.00	100.00		560.00
877 - CAPITAL OUTLAY	0.00	188.00	0.00	188.00	0.00	0.00		188.00
(Sub) 510 - BOARD OF HEALTH	0.00	89,622.20	1,438.76	91,060.96	0.00	76,899.30		14,161.66
541 - COUNCIL ON AGING								
118 - COUNCIL ON AGING SALARIES	0.00	47,166.80	944.45	48,111.25	0.00	48,185.10		-73.85
46 - DIRECTOR	0.00	37,098.00	556.24	37,654.24	0.00	38,403.88		-749.64
359 - OUTREACH SUPERVISOR	0.00	33,173.00	1,160.88	34,333.88	0.00	34,326.73		7.15
420 - ASST OUTREACH / EMER HOME/MAKER	0.00	26,838.00	536.62	27,374.62	0.00	27,365.87		8.75

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512 - ASSISTANT SR. CENTER DIRECTOR	0.00	33,173.00	1,160.88	34,333.88	0.00	35,082.97		-749.09
1205 - GAS & OIL HEATING	0.00	16,947.00	0.00	16,947.00	0.00	10,932.10	237.39	5,777.51
706 - ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
636 - POSTAGE	0.00	3,500.00	0.00	3,500.00	0.00	3,500.00	0.00	0.00
638 - TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1451 - PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
639 - OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
640 - OFFICE SUPPLIES	0.00	400.00	0.00	400.00	0.00	403.23		-3.23
641 - OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 - COUNCIL ON AGING EXPENSES	0.00	3,760.00	0.00	3,760.00	0.00	6,190.55	53.63	-2,484.18
637 - IN-STATE TRAVEL	0.00	5,500.00	0.00	5,500.00	0.00	6,288.67		-788.67
698 - DUES & MEMBERSHIPS	0.00	500.00	0.00	500.00	0.00	576.60		-76.60
878 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1019 - SR. CTR DESIGN PHASE #30 10/01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1005 - SR CTR PRELIM PLANS #29 10/01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1228 - SR. CTR FURNISHING #60/ 5/06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(Sub) 541 - COUNCIL ON AGING	0.00	208,055.80	4,359.07	212,414.87	0.00	211,255.70	291.02	868.15
542 - YOUTH SERVICES								
1251 - YOUTH SERVICES COORDINATOR	0.00	26,000.00	518.71	26,518.71	0.00	26,610.01		-91.30
1202 - RENTAL FEES	0.00	0.00	0.00	0.00	0.00	62.99		-62.99
1198 - PRINTING & COPYING	0.00	0.00	0.00	0.00	0.00	1,155.77		-1,155.77
1201 - TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	404.16		-404.16
1200 - ACTIVITY SUPPLIES & AWARDS	0.00	6,000.00	0.00	6,000.00	0.00	4,113.71	43.50	1,842.79
(Sub) 542 - YOUTH SERVICES	0.00	32,000.00	518.71	32,518.71	0.00	32,346.64	43.50	128.57
543 - VETERANS SERVICES								
60 - VETERANS AGENT SALARY	0.00	4,900.00	0.00	4,900.00	0.00	3,541.65		1,358.35
61 - EXPENSES	0.00	1,500.00	18,500.00	20,000.00	0.00	22,284.10		-2,284.10
125 - VETERANS BENEFITS	0.00	4,000.00	8,000.00	12,000.00	0.00	10,710.44		1,289.56
(Sub) 543 - VETERANS SERVICES	0.00	10,400.00	26,500.00	36,900.00	0.00	36,536.19		363.81
610 - LIBRARY								
58 - LIBRARY SALARIES	0.00	306,500.00	4,561.79	311,061.79	0.00	306,605.63		4,456.16
645 - ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
647 - GAS & OIL HEATING	269.43	0.00	0.00	269.43	0.00	269.43		0.00
650 - REPAIRS & MAINT.-BUILDING	0.00	3,540.00	0.00	3,540.00	0.00	3,554.75		-14.75
767 - POSTAGE	0.00	0.00	0.00	0.00	0.00	70.34		-70.34
644 - TELEPHONE	0.00	200.00	0.00	200.00	0.00	0.00	0.00	200.00
646 - OFFICE SUPPLIES	104.01	5,000.00	0.00	5,104.01	0.00	5,695.09		-591.08

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649 - BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
642 - BOOKS & PUBLICATIONS	0.00	25,362.00	0.00	25,362.00	0.00	23,608.97	449.27	1,303.76
59 - LIBRARY EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1197 - DUES & MEMBERSHIPS	0.00	1,000.00	0.00	1,000.00	0.00	1,015.00	0.00	-15.00
880 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(Sub) 610 - LIBRARY	373.44	341,602.00	4,561.79	346,537.23	0.00	340,819.21	449.27	5,268.75
691 - HISTORICAL COMMISSION								
556 - HISTORIC COMMISSION EXPENSES	0.00	1,000.00	0.00	1,000.00	0.00	999.81	0.00	0.19
(Sub) 691 - HISTORICAL COMMISSION	0.00	1,000.00	0.00	1,000.00	0.00	999.81	0.00	0.19
692 - CELEBRATIONS								
11 - MEMORIAL DAY	0.00	2,000.00	0.00	2,000.00	0.00	1,819.41	0.00	180.59
(Sub) 692 - CELEBRATIONS	0.00	2,000.00	0.00	2,000.00	0.00	1,819.41	0.00	180.59
693 - HISTORIC DISTRICT COMMISSION								
1250 - HISTORIC DISTRICT EXPENSES	0.00	550.00	0.00	550.00	0.00	59.93	0.00	490.07
(Sub) 693 - HISTORIC DISTRICT COMMISSION	0.00	550.00	0.00	550.00	0.00	59.93	0.00	490.07
710 - DEBT SERVICE								
71 - RETIREMENT OF DEBT	0.00	4,391,114.56	0.00	4,391,114.56	0.00	4,426,114.56	0.00	-35,000.00
72 - LONG-TERM INTEREST	0.00	1,611,089.19	0.00	1,611,089.19	0.00	1,183,364.22	0.00	427,724.97
159 - SHORT-TERM INTEREST	0.00	10,000.00	0.00	10,000.00	0.00	15,415.63	0.00	-5,415.63
(Sub) 710 - DEBT SERVICE	0.00	6,012,203.75	0.00	6,012,203.75	0.00	5,624,894.41	0.00	387,309.34
800 - REG TECH VOCATIONAL SCHL								
135 - REG.TECH.VOCATIONAL SCHOOL	0.00	501,253.00	0.00	501,253.00	0.00	501,253.00	0.00	0.00
(Sub) 800 - REG TECH VOCATIONAL SCHL	0.00	501,253.00	0.00	501,253.00	0.00	501,253.00	0.00	0.00
820 - STATE ASSESSMENTS/CHARGE								
1012 - MOSQUITO CONTROL ASSESSMENT	0.00	62,342.00	0.00	62,342.00	0.00	62,342.00	0.00	0.00
261 - AIR POLLUTION CONTROL	0.00	5,209.00	0.00	5,209.00	0.00	5,209.00	0.00	0.00
259 - METRO AREA PLANNING COUNCIL	0.00	4,460.00	0.00	4,460.00	0.00	4,460.00	0.00	0.00
1499 - REGIONAL TRANSIT AUTHORITY	0.00	8,552.00	0.00	8,552.00	0.00	0.00	0.00	8,552.00
1066 - SPECIAL EDUCATION	0.00	0.00	0.00	0.00	0.00	4,534.00	0.00	-4,534.00
352 - NON-RENEWAL EXCISE TAX	0.00	11,320.00	0.00	11,320.00	0.00	6,520.00	0.00	4,800.00
1000 - CHARTER SCHOOL SENDING TUITION	0.00	344,915.00	0.00	344,915.00	0.00	318,748.00	0.00	26,167.00
887 - MASS BAY TRANSPORT AUTHORITY	0.00	82,589.00	0.00	82,589.00	0.00	91,141.00	0.00	-8,552.00
518 - SCHOOL CHOICE SENDING TUITION	0.00	94,302.00	0.00	94,302.00	0.00	73,339.00	0.00	20,963.00
(Sub) 820 - STATE ASSESSMENTS/CHARGE	0.00	613,689.00	0.00	613,689.00	0.00	566,293.00	0.00	47,396.00

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS-GENERAL FUND
JUNE 30, 2012**

Ref# - Title	CARRY OVER	APPROPRIATION	TRANSFERS	NET APPROPRIATIO	RECEIPTS	EXPENDED	ENCUMBERED	BALANCE
910 - EMPLOYEE BENEFITS								
68 - HEALTH INSURANCE	0.00	5,813,293.00	-43,836.60	5,769,456.40	0.00	5,430,905.93	20,000.00	318,550.47
69 - LIFE INSURANCE PREMIUM	0.00	10,000.00	0.00	10,000.00	0.00	11,353.36		-1,353.36
70 - FICA - TOWN CONTRIBUTION	0.00	530,000.00	0.00	530,000.00	0.00	475,809.46		54,190.54
94 - UNEMPLOYMENT	0.00	115,000.00	0.00	115,000.00	0.00	72,173.29		42,826.71
185 - COUNTY RETIREMENT	0.00	1,503,345.00	0.00	1,503,345.00	0.00	1,488,301.00		15,044.00
489 - EMPLOYEE ASSISTANCE PLAN	0.00	0.00	0.00	0.00	0.00	0.00		0.00
521 - DRUG AND ALCOHOL TESTING	0.00	1,000.00	0.00	1,000.00	0.00	0.00		1,000.00
(Sub) 910 - EMPLOYEE BENEFITS	0.00	7,972,638.00	-43,836.60	7,928,801.40	0.00	7,478,543.04	20,000.00	430,258.36
940 - OTHER-MISCELLANEOUS								
67 - BLANKET INSURANCE	37,873.00	400,000.00	0.00	437,873.00	8,742.86	398,636.96		47,978.90
(Sub) 940 - OTHER-MISCELLANEOUS	37,873.00	400,000.00	0.00	437,873.00	8,742.86	398,636.96		47,978.90

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
SCHOOL LUNCH FUND	0.00	1,785,819.67	1,785,819.67	0.00
23 - HIGHWAY IMPROVEM FUND				
STATE ANTICIPATION NOTES	544,846.07	137,614.05	0.00	407,232.02
FD BAL RESVD FOR CONSTRUC	-34,761.38	1,747,752.81	1,630,491.14	-152,023.05
TOTAL HIGHWAY IMPROVEM FUND	510,084.69	1,885,366.86	1,630,491.14	255,208.97
24 - OTHER SPEC REVENU FUNDS				
TITLE V LOAN PROGRAM	389,444.02	41,116.00	0.00	348,328.02
SENIOR/DISABLED RELIEF FU	4,790.42	7,000.00	6,135.66	3,926.08
OPEN SPACE PRESERVATION F	38,542.81	0.00	0.00	38,542.81
GIFT, B.A.A. FUNDS	22,917.51	78,024.64	81,000.00	25,892.87
GIFT, HOME COMPOSTING BIN	745.00	30.00	360.00	1,075.00
GIFT, RONALD PHIPPS MEMOR	426.67	0.00	0.00	426.67
GIFT, AMBULANCE	16,150.98	700.00	1,140.00	16,590.98
GIFT, WETLANDS PROTECTION	10,000.00	0.00	0.00	10,000.00
GIFT, TREE REPLICATION-EL	5,060.00	0.00	0.00	5,060.00
GIFT, HEAD OF CHARLES BAL	92.92	0.00	0.00	92.92
GIFT, SEALER WEIGHTS & ME	350.00	0.00	0.00	350.00
GIFT, VETERANS MEMORIAL	50.00	0.00	0.00	50.00
GIFT, AUXILIARY POLICE	2,280.00	0.00	500.00	2,780.00
GIFT, ELMWOOD SCHOOL	5,130.06	28,180.41	25,664.44	2,614.09
GIFT, PHIL SCHOOL SAFETY	1,424.36	0.00	0.00	1,424.36
GIFT, VERIZON PEG/I-NET	4,282.19	0.00	0.00	4,282.19
GIFT, HOPKINTON COMMUNITY	80.00	0.00	0.00	80.00
GIFT, EDUCATION & TRAININ	147.00	0.00	0.00	147.00
GIFT, SCHOOL CENTRAL OFFI	24,220.04	0.00	74,884.00	99,104.04
GIFT, TRACK & FIELDS (TRA	1,444.65	0.00	0.00	1,444.65
GIFT, EMC CORP.	2,335.00	0.00	0.00	2,335.00
GIFT, COOKIE KUMLIM DOUGH	3,610.00	0.00	0.00	3,610.00
GIFT, PARKS & RECREATION	24,869.98	16,644.98	0.00	8,225.00
GIFT - LIBRARY	925.86	0.00	100.00	1,025.86
GIFT- SENIOR CENTER EXERC	8,292.50	5,902.50	0.00	2,390.00
GIFT, BOSTON EDISON	760.00	0.00	0.00	760.00
GIFT, TREE	1,050.00	0.00	0.00	1,050.00
GIFT, HIGGINS FARM DETENT	3,000.00	0.00	0.00	3,000.00
GIFT, FARM SITE DISTANCE	2,500.00	0.00	0.00	2,500.00
GIFT, HOPKINS SCHOOL	4,012.78	19,860.32	19,464.18	3,616.64
GIFT, MIDDLE SCHOOL	30,439.27	65,752.95	47,950.99	12,637.31

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
GIFT, FIRE DEPT. RADIOS	327.00	0.00	0.00	327.00
GIFT, WATER HYDRANT	432.00	0.00	0.00	432.00
GIFT, CENTER SCHOOL	8,555.14	31,519.60	31,306.17	8,341.71
GIFT, HIGH SCHOOL	24,892.35	34,412.30	30,859.72	21,339.77
GIFT, EMC W. MAIN RAMP	14,555.49	0.00	0.00	14,555.49
GIFT, POLICE	3,410.00	3,410.00	3,720.00	3,720.00
GIFT, HISTORICAL COMM. TR	407.91	195.00	150.00	362.91
GIFT, COMMUNITY PRESERVAT	870.10	0.00	0.00	870.10
GIFT, ASSESSOR COMPUTER E	1,210.62	0.00	0.00	1,210.62
GIFT, HOPKINTON EDUCATION	5,879.44	0.00	0.00	5,879.44
GIFT, HOPKINTON PTA	-3,303.35	64,525.23	63,664.00	-4,164.58
GIFT, HOPKINTON MUSIC ASS	135.00	0.00	0.00	135.00
GIFT, YOUTH COMMISSION	1,255.64	0.00	0.00	1,255.64
GIFT, SENIOR CENTER	3,334.68	0.00	0.00	3,334.68
GIFT, HOPKINTON MARATHON	3,900.00	0.00	0.00	3,900.00
GIFT, HOPKINTON CHAMBER O	125.00	0.00	0.00	125.00
GIFT, DPW	0.00	0.00	15,000.00	15,000.00
GIFT, PELOQUIN COA (\$4.00	1,400.00	1,230.00	2,200.00	2,370.00
GIFT, PELOQUIN COA (\$35.0	12,250.00	0.00	10,500.00	22,750.00
GIFT, PELOQUIN D.A.R.E.	2,280.61	0.00	1,500.00	3,780.61
GIFT, PELOQUIN FIRE	12,250.00	0.00	10,500.00	22,750.00
GIFT, PELOQUIN POLICE	12,250.00	140.00	10,500.00	22,610.00
GIFT, PELOQUIN LIBRARY	5,250.00	0.00	4,500.00	9,750.00
GIFT, GEORGE V. BROWN SCU	8,019.00	780.00	0.00	7,239.00
GIFT, FRIENDS OF COMMON	13,613.30	0.00	0.00	13,613.30
GIFT, LIBRARY BUILDING FU	100.00	0.00	0.00	100.00
GIFT, 300TH ANNIVERSARY C	0.00	700.00	700.00	0.00
ZONING BOARD CONSULTANTS	17,664.90	43,649.72	41,074.84	15,090.02
BOARD OF HEALTH CONSULTAN	1,912.58	0.00	3,560.30	5,472.88
PLANNING BOARD CONSULTANT	116,086.57	20,561.58	29,482.94	125,007.93
CONSERVATION-53G EMERALD	185.19	0.00	24.10	209.29
CONSERVATION COMM. - 53E1	77,853.60	36,714.75	45,546.25	86,685.10
PARK/REC 53E1/2	-3,559.67	3,559.67	7,119.34	0.00
WIRE INSPECTOR - 53E1/2	0.00	71,009.47	71,009.47	0.00
PLUMBING/GAS INSPECTOR-53	0.00	64,658.43	64,658.43	0.00
BOARD OF HEALTH - 53E1/2	50,480.00	56,102.21	66,575.92	60,953.71
FIRE DEPT. - 53E1/2	0.05	13,884.36	13,884.41	0.00
POLICE DEPT. - 53E1/2	0.00	880.00	880.00	0.00
EMERGENCY MEDICAL SERVICE	0.00	501,116.32	501,116.32	0.00
PLANNING BOARD 53E1/2	3,930.00	38,356.75	47,880.30	13,453.55
ZONING BOARD 53E1/2	6,000.00	39,667.68	33,667.68	0.00

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
BUILDING INSPECTOR 53E1/2	8,562.77	51,669.67	53,782.77	10,675.87
OPEN SPACE 53E1/2 (10,000	1,903.56	3,807.12	1,903.56	0.00
LIBRARY - 53E1/2	0.00	12,695.56	12,695.56	0.00
YOUTH COMMISSION 53E1/2	0.00	1,600.60	1,600.60	0.00
DPW PERMITS 53E1/2 (\$3.50	1,431.73	5,451.18	6,858.62	2,839.17
DPW RECYCLING 53E1/2 (\$15	-819.96	7,518.95	7,518.95	-819.96
DPW TRASH BAGS 53E1/2 (8,	0.00	5,750.00	5,750.00	0.00
PARK & RECREATION REVOLVI	230,943.37	220,063.56	79,309.06	90,188.87
ADULT EDUCATION - REVOLVI	3,318.18	17,411.50	35,248.00	21,154.68
REVOLVING FUND TUITION	448,882.86	386,434.55	609,158.58	671,606.89
INSURANCE RECOVERIES UNDE	144,497.60	136,068.67	4,888.51	13,317.44
ATHLETICS RECEIPTS REVOLV	115,605.17	396,193.43	319,837.05	39,248.79
SCHOOL LOST BOOKS REVOLVI	10,980.59	1,377.01	4,008.05	13,611.63
SCHOOL INSURANCE RECOVERI	104.95	19,273.50	19,168.55	0.00
BUS FEES REVOLVING	392,430.47	319,473.92	382,422.00	455,378.55
SCHOOL BUILDING USE-REVOL	241,972.72	289,729.83	246,180.50	198,423.39
DRAMA REVOLVING	33,181.40	23,914.18	32,413.60	41,680.82
TOTAL OTHER SPEC REVENUE FUNDS	2,646,322.58	3,188,718.10	3,191,523.42	2,649,127.80
25 - SCH STATE/FED GRANTS SR				
SPED REIMB FUND-CIRCUIT B	550,658.00	848,194.20	707,545.34	410,009.14
FY09 TITLE II, PART A	0.00	14,947.20	14,947.20	0.00
FY10 94-142 ALLOCATION (I	0.00	91,990.50	91,990.50	0.00
FY10 ARRA-IDEA	0.00	99,164.00	99,164.00	0.00
FY10 ARRA-SFSF	0.00	29,220.00	29,220.00	0.00
FY11 ARRA IDEA	77,466.23	92,541.23	11,677.00	-3,398.00
FY11 ARRA PRE-K IDEA	530.50	531.00	0.00	-0.50
FY11 SPED IDEA	-46,144.83	29,042.75	75,187.58	0.00
FY11 TITLE II, PART A	13,005.40	13,005.40	0.00	0.00
FY11 SPED EARLY CHILDHOOL	38.50	38.50	0.00	0.00
FY11 SFSF GRANT	0.00	29,220.00	29,220.00	0.00
FY12 SPED IDEA	0.00	630,495.95	573,193.00	-57,302.95
FY 12 SPED EARLY CHILDHO	0.00	57,337.42	57,610.00	272.58
FY12 TITLE II, PART A	0.00	27,405.50	29,428.00	2,022.50
FY12 SPED PROGRAM IMPROVE	0.00	25,626.89	36,120.00	10,493.11
FY12 TITLE I PART A	0.00	20,174.25	27,936.00	7,761.75
FY12 EDUCATION JOBS GRANT	0.00	5,790.00	5,790.00	0.00
FY09 ACADEMIC SUPPORT	0.00	101,115.26	105,522.16	4,406.90
BULLYING PREVENTION INITI	4,916.66	21,937.96	19,833.32	2,812.02
SCHOOL CHOICE TUITION	85.80	0.00	0.00	85.80
FY11 ACADEMIC SUPPORT	0.00	50.00	50.00	0.00

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
SAFE SCHOOLS FY01	0.00	927.36	0.00	-927.36
FY12 ACADEMIC SUPPORT	0.00	8,506.95	8,506.95	0.00
TOTAL SCH STATE/FED GRANTS SR	600,556.26	2,147,262.32	1,922,941.05	376,234.99

26 - REC.RESERVED FOR APPROP

RESERVED COUNTY DOG REFUN	5,880.00	0.00	0.00	5,880.00
RESRVD SALE OF CEMETERY L	16,765.00	0.00	6,100.00	22,865.00
RESERVED AMBULANCE RECEIP	90,410.30	94,726.00	62,397.63	58,081.93
RESERVED WETLANDS PROTECT	15,351.38	70.00	16,617.50	31,898.88
RES'D FOR UNCOLLECTED ASS	476,011.63	128,421.46	58,197.34	405,787.51
RES'D FOR UNCOLLECTED C/I	0.00	39,285.00	39,285.00	0.00
RECEIPTS RES FOR APPROP F	0.00	0.00	14,400.00	14,400.00
RES'D FOR WEIGHTS & MEASU	1,650.01	1,000.00	600.00	1,250.01
FUND BALANCE-TITLE V LOAN	481,866.08	132,275.34	131,537.95	481,128.69
TOTAL REC.RESERVED FOR APPROP	1,087,934.40	395,777.80	329,135.42	1,021,292.02

27 - OTHR STATE/FED GRANTS SR

FEMA REIMBURSEMENT GRANT	19,797.43	0.00	90,493.82	110,291.25
POLICE PUBLIC SAFETY GRAN	1,259.89	0.00	500.00	1,759.89
EOEA FORMULA GRANT	-1,287.26	4,093.31	12,081.00	6,700.43
FIRE PUBLIC SAFETY GRANT	0.00	8,980.95	3,227.95	-5,753.00
CDAG ELM ST. SEWER	10,432.20	795,695.79	803,409.24	18,145.65
STATE ELEC./EXTRA POLLING	0.00	0.00	2,443.08	2,443.08
BAY PATH SENIORS	0.00	1,000.00	1,000.00	0.00
FUND BALANCE-CULTURAL COU	2,919.29	2,996.46	4,001.11	3,923.94
POLICE EOPSS GRANTS	-4,548.55	21,777.43	23,506.24	-2,819.74
STATE AID TO LIBRARIES	60,835.19	5,802.06	15,386.02	70,419.15
SR. CITIZEN TRANSPORTATIO	29,540.72	46,136.69	20,000.00	3,404.03
COMMUNITY DEVELOPMENT ACT	0.01	92,870.84	92,870.84	0.01
WEIGHTS & MEASURES GRANT	4,588.34	2,135.10	0.00	2,453.24
FUND BALANCE-GREEN COMMUN	31,583.00	187,834.00	156,251.00	0.00
PEER TO PEER PROGRAM	0.00	925.12	925.12	0.00
CLEAN ENERGY CHOICE GRANT	45.23	0.00	0.00	45.23
CURBSIDE RECYCLING GRANT	185.00	0.00	0.00	185.00
200 FOUNDATION GRANT	1,500.00	0.00	0.00	1,500.00
LOCAL EMERGENCY PLANNING	2,500.00	0.00	0.00	2,500.00
STUDENT AWARENESS OF FIRE	4,306.49	2,958.43	0.00	1,348.06
AFS GRANT-OPERATIONS & SA	0.00	20,920.00	20,920.00	0.00
AFG GRANT-PROTECTIVE EQUI	0.00	181,354.00	181,354.00	0.00
ASHLAND/HOPKINTON REG FIR	0.00	0.00	87,500.00	87,500.00
TOTAL OTHR STATE/FED GRANTS SR	163,656.98	1,375,480.18	1,515,869.42	304,046.22

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
28 - COMMUNITY PRESERVATION FUND				
TOTAL COMMUNITY PRESERVATION FUND	2,807,011.65	511,381.59	892,702.03	3,188,332.09
30 - CAPITAL PROJECTS FUND				
BOND ANTICIPATION NOTES P	0.00	662,000.00	1,628,000.00	966,000.00
B.A.N. - CENTER SCHOOL RO	231,000.00	924,000.00	693,000.00	0.00
B.A.N. - DPW DUMP TRUCKS	0.00	0.00	0.00	0.00
B.A.N. - MIDDLE SCHOOL CO	0.00	95,000.00	95,000.00	0.00
B.A.N. - FIRE STATION REN	0.00	0.00	0.00	0.00
B.A.N. - DPW DUMP TRUCKS	0.00	0.00	0.00	0.00
B.A.N. - ELECTION TABULAT	0.00	0.00	0.00	0.00
B.A.N. - ADA COMPLIANCE	0.00	0.00	0.00	0.00
B.A.N.-DOWNTOWN REVITALIZ	400,000.00	400,000.00	0.00	0.00
B.A.N. - FIRE COMMAND CON	0.00	45,000.00	45,000.00	0.00
B.A.N.- REFURBISH ENGINE	0.00	45,000.00	45,000.00	0.00
B.A.N. - CULVERT WEST STR	0.00	150,000.00	150,000.00	0.00
B.A.N. - GENERATOR FRUIT	0.00	400,000.00	400,000.00	0.00
FUND BAL-FIRE STATION ADD	937.29	466.00	0.00	471.29
FUND BAL.-FIRE STATION RE	40,695.74	7,808.00	0.00	32,887.74
FUND BAL.-POLICE STATION	6,168.25	6,168.25	0.00	0.00
FUND BAL.-AMBULANCE	25.00	25.00	0.00	0.00
FUND BAL.-FRUIT ST. ATHLE	6.00	6.00	0.00	0.00
FUND BAL.-FIRE ENGINE	223.33	223.33	0.00	0.00
FUND BAL-DOWNTOWN REVITAL	-89,701.88	503,590.65	400,000.00	-193,292.53
FUND BAL-GENERATOR FRUIT	0.00	83,264.55	83,264.55	0.00
FUND BAL - COMMAND CTRL V	0.00	41,444.47	0.00	-41,444.47
FUND BAL-NEW ELEMENTARY	249.90	249.90	0.00	0.00
FUND BAL-ADA COMPLIANCE	2,327.57	27,730.56	70,000.00	44,597.01
FUND BAL-CENTER SCHOOL BO	12,623.82	12,623.82	0.00	0.00
FUND BAL-MS WALLS	23,732.06	158,732.06	135,000.00	0.00
FUND BAL-CENTER SCHOOL FE	-233,505.35	135,000.00	135,000.00	-233,505.35
NEW HIGH SCHOOL	74,570.58	0.00	0.00	74,570.58
FUND BALANCE-HIGH SCHOOL	0.00	29,834.00	0.00	-29,834.00
FUND BAL-ADA COMPLIANCE #	31,102.08	31,102.08	0.00	0.00
FUND BAL-ELMWOOD BOILER	9,284.75	9,284.75	0.00	0.00
FUND BAL-HIGH SCHOOL LOO	24,063.37	4,005.60	0.00	20,057.77
FUND BAL-UPGRADE SYSTEMS	0.00	87,845.19	0.00	-87,845.19
FUND BAL-DPW SIGN SHED	10,000.00	0.00	0.00	10,000.00
FUND BAL.-SPRING ST. DRAI	1,812.61	0.00	0.00	1,812.61
FUND BALANCE-DPW BLDG.ARC	21,036.48	11,975.60	0.00	9,060.88

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
FUND BAL-REPAIR CULVERT W	0.00	95,060.56	550.00	-94,510.56
TOTAL - CAPITAL PROJECTS FUND	566,651.60	3,967,440.37	3,879,814.55	479,025.78
81 - NON-EXPENDABLE TRUST FND				
FD BAL RESVD-CEMETERY PER	170,177.50	0.00	12,000.00	182,177.50
FD BAL RSVD-CHARLES L. CL	1,000.00	0.00	0.00	1,000.00
FD BAL RSVD-CHAS & MARY H	1,500.00	0.00	0.00	1,500.00
FD BAL RSVD-COMEY MEM. CH	2,100.00	0.00	0.00	2,100.00
FD BAL RSVD-MARY A ROCHE	5,000.00	0.00	0.00	5,000.00
BERNARD MCGOVERN LIBRARY	1,155,012.67	0.00	0.00	1,155,012.67
FD BAL RSVD-HISTORICAL TR	2,000.00	0.00	0.00	2,000.00
TOTAL NON-EXPENDABLE TRUST FND	1,336,790.17	0.00	12,000.00	1,348,790.17
82 - EXPENDABLE TRUST FUND				
EXPENDABLE, CHARLES L. CLAF	8,585.51	0.00	29.14	8,614.65
EXPENDABLE, CHAS & MARY HO	5,649.10	0.00	21.73	5,670.83
EXPENDABLE, COMEY MEM. CHA	2,186.93	0.00	13.04	2,199.97
EXPENDABLE, MARY A. ROCHE	93.37	100.00	15.51	8.88
EXPENDABLE, CEMETERY PERP	27,901.53	22,000.00	27,188.90	33,090.43
EXPENDABLE, WHITE SCHOLAR	6,796.58	500.00	519.14	6,815.72
EXPENDABLE, ANNE M. DAVIN	5,445.79	0.00	16.56	5,462.35
EXPENDABLE, HARRY CARVER M	6,421.66	0.00	6.45	6,428.11
EXPENDABLE, CONGALVES TRU	11,754.51	3,000.00	512.84	9,267.35
EXPENDABLE, MCGOVERN LIBR	391,239.34	45,814.28	25,420.95	370,846.01
EXPENDABLE, DICKERMAN TRU	1,206.01	0.00	3.70	1,209.71
EXPENDABLE, LEO TOUZJIAN	1,163.10	0.00	1.09	1,164.19
EXPENDABLE, TGB SCHOLARSH	11.27	0.00	0.10	11.37
EXPENDABLE, HISTORICAL TR	8,574.31	0.00	13.92	8,588.23
EXPENDABLE, LAW ENFORCEMEN	6,051.12	0.00	18.38	6,069.50
EXPENDABLE, AFFORDABLE HO	100,000.00	0.00	0.00	100,000.00
TOTAL EXPENDABLE TRUST FUND	583,080.13	71,414.28	53,781.45	565,447.30
85 - STABILIZATION FUND				
FUND BALANCE-STABILIZATIO	1,108,783.70	496,798.80	802,586.88	1,414,571.78
TOTAL STABILIZATION FUND	1,108,783.70	496,798.80	802,586.88	1,414,571.78
86 - CONSERVATION FUND				
CONSERVATION FUND	16,559.78	643.53	643.53	16,559.78
TOTAL CONSERVATION FUND	16,559.78	643.53	643.53	16,559.78

**TOWN OF HOPKINTON
REVENUE/EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECT, AND TRUST AND AGENCY FUNDS
JUNE 30, 2012**

	CARRY OVER	EXPENDED	RECEIPTS	BALANCE
88 - STUDENT ACTIVITIES FUND				
CASH-STUDENT ACTIVITIES	179,699.91	370,478.68	438,728.32	111,450.27
TOTAL STUDENT ACTIVITIES FUND	179,699.91	370,478.68	438,728.32	111,450.27
89 - AGENCY FUND				
DUE TO FIREARMS RECORD KE	0.00	13,262.50	13,262.50	0.00
PERFORMANCE BONDS-ALL	0.00	0.00	323,889.23	323,889.23
FISH AND GAME LICENSES-DU	-270.00	4,451.35	4,296.75	-424.60
POLICE OUTSIDE DETAIL PAY	-81,146.12	482,902.75	483,387.88	-80,660.99
TOTAL AGENCY FUND	-81,416.12	500,616.60	824,836.36	242,803.64

**TOWN OF HOPKINTON
STATEMENT OF INDEBTEDNESS
JUNE 30, 2012**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2011	+ New Debt Issued	- Retirements	= Outstanding June 30, 2012	Interest Paid in FY2012
Buildings	7,792,500.00	0.00	650,000.00	7,142,500.00	320,741.00
Departmental Equipment	1,095,946.00	0.00	350,946.00	745,000.00	30,016.00
School Buildings	0.00	0.00	0.00	0.00	0.00
School - All Other	389,000.00	0.00	99,000.00	290,000.00	13,343.00
Sewer	12,305,794.00	4,244,593.00	1,075,500.71	15,474,886.29	364,508.01
Solid Waste				0.00	
Other Inside	4,237,244.00	0.00	649,315.02	3,587,928.98	164,450.07
SUB - TOTAL Inside		\$4,244,593.00	\$2,824,761.73	\$27,240,315.27	\$893,058.08
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2011	+ New Debt Issued	- Retirements	= Outstanding June 30, 2012	Interest Paid in FY2012
Title V	1,210,251.00	0.00	74,285.00	1,135,966.00	10,040.00
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings	23,458,900.00	15,140,000.00	18,293,400.00	20,305,500.00	959,631.11
Sewer				0.00	
Solid Waste				0.00	
Water	2,962,758.00	0.00	236,472.00	2,726,286.00	98,401.00
Other Outside				0.00	
SUB - TOTAL Outside	\$27,631,909.00	\$15,140,000.00	\$18,604,157.00	\$24,167,752.00	\$1,068,072.11
TOTAL Long Term Debt	\$53,452,393.00	\$19,384,593.00	\$21,428,918.73	\$51,408,067.27	\$1,961,130.19
Short Term Debt	Outstanding July 1, 2011	+ Issued	- Retired	= Outstanding June 30, 2012	Interest Paid in FY2012
RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:				0.00	
Fund 61 Water Main	80,000.00	455,000.00	80,000.00	455,000.00	522.67
Fund 60 Sewer	262,339.00	385,339.00	262,339.00	385,339.00	2,674.90
				0.00	
Fund 30 Other BANs	631,000.00	966,000.00	631,000.00	966,000.00	6,287.31
SANs - State Grant Anticipation	544,847.07	407,232.00	544,847.07	407,232.00	6,949.78
FANs - Federal Gr. Anticipation				0.00	
Other Short Term Debt					
TOTAL Short Term Debt	\$1,518,186.07	\$2,213,571.00	\$1,518,186.07	\$2,213,571.00	\$16,434.66
GRAND TOTAL All Debt	\$54,970,579.07	\$21,598,164.00	\$22,947,104.80	\$53,621,638.27	\$1,977,564.85

**TOWN OF HOPKINTON
CASH RECEIPTS
JUNE 30, 2012**

GENERAL FUND									
2004 PERSONAL PROPERTY TAXES	12,430.44	TREASURER/COLLECTOR FEES-FEES	58,969.11	PREMIUM ON SALE OF BONDS	11,746.60				
2005 PERSONAL PROPERTY TAXES	9,913.12	TREASURER FEE LIENS COMMITTED	4,257.20	RETURNED CHECKS	1,255.00				
2007 PERSONAL PROPERTY TAXES	-3,593.27	TOWN CLERK FEES	10,646.30	RESTITUTION - GENERAL	378,311.12				
2008 PERSONAL PROPERTY TAXES	-8,208.08	SEALERS FEES	10,116.00	BOND PROCEEDS	15,778,897.24				
2010 PERSONAL PROPERTY TAXES	46.27	PLANNING BOARD FEES	14,750.00	SALE OF PROPERTY	2,500.00				
2012 PERSONAL PROPERTY TAXES	1,742,622.14	OFF DUTY ADMINISTRATION FEES	25,204.80	TOTAL GENERAL FUND	75,183,454.12				
2002 REAL ESTATE TAXES	134.20	INSURANCE ADMIN FEES 2%	7,848.69						
2003 REAL ESTATE TAXES	710.11	CEMETERY FEES	30,965.00	SCHOOL LUNCH FUND					
2007 REAL ESTATE TAXES	5,668.74	SELECTMEN - MISCELLANEOUS	34.37	CAFETERIA LUNCH SALES	810,722.47				
2010 REAL ESTATE TAXES	455.10	MISCELLANEOUS RECEIPTS-OTHER DEPT REV	76,720.04	STATE SCHOOL LUNCH PROGRAM	98,831.76				
2011 REAL ESTATE TAXES	12,694.22	SALE OF BOOKS/MAPS - ASSESSOR	3,102.40	TOTAL SCHOOL LUNCH FUND	909,554.23				
2012 REAL ESTATE TAXES	44,392,685.84	SALE OF BOOKS - TOWN CLERK	10,736.87						
2013 REAL ESTATE TAXES	82,630.16	SALE OF ZONING BYLAW -TOWN CLK	550.00	HIGHWAY IMPROVEMENT FUND					
Rollback Taxes Chapter 61	305,788.08	SALE OF BOOKS/MAPS-TOWN CLERK	133.00	CHAPTER 90 GRANT (REIMB.)	580,540.69				
TAX LIENS REDEEMED	341,754.16	POLICE F.I.D. CARDS	587.50	CHAPTER 90 PROJECT GRANT	1,049,950.45				
1999 MOTOR VEHICLE EXCISE	17.50	POLICE - MISCELLANEOUS	5,007.02	TOTAL HIGHWAY IMPROVEMENT FUND	1,630,491.14				
2000 MOTOR VEHICLE EXCISE	94.38	SALE OF BOOKS - BUILDING DEPT.	816.00						
2003 MOTOR VEHICLE EXCISE	270.00	SALE OF SCRAP METAL - WATER	251.50	OTHER SPECIAL REVENUE FUNDS					
2004 MOTOR VEHICLE EXCISE	88.75	SALE OF ALCOHOLIC BEVERAGE LICENSE-LIC & PMTS	17,015.00	SCHOOL BUILDING-USE-REVOLVING	171,185.00				
2005 MOTOR VEHICLE EXCISE	457.50	COMMON VICTUALLERS LICENSE	1,225.00	ADULT EDUCATION REVOLVING	35,248.00				
2006 MOTOR VEHICLE EXCISE	318.75	MARRIAGE LICENSES- TOWN CLERK	1,081.00	SCHOOL TUITION REVOLVING	602,133.58				
2007 MOTOR VEHICLE EXCISE	382.52	DOG LICENSES-TOWN CLERK	18,525.00	WIRE INSPECTOR - 53E1/2	48,673.42				
2008 MOTOR VEHICLE EXCISE	1,763.66	TOWN CLERK PERMITS	215.00	PLUMBING/GAS INSPECTOR-53E1/2	45,145.00				
2009 MOTOR VEHICLE EXCISE	2,893.76	PISTOL PERMITS	3,925.00	BUILDING INSPECTOR 53E1/2	45,000.00				
1993 MOTOR VEHICLE EXCISE	27.50	FIRE PERMITS	19,894.50	PLANNING BOARD CONSULTANTS-53G	29,482.94				
1992 MOTOR VEHICLE EXCISE	27.50	BUILDING INSPECTOR PERMITS	235,474.24	CONSERVATION COMM. 53G	24.10				
1991 MOTOR VEHICLE EXCISE	10.00	SCHOOL AID CHAPTER 70	5,520,076.00	PLANNING BOARD 53E1/2	47,741.80				
1990 MOTOR VEHICLE EXCISE	5.00	CHARTER SCHOOL	67,388.00	ZONING BOARD CONSULTANTS - 53G	39,824.84				
1987 MOTOR VEHICLE EXCISE	35.00	SCHOOL CONSTRUCTION ASSISTANCE	2,312,187.00	ZONING BOARD 53E1/2	16,450.00				
2010 MOTOR VEHICLE EXCISE	8,617.66	ADDITIONAL ASSISTANCE	616,393.00	CONSERVATION COMM. - 53E1/2	42,575.00				
2011 MOTOR VEHICLE EXCISE	358,728.51	STATE OWNED LAND	303,441.00	POLICE DEPT. - 53E1/2	880.00				
2012 MOTOR VEHICLE EXCISE	1,968,226.03	SURVIVING SPOUSES	15,520.40	FIRE DEPT. - 53E1/2	13,428.73				
INTEREST ON TAXES-PEN & INT	68,862.16	VETERANS BENEFITS & AID	822.00	EMERGENCY MEDICAL SVCS-53E1/2	481,426.96				
INTEREST/PENALTY - EXCISE	12,441.02	MEDICAL ASSISTANCE REIMB-MISC RECURRING	61,405.98	BOARD OF HEALTH CONSULTANT-53G	3,560.30				
TAX TITLE INTEREST/COSIS	27,251.03	MOTOR VEHICLE EXCISE REIMB.	78,470.00	BOARD OF HEALTH - 53E1/2	57,350.51				
PAYMENTS IN LIEU OF TAXES-PILOT	15,173.16	COURT FINES-FINES & FORFEITS	27,687.00	YOUTH COMMISSION 53E1/2	1,537.05				
MUNICIPAL LIEN CERTIFICATES-OTHER CHGS SV	42,725.00	PARKING FINES	3,850.00	DPW PERMITS	6,858.62				
FIRE ACCIDENT REPORTS	1,355.84	DOG FEES & FINES	1,452.00	DPW RECYCLING 53E1/2	5,596.26				
FIRE MISCELLANEOUS	77.00	POLICE BYLAW FINES	1,250.00	DPW TRASH BAGS 53E1/2	5,250.00				
CABLE FRANCHISE FEE	2,486.00	EARNINGS ON INVESTMENTS	34,684.78	LIBRARY 53E1/3	6,850.23				

**TOWN OF HOPKINTON
CASH RECEIPTS
JUNE 30, 2012**

PARKS & RECREATION REVOLVING	24,696.19	FY12 SPED PROGRAM IMPROVEMENT GRANT	36,120.00	CPA STATE MATCH	185,785.00
ATHLETIC REVOLVING	313,271.61	FY12 TITLE I PART A	27,936.00	TOTAL COMMUNITY PRESERV FUND	892,702.03
SCHOOL LOST BOOKS REVOLVING	3,995.05	FY12 EDUCATION JOBS GRANT	5,790.00		
BUS FEES REVOLVING	301,007.00	FY12 ACADEMIC SUPPORT	8,500.00	CAPITAL PROJECTS FUND	462,000.00
DRAMA REVOLVING	32,413.60	BUILDING PREVENTION INITIATIVE GRANT	19,833.32	B.A.N. - CENTER SCHOOL	95,000.00
GIFT, B.A.A. FUNDS	81,000.00	TOTAL SCH STATE/FED GRANTS	1,361,127.32	B.A.N. - MIDDLE SCHOOL CONSTRUCTION	400,000.00
GIFT, HOME COMPOSTING BINS/RECYCLING	330.00			B.A.N. - DOWNTOWN REVITALIZATION	150,000.00
GIFT, POLICE	3,720.00			B.A.N. - CULVERT WEST STREET	45,000.00
GIFT, PELOQUIN D.A.R.E.	1,500.00	RECEIPTS RSVD FOR APPROV	1,617.50	B.A.N. - FIRE COMMAND CONTROL VEHICLE	45,000.00
GIFT, PELOQUIN POLICE	10,500.00	WETLANDS PROTECTION ACT	27,035.35	B.A.N. - REFURBISH ENGINE 1	45,000.00
GIFT, AMBULANCE	440.00	2000 TITLE V APPORTED ASSESSMENT	11,372.30	TOTAL CAPITAL PROJECTS FUND	1,197,000.00
GIFT, AUXILIARY POLICE	500.00	2000 TITLE V COMMITTED INTEREST	100.00		
GIFT, PELOQUIN FIRE	10,500.00	RESD FINES WEIGHTS & MEASURES	6,100.00	SEWER ENTERPRISE FUND	9,373.96
GIFT, HISTORICAL COMM. TREASURES	150.00	SALE OF CEMETERY LOTS	61,225.15	591 - SEWER USAGE-INTEREST	1,546,892.38
GIFT, PELOQUIN COA (\$4,000)	1,200.00	TOTAL RECEIPTS RSVD FOR APPROV	61,225.15	USAGE CHARGES - SEWER	83,073.85
GIFT, PELOQUIN COA (\$35,000)	10,500.00			2012 SEWER LIENS ADDED TO TAX	1,250.00
GIFT, DPW	15,000.00	OTHER STATE/FED GRANTS	90,493.82	SEWER DEPT FEES	1,500.00
GIFT, LIBRARY	100.00	FEMA REIMBURSEMENT GRANT	12,096.02	SEWER CONNECTION PERMITS	35,304.47
GIFT, PELOQUIN LIBRARY	4,500.00	PUBLIC LIBRARIES CH 78 S 19A	803,409.24	UNAPPORTIONED SPECIAL ASSESS.	-142.84
GIFT, SCHOOL CENTRAL OFFICE	45,050.00	CDAG ELM ST. SEWER	4,001.11	2011 APPTD ASSESSMENT ADDEDE-PH 6	293,973.28
GIFT, HOPKINS SCHOOL	19,464.18	LOCAL CULTURAL COUNCIL GRANT	68,751.00	2012 APPTD ASSESSMENT ADDED PH 6	1,409.00
GIFT, MIDDLE SCHOOL	45,548.06	GREEN COMMUNITY GRANT	925.12	2011 APPTD ASSESSMENT ADDED-PH 4 & 5	18,196.94
GIFT, CENTER SCHOOL	26,802.67	PEER TO PEER PROGRAM	2,443.08	2012 APPTD ASSESSMENT ADDED-PH 1-3	242,752.40
GIFT, HIGH SCHOOL	26,099.72	STATE ELEC/EXTRA POLLING HOURS	22,301.24	2012 APPTD ASSESSMENT ADDED-PH4-5	4,772.36
GIFT, ELMWOOD SCHOOL	25,664.44	POLICE EOPSS GRANTS	500.00	2012 C/I PH 1-3	152,703.97
GIFT, HOPKINTON PTA	63,664.00	POLICE PUBLIC SAFETY GRANT	3,227.95	2012 C/I PH 6	49,964.65
GIFT, 300TH ANNIVERSARY COMMITTEE	700.00	FIRE PUBLIC SAFETY GRANT	20,920.00	APPTD ASSESS. PAID IN ADVANCE	91.92
SENIOR/DISABLED RELIEF	6,135.66	AFG GRANT-OPERATIONS & SAFETY EQUIPMEN	181,354.00	COMMITTED INT-APPORT ASSESS PD IN ADV	100,000.00
INSURANCE RECOVERIES UNDER 20K	4,888.51	AFG GRANT-PROTECTIVE EQUIPMENT	87,500.00	B.A.N. - STUDY WOOD ST LIFT STATION	23,000.00
SCHOOL INS. RECOVERIES UNDER 20K	18,812.49	ASHLAND/HOPKINTON REG FIRE STUDY	12,081.00	B.A.N. - STUDY SOUTH ST LIFT STATION	262,339.00
TOTAL OTHER SPECIAL REVENUE	2,804,375.52	EOEA FORMULA GRANT	1,000.00	TOTAL SEWER ENTERPRISE FUND	2,826,455.34
		BAY PATH SENIORS	20,000.00		
		SR. CITIZEN TRANSPORTATION GRANT	1,331,003.56	WATER ENTERPRISE FUND	6,655.20
SCH STATE/FEDERAL GRANTS		TOTAL OTHER STATE/FED GRANTS	1,331,003.56	WATER USAGE INTEREST	1,173,611.57
SPED REIMB FUND-CIRCUIT BREAKER	642,235.00			WATER USAGE CHARGES	47,243.52
FY10 94-142 ALLOCATION (IDEA)	87,487.00	COMMUNITY PRESERVATION FUND	704,134.15	2012 WATER LIENS ADDED TO TAXES	24.50
FY10 ARRA-IDEA	-87,487.00	CPA SURCHARGE FY12	7.71	OTHER UTILITY CHARGES	3,060.37
FY10 ARRA-SFSF	-29,220.00	CPA SURCHARGE FY03	16.88	WATER DEPT FEES	85,350.00
FY11 ARRA IDEA	-3,398.00	CPA SURCHARGE FY05	113.37	WATER CONNECTIONS	31,917.00
FY11 SFSF GRANT	29,220.00	CPA SURCHARGE FY07	945.55	WATER FEES COMMITTED	175,000.00
FY12 SPED IDEA	573,193.00	CPA SURCHARGE FY11	1,624.24		
FY12 SPED EARLY CHILDHOOD GRANT	21,490.00	CPA SURCHARGE FY 13	75.13	B.A.N. - RADIO METERS	
FY12 TITLE II, PART A	29,428.00	INTEREST ON CPA SURCHARGE			

**TOWN OF HOPKINTON
CASH RECEIPTS
JUNE 30, 2012**

BOND ANTICIPATION NOTES ISSUED	280,000.00
TOTAL WATER ENTERPRISE FUND	1,802,862.16
PARK & REC ENTERPRISE FUND	
RENTAL-TOWN PROPERTY	11,480.00
RENTAL-FRUIT STREET PROPERTY	51,780.00
RECREATION PROGRAM FEES	323,075.83
TOTAL PARK & REC ENTERPRISE FUND	386,335.83
NON-EXPENDABLE TRUST FUND	
CEMETERY PERP. CARE BEQUEST	12,000.00
TOTAL NON-EXPENDABLE TRUST FUND	12,000.00
EXPENDABLE TRUST FUND	
LOU/CATHY WHITE SCHOLARSHIP FUND	500.00
GONCALVES TRUST	500.00
TOTAL EXPENDABLE TRUST FUND	1,000.00
STUDENT ACTIVITIES	369,326.45
AGENCY FUND	
FIREARMS LICENSES-FORTION TO TRUST FD	13,262.50
POLICE OFF DUTY DETAIL	467,155.88
FISH & GAME LICENSES - DUE STATE	4,296.75
TOTAL AGENCY FUND	484,715.13

Fire Department

To the Honorable Board of Selectmen and the citizens of Hopkinton. It is with great pleasure that I submit my fourth town report to you as Chief of the Hopkinton Fire Department. As always I look forward each and every day to protect and serve our town, its citizens and all who pass between our borders.

Incident responses: We again had a very active year within our community. The calendar year 2012 incident response data identified a very slight decrease over the 2011 incident response statistics. The frequency and unfortunately the severity of the responses to Route 495 and the Massachusetts Turnpike remains a constant operational demand.

Community Engagement and Public Education Program(s): Under the Leadership of Deputy Chief/Paramedic Steve Slaman and Firefighter/Paramedic William Krauss the annual Fire Prevention Week open house in October was an event that continues to receive tremendous support and attendance from the community. I would like to thank the personnel who again volunteered their time to make this yearly program a huge success. Fire Prevention Officer/EMT Bob Santucci along with support from the Center School Kindergarten staff continued a long tradition of the staff and students walking to the Firehouse for a safety demonstration and a tour of the building. Certified Infant Car Seat installer Firefighter/EMT Pat Gross assisted over 120 families in town to insure safe and proper installation of infant car seats. Lt/Paramedic Tom Poirier and FF/Paramedic Tim Healy coordinated monthly training for over 120 of our citizens and employees of town businesses in CPR, First Aid and the use of Automatic External Defibrillators (AED's).

Residential and Commercial Inspections: This area of our operation witnessed a very significant increase of 15% when compared to our 2011 activity. There are many factors that drive these numbers. We project additional significant increases when multiple projects in the construction stage start to come on line as we move forward. I would like to thank the continued

support and collaborative effort displayed on a daily basis with Building Inspector Chuck Kadlik and Assistant Building Inspector Mike Shepard who work very close with Fire Prevention Officer/EMT Bob Santucci to make our residential dwellings and commercial buildings safe for our community. I hope everyone understands the importance of this core function to our community.

Emergency Management and Severe Weather Events: We again experienced multiple severe weather events and your Hopkinton Emergency Management Group was very busy with pre event planning and mitigating these very challenging events. A very successful collaboration between the Fire Department, the Police Department, the DPW, the Town Manager's Office and other town agencies insures a successful outcome for these events. I again need to thank all of our citizens who have taken a proactive approach to plan and prepare for these events. I will continue to be proactive and share with you severe weather and seasonal specific safety and preparation information through a variety of the media outlets available in our community. Your Emergency Management Group continues to actively encourage all of our families and citizens to participate in the CodeRed Emergency Notification system. This system can be accessed via links on the Fire Department, www.hopkintonfd.org or the Town of Hopkinton, www.hopkinton.org, websites.

Emergency Planning: The Regional Emergency Planning Committee (REPC) concept has come to fruition after a lengthy plan review and certification process at the State level. The REPC consists of a collaborative planning and emergency response approach from the communities of Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. As always we need to remain diligent with our local planning and awareness capability which is augmented by this regional approach.

Grants: The department again diligently spent many man hours applying for grants. We were awarded multiple grants from MEMA that allowed

technology upgrades in the Fire Headquarters Training / Emergency Operations Center (EOC) facility.

Capital Vehicle Replacement Schedule: As is done yearly, all of our apparatus and equipment was inspected and certified by one of several outside agencies. I am pleased to report that all of our equipment passed inspection and certification. With your support a new Ambulance was placed into service in late December after training of personnel and the initial feedback on the unit's operational capability is very positive. A strategic decision was made on our ten year vehicle replacement schedule to delay replacement of the current Rescue Truck for one (1) year. This vehicle is a critical part of our core function and we will seek your support next year to replace this vehicle.

Special Events: April again saw the department actively involved in providing fire and advanced life support emergency medical services for the Boston Marathon. I would like to thank all the individuals, town departments, mutual aid departments and outside agencies who assisted with making this event safe and an operational success. We were also very actively involved in providing support and logistics to multiple road races and swimming events that were held within our community.

Retirement: I would like to recognize Lieutenant Robert H. Bartlett for over forty years of dedication and tremendous community service to the citizens of Hopkinton. His institutional knowledge and experience can never be replaced. I personally miss his command presence, leadership and operational capability on the street.

Fire Prevention Officer Bob Santucci continues to maintain our web site. I encourage you to take a few minutes and visit our site at www.hopkintonfd.org.

As always, the Hopkinton Fire Department stands ready to respond to the needs of the community at a moment's notice, and I am proud to have the opportunity to serve as your Fire Chief.

In closing, I would like to thank the Board of Selectmen, Town Departments, Committees and especially the residents of Hopkinton for your constant and continued support.

Respectfully,

P. Kenneth Clark
Fire Chief / Emergency Management Director

HOPKINTON FIRE DEPARTMENT CAREER FIREFIGHTERS

- P. Kenneth Clark, Chief*
- Stephen Slaman, Deputy Chief***
- Mary Carver, Administrative Manager
- Matthew Bailey***
- Robert Caron***
- Francis Clark*
- Robert Clark*
- Richard Corcoran***
- Gary Daugherty, Jr.***
- James Frederick***
- James Gosselin***
- Patrick Gross*
- Carl Harris, Lieutenant*
- Timothy Healy***
- Scott Jurasek, Lieutenant*
- William Krauss***
- Douglas Lewis*
- William Lukey*
- William Miller, Lieutenant**
- Kazimierz Piorkowski***
- Thomas Poirier, Lieutenant***
- Michael Prescott*
- Robert Santucci, Fire Prevention Officer*
- Norman Seymour*
- Edward Wright*
- Denotes EMT Basic*, EMT Intermediate **, EMT Paramedic***

HOPKINTON FIRE DEPARTMENT CALL FIREFIGHTERS

- James Collins***
- James Danahy
- Nicholas Danahy*
- Zachary Frederick*
- Brent Hamilton
- Thomas McIntyre
- Scott Riess
- Joshua Sables*
- Michael Torosian

Calendar Year 2012

Situation Type	# of Incidents
100 Fire.....	7
111 Building fire.....	15
113 Cooking fire, confined to container.....	15
114 Chimney or flue fire, confined to chimney.....	4
116 Fuel burner/boiler malfunction.....	3
118 Trash or rubbish fire, contained.....	5
130 Mobile Property (vehicle) fire, other.....	2
131 Passenger vehicle fire.....	8
132 Road freight or transport vehicle fire.....	2
140 Natural vegetation fire.....	5
141 Forest, woods or wildland fire.....	8
142 Brush, or brush and grass mixture fire.....	4
160 Special outside fire, other.....	4
200 Overpressure rupture, explosion.....	1
240 Explosion (no fire), other.....	1
251 Excessive heat, scorch burns with no ignition.....	1
300 Rescue, emergency medical call (EMS) call.....	7
311 Medical assist, assist EMS crew.....	4
312 Paramedic Assist.....	6
321 EMS call, excluding vehicle accident.....	870
322 Vehicle accident with injuries.....	123
323 Motor vehicle/pedestrian accident.....	2
350 Extrication, rescue, other.....	1
352 Extrication of victim(s) from vehicle.....	4
353 Removal of victim(s) from stalled elevator.....	2
354 Trench/below grade rescue.....	1
361 Swimming/recreational water areas rescue.....	3
381 Rescue or EMS standby.....	5
400 Hazardous condition, other.....	19
411 Gasoline or other flammable liquid spill.....	10
412 Gas leak (natural gas or LPG).....	24
413 Oil or other combustible liquid spill.....	10
421 Chemical hazard (no spill or leak).....	2
422 Chemical spill or leak.....	2
424 Carbon monoxide incident.....	19
440 Electrical wiring/equipment problem.....	14
441 Heat from short circuit (wiring), defective.....	1
442 Overheated motor.....	9
444 Power line down.....	22
445 Arcing, shorted electrical equipment.....	5
461 Building or structure weakened or collapse.....	1
480 Attempted burning, illegal action, other.....	1
482 Threat to burn.....	1
500 Service Call, other.....	8
510 Person in distress, other.....	6
511 Lock-out.....	33

Situation Type	# of Incidents
512 Ring or jewelry removal.....	2
520 Water problem, other.....	8
521 Water evacuation.....	1
522 Water or steam leak.....	2
531 Smoke or odor removal.....	1
541 Animal problem.....	3
542 Animal rescue.....	1
550 Public service assistance, other.....	19
551 Assist police or other governmental agency.....	5
552 Police matter.....	6
553 Public service.....	10
554 Assist invalid.....	8
555 Defective Elevator, no occupants.....	2
561 Unauthorized burning.....	1
571 Cover assignment, standby, moveup.....	5
600 Good intent call, other.....	23
611 Dispatched & canceled en route.....	54
621 Wrong location.....	1
622 No incident found on arrival at dispatch.....	7
631 Authorized controlled burning.....	2
632 Prescribed burning.....	2
641 Vicinity alarm (incident in other location).....	1
650 Steam, other gas mistaken for smoke.....	2
651 Smoke scare, odor of smoke.....	33
652 Steam, vapor, fog or dust thought to be smoke.....	2
661 EMS call, party transported by non-fire.....	1
671 Hazmat release investigation w/ no hazmat.....	6
700 False alarm or false call, other.....	18
710 Malicious, mischievous false call, other.....	3
711 Municipal fire alarm, mischievous false.....	2
712 Direct tie to FD, malicious/false alarm.....	1
713 Telephone, malicious false alarm.....	2
714 Central station, malicious false alarm.....	1
715 Local alarm system, malicious false alarm.....	1
730 System malfunction, other.....	3
731 Sprinkler activation due to malfunction.....	1
733 Smoke detector activation due to malfunction.....	46
734 Heat detector activation due to malfunction.....	5
735 Alarm system sounded due to malfunction.....	14
736 CO detector activation due to malfunction.....	18
740 Unintentional transmission of alarm.....	21
741 Sprinkler activation, no fire - unintentional.....	3

Situation Type	# of Incidents
742 Extinguishing system activation.....	1
743 Smoke detector activation, no fire - unintentional.....	62
744 Detector activation, no fire - unintentional.....	13
745 Alarm system sounded, no fire - unintentional.....	10
746 Carbon monoxide detector activation, no.....	15

Situation Type	# of Incidents
800 Severe weather or natural disaster, other	813
Wind storm, tornado/hurricane assessment	15
814 Lightning strike (no fire)	3
900 Special type or incident.....	1
911 Citizen Complaint	2
912 Outside Burn Complaint.....	13
Total for all incidents.....	1783

Historical Commission

The Hopkinton Historical Commission was established in 1969 under Mass General Law (Chapter 49, Section 8D of the General Laws) with a goal of historic preservation. The Commission coordinates with other town agencies as well as private organizations (such as the Historical Society) to safeguard the preservation of the town’s historic properties and sites.

Calendar ‘12 saw particular progress on two CPC projects; Oral History (which supports the Town’s upcoming 300th Anniversary) and the Historic Signs Project. A subcommittee comprised of representatives of the Commission and the town’s two historic districts received all five signs; Woodville’s two were installed in coordination with appropriate town departments. Agreement on placing the Center District’s signs (two on town owned and one on private property) was also reached and once formally approved these three will be ready for installation in the spring of 2013.

A detailed historical and architectural review of the Fitch-Adams House (aka Elmwood Farm) located at 97 Ash Street was conducted to support the development of a Preservation Restriction Agreement. This agreement will be recorded with the deed when the property sale is complete. This property -its house and barn- has long been an important landmark of the town and of high priority to the Commission.

Discussions with Legacy Farms occurred regarding future plans for the property at 83 East Main given deed restrictions already in place. Discussions will continue as plans are developed for the property and associated buildings. Town residents continue to appreciate completed CPC projects which have quite a visual impact – the Hopkinton Train Depot, Lake Whitehall Gatehouse, and the McFarland Home. Residents can also take pride in seeing an increasing number of historic plaques displayed on historic homes.

The Commission continues to work with residents to explore viable alternatives to demolition under the Historic Preservation by-law. Only a handful of demo permits were taken out this year; none were delayed and no public hearings were held. Since the bylaw’s inception, a number of historically significant homes have been saved while the vast majority of requests, well over ninety percent, have been allowed to proceed with no delay or hearings held.

We look forward to a productive 2013 relying on the active involvement and generous volunteer support of town residents, and close working relationships with other town departments and commissions.

Historic District Commissions

Historic Districts in Massachusetts have three major purposes, as stated in Ch. 40C of Massachusetts General Law: 1.) To preserve and protect the distinctive characteristics of buildings and places significant to the history of the Commonwealth and its cities and towns; 2.) To maintain and improve the settings of those buildings and places; 3.) To encourage new designs compatible with existing buildings in the district.

CENTER HISTORIC DISTRICT COMMISSION

The Hopkinton Center Historic District was established by the townspeople in 1979, consisting primarily of properties surrounding the Town Common, the Common itself, and properties along the south side of Main Street, ending near the corner of Grove Street. A small portion of East Main Street is also included. In recent years, Center School and the Town Hall have been added to the district. The Hopkinton Center Historic District Commission is the reviewing authority responsible for regulating design within the Hopkinton Center Historic District.

During 2012, the Hopkinton Center Historic District Commission has worked with the Hopkinton Historical Commission to identify suitable locations for several bronze plaques delineating the Center District. These handsome markers, made possible by the Community Preservation Act, will be installed in the spring of 2013 on Main Street, East Main Street, and Hayden Rowe Street to clearly identify the boundaries of the district for property owners and passersby. As improvements to the downtown have been discussed, the Commission has given feedback to both the Downtown Initiative Steering Committee and the Massachusetts Dept. of Transportation as to how the proposals could impact our historic district.

The Historic District Commission worked with the Parks & Recreation Commission to coordinate the planting of new trees on the Town Common, after many were removed due to age and disease. The District Commission was instrumental in obtaining funds from the Holman Trust Fund and gaining the generous assistance of Weston

Nurseries to plant several new shade trees that will maintain the beauty and integrity of the Common.

The Commission reviewed and approved the Hoyt Marathon sculpture, which will be installed at Center School to honor the inspirational family team of Dick and Rick Hoyt. A certificate of approval was also issued for a new sign for the Hopkinton Public Library. The Historic District Commission continues to work with town entities and citizens to ensure that as we strive to improve our downtown, its historic character is protected and enhanced.

Respectfully submitted,

Michael Girardi, Chairman
Robin Fay
Beth Kelly
Melanie Smith
Austin Spang
Jeanette Thomson
Claire Wright

WOODVILLE HISTORIC DISTRICT COMMISSION

The Woodville Historic District was created in May of 2005 by Town Meeting to preserve the historical ambiance of the Village of Woodville. Our commission members are committed to maintaining our unique village atmosphere. Many residents of the Historic District are also cognizant of the importance of protecting our historical resources, and are willing to work with the commission to obtain the best resolution of the need to update their homes and neighborhood and yet maintain historical flavor.

Some completed projects in the District this year were not directly performed by the Commission. The "Woodville Historic District" signs. With the help of the Historic Commission and the Department of Public Works were erected. All of these projects have made use of the available Community Preservation Funds for historical restoration.

We have also had 4 projects reviewed in 2012. Currently, there is a slide show of 13 old postcards

and note cards showing some of houses and factories of early 20th century Woodville. This year we plan to upload current photos of all the properties, as well as any older photos of these properties that we are able to find.

Also would like to get any copies of photos or historical items that people may have to share.

Respectfully submitted,

Andre Griben, Chairman

Housing Authority

GENERAL

The Housing Authority operates under the authority of the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD). Regular Board Meetings are held once a month at Tom Kenney Hall, 100 Davis Road, Hopkinton, Massachusetts. All meetings are public and tenant participation is encouraged. Members of the Board are:

Renee Gilson, Chairman
Marilyn Stearman, Vice Chairman
Warren Johnson, Treasurer
Marilyn Palmer, State Appointee

Housing Authority Staff include:

Shirley Bliss, Administrative Assistant
Anthony Gonsalves, Maintenance
Mechanic/Supervisor
Linda Donahue, Executive Director

Present programs administered by the Housing Authority include:

CHAPTER 667C

The Housing Authority has 92 units of housing for the elderly known as Brampton Circle. These units are located on Davis Road, and are available to elderly, handicapped, and disabled residents with incomes below \$45,100 for one person or \$51,550 for two. Rent is calculated at 30% of monthly adjusted income. The waiting list for elderly housing is currently open, and interested parties should contact the Housing Authority office at 508-435-6022.

CHAPTER 705

The Housing Authority has three two bedroom and three three bedroom apartments of family housing under the 705 program. These units are also located on Davis Road and are currently fully

occupied. Rent for these units is calculated at 27% of monthly adjusted income. The waiting list is currently open.

MAYHEW COURT

The Housing Authority has twelve units of Project Based Section 8 Family Housing. The construction of Mayhew Court was completed in February 2012. The units consist of seven two bedroom units and five three bedroom units. The units are currently occupied. However, to request an application to be placed on the waiting list, please contact South Middlesex Opportunity Council, Inc. located at 300 Howard Street, Framingham, Ma 01702-8313, Telephone #508-620-2340.

MASSACHUSETTS RENTAL VOUCHER PROGRAM

DHCD currently has a freeze on the issuance of any new vouchers. The Housing Authority has one one-bedroom voucher which it administers in Hopkinton.

MODERNIZATION

Modernization and capital improvement work for housing on Davis Road is funded through a combination of monies provided by the Commonwealth through the Department of Housing and Community Development, and Housing Authority reserves.

Hopkinton Housing Authority has recently received approval to bid from Department of Housing and Community Development for window replacements for our 705 family units and roof replacement at our 667-1 elderly units. This project is being funded through Department of Housing and Community Development's Capital Planning funds.

From January 2012 to December 2012, the housing authority has had five elderly apartment turnovers. Please contact the housing authority for an application to be placed on our waiting list. Updates to apartments can be anywhere from painting, installing new kitchen cabinets, new flooring, tub liners and wall surrounds depending on the condition of the apartment upon vacancy.

This past summer we purchased new tables, chairs and benches for our Memorial Garden and the Hopkinton Garden Club graciously donated their time to prune, weed and make it look beautiful again.

Last year we replaced fifteen bathrooms with new tub liners and wall surrounds and will replace more in FY2013. We will also be replacing wall surrounds in all of the 705 family units. These are currently on order and will be installed sometime in January 2013. The Housing Authority recently

replaced the outdoor street lighting with updated post-top energy saving fixtures.

BOARD OF COMMISSIONER

Donna McGuire, who served as a valuable member of the Hopkinton Housing Authority, passed away this year and will be missed.

COST CONTAINMENT

The Housing Authority continues to operate with no state subsidy. Any surplus above minimum reserve will continue to be utilized for capital improvements on behalf of residents.

Respectfully submitted,

Linda Donahue
Executive Director

Human Resources Department

Debbie Hilton-Creek

Human Resources Director

HR Web Page:

<http://www.hopkintonma.gov/home/government/departments/hr>

Transfer of Responsibilities

In 2012, the Human Resources Department saw a change in leadership with the departure of the previous HR Director who vacated the position due to relocation out of state. The position was filled by the incumbent, effective September 23, 2012.

Benefits

Once again in 2012, the HR Department continues to maintain a relatively low increase to health insurance and other benefits across the board. Continued efforts are being made to maintain or achieve additional cost savings in upcoming negotiations with benefits providers. The department is looking at the possibility of negotiating a higher level of life insurance coverage for employees while maintaining our current premium rates. The current coverage amount is \$5,000.

During FY'12, the HR department migrated more than 3 dozen seniors over to Medicare. This brings the number of employees to retire from the Town to 138.

The HR department's effectiveness in implementing and maintaining efficiencies and cost saving measures, through risk management and compliance with applicable state, federal, and local mandates, continue to be a priority for FY13.

Union Negotiations

FY 2012 has proven to be a challenging year for the renegotiation of labor contracts. The administration, in collaboration with HR, is committed to continuing its effort to reach fair and reasonable agreements that are in the best interest of the Town and its Union members.

Personnel Committee

The Personnel Committee continues to work closely with the HR department to proactively ensure the department meets and maintains all legal requirements as mandated by Federal,

State, and Town Bylaws, and specifically as they pertain to employment and labor matters.

Committee members are:

Bob Levenson, Chair
Kathy Dlugolecki
Owen Mangan

Patricia Duarte
Kathy LaFlash

Information Technology Department

Christopher McClure, Director

cmcclure@hopkintonma.gov

508-497-9756

IT Office, 2nd Floor, Town Hall, 18 Main Street,
Hopkinton, MA 01748

www.hopkintonma.gov

The Hopkinton Technology Department reports achievements and progress in the following areas for calendar year 2012:

Collaboration:

The Town and School Technology Departments further developed the shared technology plan in 2012 and made real progress in achieving a working integrated model. This plan includes leveraging Cloud Computing resources where possible, consolidating and virtualizing remaining servers and standardizing shared hardware, software, resources and processes. Ten servers were moved to the cloud in 2012, and the remaining 30 are being virtualized into three shared servers. 100 of the oldest 6-10 year old staff computers were upgraded. The school wireless networks were improved which helped make the 1:1 student laptop initiative a success. Wireless access is scheduled to be installed in all town buildings by the spring of 2013.

The school hired a network administrator in 2012 with input from the town, and this position is now responsible for the entire town and school network. The town and school both use Google Apps, VMWare, Spiceworks Help Desk and Inventory, standardized desktops and laptops and continue to work to expand collaboration. There are plans in 2013 to explore an integrated phone system, start a town-wide security discussion to leverage existing resources, like the new Police video recording system, and develop an integrated security plan.

The joint capital plan to make all of this possible was approved at Annual Town Meeting. A similar joint Town-Public Safety capital plan was also approved, creating shared Public Safety server and network resources. The Public Safety collaboration also fits into a larger effort conducting a regional fire study with Ashland. The capital plan is consistent with future regionalization goals. Hopkinton and Ashland also both use Google Apps, allowing easy information and resource sharing.

In addition to helping the Regional Fire Study Group collaborate, the Technology Department also assisted the Regional Veterans Group and became a member of the Hopkinton Emergency Management Team. Technology now plays an increased role in emergency events including creating and maintaining the public dashboard. at www.hopkintonma.gov/emergency

Communication:

Improvements in communication have been instrumental in Hopkinton's increased ability to collaborate. Hopkinton is getting the most out of its recent migration to Google Apps and is using the many communication tools available. The Web Dashboard is at the center of this communication strategy. Whether it be public, internal or for a regional collaboration, a Web Dashboard ties together email, documents, calendars, forms, resources, notices, links, maps, images and much more into an easy to navigate web page. Some current dashboards include: general staff, dispatchers, patrol, library staff, emergency management, regional fire study and regional veterans.

The Google Apps central directory for all town and school departments makes creating and sharing resources with anyone in the organization

and the public secure, seamless, flexible and simple. This can be seen with the many dashboards and the new public website's dynamic content, calendars, agendas, documents and notices. Hopkinton also now uses the following social media tools: Twitter, Facebook, Google+, Google Groups, Email and RSS.

When hurricane Sandy struck in the fall of 2012, it demonstrated the value of all these tools. The Emergency Management Team coordinated via a dashboard, logged incidents with a shared database and shared real time information with the public. Hopkinton's move from Sprint to Verizon in 2012 also helped with improved mobile phone connections and 4g mobile data speeds. This move has also allowed mobile devices and laptops to assume a greater role in the communications planning.

In 2012, HCAM gave the Hopkinton Technology Department the opportunity to take over the government access program, "Manager's Corner." Each month, various departments talk about the function and services they provide the town. This show is aired regularly on local television and is available online.

Service:

The Technology Department serves all town departments, Boards and Committees and the general public. In addition to core IT services, web services have become a vital tool. In 2012, Hopkinton launched an improved website featuring: GIS and property lookup dashboard; improved online payments; the ability to subscribe to and follow calendars, agendas and notices; increased electronic forms; and more real time content. All of these services help to make the business of town government available anywhere and anytime.

In 2012, with many technology infrastructure issues resolved, the technology focus shifted to using technology versus simply having adequate technology. Working with People GIS/Forms, Hopkinton started moving away from paper forms and unconnected data and toward centralized, integrated data workflow and access. Many of these efforts can be seen online, and many more are coming in 2013.

Efficiency:

All of the 2012 technology projects increase efficiency across the organization. There are a few efficiency highlights:

- Print reduction through increased online packets, forms and documents
- New faster and more energy efficient computers and server resources
- Smaller carbon footprint with cloud hosted services
- More mobile devices and wifi access and greater ability to communicate from anywhere
- Streamlined phone plans through phone audits

It is difficult to quantify the efficiency savings across the organization in terms of staff time, productivity and energy. The Technology Department is proud to report that all of this has been accomplished with level funded operating budgets and a stable capital plan. People are taking advantage of the online services in record numbers as well, reducing the need to call or visit town hall for basic information:

www.hopkintonma.gov/home/about/follow:

2012 Social Media:

- 118 Twitter Followers
- 12 Google+ Follower
- 26 Facebook Followers
- 46 Email subscribers (only counting general town notices)

2012 Web Statistics:



Respectfully Submitted,

Christopher McClure, IT Director

Inspectional Services Department

The Inspectional Services Department welcomed back Michael Shepard as its new Part-time Building Inspector. Mike's vast knowledge of Building Codes and Zoning By-laws promises to be a great asset to the Department.

Over the past year the Inspectional Services Department has seen a 75% increase in total permit fees with the start of the Legacy Farms build-out, Golden Pond expansion, Perkin Elmer expansions, and the development of 22 South Street and Price Chopper.

The Inspectional Services staff continues to pursue educational training to keep up-to-date with changes in building codes and construction techniques to maintain certification levels.

We continue to maintain safety and service as our highest priority and look forward to serving the community in the next year.

Respectfully submitted,

Charles E. Kadlik
 Director of Municipal Inspections
 Zoning Enforcement Officer

BUILDING REPORT

In accordance with applications filed in this office for the period starting January 1, 2012 and ending December 31, 2012 building construction in the Town of Hopkinton for the past year is as follows:

New: Commercial. Bldgs	
Permits Issued:	3
Estimated Value:	\$1,281,842.00
Fees Collected:	\$36,243.00
Alterations To Same	
Permits Issued:	75
Estimated Value:	\$20,325,880.00
Fees Collected:	\$196,406.00
New: Assembly Bldgs	0
Alts To Assembly Bldgs	

Permits Issued:	8
Estimated Value:	\$904,700.00
Fees Collected:	\$6,386.00
Institutional Bldgs (New)	0
Alts To Institute. Bldgs	
Permits Issued:	1
Estimated Value:	\$8,500.00
Fees Collected:	\$0
New: Residen. Bldgs	
Permits Issued:	150
Estimated Value:	\$10,391,870.00
Fees Collected:	\$98,388.00
Alterations To Same	
Permits Issued:	513
Estimated Value:	\$9,063,585.00
Fees Collected:	\$79,350.00
New: Misc. Structures	
Permits Issued:	183
Estimated Value:	\$31,400,568.00
Fees Collected:	\$316,225.00
Alterations To Same	
Permits Issued:	17
Estimated Value:	\$44,475.00
Fees Collected:	\$635.00
Wrecking	
Permits Issued:	22
Estimated Value:	\$276,700.00
Fees Collected:	\$2,850.00
Certificates of Use/Occupancy:	601
Certificate of Inspection:	27
Fees Collected:	\$1,040.00
Building:	
Total Permits Issued 2011:	972
Total Estimated Value:	\$73,698,120.00
Total Fees Collected	\$736,483.00
GAS/PLUMBING REPORT	
7/1/11 - 6/30/12	
Deposits:	\$45,045.00
Payroll:	\$21,670.00

Expenses: \$4,161.57
 Returned to General Fund: \$19,213.43
WIRING REPORT
7/1/11 - 6/30/12

Deposits: \$48,633.42
 Payroll: \$23,738.00
 Expenses: \$2,939.40
 Returned to General Fund: \$21,956.02

Marathon Committee

The Hopkinton Marathon Committee was established in 1979 to work in collaboration with the Boston Marathon Association (B.A.A.), to ensure the annual running of the Boston Marathon is an exciting safe event for all involved. The committee's purpose is to guide and help coordinate all B.A.A. efforts within the town, while always respecting and protecting the interests of the Town of Hopkinton.

Committee Charge:

- Work closely with the Boston Athletic Association regarding all plans related to the Boston Marathon, including but not limited to; community outreach, public safety, volunteer recruitment and coordination, clothing reclamation and donations,
- Work cooperatively with all Town boards, departments and officials with the planning and logistical needs of the Boston Marathon related to Hopkinton.
- Provide oversight, as appropriate, to Town boards, departments and officials, to ensure the best interests and welfare of its residents, businesses and visitors of Hopkinton are fully addressed before and after the annual running of the Boston Marathon.
- The committee will select on an annual basis town residents to fire the "starting gun" for the second and third wave of the Boston Marathon and consult with the B.A.A.
- All correspondence, arrangements, and special requests of any nature that relate to the Boston Marathon pertaining to the town should be addressed first by the Hopkinton Marathon Committee.
- Committee members contribute their efforts throughout the entire year to the

planning, organization, and coordination of multiple facets of the race.

Accomplishments were many in 2012, the 116th Boston Marathon was challenging due to the oppressive heat which reached temperatures of 80 degrees at the 10AM start. Several contingencies were put in place; water stations and ice pools were added, tips concerning heat were deployed to all runners encouraging runners to use caution, run slower, and hydrate accordingly. Volunteers were notified to dress appropriately to be prepared for weather conditions. For the first time in the history of the race, the B.A.A. offered a deferred entry to any runner unable to run due to the heat. Local emergency and public safety plans were adjusted to ensure adequate staff to be on hand for any heat related emergencies.

The committee's goal is to continue to work hand and hand with B.A.A. officials, town boards, businesses, and residents to ensure that the needs of Hopkinton are primary.

To ensure that Patriots' Day is a fun family day for all Hopkinton residents, spectators, and runners alike.

Committee members include Police Sgt. Joseph Bennett, Jean Cann, Fire Chief Ken Clark, Tom Coburn, Alex Danahy, Brian Eberlin, Police Chief Rick Flannery, Jane Goodman, Craig Gormley, Mary Jo LaFreniere, Jack Leduc, Bob Levenson, Highway Manager Mike Mansir, Adam Munroe, Judy Pitasi, Deputy Fire Chief Steve Slaman, Hopkinton Building & Grounds Director Al Rogers, and Police Lt. Chuck Wallace.

"It All Starts Here" I would like to thank the Hopkinton Marathon Committee volunteer members, Board of Selectmen, Committee

liaison-Todd Cestari, Fire Department, Police Department, DPW/Highway Department, Board of Health, Parks & Recreation Commission, members of the Boston Athletic Association, Hopkinton residents, businesses, and volunteers who's contributions resulted in another successful start.

The committee, known as "stewards of the start" looks forward to next years' race.

Respectfully submitted,

Dorothy Ferriter-Wallace
Chairwoman
Hopkinton Marathon Committee

Marathon Fund Committee

The Marathon Fund Committee was established by the Board of Selectmen in 1986 to make recommendations to the Board regarding use of the annual gift to the town by the Boston Athletic Association. In 2012, \$76,000 was received from the B.A.A. After paying Marathon expenses, \$18,758 remains in the fund for use.

The fund is for use in the areas of recreation and athletics and the committee encourages organizations, groups, and teams to make requests for use of the fund for those purposes; and in making recommendations of use of the fund, we attempt to support as many of those organizations, groups, and teams as possible.

In 2012, money was allocated to help fund: 6 student-athlete scholarships for Hopkinton graduates; equipment rental for the post prom party; shirts for HHS Ice Hockey Team; Relay for Life Police Detail; the senior citizen exercise programs; Enter Stage Left staging; HHS Girls' Varsity Lacrosse State Champion rings.

We look forward to serving the community in the year 2012.

Respectfully submitted,

Carole Nathan, Chairperson
Colleen Charleston, Secretary

Mary Jo LaFreniere
Scott Agababian
Daniel Terry

Open Space Commission

The Open Space Preservation Commission held public discussions on numerous parcels that came before the Commission. At the close of the year, as we prepared our slate of requests before the Community Preservation Committee, we entertained numerous requests for projects including Ash Street, Hayden Rowe, and a new access and parking area for the trail system at Cameron Woods off Wood Street.

to help oversee Trails at the Legacy Farms development.

We thank the Citizens of Hopkinton and the CPC for all its support on the many projects that have come before us.

We were also appointed by the planning board to work with the Upper Charles Trails Committee

Jeffrey J. Doherty, Chairman
Nancy J. Peters
Benjamin L. Palleiko,
Board of Selectmen Representative
Kenneth Weismantel,
Planning Board Representative
Andre Griben,
Conservation Commission Representative

Parks and Recreation Department

The Hopkinton Parks and Recreation Department continued to focus on improving the quality and quantity of its programs, while continuing to enhance the Parks and Facilities that we are responsible for.

Some of the key program highlights was the addition of an organized football program that would not have happened without the leadership of a former Commission member, Karl Morningstar. The Summer Day Camp program has continued to be popular when we saw it sell out in less than two hours. The summer of 2013 will now see the program double in size with the support of the Schools will see an expansion to two facilities. The Town Common will also be home for the summer Farmer's Market (formerly held at Weston Nurseries), so please be sure to stop by on Sunday afternoons. The ever popular Sunday concerts will continue along with Thursday evening movie nights for families.

This past year also saw improvements at many of our facilities where we continue to enhance the playground at EMC Park where safety is our number one priority. This past Fall saw the Fruit Street Fields parking lot get expanded and the finish top coat get applied. We continue to get rave reviews from all about this impressive facility. We also took advantage of the annual Lake Maspenock draw down and by working with the Lake Association were able to finally get the boat ramp cleaned up. Additionally, the Town voted to allocate funds for the much needed improvements at Sandy Beach where designs have been finalized and construction begun to improve the walkway system and build a brand new bath house. Thank you for your support for this critical project!

On the financial front, the Department is coming off its first year as an "Enterprise Account" which essentially allows us to manage our revenues and expenses to reduce the burden on our taxpayers and align them closer with our programs and facilities to hopefully achieve financial independence. In our first year we have

already seen a 20% reduction in our Town funding!

We continue to partner with the various youth sport organizations to optimize resources and provide the highest quality fields. We are also thankful for our partnership the DPW and School Departments who help to enable many of the programs that we are able to provide.

This past year we also saw a transition in the Department where we lost the services of two key long time Parks and Recreation employees, Mike Preite and Joan Bannon. Their commitment to excellence will be missed and we want to thank them for their years of dedication! While losing these two valued employees was tough, it created an opportunity to re-visit the needs of the Department and we are proud to say that we have expanded the Department to a full time dedicated Parks and Recreation Director who will be joining the department in the Spring of 2013.

Lastly, we look to your continued participation and support as we look to finalize the Phase II improvements at Sandy Beach and some much needed upgrades at Reed Park where we will be looking to renovate the tennis courts, build a new Picnic Pavillion and formalize the parking and driveway situation. The vision that we have for this property is to be a destination for Hopkinton residents to enjoy the Whitehall trails, plan a family picnic, or simply take advantage of the beautiful vista that the Park offers.

For more information about our programs and facilities, go to www.hopkinton.org/gov/parks.

For the Parks and Recreation Department and Commissioners

Ken Driscoll

Chairman
Parks and Recreation

Permanent Building Committee

The Permanent Building Committee ("PBC") was established in 2010 to act as the single committee to review and recommend actions on non-school Town buildings and those projects on land leased from the Town or using Town funds. These recommendations consist of analysis of Town needs, conditions of the building, identify projects and supervision of projects exceeding \$100,000 in cost.

Since its inception the PBC has reviewed and made recommendations on the design and construction of a new Library, major envelope repairs and improvements to Town Hall and smaller repairs to other Town buildings.

The major project of the PBC in 2012 was an analysis of all Town buildings; including those operated by the Hopkinton Public Schools. For the non-school buildings we reviewed whether the buildings met the needs of the Town and what projects related to repair and maintenance should be implemented as well as a recommended time frame

Based on our analysis we determined that the Library and DPW buildings no longer met Town needs and repairs should be limited to essential repairs necessary for safety and comfort of the occupants. For the other building we published an extensive list of repair projects to be addressed and a much smaller "critical" list.

For the Public School buildings the "met the needs" analysis was completed by the School Committee (who identified Center School as not meeting the Town needs) and we recommended both critical and long term projects for these buildings.

In addition to recommended projects the PBC has requested that the Town set aside additional funds to maintain its building to prevent the need for larger and more costly repairs in the future.

Respectfully submitted,

Michael DiMascio
John Ferrari, Chair
Daniel McIntyre

Planning Board

The responsibilities of the Planning Board are established by state law and by town bylaws. They include making a Master Plan for the Town, recommending designation of scenic roads and administering the Scenic Roads regulations, review of and action on subdivision and approval-not-required plans pursuant to Mass. General Laws Ch. 41, adoption of Subdivision Rules and Regulations for the Town, review of and action on plans pursuant to several zoning bylaws including Open Space and Landscape Preservation Development, Senior Housing Development, Garden Apartments in Residential Districts, Open Space Mixed Use Development Overlay District, Flexible Community

Development, Site Plan Review, Office Park District, Off-Street Parking, Hotel Overlay District and Common Driveways. The Board also issues Earth Removal and Stormwater Management Permits and develops and holds public hearings on proposed zoning articles and presents them to Town Meeting for adoption.

During 2012 the Planning Board took the following action on several types of plans and applications:

- Site Plan Review, Major Projects approved: 4
 - Clinton St. – Legacy Farms Private Wastewater Treatment Facility – Legacy Farms LLC – 3,190 sq. ft. building

- Legacy Farms Rd. South & Clinton St. – Legacy Farms East Main, Southeast & Southwest Villages – Pulte Homes of New England, Legacy Farms LLC – 275 dwelling units
- 68 Elm St. & 5 Parkwood Dr. – Perkin Elmer – 25,000 sq. ft. addition (5 Parkwood Dr.) and 60,000 sq. ft. addition (68 Elm St.)
- 83 Wood St. – Hopkinton DPW – stretched membrane garages

Site Plan Review, Minor Projects approved: 2

- Lake Shore Dr., Sandy Beach improvements
- 30 Main St., Mangia Pizzeria

Scenic Road Applications approved: 1

Approval-Not-Required Plans endorsed: 28, creating 6 new building lots

Special Permits granted or amended: 3

Definitive Subdivision Plans Approved: 3

- Parkwood Drive
- Hayden Place
- Legacy Farms North and Frankland Road Relocation

At the 2012 Annual Town Meeting, the Planning Board sponsored Zoning Bylaw and Zoning Map change proposals, resulting in the following:

- A new Site Plan Review bylaw that changed the thresholds for review, included site plan standards and new decision criteria based on the standards;
- A new definition of “Health Services Facility” and replacement of the term “medical center” with “health services facility”;
- Clarification of the medical office use in certain zoning districts;
- A change to allow continuing care retirement communities in the Industrial A and B districts by special permit;
- A change to allow restaurants and small retail stores in the Industrial B district and small retail stores in the Industrial A district, with restrictions;
- Rezoning of 91 Grove St. from Residence A to Business;

- Changes to the Off-Street Parking bylaw to adjust minimum parking space sizes, allow more compact car spaces and more design flexibility for parking lots; and
- Changes to the Industrial A and Industrial B districts so that biotechnology/life science uses are allowed by right if conducted at Biosafety Levels 1 or 2.

Construction continued in the Legacy Farms development in 2012, with the apartment complex and condominium dwelling units under construction. Legacy Farms Road South is paved to the binder course of pavement, and utilities are in Legacy Farms has continued to honor its obligations to the Town, most notably the substantial completion of the intermediate intersection improvements at the Rt. 85/Rt. 135 intersection and the covenanting of 144.75 acres of open land.

The Planning Board established the following goals for FY12:

1. Downtown Planning – Work with the Downtown Revitalization Committee, Downtown Steering Committee, DPW, Historic District Commission, the Parks & Recreation Commission and others to implement the downtown plan and continued monitoring of parking needs. As part of this effort, work with Library and School officials to provide input into decisions made with respect to the Public Library and Center School buildings.
2. Work toward sidewalk connectivity to meet pedestrian needs, and consider bike paths and bike lanes in the Town’s land use planning and development review. Work with the DPW to create a sidewalk plan for the Town. Review the Site Plan Review bylaw and procedures, including appeals, and propose modifications if desired.
3. Implement the scenic road educational program. Investigate the installation of “scenic road” street signs on designated scenic roads.
4. Update the 2007 Master Plan.

The Board thanks member Carol DeVeuve who left the Board this year, for her time and contribution during her service.

Kenneth Weismantel, Chairman
John Coutinho, Vice Chairman
Mark Abate
Brian Karp
Dick MacDonald

Christian Ollenborger
Deb Thomas
Matthew Wade
Claire Wright

Police Department

I present to you the 2012 Annual Report for the Hopkinton Police Department. I thank all the employees of the Hopkinton Police Department for their continued hard work and dedication.

I thank The Board of Selectmen and the Town Manager for their support and guidance. I must also thank all of the Town's departments, committees, and residents for their support. You have all been very generous with your time and your expertise.

Personnel

Personnel changes for the year;

Part-time Dispatcher John Corridan will be leaving early in 2013 to join the Longmeadow Police Department as a Full-time Officer.

We gave an entrance examination for the position of Full-time Police Officer in October of 2013 and we expect to have an Officer hired early in 2013.

In May of 2012 Officer Booth received a Drive for Life Award from the Mothers Against Drunk Driving for his commitment to the fight against drunk driving.

Staffing

The Town of Hopkinton continues to grow. Municipal Census records from the Town Clerk's Office shows in 2000 that the town's population was 13,039 and that the current population is approximately 15,870, an almost 22% increase. The Legacy Farms development is well under way, it is expected that many of the 240 apartments will be occupied during 2013. This development and others that are proposed will

result population of Hopkinton continuing to grow. The Community Opportunities Group report to the town in 2008 indicated the residential units of Legacy Farms would result in approximately 2,020 new residents.

I thank the Board of Selectmen and the residents of Hopkinton for supporting the Hopkinton Police Department in providing the funding to hire an officer to get us back to our staffing level that was established in 2007.

The Hopkinton Police Department will need to continue to grow as the town grows to continue providing the level of services the residents have come to expect. The Community Opportunities Group report to the town in 2008 about the impact of the Legacy Farms development indicated that "the large number of housing units in general will require Hopkinton to establish consistent full-time police presence in the vicinity of Legacy Farms. This is why our fiscal impact analysis includes a new unit of coverage - an assigned officer on patrol on each shift". This report indicated that this would require an additional 4.5 officers to staff this shift.

I will be seeking to add an additional officer position in Fiscal Year 2014 to begin to address this anticipated need.

Training

The Hopkinton Police Department is committed to providing the required in-service, specialized and professional development training needed to keep our employees performing at a high level. We continue to face financial and economic challenges; these challenges have impacted the Hopkinton Police Department.

The Municipal Police Training Committee that oversees training of Massachusetts Municipal

Police Officers has experienced budget challenges that will again result in the elimination of traditional classroom based in-service training program for police officers for Fiscal Year 2013.

It is crucial for the Hopkinton Police Department to maintain in-service, specialized and professional development training for our employees. We continue to utilize a distance learning component in our training that allows employees to complete training online to fill the void created by cuts in funding. We will need to maintain funding for specialized and professional development training for our employees.

All of our full-time Dispatchers and most of our part-time Dispatchers completed several specialized Dispatcher training programs funded by a grant from the State 911 Board.

We met a State mandate to implement an Emergency Medical Dispatch Program (E.M.D.). All of our Emergency 911 Dispatchers are required to maintain E.M.D. certification. The training and costs associated will be covered by State 911 Board Training Grants.

All of our Officers completed the in-service training program in Fiscal Year 2012. All of our current Emergency Medical Technician's maintained their certification.

R.A.D. stands for Rape Aggression Defense. Officer Linda Higgins and Detective Timothy Brennan are trained instructors. If you are interested in taking the class please contact our Department.

Officer Steven Buckley and Officer Linda Higgins are certified Child Passenger Safety Technicians and maintain their certification to allow them to inspect and install child passenger safety seats.

Officer Philip Powers attended several seminars and trainings related to his duties as School Resource Officer.

Officer Matthew McNeil, our Department Field Training Officer, attended a Field Training and Evaluation Program Course at the Justice System and Research Institute of Roger Williams University.

Sergeant Scott van Raalten attended The Command Training: First Line Supervisor Course at

Justice System and Research Institute of Roger Williams University.

Lieutenant Charles Wallace attended The Command Training: Mid-level Manager Course at Justice System and Research Institute of Roger Williams University.

The Hopkinton Police Department was again able to utilize the Middlesex County Sheriff's Department Mobile Firearms Range. This mobile facility allowed our officers and officers from surrounding towns to participate in realistic scenario based live fire training. I thank Sheriff Koutoujian and his staff for making this valuable training available to us.

Grants

We continue to seek grants. In 2012 we had the following grants awarded, or extended:

We received a grant from the State 911 Department for equipment and staffing to support our 911 call center.

We continue to receive a grant from the State 911 Department to fund dispatcher training.

We continue to receive support from Executive Office of Public Safety and Security (EOPSS) and the U.S. Department of Justice to offset the cost of ballistic vests for our officers.

We continue to take advantage of the EOPSS Highway Safety Division's traffic enforcement grants. These grants support extra patrols around holidays for drunk driving and seat belt enforcement.

Regionalization

We continue to look for opportunities to enhance our capabilities through regional collaborations.

I am part of a committee of Middlesex County Police Chiefs that are working with the Office of Middlesex Sheriff Peter Koutoujian to investigate the possibility of establishing a regional lockup.

The Hopkinton Police Department is a member of the Central Massachusetts Law Enforcement Council (CEMLEC). We have officers assigned to the Motorcycle Unit and to the Accident

Reconstruction Unit.

We along with several other towns in the Framingham area have applied for a Community Innovation Challenge (CIC) Grant to form a Regional Crime Prevention Partnership to allow each of us to better use the information we collect in analysis of regional crime and to better address crime in the region.

Motor Vehicle Safety

Speeding vehicles and other traffic violations continue to be one of the most frequent complaints to the Hopkinton Police Department. We address the complaints by assigning marked and unmarked patrols to radar and traffic enforcement assignments in the areas affected. We also use technology available to us to examine traffic volume and the speed of vehicles in specific location to get a clearer picture of the problem when we are not there. Please continue to make us aware of your concerns so that we may do our best to address them and make the streets of Hopkinton safer for everyone.

In 2012 our motor vehicle crash reports showed an increase to 323, this number is up from the 260 in 2011 and from 2010 when we had 311 crash reports. Seventy percent of these crashes occur on just 6 streets in town. West Main Street crashes alone account for approximately twenty-five percent of the total.

Community Involvement

During the year members of the Hopkinton Police Department volunteered their time to many different events. Among these events were the Hopkinton Police vs. Special Olympics Basketball Game, The Sharon Timlin Memorial 5K Road Race to Cure ALS, The Boston Marathon

Jimmy Fund Walk, Michael's Run and The Hopkinton Police Association Seniors Dinner.

I am proud to be able to participate in these events and I am very proud of the members of the Hopkinton Police Department who volunteer their valuable time to these events.

Auxiliary Police

The Hopkinton Auxiliary Police volunteer countless hours to our community. The Auxiliary force patrols on weekend nights, handles church traffic, and helps other communities with their events. It is through their work in other communities that we are able to attract so much help for the start of the Boston Marathon. I thank them very much for all of their work.

Residents of Hopkinton

The Hopkinton Police Department strives to provide the residents of Hopkinton with exceptional services, but we cannot do this alone. I ask all residents to be part of the effort to help keep Hopkinton a safe community. Please report any suspicious behavior or criminal activity to the Hopkinton Police Department by dialing 911.

Simple things such as locking the doors to your homes and vehicles can have a great impact. Please visit the Hopkinton Police Department website www.hopkintonpd.org for further helpful information.

Respectfully submitted,

Richard A. Flannery
Chief of Police

**Town of Hopkinton – Police Department
Employees as of 12/31/2012**

Chief Richard Flannery
Lt. Charles Wallace
Sgt. Michael Sutton
Sgt. Joseph Bennett
Sgt. John Porter
Sgt. Scott van Raalten
Officer Thomas Griffin
Officer Patrick O’Brien
Officer Philip Powers
Officer David Shane
Officer Stephen Buckley
Officer Gregg DeBoer
Officer Aaron O’Neil
Officer Matthew McNeil

Officer Linda Higgins
Officer Timothy Brennan
Officer William Burchard
Officer Jacob Campbell
Officer John Moran
Officer Peter Booth

Administrative Manager
Gail Klein

Dispatchers/Full Time
Dispatcher Supervisor
Meaghan DeRaad
Dispatcher Luis Gonzalez

Dispatcher Evan Brooks
Dispatcher Michael Goodwin
Dispatchers/Part Time
Dispatcher Steven Iadarola
Dispatcher Jane Goodman
Dispatcher Thomas Gorman
Michael Cunningham
Dispatcher John Litchfield
Dispatcher John Corridan

Custodian
Harry Hamilton

Incident Statistics 01/01/2012 – 12/31/2012

209A Violation.....5
Abandoned MV0
Accident Fatal.....1
Accident w/ No
Personal Injury230
Accident w/
Personal Injury46
Accident-Non
Investigated65
Accident – Unfounded3
Administrative Function109
Alarms.....612
Alcohol Violation10
Alternate PSAP Call4
Ambulance Call621
Animal Calls206
Arrest.....29
Assault.....12
Assist Business33
Assist Other Police
Agency.....211
Assist Person348
Assist Town Department.....246
Breaking & Entering56
BOLO.....1
Building Check.....35
Check 911 Call147
Civil Dispute.....8
Community Relations.....25
Complaint67
Custody Dispute5
Deliver Message14
Disabled Motor Vehicle232
Disturbance.....37
Domestic34

Driving Under Influence48
DSS & 51A Related3
Escort22
Family Trouble52
Found Property62
Fraud42
Harassment18
Hit & Run MVA41
Homicide.....1
House Checks.....18
Illegal Dumping25
Indecent Exposure1
Insurance Purposes4
Investigation19
Larceny86
Lockout176
Lost Property35
Medical Assist100
Missing Person.....8
MV Check.....531
MV Civil Infractions.....299
MV Complaint
Application71
MV Verbal Warning799
MV Warning525
Narcotic Investigation1
Narcotic Violation16
Noise Complaint.....71
OUI MV Accident Arrest11
Parking Complaint18
Parking Violation99
Passenger Safety18
Person Check150
Protective Custody11
Psychological36

Radar Log2,598
Rape.....1
Recovered MV3
Reference Previous
Incident78
Remove Youths5
Repossess MV4
Road Hazard184
Robbery1
Runaway.....3
Safekeeping Property.....4
Serve Court Paper.....125
Sex Offender
Registration11
Sex Offense.....2
Stolen MV.....6
Stolen Plate.....1
Stolen Property3
Sudden Death.....7
Suicide Attempt5
Suicide.....1
Suspicious Activity328
Threats.....22
Traffic Complaint.....19
Traffic Enforcement940
Trespassing.....7
Vandalism.....84
Vehicle Complaint.....135
Violation Town Bylaw38
Warrant Arrest.....17
Warrant Service.....5
Weapon Violation.....1
Well Being Check.....86
Wires Down59

Auxiliary Police

The Hopkinton Auxiliary Police is an unpaid volunteer organization, serving as back up to the regular department. Their duties include weekend patrols in their cruiser and checking out town owned buildings. They are also on duty every Sunday morning, directing the motorists and pedestrians attending St. John's Church Services and traffic at the First Congregational Church.

The Auxiliary has been in existence since 1977 and in that period of time has donated over 35,228 hours of service to the town. This year, for example, the members donated 215 hours of time. They participate in the following events: July 4th , Horrible's Parade; Marathon weekend and race day traffic control; Easter Egg Hunt; Little League Parade; Jimmy Fund Walk, Michael's Run/Walk; Memorial Day Parade by serving as Color Guard, Sharon Timlyn Race. Out of town events such as: Ashland's Triathlon, Holliston Day Parade and Holyoke's St. Patrick Day Parade. The group belongs to the Massachusetts Auxiliary Police Association. Through mutual aid also participate assisting in traffic duty in area towns' celebrations and parades, etc. They are then able to call on these other groups for assistance on Marathon Day.

All officers are trained in basic law enforcement and must qualify in First Aid and CPR, as well as firearms courses, under state supervision. Failure to pass these qualifying tests on a semi-annual basis may be grounds for dismissal from the organization.

The chain of command is from the Selectman to Chief Richard Flannery; to Auxiliary Chief Don S. Creswell. The organization would like to express their appreciation to the Selectman and to Chief Flannery for their cooperation and assistance.

The organization would like to express their appreciation to the Selectmen, the regular department and the citizens of Hopkinton for their cooperation and assistance.

Respectfully submitted

Chief Don S. Creswell Sr.

ACTIVE MEMBERS HOPKINTON AUXILIARY POLICE

Chief Don Creswell
Officer Lino Morales
Sgt. Richard Keough
Officer Brian Hickey
Sgt. Douglas Oliver
Officer Jane Goodman
Sgt. Stu Montgomery
Officer DJ Allen

Public Library

Hopkinton Public Library has become a central place in our community where people of all ages and economic backgrounds come to fulfill their various needs. Our small but beloved library provides space, access to resources, information and materials to enhance educational, cultural, social and intellectual endeavors as well as recreational needs of the community. Often the library is buzzing with voices of children and parents on their way to a story hour or a special event or with people socializing with the staff or

each other as they check out library materials. Browsing areas for newly arrived fiction, non-fiction or audio books are often crowded with visitors. The reading area (also known as the reference area) is frequently full of library users such as tutors and students, people using their laptops or library computers. The number of regular computer users has increased dramatically and it is a pleasure to greet them by name. Some visitors sit on our comfortable chairs with a magazine, newspaper or a book to read.

People sometimes meet with a friend at the library. Researching the local history is another attraction that brings Hopkinton residents as well as people from other states to the library. Sometimes we are forced to interrupt users in the reference area for library programs because this is the only area in the library where programs can be held. Approximately 63,000 people visited the library in 2012. This is about 1,000 more people than in 2011.

Library Construction Project

There were several construction project milestones in 2012. The Massachusetts Board of Library Commissioners has already awarded Hopkinton a \$4.5 million construction grant. This grant will allow the town to renovate and expand the existing library. As of October 2012, the Hopkinton Public Library has moved from 14th to the 5th position on the waiting list. The grant money is expected to become available in early 2016. In addition to the grant, municipal funds and private donations will be needed to complete the project.

Hopkinton Public Library Foundation, Inc. (HPLF)

A non-profit private organization was formed to raise private funds in order to defray some of the cost to the town for this project. HPLF is led by a Board of Directors comprised of eight Hopkinton volunteers. We appreciate their dedication, time, efforts and continued support to build a new library expansion which will be beneficial for many generations to come. Several annual fundraising events were established last year and continue to be successful. The Mother Daughter Princess Tea and Touch a Truck are especially successful for children. Thanks to the Events Committee volunteers for their time and efforts. The Hopkinton Public Library Heritage Quilt project is another fundraising activity initiated by the Foundation and we thank the Marathon Quilters for devoting their time to create an unique historical quilt for the library. The Foundation also sponsored two runners who competed in the 2012 Boston Marathon to raise funds for the library.

Evergreen – switching to a new library system

Our biggest challenge in 2012 was to move to a completely new library system called Evergreen. Hopkinton Public Library is a member of a regional library network system providing access and borrowing privileges from more than 150 public

and academic libraries. The entire network system has been moved to the Evergreen library system. It was a big adjustment for the staff and the user community. Like any other automated system, Evergreen is certainly not problem free and we do appreciate your patience. We are aware of the problems our patrons face and work tenaciously to implement ongoing improvements.

Amazing summer of 2012!

It was a very busy summer in the Children's Room with our Dream Big: Read! 577 stars filled the bulletin board representing all Hopkinton kids who signed up for summer reading. Magician Scott Jameson kicked off our summer with an awesome magic show funded by a grant from the Hopkinton Cultural Council. Along with story times with Mrs. K and Mrs. Grady, the Music Lady, we enjoyed puppet shows, more magic, some awesome crafts, and of course some wild animals. Readers earned library bucks for each hour that they read; bucks could be redeemed for items in the library store. We circulated 43,000 items and issued 240 new library cards between June and August.

Friends of the Library

The Friends of the Library continue to be an invaluable funding source for the library's current needs. This private volunteer organization raises funds for the library through book sales, apple crisp sale during PolyArts and other fund raising. The group sponsored two runners for the 2012 Boston Marathon to raise funds.

The Friends provided \$2,500 initial funds needed to establish the HPLF and donated \$1,000 each year toward the Mother Daughter Princess Tea events. The Friends annually fund over \$3,000 worth of museum passes. Soon there will be a brand new sign in front of the library replacing the existing sign that has deteriorated over the years. Dear Friends, we cannot do it without you.

Donations

The library received a \$10,000 private donation from Paul Annunziata. Paul wanted us to devote this fund to buy books on lung cancer. The Hopkinton Mom's Group donated \$1,200 to the Children's Room. Our heartfelt thanks to the late Mr. Annunziata and the Mom's Group. The annual fundraising appeal initiated by the Hopkinton Public Library Foundation was a great success in

2012 and thanks to many residents for their contribution toward the Library building fund.

Technology

We updated public access computers with new, streamlined all-in-one tabletop monitors/PC. There is no longer a mess of wires and there is no hardware on the floor. You can use Microsoft Office applications software, edit, save your files or e-mail. We also purchased backup power supply hardware to use during power outages. All library employees have town e-mail addresses and we are all trained on using Google Application Environment. The Hopkinton Public Schools provided two new iMACs for students to use in the library to connect to their own school drives.

EBook services

Popularity of E-books is continues to grow. The number of items downloaded in 2012 jumped to four times higher than in 2011(from 300 to 1,443 items down loaded). In order to offer a better selection of E-books, we introduced a new E-book lending service from Freading. Anyone with a Hopkinton library card can download any book at any time from the Freading collection and there is no waiting. We are also purchasing additional copies of e-books that have a long waiting list. E-books are still very expensive for libraries to buy and most bestsellers in electronic format are not available to libraries.

Collaboration with other town organizations

- Hosted Boston Marathon display by the Downtown Revitalization Committee
- Celebrated "Peace One Day" on Sept. 21, 2012 with school students
- Hosted story time and crafts for children for MLK day
- Held meetings for the Downtown Revitalization Committee
- Town Human Resources department held a meeting on benefits for the retirees
- Provided volunteer opportunities for Hopkinton students

Fast Facts for 2012

2012 town population	15,210
Total holdings.....	55,032
Items circulated	144,358
Computers used.....	367

Wifi used	235
Library card holders.....	677 new (8611 total)
Library visits	63,635
Library program attendance	1,348
Web hits.....	33, 371

Serving the Community

Over 200 people walk through the library door daily and receive assistance from our warm, friendly and knowledgeable staff. We get positive feedback from the community for our staff, collection and programs. We have a vibrant History Book Club that meets on the third Thursday of each month and it keeps growing in numbers. There is a Sit & Knit group meeting on the 2nd and 4th Thursday of each month. The Young Adult book clubs have been in existence for several years now and the participants enjoy book discussions over pizzas at the library!

We offer over 50,000 items consisting of a wide variety of books, DVDs, audio books, CDs, discounted museum passes, magazines and newspapers. Additionally, we provide access to items from over 150 libraries through our catalog. This also includes about 6,000 digital titles to download to your E-readers, and more than 3,500 downloadable audio books and 236 downloadable videos. Bring your E-reader and we will gladly show you how to download Ebooks from our catalog. Patrons are able to request items from other libraries through the interlibrary loan service.

Library services are available 44 hours per week, Monday through Saturday. The library catalog is accessible 24/7 via the library website.

There are four public access computers with free internet access and subscriptions to electronic resources such as magazine and newspaper articles for research and information. We now have two McIntosh computers for school students to access their school accounts.

We offer entertaining and educational library programs throughout the year. We also help people from all over to use the historical items in our Local History and Treasure Room collections. People also use the library to take tests and we provide proctoring. Check our Face book page, follow us on Twitter (HopkintonPLMA) and visit our website www.hopkintonlibrary.org

2012 was another great year for the library with many milestones! I thank the Library Board of Trustees for their continued support and would like to express my gratitude to the incredible library staff for their hard work and dedication in making your library experience a very positive one!

Respectfully submitted by

Rownak P. Hussain
Library Director
February 2013



School Department

The mission of the Hopkinton Public Schools is to equip all students with the skills and knowledge to become productive citizens and lifelong learners by providing appropriate learning opportunities in a physical, social, and emotional environment that fosters fulfillment of each student's potential. The School Committee is responsible for developing policies that support this mission and for advocating for adequate funding for the schools. The committee is further charged with the responsibility of expending the funds made available to the school system in the most appropriate and cost-effective way possible. By working collaboratively with the school administration, town committees and departments, and community support groups, the School Committee dutifully and successfully carries out its responsibilities.

To support the educational environment valued by Hopkinton families, the School Committee focused on and achieved the following goals in the 2012 school year:

Key Personnel Oversight Goals:

- Supported the district's new leaders in their transitions into their new roles.
- Hired an Assistant Superintendent to replace a retiring veteran.

Budget Goal:

- Collaborated with the school district Administration and town leaders to develop and present a goals-driven, responsible budget for FY13 to the community, which passed at the May 2012 Annual Town Meeting.

Facilities Management Goals:

- Collaborated with the HPS Administration, the Permanent Building Committee, and Town leaders to comprehensively assess facility maintenance, improvement, replacement and development needs for the town.
- Worked with the Town leaders to schedule a Special Town Meeting to gain approval and secure funding to replace the Elmwood School roof. The Elmwood School roof will be completed in the summer of 2013 as a result of

getting the STM appropriation of funds early enough to get an architect and roofing company lined up.

Thus far in 2012-13 academic year, the School Committee is working toward achieving the following goals:

Key Personnel Oversight Goal:

- Hiring a new Superintendent and supporting the transition for teachers, staff and community.

Budget Goal:

- Collaborate with the school district Administration and town leaders to develop and present a goals-driven, responsible budget for FY14 to the community, which passed at the May 2012 Annual Town Meeting.

Facilities Management Goals:

- The soon-to-be-appointed Elementary School Building Committee will be focused on the development of a proposed solution that addresses the operational and educational constraints of Center School.

Respectfully submitted,

Nancy Alvarez Burdick, Chair
Scott Aghababian, Vice-Chair
Rebecca Robak
Jon Graziano
Jean Bertschmann

SUPERINTENDENT OF SCHOOLS

The year 2012 was a challenging but rewarding year for the Hopkinton Public Schools. The school district worked collaboratively with other town departments, elected officials, and town boards to gain approval of a \$34,085,238.00 budget at the May 2012 Annual Town Meeting.

During the course of the year, the school district received a number of recognitions that brought acclaim to the community:

- U.S. News and World Report (2012) ranked the Hopkinton high school 89th best school in the country and 3rd best in Massachusetts.

- Boston Magazine (2012) ranked Hopkinton high school 23rd in the state.
- Newsweek (2012) ranked the high school 161st best in the country and 5th best in the state.

As these awards really are an indicator of the work of all schools in the district, we are proud of everyone's work.

There is also exciting academic news regarding the success of our students:

- Graduation rate is 99%
- 978 Advanced placement exams taken by 376 students
- 52 Boston Globe Scholastic Art awards
- 2 Gold Medals and 3 Silver Medals awarded at the Massachusetts Instrumental and Choral Conductors' Association Festival
- Drama students performed at the prestigious spring festival in Scotland

In athletics more than two thirds of our students participated and all but one team advanced to the state tournament.

During the 2012 school year, Hopkinton faculty and administrators also continued to work on the following important teaching and learning initiatives:

- The school administration and the HTA worked together to develop a new Supervision/Evaluation model
- The school district administrators and teachers worked closely to align the curriculum to the new Common Core English Language Arts and mathematics
- The school district expanded the blended learning and virtual learning opportunities for students
- The school district successfully rolled out a 1:1 laptop initiative in the 9th grade

The quality of education in Hopkinton continues to be outstanding. Class size continues to be a priority but remains a challenge in maintaining class sizes. Enrollment patterns are beginning to change with more than anticipated students in the 9th and 10th grades.

The Elmwood Roof Project received special town meeting support and support by the voters.

This necessary project is one step in continuing to address our facilities. In an effort to reduce the budget requests, efforts to improve energy use and other cost saving measures have been realized.

It is a pleasure to work with the School Committee as we improve the Hopkinton Public Schools and maintain the system's leadership.

Sincerely,

Steven A. Hiersche, Ed.D.
Superintendent of Schools

HOPKINTON HIGH SCHOOL Academics

The year 2012 was yet another successful year both inside and outside of the classroom for Hopkinton High School students and teachers. The enrollment at the high school is currently one thousand, one hundred and eighteen students, our largest student population ever and growing.

As a school, we have a lot to celebrate. MCAS scores were recently published and 100% of last year's 10th grade students passed the English, Math and Science tests. In English, 99% of students scored in the advanced or proficient range, and in Math and Science 96% scored advanced or proficient.

Our advanced placement scores were also very strong. For example, 405 students took a total of 757 exams in 16 different subject areas and 88% of them received a passing score of three, four or five. The strength of our AP program is one factor in our recent ranking by Newsweek magazine as the 89th best high school in the nation, and third in the state of Massachusetts. The calculations for the Newsweek ratings include 6 components - graduation rate, college matriculation rate, AP tests taken per graduate, average SAT/ACT score, AP courses offered as well as the average AP scores. The breadth of these components ensures that schools are measured from a variety of different vantage points so that the calculation is valid. These results are a tribute to the dedicated students and teachers who consistently strive for excellence in their academic work.

We are also very proud that we received 52 scholastic art awards, the third most of any high school in the state, our band and chorus students received a gold medal rating at the MICCA large festival, which qualified both groups to play at Symphony Hall, our athletic program won the Division 3 Dalton award for having the highest varsity winning percentage across all sports, and lastly, 93% of last year's seniors went on to further their education at either 2 or 4 year colleges.

In regards to providing our students with the proper supports, in the last Metro West adolescent health survey given, over 90% of our students reported feeling safe and comfortable at school. Our guidance department includes 6 school counselors, 2 adjustment counselors and a school psychologist to offer the supports our students need both inside and outside of the classroom. We also have a tutoring center within the building (RTI) to help students who are struggling or have just returned from an extended absence.

Our school continues to be on the cutting edge of global initiatives by entering the third year of our Mandarin Chinese program. In addition, we are hosting 15 international students this year through our F-1 visa program. The students from China, Germany, Italy and Japan are each being hosted by a Hopkinton family while attending school full time at HHS. This is a rich cultural experience both for the visiting students as well as for students at our school.

Our school and district continue to be on the forefront of educational practice in our curriculum design, our teaching methodologies and particularly in the area of integrating technology into our work. This year, we have continued to offer online and blended courses for students and have increased our online offerings. We have also completed our curriculum writing project and are proud to have our entire curriculum clearly articulated in the Atlas Rubicon database available for parents and community members.

Overall 93% of the class of 2012 went on to further education, with 88.2% enrolling in a four-year college and 3% in two-year colleges. The colleges they matriculated at are: Adelphi University, American University, Arizona State University, Bates College, Bentley University,

Boston College, Boston University, Bowdoin University, Brandeis University, Bridgewater State University, Brown University, Bryant University, Bucknell University, Case Western Reserve University, Champlain College, Christian Brothers University, Clark University, Clemson University, Colby-Sawyer College, College of Charleston, College of the Holy Cross, Colorado College, Connecticut College, Cornell University, De an College, East Carolina University, Elon University, Emmanuel College, Emory University, Endicott College, Fairfield University, Fisher College, Flagler College, Fordham University, Framingham State University, Franklin and Marshall College, Harvard University, High Point University, Indiana University at Bloomington, Ithaca College, James Madison University, Keene State College, Lafayette College, Lawrence Technological University, Lehigh University, Lesley University, Loyola University Maryland, Lynn University, Marist College, Marymount University, Mass College of Pharmacy and Health Sciences, Massachusetts College of Art and Design, Massachusetts College of Liberal Arts, Massachusetts Maritime Academy, Miami University of Ohio, Michigan State University, Middlebury College, Morehouse College, Mount Ida College, Nichols College, Northeastern University, Plymouth State University, Princeton University, Principia College, Providence College, Purdue University, Quinnipiac University, Quinsigamond Community College, Regis College, Rensselaer Polytechnic Institute, Roanoke College, Roger Williams University, Rutgers at New Brunswick, Salem State University, Salve Regina University, Santa Clara University, Siena College, Smith College, Southern New Hampshire University, Stonehill College, Suffolk University, The College of Wooster, Ohio State University, University of Alabama, University of Arizona, University of North Carolina Chapel Hill, Tufts University, Tulane University, University of Colorado Boulder, University of Connecticut, University of Delaware, University of Hartford, University of Illinois Urbana-Champaign, University of Maine, University of Maryland College Park, University of Massachusetts Amherst, University of Massachusetts Boston, University of Massachusetts Dartmouth, University of Massachusetts Lowell, University of Miami, University of New Hampshire, University of North Carolina Wilmington, University of Rhode Island, University of Rochester, University of South Carolina, University of Vermont, University of Washington, University of Wisconsin Superior,

University of Wyoming, Villanova University, Wake Forest University, Wentworth Institute of Technology, Wesleyan University, Western Michigan University, Worcester Polytechnic Institute, Worcester State University, Yale University.

Six students in the Class of 2013 were named National Merit Commended Scholars: Benjamin Card, Melanie Fritsche, Alexander Kirshy, Brian Leonard, Tyler Mikulis, and Roland Muench. One student was selected as National Merit Finalist: Talia Patapoutian. These ten students scored among the highest throughout the nation. Joshua Perez was recognized as a National Merit Special Scholarship (Novartis US Foundation) candidate for the Class of 2013. One hundred forty-three students at Hopkinton High School earned the designation of 2012 AP Scholar by the College Board in recognition of their exceptional achievement on the college-level Advanced Placement Program (AP) exams. When Governor Deval Patrick announced recipients of the John & Abigail Adams Scholarship program for the Class of 2013, 68 Hopkinton High School seniors will be offered the scholarship. This award qualifies these students for four years of free tuition at any of the state's public colleges and universities. These winners, all from the Class of 2013, earned the honor by being among the top scorers on the MCAS exam taken in their sophomore year.

Science

Twelve students in grades 9-12 participated in the science fair program by taking the virtual Research Methods in Science course offered to all interested students. All students competed in the Hopkinton Science Fair and the Worcester Regional Science and Engineering Fair at WPI. Students winning awards at the Regional Fair went on to compete at the Massachusetts State Science Fair held at MIT in early May. Alexis Stefano (11) received the top award at the high school fair as well as a 3rd award at regionals and a 4th award at the state fair. Additionally, Zach Best (9) received a 4th award at the regional fair. Other students participating in the program were: Todd Ashley (10), David Podorefsky (10), Jenna Bogan (9), Kate Braunstein (10), Erica Hudson (10), David Wang (9), Cal Bushe (12), Ben Madany (12), Michelle Heeney (9) and Tessa Patapoutian (9).

The Arts

The high school bands, chorus, and string ensemble performed throughout the year at various school concerts and town functions. The groups all performed at the Massachusetts Instrumental and Choral Conductors Association Festivals. For the fifth year in a row, the Concert Band earned a gold medal representing "superior performance." The High Chorus also was also awarded a Gold Medal for Superior Performance. Additionally, the Repertory Band earned a silver medal representing "excellent performance". The Woman's A Cappella Chorus and Sting Orchestra participated in the MICCA Solo and Small Ensemble and were also awarded "Gold" Medals. As a result of receiving gold medals, the HS Concert Band and HS Chorus were invited to perform in the MICCA "Stars at Symphony" Showcase held at Symphony Hall in Boston. Students from Hopkinton were also selected by audition to perform with the Massachusetts Music Educators Association Central District Music Festival Band, Orchestra, or Chorus. Vocalists **Blair Guild, Kara Wasilauski, Kacey Kramer,** and **Emily Shea** performed with the Central District Festival Chorus. Representing Hopkinton in the District Band were **Aaron Green** on French Horn, **Colin Roshak** on Clarinet and **Qiuwei Yang** on Flute.

In the fall of 2012 the Hopkinton High School Drama Ensemble, under the direction of Valerie von Rosenvinge (producer/director) and Isaac Brody (musical direction), wowed audiences with their production of *Les Miserables*. In addition to the 65 students involved in the cast and crew, there were 16 student musicians who performed in the orchestra under the direction of Steve Yavarow.

The Hopkinton High School Art Department is pleased to announce that our students were recognized with a remarkable fifty-two awards in the **2012 Boston Globe Scholastic Art Awards**, the third highest number in the state, and our best year ever. Our students' artwork was selected from a field of over 14,000 entries from public, private, regional and arts magnet schools statewide, by far the largest number of artworks ever submitted to the competition. The Scholastic Art Awards, established in 1923, encompass the most competitive visual arts recognition programs on both the state and national level. Gold Keys are awarded to the most exceptional works in

each category, and were advanced to New York for national judging. Both Gold and Silver Key winners were exhibited in Boston.

In our state competition, Hopkinton High School students earned 13 Gold Keys, 13 Silver Keys, and 26 Honorable Mentions. Student work from every specialty at the high school was recognized. Congratulations to our winning students for their outstanding achievement!

Gold Keys in Drawing went to **Alexis Stefano** and **Andrew Thomas**. **Mackenzie Briff** earned a Gold Key in Painting. In Ceramics, Gold Keys went to **Kayla Anderson, Lauren Ballantyne, Olivia Canestrari, Emily O'Connor, Devan Savlon, Nicole Stetson, Katharine Taggart, Nicole Thomson, and Jillian Tomlinson**. A Gold Key in Photography went to **Aleck Venegas**.

Silver Keys in Design went to **Katey Allen** and **Kelsey Smith**. In Drawing, Silver Keys were awarded to **Ella Amaral, Abby Baer, Drew Dawson, and Helen Gao**. Earning Silver Keys in Ceramics were **Evangeline Hachey, Jaime Hinkel, and Hannah Krueger**. Silver Keys went to **Sam Estahani** for Digital Art, **Kaylyn Venuto** for Painting, and **Mackenzie Briff** and **Hannah Green** for Photography.

Honorable Mentions were awarded to 26 students in the following categories: Drawing: **Emilia Antoniadis, Traci Arnold, Mary Kate Cavanaugh, Helen Gao** and **Noa Reuveni**. Digital Art: **Ariane Apkarian** and **Kora Sileo**. Design: **Eliza Carroll, Jane Hart, Caroline Mann, and Megan Schmit**. Printmaking: **Grant Bellar, Amanda Cataldo, Alix Livis, and Kaelynn Maloney**. Photography: **Mackenzie Briff, Mike Mace, MC Nealon, Kelsey Smith** and **Aleck Venegas**. Painting: **Kaylyn Venuto**. Ceramics: **Jaime Hinkel, Victoria Munger, and Nicole Thomson**.

The Art Department especially applauds **Olivia Canestrari**, who won a **National Scholastic Art Award Silver Medal** for her Ceramic work *Striped Double Drape Mold*. Over 60,000 Gold Key regional winners are sent to NYC to national judging, and of these about 1500 receive national medals. The National Medalists were celebrated on stage at Carnegie Hall in June 2012. Congratulations to Olivia for her exceptional

achievement in the arts!

Each year, the **Hopkinton Cultural Arts Alliance Annual Honors Art Exhibit** showcases the work of top art students, those who have shown strong commitment to the arts, and who have created a significant body of work. Students exhibit in gallery setting, with an opening night for friends and family. In 2012, nine student artists exhibited their work: **Hannah Green, Jaime Hinkel, Kaelynn Maloney, Nicole McLaughlin, John Oldach, Nicole Thomson, Alexis Stefano, Nicole Stetson, and Aleck Venegas**.

Nearly every art student exhibited their work at the Annual High School Art exhibit in May. **Hop-Art 2012**, our catalog of student artwork was published with a grant from the HPTA. The catalog featured artwork selected by a guest juror, Pat Walker, Director of Education at the Danforth Museum. Student work from the 2012 Hop-Art catalog can be viewed on-line at the Art department website, linked to the Hopkinton High School website.

Clubs and Activities

In the 2012 season, the Mock Trial club competed against teams from Dover-Sherborn, Marian High, and Franklin. This year's case was inspired by the idea of an old-fashioned murder mystery, with suspicious circumstances surrounding the death of a 90-year-old wealthy woman. Students played the roles of witnesses--including the accused murderer, the investigating police officer and a medical examiner--and attorneys. The team was extremely skilled and well-rounded, with the majority of students scoring 8, 9, and 10 out of 10 for their performances. In addition to providing mentorship for newer members, the three captains--Benjamin Card, Elizabeth Jannery, and Emily Jannery--took on a significant leadership role, setting the club's weekly meeting agendas and creating materials that will benefit the club for years to come.

Hopkinton High's **Model UN** club saw some remarkable achievements over the course of the 2011-2012 school year. Model UN saw a record number of new members attend meetings and conferences for the first time, all of which demonstrated a passion for negotiation and diplomacy that tremendously helped the club. After experiencing success at a two one-day conferences in the first half of the year, the club

attended three conferences at nearby colleges. MIT's conference provided a great experience for delegates to negotiate with other students from all over the world, including China, South Korea, Romania, Brazil, and India. Delegates from Hopkinton High's Model UN Club took home several awards for performances and position papers. The club had another great performance at our second college conference at UMass Amherst, where numerous club members won individual accolades. These individual accomplishments all conspired to help the club win UMassMUN's Best Large Delegation Award, which is the fifth delegation award in a row for Hopkinton. To round out the year, the club attended its first ever Model Arab League conference at Northeastern University. As a first time delegation, students performed extremely well in committees made up of both high school and college students, and were able to take home several individual awards.

National Honor Society had a membership of 152 juniors and seniors. Over the course of the academic year as a group the organization led a toy drive for Project Just Because over the holidays, collecting over around 200 toys for local youth. Also, the group led an afternoon tea for the Seniors of Hopkinton. This tea was a wonderful opportunity for the high school students to talk with and learn from the seniors of their community. The organization also gave one \$500 scholarship to a senior who demonstrated the four characteristics of National Honor Society - Leadership, Academic Success, Character and a Commitment to Service. Additionally, each of the members was responsible for twenty hours of community service on their own time. Together these students volunteered more than 1,550 hours in the greater Boston area at varied organizations servicing the young, old, artistic community, athletic community, those in hospitals and much more. By the end of the year this number will be over 3000 hours.

Hopkinton High's **Students Taking on Poverty Club** has had another strong year of fundraising and event organizing. Last spring, we raised more than \$400 at our second annual Safari Fun Day event, during which community children and their parents engaged in educational games and cultural activities. This fall, we organized Fight Hunger—Fast!, a symbolic, post-Thanksgiving

show of solidarity with the undernourished people of the world during which participants forgo solid food for 24 hours. Over 75 students and faculty participated, raising more than \$1,000 in pledges and donations. All of the proceeds from our events are used to fund microloans made through the Microloan Foundation to support the members of our loan group in Malawi.

Hopkinton High School's clubs have many community service partners. They include: American Cancer Society, American Red Cross, Angel Fund, Bay Path Humane Society, Best Buddies, Foundation for Children with Cancer, Friends of Greyhound, Golden Pond, Hopkinton Senior Center, Heifer International, Leukemia-Lymphoma Society, Lions Club, Martin Luther King Day Community Service Project, Michael Carter Lisnow Respite Center, Milford Hospital, Project Just Because, Project Bread/Walk for Hunger, Relay for Life, Special Olympics, Smiling Kids, and Women Shelters.

Athletics

The 2012 calendar year was one of the most successful athletic years in school history. Hopkinton was awarded the Boston Globe Dalton Award for having the highest winning percentage for its varsity teams.

Winter 2011-2012

The 2011-2012 winter season was another outstanding season for the Hopkinton Athletic Department.

The Varsity Cheerleading team took first place in the Tri-Valley League meet, third place in Regionals, and then came in fourth place in the State Finals. Allison Cameron and Charlotte Cheney were selected 1st Team TVL all-stars.

The Varsity Boy's Basketball team finished one game out for first place in the TVL and had a 14-6 regular season. As they had done the previous season the team again advanced to the South Sectional Finals. With playoff wins over Scituate, King Phillip, and Wellesley the team advanced to UMass-Boston in back to back years finishing the season at 17-7 and as the South Sectional Division 2 runner-ups. Jason Dlugolecki and Barrett Hanlon were named 1st Team TVL All-Stars. Barrett was also awarded the TVL Most Valuable Player award as well as being named to the Boston

Herald All-Scholastic team.

The Varsity Girl's Basketball team finished with a 15-5 regular season record and defeated Walpole and Medfield in the State Tournament before falling to Natick in the South Sectional Semi-Finals to finish with a 17-6 overall record. Alee Leteria and Lindsay Doucette were named 1st Team TVL All-Stars. Alee went over the 1,000 point mark in this her fourth year on the varsity team. Lindsay was also named to the Boston Herald All-Scholastic team.

The Boy's Indoor Track was undefeated TVL champs with an 8-0 record and was also TVL Conference Meet Champions. Tim Bolick was voted TVL Most Valuable Player, and was joined by Corey Branch, Josh Hacunda, Andrew Johnson, Jeff Corkum, Jack Ryan, Ryan Webster, Joe McNulty, and Pat Levenson as 1st Team TVL All-Stars. The team finished in 4th place at the Division 3 State Championships and set 9 new school records.

The Girl's Indoor Track was also undefeated with an 8-0 record and also captured the TVL Conference Meet. The following were 1st Team TVL all-stars: Emily Jarvis, Jessica Scott, Julie Younis, Hannah Krueger, Jen Lynds, Leah Holmes, Mary Kate Cavanaugh, Natalie Mazur, Melissa Lodge, Shelby Aarden, Tamara Mills, Jackie Chirco, and Lindsay Manning. The team finished 5th at the Division 3 state Championships, and 1st at the state Relays. Between Indoor and Outdoor Track TVL meets the girls had won 99 straight meets.

The Varsity Swimming and Diving team captured the TVL regular season title with a 5-0 record as well as the TVL meet title. In the sectionals the Boys team placed 3rd, the highest in the programs history and then captured a program best ever fourth at States. John Lagasse placed first in sectionals and third in states. The Girls team placed 10th in sectionals and 11th in states with Diver Renee Salois capturing 3rd in the State meet.

Madeline Lipkin, Juliana Tordella, Jackie Schofield, Carly Adams, Ashley Windheuser, Nikki Annenberg, Bridget Coffey, Brianna Gallo and Renee Salois were chosen as Girls Swim and Dive 1st Team TVL All- Stars. The Boys 1st Team TVL All-Stars are Alex Carbone, Jason Cardillo, John Lagasse, Paul Lagasse, Thomas Reimonn, Jeff

Wagner, Spencer Franklin, Kevin Lagasse, John Nadeau, and Patrick Reimonn.

The Varsity Ice Hockey and Wrestling teams had a very competitive and successful season as both programs are building strong foundations for future success. Mike Decina was a TVL 1st Team Ice Hockey All- Star while Jesse Shea was a 1st Team TVL Wrestling All-Star.

This year's honorees for the Women in Sports Day held at Faneuil Hall in Boston were Hannah Krueger and Victoria Munger.

SPRING 2012

The Spring 2012 Athletic Season was extremely successful. Hopkinton Athletic Teams captured 4 TVL Championships. The Baseball, Softball, Girls Spring Track and Girls Tennis Teams all won TVL titles. The Spring Boys Varsity Teams won 66% of their games, while Spring Girls Varsity Teams won an astounding 86% of their contests.

Hopkinton junior Jackie Schofield , a member of the fall golf team competed in the Spring MIAA Individual Golf Tourney and finished in a tie for 8th place.

The Baseball program had an outstanding season going 16-4 and winning the TVL Title and advanced to the MIAA Division 2 South Semi-Finals.. Ryan Sullivan, Alex Hulme, and Nick Burns were selected as TVL 1st Team All-Stars.

The Softball Team captured Hopkinton's 3rd consecutive TVL title with a 17-3 season and won 2 State Tournament games advancing to the South Division 2 Semi-Finals. Emily Jarvis, Alissa Karjel, Nicole Mellor and Jaclyn Foisy were selected as TVL 1st Team All-Stars.

The Girls Tennis Team won the TVL title with a 17-1 record. They had a tremendous playoff run as for the second year in a row they captured the South Division 2 Sectional Title and finished as State Runner-ups. Denny LaMachia was selected to the Boston Globe All-Scholastic team as well as a 1st Team TVL All-Star . She was joined on the TVL All-Star team by Vanessa Prathab, Bevy Reynolds, and Abby Normandeau.

The Boys Tennis Team had a very strong season qualifying for the state tournament under Coach Mike Miller. They went 11-8 before losing 3-2 to

Dighton- Rehoboth in the state tournament. Greg Brown, Rory O'Riordan and Josh Perez were selected as 1st Team TVL All-Stars.

The Girls Lacrosse Team finished in 2nd place in the TVL with a 13-4-2 record. The team advanced to the Division 2 South Sectional finals for the second year in a row. Tess Chandler was a Boston Globe All-Scholastic and 1st Team TVL All-Star. Tamara Mills was also selected to the TVL All-Star team.

The Boys Lacrosse team qualified for the State Tournament with an 11-8 record and won their first tournament game. Jonathon Lee was selected as a 1st Team TVL All-Star.

The Boys Spring Track Team was 6-3 in the TVL. Jeff Corkum, Pat Levinson, and Ryan Webster were selected as 1st Team TVL All-Stars.

The Girls Spring Track Team kept their unbeaten streak intact going 9-0 and winning yet another TVL Title. Jessica Scott, Melissa Lodge, Shelby Aarden, Lindsay Manning, and Hannah Krueger were selected as 1st Team TVL All-Stars.

FALL 2012

The Fall 2012 Season was a very good season as three of our programs were Tri-Valley Champions.

The Fall Cheerleading Team were TVL Champions, placed 2nd at Regionals and placed 5th at States. They have qualified for a trip to a National Competition. Katherine Sheridan and Sarah Roberts were selected as 1st Team TVL All-Stars

The Boys Cross Country Team captured their first ever outright TVL Title. The team went undefeated and also captured the TVL League Meet. 1st Team All-Stars selected were Patrick Levenson, Corey Branch and Evan Park.

The Girls Cross Country Team was the undefeated TVL Champions as well as TVL League Meet Champions. At the State Division 4 Meet the team came in 2nd place, with Shelby Aarden placing 2nd and Melissa Lodge 4th. At All-States the team placed 6th, with Shelby finishing in 9th place and Melissa in 18th. Shelby Aarden was selected as the TVL MVP and a Boston Globe All-

Scholastic. Joining Shelby as 1st Team All-Stars were Melissa Lodge, MaryKate Cavanaugh and Mary-Paule Monks

The Football Team had another outstanding season as they went 9-2 and over the last 2 seasons are 19-3. Jake Lehman was selected as the TVL Lineman of the Year and Ryan Bohlin was the TVL Defensive Player of the Year. Joining them as 1st Team TVL All-Stars are Hank Rudden, Tom Aitken, Erik Strout, Jack Lampert, Shaun Palmer and Nolan Cornu.

The Girls Volleyball Team had another great season going 15-4 and finished in 2nd place in the TVL. They advanced to the Central Division 2 Semi-Finals before losing to arch-rival Medfield. Tess Chandler was selected as the TVL Co-MVP, a Boston Herald All-Scholastic and an All-State Division 2 All-Star. Joining Tess as TVL All-Stars were Holly Adams and Kristen Coopridier.

The Girls Soccer Team had a very strong end of the season which propelled them into the State Tournament. In a superbly played game the Hiller lost to eventual State Champion Medfield in penalty kicks. The two teams were tied 1-1 after regulation and after 2 overtime periods. Leah Holmes and Meghan Beidleman were selected as 1st Team TVL All-Stars.

The Hopkinton Golf Team coached by long-time Coach Dick Bliss had another strong winning season once again qualifying for the State Tournament. Last spring Coach Bliss was inducted into the Hopkinton High School Hall of Fame. Jimmy Hervol and Matt Johnson were selected as 1st team TVL All-Stars.

The Boys Soccer Team had a rebuilding season but ended the year with victories over tournament bound teams.

The Field Hockey Team had a very similar rebuilding season as the Boys Soccer team. They also finished strong taking points in their last four games and were able to knock off other schools from tournament contention. Jaclyn Chirco was selected as a 1st Team TVL All- Star.

The Hopkinton High School Student Ambassadors for the 2012-2013 school year are Senior Jackie Chirco and Junior Nolan Cornu. They along with Standout Senior Athletes Tess

Chandler and Hank Rudden attended the MIAA Sportsmanship Summit on November 16th.

HOPKINTON MIDDLE SCHOOL

As of October 1, 2011, Hopkinton Middle School enrollment was 815 across three grades: 267 in Grade 6; 253 in Grade 7; and 295 in Grade 8.

Additionally, the Preschool, which is housed in the Middle School building, added another fifty students.

We welcomed nine new staff members this year: Michael Siedlecki, grade 6 social studies teacher; Rebecca Riley, grade 8 English/Language Arts teacher; Katharine Brummett, grades 6-8 Dynamic Media teacher; Sheryl Wolnik, grades 6-8 Digital Literacy teacher; Michael Murphy, grade 8 foreign language teacher; Katherine O'Toole; grades 6-8 strings teacher; Lauren Koelbl, Learning Specialist; Maryfrances Smith, grade 8 science teacher; Kristin Mercier, grade 8 math teacher. Maryellen Grady, a former HMS grade 8 English teacher, was appointed as assistant principal.

Two new courses, *Dynamic Media* and *Digital Literacy*, were introduced into the HMS Program of Studies to promote digital and media literate adolescents. *Dynamic Media* focuses on the visual communication of ideas and concepts in graphic and photographic format using state of the art technology and applications. Students learn how to use applications and digital imaging tools to create expressive pieces of visual art. Students in *Digital Literacy* receive instruction in research/information literacy, safety and security, and digital citizenship. This course provides students with communication and collaboration skills that will enable them to acquire, produce and share information while also exploring the positive and negative impacts of digital media on their lives.

The Counseling Department implemented a "looping" model this year. Each counselor will stay with the same students throughout their middle school careers. For example, the current sixth grade counselor, will move to seventh grade next year and eighth grade the following year, thus insuring continuity and consistency for her students.

Hopkinton Middle School introduced a modified schedule to include RTI (Response to

Intervention). Academic teams will deliver intervention and enrichment to meet the needs of all students during a period of time we call, "Hiller Block," which is built into our schedule.

HMS continues to support and expand extracurricular offerings, most proposed by students, such as Explore Pottermore Club, the Green Team, Yoga Club, and Table Tennis Club.

Members of the Explore Pottermore Club have the opportunity to spend time exploring J.K. Rowling's online interactive website Pottermore.com which is an accompaniment to the Harry Potter book series. The Green Team, HMS' very own environment-minded club, is dedicated to "going green" and is working on our school's recycling program as well as helping us reduce and reuse. Members will collect the school's recyclables and will soon expand the list of items that regularly find their way into landfills.

Yoga Club has been exploring classical and more challenging yoga poses; and participants have been helping to lead the classes as well with their own fun poses. Table Tennis meets once a week for competitive games or just to have fun.

Working with the Youth Commission and Be Free, HMS hosted a "Quest for the Best," event, a team-based skills/adventure competition planned with extensive student input. In a collaboration focused on providing greater engineering opportunities to our students, HMS partnered with the Hopkinton Parent Teacher Association to offer after-school enrichment activities which included FIRST Lego League.

Another new offering is Principal's Advisory. At each grade level, a group of 8-12 students are nominated by their teachers to be part of this group which meets once a month. Each grade's Advisory has a different focus as part of their responsibilities. Grade 6 Principal's Advisory plays a significant role in both the planning and delivery of parent orientations. Grade 7 Principal's Advisory makes suggestions for improving the experience of incoming grade 6 students and plays a role in the hiring of new staff. Grade 8 Principal's Advisory reflects on their experiences at each grade level and proposes a change or changes to plan and implement.

To kick off the second year of the Metrowest Community Health Care Foundation Bullying Prevention Program, in September, 2011 all

students received "Stop Bullying" T-shirts to wear to the annual HMS All-School Cook-out to show solidarity and commitment. Artist Bren Bataclan came to HMS and collaborated with each of our grade 6 students on a mural which now adorns the grade 6 wing. Each grade 6 student contributed to the mural. The theme was based on the HMS motto that students can learn, create and achieve together and celebrate diversity, creativity, respect, and responsibility. For more information go to: [Bren Bataclan at HMS](#).

HMS continued its commitment to community service this year through organizations and clubs such as HMS CommuniTeen Club, Student Council and through its partnership with the Hopkinton Youth Commission. Students volunteered their time and efforts for food, clothing, and toys drives and several fundraisers to benefit local communities and Project Just Because.

The Hopkinton Parent Teacher Association continues to provide enrichment opportunities within the curriculum, such as Art Quest, Odds Bodkin, and a visit from author Yoko Watkins, as well as various extracurricular programs that encompass fitness, art, foreign language, life skills and social studies. We are fortunate to have such a hard-working, caring, and dedicated group of parents supporting our school.

In November, 2011, the HMS School Climate Committee convened for their first monthly meeting, and from their imagination and passions, The Sky's the Limit Courtyard Project was born. "The Sky is the Limit" is the vision of and a collaborative effort among faculty, students, and the community to build an open air, interactive classroom in the enclosed courtyard at the Middle School. We have partnered to create a dynamic learning space and a living legacy for our students, faculty, and community. Our dream involves creating a place where generations of Hopkinton students can assemble to "learn, create, and achieve together." It would allow students the opportunity to learn in a pleasant, healthy environment and encourage enthusiasm about learning. This currently unused open-air space, which is comparable to ten indoor classrooms, would be an accessible year-round learning center where children from the Middle School and Pre-school would gather, as well as being a community facility. This underutilized, but

potentially multi-functional space, could be used to beautify our school, teach students the importance of nurturing our earth, and provide countless opportunities for interactive, hands-on, real-life learning.

Finally, I would like to recognize the efforts of our caring and committed staff which includes our teachers, our nurse, the office staff, guidance and counseling staff, teaching assistants, and our respectful and hard-working students. We look forward to another outstanding year in 2012-2013.

Respectfully submitted,

Alan M. Keller
Principal

CENTER SCHOOL

During 2012, Center School saw many long-standing traditions continue as well as the start of a variety of changes and new initiatives. The central focus continued to be meeting the needs of all learners in kindergarten and first grade.

Our youngest children have talented and caring teachers who are dedicated to enriching the lives of all their students. Faculty members remain committed in their efforts to support the academic, social and emotional needs of students. Teachers deliver high quality core instruction in all classrooms so that all children are provided with the opportunity to learn and achieve the grade level standards. They meet regularly formally and informally to discuss their students and to share lesson ideas. With the introduction of *Envision Math*, a program that aligns with the Common Core standards, teachers have received ongoing professional development to implement the new math program. In literacy, teachers regularly use assessments to check student progress and to provide additional challenges, as well as targeted or intensive instruction for children as needed. All children are provided with the opportunity to learn and achieve the grade level standards.

Classroom teachers, learning specialists, reading specialists, music, art, wellness, library, technology, and physical education teachers, as well as our nurse, guidance counselor, teacher assistants, school psychologist, occupational therapists, speech pathologists, secretaries and

Assistant to the Principal form the majority of adults who work to provide ongoing learning opportunities and a warm, caring environment for the children. Teachers continue to learn about and implement *Responsive Classroom* through the daily Morning Meeting. The school has implemented Positive Behavior Expectations to have a consistent approach and a common language. The goal is to strengthen real-world skills for our children.

Center's teachers were recipients of HEF Grants in 2012. The first grade teachers Deb Davis, Heidi Woods, Mark Boisvert, Becky Williamson and Liz Farrell along with Director of Elementary Curriculum Merideth Ekwall wrote a grant to provide iPod Nanos for the first grade classrooms to enhance their teaching centers. School librarian Susan Mello was awarded a grant to establish an e-book collection in the library with two iPads so that books can be accessed in the library or at home.

The school continues to use space creatively to ensure the continuation of the popular full day kindergarten. This year we have five full day classes with an enrollment of 99 children. We have also moved several classes in order to make the best use of limited space.

As a school community, children participated in All School Assemblies, Field Days, the Community Garden, and the Mileage Club in the spring. Classes also participated in community service activities such as corresponding with senior pen pals, sending candy to military service members, and "Hugs and Slippers" for doing good deeds.

Parents continue to be a vibrant part of our school. Room parents volunteer in and out of class, facilitate buddy reading, small projects, join our School Council, and plan for cultural arts and other enrichment activities. Parents also help in the art room, the library, with kindergarten and first grades Field Days, recess in the spring, and in our new community garden. We value their partnership.

ELMWOOD SCHOOL

Elmwood School consists of all the second and third grade students attending the Hopkinton Public Schools. As of October 1, 2012, 504

students were enrolled at Elmwood School, a decrease of 34 students from the previous year. There were 12-second grade classes consisting of 259 students and 11 third grade classes containing 245 students. The number of second grade sections increased by one; due to the increase of enrollment and the third grade decreased by two classroom sections due to the decrease in enrollment. As a result, Elmwood had a net decrease of one general education teaching section. Class sizes in 2012 averaged 22 students per class in grade 2 and 23 to 24 students in grade 3.

This was a very busy year for personnel hiring, maternity leaves, and transitions at Elmwood School. There were a few new faces at Elmwood School in September 2012. Two veteran teachers, Mrs. Jane Maguire and Mrs. Paula Tangredi retired at the end of the 2011-2012 School Year. Additionally, Mrs. Emily Carlson, a new mother and veteran teacher of Elmwood School, resigned her position to stay home to raise her newborn child. As a result, several new hires were made. Ms. Kristin Conroy, who previously taught in a second grade classroom, transferred to a third grade classroom. This left three second grade classroom teaching positions to hire. Ms. Jill Jenkinson, Mrs. Anita Kelly, and Ms. Carrie Salz all assumed their teaching responsibilities as second grade teachers beginning in September of 2012.

In addition, the following personnel changes occurred during the 2012-2013 School Year:

Principal: Mrs. Ilene Silver retired June 30th, 2012, and Mr. David Ljungberg resumed his responsibilities effective July 1st, 2012.

Asst Principal: Mr. Tim Kearnan resumed responsibilities effective July 1st, 2012.

Team Chair: Mrs. Cissy Coutinho retired April 30th, 2012, and Mrs. Beth Callahan resumed her role as the new Special Education Team Chair, beginning October 2012.

New Special Education teacher: Mrs. Barbara Mullen joined Elmwood School as a 0.5 FTE special education teacher.

Teaching Assistants: Mrs. Kristin Marino, Mrs. Kara Doherty, Mrs. Julie Day, and Mrs. Jacqueline O'Neill were hired as Special Education Teaching Assistants to fill posted vacancies.

Technology Integration Specialist: Mrs. Stephanie Doty began her shared position (Center,

Elmwood, and Hopkins Schools) in November 2012. The position was vacant due to an unanticipated resignation effective July 2012.

Grade 2 Classroom Teacher Change: In November 2012, Ms. Carrie Salz tendered her resignation for personal reasons. As a result, Ms. Kristin Mahoney was hired to fill her vacancy in December 2012.

Title I: Elmwood School was awarded a federally funded Title I grant, and was able to hire (1) 19.75 hr/week highly qualified Reading Teacher and (1) 19.75 hr/week highly qualified math teacher. Mrs. Kelly O'Neill (reading) and Mrs. Jessica Boisvert (math) are providing targeted supplemental reading and math support for identified students. The funding was granted in December 2012, and the newly hired positions began on January 3rd, 2013.

Maternity Leaves: Mrs. Amy Hamwey and Mrs. Kristy Mortarelli returned from maternity leaves and resumed their second grade teaching positions in September 2012.

Mrs. Amy Hammer, Mrs. Kelly O'Connor, and Mrs. Beth Callahan (all special education teachers) began their year on maternity leaves of absence. Highly qualified candidates with long-term substitute positions filled their vacancies. Mrs. Mary Bania, BCBA began her maternity leave in December 2012.

Café worker: Our year began with a vacancy (due to an unanticipated resignation), which was filled in November 2012.

Custodial staff: Two custodial staff members are currently on medical leaves of absence (one due to injury and one due to other medical reasons), which are currently filled by temporary support staff.

Professional Development:

A major part of our work this year for professional development has been around the adoption of the new (k-6) EnVision Math Program. All Elmwood teaching faculty have had several days of curriculum training, which has included a combination of in-district trainings and out of district consultants from Pearson Math Group. In addition, all teaching faculty have participated in state-mandated trainings in preparation for the FY' 14 rollout of the state-mandated Supervision and Evaluation System. Teachers also received

training in the implementation of the new Galileo Assessment system and the Scholastic Math Inventory. Title I funding also funded several teachers to attend the 36th annual Title I conference. The conference offers a plethora of content embedded workshops geared for implementing tier 1, tier 2, and tier three instructional models (which is aligned with the federally mandated response to Intervention Model of instruction).

Three teachers attended the Responsive Classroom weeklong summer course in 2012 to become Responsive Classroom Trainers for Elmwood School. This "train the trainer model" is a cost savings measure that will enable most faculty at Elmwood School to be fully trained in Responsive Classroom by the end of the FY' 14 School Year.

A number of Elmwood faculty and staff were also trained in 2012 in CPI (Crisis Prevention and Intervention) and CPR / AED (Cardio-Pulmonary Resuscitation with use of an Automated External Defibrillator).

Technology:

All Elementary teachers were issued upgraded Mac Book hardware in September 2012. The new hardware has provided much needed upgrades from the older hardware. Teachers utilize the Mac Books every day in conjunction with their Smart Boards to implement instruction, develop lesson plans, collaborate with colleagues, and to share and disseminate information such as curriculum, lesson planning, assessment data, and parent communication. All teachers have now established teacher WebPages on the district adopted School Wires web server.

School Web Site and "Green" Initiative:

Elmwood School has continued the District's Green initiative! All teacher newsletters and office memos are distributed via listserv. This paperless initiative has saved paper, copier use, and manpower. In addition, mailings from outside organizations are no longer distributed through backpack, saving both paper and teacher time spent in distribution. The Elmwood website is an excellent resource. *Events at Elmwood*, the Principal's newsletter, as well as School Council minutes, are available on the Elmwood website. Links are easy to navigate and

much information is provided about our curriculum, special events, recommended websites, as well as general information.

Elmwood continues to share a technology integration specialist with Center and Hopkins Schools. This position was vacant for the first several months of school due to an unanticipated vacancy created in July 2012. In November 2012, the new technology integration specialist began her role, and spends 2 days per week at the Elmwood School. She works directly with students and teachers, but continues to be stretched with her time between three schools.

Elmwood also continues to share a technician with Hopkins and Center Schools. The technician serves a vital role maintaining the major functions of the Elmwood technology network and server.

Assessments:

The Hopkinton Curriculum and the State Standards are closely aligned to the Common Core State Standard (CCSS). All teachers have been working with CCSS over the past year. The 2012-2013 MCAS for grade three is a hybrid assessment, aligned to both the 2011 Massachusetts State Standards and also to the CCSS. In 2013-2014, the MCAS Assessment will be fully aligned to the CCSS in Math and Reading.

This past year, Elmwood School piloted the Scholastic Math Inventory (a diagnostic tool) utilized to inform curriculum planning and instruction for teachers in the area of math. Elmwood School also implemented the Math Galileo Assessment for the first time. In addition, the Fountas and Pinnell Benchmark Assessment System was fully implementation at Elmwood School for its second year. Writing benchmark assessments were also implemented in the fall and spring of the 2011-2012 school year.

Curriculum:

To aid our English Language Arts instruction we continue to use Treasures, a balanced literacy program, published by McMillan/McGraw-Hill. In addition, the leveled Book Room contains a myriad of both fiction and non-fiction books of varied levels. Envision Math is the backbone of our mathematics instructional program. Two and one half hours are spent per day on reading, writing, and oral language skills. A minimum of

seventy minutes per day is devoted to mathematics instruction. Science, Social Studies, Art, Music, Wellness, Library and Guidance classes round out the remainder of the week.

Our math program is supplemented with additional practice to gain automaticity with math facts; as well as to solve math word problems. As an aid to automaticity, all students use a computer software program (FASTT Math). In addition, all students have software accounts for the reading program Lexia. Some specifically targeted students also have access to the software based Reading A-Z (RAZ Kids) program.

Crisis Response and Preparedness:

Elmwood’s Crisis Response Team, consisting of 11 members, continues to meet to examine ways in which to make Elmwood School more secure, while at the same time developing plans and provisioning supplies in the event of an emergency. Our doors remain locked during the school day and visitors may gain entrance only after being observed via camera by our office staff. All staff members wear picture identification tags daily. All visitors must have an approved CORI report before volunteering in classrooms. When picking up a student at the end of the day, parents remain in their cars and drive up to the front door, after the buses have departed, and their child is brought to their car. This eliminates the need to have parents waiting in the cafeteria at the end of the school day. After a December 2012 review of our safety procedures and protocols the Elmwood Crisis Team made some recommendations and implemented some subtle adjustments with the input of the District-wide Crisis Response Team and the district School Resource Officer

School Council:

The Elmwood School Council met monthly throughout the year. The Council was instrumental in preparing the Elmwood School Budget and creating a school improvement plan for the 2012-2013 school year. This year’s Elmwood School Improvement Plan had three goals focusing upon improved reading, math and the incorporation of the Responsive Classroom philosophy throughout the school.

Other Highlights:

Our long-standing relationship with the Michael

Carter Lisnow Respite Center continues to be a means of inculcating disability awareness amongst our students. Our goal is to show our students that people with disabilities are just like us, they just have certain challenges to overcome. The Elmwood Postal Service, Wee Deliver, delivers mail twice weekly throughout the year. Our school meeting, The Meeting of the Eagles, continues to be a favorite activity of both students and their parents. We continue to be thrilled that parents and members of the community participate in the Junior Achievement Program, teaching students in our classrooms about their community and economics.

We collected toys and clothing for *Project Just Because*; turkeys for the Salvation Army; as well as clothing and toys for individual families in need during the holiday season. Students collected over \$10,000 in the annual Jump Rope for Heart fundraiser for the American Heart Association. Since 2000, Elmwood's students have raised over \$174,000 for this very worthy cause. Second graders from Mrs. Marzilli's class once again visited some of the residents of Golden Pond, interviewed them, and then wrote and presented individual biographies to each person. We collected \$6,316.94 for Children's Hospital's Coins for Cures, earning the title of leading school in New England. The Elmwood Bell Ringers entertained clients at the Respite Center to brighten their holiday season and also performed at Golden Pond.

The Kenyan runners, sponsored by John Hancock, Inc., returned to Elmwood School. Kenyan marathoners have been a tradition at Elmwood School since April 1993. As always, it was a memorable day for all in attendance. In conjunction with our running theme and being heart healthy—the Hopkinton Running Club sponsored the Marathon Challenge. Students were encouraged to run or walk 26.2 miles over a ten week period. Many were successful and for their hard work and diligence won gold medals, akin to those of the Boston Marathoners.

In summary, the success of the 2011-2012 school year was due to a community effort. Without the support of the Superintendent of Schools, the Hopkinton School Committee, the Elmwood School Community, parents, and teachers; maintaining the quality and integrity of the

Elmwood School would be an impossible endeavor.
Submitted by,

David Ljungberg, Principal
February 20, 2013

EDWARD HOPKINS SCHOOL

Hopkins School began the 2011-2012 school year by welcoming 521 students to school on August 31, 2011. Hopkins total enrollment represented 258 fourth graders and 263 fifth graders. Hopkins School housed 24 core classroom teachers, making fourth and fifth grades average class sizes 23 students per classroom. Hopkins School held curriculum nights on September 13th and 20th, giving parents an opportunity to visit classrooms and learn about curriculum, routines, and policies. Furthermore, Hopkins School held parent-teacher conferences during the months of November and December.

There were a number of faculty and staff changes during the school year. Ms. Megan Beaulieu-Jones joined the Hopkins Faculty as a fourth grade teacher. In addition, Mrs. Katherine O'Toole was hired as a Strings Teacher, and Mrs. Kelly DaRosa joined the faculty as .8 Hopkins Art teacher.

Throughout the year, curriculum and instruction initiatives were the focus of grade level and faculty meetings. Teachers worked on building consistency in the curriculum and using data to make data based decisions about how to improve curriculum. The primary data used were results from the Massachusetts Curriculum Assessments (MCAS) that were administered in the spring of 2011. In the fall of 2011, Hopkins School also launched its Guided Book to support literacy instruction. As a result, teachers were able to provide guided reading instruction at students' instructional level. Lastly, teachers organized and held a Curriculum Expo Night, where students took on the roles of teachers and guided their parents through lessons in reading, math, science, and writing. Hopkins Faculty and Staff had an exceptional school year and continued to put forth a tremendous effort on behalf of the students at Hopkins School.

The Hopkins School Council met monthly throughout the year. The Council was

instrumental in preparing the Hopkins School Budget and creating a school improvement plan for the 2012-2013 school year. The Council members included: 1) Parent representatives, Mrs. Donna Orellana, Mrs. Diane Bird, Mrs. Martha Heubner, and Mrs. Amy Ritterbush 2) Community representative, Ms. Kate Waldeck, and 3) Teacher representatives, Mrs. Jennifer Jordan and Mrs. Cara Tortorella.

Strong community support continued to be a theme at the Hopkins School during the 2011-2012 school year. The Hopkinton Parent Teacher Association (HPTA) continued its efforts to support students and teachers by volunteering and fundraising on behalf of Hopkins students. The money raised went toward sponsoring enrichment programs, such as Lyn Hoopes, Poet Laureate, and Techsploration. In addition to the HPTA, the Hopkinton Education Foundation (HEF) awarded Hopkins teachers with a number of grants to support their work with students.

In summary, the success of the 2011-2012 school year was due to a community effort. Without the support of the Superintendent of Schools, Dr. Jonathon Landman, the Hopkins School Community, parents, and teachers, maintaining the quality and integrity of the Hopkins School would be an impossible endeavor. It truly does "Take a village to raise a child."

STUDENT SERVICES

The Student Services Department provides appropriate and comprehensive programming through the use of local, state, and federal funding and grants. Educational programs for students Pre-K to age 22 ensure high standards and expectations for both staff and students through quality training, research-based instruction, and data driven decisions. The Student Services Department is responsible for Special Education students ages 3 to 22, Child Find, 504 Plans, implementation of the McKinney-Vento Homeless Act, and English Language Learners, etc. As a result, the expansion of programs and a continuum of services are available to all our learners. Our goal is always to provide services for student's success, achievement, and transitions throughout their school years so they have every opportunity to become independent life long learners.

During the past year special educators continued to target efforts to improve reading skills of students with special needs begun in 2010 with ARRA Funds. They have continued to use curriculum based assessments to drive instruction and track student progress. This year the Pre-School has also begun the application process for National Association for the Education of Young Children (NAEYC) Accreditation. This is a two year process and hopefully we will receive approval by the end of next year. The Pre-School staff has continued collaborating with Center School staff each spring to facilitate the transition of their students into Kindergarten next year.

Grant money was utilized to bring Landmark Training in Language Based Instructional Strategies to teachers and staff in grades 5 thru 7. Identified teams consisting of content area teachers (Science, English, Math and Social Studies), a Learning Specialist and Para-professional at each grade level were trained throughout the year. Through this training we were able to have everyone on each team utilizing the same strategies and organizational supports in their every day instruction consistently throughout the students' day. We hope to train additional teams again next year.

The Life Skills 18 to 22 Year Olds Program at the high school has grown considerably over the past year. The students in this program access several vocational sites each week including *Golden Pond Assisted Living*, *Not Your Average Joe's*, and *Marathon Restaurant*. The students are also working on collecting pictures for the high school year book and work periodically in the Student Services Office completing various clerical duties. They also access community recreational activities such as Gold's Gym, community tennis lessons and weekly grocery shopping excursions. The students also participate in monthly multi-community social activities such as dances and game night with students from other local districts.

The English Language Learner Program required an additional 0.6 ELL teacher this year due to an increase of enrollment. For the first time, Massachusetts students participated in the WIDA (World-Class Instructional Design and Assessment) Consortium and our ELL teachers completed training to administer the WIDA Access test which has replaced the MEPA. They are also working

with school administrators and staff to support them as Massachusetts transitions to the WIDA Standards. This is a state wide initiative that will roll out over the next 3 years and includes training for all Sheltered English Immersion teachers.

The Student Services Office will continue to evaluate current programs and their capacity to service students with diverse needs in the hopes

that we can better service these students in district. We will also work closely with other Leadership staff including the Superintendent, the Elementary and Secondary Curriculum Directors, Building Principals and the SPEAC Board to create more collaboration and alignment among special and general educators.

LAST NAME	FIRST NAME	WAGES
ABATE	REBECCA	63,898.90
ABERNETHY	ELIZABETH	9,112.50
ABRAMS	AMY	61,472.95
ALEXANDROWICZ	JEAN	6,537.50
ALLBERRY	SHANNON	53,855.08
ALLEN	CHRISTINE	76,508.12
ALTAVILLA	ANNE-MARIE	82,149.08
ANDERSON	JUDITH ANN	63,449.88
ANUSAUKAS	CATHERINE	79,126.92
ARIENTI	DEBBY	69,429.41
ARNOLD	ANGELA	412.50
ARNOLD	MICHELE	8,935.71
ARRUDA	CHRISTINE	210.00
ASELBEKIAN-MAURO	DIANE	9,286.91
ATKINSON	RITA	8,500.00
ATWOOD	SUSAN	81,902.02
AVRIL	STACEY	18,133.96
BACON	JESSICA	53,423.14
BAGLEY	SUSAN	88,900.96
BAIN	KATHRYN	69,232.17
BAKER	DAVID	160.00
BAKER	DENNIS	64,039.90
BALBOA	RITA	46,666.56
BALDWIN	SHARON	85,046.90
BALINSKAS	CAROLYN	79,531.96
BANIA	MARY	67,301.37
BANNON	JOAN	11,535.00
BARKER	JOYCE	21,488.30
BARRETT JR.	JOSEPH	82,149.08
BARROS	JAMES	39,961.96
BARTLEY	NILI	63,548.94
BARTOLOMEO	DEBRA	61,594.00
BARTON	JULIE	25,032.38

LAST NAME	FIRST NAME	WAGES
BASILE	CHRISTINE	87,800.96
BASTARACHE	JAMES	41,779.57
BAUMANN	JOAN	71,325.92
BEAULIEU-JONES	MEGAN	46,141.94
BELCHER	CHARLEEN	22,066.79
BENNISON	MARGARET	20,585.17
BENOIT	ANDRE	44,479.87
BERGER	ALEX	140.00
BERLO	ROBERT	108,204.20
BERNSTEIN	DAVID	59,099.04
BIERI	KATHY	20,029.79
BILODEAU	VERONICA	1,480.39
BISHOP	EVAN	94,430.00
BLACK	REBECCA	22,356.33
BLAKE	EDWARD	75.00
BLAKE	JENNIFER	1,875.00
BLAKE	LAUREN	75.00
BLANCHARD	RYAN	53,740.62
BLISS	RICHARD	4,857.00
BOISVERT	MARK	75,188.04
BOISVERT	NORMAND	47,018.89
BRAINERD JR	JAMES	4,250.00
BRAYER	MARY ANN	79,102.00
BRENNAN	MARK	76,477.18
BRESCIANI	KAELA	102.84
BRIGHT	ELIZABETH	91,400.96
BRODY	ISAAC	52,634.44
BROOKS	LINDA	77,788.04
BROWN	ESTER	5,438.07
BRUMMETT	KATHARINE	47,141.94
BRYANT	CALVIN	2,368.00
BUCKLEY	SUSAN	4,237.28
BUFFA	ELLEN	21,348.97

LAST NAME	FIRST NAME	WAGES
BUFFUM	DAVID	85,471.90
BUGG	NATALIE	3,967.00
BUMILLER	MAUREEN	9,050.00
BURCHARD	CATHERINE	2,202.50
BURDZEL	SHARON	40,644.06
BURKE	KELLY	68,359.58
BURKE	TIMOTHY	490.00
BURNHAM	CAROL	1,162.50
BURNS	MARY-LOU	87,800.96
BURNS	MAUREEN	63,555.38
CALLAGHAN	KRISTI	76,851.92
CALLAHAN	BETH	79,231.80
CALLANAN	NANCY	5,475.00
CAMERON	ELLYN	19,331.76
CAMIRE	AMY	16,575.36
CAMPBELL	KATHY	76,888.12
CARLSON	EMILY	9,028.76
CARR	CHRISTINE	86,320.46
CARR	EDWARD	40,593.93
CARR	LAURA	48,047.37
CARR	MELISSA	23,457.95
CARRIER	PAUL	33,335.95
CARTY	LISA	40,397.49
CARUSO	JESSICA	82,219.08
CASASSA	ARLENE	84,428.42
CASEY III	JAMES	84,849.08
CATTON	KATHLEEN	9,932.30
CAVE	MICHAEL	19,208.48
CHAGNON	ALAINA	54,740.49
CHAGNON	CONNIE	61,656.32
CHARLESTON	BENJAMIN	4,533.00
CHILDS	AMY	140.00
CHRISTIE	JOHN	450.00
CLARK	ANN	24,109.93
CLARK	MARIE	24,907.63
CLARK	NANCY	99,657.96
CLIFFORD	DANIEL	3,244.80
COHEN	CHERYL	76,476.92
COLE-COTE	DEBORAH	210.00
COLLINS	CHARLES	86,258.96
COLOMBO	MARY	80,502.73

LAST NAME	FIRST NAME	WAGES
CONANT	LISA	70,011.06
CONNER	CAROLYN	88,923.74
CONNORS	THERESA	3,363.95
CONROY	KRISTIN	53,431.04
CONROY	LYNN	65,602.19
CONSTANTINE	JANET	76,803.71
CONTI	SANDRA	9,351.36
COUTINHO	FRANCES	76,838.71
COWELL	LORI	48,693.06
CRISAFULLI	CARLA	88,296.90
CRONAN	ERIN	420.00
CROWLEY	HEATHER	70,840.12
CUTLER	JODI	30,962.84
CZEREPUZSKO	MELISSA	4,435.00
D'AGOSTINO	NANCY	21,796.56
D'ALESSANDRO	KAYLA	600.00
DAROSA	KELLY	34,359.58
DAIGNEAULT	SARAH	80,202.00
DANDURAND	RAYMOND	450.00
DAQUIL	DAVID	375.00
DARLING	ROBIN	12,705.40
DAVIDSHOFER	MARY	46,141.94
DAVIDSON	BONNIE	46,847.52
DAVIS	DEBORAH	85,655.98
DAVIS	PATRICIA	1,892.79
DAVIS	SARA	85,071.90
DAVIS	TRACEY	45.26
DAY	JULIE	9,787.50
DEBRIAE	MIRIAM	9,691.36
DECAROLIS	JOHN	350.00
DEMELLO	MARY ANN	69,569.03
DESANTIS	DONNA	595.00
DEVINCENT-DANE	DEBRA	322.17
DEMPSTER	MEAGHAN	19,537.96
DENAULT	AMY	76,476.92
DIBONA	BENJAMIN	2,275.92
DICOSTANZA	PATRICIA	88,900.96
DIMARE	SHERRIE	25,531.15
DIPALMA	ERIN	52,598.08
DIPALMA	KATHRYN	57,864.49
DIAMOND	PATRICIA	71,380.92

LAST NAME	FIRST NAME	WAGES
DICKEN	CATHERINE	14,818.39
DICKERT	HAROLD	2,025.00
DIXON	ANNA	87,988.46
DODGE	JEREMY	62,073.00
DOHERTY	LAURA	22,223.85
DOKTOROV	OLGA	420.00
DOLAN	JODI	7,893.00
DONAHUE	CHRISTINA	26,641.10
DONAHUE	MICHAEL	101,113.08
DONNELLY	SEAN	3,725.00
DOOLEY	KATHLEEN	110,911.84
DOWD	SAMUEL	27,068.89
DOWD	THOMAS	91,200.96
DUMAS	RALPH	121,025.06
DUNN	REGINALD	41,820.61
DURGARIAN	ELISE	420.00
DYKSTRA	KRISTIN	26,917.93
ECONOMO	ELIZABETH	70,430.88
EDGECOMB	MAUREEN	92,360.54
EICHORN	DONNA	76,476.92
EKWALL	MERIDETH	108,204.20
ELDER	CHERYL	87,138.18
ELDER	THOMAS	2,833.00
ELLAM	SARAH	76,102.00
ELLIOTT	BRUCE	3,552.50
EMERSON	JEANETTE	26,001.02
ESDALE	JESSICA	63,805.19
ESPE-CHASE	ESTELLE	140.00
FABRICANT	SUSAN	21,433.43
FAHN	LESLIE	21,492.19
FAIRBANKS	JENNIFER	69,081.94
FALZONE	MAUREEN	24,907.64
FANT	REBECCA	23,215.60
FARQUHARSON	NINA	84,506.48
FARRELL	ELIZABETH	65,547.55
FELDMAN	REBECCA	68,409.90
FERGUSON	COLETTE	19,825.17
FERGUSON	SUSAN	78,641.06
FERNANDEZ	STEPHANIE	18,007.08
FERRIS	KERRY	21,190.22
FILHO	JOSE	41,229.59

LAST NAME	FIRST NAME	WAGES
FILZOW	JAYNE	8,562.98
IORE	CYNTHIA	90,015.42
IORE	MEGHAN	70.00
IORENTINO	NANCY	44,318.34
FITZPATRICK	MARY ANN	41,966.81
FLANAGAN	MICHAEL	76,211.22
FLANNERY	EUGENE	57,695.29
FLANNERY	SHARON	16,731.87
FLEMING	MARY ANNE	19,669.76
FOISY	BARBARA	22,924.88
FORD	KAREN	280.00
FORNACIARI	JANICE	19,720.26
FORSYTHE	KATE	51,268.06
FOX	SARAH	84,955.80
FRAME	JANE	140.00
FRANCHOCK	MICHAEL	82,149.08
FRANK	JOAN	89,700.96
FRASER	SUSAN	46,099.90
FREEDMAN	MARY LYNN	38,903.26
FREY	ANDREW	50,194.75
FRIBERG	DONALD	53,880.74
FUERST	REBEKAH	50,140.06
FUMAROLA	KRISTIN	59,464.05
GAGNE	MANON	3,000.65
GARRY	MICHAEL	342.00
GATELY	JENNIFER	2,362.50
GATES	KENNETH	68,046.16
GAUTREAU	RONALD	81,483.92
GEARY	ALYSON	130,780.00
GEORGE	KATHLEEN	89,150.96
GERGOUS	NADY	70.00
GHOSH	ASHOKE	93,575.14
GIANINO	COLLEEN	69,467.98
GIFFORD	HALLYANN	86,971.90
GILMORE	JEANNINE	57,839.92
GIRARD	JIM	9,107.00
GIRARDI	BARBARA	19,627.02
GLAZIER	JANE	22,277.19
GLEASON	KIRSTEN	50,996.92
GOLDEN	JOHN	82,546.06
GOMES	JANE	88,300.96

LAST NAME	FIRST NAME	WAGES
GONZALEZ	ANTHONY	77,213.06
GONZALEZ	TINA	8,935.98
GOODNOUGH	MARQUERITE	21,202.18
GOOLD	STEPHEN	2,043.56
GRABMEIER	MARGIE	6,678.00
GRADY	MARYELLEN	86,500.18
GRAEBER	MICHAEL	74,071.12
GRANT	JOANNE	80,961.96
GRECO	ADELAIDE	105,084.11
GRECO	ELIZABETH	29,416.20
GRECO	MICHAEL	59,863.00
GREEN	SUSAN	4,050.00
GRIFFIN	JOHN	88,249.08
GRILLI	CINDY	31,172.56
GRILLY	DEVON	69,817.08
GROSSO	KATHLEEN	8,638.00
GRZYWNA	JOAN	735.00
GUNDUZ	EVREN	28,751.54
HAAS	ALFRED	66,660.02
HACKETT	MARIJANE	111,555.60
HAGAN	JEANNINE	6,887.50
HALL	BRIAN	18,821.00
HALL	JAIME	50,343.58
HALL	KIMBERLY	63,144.90
HALNEN	JEAN	30,028.89
HAMILTON	CHRISTINE	19,778.55
HAMILTON	MICHAEL	79,500.04
HAMMER	AMY	71,731.24
HAMWEY	AMELIA	54,299.77
HANDRICK	DAVID	600.00
HARRIS	BEVERLY	18,146.31
HARRIS	MAUREEN	85,821.90
HARROD	RICHELLE	21,753.82
HART	CARALYN	6,881.00
HARVEY	SARAH	315.00
HAY	CRAIG	85,259.66
HAYES	DEBORAH	24,800.21
HAYES	MICHAEL	55,802.92
HELFANT	MARK	1,120.00
HENDERSON	LINDA	77,380.12
HESS	JONATHAN	475.00

LAST NAME	FIRST NAME	WAGES
HESSE	KATHARINE	24,550.68
HIBBERT	KATHRYN	81,517.58
HOAGLAND	NADINE	39,743.32
HOBILL	DAWN	19,036.50
HOFFMAN	REBEKA	3,075.00
HOMAN	STACEY	73,706.42
HOOKER	MICHAEL	79,059.01
HOWE	CATHERINE	7,125.00
HRUSKA	FRANCES	87,800.96
HUESTIS	CAMERAN	76,142.00
HULME	CAROLINE	8,437.50
HURLEY	MARY	88,650.96
IADAROLA	JUNE	11,673.99
JACOB	LINDA	88,650.96
JENKINSON	JILL	39,810.60
JENNINGS	JUDY	10,581.61
JEWETT	KAREN	38,322.95
JORDAN	JENNIFER	82,039.14
JORDAN	PAUL	9,637.50
JORSTAD	NANCY	25,133.12
JOYCE	CATHERINE	82,149.08
JOYCE	TIMOTHY	71,350.02
JUFFRAS	ANN MARIE	21,568.57
KALETA	MARY	16,286.97
KAMINS	DANNETTE	2,733.50
KAMMER	DANIEL	81,611.92
KANE	JENNIFER	75,261.31
KAPELOS	JOANN	280.00
KARJEL	ERIC	97,375.94
KASPRAK	LEE ANN	79,961.96
KAUFMAN	JILLIAN	75,131.42
KEANE	LAWRENCE	49,671.97
KEANE	THOMAS	87,811.96
KEARNAN	TIMOTHY	84,971.90
KEARNEY	JEFFREY	82,938.18
KEEFE	CAROL	25,509.62
KEELER	JENNIFER	46,062.16
KELLENBERGER	KRIS	49,818.06
KELLER	ALAN	116,390.04
KELLER	MARISSA	60,321.15
KELLY	ANITA	3,200.00

LAST NAME	FIRST NAME	WAGES
KENDALL	LESLIE	6,094.11
KENNALLY	JENNIFER	79,961.96
KENNEDY	CHRISTOPHER	100,910.60
KESSLER	JEANNE	24,401.23
KILBURN	REGINA	74,288.04
KILIULIS	JANE	7,699.26
KIMBALL	JILL	19,245.60
KING	BRYAN	95,877.90
KING	DEIRDRE	57,726.88
KING	ERICA	76,079.60
KING	RICHARD	42,033.70
KIRSHENBAUM	SHANNON	55,365.08
KISER	DAVID	43,965.98
KLAYMAN	NEAL	2,050.00
KNIAGER	CONCETTA	47,181.17
KNOPF	SCOTT	375.00
KNOWLES	RICHARD	2,493.70
KOELBL	LAUREN	51,622.98
KRAMER	TYLER	1,822.00
LANDMAN	JONATHAN	180,032.08
LANE	CYNTHIA	62,380.53
LATHROP	NICOLE	22,344.89
LAUGHTON	EMILIE	18,814.08
LAVAKUMAR	ANITA	49,193.06
LAVOIE	CHRISTIAN	2,508.00
LAW	DEANNA	76,877.90
LEBLANC	BRUCE	66,658.90
LEBLANC	RICK	3,400.00
LEACH	CYNTHIA	27,477.73
LECHTANSKI	VALERIE	92,825.96
LEHANE	CHRISTINE	525.00
LENTONI	PAMELA	14,184.28
LERNER	LAURA	19,351.68
LEVERGOOD	FRAN	21,835.65
LEWINSKY	KATHLEEN	70,840.12
LINDER	DENISE	29,832.22
LINDNER	DAVID	70.00
LISCINSKY	ERIN	23,255.19
LITAVIS	MICHELLE	3,117.00
LJUNGBERG	DAVID	81,780.00
LOGAN	C.	88,400.96

LAST NAME	FIRST NAME	WAGES
LONGORIA	ANDREW	91,595.97
LOWELL	HOLLY	21,467.19
LYONS	LIZA	73,271.12
MACDONALD	KATHLEEN	2,342.50
MACDONALD	KENNETH	3,238.00
MACDOUGALL	LORNA	18,128.46
MACPHERSON	CHRISTOPHER	7,286.00
MACDONALD	DENNIS	47,709.50
MACDONALD	MORIAH	81,463.88
MACK	ELIZABETH	75,827.90
MACK	LAUREN	74,081.68
MACKIE	CAITLIN	60,837.98
MADANY	YVETTE	875.00
MAFFEI	AMANDA	1,887.50
MAGNUSON	TAMI	28,967.48
MAGUIRE	JANE	89,150.96
MAILLET	DIANE	73,839.12
MAKARA	REBECCA	375.00
MALLOY	BETH	7,012.50
MANNING	ELIZABETH	84,649.08
MARCY	ANNE	777.47
MARINO	KRISTIN	7,274.19
MARQUEDANT	HOLLY	3,412.50
MARTEL	CYNTHIA	4,262.50
MARTIN	JEANNE	85,821.90
MARTIN	SHAWN	53,030.30
MARTIN-FLUET	MARIE	81,961.96
MARTINEAU	GREGORY	110,725.16
MARTINELLI	LISA	48,142.90
MARTONE	CAROLYN	900.00
MARZEC	JAMES	85,482.08
MARZILLI	BRIDGET	66,412.35
MASON	CATHERINE	74,205.88
MAYER	DENISE	300.00
MAYNARD	SANDY	19,627.03
MAZAIKA	ROBERT	4,857.00
MAZUR	DANIEL	100,450.99
MAZUR	KELLY-ANNE	76,395.18
MCBRIDE	COLLEEN	525.00
MCBRIDE	LORI	32,746.91
MCCAHILL	CATHERINE	87,800.96

LAST NAME	FIRST NAME	WAGES
MCCARTHY-GILL	JAN	60,723.00
MCCAW	KAREN	89,150.96
MCCLURE	MICHELLE	7,050.00
MCCLURE	SUE	4,125.00
MCCORD	JASON	9,196.80
MCFARLAND	MICHAEL	74,631.58
MCGOVERN	DENISE	82,399.08
MCGRATH	SANDRA	90.53
MCINTYRE	ANDREW	1,155.00
MCKENZIE	LAURA	1,417.00
MCLEAN	MONICA	62,745.02
MCNALLY	DAWN	90,950.96
MCPHAIL	JESSICA	47,228.48
MEEHAN	WILLIAM	86,065.53
MELLO	SUSAN	25,744.82
MERCIER	KRISTIN	37,875.15
MERIGOLD	SARAH	21,477.84
MERZEL	DAN	240.00
MESSIER	MICHAEL	2,833.00
MEYER	SHARI	47,216.94
MICHAUD	CRISTINA	81,726.76
MILES	BARBARA	1,509.66
MILLER	MICHAEL	72,494.02
MILLS	COREY	3,400.00
MINKLE	MARGARET	26,464.19
MIRABILE	BRENDA	530.00
MOODY	FRANCES	76.56
MOOTHART	LESLIE	47,028.48
MORALES	WILLIAM	49,487.40
MORAN	ERIN	6,531.28
MORAN	SHELLY	50,480.62
MORAN	WENDY	52,297.97
MOREY	SHEILA	17,291.91
MORGAN	JO-ANN	15,365.64
MORIN, JR.	KENNETH	23,143.86
MORTARELLI	KRISTY	14,652.72
MOTYKA	MOIRA	18,357.94
MUIR	BONNIE	68,602.48
MUISE	THERESA	356.79
MULLEN	BARBARA	68,909.90
MULVEY	BRETT	72,861.57

LAST NAME	FIRST NAME	WAGES
MUNGER	LYDIA	23,509.22
MURDOCK	JANE	10,247.46
MURPHY	ERIKA	210.00
MURPHY	MICHAEL	84,283.98
MURPHY	SUSAN	79,195.27
MURPHY	TIMOTHY	66,478.90
MURPHY	TIMOTHY	46,557.57
MURRAY	GAIL	50,996.92
MURRAY	KIELY	54,993.72
NAJARIAN	JOANNE	57,939.40
NAPOLITANO	SUSAN	18,345.13
NASH	SUSAN	38,925.92
NAUGHTON	JANET	54,610.84
NAUGHTON	MICHELLE	19,009.32
NELSON	TIMOTHY	6,678.00
NICHOLSON	JUDITH	140.00
NOBLE	KARYN	81,941.06
NOFSINGER	DANIELLE	65,035.65
NORBY	DIANE	80,470.04
NORTON	DANIEL	45,334.90
NORTON	JANE	92,800.96
NOVICK	DAVID	1,548.19
O'CONNELL	MATTHEW	73,990.12
O'CONNOR	KELLY	52,678.92
O'LEARY	JUSTIN	7,893.00
O'LOUGHLIN	CONSTANCE	20,079.77
O'MALLEY	LAURA	58,287.06
O'NEIL	JACQUELINE	22,630.64
O'SHAUGHNESSY	DENA	47,500.23
O'TOOLE	KATHERINE	50,803.68
OBER	AMANDA	70.00
ODIERNA	MICHELLE	35,554.50
OLDACH	MARY	60,416.18
OLESON	NORANN	14,682.54
OLOFSON	JENNIFER	13,483.89
OLSON	KATHRYN	665.00
PAGE	JULIA	63,188.62
PAGE	MAUREEN	25,311.12
PANETTA	DORIS	10,778.59
PANTAZEOS	JESSICA	7,211.64
PAPAYANNOPOULOS	CATHERINE	18,954.15

LAST NAME	FIRST NAME	WAGES
PAQUETTE	RICHARD	79,509.27
PARKER	JOHN	76,551.92
PARSON	JENNIFER	9,600.61
PATRICK	BETH	1,365.00
PATTERSON	SARAH	63,604.72
PELGRIN	MARY	6,675.00
PELLETIER	JENNIFER	17,280.23
PENDLETON	PAMELA	88,200.96
PERRY	DAVID	42,352.86
PETRUCCI	DANIELLE	54,850.64
PETRUSKA	ELIZABETH	55,681.69
PEVERILL-CONTI	WENDY	10,895.13
PICKENS	KELLY	61,461.14
PINTO	DEBRA	87,757.57
PIQUARD	KIMBERLY	34,340.75
PIRES	APRIL	74,084.68
PITTORINO	REBECCA	560.00
PLACE	STACEY	85,982.08
PLUNKETT	DONNA	14,102.89
PLUNKETT	JENNIFER	435.80
POLANSKY	LAUREN	82,863.88
POOVAKAD	LAURA	1,417.00
PORCELLA	CHAPIN	18,442.30
PORTER	ALLON	22,802.99
PORTER	ELLENORE	9,608.29
POTITO	STEPHANIE	30,573.09
POTTER	DIANNE	12,355.21
POWELL	EVELYN	52,879.58
POWERS	PHILIP	1,676.75
PREIS	DEBRA	4,785.00
PRESEAU	DAWN	32,533.51
PRIMEAU	MELISSA	5,219.55
PRIOR	LESLIE	88,225.96
PULNIK	KIMBERLY	89,863.28
PULSELLI	LIDIA	6,781.68
PUPILLO	NICHOLAS	2,589.84
PURDY	DAVID	79,599.46
PUSLYS	ERIC	600.00
QUARANTO	KEVIN	1,015.00
QUINN	PAIGE	1,978.00
RAINEY	ANN	69,086.06

LAST NAME	FIRST NAME	WAGES
RAMIREZ	ELIZABETH	9,262.61
RAMOS	VERONICA	350.00
RENAUD	JUDITH	22,215.97
REYNOLDS	BETH-ANN	9,383.00
RICHARDS	ANDREA	80,387.04
RIEL	JOHNN	2,508.00
ROBERTS	MAXINE	89,175.96
ROBINSON	CATHERINE	82,249.08
ROCKWOOD	CHARLES	54,535.06
RODRIGUEZ	JOANNE	21,624.72
ROGERS JR	ALFRED	87,852.14
ROSENTHAL	ROBERT	2,855.00
ROSS	CAROLYN	55,909.36
ROY	ALYSON	51,269.68
RUDLOFF	ZACHARY	280.00
RUFO	LYNNE	91,650.96
RYAN	LAURIE	1,814.98
RYDER	BETH	38,238.98
SAMANSKY	CONNIE	2,737.50
SANBORN	LOUISE	19,986.88
SANBORN	MARK	1,381.20
SANFORD	JOELLE	21,870.02
SANFORD	TIMOTHY	67,764.42
SANTOS	KRISTEN	91,767.96
SANTUCCI	FRANCES	26,674.76
SAUNDERS	MEGHAN	55,851.90
SAVAGE	JORDANA	76,676.92
SAVIGNANO	JOHN	2,648.70
SAWYER	GARRETT	86,434.06
SCALCO RONKIN	MIKHAIL	2,775.00
SCANNELL	CHRISTINE	37.28
SCANNEVIN	TRACEY	595.00
SCHARTNER	KRISTEN	71,122.06
SCHEULE	BEVERLY	1,050.00
SCHILOSKI	PHILIP	40,473.49
SCHILOSKI	SEAN	2,128.00
SCHNEELOCH	LYNDA	1,120.00
SCHREFFLER	JANICE	74,088.04
SEATER	JESSICA	71,098.73
SEROCKI	SHARON	18,556.32
SEXTON	DEBORAH	20,535.18

LAST NAME	FIRST NAME	WAGES
SHAUGHNESSY	NANCY	93,728.01
SHEA	CHRISTOPHER	90,239.96
SHEA	JAYNE	66,699.98
SHEELEN	JANEEN	62,910.12
SHEIL	PARKER	700.00
SHIRE	CHARLOTTE	77,508.12
SIEDLECKI	MICHAEL	60,903.00
SIEGEL	RACHEL	32,208.42
SILVA-TERRAL	GISELA	2,400.00
SILVER	ILENE	128,971.62
SIMOES	SHERYL	35,985.98
SIMOES	STEPHEN	74,228.04
SKYPECK	LILLIAN	29,201.83
SLOAN	NOREEN	57,963.02
SMITH	HEATHER	79,530.71
SMITH	JENNIFER	69,684.90
SMITH	LYNDA	21,690.67
SMITH	STEVEN	39,811.76
SMITH	MARYFRANCE	27,011.57
SMYTH	ELIZABETH	76,626.92
SNOW	CHRISTINE	8,353.39
SNYDER	STEPHANIE	62,201.90
SPERONI	NANCI	19,665.73
SPINKS	BETHANY	81,997.02
STARING	KERRI	22,622.78
STARZYK	SUZANNE	16,865.07
STEFANCIK	JANENE	84,199.19
STEIN	RONA	76,826.92
STEPHENS	JESSICA	55,851.90
STEPHENSON	DENISE	5,740.00
STICKNEY	MARK	95.00
STONE	MYAH	5,176.60
STRANGFELD	MARIAN	93,300.96
STREFLING	SUZANNE	72,869.94
STRICKLAND	SUSAN	19,440.54
STUKULS	SALLY-ANN	96,627.96
SULLIVAN	CARRIE	66,048.94
SULLIVAN	CHRISTINE	61,521.98
SULLIVAN	DAN	5,100.00
SULLIVAN	KIMBERLY	80,579.14
SULLIVAN	LAUREN	47,924.90

LAST NAME	FIRST NAME	WAGES
SULLIVAN	MICHAEL	82,949.08
SWEENEY	CHRISTOPHER	7,167.50
SYKORA	PATRICIA	3,262.50
TANGREDI	PAULA	74,088.04
TARBI	KATHERINE	76,906.96
TAYLOR	TREVOR	63,144.90
TERRANOVA	LAURA	56,489.01
TERRY	KAREN	4,857.00
THIBEAULT	HELEN	2,364.31
THIEL	LAURA	21,669.91
THOMAS	JANE	21,025.38
THOMAS	LAUREN	8,437.50
THOMPSON	JO ANN	89,120.96
THOMPSON	MARTHA	10,928.00
TOMLINSON	PATRICIA	8,831.18
TOOTHMAN	ANDREA	2,100.00
TORILLI	PETER	88,826.96
TORTORELLA	CARA	88,650.96
TOWNER	RODERICK	17,289.20
TRAVERSI	KRISTYN	55,851.89
TREMBLAY	KATHLEEN	32,504.55
TREMBLAY	MARIBETH	79,899.46
TREMBLAY	ROBERT	42,617.62
TUITE	MEREDITH	3,390.40
UMINA	DIANA	22,775.05
UMINA	MICHAEL	787.50
VAN DAM	ANNE	82,449.08
VERRA	KEITH	102,336.49
VIEIRA	MARIA	47.93
VON ROSENVINGE	VALERIE	87,966.96
VORCE	AUDREY	37,059.27
VORRASI	LINDA	90,500.96
VUMBACA	JEANNE	25,980.31
WAGONER	BETSY	31,187.02
WALTZMAN	TAMMY	7,433.80
WARREN	NANCY	4,875.00
WATERS	HARRY	6,162.97
WEBB	JEAN	44,190.46
WEBB	LEANNE	21,433.41
WEBB	MICHAEL	20,897.65
WEBSTER	AMANDA	375.00

LAST NAME	FIRST NAME	WAGES
WEISS	MEGAN	59,318.55
WELDON	ELIZABETH	75,035.10
WELLE MALONE	LISA	79,271.92
WELSH	GAIL	12,243.51
WEST	MATTHEW	1,672.00
WETTERLOW	ERICA	61,602.88
WHITE	MAURA	17,446.98
WHITE	ROBERT	82,274.08
WIGGIN	MARGARET	20,318.24
WILANDER	MIKE	78,766.06
WILKIE	KELLY	73,271.12
WILLIAMS	JOSEPH	72,989.94
WILLIAMS	SARA	62,188.00
WILLIAMS	SHARON	54,491.92
WILLIAMSON	REBECCA	75,702.90
WINTERS	MEAGHAN	48,285.06
WOLNIK	SHERYL	46,291.94

LAST NAME	FIRST NAME	WAGES
WOODRUFF	HEATHER	70,994.18
WOODS	HEIDI	71,017.57
WOODS	JAMESON	2,280.00
WOODWARD	MARY	7,517.28
WORRELL	COLLEEN	3,990.36
WORRELL	STERLING	89,521.90
WORTHAM	ERINNE	18,314.10
WRIGHT	PAUL	51,816.86
WURSTER	KRISTEN	40,490.27
YAVAROW	STEVEN	98,688.46
YOUNG	JENNIFER	210.00
ZACCARO	MAIREAD	2,170.00
ZACCARO	PAMELA	22,668.52
ZAKAR	LINDA	81,599.76
ZAZZA	ANGELA	20,079.65
ZEIGLER	TARA	60,848.00
ZWANG	MELISSA	8,500.00
		28,547,943.

South Middlesex Regional Vocational School Committee

Joseph P. Keefe Regional Vocational Technical School

This annual report is prepared by Superintendent /Director, James Lynch, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the towns of Ashland, Framingham, Holliston, Hopkinton and Natick.

As in recent past reports prepared and approved by the District Committee, this report discusses from the perspective of the Committee the principal items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of

Committee meetings and the attachments thereto which are available at the school office.

The Committee acknowledges with great appreciation the service of its Recording Secretary, Elaine O'Toole, whose careful recording of the minutes of the Committee Meetings makes possible the preparation of this annual report. The Committee also takes this opportunity to recognize and thank, Carol Lydon, administrative assistant to the Superintendent-Director for her many years of quality work preparing documents for Committee deliberations.

The Committee reorganized on June 6, 2012 with the following officers being elected unanimously to the following positions:

Chair: John Kahn (Framingham)
 Vice-Chair: Yvonne Giargiari (Holliston)

Assistant Treasurer: John Evans (Framingham)

The balance of this report presents a summary of the discussion and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

Community Engagement

Staff and students of the construction cluster career and technical programs of Carpentry, Electrical, Plumbing, Horticulture and Metal Fabrication and Welding participated in many community projects throughout the School District member towns. Examples of these activities include the following:

Carpentry -

Framingham - Install attic access pull down stairs @ Cushing Maintenance Building

House Project - 7 Walker Street, Hopkinton MA - Completed siding, install all finish trim, doors, cabinet installation, hardwood floors, trim out closets, and bath room finish materials.

Holliston Senior Center - Construct storage shed and install outside roof over doorway.

Construct stage for "Celebrate Holliston".

Natick Pets in Need - Construct an 8' x 10' storage shed. The Landscaping Department prepared the landscape for seeding and plant installation.

Electrical

House Project - 7 Walker Street, Hopkinton, MA - wired all lights, switches, boiler, garage and finish Electrical

Butterworth Tennis Courts - Wired lights and installed lighting system

Boys and Girls Clubs - wired two offices.

Maintenance building - general wiring as needed

Bowditch - installed lights in the basement

Cushing - general electrical installations

Plumbing -

Bowditch Field - replace hot water heater

House Project - 7 Walker Street, Hopkinton, MA - plumbed all baseboards; install boiler, sinks, lavatory, laundry, baths, shower, and refrigerator ice and water system.

Graphic Communication

Printing for 13 Framingham Schools

The Horticulture Department participated with the Framingham Department of Public Works on an Arbor Day celebration and planting activities

on Keefe Technical School's property. In addition, the Keefe Community hosted the MetroWest Leadership Academy to a tour, a program presentation on Career and Technical Education and lunch. Keefe also hosted a welcoming breakfast in September for several new leaders in the community. Those leaders honored included new Framingham School Superintendent Dr. Stacey Scott, new Ashland School Superintendent Brooke Clenchy, new interim School Superintendent in Hopkinton Dr. Stephen Hiersche and new Framingham Town Manager Robert Halpin. Keefe hosted the annual Scholarship Breakfast of the MetroWest Chamber of Commerce. It should also be noted that all five District town high school's swimming teams practice and compete at the Keefe Technical School pool. The pool is also used by the Framingham and Natick Park and Recreation Department.

Administration

Effective on July 1, 2011, Jonathan Evans became the new Principal of Keefe Technical School. In 2012, Jonathan Evans started his second year as Principal. Jonathan replaced Patricia Canali who retired in June 2011. Jonathan was promoted from the position of Director of Student Services. Mr. Evans has been employed by the School District for 15 years, 8 years as an administrator.

In August of 2012, Superintendent Lynch made a decision regarding technology support at Keefe Technical School. Due to technology infrastructure issues, it was decided that engineering support was needed to evaluate and correct technology hardware, software as well as building wide technology procedures. Following that decision, the technology staff was reduced to support this contracted services engineering contribution. These technology improvements were accomplished within the parameters of the budget. The superintendent and his staff supervised all technology in 2012.

The Superintendent's Evaluation Sub-Committee considered the process by which the Committee and the Superintendent established goals for the administration against which the Superintendent's performance is evaluated periodically by the Committee. The

Superintendent and the Committee will use the new Educator Evaluation instrument that is required by the DESE in 2012 for RTTT participating Districts. The on-going Sub-Committee members are John Kahn, William Gaine, Mike Rossi, John Evans and Dr. Stephen Kane, Chair.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 2012 through June 30, 2013. The goals adopted related to the following: Improvement of the District's administrative meeting organization, establishment of job descriptions for all employment positions, incorporate 21st century skills into curriculum, assessment and instruction, budget development and financial management, collective bargaining, recruiting and enrollment, supporting the school and district improvement plan, and capital budget planning.

The Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired personal qualities. The complete record of that evaluation is a public document that is available at the South Middlesex Regional School District Superintendent's office.

The Committee approved a new contract with the Superintendent extending his employment through June 30, 2015. The Superintendent received a 2% salary increase in 2012.

School Improvement Plans

The Committee adopted The School Improvement Plan for the 2012-2013 school year which embodies specific performance objectives as follows: (1) alignment with the Massachusetts Model for Comprehensive School Counseling through guidance curriculum delivery and in so doing addressing the Massachusetts Career Development Education benchmarks, 2) development of reengagement strategies for potential dropouts or at risk students, 3) work collaboratively to reduce behavior that interferes with student learning, 4) implement formative, summative and authentic assessments to guide instruction and 5) the implementation of the Common Core State Standards.

The Committee reviewed the progress toward

the goals of the 2011-2012 School Improvement Plan. The report of Principal Evans noted tangible specific improvements in school safety, academic and CTE program growth, expanded participation in community initiatives and the continued improvements in the use of data.

Discipline

The Committee approved revisions to the Student Handbook that had previously been approved by the School Council. Major changes relate to: changes in the course credit system for English, mathematics, science, social studies and the exploratory component of all CTE programs; adoption of the Massachusetts High School Program of Studies (MASSCORE); elimination of the portfolio requirement and replacing it with a 4 year career plan that is facilitated through guidance; appointment of two administrators serving as Civil Rights Coordinators; and, the professional development provided for school bus drivers as mandated reports in compliance with State regulations and District policies. The School Committee formed a civil rights review committee with goals to review all District policies and administrative practices regarding student and staff civil rights. The members of that sub-committee included Ed Burman, Yvonne Giargiari, John Evans, and John Kahn.

Race to the Top Program

In 2009, the Superintendent met with the leaders of the Keefe Tech Education Association and the Chairman of the South Middlesex Regional Vocational Technical School District School Committee to form an alliance and apply for participation in the Race to the Top Grant Program that was offered in Massachusetts. The South Middlesex Regional Vocational Technical School District qualified for this grant and will have access to approximately \$112,000.00 to be used over a four year period. This grant opportunity was designed to achieve five major objectives as follows:

- 1) improve educator effectiveness,
- 2) improve curriculum and instruction,
- 3) help to create school turnaround in identified low performing schools,
- 4) improve college and career readiness, and,
- 5) to provide educators with real time actionable

data through improved data systems and infrastructure.

The Superintendent expressed pride that all Keefe Regional Technical School labor (Teachers Association), management (Superintendent and Administration) and the employer (School Committee) will be working together to participate in this education improvement initiative. These funds and the anticipated DESE assistance will allow our school district to implement the stated improvements in a timely and effective manner. I anticipate that these changes will be required of all districts by September of 2013.

Post Graduate Program

The Keefe post-graduate program serves current or recent (1 to 2 year) high school graduates from member towns. Enrollees have met their academic requirements for graduation and participate only to the extent of available positions in their chosen vocational program.

The Budget Process

The Budget Sub-Committee members - Stephen Kane, Yvonne Giargiari, Ruth Knowles, James Cameau, Bill Gaine and Richard Lanoue under Chairman, Larry Cooper presented a preliminary FY14 budget representing a 6.78% increase (approximately \$890,000) over the prior year's actual budget. The final FY13 budget reflected a 3.5% increase.

The Superintendent continued his practice of meeting informally early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget as submitted to the member towns for FY13 was approved by all (\$15,506,373).

Auditor's Report

The annual audit by the independent accounting firm of McCarthy & Hargrave disclosed no inaccuracies in the financial

statements. The audit report also noted that the energy project had met its stipulated guarantee benchmarks.

Business Office

The business office staff of the South Middlesex Regional Vocational Technical School District has designed and implemented many improvements over the past two years. Human resource management, employee benefits programs, procurement practices, contract proposals, grant fund accounting, grant management, student cafeteria management, student nutrition, budget preparation and management, continuing education registration and inventory control are all components of the business office operations that have undergone significant changes and efficiencies. Following a business office staff member retirement, the Superintendent and Business Manager took the opportunity to establish a new, much needed position of Accounting Specialist. This position answers directly to the Business Manager, requires municipal accounting skills and experience and is considered a specialized employee who processes confidential information. The business office has been reorganized as a result of this new position and the structure has improved performance and efficiency.

State Aid

The Governor and Legislature again proposed reductions in state aid to transportation (approximately 50% of needed revenue). These funds provide access to regional schools where transportation networks extend across community lines. Moreover, cuts made after member communities have approved balanced regional school budgets based upon reliable forecasts may require significant reductions in educational programs. The Superintendent and the Committee Chair, with the support of the Committee, addressed their concerns to the Governor and State legislators and to the Massachusetts Association of School Committees. The Chapter 70 State funding for the South Middlesex Regional District has seen slight improvements and is in proportion to the increases state wide.

Siemens' Energy Conservation Project

Performance Year 4: June 2011 to May 2012

Siemens Industry (Siemens) is pleased to provide the South Middlesex Regional Vocational Technical School District (Keefe Tech) energy savings guarantee report. This report details the guarantee period savings by means of comparing the guaranteed energy savings versus the realized energy savings. Your Energy Performance Contract with Siemens guaranteed **\$560,009** in annual savings. Total realized annual savings for this annual period amounted to **\$578,844** and consisted of **\$243,800** in Measured and Verified Savings, **\$335,004** in Stipulated Savings, and **\$101,471** in Operational Savings. Total verified savings are **\$18,835** in excess of the guaranteed savings for this performance period.

Personnel Administration

The Committee continued to wrestle with the issue of maintaining an appropriate health insurance program in the face of rising costs. The Employee Health Insurance Advisory Committee (IAC) met and, at the urging of the Superintendent and Business Manager, recommended that the District employees open up existing collective bargaining agreements for "impact bargaining" on existing language that limited marketplace competition for health insurance carriers. The three employee unions and the District representatives met and agreed on new language that allowed for competition. The language was ratified and as a result of the subsequent competition, health insurance premiums were reduced by 3% from 2011 rates and 18% from the original estimates received prior to competition. The health insurance carriers changed from Blue Cross to Harvard Pilgrim Health Care. The dental carrier changed from Blue Cross to Guardian Dental.

Enrollment, Recruiting and Student Retention

The Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our financial support and overall operational success. Our enrollment has improved in the last two years and we are expecting further improvements this year. The Superintendent has indicated that he believes

that the quality and rigor of our school programs and the safety and culture of our school environment will dictate our success in attracting students and their families to Keefe Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe is recognized by our community as a career and technical school of high quality. We have improved and will continue to improve our marketing techniques, our communication with our school district sending town middle and high schools, and with our connection to prospective students and their families. The enrollment on October 1 of 2012 was 713 students reflecting an increase of 35 students from the previous year. The student enrollment is over 700 students for the first time in 8 years.

It is the Superintendent's plan to expand our career and technical program offerings from a present level of 14 to our original level of 17 over the next 3 to 5 years. This proposed expansion will take careful planning and collaboration with our District School Committee. As a result of our re-organization of the delivery of education programs that occurred in the 2010-11 school year, our facility is positioned to absorb the planned growth. It is the Superintendent's intent that our new CTE offerings satisfy the work force needs of the greater MetroWest area. The staff is in the first year of installing the District's 15th program in "Programming and Web Development".

Buildings and Grounds

The Keefe Regional Technical School opened its doors in September of 1973. As we begin our 39th year of operation, the Superintendent reported that our facility is doing well. Thanks to a comprehensive energy upgrade that was completed in 2008, our facility is poised to move forward without the necessity for major structural improvements. Our maintenance and custodial staffs continue to take ownership for the quality of our building and grounds. We recently completed having a contractor perform improvements to our 100 foot smoke stack that will improve the structural integrity of the smoke stack and the functioning efficiency of our boilers. We anticipate that future projects for our District facility will involve a new roof membrane, parking

lot improvements, sealing our concrete building envelope, and athletic locker room renovations. The superintendent also anticipates investigating in the installation of photo voltaic solar panels on our roof after the installation of a new roof membrane is completed. To begin the process of capital improvements, the Committee authorized the Superintendent to file a Statement of Interest with the Massachusetts School Building Authority (MSBA). The Statement of Interest filed with MSBA was not accepted in 2012. MSBA officials have encouraged the Superintendent to file a new application in 2013 for a "roof only" project.

Student Achievement

The District received from the DESE its annual accountability report detailing Keefe's 2012 Accountability Data. Based upon the following accountability data: proficiency gap narrowing, student growth, 4 and 5 year cohort graduation rates, dropout rate, and the level of student participation in the MCAS testing, Keefe students achieved an overall accountability score of 75 – on target overall. All parents or guardians of Keefe students received the Keefe Report Card notifying them of this accomplishment. In summary, from 2009 to 2012 in ELA the number of students scoring at proficient or above increased by 6% while the number of students failing decreased by 5%. For math the number at proficient or higher increased by 2% while the number failing decreased by 6%. This fall, Keefe Tech was informed that according to the 5 level scaling systems created by the DESE under the accountability and assistance levels; Keefe has been categorized as a level 3 school. Schools with an accountability status of level 3 will analyze disaggregated data for all student groups to ensure interventions and supports are appropriately aligned to address needs; review the performance of students with disabilities and consider improvement or capacity building activities, as appropriate.

In March, J.P. Keefe hosted the Massachusetts SkillsUSA with 640 student participants. Keefe Regional Technical School received 8 Gold medals, 6 Silver medals, and 6 Bronze medals. In addition, one Keefe Regional Technical School SkillsUSA State Officer Candidate was nominated. Of the eight district gold medalists, 3 individuals achieved a gold medal at the state competition

and they subsequently moved on to compete at the national SkillsUSA competition held in Kansas City in June. In Kansas City, Keefe was successful in the national competition by attaining one Bronze medal in Welding Sculpture from a student in our Metal Fabrication and Welding Program, a fourth place finish was in First Aid and CPR from a student in our Health Program and a sixth place finish in residential wiring by a student in our Electrical Program.

For the fourth year in a row, the Keefe Tech Drama Club produced a play for the school and the community. The 2012 performance was the comedy *Circus Olympus* by Lindsay Price. Rehearsals started in November and ran through March. Students rehearsed Mondays, Tuesdays and Thursdays from 2:30 to 5:00PM, finishing with a final full week of rehearsals. Twenty-seven students in grades 9-12, including cast members, backstage/lighting crew, and makeup artists, performed at an all school assembly on Friday, February 17 followed by an evening performance for the community that same night. Both performances were well attended--a full house for the student assembly and over 120 audience members for the evening performance.

General Advisory Board

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program; successful pursuit of grant funding for state of the art vocational equipment; and maintaining the license status of student professional programs that advance Keefe students' vocational entry opportunities.

Respectfully submitted,

James M. Lynch
Superintendent-Director

**SOUTH MIDDLESEX REGIONAL VOCATIONAL
SCHOOL COMMITTEE**

ASHLAND

Edward Burman
William N. Gaine, Jr.

FRAMINGHAM

Nelson Goldin
Michael Rossi
John Kahn - Chairman
Linda Fobes
James Cameau
A.J. Mulvey
John Evans
Larry Cooper

HOPKINTON

Ruth Knowles
Frank D'Urso

HOLLISTON

Dick Lanoue
Yvonne Giargiari

NATICK

Tassos Filledes
Dr. Stephen Kane

Sustainable Green Committee

The Hopkinton Sustainable Green Committee, formed in August of 2008, was established to assist the Town in developing cost effective, sustainable practices that will aid town government, existing and future business and residents. The Committee hopes to continue building upon current initiatives, such as bringing solar and/or wind power to school and municipal buildings, as well as a town wide energy audit, while also addressing other town wide priorities.

Mission

The mission of the Hopkinton Sustainable Green Committee is to promote sustainable and environmentally responsible practices in the Town of Hopkinton. The Committee will assist town government, business and residents to implement sustainable policies and practices in the areas of energy, agriculture, conservation and commerce. The Committee will increase the public's awareness of important environmental issues through education and outreach. By fostering environmentally friendly practices in Hopkinton, the Committee aims to enhance the quality of life for our residents, visitors and future generations.

2012 Achievements

➤ The Hopkinton Sustainable Green

- Committee applied to join the Mass Clean Energy Center's Solarize group purchasing program and was one of 17 Green Communities chosen to participate out of 81 eligible towns. 56 homes and businesses signed on to the program for a total of 365 kilowatts of solar installations –achieving the highest tier of discount possible with an installed price of \$3.39/Watt.
- HSGC applied for and received a Mass Green Communities Grant totaling \$156K for Energy Management Systems to be installed at the Town Hall and the Elmwood school in order to reduce energy costs.
- Participated in the Elementary school Criteria Working Group.
- Worked with the Superintendent, support staff and food service to improve recycling in all schools – more totes provided by Harvey's.
- Applied for and received a DOER Grant for \$10k - Used to review financials of proposed Fruit Street Municipal Solar Farm.
- Participated in the Rail Trail study

committee.

- Organized the 4th annual "Green Up" day. Harvey's provided dumpsters in strategic locations throughout the town. HSGC provided trash bags and gloves to volunteers who met at the town common and headed out to their neighborhoods.
- Organized the 1st annual "Shred Day" to coincide with Green Up Day at the Center School.

Members

Andy Boyce - Chair
Nancy L. Dourney - Vice Chair
Aubrey Doyle - Secretary
Laura Connolly - Treasurer
Francis J. D'Urso
John Keane
Ria K. McNamara

Associate Members

John L. Carroll
Gretchen A. Govoni
Kenneth Parker
Christiane Y. Perrin
Scott Richardson
Margo R. Roman
Gino Spinelli

Board Liaison Representatives

John Mosher - Board of Selectmen
Rebecca Robak - School Committee

Tax Relief Committee

The Hopkinton Tax Relief Committee oversees the Hopkinton Elderly and Disabled Tax Relief Fund. The Fund was established in 1998 to provide financial assistance to needy residents in the payment of their real estate taxes. The Fund is supported solely by donations from generous Hopkinton residents and organizations. Since its formation, tax relief distributions approximating \$112,500 have been made. In 2013, eleven residents received relief. The Fund balance on September 30, 2012 was approximately \$5,680 and in February, 2013, we agreed to distribute most of the funds, trusting that residents and local organizations will continue to give generously.

Donations are always needed and would be gratefully accepted. The typical donation has been \$10 - \$20. A convenient form for making a contribution to the Fund is attached to quarterly tax bills. Checks should be made payable to the Town of Hopkinton, Elderly and Disabled Tax Relief Fund, and forwarded to the Town Treasurer. Donations can also be made through the online system for paying real estate and property taxes.

The members of the Committee are:

Nancy Haines, Chairperson;
Maureen Dwinnell,
Pat Kuehne,
Mary Jo Lefreniere
John Palmer.

Town Clerk

I want to express sincere gratitude to the residents of Hopkinton for the opportunity to serve as Town Clerk for the past 17 years. Throughout this time it has been a pleasure to share the duties of this office with outstanding office and election staff. Without the wonderful people I have been associated with, in the many facets of this office, it would not have been so enjoyable and rewarding.

Changes are always happening in this office. The Town Clerk's Office does not issue Fish and Game licenses any longer. They are available online at <http://www.mass.gov/dfwele/licensing/index.htm>.

Thanks to our new IT Administrator the meeting posting process approved by the Attorney General has been implemented. Every two years employees and committee volunteers are obligated to complete the State Ethics Training.

This office is responsible for aligning committee volunteers with this training. This has been

completed and the Town is in compliance with this State mandate. We continue to improve our on-line assistance to residents through our web page which contains the town by-laws, town meeting and election results, voter information and various on-line forms. We hope that at some time residents will stop by the office for assistance or with any requests.

BIRTHS

Completed returns of 2011 births..... 121
Returns of births to date for 2012 124

DEATHS

Completed returns of 2011 deaths.....62
Returns of deaths to date for 201275

MARRIAGES

There were 54 marriage licenses issued in 2012

DOG LICENSES

Male/Female Licenses 1,751
Four-dog Kennels 7
Five-dog Kennels and over.....4

Town Salaries 2012

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
TOWN MANAGERS							
DINEEN	JOANNE	Administrative Assistant	\$ 42,329.95	\$ 1,888.62			\$ 44,218.57
HOLLAND	GERALDINE	Operations Asst to the Town Manager	\$ 63,309.79				\$ 63,309.79
KHUMALO	NORMAN	Town Manager	\$ 128,714.22			\$ 9,832.50	\$ 138,546.72
SEALER OF WEIGHTS							
SAKIN	LOUIS	Sealer of Weights	\$ 2,788.40				\$ 2,788.40
FINANCE DEPARTMENT							
BRODEUR	MICHELLE	Payroll / Accounting Administrator	\$ 37,002.45				\$ 37,002.45
KRIGER	HEIDI	Town Accountant	\$ 45,890.05				\$ 45,890.05
MACKAY	JANET	Assistant Town Accountant	\$ 69,006.98				\$ 69,006.98
MARCHAND	SUZANNE	Interim Finance Director	\$ 64,760.64				\$ 64,760.64
ASSESSORS DEPARTMENT							
BUSHWAY	ROBERT	Assessor	\$ 85,034.61				\$ 85,034.61
SHER	ELIZABETH	Administrative Assistant	\$ 44,239.36				\$ 44,239.36
STEINBERG	JONATHAN	Deputy Assessor	\$ 38,991.82				\$ 38,991.82
TOWN TREASURER							
DWINNELL	MAUREEN	Treasurer	\$ 93,216.56				\$ 93,216.56
HENDRICKSON	DIANE	Assistant Treasurer	\$ 39,379.11				\$ 39,379.11
HUMAN RESOURCES							
DEGROOT	MARYROSE	Human Resources Director	\$ 80,154.00				\$ 80,154.00
IT DEPARTMENT							
COSTA	LOUIS	IT Coordinator	\$ 10,647.25				\$ 10,647.25
MCCLURE	CHRISTOPHER	IT Director	\$ 77,461.48				\$ 77,461.48
POLICE DEPARTMENT							
BENNETT	JOSEPH	Police Sergeant	\$ 94,769.43	\$ 147.54			\$ 94,916.97
BOOTH	PETER	Police Officer	\$ 41,112.30	\$ 8,962.01	\$ 1,997.00		\$ 52,071.31
BRENNAN	TIMOTHY	Police Officer	\$ 85,773.09	\$ 20,653.38	\$ 3,807.00		\$ 110,233.47
BROOKS	EVAN	Full-Time Dispatcher	\$ 38,206.50	\$ 3,230.38	\$ 1,073.00		\$ 42,509.88
BUCKLEY	STEPHEN	Police Officer	\$ 80,803.16	\$ 7,956.50	\$ 16,760.00		\$ 105,519.66
BURCHARD	WILLIAM	Police Officer	\$ 81,217.68	\$ 8,719.11	\$ 14,293.50		\$ 104,230.29
CAMPBELL	JACOB	Police Officer	\$ 87,928.86	\$ 5,405.15	\$ 13,220.50		\$ 106,554.51

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
POLICE DEPARTMENT							
CHAMPNEY	ROBERT	Special Detail Officer			\$ 728.00		\$ 728.00
COLLINS	JAMES	Special Detail Officer	\$ 825.12		\$ 7,206.50		\$ 8,031.62
CORRIDAN	JOHN	Part-Time Dispatcher	\$ 19,057.12	\$ 2,987.45	\$ 3,877.50		\$ 25,922.07
CRESWELL	DON	Special Detail Officer	-		\$ 6,479.00		\$ 6,479.00
CULLITON	PAUL	Special Detail Officer	-	\$ 360.00	\$ 30,936.50		\$ 31,296.50
CUNNINGHAM	MICHAEL	Part-Time Dispatcher	\$ 409.83				\$ 409.83
DERAAD	MEAGHAN	Dispatch Supervisor	\$ 53,064.97	\$ 2,714.72	\$ 423.00		\$ 56,202.69
DEBOER	GREGG	Police Officer	\$ 80,681.78	\$ 8,033.79	\$ 29,748.50		\$ 118,464.07
FAYARD	ROBERT	Custodian	\$ 5,041.60				\$ 5,041.60
FLANNERY	RICHARD	Police Chief	\$ 130,942.96				\$ 130,942.96
GONZALEZ JR.	LUIS	Full-Time Dispatcher	\$ 43,420.18	\$ 7,168.81	\$ 6,501.50		\$ 57,090.49
GOODWIN	F. PHILIP	Special Detail Officer	-		\$ 305.50		\$ 305.50
GOODWIN	MICHAEL	Special Detail Officer	\$ 44,290.66	\$ 4,164.89	\$ 446.50		\$ 48,902.05
GORMAN	THOMAS	Part-Time Dispatcher	\$ 8,606.43	\$ 1,466.76	\$ 6,697.00		\$ 16,770.19
GRIFFIN	THOMAS	Police Officer	\$ 65,968.28	\$ 4,807.29	\$ 13,149.50		\$ 83,925.07
HAINES	DARLENE	Special Detail Officer	-		\$ 305.50		\$ 305.50
HAMILTON	HARRY	Part-Time Custodian	\$ 780.90				\$ 780.90
HAMILTON	MICHAEL	Special Detail Officer	-		\$ 6,372.00		\$ 6,372.00
HIGGINS	LINDA	Police Officer	\$ 81,181.13	\$ 17,378.86	\$ 470.00		\$ 99,029.99
IADAROLA	STEVEN	Special Dispatcher	\$ 3,185.17	\$ 172.56			\$ 3,357.73
KLEIN	GAIL	Administrative Manager	\$ 24,825.09		\$ 305.50		\$ 25,130.59
LITCHFIELD	JOHN	Part-Time Dispatcher	\$ 1,064.12				\$ 1,064.12
MAIN	DANIEL	Part-Time Custodian	\$ 989.65				\$ 989.65
MCGILL	DERIC	Special Detail Officer	-		\$ 39,921.50		\$ 39,921.50
MCNEIL	MATTHEW	Police Officer	\$ 86,864.88	\$ 16,161.91	\$ 14,983.50		\$ 118,010.29
MORALES	LINO	Special Detail Officer	\$ 10,638.40		\$ 1,692.00	\$ 27,403.20	\$ 39,733.60
MORAN	JOHN	Police Officer	\$ 63,378.35	\$ 6,131.37	\$ 10,924.00		\$ 80,433.72
O'BRIEN	PATRICK	Police Detective	\$ 81,508.52	\$ 6,470.40	\$ 18,136.50		\$ 106,115.42
O'NEIL	AARON	Police Officer	\$ 81,974.78	\$ 13,980.17	\$ 12,424.00		\$ 108,378.95
PALMER	MARILYN	Administrative Manager	\$ 31,827.19				\$ 31,827.19
PORTER	JOHN	Police Officer	\$ 91,473.14	\$ 10,624.10			\$ 102,097.24
POWERS	PHILIP	Police Officer	\$ 64,170.97	\$ 28,698.26	\$ 15,394.00		\$ 108,263.23
PYNE	HENRY	Custodian	\$ 554.85		\$ 8,579.50		\$ 9,134.35
RATHBURN-GOODMAN	JANE	Part-Time Dispatcher	\$ 3,757.13		\$ 462.00		\$ 4,219.13
SHANE	DAVID	Police Officer	\$ 65,489.73	\$ 6,615.72	\$ 13,349.00		\$ 85,454.45
SUTTON	MICHAEL	Police Sergeant	\$ 95,610.31	\$ 5,045.90			\$ 100,656.21
TAYLOR	JEANNE	Special Detail Officer	\$ 498.24				\$ 498.24
VAN RAALTEN	SCOTT	Sergeant	\$ 96,419.03	\$ 12,286.90	\$ 4,268.00		\$ 112,973.93
WALLACE	CHARLES	Police Lieutenant	\$ 107,746.91		\$ 2,616.00		\$ 110,362.91

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
FIRE DEPARTMENT							
BARTLETT	ROBERT	Call Fireman	\$ 323.80		\$ 30,435.00		\$ 30,758.80
BAILEY	MATTHEW	Firefighter	\$ 71,271.72	\$ 38,145.60			\$ 109,417.32
CARON	ROBERT	Firefighter	\$ 66,951.74	\$ 9,288.30			\$ 76,240.04
CARVER	MARY	Administrative Manager	\$ 55,167.79				\$ 55,167.79
CLARK	FRANCIS	Fire Lieutenant†	\$ 69,377.33	\$ 4,595.65			\$ 73,972.98
CLARK	PAUL	Fire Chief	\$ 113,058.17				\$ 113,058.17
CLARK	ROBERT	Firefighter	\$ 64,804.76	\$ 19,486.78			\$ 84,291.54
CORCORAN	RICHARD	Firefighter	\$ 66,582.01	\$ 1,273.71			\$ 67,855.72
DANAHY	NICHOLAS	Call Fireman	\$ 1,528.00				\$ 1,528.00
DANAHY	JAMES	Call Fireman	\$ 397.28				\$ 397.28
DAUGHERTY	GARY	Firefighter	\$ 73,991.89	\$ 18,746.59			\$ 92,738.48
FREDERICK	JAMES	Firefighter	\$ 67,611.81	\$ 9,094.90	\$ 971.30		\$ 77,678.01
FREDERICK	ZACHARY	Call Fireman	\$ 616.00				\$ 616.00
GOSSELIN	JAMES	Firefighter	\$ 69,932.12	\$ 13,863.10			\$ 83,795.22
GROSS	PATRICK	Firefighter	\$ 65,022.41	\$ 20,288.61			\$ 85,311.02
HARRIS	CARL	Fire Lieutenant	\$ 72,434.84	\$ 11,653.02	\$ 188.00		\$ 84,275.86
HEALY	TIMOTHY	Firefighter	\$ 70,919.07	\$ 36,291.30			\$ 107,210.37
JURASEK	SCOTT	Fire Lieutenant	\$ 72,302.37	\$ 17,862.96			\$ 90,165.33
KRAUSS	WILLIAM	Firefighter	\$ 59,742.16	\$ 9,296.30			\$ 69,038.46
LEWIS III	DOUGLAS	Firefighter	\$ 63,438.75	\$ 7,426.71			\$ 70,865.46
LUKEY	WILLIAM	Firefighter	\$ 66,220.34	\$ 5,540.55			\$ 71,760.89
MCINTYRE	THOMAS	Call Fireman	\$ 259.76				\$ 259.76
MILLER	WILLIAM	Lieutenant	\$ 74,746.96	\$ 21,265.02			\$ 96,011.98
PIORKOWSKI	KAZIMIERZ	Lieutenant	\$ 72,098.20	\$ 16,997.75			\$ 89,095.95
POIRIER	THOMAS	Firefighter	\$ 78,607.91	\$ 3,501.40			\$ 82,109.31
PRESCOTT	MICHAEL	Firefighter	\$ 64,742.23	\$ 6,140.52			\$ 70,882.75
RIESS	SCOTT	Call Fireman	\$ 492.80				\$ 492.80
SABLES	JOSHUA	Call Fireman	\$ 3,224.08				\$ 3,224.08
SANTUCCI	ROBERT	Fire Prevention Officer	\$ 76,215.92	\$ 3,800.52			\$ 80,016.44
SEYMOUR	NORMAN	Firefighter	\$ 67,345.20	\$ 5,518.17			\$ 72,863.37
SLAMAN	STEPHEN	Deputy Chief	\$ 105,586.78				\$ 105,586.78
TORSIAN	MICHAEL	Call Fireman	\$ 137.52				\$ 137.52
WRIGHT	EDWARD	Firefighter	\$ 68,626.24	\$ 10,608.65			\$ 79,234.89
DOG OFFICER							
PROCTOR	WILLIAM	Dog Officer	\$ 21,699.83				\$ 21,699.83

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
FACILITIES DEPARTMENT							
CAREY	WILLIAM	Part-Time Custodian	\$ 548.00				\$ 548.00
DALTORIO	DAVID	Facilities Director	\$ 93,752.43				\$ 93,752.43
LYNCH	CORNELIUS	Custodian	\$ 20,069.16				\$ 20,069.16
MACKIN	WILLIAM	Custodian	\$ 10,356.84				\$ 10,356.84
PHIPPS	LAWRENCE	Custodian	\$ 42,482.10	\$ 89.82			\$ 42,571.92
DPW/HIGHWAY DEPT							
ARENA	JOSEPH	Heavy Equipment Operator	\$ 47,652.81	\$ 4,542.44			\$ 52,195.25
ARMSTRONG JR.	DAVID	Heavy Equipment Operator	\$ 48,713.60	\$ 5,521.27			\$ 54,234.87
BELLACQUA	MICHAEL	Heavy Equipment Operator	\$ 47,337.79	\$ 5,367.20			\$ 52,704.99
BERNIER	JOHN	Heavy Equipment Operator	\$ 47,802.80	\$ 6,730.53			\$ 54,533.33
BERTHELETTE	GERARD	Heavy Equipment Operator	\$ 50,003.20	\$ 6,770.41			\$ 56,773.61
CARVER	DAVID	Seasonal Summer Help	\$ -	\$ -			\$ 4,454.80
CLARK	SEAN	Seasonal Summer Help	\$ -	\$ -			\$ 7,199.92
DIBONA	PAUL	Recycling Attendant	\$ 7,381.34	\$ 129.68			\$ 7,511.02
GOGAN	JACOB	Seasonal - DPW	\$ -	\$ -			\$ 318.40
LESUER	JAKE	Seasonal - DPW	\$ -	\$ -			\$ 2,191.28
LUKEY	JAMIES	Equipment Operator	\$ 48,402.82	\$ 5,384.37			\$ 53,787.19
MCLAUGHLIN	PAUL	Equipment Operator	\$ 48,002.82	\$ 3,895.38			\$ 51,898.20
MOORE	CHARLES	Equipment Operator	\$ 48,402.80	\$ 3,282.28			\$ 51,685.08
PIACENTINI	ANDREW	Seasonal - DPW	\$ -	\$ -			\$ 368.15
POWELL	DANIEL	Lanorer- Janitor	\$ -	\$ -			\$ 5,165.16
RIANO	PAUL	Assistant Maintenance Mechanic	\$ 47,652.83	\$ 8,712.37			\$ 56,365.20
SCHILOSKI	PHILIP	Working Foreman, Highway	\$ 51,857.96	\$ 7,283.99			\$ 59,141.95
SCHILOSKI	DAVID	Seasonal - DPW	\$ -	\$ -			\$ 318.40
SPINKS	THOMAS	Seasonal - DPW	\$ -	\$ -			\$ 646.75
STEWART	JAMES	Heavy Equipment Operator	\$ 48,902.80	\$ 5,533.34			\$ 54,436.14
SWENSON	KENNETH	Heavy Equipment Operator	\$ 47,652.81	\$ 6,770.54			\$ 54,423.35
TORONTO	FRANK	Heavy Equipment Operator	\$ 47,652.81	\$ 7,274.56			\$ 54,927.37
VOGEL	TERRENCE	Seasonal - DPW	\$ -	\$ -			\$ 139.30
SEWER DEPARTMENT							
PYNE	JEFFREY	Sewer Technician	\$ 51,828.60	\$ 14,186.17			\$ 66,014.77
WRIGHT	PETER	Sewer Technician	\$ 52,004.12	\$ 9,690.28			\$ 61,694.40
WATER DEPARTMENT							
BATES	DANIEL	Heavy Equipment Operator	\$ 53,998.60	\$ 16,999.18			\$ 70,997.78
FENNEUFF	JEDIDIAH	Water Technician	\$ 22,725.40	\$ 4,934.21			\$ 27,659.61
FREDETTE	MICHAEL	Equipment Operator	\$ 54,757.32	\$ 12,223.74			\$ 66,981.06
GOGAN	MATTHEW	Heavy Equipment Operator	\$ 51,571.20	\$ 11,870.83			\$ 63,442.03
MONGIAT	LOUIS	Foreman	\$ 58,783.80	\$ 13,164.30			\$ 71,948.10
WRIGHT	ROBERT	Water Technician	\$ 22,000.92	\$ 843.12			\$ 22,844.04

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
TREE WARDEN							
GLEASON	PAUL	Tree Warden	\$ 15,526.63				\$ 15,526.63
BOARD OF HEALTH							
WIRTANEN	EDWARD	Public Health Administrator	\$ 73,073.31				\$ 73,073.31
COUNCIL ON AGING							
ALI	ZAHRA	Food Services Worker	\$ 6,395.67				\$ 6,395.67
ALLESSIO	JUDITH	Administrative Assistant	\$ 27,650.62				\$ 27,650.62
ALMY	SALLY	Assistant Director	\$ 34,572.01	\$ 65.76			\$ 34,637.77
BROWN	MARY	Food Services Worker	\$ 9,969.92				\$ 9,969.92
CHESMORE	CYNTHIA	Senior Center Director	\$ 37,492.84				\$ 37,492.84
MCLEOD	MARY	Outreach Supervisor	\$ 34,177.45				\$ 34,177.45
NEWTON	MARK	Food Services Worker	\$ 5,412.31				\$ 5,412.31
NEWTON	SHANE	Food Services Worker	\$ 8,417.89				\$ 8,417.89
ROBINSON	GEORGE	Van Driver COA	\$ 19,414.31				\$ 19,414.31
TROUPES	MARLENE	Outreach Worker	\$ 27,252.82				\$ 27,252.82
WRIGHT	ELLEN	COA Volunteer Coordinator	\$ 20,271.44				\$ 20,271.44
YOUTH SERVICES							
VAZZA	JEAN	Youth Services Coordinator	\$ 26,371.46				\$ 26,371.46
VETERANS AGENT							
MASTROIANNI	ANTHONY	Veterans Agent	\$ 3,541.65				\$ 3,541.65
LIBRARY							
ALEXANDER	TONI	Library Desk Assistant	\$ 39,612.19				\$ 39,612.19
BAKER-FOWLER	NANCY	Library Technician	\$ 11,740.64				\$ 11,740.64
CONNELLY	LINDA	Desk Attendant	\$ 20,509.70				\$ 20,509.70
GALLAGHER	NIA	Library Desk Attendant	\$ 17,284.58				\$ 17,284.58
HUNTER	SARA	Desk Attendant	\$ 17,387.29				\$ 17,387.29
HUSSAIN	ROWNAK	Library Director	\$ 72,720.55				\$ 72,720.55
KOFRON	DENISE	Youth Services Librarian	\$ 50,217.01				\$ 50,217.01
LESUER	CAROL	Jr. Library Technician	\$ 3,849.30				\$ 3,849.30
MARSHALL	SUSAN	Adult Services Librarian	\$ 48,630.40				\$ 48,630.40
NELSON	DAVID	Desk Attendant	\$ 102.08				\$ 102.08
O'LOUGHLIN	CONSTANCE	Circulation Desk Attendant	\$ 102.08				\$ 102.08
SEAHOLM	JANE	Library Assistant	\$ 25,400.80				\$ 25,400.80

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
PARKS & RECREATION							
ALEXANDER	BRIAN	Seasonal Summer Help	\$ 4,069.52				\$ 4,069.52
BANNON	JOAN	Secretary	\$ 16,651.44				\$ 16,651.44
BROWN	ALEXANDRA	Seasonal Summer Help	\$ 2,910.60				\$ 2,910.60
BROWN	ELIZABETH	Seasonal Summer Help	\$ 2,939.56				\$ 2,939.56
CARRAI	DANIEL	Seasonal Summer Help	\$ 2,430.13				\$ 2,430.13
CURTIN	MICHAEL	Seasonal Summer Help	\$ 2,611.05				\$ 2,611.05
DAVIS	GABRIEL	Seasonal Summer Help	\$ 2,896.68				\$ 2,896.68
DIFFICY JR	JEFF	Seasonal Summer Help	\$ 539.34				\$ 539.34
ELDER	THOMAS	Seasonal Summer Help	\$ 2,796.45				\$ 2,796.45
ELDER	WILLIAM	Seasonal Summer Help	\$ 740.96				\$ 740.96
ENGSTROM	CONNOR	Seasonal Summer Help	\$ 3,278.08				\$ 3,278.08
ENGSTROM	COLIN	Seasonal Summer Help	\$ 534.60				\$ 534.60
GOLDEN	JOHN	Seasonal Summer Help	\$ 3,982.50				\$ 3,982.50
JACOBS	TESSA	Seasonal Summer Help	\$ 2,350.60				\$ 2,350.60
JUFFRAS	MEGAN ROSE	Seasonal Summer Help	\$ 117.88				\$ 117.88
LARY	JILLIAN	Seasonal Summer Help	\$ 1,142.58				\$ 1,142.58
LOHNES	KYLE	Seasonal Summer Help	\$ 850.42				\$ 850.42
MAGUIRE	MEGHAN	Seasonal Summer Help	\$ 2,528.65				\$ 2,528.65
MCINTYRE	KELLI ANNE	Seasonal Summer Help	\$ 2,760.40				\$ 2,760.40
MELLOR	NICOLE	Seasonal Summer Help	\$ 117.88				\$ 117.88
MITSOCK	EMILY	Seasonal Summer Help	\$ 879.89				\$ 879.89
MONICA	JOSHUA	Seasonal Summer Help	\$ 64.00				\$ 64.00
MORNINGSTAR	THOMAS	Seasonal Summer Help	\$ 2,744.95				\$ 2,744.95
O'BRIEN	PATRICK	Seasonal Summer Help	\$ 2,399.90				\$ 2,399.90
OLSON	WILLIAM	Seasonal Summer Help	\$ 3,081.65				\$ 3,081.65
PREITE	ANDREW	Seasonal Summer Help	\$ 2,327.86				\$ 2,327.86
PREITE	MICHAEL	Parik & Recreation Director	\$ 21,514.64				\$ 21,514.64
SANBORN	KELLY	Seasonal Summer Help	\$ 2,483.70				\$ 2,483.70
SOKOL	TAYLOR	Seasonal Summer Help	\$ 117.88				\$ 117.88
SURMAN	ANDREW	Seasonal Summer Help	\$ 2,763.18				\$ 2,763.18
DPW MANAGERS							
CARTY	ERIC	Water / Sewer Dept Manager	\$ 83,202.26				\$ 83,202.26
MANSIR	MICHAEL	Highway Manager	\$ 82,302.25				\$ 82,302.25
REGAN	JUDITH	Administrative Manager	\$ 54,441.50	\$ 178.44			\$ 54,619.94
SCARLATA	JEAN	Clerk Dispatcher	\$ 46,824.00				\$ 46,824.00
WESTERLING	JOHN	DPW Director	\$ 99,517.13				\$ 99,517.13

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
PLANNING & LAND USE							
AGHABABIAN	ELIZABETH	Administrative Assistant	\$ 7,153.25				\$ 7,153.25
BENNETT	DANIEL	Part-Time Bldg Inspector	\$ 858.00				\$ 858.00
DABRITZ	CHARLES	Asst Plumbing / Gas Inspector	\$ 23,914.65				\$ 23,914.65
HICKS JR.	EDWARD	Electricia Inspector	\$ 25,102.65				\$ 25,102.65
KADLIK	CHARLES	Director of Inspectional Services	\$ 81,952.22				\$ 81,952.22
KEEFE	JUDITH	Administrative Assistant	\$ 14,656.53				\$ 14,656.53
LAZARUS	ELAINE	Director of Land Use	\$ 90,737.07				\$ 90,737.07
MACADAM	DONALD	Conservation Administrator	\$ 63,850.82				\$ 63,850.82
ROGERS	ANNA	Administrative Assistant	\$ 44,259.88	\$ 1,461.10			\$ 45,720.98
TRAVAGLINI	LOUIS	Wiring Inspector	\$ 506.00				\$ 506.00
WALLACE	JACOBA	Administrative Assistant	\$ 44,660.15	\$ 1,561.91			\$ 46,222.06
WRIGHT	ADINA	Administrative Assistant	\$ 34,059.79				\$ 34,059.79
ZERESKI	PETER	Asst Plumbing & Gas Inspector	\$ 1,122.00				\$ 1,122.00
TOWN CLERK							
CLUCK	ANN	Town Clerk	\$ 66,369.01				\$ 66,369.01
KEARNS	KATHLEEN	Administrative Assistant	\$ 19,615.69				\$ 19,615.69
ELECTION WORKERS							
ADELMAN	KAREN	Election Worker	\$ 109.62				\$ 109.62
AYLWARD	MAUREEN	Election Worker	\$ 243.60				\$ 243.60
BARAITA	HELEN	Election Worker	\$ 247.66				\$ 247.66
BARAITA	PASQUALE	Election Worker	\$ 296.85				\$ 296.85
BOASS	SUSAN	Election Worker	\$ 322.95				\$ 322.95
BRONDER	CAROL	Election Worker	\$ 205.16				\$ 205.16
BYRNE	PATRICIA	Election Worker	\$ 243.60				\$ 243.60
CHARLESTON	COLLEEN	Election Worker	\$ 121.80				\$ 121.80
DAVIS	KAREN	Election Worker	\$ 243.60				\$ 243.60
DENEEN	DONNA	Election Worker	\$ 247.66				\$ 247.66
DONAHUE	LOUISE	Election Worker	\$ 48.72				\$ 48.72
DRAWE	NANCY	Election Worker	\$ 251.72				\$ 251.72
ELLSWORTH	RUSSELL	Election Worker	\$ 296.85				\$ 296.85
ELLSWORTH	MARY	Election Worker	\$ 268.14				\$ 268.14
FAHEY	JACQUELYNE	Election Worker	\$ 239.54				\$ 239.54
GRADIE	GRACE	Election Worker	\$ 452.58				\$ 452.58
GROSS	GEORGE	Election Worker	\$ 55.20				\$ 55.20
INMAN	MARY	Election Worker	\$ 48.72				\$ 48.72
KUMLIN	DORIS	Election Worker	\$ 251.72				\$ 251.72
LAQUIDARA	DAVID	Election Worker	\$ 156.48				\$ 156.48
LAVOIE	MAUREEN	Election Worker	\$ 243.60				\$ 243.60
MACMILLAN	JENNIFER	Election Worker	\$ 146.75				\$ 146.75
MAGMILLAN	RICHARD	Election Worker	\$ 433.43				\$ 433.43

LAST NAME	FIRST NAME	POSITION	BASE SALARY	OVERTIME	*OFF DUTY DETAIL	**OTHER	TOTAL GROSS SALARY
ELECTION WORKERS							
MARCY	ANNE	Election Worker	\$ 355.53				\$ 355.53
MCBRIDE	CAROL	Election Worker	\$ 300.44				\$ 300.44
MORRISSEY	MARY	Election Worker	\$ 247.66				\$ 247.66
NEALON	THERESA	Election Worker	\$ 44.66				\$ 44.66
PALITSCH	JOHN	Election Worker	\$ 457.78				\$ 457.78
ROBERTSON	JEAN	Election Worker	\$ 243.60				\$ 243.60
SCHMIDT	HAROLD	Election Worker	\$ 248.50				\$ 248.50
SCHMIDT	CAROLYN	Election Worker	\$ 215.18				\$ 215.18
SULLIVAN	BARBARA	Election Worker	\$ 121.80				\$ 121.80
WALSH	CAROL	Election Worker	\$ 370.12				\$ 370.12
WHITE	LOIS	Election Worker	\$ 174.58				\$ 174.58
WIRZBURGER	BARBARA	Election Worker	\$ 48.72				\$ 48.72
			\$ 7,521,593.87	\$ 667,385.88	\$ 339,447.30	\$ 37,235.70	\$ 8,586,464.91

Treasurer / Collector

I would like to take this opportunity to thank my Assistant Treasurer/ Collector, all Departments, Boards, Committees, and Commissions for their support and co-operation during the past year.

In 2012 the task for this office was to find efficiencies that would reduce the need for more hours and maintain the same level of services for the citizens of Hopkinton and achieve the same amount of work. Faced with the challenge we have been trying to make technology work for us. We have web based software for collections, taxbillsonline service, e-bills for real estate, personal property, excise and water/sewer bills. These efficiencies will give the taxpayer the ability to go directly to the Town's online payment center and save the cost of printing, bill stock, envelopes, and postage. Management and Town Meeting has provided us with the technology and we're hoping this is the beginning of more efficiencies. Once we have everything in place there will be considerable savings to the Town. It has been difficult to maintain the level of service but, dedicated and conscientious employees do everything possible to make sure the work gets done and the citizens are provided the service in

a professional and courteous manner. We will continue to find cost savings for the Town and give the best possible service to our citizens.

Our goals for the ensuing year are to utilize technology more as a tool for cost savings, maintain our AA+ rating and possibly upgrade it to AAA by using sound financial planning, continue to work with those who are having difficulty paying their bills, maintain our working relationship with Departments, Boards, Committees, and Commissions, and acquire land of low value to sell for the Town at auction.

The office staff consists of Assistant Treasurer/Collector Diane Hendrickson and Treasurer/Collector Maureen L. Dwinell. We are responsible for collecting monies in excess of \$63 million and for investing such funds at the highest possible rate with institutions that are on the State's legal list.

Respectfully submitted

Maureen L. Dwinell
Treasurer/Collector

Veterans Celebration Committee

The mission of the Veterans Celebration Committee is to enhance patriotic celebrations in our town. As a committee, we believe that increased participation by not only the veterans, but also by all the other residents of Hopkinton is our primary objective. For Memorial Day, we are constantly striving to find roles for groups of all ages to contribute to that days' celebration. Each year we have seen a increase in the contributions from organizations like the Girls and Boy Scouts, high school students, and local politicians. Ironically, it is our local veterans who have been reluctant to play a part in the Memorial Day activities. There is, of course, a small, but dedicated number of veterans who never miss any event. However, one of our goals

is to communicate with all Hopkinton veterans and motivate them to attend and be involved in both Memorial and Veterans Day.

Veterans' Day ceremonies are conducted every year on November 11th by the American Legion, usually at the Town Hall, and at 11:00AM. However, in the evening of that day, the veteran's celebration committee holds an annual dinner which is open, free of charge to all veterans with a Hopkinton connection. This is not a senior citizen event, and our intentions are to attract veterans of all ages. Our committee has one other event that we sponsor on the first Sunday of the month at 7:00 PM. We conduct a TAPS vigil to honor all veterans, past and present.

It is a short ceremony usually at the site of one of the town's cemeteries, followed of course, by the playing of taps with a bugle.

Presently the committee consists of Eric Rogers, Colleen Charleston, Jim Mirable, Judi Regan, Nancy Drawe, Sarah Whalen, and Mike Whalen.

Veterans Services District

2012 was the first full year since the inception of the MetroWest Veterans Services District.

In 2011, the towns of Medway, Hopkinton, Holliston and Ashland received provisional approval for one year from the Massachusetts Department of Veteran Services (DVS) to operate as a District. In December of 2011, the district began operations with the hiring of the first director.

The mission of the district is to advocate on behalf of all the communities Veterans and their eligible dependents, to provide them with top quality support services in obtaining earned benefits and entitlements from Federal, State and local agencies.

Our Top Priorities:

- To work closely with each town departments with advice and assistance pertaining to veteran's issues.
- Provide direct emergency financial assistance to those veterans and their dependents that are in need.

The district operates 5 days a week and the staff is available to all veterans from the communities of the district. Satellite Office hours have been established in each community as an easier access to services.

Your veterans department strives to be a "one-stop shop" in providing top quality services to veterans and their dependents. Your Veterans Agents provides referrals and assistance regarding available benefits and services, including G.I. Bill benefits under the various G.I. Bill iterations; educational assistance; home purchases; tax exemptions; pensions; reemployment rights; civil service; burials and hospitalizations; and adjudication of claims for federal veterans' benefits against the U.S.

Department of Veterans Affairs (VA). As the Burial Agent for each community, we are accountable for the proper interment of the remains of any veteran or adult dependent of a veteran in accordance with current regulations by working with the communities Graves Officer to insure each town is in compliance with applicable general laws, regulations and policies regarding the proper interment and care of veterans graves. We also assist with the placement of the United States Flag on each veteran's grave on Memorial Day each year.

Highlights:

- Hired a part time Veterans Agent
- Received a two year approval from DVS to operate as a district
 - Approved by the Veterans Administration as an approved VA Work-Study Location (allows veterans that are full time students to work up to 25 hours per week at the central office which is paid by the VA in addition to any other education benefits received)
- Created a website
 - Established media campaign to advertise the creation of the district through local cable shows, newspapers, Veterans organization meetings and conducting outreach at community events
 - Designed and populated database to track activities and demographics
 - Increased by three-fold the amount of financial assistance provided to needy veterans and families for food, shelter, clothing and medical expenses
 - Conducted seventeen home visits to those veterans that did not have the capacity to come to the central or satellite offices

During this year the Massachusetts Legislature

passed the Valor Act. One part of this act allows towns to adopt a Tax Work-Off Program for Veterans. The citizens of Holliston approved this program at the fall town meeting. Using Holliston's program as a bench-mark, the district addressed this with the Medway, Hopkinton and Ashland with the goal of getting approvals for all in CY2013.

Ongoing goals CY2013:

- Consolidate approx. 3,000 records to one location

- Creation of a database that will store files electronically, giving the staff the capability to access at remote locations if needed

- Pursue a location within one of the communities for suitable office space to conform to MGL Chapter 115 standards

- Collect data to determine the appropriate staffing levels that will provide quality services to the veterans and their families of the district

- Maximize the use of electronic media where practical, complete the physical and electronic consolidation of records,

From the inception of the district in 2011, the demand for services has increased dramatically. Services such as: financial assistance; submitting compensation claims to the U.S. Department of Veteran Services; and basic inquiries on veteran's benefits. In response, the Veterans Services Department strives to meet those demands with top quality assistance that is timely and mindful of the cost to the taxpayers of the communities we serve.

Respectfully submitted,

JOHN T. GIVNER
Director Veteran Services

Weights and Measures Department

The Hopkinton Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects and seals or condemns the devices tested. Additionally the department may inspect prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department also investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire

wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil delivery slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal actions.

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region representative on the National Conference on Weights and Measures Law and Regulations Committee. These laws and regulations range from the basic weights and measures law to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. These model laws and regulations are published in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM

adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale

During 2012 the Hopkinton Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A condemned device cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

For the year 2012 sixty-seven inspections took place, seventeen devices were adjusted, and no reinspections were conducted. Over three hundred fifty-eight devices were inspected, adjusted, and sealed. Two not meeting legal standards were condemned. Four devices were not sealed as not meeting legal standards. Fourteen item pricing inspections were completed. Ten Price Verification (scanning) inspections were performed and all met or exceeded the 98% accuracy standard. \$1,518.00 was saved consumers and \$24,916.00 was saved businesses and merchants as a result of item pricing, scanning, and gas station inspections. As new businesses opened in Hopkinton they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures.

Youth Services Department

PURPOSE/MISSION

Hopkinton Youth Services is a municipal department within the Town of Hopkinton. It is a valuable resource for youth and families and operates as an educational and mental health resource for residents of Hopkinton. The mission of Hopkinton Youth Services is to improve the lives of all Hopkinton youth. Throughout the course of the year, the Youth Services Coordinator and the Youth Commission work collaboratively to provide all Hopkinton youth programs and educational opportunities that will benefit their social and emotional development. It is our shared goal that our youth have regular access to resources, and feel valued as members of their community.

DESCRIPTION OF YOUTH SERVICES

Youth Services offers confidential support and programmatic services to all Hopkinton families. Adolescents and their families can participate in relevant programs and community wide events. Some of the services offered include prevention based activities, outreach, advocacy, community education, assessment, school support, crisis intervention, referrals and court diversion services. Specific direct services provided include, but are not limited to, support for substance abuse, family conflict, legal issues, single parenting, teen dating

violence, bullying, cyber-bullying, gender identity, sexual orientation, eating disorders, ADHD, anxiety and depression.

Youth Services works in conjunction with other town departments that interact with youth and families, civic organizations, Hopkinton Public School District and the Hopkinton Police Department. The Coordinator works closely with local officials, professional and community organizations to address issues facing Hopkinton youth such as the legalization of medical marijuana and other policy changes. Professional collaboration is maintained throughout the District by participation in the Crisis Response Team, District Safety Committee and Wellness Committee.

YOUTH SERVICE HIGHLIGHTS

COMMUNITY BASED PREVENTION

National Depression Screening Day was held on October 11, 2012 while online screening was offered free of charge for the entire year. Screenings were available for depression and related mood disorders, substance abuse and posttraumatic stress disorder. This event was truly

a collaborative program partnering with local providers, treatment facilities, Hopkinton Public Library and local businesses.

The Coordinator worked with local faith based organizations and Project Just Because to connect families with local agencies. Youth Services continued ongoing dialogue with local civic groups and provided crisis response plans, anti bullying training, and guidelines for coping with grief and loss to local athletic and civic groups.

PRESENTATIONS/SEMINARS

Several presentations were conducted throughout Hopkinton including, the School Committee, training to area clinicians on substance use, unveiling survey data to Hopkinton community, risks of marijuana, Board of Health regarding drug use, Senior Center regarding how to effectively communicate with your grandchildren and QPR (question, persuade and refer) Suicide Prevention Training.

METROWEST ADOLESCENT HEALTH SURVEY

Youth Services facilitates with the implementation of the survey to Hopkinton Middle and High School. The survey is used to inform prevention efforts and guide efforts throughout town. Hopkinton youth data is summarized on key health indicators in the areas of substance abuse, violence, bullying, mental health, sexual behavior and physical activity. Youth Services based community seminars and parent and teen education on these findings.

DIVERSION PROGRAM

Youth Services partnered with the Middlesex District Attorney's Office and the Hopkinton Police Department to offer court involved youth the opportunity to participate in court diversion. The Coordinator worked closely with the School Resource Officer to engage teens and their parents who were eligible and willing to complete diversion requirements.

YOUTH COMMISSION

The Youth Commission continues to achieve success by offering Hopkinton youth engaging and fun activities. All programs offered by the Youth Commission are intended to encourage healthy adolescent development. Youth Commission members are Dorothy Maruska, (Chair, 1/2012-8/2012), Taru Kinnunen, (Chair, 9/2012-12/2012), Jean Bertschmann, Todd Cestari, Sue Hadley, Suzanne Harris, Kim Harvey, Kim Hesse, Ken Johnson, Linda Katz, Karl Morningstar, Cheryl Perreault, Phil Powers, Rebecca Robak, Dan Terry and Margie Wiggin.

Some of the activities hosted by the Youth Commission throughout the year include music fests on the Town Common, Middle School early release programs, Middle School afterschool activities, multiple beFREE Project events, Martin Luther King Jr. Day of Giving Back, and free summer events on the Town Common.

Youth Services along with the outstanding support of the Youth Commission, will continue to be invaluable to residents as the primary advocate for youth. The Youth Commission meets monthly and welcomes new members. Please consider joining the Youth Commission and help to expand opportunities for youth. We thank the families of Hopkinton for their continued support of this department. We collectively hope that our work to support youth will yield lifelong happiness and wellness for your families.

Respectfully submitted,

Jean Vallera Vazza, M.Ed.
Coordinator of Youth Services

Taru Kinnunen, MA, PhD
Youth Commission Chair

300th Anniversary Celebration Committee

The Committee held its first town-wide fundraiser, a spaghetti supper on Marathon Weekend. Honored guests included some of the first official women runners of the Marathon. During the remainder of the weekend, we raised awareness and funds with a table on the Town Common. We returned to the Common during Polyarts

Throughout the fall the Committee worked on developing a calendar for 2015 that includes partnering with community groups for events throughout the anniversary year. The commemoration will end with a celebration the weekend of December 13, the actual date of incorporation

Respectfully submitted by,

Anne Mattina, Chair
Anniversary Celebration Committee

Warrant

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
ANNUAL TOWN MEETING WARRANT
MONDAY, MAY 6, 2013**

(Voter Registration Deadline: Tuesday, April 16, 2013, 8:00 p.m.)

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on Monday, May 20, 2013, to an adjourned session of the Annual Town Meeting held at the Hopkinton Middle School Gymnasium, for the election of the following Officers:

Offices for the May 20, 2013 Election

Office	Term (Years)
Selectmen (2)	3
Town Moderator	3
Town Clerk	3
Board of Assessors	3
Board of Health	3
Board of Library Trustees (2)	3
Cemetery Commissioner	3
Commissioner of Trust Fund	3
Constables (3)	3
Housing Authority	Unexpired term 2016
Parks and Recreation Commission	3
Planning Board (2)	5
School Committee	3

For this purpose the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street, on Monday, May 6, 2013, at 7:00 p.m., then and there to act upon the following Articles:

REPORTS

ARTICLE 1: Acceptance of Town Reports *Sponsor: Town Manager*

To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

FINANCIAL - FISCAL YEAR 2013

ARTICLE 2: FY 2013 Supplemental Appropriations *Sponsor: Town Manager*

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to

supplement operating budgets for the fiscal year ending June 30, 2013.

Pass any vote or take any act relative thereto.

ARTICLE 3: FY 2013 Budget Transfers *Sponsor: Town Manager*

To see if the Town will vote to transfer a sum or sums of money between and among various accounts for the fiscal year ending June 30, 2013.

Pass any vote or take any act relative thereto.

ARTICLE 4: Unpaid Bills from Previous Fiscal Years

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance

with the provisions of Chapter 44, Section 64, of the Massachusetts General Laws.

Pass any vote or take any act relative thereto.

ARTICLE 5: Property Tax Exemption Increase

Sponsor: Board of Assessors

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption in the fiscal year beginning July 1, 2013, for those qualifying for an exemption under

Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the Massachusetts General Laws.

Pass any vote or take any act relative thereto

FINANCIAL – FISCAL YEAR 2014

ARTICLE 6: Amend the Salary of an Elected Official

Sponsor: Town Manager

To see if the Town will vote to fix the salary or compensation of all of the elected officers of the Town in accordance with Chapter 41, Section 108, of the Massachusetts General Laws.

Pass any vote or take any act relative thereto

ARTICLE 7: Fiscal 2014 Operating Budget

Sponsor: Town Manager

To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide, a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning

on July 1, 2013, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

ARTICLE 8: FY 2014 Revolving Funds

Sponsor: Town Manager

To see if the Town will vote to authorize, or re-authorize, the use of revolving funds containing receipts from the fees charged to users of the services provided by the various Boards, Committees, Departments or Offices of the Town,

pursuant to Chapter 44, Section 53E 1/2, of the Massachusetts General Laws.

Pass any vote or take any act relative thereto

ARTICLE 9: Chapter 90 Highway Funds

Sponsor: Town Manager

To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the Massachusetts General Laws, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs, which qualify under the State

Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 10: Opposition to Casino Siting

Sponsor: Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay the Town's legal and consulting expenses

associated with its opposition to the siting of a casino in Milford.

Pass any vote or take any act relative thereto.

ARTICLE 11: Transfer to Capital Expense Stabilization Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Capital Expense Stabilization Fund, to be used, upon further

appropriation, for any lawful future capital expense.

Pass any vote or take any act relative thereto

ARTICLE 12: Transfer to General Stabilization Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization

Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto

ARTICLE 13: Other Post Employment Benefits Liability Trust Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to be

credited to the Other Post Employment Benefits Liability Trust Fund.

Pass any vote or take any act relative thereto

ARTICLE 14: Transportation Contract

Sponsor: School Committee

To see if the Town will vote to authorize the School Committee to enter into a Pupil Transportation contract for a term not to exceed five (5) years, including any renewals, extensions, or options, as

allowed by Chapter 30B, Section 12(b) of the Massachusetts General Laws.

Pass any vote or take any act relative thereto.

CAPITAL EXPENSES AND PROJECTS

ARTICLE 15: Pay-As-You-Go Capital Expenses

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to fund Pay-As-You-Go capital purchases and

projects; said sum to be spent under the direction of various town officials.

Pass any vote or take any act relative thereto

ARTICLE 16: Integrated Financial Management System

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of development, design, purchase and installation of a computer-assisted

integrated financial management and accounting system; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 17: Elementary School Feasibility Study

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, bid documents, and construction

alternatives for the renovation or replacement of the Center Elementary School located at 11 Ash Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the Elementary School Building Committee.

Pass any vote or take any act relative thereto.

ARTICLE 18: Joint Information Technology

Sponsor: School Committee & Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to provide for the acquisition of all equipment, materials, labor and services necessary or appropriate to upgrade the telephone system of the Middle School and Central Administration

office, and replace obsolete/unsafe wiring for the Town Departments; said sum to be spent jointly under the direction of the School Committee and the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 19: Emergency Generator - Hopkins School

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to provide for the acquisition of all equipment, materials, labor and services necessary or appropriate to install an emergency generator at

the Hopkins Elementary School; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

ARTICLE 20: Middle School Auditorium Upgrades

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of acquiring materials, supplies, and labor to re-carpet the floor and painting the walls,

ceiling, and stage floor at the Middle School Auditorium; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto

ARTICLE 21: Loop Road Repair

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the design, repair, maintenance, renovation and improvement of the main entrance of the High

School loop road; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto

ARTICLE 22: Buildings & Grounds Equipment - Tractor-Mower

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of purchasing a new 12-foot wide tractor-mower for maintaining athletic fields; and

further, to authorize the disposition of any equipment presently being used by the School Maintenance Department by trade-in or otherwise; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

ARTICLE 23: Police Station – Drainage and Basement Improvements

Sponsor: Town Manager & Town Engineer/Facilities Director

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to obtain plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for interior and

exterior drainage improvements of the Police Station, located at 74 Main Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 24: Police - Vehicles

Sponsor: Police Department

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to

obtain new police vehicles; said sum to be spent under the direction of the Police Chief.

ARTICLE 25: ADAOC Phase VII

Sponsor: ADAOC & Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide for any improvements to Town or School buildings and grounds that may be necessary to comply with the Americans with Disabilities Act of 1990 and 521 Code of

Massachusetts Regulations, along with all related costs; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 26: Lakeshore Drive Culvert

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the design and construction of drainage improvements on Lakeshore Drive. Said sum to

be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 27: Water/Sewer Manager's Truck

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a Water/Sewer Department truck, accessories and any other related costs; and further to authorize the disposition, by trade-

in or otherwise, of any such equipment presently being used by the Department of public Works; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 28: DPW Director's Vehicle

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the replacement of a DPW vehicle, accessories

and any other related costs. Said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 29: DPW Dump Truck

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a DPW International/7400 dump truck, accessories and any other related costs.

Said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 30: DPW Trackless Municipal Tractor

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a DPW Trackless Municipal Tractor, accessories and any other related costs.

Said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 31: DPW Street Sweeper

Sponsors: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the purchase of a DPW Elgin Pelican Street Sweeper, accessories and any other related

costs. Said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 32: Grove Street Water Tank Inspection and Mixer

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the inspection of the water tanks on Grove Street and for the installation of a mixer in the 1.5 million

gallon water tank; said sums to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto

ARTICLE 33: Flanders Road Sewer Main Replacement

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the design and replacement of the Flanders Road

sewer main in Westborough, MA; said sums to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 34: North Mill Street Slope Stabilization

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the construction of repairs to stabilize the slope on the northerly side of North Mill Street between East Street and Cold Spring Brook Road; said sums to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 35: Main Street Water Main Replacement

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to supplement the amounts appropriated under Article 19 of the 2010 Annual Town Meeting for

the design and replacement of the Main Street water main; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 36: DPW Facility Design

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the purpose of obtaining zoning analyses, site assessments, geotechnical investigation, schematic design, soil and groundwater sampling, drainage and traffic assessments, cost

estimates, building and site alternatives and presentation support for a Department of Public Works headquarters facility; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 37: DPW Garage Standby Generator

Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for a

standby generator, accessories and any other related costs for the DPW garage.

Pass any vote or take any act relative thereto.

ARTICLE 38: Town Hall Upgrade/Repair Mechanical, Electrical, Plumbing (MEP) and Miscellaneous Interior Systems

Sponsor: Town Manager & Town Engineer/Facilities Director

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to obtain plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for the upgrade, replacement, restoration and

improvements of miscellaneous mechanical, electrical, plumbing and interior building systems of the Town Hall, located at 18 Main Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE 39: Town Hall Phase II Envelope Repairs

Sponsor: Town Manager & Town Engineer/Facilities Director

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money to obtain plans, designs, cost estimates, and bid documents, as well as to provide for the acquisition of all materials, labor, equipment, and services necessary or appropriate for the

restoration and improvement of the roof, roof structure and exterior structure of the Town Hall, located at 18 Main Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

COMMUNITY PRESERVATION FUNDS

ARTICLE 40: Community Preservation Recommendations

Sponsor: Community Preservation Committee

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money, not to exceed 5% of the Fiscal Year 2014 estimated annual revenues, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2014; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space,

historic resources, and community housing purposes; and, further, to appropriate from the Community Preservation Fund, or borrow pursuant to Chapter 44B, Section 11, of the Massachusetts General Laws, or any other enabling authority, a sum or sums of money for Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee.

Pass any vote or take any act relative thereto.

ARTICLE 41: Amend Elmwood Farm CPA vote

Sponsor: Community Preservation Committee

To hear and act on the report of the Community Preservation Committee and to amend the vote taken pursuant to Article 40.g of the 2012 Annual Town Meeting to provide that the parcel of land acquired pursuant to that vote, consisting of the

parcels shown on the Assessors Maps as U20-30-0, R25-47-0 and R25-48-0, shall be managed and controlled by the Conservation Commission.

Pass any vote or take any act relative thereto

GENERAL BYLAW AMENDMENTS

ARTICLE 42: Civil Fingerprinting - Ice Cream Truck Vendors

Sponsor: Board of Health & Police Department

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

1. By adding a new chapter as follows:

**CHAPTER 87
CIVIL FINGERPRINTING**

§87-1. Purpose and Authorization.

In order to protect the health, safety, and welfare of the inhabitants of the Town of Hopkinton, and as authorized by Chapter 6, Section 172B½ of the Massachusetts General Laws, this bylaw requires (a) applicants for a license listed in Section 87-2 to submit to fingerprinting by the Hopkinton Police Department, (b) the Police Department to arrange for the conduct of fingerprint-based criminal record background checks of such applicants, and (c) the Town to consider the results of such background checks in determining whether to grant such license.

The Town hereby authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), as may be applicable, to conduct fingerprint-based state and national criminal history records checks, including FBI record checks, on behalf of the Town and its Police Department consistent with this Chapter. The Town hereby authorizes the Police Department to receive and utilize FBI records in connection with such background checks, consistent with this bylaw. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

§87-2. Licenses Subject to Fingerprinting.

Any applicant for a license to engage in any of the following occupational activities shall have a full set of fingerprints taken by the Police Department for the purpose of conducting a

state and national fingerprint-based criminal history records check:

Ice Cream Truck Vendor

§87-3. Police Department Procedure.

The Police Department shall forward the full set of fingerprints obtained pursuant to this Chapter either electronically or manually to the State Identification Section of the Massachusetts State Police.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based criminal background check and supply the applicant with an opportunity to complete, or challenge the accuracy of, the information contained therein, including the FBI identification record. Any applicant who wishes to challenge the accuracy or completeness of the record shall be advised of the procedures to change, correct, or update the record as set forth in applicable federal regulations.

The Police Department shall communicate the results of fingerprint-based criminal history records check to the licensing authority, together with its evaluation of the applicant’s suitability for the proposed occupational activity based on the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall indicate whether the applicant has been convicted of, or is under pending indictment for, a crime that bears upon his or her suitability for the proposed occupational activity, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

§87-4. Reliance by Licensing Authority on Results of Fingerprint-Based Criminal Records Background Checks

ARTICLE 43: Registered Sex Offender Restrictions

Sponsor: Police Department

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton as follows:

- 1. By deleting the words “Office of Child Care Services” from the definition of “Day Care

The licensing authority shall utilize the results of any fingerprint-based criminal records background check performed pursuant to this Chapter for the sole purpose of determining the applicant’s suitability for the proposed occupational activity. The licensing authority may deny an application for any license specified herein, including renewals and transfers thereof, if it determines that the results of the fingerprint-based criminal records background check render the applicant unsuitable for the proposed occupational activity.

No application shall be denied on the basis of information contained in a criminal record until the applicant has been afforded a reasonable time, as determined by the licensing authority, to correct or complete the information, or has declined to do so.

§87-5. Policies and Procedures

The Police Department shall develop and maintain written policies and procedures for its licensing-related criminal record background check system.

§87-6. Fees

Each applicant for a license listed in Section 87-2 shall pay a fee of \$100. A portion of said fee, as specified by Chapter 6, Section 172B1/2 of the Massachusetts General Laws, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund established by Chapter 29, Section 2LLL of the Massachusetts General Laws, and the remainder shall be retained by the Town for costs associated with the administration of the system.

Pass any vote or take any act relative thereto

Center” in Section 156-1 and inserting in their place the following:

Department of Early Education and Care

2. By deleting the word "but" from the definition of "Temporary Residence" in Section 156-1 and inserting in its place the following:

provided, however, that

3. By adding the following to the end of the definition of "Establishing a Residence" in Section 156-1:

; provided, however, that "Establishing a Residence" shall not include executing a renewal or extension of any pre-existing lease agreement, as described in Sections 156-3.A(1)(b) and 156-3.A(1)(c).

4. By deleting Sections 156-2 and 156-3 in their entirety and inserting in their place the following

§ 156-2. Sex Offender Residence Prohibitions, Individualized Determination, Penalties

A. It is unlawful for any sex offender who is finally classified as a Level 2 or Level 3 offender pursuant to the guidelines of the Massachusetts Sex Offender Registry Board, for so long as so classified, to establish a permanent or temporary residence within the Town of Hopkinton within one thousand (1,000) feet of any school, day care center, park, other recreational facility or elderly housing facility.

B. Evidentiary matters measurements. For purposes of determining the minimum distance separation under this section, the distance shall be measured by following a straight line from the outer property line of the permanent or temporary residence to the nearest outer property line of any school, day care center, park, recreational facility, elderly housing facility.

C. Individualized Determination as to Residence Restrictions

(1) Upon receiving notice that a sex offender is currently residing in, or intends to reside in, the Town of Hopkinton, the Chief of Police shall give notice to that sex offender of the Chief's intention to make an individualized determination as to whether the restrictions in this §156-2 should be applied to the sex offender. The Chief of Police shall include with this notice a date and time at which the sex offender or his or her

representative(s) will have the opportunity to present evidence as to why he or she believes this section should not apply.

(2) Subsequent to that date and time, the Chief of Police shall make an individualized determination as to whether the sex offender shall be subject to the residency restrictions in this §156-2. In the course of this determination, the Chief of Police shall consider:

(a) Whether the sex offender represents a danger to the children or elderly who attend nearby schools and day care centers, or utilize nearby parks, recreational facilities or elderly housing facilities; and

(b) Whether the sex offender will be exposed to significant harm if he or she is subject to the provisions of this §156-2.

(3) If the Chief of Police determines that this §156-2 is applicable, the sex offender shall be subject to all of its requirements and penalties.

(4) The Chief of Police shall have the discretion to tailor the application of §156-2 to the sex offender as necessary to achieve a just result.

(5) The Chief of Police shall have the power to reconsider any determination reached under this section. The Chief of Police shall notify the sex offender of his or her intention to reconsider, and shall give a date and time at which the sex offender or his or her representatives can present evidence.

(6) All determinations reached under this section shall be applied in a manner consistent with the Sex Offender Registry Law (M.G.L. c.6, §§178C-178Q), regulations promulgated thereunder (803 CMR 1.00) and the procedures administered by the Sex Offender Registry Board (SORB).

(7) Any determination reached under this section shall be used solely for the purposes of this Chapter, and cannot be applied or otherwise used in conflict with determinations made by the SORB.

D. Notice to move. Any registered sex offender who has been finally classified as a Level 2 or Level 3 offender pursuant to the guidelines of the

Sex Offender Registry Board, for so long as so classified, and who resides on a permanent or temporary basis within one thousand (1,000) feet of any school, day care center, park, recreational facility, or elderly housing facility shall be in violation of this Chapter and shall within thirty (30) days of receipt of written notice of the registered sex offender's noncompliance with this Chapter, move from said location to a new location, but new location may not be within 1,000 feet of any school, day care center, park, recreational facility, or elderly housing facility. It shall constitute a separate violation for each day beyond the 30 days the registered sex offender continues to reside within 1,000 feet of any school, day care center, park, recreational facility or elderly housing facility. Furthermore it shall be a separate violation each day that a sex offender shall move from one location in the Town of Hopkinton to another that is still within 1,000 feet of any school, day care center, park, recreational facility or elderly housing facility.

E. Penalties. Any violation of this section shall be enforced by non-criminal disposition pursuant to M.G.L. c.40 §21D as follows:

(1) First offense by registered sex offender: non-criminal fine of \$150 and notification to offender that he/she has thirty (30) days to move.

(2) Subsequent offense by registered sex offender: Non-criminal fine of \$300.00 and notification to offender's parole officer and/or probation officer and the Commonwealth's Sex Offender Registry Board, that the sex offender has violated Town's Bylaw.

For purposes of this section, notice shall be deemed to be sufficient and proper if the person receives by registered mail, return receipt requested, or receives in hand service or service by a Constable, Sheriff or other person authorized to serve civil process within the Commonwealth of Massachusetts or other service as a court of competent jurisdiction may allow.

§ 156-3. Exceptions

A. A sex offender residing within one thousand (1000) feet of any school, day care center, park, recreational facility, elderly housing facility does not commit a violation of this Chapter if any of the following apply:

(1) The sex offender established the permanent residence and reported and registered the residence, as required by the Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board, prior to the effective date of this Chapter, and:

(a) Permanent residence was established by purchasing the real property where the residence is established, as long as the registered sex offender continues to reside in and does not move to another restricted location in Hopkinton different from the permanent residence established prior to the effective date of this Chapter;

(b) Permanent residence was established through a valid, fixed-term, written lease or rental agreement, executed prior to the effective date of this by-law, as long as the registered sex offender continues to reside within and does not move to another restricted location in Hopkinton different from the permanent residence established prior to the effective date of this Chapter; or

(c) Permanent residence was established through a verbal lease or rental agreement at the will of the landlord, as long as the registered sex offender continues to reside within and does not move to another restricted location in Hopkinton different from the permanent residence established prior to the effective date of this Chapter.

(2) The sex offender is a minor living with his or her parent(s) or legal guardian(s), which parent(s) or legal guardian(s) has (have) established a permanent residence.

(3) The school, day care center, park, recreational facility, or elderly housing facility, within 1,000 feet of the sex offender's permanent residence was opened after the sex offender established his or her permanent residence and reported and registered the residence pursuant to the Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board.

(4) The sex offender was a juvenile when he or she committed the relevant crime and was not convicted as an adult.

(5) The sex offender is required to serve a sentence at a jail, prison, juvenile facility, or any other correctional institution or facility located within the aforementioned 1,000-foot area.

(6) The sex offender is admitted to and/or subject to an order of commitment at a public or private facility for the care and treatment of mentally ill persons pursuant to M.G.L. c.123 located within the aforementioned 1,000-foot area.

(7) The sex offender is a mentally ill person subject to guardianship pursuant to order or supervision of the Probate and Family Court or is a person with intellectual disabilities subject to a guardianship pursuant to M.G.L. c.190B, §5-303, residing with her or her guardian or residing within a group residence that is professional staffed and

supervised twenty-four (24) hours per day, and located within the aforementioned 1,000 foot area.

B. Forfeiture of exception. If, either after the effective date of this Chapter or after a new school, day care center, park, recreational facility, or elderly housing facility opens, a complaint or an indictment is issued by a court against a registered sex offender otherwise enjoying an exception under this Section 3 and Judgment enters, that such registered sex offender has committed another sex offense, he or she will immediately forfeit that exception and be required to comply with this section.

Pass any vote or take any act relative thereto

ARTICLE 44: Historic Preservation - Demolition Delay

Sponsor: Historical Commission

To see if the Town will vote to amend Chapter 125 of the General Bylaws of the Town of Hopkinton, as follows:

1. By inserting, at the end of section 125-1, the following:

It is the intent of the Hopkinton Historical Commission that the procedures outlined in this Chapter provide an opportunity for all parties to arrive at a mutually satisfactory resolution.

2. By re-designating paragraphs A through K inclusive of section 125-3 as paragraphs (1) through (11) and to place such paragraphs in a subsection A, entitled "Demolition Delay."

3. By adding a new subsection B to section 125-3 as follows:

B. Information

The Planning Board, Conservation Commission and Board of Appeals shall transmit to the

Commission in electronic format copies of all applications proposing the development or alteration of land that contains a structure as defined in this Chapter. Such applications shall be transmitted within five days of receipt of a complete application. The Community Preservation Committee shall transmit copies of all applications for funding to the Commission if such application relates to land that contains a structure.

4. By deleting section 125-7 in its entirety and inserting, in place thereof, the following:

If any provision of this Chapter is determined to be invalid or unconstitutional for any reason by any court or other tribunal of appropriate jurisdiction, such invalidity or unconstitutionality shall be construed as narrowly as possible, and the balance of the Chapter shall be deemed to be amended to the minimum extent necessary, so as to secure the intent and purpose thereof, as set forth in Section 125-1.

Pass any vote or take any act relative thereto.

ARTICLE 45: Historic Preservation Bylaw - Demolition Delay Time Period

Sponsor: Historical Commission

To see if the Town will vote to amend Chapter 125 of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting the word "six" in paragraphs G, H and I of section 125-3 (or, if re-designated pursuant to the Town Meeting's vote under Article 44, paragraphs 7, 8 and 9 of section 125-3(A)) and inserting, in place thereof, the word "twelve";

2. By deleting the second sentence Paragraph H of section 125-3 (or, if re-designated pursuant to the Town Meeting's vote under Article 44, paragraph 8 of section 125-3(A)) and inserting, in place thereof, the following:

If acceptable alternatives are agreed upon by the Commission and the applicant at any time

during the twelve-month period, the Commission will file a copy of said agreement with the Building Inspector and Town Clerk and the applicant may apply for necessary permits to begin work.

Pass any vote or take any act relative thereto.

ARTICLE 46: General Bylaw - Scenic Roads

Sponsor: Planning Board

To see if the Town will vote to amend the definition of "Cutting or Removal of Trees" in Section 160-1 of the General Bylaws of the Town of Hopkinton by inserting, immediately after the words "The removal of one or more trees, trimming of major branches," the following:

measuring 8 inches in diameter 6 inches from the tree trunk

Pass any vote or take any act relative thereto

ZONING BYLAW AMENDMENTS

ARTICLE 47: Medical Marijuana Treatment Centers

Sponsor: Town Manager

To see if the Town will vote to amend the Zoning Bylaws by inserting a new Article XXXIII, Medical Marijuana Treatment Centers, as follows:

Article XXXIII

Medical Marijuana Treatment Centers

§210-219. Purpose

By vote at the State election of November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law, Chapter 369 of the Acts of 2012, became effective January 1, 2013, and requires the Department of Public Health (DPH) to issue regulations governing its implementation within 120 days of the law's effective date. Section 9(C) of the law requires that at least one Medical Marijuana Treatment Center be located within each County of the Commonwealth.

The regulation of Medical Marijuana Treatment Centers raises novel and complex legal, planning and public safety issues, and the Town of Hopkinton needs time to consider and address these issues, as well as the potential impact of the forthcoming DPH regulations, by means of a planning process to consider amending its Zoning Bylaws to regulate Medical Marijuana Treatment Centers and other land uses and structures

related to the use of marijuana for medical purposes, so as to address the potential effects of such land uses and structures in the Town. The temporary moratorium provided in this Article is intended to allow sufficient time for the Town to engage in such a planning process and to adopt suitable Bylaws in a manner consistent with sound land-use planning objectives.

§210-220. Definition

As used in this Article, the following term shall have the meaning indicated:

MEDICAL MARIJUANA TREATMENT CENTER - a not-for-profit entity, as defined by Massachusetts law only, registered under the provisions of Chapter 369 of the Acts of 2012, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

§210-221. Temporary Moratorium

There is hereby established a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through August 31, 2014. During the moratorium period, the use of land or structures for a Medical Marijuana Treatment Center shall be prohibited.

Nothing contained in this Article shall be construed to permit, or authorize to be permitted, the use of land or structures for any activity involving marijuana, other than as a Medical Marijuana Treatment Center.

§210-222. Planning Process

During the temporary moratorium established in section 210-221, the Town shall undertake a planning process to address the potential effects of Medical Marijuana Treatment Centers and other land uses and structures related to the use of marijuana for medical purposes, shall consider the DPH regulations when they are issued, and shall make recommendations regarding the adoption of new Zoning Bylaw provisions governing the location, operation and effects of Medical Marijuana Treatment Centers and other land uses and structures related to the use of marijuana for medical purposes, for consideration by the 2014 Annual Town Meeting.

Pass any vote or take any act relative thereto.

ARTICLE 48: Zoning - 169 West Main Street

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Map by changing the zoning district of a parcel of land located at 169 West Main Street, shown on Assessors Map R23 as Parcel R23-90-A, and

consisting of approximately 2.012 acres, from Rural Business to Business.

Pass any vote or take any act relative thereto

ARTICLE 49: Zoning - Water Fresh Farm Zoning Change

Sponsor: Voter Petition

To see if the Town will vote to amend the Zoning Map by changing the zoning district of a parcel of land located at 151 Hayden Rowe Street, shown on Assessors Map U23 as Parcel U23-35-0,

and consisting of approximately 5.582 acres, from Residence B to Business.

Pass any vote or take any act relative thereto

ARTICLE 50: Zoning - Storage Sheds

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws of the Town of Hopkinton as follows:

(1) Insert a new definition of Storage Shed in § 210-4, Definitions, in appropriate alphabetical order, as follows:

STORAGE SHED – A one story structure, limited to not more than 120 sq. ft. of gross floor space and not exceeding 12 feet in height, for the storage of landscape materials, tools or other materials related to a residential use. Pool houses/cabanas, garages and barns or other structures housing animals shall not be considered storage sheds.

(2) Amend Article II, Residence A (RA) District, § 210-5, by deleting subsections F and G therefrom in their entirety and inserting in place thereof the following:

F. Minimum side yard width: 10 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

G. Minimum rear yard width: 20 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

(3) Amend Article III, Residence B (RB) District, § 210-8, by deleting subsections F and G therefrom

in their entirety and inserting in place thereof the following:

F. Minimum side yard width: 25 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

G. Minimum rear yard width: 20 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

(4) Amend Article IV, Residence Lake Front (RLF) District, § 210-11, by deleting subsections E and F there from in their entirety and inserting in place thereof the following:

E. Minimum side yard width: 25 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

F. Minimum rear yard width: 20 feet, with the exception of the following:

- 1. Storage sheds: 6 feet

(5) Amend Article V, Agricultural (A) District, § 210-14, by deleting subsections D and E therefrom in their entirety and inserting in place thereof the following:

D. Minimum side yard width: 30 feet, with the exception of the following:

- 1. Storage sheds: 10 feet

E. Minimum rear yard width: 30 feet, with the exception of the following:

- 1. Storage sheds: 10 feet

Pass any vote or take any act relative thereto.

ARTICLE 51: Zoning - Drive-Up Windows

Sponsor: Planning Board

To see if the Town will amend the Zoning Bylaw as follows:

A. Amend Article VI, Business District, § 210-19. D by deleting item 3) in its entirety and inserting in place thereof a new item 3) as follows:

3) The Planning Board shall grant the Special Permit only if it finds that the proposed use will not be detrimental to the surrounding neighborhood. The Planning Board and not the Board of Appeals shall be the Special Permit Granting Authority for such uses.

B. Amend Article VIA, Downtown Business District, § 210-20.3 D. by deleting item 3) in its entirety and inserting in place thereof a new item 3) as follows:

3) The Planning Board shall grant the Special Permit only if it finds that the proposed use will not be detrimental to the surrounding neighborhood. The Planning Board and not the Board of Appeals shall be the Special Permit Granting Authority for such uses.

C. Amend Article VII, Rural Business District, § 210-24 F. by deleting item 3) in its entirety and inserting in place thereof a new item 3) as follows:

3) The Planning Board shall grant the Special Permit only if it finds that the proposed use will not be detrimental to the surrounding neighborhood. The Planning Board and not the Board of Appeals shall be the Special Permit Granting Authority for such uses.

Pass any vote or take any act relative thereto.

ARTICLE 52: Zoning - IB District, School Bus Parking

Sponsor: Planning Board

To see if the Town will vote to amend Article VIIIA, Industrial B District, of the Zoning Bylaws by inserting into § 210-37.9 a new item C as follows:

"Parking Facilities for Public School Buses Serving Hopkinton Residents."

Pass any vote or take any act relative thereto

ARTICLE 53: Zoning – Design Review Board

Sponsor: Planning Board

To see if the Town will vote to amend Article XXI, Design Review by deleting § 210-143, Applicability and authority in its entirety and inserting in place thereof a new § 210-143, Applicability and authority, as follows:

The Design Review Board shall review applications for site plan review submitted pursuant to Article XX and applications for new signs requiring a building permit. It shall evaluate such requests based on the design criteria set forth in this Article. With respect to site plan review applications, the Design Review Board’s written findings shall be

advisory to the Planning Board and shall be submitted to the Planning Board and the applicant along with any recommendations and proposed conditions. With respect to sign applications, the Design Review Board’s written findings shall be advisory to the Director of Municipal Inspections and shall be submitted to the Director of Municipal Inspections and the applicant. Any such findings shall specifically identify each of the design criteria set forth in this Article to which they pertain.

Pass any vote or take any act relative thereto.

ARTICLE 54: Zoning – Temporary Banner Signage

Sponsor: Voter Petition

To see if the Town will vote to amend Article XXVII, of the Zoning Bylaws of the Town of Hopkinton by inserting into 210-179 as a new item G, as follows:

Temporary banners may be displayed over Main Street by community, civic, and non-profit organizations promoting events. Such banners may be allowed at the discretion of the Board of Selectmen and may be subject to limitations as it

shall require. Such banners shall not be displayed for more than 14 days before an event and shall be removed within two business days of the event. The size of the banner shall not exceed 75 square feet. The Board of Selectmen may adopt policies and procedures relative to such banner display.

Pass any vote or take any act related thereto.

ARTICLE 55: Zoning - Neighborhood Mixed Use District and Rezoning of Land on Lumber St. & West Main St.

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws and the Zoning Map as follows:

A. By inserting a new Article XXXII, Neighborhood Mixed Use District, as follows:

**ARTICLE XXXII
Neighborhood Mixed Use District**

§210-205. Development and Design Objectives.

The Neighborhood Mixed Use District (NMU District) is designed to accommodate the integration of multi-family residential uses with commercial development in areas suitably located with convenient highway access, to increase the inventory of affordable housing in Hopkinton that are Local Initiative Program (LIP) units in compliance with the requirements specified by the Department of Housing and

Community Development (DHCD) so that said units will count toward the Town’s requirements under M.G.L. c. 40B, §§ 20-23, and to provide specialized services to the community and the region. It is the intent that, within the NMU District, there shall be an overall unity of design of the uses consistent with designs that are traditional to New England and Hopkinton. The location and design of such uses should be such that they will not disturb residential neighborhoods or detract from the appearance of the Town and will result in the maintenance of a balance and workable relationship between undeveloped natural resources, residential neighborhoods and commercial development.

§210-206. Applicability.

A. Notwithstanding any provision of this Chapter to the contrary, development undertaken under a Master Plan Special Permit issued pursuant to §

210-215 shall not be subject to the following provisions:

- (1) Article XVIB, Subdivision Phasing;
- (2) §210-126.1 (Residential Subdivisions of 10 acres or more).

B. Development undertaken pursuant to a Master Plan Special Permit issued pursuant to § 210-215 shall be subject to the following provisions of this Chapter only to the extent provided for in, and as modified by, the provisions of this Article:

- (1) Article XI, Flexible Community Development Bylaw;
- (2) Article XII, Water Resources Protection Overlay District;
- (3) Article XVIII, Supplementary Regulations;
- (4) Article XX, Site Plan Review.

§210-207. Definitions.

Except as otherwise provided in this section, the definitions set forth in §210-4 shall be applicable to all terms used in this Article. Notwithstanding the forgoing, the following terms, as used in this Article, shall have the meanings indicated:

AFFORDABLE HOUSING - Any Dwelling Units qualifying as low or moderate income housing as defined by regulations of the Department of Housing and Community Development.

AIR-SUPPORTED STRUCTURE - A structure used in conjunction with an athletic club/health and fitness club wherein the shape of the structure is attained by air pressure, and occupants of the structure are within the elevated pressure area.

BUILDABLE AREA - The portion of a Development Project area that is not Open Conserved Land.

CONSTRUCTION ACTIVITY - The construction of new structures or site work associated with the construction of new structures. The term includes the construction of roadways, installation of utilities, and restoration and improvement of Open Conserved Land.

DEVELOPMENT PROJECT - A development undertaken pursuant to this Article, as shown on a site plan submitted to the Planning Board for Site Plan Review. A Development Project may occupy one or more lots.

DEVELOPMENT SITE - All land area located within the NMU District.

DWELLING UNIT - Use as Dwelling Units as defined in §210-4, but specifically not including residential units that may be part of a Continuing Care Retirement Community, Assisted Living Facility or similar institution.

HEIGHT - The vertical distance from the mean finished grade of all sides of building or structure to the highest point of the roof for flat roofs, to the deck line for mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs, excluding chimneys, spikes, towers, wireless communication facilities, screens, parapet walls, and other structures, equipment, or projections not used for human occupancy. For residences, the area above the mean finished grade and below the floor of the first occupiable story, not to exceed 10 feet, shall be excluded from measurement of height and stories.

MULTIFAMILY DWELLINGS - Any dwelling units other than Single-Family Dwellings.

OPEN CONSERVED LAND - Land that is available for public use, reserved for outdoor passive or active recreation, and protected in perpetuity by a conservation restriction prohibiting further development or activities within such land that are inconsistent with the conservation restriction's purpose.

STORY - That portion of a building included between the upper surface of a floor and the upper surface of the floor above, except that attic or loft space between the upper surface of a floor and the upper surface of a slanted or partially slanted roof shall not be considered a story, whether or not used for human occupancy.

§210-208. Permitted Uses.

No new building or structure shall be constructed or used, in whole or in part, and no building or structure, or part thereof, shall be altered,

enlarged, reconstructed or used, and no land shall be used in the NMU District for any purpose except one or more of the following, provided that no use shall involve noxious odors or excessive noise.

A use that is permitted by right is denoted by the letter "Y".

A use denoted by the letters "SP" may be permitted by Special Permit from the Planning Board.

A. The following uses shall be permitted by right or allowed by Special Permit in the NMU District without the issuance of a Master Plan Special Permit. Upon the issuance of a Master Plan Special Permit pursuant to § 210-215 and the filing of the Notice pursuant to § 210-215.D, the uses permitted in § 210-208.B and not those specified in § 210-208.A shall be permitted within the area subject to the Master Plan Special Permit.

Table of Uses –Land not subject to a Master Plan Special Permit

Professional offices, medical offices, administrative offices, clerical offices, establishments for research and development or laboratories with a biosafety level of Level 1 or Level 2.	Y
Light manufacturing and/or assembly with associated professional, administrative and/or clerical offices.	Y
Conference centers	Y
Banks	Y
Restaurants	Y
Drive-in, drive-through, or drive-up uses, but excluding the dispensing of food or drink.	Y
Public and private educational uses	Y
Agricultural and horticultural uses	Y
Child-care centers	Y
Places of worship and other religious uses	Y
Continuing care retirement communities, assisted living facilities or similar institutions, with a maximum aggregate number of beds and/or units within the NMU District not to exceed 300. For definition of use, see § 210-164 and for parking requirements see § 210-169A.	Y
Continuing care retirement communities, assisted living facilities or similar institutions, if the maximum aggregate number of beds and/or units within the NMU District will be greater than 300. For definition of use, see § 210-164 and for parking requirements see § 210-169A.	SP
Health services facilities	Y
Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream; provided, however, that any such retail store may operate only between the hours of 6:00 a.m. and 10:00 p.m.	Y
Residential dormitory components of a conference center	SP
Public transportation facilities, limited to 1) shuttle bus stop facilities, 2) park and ride parking facilities, and 3) parking facilities for public school buses serving Hopkinton residents.	SP
Facilities used for water supply or sewage treatment, or associated with the provision of electrical, telephone, gas or cable services within the NMU District.	Y
Accessory uses to any use allowed by right or by Special Permit herein.	Y

Table of Uses –Land subject to a Master Plan Special Permit

Multi-family dwellings	Y
Retail stores, not to exceed 15,000 square feet per single tenant or operator	Y
Retail stores exceeding 15,000 square feet per single tenant or operator, but not to exceed 38,000 square feet per single tenant or operator	SP
Athletic clubs/Health and Fitness clubs	Y
Health services facilities	Y
Professional offices, medical offices, administrative offices, clerical offices, establishments for research and development or laboratories with a biosafety level of Level 1 or Level 2	Y
Light manufacturing and/or assembly with associated professional, administrative and/or clerical offices	Y
Conference centers	Y
Banks	Y
Restaurants	Y
Drive-in, drive-through, or drive-up uses, excluding the dispensing of food or drink	Y
Public and private educational uses	Y
Child care centers	Y
Places of worship and other religious uses	Y
Municipal uses	Y
Residential dormitory components of a conference center	SP
Public transportation facilities, limited to 1) shuttle bus stop facilities, 2) park and ride parking facilities, and 3) parking facilities for public school buses serving Hopkinton residents.	SP
Facilities used for water supply or sewage treatment, or associated with the provision of electrical, telephone, gas or cable services within the NMU District.	Y
Accessory uses to any use allowed by right or by Special Permit herein.	Y

§ 210-209. Intensity of Use Limitations.

A. Commercial Uses within the NMU District shall be limited to 250,000 square feet of Gross Floor Space in the aggregate, as authorized by a Master Plan Special Permit issued pursuant to §210-215. No single building shall have a footprint exceeding 19,000 square feet of Gross Floor Space or exceed 38,000 square feet of Gross Floor Space in total, with the exception of buildings used for an Athletic Club/Health and Fitness Club. An Athletic Club/Health and Fitness Club may have a footprint of up to 80,000 square feet of Gross Floor Space exclusive of Air Supported Structures or a footprint of up to 110,000 square feet of Gross Floor Space inclusive of Air Supported Structures, but shall not exceed 150,000 square feet of Gross Floor Space inclusive of Air Supported Structures; provided, however, that the Planning Board may, by Special Permit, approve an Athletic Club/Health and Fitness Club with a greater area of Gross Floor Space.

The Planning Board may, by Special Permit, approve the re-use of a building or combination

of buildings formerly containing an Athletic Club/Health and Fitness Club for non-residential uses permitted under §210-208.B where such re-use would exceed the maximum footprint or Gross Floor Space otherwise permitted for such uses by this section; provided, however, that no Special Permit may authorize an Air Supported Structure to be used for purposes that are not a component of an Athletic Club/Health and Fitness Club. Under no circumstances shall a Special Permit be issued that results in more than 250,000 square feet of Gross Floor Space of commercial uses within the NMU District.

B. For the purposes of this section, the area of buildings used for water supply or sewage treatment facilities shall be excluded from the calculation of Gross Floor Space.

C. Residential Uses within the NMU District shall be limited to 280 Dwelling Units, which shall be multi-family dwellings, as authorized by a Master Plan Special Permit issued pursuant to §210-215.

§210-210. Affordable Housing.

Affordable Housing shall be provided in accordance with the following requirements:

A. One (1) Dwelling Unit shall be established as an Affordable Housing Unit for every four (4) Dwelling Units within the NMU District. As long as the rules, regulations or guidelines of the Massachusetts Department of Housing and Community Development issued pursuant to M.G.L. c. 40B, §§ 20-23 provide that all of the units in a rental development that contains at least 25% affordable housing units are eligible for inclusion on the Subsidized Housing Inventory, then all Dwelling Units within the NMU District shall be operated as a rental development. However, if either (i) M.G.L. c. 40B, §§ 20-23 is no longer in effect, or (ii) the rules, regulations or guidelines of the Massachusetts Department of Housing and Community Development, issued pursuant to M.G.L. c. 40B §§ 20-23, no longer provide that all of the units in a rental development that contains at least 25% affordable housing units are eligible for inclusion on the Subsidized Housing Inventory, then the Dwelling Units may be operated either as a rental development or as a for-sale condominium development. In such case, the number of affordable Dwelling Units shall be no less than one (1) for every four (4) Dwelling Units within the NMU District.

B. All Affordable Housing Units shall be integrated with the rest of the residential development in which it is located, and shall be comparable in design, exterior appearance, construction, and quality of exterior materials with other units in such residential development. The mean number of bedrooms in Affordable Housing Units shall be equal to the mean number of bedrooms in the market-rate Dwelling Units in the residential development in which they are located.

§210-211. Dimensional Requirements.

A. Where a Master Plan Special Permit has not been issued, the dimensional requirements set forth in § 210-186 shall be applicable.

B. The following dimensional requirements shall apply to any uses for which a Master Plan Special Permit has been issued:

(1) Development Site:

(a) Minimum lot frontage for the Development Site on a public way: 50 feet.

(b) Minimum setback of buildings and parking areas:

i. For buildings: Forty (40) feet from the boundary line of a Business, Downtown Business, Industrial A, Industrial B or Agricultural District for all buildings; forty (40) feet from the boundary line of a Rural Business District for residential buildings; zero (0) feet from the boundary line of a Rural Business District for commercial buildings; one hundred (100) feet from the boundary of all other zoning districts.

ii. For parking: Forty (40) feet from the boundary line of a Business, Downtown Business, Industrial A, or Agricultural District; forty (40) feet from the boundary line of an Industrial B District for parking accessory to residential buildings and thirty (30) feet from the boundary line of an Industrial B District for parking accessory to commercial buildings; zero (0) feet from the boundary line of a Rural Business district for at-grade parking accessory to commercial buildings; one hundred (100) feet from the boundary of all other zoning districts.

iii. Thirty (30) feet from the street line for residential buildings; forty (40) feet from the street line for all other buildings; five (5) feet from the street line for at-grade parking areas; provided, however, that such setbacks shall not be applicable to private roadways located entirely within the NMU District.

(c) The minimum setback of buildings and parking areas from property lines shall be landscaped and/or wooded so as to provide adequate year-round screening of the use from abutting property and streets. Such minimum setback areas shall remain undisturbed or, if previously disturbed, shall be planted and/or landscaped.

(d) The Planning Board may authorize by special permit a lesser setback or lesser screening than set forth herein, upon a finding that such lesser setback or screening is appropriate for the

Development Site and the surrounding neighborhood and uses.

(2) Individual lots within the Development Site:

(a) Minimum lot area for individual lots within Development Site: None.

(b) Minimum lot frontage within the Development Site: None; provided, however, that roadways located entirely within the Development Site shall provide adequate access for all buildings on the development site, but shall not become public ways. Fifty feet of frontage shall be required for each lot in the Development Site if the roads are intended to be eligible for acceptance as public ways.

(c) Minimum setback of buildings from interior property lines within the Development Site and from private roadways: None.

(3) Maximum building height: Buildings and structures shall not exceed 45 feet in height or have more than three stories.

(4) A minimum of 40% of the total area of the Development Site shall be Open Conserved Land.

(5) Multiple buildings and uses may be permitted on a single lot.

§210-212. Parking.

The requirements of §210-124(B) (1) relating to the minimum number of parking spaces shall apply in the NMU District, with the following addition:

Use	Requirement
Multi-family dwelling units	1 space for one bedroom unit; 2 spaces for every unit with 2 or more bedrooms.

§210-213. Open Conserved Land.

A. Adequate pedestrian access, as determined by the Planning Board, shall be provided to the Open Conserved Land. The Open Conserved Land may remain as part of the overall Development Site and need not be a separate parcel, but there shall be conservation restrictions stating that there shall be no further development and no activities within the Open Conserved Land that are not consistent with the conservation restriction’s purpose. The Open Conserved Land may consist of a separate parcel and may be conveyed to the Town or a nonprofit organization, the purpose of which is the preservation of open space, or may be retained by an owner of land within the Development Site. Regardless of any such conveyance, the Open Conserved Land shall continue to be considered part of the Development Site for the purpose of calculating dimensional requirements.

B. The Open Conserved Land shall consist of land that may be used for outdoor active or passive recreational purposes and shall be planned as large, contiguous units wherever possible. If privately owned, the Open Conserved

Land shall be available for use by the general public, subject to such reasonable rules and regulations to govern the use of the Open Conserved Land as may be adopted by the owner thereof. The Open Conserved Land may be comprised of more than one parcel, provided that the size, shape and location of such parcels are suitable for outdoor active or passive recreational purposes.

C. Setback areas from zoning district boundaries, if more than 100 feet in depth, may be considered to be part of the Open Conserved Land.

D. Areas set aside for planned or reserved parking spaces or fire lanes shall not qualify to be part of the Open Conserved Land.

§ 210-214. Design Principles.

A. Curb cuts on public ways abutting the Development Site shall be minimized. Whenever feasible, Development Projects shall include interior vehicular connections to adjacent Development Projects and to adjacent non-residential development outside the NMU District

for the purpose of reducing curb cuts and traffic flow on adjacent public ways. The location of curb cuts shall be determined by the Planning Board during the Site Plan Review process.

B. Buildings, roadways and parking lots shall be designed to accommodate the landscape, natural site features and natural resources. Disturbance to the site shall be minimized so that as many trees and natural features are retained as possible. Natural features shall be incorporated within the Open Conserved Land where possible.

C. Outdoor lighting fixtures shall be shielded and directed to prevent illumination from falling outside of the intended areas.

D. The design of any interior roadway that connects two or more Development Projects shall conform to the Rules and Regulations Relating to the Subdivision of Land, whether or not such interior roadway is laid out in accordance with the Subdivision Control Law. The Planning Board may waive specific provisions of the Rules and Regulations Relating to the Subdivision of Land if such waiver would be not be inconsistent with the design principles set forth in this section and otherwise in the public interest. All utilities within the Development Site shall be underground.

E. The design of buildings shall be consistent with styles that are traditional to New England and Hopkinton. Buildings shall utilize energy efficient design and low impact development techniques and principles, to the extent feasible.

F. If stormwater management facilities are necessary for the construction of the buildings on the Development Site, such facilities shall not be located within the required setback areas, unless specifically permitted by the Planning Board. Such stormwater management facilities shall be designed to appear as natural landforms, to the extent feasible.

§210-215. Master Plan Special Permit.

A. The Planning Board shall be the Special Permit Granting Authority for any Special Permit issued pursuant to the provisions of this Article. The Planning Board may adopt and file with the Town Clerk regulations governing Submission Requirements and Procedures for any such Special Permit.

B. In all matters in which it has jurisdiction to issue use Special Permits pursuant to the provisions of this Article, the Planning Board may issue such Special Permits only upon a finding that the proposed use is in harmony with the general purpose and intent of this chapter. Any such Special Permit shall be subject to such conditions and safeguards as the Planning Board may prescribe and shall include design guidelines applicable to development of the site. In reviewing any application for such a Special Permit, the Planning Board shall give due consideration to promoting the public health, safety, convenience and welfare, shall encourage the most appropriate use of land, shall require that development be consistent with the Design Principles set forth in §210-214 and shall permit no building or use that is injurious, noxious, offensive or detrimental to its neighborhood.

C. Except as otherwise authorized in this Section, no Construction Activity for a use that is subject to a Master Plan Special Permit pursuant to the provisions of this Article shall commence unless authorized by said Master Plan Special Permit.

D. If the applicant elects to exercise the rights granted in a Master Plan Special Permit issued pursuant to the provisions of this Article, a Notice to such effect shall be filed with the Town Clerk, Planning Board and Department of Municipal Inspections, and recorded in the Registry of Deeds, prior to the commencement of Construction Activity. From and after the filing of such Notice, all Construction Activity within the NMU District shall be in accordance with the approved Master Plan Special Permit.

E. The entirety of the NMU District shall be subject to one Master Plan Special Permit, for uses allowed pursuant to § 210-208.B.

F. Application for a Master Plan Special Permit.
(1) A record owner desiring a Master Plan Special Permit pursuant to the provisions of this Article shall file with the Planning Board an application therefor in accordance with any applicable regulations and submission requirements adopted pursuant to this Article. At a minimum, the application shall be accompanied by a Master Plan that depicts the planned use of the entire NMU District, as well as the following information relating to development of the NMU District:

(a) Identification of the entire area of land to be developed;

(b) The existing topography of the land, vegetative cover, soil types, wetlands and water bodies, roads and ways;

(c) The general proposed location within which structures will be constructed, together with a schedule of proposed land use types including Multifamily Dwellings, commercial uses, Air-Supported Structures, mixed use buildings, and/or buildings accessory to Open Conserved Land uses;

(d) The general proposed location, size and intended use of all Open Conserved Land, including pedestrian, bicycle and equestrian trails, and the entity intended to own, operate and/or maintain such Open Conserved Land;

(e) The general proposed location of all existing and proposed roads, water supply systems, wastewater systems, storm water drainage, utilities, and connections to existing infrastructure;

(f) An analysis of the impact of implementing the Master Plan on surface and ground water quality, groundwater recharge, wildlife habitat and corridors, wetlands and bodies of water, including streams and rivers, both localized and general, and an evaluation of pre-development conditions and post-development conditions;

(g) A traffic impact and access study on the impact of implementing the Master Plan;

(h) An analysis of the projected economic impact of implementing the Master Plan on the Town, prepared by a qualified independent economic research consultant;

(i) A phasing projection indicating the general anticipated schedule of construction of improvements within the NMU District in accordance with the Master Plan Special Permit; provided, however, that such schedule may be subject to variation depending on market forces;

(j) Proposed Design Guidelines for the NMU District;

(k) Proposed forms of the conservation restrictions necessary for the Open Conserved Land.

(2) Approval criteria. No Master Plan Special Permit shall be granted unless the Planning Board finds that:

(a) The Master Plan complies with the provisions of this Article.

(b) The impact of the development activities shown on the Master Plan is anticipated to be of benefit to the Town.

(c) The intersections and roadways providing access to the NMU District will operate at an acceptable level of service based on the anticipated impact of vehicular traffic from all proposed development within the NMU District.

(d) The Master Plan provides adequately for the convenience and safety of vehicular and pedestrian movement within the NMU District and in relation to streets, property or improvements outside the NMU District.

(e) The Master Plan provides for the adequacy of the methods of disposal of sewage, refuse and other wastes, provision of utilities, and the methods of drainage for surface water and seasonal flooding, if any, and adequate provision of water for domestic purposes.

(3) An NMU special permit may be combined with a special permit regarding parking pursuant to Section 210-124(C) and (D).

(4) Approval of an NMU Master Plan Special Permit application shall not be considered to constitute approval of any construction.

(5) Master Plan Special Permit Amendment.

(a) Amendment of a Master Plan Special Permit issued pursuant to the provisions of this Article shall require the approval of the Planning Board. An application to amend the Master Plan Special Permit may be submitted separately or together with an application to the Planning Board for Site Plan Review. If the Board determines that a proposed amendment is significant, it shall hold a public hearing in conformance with M.G.L. c. 40A §9. If the Board determines, at a noticed public

meeting of the Board but without a public hearing in conformance with M.G.L. c. 40A §9, that a proposed amendment is minor, it may amend the Master Plan Special Permit without a public hearing; provided, however, that a copy of such amendment shall be filed with the Town Clerk.

(b) Applications for an amendment to a Master Plan Special Permit issued pursuant to the provisions of this Article may be filed by the owners of the affected land, and shall not be required to be filed by the owners of all land within the NMU District.

(6) Duration of Approval. The commencement of Construction Activity within two (2) years of the date of the filing of the decision with the Town Clerk (or the date of the final resolution of any appeal of such decision) shall be deemed to constitute substantial use of rights under the Master Plan Special Permit.

§210-216. NMU Site Plan Review.

A. Construction of all Development Projects within the NMU District shall be subject to Site Plan Review by the Planning Board in accordance with the provisions of Article XX, with the following additions and exceptions:

(1) Submitted Site Plans shall show the planned design, use and lighting of the entire Development Site; provided, however, that, if development will be phased over time, separate site plan submissions may be made for separate portions of the Development Site.

(2) Construction of residential Development Projects shall be subject to Site Plan Review, notwithstanding any provision of §210-133 to the contrary. However, Site Plan Review shall not apply to the alteration, reconstruction or enlargement of residential buildings.

(3) In addition to the Site Plan Standards set forth in §210-136.1, the Site Plan shall conform to the Master Plan Special Permit.

B. Permissible Building Areas: A Site Plan may show proposed construction within a Permissible Building Area, where the mix of uses and related construction details are subject to change, and

shall specify the maximum square feet of Gross Floor Space to be constructed within such Permissible Building Area. Although the Site Plan may show a proposed building in a specific location, the Site Plan approval shall authorize the construction of the Development Project if the structures therein and other site features thereof are located within the Permissible Building Area indicated. After the issuance of a Certificate of Occupancy for a building, (i) for commercial buildings: the amount by which such building is less than the maximum square footage of Gross Floor Space allocated thereto shall be available for reallocation to other proposed commercial buildings in computing the total Gross Floor Space for commercial uses in the NMU District for purposes of the Intensity of Use Limitations set forth in §210-209.A, and (ii) for residential buildings: the amount by which the number of Dwelling Units constructed is less than the number of Dwelling Units proposed shall be available for reallocation to other proposed Dwelling Units in computing the total number of Dwelling Units for purposes of the Intensity of Use Limitations set forth in §210-209.B, subject to further site plan review of the buildings to which such intensity of uses is reallocated, if required.

C. Minor Modifications: After the filing of a Decision of Site Plan Review, the Planning Board shall have the authority to approve minor modifications to the Site Plan. Minor modifications shall include changes that involve minor utility or building orientation adjustments; minor adjustments to parking, landscaping, Open Conserved Land or other building or site details; or other changes that do not significantly increase the square footage of Gross Floor Space of Commercial Uses within a Development Project or the number of Dwelling Units in a Development Project. Minor modifications may be approved by the Planning Board at any regularly scheduled public meetings, without the need to hold a public hearing.

D. Duration of Approval: If the development is to be phased over time, Site Plan approvals under this Article shall remain in effect as long as a building permit for not less than one (1) building in a Development Project on the Development Site is issued within two (2) years of issuance of the Site Plan approval (or the date of final resolution of any appeal of such issuance).

§ 210-217. Signs

All signs in the NMU District are solely subject to such limitations of size and usage as may be imposed by the Planning Board.

§210-218. Miscellaneous.

A. Modifications to Article XII, Water Resources Protection Overlay District. In the NMU District, the following modifications to the provisions generally applicable to the Water Resources Protection Overlay District shall apply:

For purposes of §210-70(C) (2), the term "Development Project" shall be substituted for the term "lot."

B. Modification to Article XVIII, Supplementary Provisions. The Planning Board may, at its discretion, waive provisions of §210-124, Off-Street Parking which pertain to the design of parking facilities, as part of the Site Plan Review process if such waiver would assist with achieving the purposes of this Article.

B. By inserting in § 210-4, Definitions, in alphabetical order, a new definition of Athletic Club/Health and Fitness Club, as follows:

ATHLETIC CLUB/HEALTH AND FITNESS CLUB -- A facility, whether or not operated for profit, that offers athletic and physical fitness activities such as tennis, swimming, and exercise and weight rooms, and which may include exercise therapy, rehabilitation and health-related services, and which may charge a fee for use of such facility and its services. Such club may include accessory restaurant or retail uses.

C. By inserting in § 210-1, Zoning districts, the following at the end of section A:
NMU Neighborhood Mixed Use District

D. By amending the Zoning Map by changing the zoning district of the following parcels of land, consisting of approximately 96 acres as shown on a plan entitled "Proposed Zoning Map Amendment" prepared by Allen Engineering, LLC, dated March 1, 2013 from the Office Park District to the Neighborhood Mixed Use District:
Assessors Map R23 Block 73 Lot 0
Assessors Map R23 Block 87 Lot 0

Pass any vote or take any act relative thereto.

ARTICLE 56: Zoning - Agricultural District Name Change

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws and the Zoning Map by changing the name of the "Agricultural (A)" District to the "Agricultural-Residential (AR)" District, and

therefore changing all references in the Zoning Bylaws and on the Zoning Map accordingly.

Pass any vote or take any act relative thereto

ARTICLE 57: Zoning - Commercial Solar Facilities

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws as follows:

1. By inserting in § 210-4, Definitions, in alphabetical order, a new definition of Commercial Solar Photovoltaic Installation as follows:

COMMERCIAL SOLAR PHOTOVOLTAIC INSTALLATION -- A solar photovoltaic system which is not accessory to a permitted use.

2. by inserting a new Article XXXI, Commercial Solar Photovoltaic Installations, as follows:

**Article XXXI
Commercial Solar Photovoltaic Installations**

§ 210-200. Purpose and Intent
The purpose and intent of this Article is to permit the creation of new commercial solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal

of such installations that address public safety and minimize impacts on residential neighborhoods and scenic, natural and historic resources.

§ 210-201. Applicability

Construction and use of a commercial solar photovoltaic installation or any part thereof shall be permitted in any zoning district subject to the requirements set forth in this section.

Nothing in this Article should be construed to prevent the installation of solar photovoltaic installations that are permitted as-of-right in any zoning district as an accessory use.

§ 210-202. Use Regulations

Commercial solar photovoltaic installations shall conform to the following provisions:

A. A commercial solar photovoltaic installation may be erected, upon the issuance of a special permit by the Planning Board, on a lot containing a minimum of three (3) acres.

B. All setback, yard, buffer and screening requirements applicable in the zoning district in which the installation is located shall apply.

C. All security fences surrounding the installations shall be set back from the property line a distance equal to the setback requirement applicable to buildings within the zoning district in which the installation is located.

D. The provisions of Article XX, Site Plan Review, shall not apply to commercial solar photovoltaic installations.

E. The visual impact of the commercial solar photovoltaic installation, including all accessory structures and appurtenances, shall be mitigated. All accessory structures and appurtenances shall be architecturally compatible with each other. Whenever reasonable, structures shall be shielded from view by vegetation and/or joined and clustered to avoid adverse visual impacts. Methods such as the use of landscaping, natural features and fencing may be utilized.

F. Lighting shall not be permitted unless required by the Planning Board or by the State Building

Code. Where used, lighting shall be directed downward and full cut-off fixtures shall be used.

G. All utility connections from the commercial solar photovoltaic installation shall be underground unless otherwise specifically permitted otherwise by the Planning Board in the special permit. Electrical transformers and inverters to enable utility interconnections may be above ground if required by the utility provider.

H. Clearing of natural vegetation shall be limited to the minimum necessary for the construction, operation and maintenance of the commercial solar photovoltaic installation except as otherwise prescribed by applicable laws, regulations and bylaws or the special permit.

I. The commercial solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, continued compliance with landscaping and screening requirements, and integrity of security measures. The owner or operator shall be responsible for the maintenance of any access roads serving the installation.

§ 210-203. Administration

A. A special permit is required from the Planning Board to erect or install a commercial solar photovoltaic installation. A record owner desiring to erect or install a commercial solar photovoltaic installation shall file with the Planning Board an application for a special permit, together with such plans, drawings, specifications, fees and additional information as required by the Planning Board.

B. The Planning Board shall have the authority to waive specific provisions of the Use Regulations of this Article upon a determination that a waiver would not be inconsistent with the purpose and intent of this Article.

C. When acting on a special permit application pursuant to this Article, the Planning Board shall conduct its review, hold a public hearing and file its decision with the Town Clerk as required by MGL c.40A § 9.

D. Approval Criteria. In reviewing any application for a special permit pursuant to this Article, the Planning Board shall give due consideration to promoting the public health, safety, convenience and welfare; shall encourage the most appropriate use of land and shall permit no building or use that is injurious, noxious, offensive or detrimental to its neighborhood. Before the Planning Board may issue such a special permit, it shall determine each of the following:

1. The commercial solar photovoltaic installation conforms to the provisions of this Article.
2. The commercial solar photovoltaic installation will not be detrimental to the neighborhood or the Town.
3. Environmental features of the site and surrounding areas are protected, and specifically surrounding areas will be protected from the proposed use by provision of adequate surface water drainage.
4. The proposed use is in harmony with the general purpose and intent of this Chapter.

E. Any special permit issued pursuant to this Article shall be subject to such conditions and safeguards as the Planning Board may prescribe. Such conditions may include the requirement of a performance bond, secured by deposit of money or negotiable securities, posted with the Town to guarantee proper maintenance and/or removal of the commercial solar photovoltaic installation. The amount of the performance bond shall not exceed the estimated cost of the commercial solar photovoltaic installation's removal. Such conditions may also include additional screening of the facility.

F. In reviewing any application for a special permit, the Planning Board shall give due consideration to promoting the public health, safety, convenience and welfare; shall encourage the most appropriate use of land and shall permit no building or use that is injurious, noxious, offensive or detrimental to its neighborhood.

§ 210-204. Discontinuance

A commercial solar photovoltaic installation shall be deemed to have been discontinued if it has not been in service for a continuous 24-month period. Upon receipt of a Notice of Discontinuance from the Director of Municipal Inspections, the owner shall have the right to respond to the Notice within 30 days of receipt. The Director of Municipal Inspections shall withdraw the Notice of Discontinuance and notify the owner that the Notice has been withdrawn if the owner provides information that demonstrates to the satisfaction of the Director of Municipal Inspections that the commercial solar photovoltaic installation has not been discontinued. If the commercial solar photovoltaic installation is determined to be discontinued, the owner shall remove the installation, including all structures, equipment, security barriers and transmission lines, and stabilize or re-vegetate the site as necessary to minimize erosion and sedimentation, at the owner's sole expense within three months of receipt of the Notice of Discontinuance. Failure to remove the installation and stabilize the site within said time period may subject the owner to action pursuant to Article XXIV.

Pass any vote or take any act relative thereto.

LAND ACQUISITIONS AND DISPOSITIONS

ARTICLE 58: Fruit Street Solar Farm

Sponsor: Hopkinton Sustainable Green Committee

To see if the Town will vote to authorize the Board of Selectmen, notwithstanding the limitation, if any, expressed or implied by the vote taken under Article 12 of the 2003 Annual Town Meeting, to lease approximately 23 acres of land located within the areas shown as Tracts 8 and 9 on the sketch plan entitled "Fruit Street Conceptual Master Plan, Hopkinton, Massachusetts" prepared by Beals and Thomas,

Inc. dated April 2003, a copy of which is on file at the office of the Town Clerk, from time to time, by one or more leases, for a term not exceeding lease terms of 20 years in the aggregate and for such consideration as the Board of Selectmen shall determine, for the purpose of installing and operating thereon solar arrays for electric power generation and distribution, and to authorize the Board of Selectmen to grant such temporary

easements in, on, under, across and over any of the Tracts within the property shown on the aforesaid Plan, as well as adjacent roadways, for utility and access purposes, as reasonably necessary and appropriate for the installation and operation of such solar arrays during the maximum lease term authorized pursuant to this

Article; provided, however, that such lease or temporary easement shall be contingent upon the execution of a power purchase agreement with any lessee of such Tracts 8 and 9 to purchase all or a portion of the electricity production of the solar arrays located thereon.
Pass any vote or take any act relative thereto.

ARTICLE 59: Gift of Land - Hayden Rowe St. Sponsor: Planning Board

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, the following parcels of land:

Said Parcel "4" is designated on said plan as containing a total of 122,178 square feet of land. Said Parcel "5" is designated on said plan as containing a total of 4,379 square feet of land.

The land in Hopkinton, Middlesex County, Massachusetts, shown as Parcels "4" and "5" on a Plan entitled "Definitive Residential Subdivision Hayden Place", dated March 1, 2012, J.D. Marquedant & Associates, Inc., 6 Walcott Street, Hopkinton, MA, which Plan is recorded with the

Said land to be under the care, custody, management and control of the Open Space Preservation Commission and used for open space purposes.

Pass any vote or take any act relative thereto.

ARTICLE 60: Acquisition of Property on West Main Street Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, a portion of the property located at 280 West Main Street, shown on the Assessors Map as R28 49 0, for the purpose

of roadway improvements associated with the construction of the School and West Main Streets traffic signal.

Pass any vote or take any act relative thereto.

ARTICLE 61: Acceptance of Drainage Easement Sponsor: Town Manager & Director of Public Works

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, the following interest in property:

incidental to said purpose, including the right to pass and repass along and over the land for the aforementioned purposes, in, through and under the land marked "20' Wide Drainage Easement" on a plan of land entitled "Plan of Land in Hopkinton, Mass., Owner: Abbott Realty Trust, Alan Greenwald & Kenneth Crater, Trustees, Scale : 50 Feet to an inch," dated November 12, 2012 and recorded with Middlesex County Southern District Registry of Deeds as Plan Number 7 of 2013.

The perpetual right and easement to locate, construct, lay, excavate, install, operate, use, inspect, maintain, repair, remove, replace and reconstruct one or more pipes for the drainage of water and all necessary and proper conduits, conductors, pipes, foundations, fittings, fixtures and other apparatus deemed necessary for the aforementioned purpose and to do all other acts

Pass any vote or take any act relative thereto.

ARTICLE 62: Municipal Parking Lot Sponsor: Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen to grant easements providing for shared parking and ingress and egress for motor

vehicles onto Main Street on and through certain portions of the property known as 18 Main Street and shown on the Assessors Map as U16-149-0;

and to see if the Town will vote to authorize the Board of Selectmen to acquire easements providing for shared parking and ingress and egress for motor vehicles onto Main Street on and through certain portions of the properties shown on the Assessors Map as follows:

- U16-196-0 (13 Main Street)
- U16-198-0 (9 Church Street)
- U16-151-0 (14 Main Street)
- U16-152-0 (10 Main Street)
- U16-153-0 (6 Main Street)
- U16-154-0 (2-4 Main Street)
- U16-153-4 (0 Main Street);

and to authorize the Board of Selectmen to lease portions of the properties known as 14 Main Street and 0 Main Street, shown on the Assessors Map as U16-151-0 and U16-153-4 respectively, from their

respective owners; and to authorize the Board of Selectmen to negotiate and execute a Reciprocal Easement Agreement for the properties listed above and the property known as 18 Main Street and shown on the Assessors Map as U16-149-0, as well as Agreements of First Refusal and Ground Leases for the properties known as 14 Main Street and 0 Main Street, shown on the Assessors Map as U16-151-0 and U16-153-4 respectively, under such terms as it may determine; and to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for rental payments due under the terms of such Ground Leases prior to the commencement of the fiscal year beginning on July 1, 2014.

Pass any vote or take any act relative thereto.

ARTICLE 63: Sale of Property on Knoll Road	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to sell or otherwise dispose of a parcel of land, consisting of 12,197 square feet of land, located on Knoll Road, shown on the Assessors Map as L35 110 0,

as well as all buildings and appurtenances thereon, under such terms as it may determine.

Pass any vote or take any act relative thereto

ARTICLE 64: Sale of Property on Duffield Road	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to sell or otherwise dispose of a parcel of land, consisting of 5,750 square feet of land, located on Duffield

Road, shown on the Assessors Map as L35 155 0, under such terms as it may determine.

Pass any vote or take any act relative thereto.

ARTICLE 65: Street Acceptances	<i>Sponsor: Board of Selectmen</i>
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To hear the report of the Board of Selectmen relative to the laying out and the widening and relocation of the following named streets under the provisions of Chapter 82 of the Massachusetts General Laws, and to see if the Town will vote to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:
Deneen Road (portion) from Scarlata Road to dead end

- | | |
|--|---|
| <ul style="list-style-type: none"> Hearthstone Road Carriage Hill Road Longwood Drive Emma Drive Ralph Road Meadowland Drive Breakneck Hill Road Glen Road | <ul style="list-style-type: none"> from Ash Street to dead end from Ash Street to Hearthstone Road from Spring Street to dead end from Longwood Drive to Ralph Road from Spring Street to Longwood Drive from Emma Drive to dead end from Glen Road to Glen Road from Lumber Street to the previously accepted portion of Glen Road at sta. 26+00 |
|--|---|

Pass any vote or take any act relative thereto.

ADMINISTRATIVE

ARTICLE 66: Frankland Road

Sponsor: Voter Petition

To see if the town will vote to have the entire length of the road in Hopkinton known as Frankland Road be permanently named Frankland Road.

Pass any vote or take any act relative thereto.

ARTICLE 67: Community Choice Aggregation

Sponsor: Board of Selectmen

To see if the Town will vote, pursuant to Chapter 164, section 134 of the Massachusetts General Laws, to initiate the process to aggregate the electrical load of interested electricity consumers within the Town; and to develop a plan, in consultation with the Department of Energy Resources, pursuant to Chapter 25A, section 6 of the Massachusetts General Laws, for review by a future Town Meeting; provided, however, that such plan shall include, without limitation: the process and consequences of aggregation; provision for universal access, reliability, and

equitable treatment of all classes of customers meeting any requirements established by law or said Department concerning aggregated service; an organizational structure of the program, its operations, and its funding; rate setting and other costs to participants; the methods for entering and terminating agreements with other entities; the rights and responsibilities of program participants; and termination of the program.

Pass any vote or take any act relative thereto

ARTICLE 68: Lumber Street – Expansion of Sewer Service Area

Sponsor: Town Manager

To see if the Town will vote to add the parcels identified on the Assessors Maps as R23-73-0 and R23-87-0, containing approximately 95 acres, to a Sewer Service Area designated by the Town, to be effective upon a determination by the Director of the Department of Public Works that that the sewer service needs of a project on the parcels, authorized by a Master Plan Special Permit issued pursuant to section 210-215 of the Zoning Bylaws, as adopted at the 2013 Annual Town Meeting, cannot be met feasibly by a

privately owned wastewater treatment and disposal facility located either on the parcels or in reasonable proximity thereto, and to authorize the Town to undertake appropriate steps, if necessary, to amend its Comprehensive Wastewater Management Plan in order to provide for the addition of these parcels to the Needs Areas.

Pass any vote or take any act relative thereto.

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

Given under our hands this __th day of April, 2013.

BOARD OF SELECTMEN
TOWN OF HOPKINTON

Benjamin L. Palleiko, Chairman

John Mosher, Vice-Chairman

Michelle Gates

Todd Cestari

Brian J. Herr

A TRUE COPY
ATTEST:

Ann M. Click, Town Clerk

DATE: _____

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

Constable of Hopkinton

Our Town

AREA

27.9 square miles

LOCATION

26 Miles West of Boston

COUNTY

Middlesex

POPULATION

14,925 Federal Census 2010

ELEVATION

412 ft above sea level

TOWN INCORPORATED

1715

TOWN MEETING

Open Town Meeting

Meets First Monday in May

ASSESSED VALUE**FISCAL YEAR 2012**

Residential, Commercial, Industrial, Personal
\$2,758,589,837

TAX RATE

For the period from 7/1/11 – 6/30/12
(Per \$1,000 of value)
\$17.05

TAX BILLS

Tax bills are issued quarterly. If unpaid by due date, interest will be added according to the law. Motor Vehicle Excise Tax bills are due thirty days from date of issuance. Water and Sewer Bills are issued semi-annually and are due thirty days from date of issuance.

ABSENTEE VOTING

All elections

**QUALIFICATIONS FOR
REGISTRATION AS VOTERS**

Must be 18 years of age and a United States Citizen. Registration at the Town Clerk's Office. Special evening registration hours are held preceding elections.

DOG LICENSES

All licenses expire December 31. Dogs are to be licensed at 6 months. Proof of rabies vaccination is required.

Fee: Female/Male \$15.00
 Spayed/Neutered \$10.00

U.S. SENATORS IN CONGRESS

Elizabeth Warren: Tel: (617) 565-3170

Email: <http://www.warren.senate.gov/>

Mo Cowan: Tel: 202-224-2742

Website: <http://www.cowan.senate.gov/>

REPRESENTATIVE IN CONGRESS

Fourth Congressional District

Joseph P. Kennedy III Tel: (617) 332-3333

Website: <http://kennedy.house.gov/>

STATE SENATOR

Karen Spilka Tel: (617) 722-1640

Email: Karen.Spilka@masenate.gov

STATE REPRESENTATIVE

Carolyn Dykema Tel: (617) 722-2210

Email: Carolyn.Dykema@mahouse.gov

**ANNUAL REPORT
OF THE
TOWN OFFICES**

**TOWN OF HOPKINTON
MASSACHUSETTS**

To the Citizens of Hopkinton:

The Board of Selectmen respectfully submits the annual printed reports of the Town of Hopkinton's departments, boards and committees for the year ending December 31, 2012.

The financial data presented in this year's Town Report covers Fiscal Year 2012 (FY12) that is the period from July 1, 2011 through June 30, 2012.

**INVESTING IN OUR FUTURE
HONORING THE VOLUNTEERS**

Every year, our annual town report honors volunteers in Hopkinton. This year we celebrate the hundreds of volunteers in Hopkinton who dedicate thousands of hours of their personal time toward both the Town Hall and the School Department operations. These volunteers are the engine for our town government and lend their expertise, passion and time to invest in our collective future.

This year's report seeks to remind all of us that without these volunteers doing the work they do, we could not be the community we are.

Thank you to all of our community leaders and volunteers for your authentic passion and leading our community, as we continue to invest in a bright future and helping to keep the Town of Hopkinton vital and strong.

About our cover

The front cover of this year's report is a detailed picture of the unique architecture of the Town Hall Building. We ask the residents of Hopkinton to take a look every time you come before your Town government to think about the thousands of hours of volunteer time your friends, families and neighbors do to make Hopkinton the premier town in the MetroWest region with an unparalleled quality of life.