

CENTRAL OFFICE
Executive Summary
December 3, 2015

I. Budget Overview

The Preliminary FY17 Central Office budget reflects a decrease of \$530,138 from the FY16 budget, or a decrease of 19.0%. Payroll accounts have decreased by \$669,237 and expense accounts have increased by \$139,099. The payroll decrease is predominantly attributed to the reduction in the Salary Reserve as all contracts except for the Nurses and Custodial/Maintenance have been settled for FY17. FY17 salaries for individual Central Office employees have been budgeted at actual FY16 pay-rates. The expense increase is attributed to the fact that after multiple years of transportation fee reductions, there is less money available in the Bus Fee Revolving account to help offset the transportation budget. Funding for Emergency Preparedness has also been reduced.

II. Personnel Summary

1. The FY15 budget includes funding to continue with the new crossing guard added after the FY16 budget was finalized. No other Central Office personnel additions are being requested.
2. The FY17 Salary Reserve provides lower funding (\$115,613) than was provided in the FY16 budget. This funding is designated for compensation adjustments for nurses, custodians and other non-unit staff. All other contracts have been finalized for FY17.
3. Employee Longevity and Early Retirement provide funding for all district employees who have served the district for many years according to contractual guidelines. An increase of \$6,250 is needed to meet these contractual obligations.
4. The Teachers Intent Offset went from minus \$406,813 in FY16 to minus \$404,785 in FY17, a difference of \$2,028. This centralized account adjusts for teacher salary increases related to planned lane changes (which may not be achieved) the value of which is contained throughout the district budget. Whereas in FY16 we used an offset percentage factor of 67%, in FY17 we are using an offset percentage factor of 70% to reflect recent experience. Even with the higher offset percentage the account budget is going up because the gross value of the lane changes is higher.

III. Expense Summary

1. Regular Day Transportation has been increased by \$1,945 to reflect a 2.0 % inflation adjustment above our current actual rates. The reason that the budget increase is so small is related to the fact the FY16 budgeted bus costs are lower than we are actually paying. Due to the budget constraints in the town's financial model, the Preliminary Budget contains no changes in the price of a bus pass. As mentioned in the opening paragraph, after multiple years of transportation fee reductions, there is less money available in the Bus Fee Revolving account to help offset the transportation budget.
2. Funding in the amount of \$5,400 has been budgeted to cover the cost of uncollected student Food Services debt. Since FY13, new federal regulations have prohibited the School Lunch program from subsidizing this debt. As a result, the debt must be charged to the operating budget.
3. Supplies and materials budgets have been funded below FY16 levels.
4. Legal Expenses and Classified Ads have been level-funded.

5. Superintendent's Technology has been decreased by \$1,200.
6. Copier Maintenance and Undistributed Equipment have been funded at FY16 levels to cover copier equipment leases & operation.
7. Emergency Preparedness has been decreased by \$32,979. Nevertheless, funding to cover replacement two-way radios/ batteries and a new mobile communication & notification system (CrisisGo) has been included.