



**TOWN OF HOPKINTON**  
**BOARD OF SELECTMEN'S MEETING AGENDA**  
TOWN HALL, 18 MAIN STREET, 2ND FLOOR  
Tuesday, January 19, 2016

**6:00 PM**

**CALL TO ORDER**

**1.**

**EXECUTIVE SESSION (ROOM 211)**

i. The Board will consider approving executive session minutes: 8/11/15, 9/11/15, 9/15/15, 11/3/15, 11/17/15, 12/1/15, 12/15/15.

**ii. CONTRACT NEGOTIATIONS, LITIGATION AND REAL PROPERTY**

1. To discuss strategies with respect to collective bargaining updates by the Town Manager relative to Fire, Police, DPW and Dispatch, because an open meeting may have detrimental effects on the bargaining positions of the Board;
2. To discuss strategy with respect to litigation with respect to NSTAR/Eversource (DPU 15-02), because an open meeting may have a detrimental effect on the litigation position of the board;
3. To conduct strategy sessions in preparation for negotiations with nonunion personnel relative to the Town Manager.
4. To consider the purchase, lease or value of real property on East Main Street because an open session may have a detrimental effect on the negotiating position of the Board.

**PLEDGE OF ALLEGIANCE**

**6:45 PM**

**PUBLIC SESSION (Room 215)**

**2.**

**PUBLIC FORUM**

Residents are invited to share ideas, opinions or ask questions regarding town government.

**6:55 PM**

**CONSENT AGENDA (ACTION)**

**3.**

**i. MINUTES (ACTION)**

The Board will consider accepting the following public session minutes: 6/23/15; 7/14/15; 8/11/15; 8/31/15; 9/11/15; 9/15/15; 9/22/15.

**ii. PARADE PERMITS (ACTION)**

The Board will consider the following parade permits:

1. *Proponent:* Live4Evan  
*Starting Point:* EMC Park  
*Ending Point:* Loop Road  
*Date & time:* Saturday, September 10, 2016  
*Street Closings:* none  
*Supporting Exhibits:* [Application](#) & [Permitting Team Comments](#).
  
2. *Proponent:* Max Performance, Tim Richmond  
*Starting Point:* Hopkinton State Park  
*Ending Point:* Hopkinton State Park  
*Date & time:* 2 dates - May 15, 2016 and September 11, 2015  
*Street Closings:* none  
*Supporting Exhibits:* [Application](#) & [Permitting Team Comments](#).

**iii. ONE DAY LIQUOR LICENSE (ACTION)**

The Board will consider approving a one day liquor license request from the HPTA for a Chili Cookoff to be held at St. John’s on Saturday, January 30, 2016, from 6:30 - 9:30 p.m. They are requesting a Malt & Wine one day liquor license.

*Supporting Exhibits:* [Application](#) & [Permitting Team Comments](#).

**iv.** Board resignation: the Board will consider accepting Bob Levenson’s resignation from the Personnel Committee.

*Supporting Exhibits:* [Bob Levenson resignation email](#).

**7:00 PM**

**BOARD APPOINTMENTS TO IRVINE-TODARO PROPERTIES (ACTION)**

**4.**

The Board will consider appointing candidates to the Group:

1. Three At-Large Candidates.  
*Supporting Exhibits:* [Irvine Todaro Advisory Group Charge](#);  
[Members already appointed](#); [Candidates for At-Large seats](#).

**7:15 PM**

**STAFF APPOINTMENTS (ACTION)**

**5.**

1. Town Manager contract: The Board will consider approving the Town Manager’s contract.
2. Police Department Sergeants: The Board will consider promoting Aaron O’Neill and Matthew McNeil as new Sergeants of the Hopkinton Police Department per Chief Edward Lee’s recommendation.

3. The Board will consider appointing Matthew Santoro as the department's newest Police Officer.

4. Special Officer: The Board will consider appointing Lt. Chuck Wallace as a Special Officer for a three-year term to expire on January 19, 2019.

Supporting Exhibit: [List of Special Officers](#).

**7:30 PM LIQUOR LICENSES: 2016 CHANGES & HOURS OF OPERATION POLICY (ACTION)**

6. The Board will review hours of operation policy for restaurants and related establishments and then consider approving (9) licensee requests for a change in hours or other aspects of their licenses.

Supporting Exhibits: [staff memo on service hours](#); List of current and 2016 Requested Service Hours; [MGL Hour of Service Regulation](#).

**7:50 PM ANNUAL TOWN MEETING CALENDAR (DISCUSSION)**

7. The Board will review the Annual Town Meeting Calendar.

Supporting Exhibits: [ATM Calendar](#).

**8:05 PM LIAISON REPORTS**

8. For Board liaison assignments, click [here](#).

**8:25 PM TOWN MANAGER'S REPORT**

- 9.
1. FY 17 Capital Projects - CIC recommendations
  2. FY 17 Operating Budget updates
  3. DPW, Police, Dispatch Union Contract approval (**ACTION**)

**9:00 PM FUTURE BOARD AGENDA ITEMS**

10.

**9:10 PM ADJOURN**

11.

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**Board of Selectmen Correspondence**

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**Upcoming Board Meetings**

1. February 02
2. February 23
3. March 01

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.