

HOPKINTON

Massachusetts

Annual Town Report 2017



ABOUT THE COVER:

Tuesday, April 11, 2017, at Town Hall saw residents paying their bills, greeting neighbors in the hallway in front of the Town Clerk's office and on all three floors at Town Hall, conducting a variety of business transactions, while employees readied paperwork and procedures for several regularly scheduled evening meetings.

The routine was abruptly interrupted when the sprinkler valve on the third floor released several hundred gallons of water down three floors and into the basement. We are thankful that no one was injured in the excitement that ensued as several employees ran to the basement to try to shut off the water main and to save what they could, while others ran out of the building to safety. Emergency response by the Fire Department quickly had things under control.

The next day Town offices were closed and a meeting was held to strategize the quickest and most efficient way to open for business with the least interruption of town services to town residents. With the expertise of the Hopkinton Emergency Management Group, offices were relocated to several different buildings within the town. Thanks to the generosity of the Police Department, the Fire Department, the Senior Center and the School Department, all Town Hall employees had a new temporary home. Within 48 hours, all Town Hall Departments were fully operational—and open to the public.

This year, the annual town report is dedicated to the town residents, volunteers and many town employees, who worked together as a team. Years of support funding the town's infrastructure, technology and emergency planning has clearly strengthened the Town's resiliency. Our citizens, volunteers and employees stepped up with good humor, patience and general cooperation under duress and unsettling circumstances. On July 3, 2017, Town Hall offices were reunited at the temporary location at 80 South Street, Hopkinton.

At first glance the photos on the cover may look simply like pictures of open walls and construction images. This is more than just a renovation job site. This is where Town government works to help keep Hopkinton the best place to live, work and play. These photographs on the report cover tell the story: the entire team – the town residents, volunteers and Town employees, had to migrate to keep the town operating successfully and it needed to happen in short order. And we did. And it did. And soon we will all be back on Main Street and the Town will continue to thrive, remain fully operational and strong.

Thank you. To all of you—residents, volunteers, employees—for stepping up when the water came running down.

2017
ANNUAL REPORT OF THE TOWN OFFICES



TOWN OF HOPKINTON
MASSACHUSETTS

To the Citizens of Hopkinton:

The Board of Selectmen respectfully submit the 2017 Annual Town Reports of the Town of Hopkinton's offices, boards and committees for the calendar year beginning January 1, 2017 and ending December 31, 2017.

Please bring this report to Town Meeting on May 07, 2018.

For the most up-to-date information on board and committee meetings and agendas, emergency information, events, and news and announcements, please follow us on Twitter or Facebook!

<https://twitter.com/HopkintonMA>

<https://www.facebook.com/hopkintonma.gov>

We also encourage interested residents to join us online at <http://www.hopkintonma.gov> where you can find a full town calendar, online archives and records, and so much more!

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TOWN OFFICERS & COMMITTEES 2017

BOARD OF SELECTMEN **ELECTED**
 John M. Coutinho, Chair 2020
 Claire B. Wright, Vice Chair 2019
 Brian J. Herr 2018
 Todd A. Cestari 2018
 Brendan T. Tedstone 2019

FIRE CHIEF **A – BOS**
 Stephen Slaman

POLICE CHIEF **A – BOS**
 Edward Lee

FINANCE DIRECTOR **A – BOS**
 VACANCY

TOWN CLERK **ELECTED**
 Connor B. Degan 2019

TOWN MODERATOR **ELECTED**
 Thomas J. Garabedian 2019

TOWN COUNSEL **A – BOS**
 J. Raymond Miyares 2017

TOWN MANAGER **A – BOS**
 Norman Khumalo

TOWN TREASURER/COLLECTOR **A – TM**
 Michael Connolly 2019

TOWN ENGINEER/FACILITIES DIR **A – TM**
 David T. Daltorio

AFFORDABLE HOUSING TRUST **A – BOS**
FUND BOARD
 VACANCY 2019
 Todd Cestari, Board of Selectmen Rep 2018
 VACANCY 2019
 Amman Haidri 2019
 Beth Malloy 2019

AMERICANS WITH DISABILITIES **A – BOS**
 Charles Kadlik, Coordinator
 Corresponds with position of Director
 Of Municipal Inspections

AMERICAN WITH DISABILITIES ACT
OVERSIGHT COMMITTEE **A – BOS**
 VACANCY, at Large 2017
 VACANCY, at Large 2017
 Pamela Loch, at Large 2018
 Dave Daltorio, Facilities Director A–TM
 VACANCY, School Committee Rep 2017

ANIMAL CONTROL OFFICER
 William J. Proctor 2018

APPROPRIATION COMMITTEE **A-S/M/TC**
 Michael Manning, Chair 2018
 Pamela Waxlax 2020
 Wayne Pacheco 2020
 Rebecca Robak 2019
 Shahidul Mannan 2019
 VACANCY, Ex-Officio, CFO P

BOARD OF APPEALS **A - BOS**
 Mark Hyman, Chair 2018
 Rory Warren 2022
 G. Michael Pierce 2021
 Michael DiMascio 2021
 John Savignano 2019

BOARD OF APPEALS – ASSOCIATE **A – BOS**
 Margaret Shaw 2018
 Walter Garland 2018
 Jerry Tuite 2020
 Jessica Fleet 2021

BOARD OF ASSESSORS **ELECTED**
 Mary Jo LaFreniere, Chair 2019
 Lya Batlle-Rafferty 2020
 Lesley Ficarri 2018

BOARD OF HEALTH **ELECTED**
 Jennifer Flanagan, Chair 2019
 Elizabeth Whittemore 2020
 Michael King 2018

TOWN OFFICERS & COMMITTEES 2017

BOARD OF LIBRARY TRUSTEES	ELECTED	COMMISSIONERS OF TRUST FUNDS	ELECTED
Jessica King	2018	Maureen Bumiller, Secretary	2019
June Harris, Secretary	2020	Sandra Altamura, Chair	2018
Michael McNamara	2019	Muriel Kramer	2020
Margaret Wiggan	2020		
Susan Porter, Chair	2019		
		COMMUNITY PRESERVATION COMMITTEE	
		A – VARIOUS COMMITTEES	
BOARD OF REGISTRARS	A – BOS	Henry Kunicki, Chair	2020
Connor B. Degan, Town Clerk	2019	Jeffrey Doherty, Open Space	2018
Christine Dietz	2018	F. Eric Sonnett, Historical Com.	2020
Veda Kerr	2019	Daniel Terry, P&R Commission	2018
Janine Wheeler-Ristaino	2017	James Ciriello, Conservation Com.	2018
		Muriel Kramer, Planning Bd.	2018
CABLE ADVISORY COMMITTEE	A – BOS	Rebekah Hoffman, Housing Authority	2018
Maureen Bumiller	2020	Ronald Clark, Vice Chair	2019
Samantha Dings	2019	Alfred Rogers	2018
Kathleen Culler	2018		
		CONSERVATION COMMISSION	A – BOS
CAPITAL IMPROVEMENT COMMITTEE	A-BOS	Jeffrey Barnes, Chair	2018
Christian Franklin	2015	Carl Barker-Hook	2020
Alton Chen	2018	Jamie Wronka	2018
David Fine	2019	Edwin Harrow	2019
Nate Oram, Chair	2022	James Ciriello	2019
VACANCY	2021	Kerry Reed, Vice Chair	2018
		Melissa Recos, Vice Chair	2019
CEMETERY COMMISSIONERS	ELECTED	CONSTABLES	ELECTED
John L. Palmer, Secretary	2019	Michael Hayes	2019
Claire Wright, Chair	2020	Edward Mills	2020
Thomas Pratt, Co-Chair	2018	Francis D’urso	2018
		SPECIAL CONSTABLES	A – BOS
CENTER SCHOOL REUSE ADVI. GROUP	A-BOS	Nelson Goldin	2020
Richard Flannery, Chair	LOP	William Pickett	2020
Kenneth Weismantel, Vice Chair	LOP	Scott Gonfrade	2018
Darlene Hayes	LOP		
Laura Barry	LOP	COUNCIL ON AGING	A – BOS
John Pavlov	LOP	Pasquale Baratta	2019
Claire Wright, BOS Liaison	2018	David Nelson, Chair	2018
Robert Dobinski, P&R Liaison	2018	Donna Deneen	2020
Jennifer Devlin, SC Liaison	2018	Eunice Inman	2020
Michael Auen, Historic Dist. Liaison	2018		

TOWN OFFICERS & COMMITTEES 2017

John McInerney	2018	Mark Owens	2020
John Palitsch	2019	VACANCY	
Carol Walsh	2019	VACANCY, Chamber of Comm.	
		VACANCY, Land Use	
COUNCIL ON AGING ASSOCIATES	A – BOS		
Marilyn Palmer	2018	EARTH REMOVAL AGENT	A-PL. BD
John Gardner	2018	Don MacAdam	2017
CULTURAL COUNCIL	A – BOS	ELEMENTARY SCHOOL BLDG/COMM A - BOS	
Sterling Worrell, Chair	2019	Brendan Tedstone, Board of Selectmen	LOP
John Savignano	2018	Norman Khumalo, Town Manager	LOP
Darlene Hayes	2020	Jonathan Graziano, SC Member	LOP
Dave Roberts	2018	Kelly Knight, Alternate SC Member	LOP
Nancy Legasse	2018	Dr. Cathy McLeod, School Super.	LOP
Steve Spector	2019	David Daltorio, Town Engineer	LOP
Mary Weinstein	2019	Lauren Dubeau, Center Sch. Principal	LOP
Mary-Anne Guild	2019	Michael Shepard, Community Member	LOP
Mary Ansell	2019	Joseph Markey, Community Member	LOP
Barbara Timko	2018	Pamela Waxlax, Appropriation Comm.	LOP
Tom Phelan	2020	John Weaver, Community Member	LOP
Richard Jacobs	2020	Robert Nickerson, Community Member	LOP
Jonathan Meltzer	2020	Ralph Dumas, Finance Director	LOP
Laura Stacy	2020		
Kelly Hagerty	2020	EMERGENCY MANAGEMENT OFFICER A-BOS	
		Steven Slaman, Fire Chief	
DESIGN REVIEW BOARD	A-PL.BD	FENCE VIEWER	A – BOS
Sue-Ellen Stoddard	2018	VACANCY	2015
Jeanette Thomson	2018		
Jeffrey Doherty, Chair	2018	FIELD DRIVER	A-TM
David Paul, (Pl. Bd.)	2018	Thomas Shaw	2020
Ria McNamara	2018		
Amy Ritterbusch, Alternate	2018	FOREST FIRE WARDEN	
Shawn McGuinness, Alternate	2018	Steven Slaman, Fire Chief	
DIRECTOR MUNICIPAL INSPECTIONS	A-TM	HISTORIC DISTRICT COMMISSION	A – BOS
Charles Kadlik		Beth Kelly, Vice-Chair	2018
		Jeanette Thomson	2018
DIRECTOR DEPT OF PUBLIC WORKS	A-TM	Boston Society of Architects Rep	2018
John K. Westerling		Michael Auen	2019
		Sandra Altamura	2019
DOWNTOWN INITIATIVE CIVIC GROUP	A-BOS	Amy Ritterbusch, Chair	2020
Jackie Potenzzone, Business Owner	LOP	Beth Watson	2020

TOWN OFFICERS & COMMITTEES 2017

Melanie Smith	2018	Jeff Barnes	LOP
HISTORICAL COMMISSION	A – BOS	METROPOLITAN AREA PLANNING COUNCIL	
Michael Roughan, Chair	2018	(MAPC)	A – BOS
Nanda Barker-Hook	2019	Claire B. Wright	2018
F. Eric Sonnett	2020	METROPOLITAN AREA PLANNING COUNCIL	
Dianna Doucette	2018	(MAPC) ALTERNATE	A – BOS
Nancy Stevenson, Secretary	2020	Elaine Lazarus	2018
Ronald Yankee, Treasurer	2019	MARATHON COMMITTEE	A – BOS
Austin Spang	2019	Dorothy Ferriter Wallace, Chair	2019
Beth Watson	2020	Police Dept Rep: Chief Edward Lee	P
Christine Remby	2020	Police Dept Rep: Lt. John Porter	P
HOPKINTON COMMUNITY ACCESS & MEDIA		Police Dept Rep: Lt. Joseph Bennett	P
(HCAM) BOARD OF DIRECTORS	A - BOS	Fire Dept Rep: Chief Steven Slaman	P
Michelle Murdock	2020	Fire Dept Rep: Dep. Chief William Miller	P
HOUSING COMMITTEE (INACTIVE)	A - BOS	DPW Dept: Michael Mansir, Hwy Mgr	P
HOUSING AUTHORITY	ELECTED	Parks & Recreation Rep: Kelly Karp	P
Warren Johnson, Chair	2019	School Dept. Rep:	P
Marilyn Palmer, State Appointee	2019	Robert A. Levenson	2019
Nancy Kelleigh	2021	Charles Wallace	2019
Connor B. Degan	2020	Jane Marie Goodman	2018
Rebekah Hoffman	2022	Judith Pitasi	2018
INSPECTOR OF ANIMALS	A – TM	Mary Jo LaFreniere	2019
Elizabeth Jefferis	2018	Jacques LeDuc	2019
LAKE MASPENOCK DAM ADV. GROUP (LOP)		Craig Gormley	2019
Michael Riley, Lake Maspenock Resident rep		Jean Cann	2019
Frank Holland, Lake Maspenock Resident rep		Adam Munroe	2019
Evan Lowell, at-large Hopkinton Resident		Alex Danahy	2018
David Gibbs, Associate Member		MARATHON FUND COMMITTEE	A – BOS
Melissa Recos, Conservation Commission rep		Colleen Charleston, Secretary	2018
Robert Dobinski, Parks & Recreation Comm. Rep		Carole Nathan, Chair	2018
LAKE MASPENOCK WEED MGMT. CONTROL		Parks & Recreation Commission Rep:	2018
ADV. GROUP*	A – BOS	Daniel Terry	
Jaime Goncalves, Chair	LOP	School Committee Rep:	2018
Cynthia Esthimer, Vice-Chair	LOP	Jonathan Graziano	
Drew Logan, Clerk	LOP	Board of Selectmen Rep:	2018
F. Eric Sonnett	LOP	John Coutinho	

TOWN OFFICERS & COMMITTEES 2017

METROWEST REGIONAL TRANSIT AUTHORITY BOARD	A – BOS	Curtis Morrisson	2018
Brian Herr (BOS REP)	2016	Michael Manning, Ex-Officio (Appro. Com.)	P
VACANCY	2014		
MUNICIPAL COORDINATOR UNDER THE RIGHT TO KNOW LAW	A – BOS	PLANNING BOARD	ELECTED
Fire Chief Steven Slaman (term coincides with The Fire Chief position)		Muriel Kramer	2022
		John Ferrari, Chair	2018
		Francis D’Urso	2020
		Amy Ritterbusch	2022
		Francis DeYoung	2019
		Kelly Karp	2020
MUTUAL AID BUILDING INSPECTOR	A - DMI	Clifford Kistner	2021
Michael Crisafulli	2017	David Paul	2021
		Irfan Nasrullah	2018
OPEN SPACE PRESERVATION COMM.	A – BOS	PLUMBING & GAS INSPECTOR*	A - DMI
Jeffrey Doherty	2018	Charles A. Dabritz	2017
Conservation Comm. Rep: Edwin Harrow	2020		
Planning Bd. Rep: John Ferrari, Chair	2019	PLUMBING & GAS INSPECTOR (ASS’T)	A - DMI
BOS Rep: Brendan Tedstone	2017	Peter Zereski*	2018
Nancy Peters	2022	Daniel Hunt*	2018
PARKING CLERK	A-TM	PRINCIPAL ASSESSOR	A - TM
Geri Holland	2018	John Neas	2018
PARKS & RECREATION COMMISSION	ELECTED	PUBLIC WEIGHERS*	A - DMI
Daniel Terry, Chair	2018	Stephen Nedoroscki	2018
Laura Hanson	2020	John D. Palmer	2018
Kelly Karp	2019	Jayne Adams	2018
Robert Dobinski	2018	Thomas McIntyre	2018
Amy Markovich	2020	Chelsea Adams	2018
PERMANENT BUILDING COMMITTEE	A – BOS	Kathleen McIntyre	2018
Mark Gates	2020	Jaime Wright	2018
Daniel McIntyre, Chair	2020	REGIONAL VOCATIONAL SCHOOL	A – BOS
Robert Scott	2019	Jamie Shepard	2020
Michael DiMascio	2019	Ruth Knowles	2019
David Godfroy	2018	S. MIDDLESEX OPP. COUNCIL (SMOC)	A – BOS
PERSONNEL COMMITTEE	A – BOS	VACANCY	
Patricia Duarte, Chair	2018	SCHOOL COMMITTEE	ELECTED
Gary Russell	2020	Jean Bertschmann, Chair	2018
Patricia Sinicole	2019	Jonathan Graziano	2018
Kathleen LaFlash	2018		

TOWN OFFICERS & COMMITTEES 2017

Nancy M. Richards-Cavanaugh	2019	Michael Confone, Treasurer	APPT- TN MTG
Meenakshi Bharath	2020	Erin Graziano	APPT- TN MTG
Jennifer Devlin	2020	Elizabeth Haahesey Getchell	APPT- TN MTG
SEALER OF WEIGHTS & MEASURES	A – TM	UPPER CHARLES TRAIL COMMITTEE	A – BOS
Louis Sakin	2018	Kenneth Parker	2018
		Jeff Barnes	2018
SURVERY OF WOOD, LUMBER & BARK VACANCY	A - TM	Brian Fitzgerald, Alternate	2019
		Bob Snyder	2020
SUSTAINABLE GREEN COMMITTEE	A – BOS	Barry Rosenbloom	2019
Kenneth Parker, Associate	2015	Eli Post	2020
Jean Gokey, Vice-Chair	2015	Jane Moran, Chair	2019
Aubrey Doyle, Secretary	2017	John Coutinho, BOS Rep	2019
Vacancy, Associate	2015	F. Eric Sonnett, Vice Chair	2018
Vacancy, Associate	2015	Kelly W. Karp, Parks & Rec.	2018
Vacancy, Associate	2015	David Rolinski, Alternate	2019
Francis D’Urso	2017		
Margaret Barton, Associate	2015	VETERANS’ AGENT (MetroWest Veterans Services appointment)	
Mark Stephan	2015	David de Ganne	2018
John Keane	2017		
Margo Roman, Associate	2015	VETERANS’ CELEBRATION COMMITTEE	A – S
Wanda Ratliff, Associate	2015	Michael Whalen, Chair	2020
John Mosher, BOS rep	2015	Colleen Charleston, Secretary	2015
Vacancy, Planning Board rep	2015	Nancy Drawe	2020
		James Mirabile	2019
TAX RELIEF COMMITTEE	A – BOS	Linda Muri	2018
John Palmer, Chair	2018	Judi Reagan	2018
Susan Kurys	2018	Sarah Whalen	2015
David Rolinski	2018	Cynthia Chesmore, Senior Ctr. Liaison	2018
Mary Jo LaFreniere, Assessors Rep	2018	Kevin Nathan	2018
Michael Connolly, Town Treasurer	P		
TOWN BLDG STUDY GROUP (Inactive)	A – BOS	WIRING INSPECTOR	A – DMI
		Edward V. Hicks	2018
TREE WARDEN	A – DPW DIR	ASSISTANT WIRING INSPECTOR	A – DMI
John Westerling	2018	Louis Travaglini	2018
		James Melnick Jr.	2018
TRUSTEES/SCHOOL FUND	APP’T - TOWN MTG	VETERANS GRAVE OFFICER	A – BOS
Kathryn Tighe	APPT- TN MTG	Michael Whalen	2019
Nancy Lagasse	APPT- TN MTG		
Courtney Mello	APPT- TN MTG		
Jennifer Blake	APPT- TN MTG		

TOWN OFFICERS & COMMITTEES 2017

WOODVILLE HISTORIC DISTRICT	A – BOS	Terry O’Callaghan	2018
Kris Waldman	2018	Kristen Bradley	2018
Tina Berlad, Hist. Soc.	2019	Matthew Kizner	2018
VACANCY, Board of Realtors	2017		
VACANCY, Boston Society of Arch. Rep.	2017		
Nancy Peters, Hist. Comm. Rep.	2018		
Paul Larter	2020		
Sean Davan, Chair	2019		
YOUTH COMMISSION	A – BOS		
Timoria Saba, Chair	2018		
Dawn Ronan	2019		
Keesha Vaughn	2020		
John Savignano	2019		
Christina Anderson	2019		
Heather Strother	2018		
Natalie Langlois	2020		
Nancy Richards-Cavanagh, School Com.	2018		
BOS Rep: Todd Cestari	2018		
Parks & Rec. Rep: Amy Markovich	2018		
Police Dept. Rep: Officer Philip Powers	2018		
Youth Services: Denise Hildreth	2018		
ZONING ADVISORY COMMITTEE	A - PLBD		
John Coutinho, Chair	2018		
Amman Haidri	2018		
James Ciriello	2018		
Shawn Mauro	2018		
Ted Barker-Hook	2018		
Scott Richardson	2018		
Mark Hyman	2018		
Ria McNamara	2018		
John Savignano	2018		
Mary Larson-Marlow	2018		
Mike Brown	2018		
John Hamilton	2018		
Deb Fein-Brug	2018		
Laura Doyle	2018		
Keith Gilbreath	2018		
David Wheeler	2018		



BOARD OF SELECTMEN

The Board of Selectmen and Town Manager respectfully submit the 2017 Annual Report of the Town of Hopkinton.

The Board first wishes to recognize the loss of the following Hopkinton citizens who willingly served the community in both professional and volunteer capacities for the Town. Sincerest condolences go out to all families and friends of the deceased, as well as appreciation for the many contributions made to move Hopkinton toward being the town it is today:

- *Eugene E. Flannery, Sr.*
- *Thomas McIntyre*
- *Roger Mezitt*
- *Alice T. Leal*
- *Alice F. Lindsay*
- *William Barry Hosmer*
- *Paul Gleason*

In accordance with the provisions of M.G.L. and the Town Charter of the Town of Hopkinton, members of the Board of Selectmen are the Chief Elected Officials of the community. Residents elect a 5-member Board of Selectmen to three-year terms, who establish policy and the Town Manager handles the day-to-day administration. As such, the Board is responsible for:

- Setting policy and determining the general goals and priorities of the Town;
- Establishing policies and practices for all facets of local government;
- Appointing individuals to paid positions, boards and committees under their jurisdiction;
- Serving as the Local Licensing Authority;
- Representing the Town of Hopkinton in all legal affairs; and
- Serving as the liaisons to all committees and Town Departments.

The Board of Selectmen typically meet on the first and third Tuesday evening of each month and meetings are held live and televised at HCAM TV-Studio, 77 Main Street. Please visit www.hopkintonma.gov for specific dates, times, agendas, meeting packets, minutes and much more. You may also visit the Town's website to sign up for email subscription lists that will go directly to your inbox to keep you up to date on Selectmen meeting agendas, public works project announcements, traffic alerts, trash and recycling schedules, town announcements, employment opportunities and so much more! To keep abreast with current events and announcements, please visit: <http://www.hopkintonma.gov/home/about/follow>.

LICENSING

The Board of Selectmen's Office had a very busy 2017. In January 2017, the Board of Selectmen approved and adopted a new Alcoholic Beverages License Policy and further approved a revision in order to allow the Board to modify hours of operation under certain circumstances.

The Board renewed several annual licenses including (10) All Alcohol Licenses; (1) Farmer's Market Pouring Permit; (1) Wine & Malt Restaurant License; (1) General On-Premises Alcohol License; (3) All Alcohol Package Store; (2) Wine & Malt Package Store; (15) Common Victualer Licenses; (4) Class I and Class II Licenses; (1) Municipal Street License (2) Livery/Limo licenses and several change of manager approvals for establishments throughout 2017, as well as (17) Parade Permits and (12) Special Temporary Alcohol Licenses.

RECOGNITIONS/VISITS

The Board of Selectmen welcomed several new Town Hall employees including a new Library Director, Board of Health Director, Animal Inspector, Metrowest Veterans Services District Director, Deputy Assessor, Human Resource Generalist and Accounting temp. They also recognized several retiring Town employees for many years of service.

The Board of Selectmen approved several Proclamations for Hopkinton Boy Scout Eagle Scouts including: Andrew Palleiko, Tristan Clark, Austin O'Dell, and Michael Asher Greystone of Boy Scout Troop #4. The Board also recognized Ben Scire, a recipient of the 2017 Youth Philanthropist Award from the Foundation for MetroWest.

The Board of Selectmen proclaimed Katherine Switzer an Honorary Hopkinton Citizen for March 24, 2017. Ms. Switzer was the first woman to run as a registered entrant in the Boston Marathon. She founded the 261 Fearless Foundation which encourages running for young women.

Also among those recognized during the year were 8th grade members of Hopkinton Girl Scout Troop #75436 who beautified Town Hall with plants purchased from funds they raised during a year long journey called "Breath", which took them through a process where they learned about air, the environment and how they and the world use air. Their final project involved placing air cleansing plants in an environment that could benefit from cleaner air.

Unfortunately, on the afternoon of Tuesday, April 11, 2017, a sprinkler head burst on the third floor of Town Hall which was not part of the girls' Master Plan. Luckily, most of the plants that were given to Town Hall survived the flood, unlike many of the Town's files, and can still be seen around the offices of the new temporary location of Town Hall at 80 South Street.

The Board of Selectmen held a legislative visit from the offices of Senator Karen E. Spilka and Representative Carolyn Dykema on budgetary and other legislative issues.

A Volunteer Recognition Team was formed, to recognize Hopkinton volunteers. The first group of volunteers to be recognized were the Charter Review Committee, consisting of Pam Waxlax, Rick Flannery, Michelle Murdock, Jean Berstchmann, Todd Cestari, Curt Coopridner and Beth Herlihy.

The Board of Selectmen approved "A Hopkinton Day" which was organized by the Friends of Hopkinton and was well attended with several town-wide activities for families. The day ended with a superb fireworks show mimicking the 300th Anniversary fireworks display previously held and enjoyed by all.

The Board of Selectmen voted to endorse the mission of the 26.2 Foundation, offer Hopkinton as a location for the Bobbi Gibb Sculpture, continue to support the creation of an International Marathon Center, encourage 26.2 Foundation's involvement and expansion of the non-logistic aspects of Hopkinton's Marathon footprint, and support the Foundation's receipt of Boston Marathon charity entries. The Board of Selectmen also voted to authorize the Town Manager to begin the RFP process to locate the International Marathon Center on the Legacy Farms Recreation parcel on East Main Street

BOARDS/COMMITTEES

Nearly every Board of Selectmen Meeting Agenda during the year was full of resident volunteers seeking to fill a vacant position on a board/committee. The Board of Selectmen took the time to meet each candidate and carefully selected the best volunteer for the position. The Board encourages all residents to come forward and to give back to their Town by volunteering. Please go to: <http://hopkintonma.ig2.com/Citizens/Board/Vacant> to check out the latest vacancies or to apply to volunteer on a Town Board/Committee.

The Board of Selectmen named the new DPW Facility the Thomas McIntyre Town Barn after the late Tom McIntyre. They also authorized the Town Manager to execute the lease with Solect Energy Development, LLC, to install solar panels on the roof at the Barn.

The Board established a new Center School Re-Use Advisory Team to study and make recommendations on the future use of the Center School building and grounds.

PUBLIC HEARINGS

Several Public Hearings were held by the Board of Selectmen including Greyhound Friends, Inc. for the purpose of determining whether the kennel was properly being maintained in a sanitary and humane manner and or if records were properly being kept.

Several Main Street Corridor Project hearings were held as well as an update from Eversource regarding its proposed LNG Liquifier Replacement Project located at 52 and 55 Wilson Street, Hopkinton.

During the first half of 2017, Board of Selectmen was comprised of members, Chair Brian Herr, Vice-Chair John Coutinho, Todd Cestari, Claire Wright and Brendan Tedstone. After the Annual Town Election in May, the reorganization was: Chair John Coutinho, Vice-Chair Claire Wright, Todd Cestari, Brian Herr and Brendan Tedstone. The Board met regularly 24 times in addition

to Special and Annual Town Meeting. A Special Town Meeting was held on January 31, 2017 and Annual Town Meeting was held on Monday, May 1, 2017.

The Board of Selectmen/Town Manager's office includes Town Manager Norman Khumalo, Director of Land Use and Town Operations, Elaine Lazarus and Executive Assistant Maria Glynn.

The Board of Selectmen would like to extend its deepest appreciation to all Town volunteers and employees for their efforts, time and energy during 2017. We ask you to consider honoring those who have served to make Hopkinton the Town it is today. The best way to do so is by volunteering and helping to shape the future of our community to meet our collective goals. Good government requires broad participation, and the best outcomes are always achieved through the voices of many coming together in a constructive manner. All Town residents are welcomed to fill out an application to volunteer at <http://hopkintonma.igms.com/Citizens/Board/Vacant> or contact the Town Manager's office at (508) 497-9701 for more information.

Respectfully submitted,

John Coutinho, Chair
Claire Wright, Vice-Chair
Brian Herr
Todd Cestari
Brendan Tedstone

ANIMAL CONTROL

1869 Dog Licenses Issued
05 Kennel Licenses Issued

Although the number of dogs picked up in the year 2017 seem low, this is not the true picture. Thanks to the people of Hopkinton for putting the “license tags” on their dogs, we have been able to match dogs-owners in record time! IT IS THE LAW: All dogs must be licensed in the town of Hopkinton and must wear their tags.

Throughout the year of 2017 we have had numerous phone calls pertaining to Wildlife. These calls include citing of coyotes, foxes, skunks, raccoon, deer etc. We have had a tremendous amount of squirrel calls as well. Please make sure that all chimneys are capped and keep doors and windows closed.

According the Massachusetts State Laws, Massachusetts Fisheries and Wildlife; their job is to protect the wildlife in Massachusetts. We evaluate every wildlife call and take care of the ones we can, especially any animal suspicious of having rabies. Wildlife situations as: “living in my basement/attic/garage” were forwarded to the proper licenses professionals according to the rules and regulations of the State of Massachusetts. We encourage residents to keep garage doors closed, keep covers on trash cans, don’t feed domestic animals outside and do not ever feed wildlife.

Other calls throughout the year 2017 included missing dogs/stray dogs/missing & stray cats/dog complaints/hit dogs/hit cats/stolen dogs/animal rescues/etc. We respond to these calls either by telephone or by evaluating each individual situation. We have several “police calls” and many of these are during the evening hours. We would like to thank the Hopkinton Police and Fire Departments for their continuous support and assistance in many of these calls.

BOARD OF APPEALS

The Board of Appeals is a quasi-judicial administrative board that hears and decides zoning related appeals, applications for special permits, and petitions for variances pursuant to its authority under MGL c. 40A, and applications for affordable and low income housing projects pursuant to its authority under MGL c. 40B. The Board has jurisdiction to hear appeals filed by any person aggrieved by reason of his or her inability to obtain a building permit or enforcement action from the Director of Municipal Inspections, or by any person, including an officer or board of the town, aggrieved by a written order or decision of the Zoning Enforcement Officer, the Planning Board with respect to decisions under site plan review, and the Historical Commission with respect to delays of demolition permits.

The Board of Appeals generally schedules public hearings on the 2nd and 4th Wednesday of each month at 7:00 PM in the Selectmen's Hearing Room at Town Hall. Additional information regarding the Board of Appeals is available on the Town's web site at www.Hopkintonma.gov. Persons filing with the Board of Appeals are strongly encouraged to visit the Board's web pages and the "Questions & Answers" section prior to filing any request for relief with the Board.

In 2017, the Board of Appeals issued 20 decisions, and some form of relief was granted in a majority of cases. Decisions granting relief were issued in the following categories – 27 Special Permits (40A), and 11 Variances. Two requests for relief were denied for a Special Permit and Variance. There was 1 Appeal of a decision of the Zoning Enforcement Officer in which the decision was overturned.

In accordance with state law, decisions of the Board of Appeals are timely filed with the Town Clerk within 100 days of the initial filing of the request for relief in the case of Appeals and Petitions for Variances, and within 90 days following the close of the public hearing in the case of Applications for 40A Special Permits. Decisions relating to Applications for 40B Comprehensive Special Permits are timely filed with the Town Clerk within 40 days after the close of the public hearing. These deadlines may be extended at the request of the party requesting relief, and on more complex filings this frequently occurs to enable the applicant to file additional pertinent information with the Board. Notwithstanding, public hearings for an overwhelming majority of cases are concluded on the first night.

We wish to thank all Town departments and committees who have assisted the Board during the past year, with special thanks to the employees within the Department of Land Use, Planning and Permitting. We extend special thanks to Elaine Lazarus, the Director of Land Use and Town Operations, Charles Kadlik, the Director of Municipal Inspections and Zoning Enforcement Officer, Michael Shepard, the Building Inspector and Adina Wright and Cobi Wallace, for their continued service and dedicated commitment.

Respectfully submitted,

Mark J. Hyman, Chairman
G. Michael Peirce, Vice Chairman
Michael DiMascio
John Savignano
Rory Warren
Associate Members:
Margaret Shaw
Gerald Tuite
Jessica Fleet, Clerk
Walter Garland

BOARD OF ASSESSORS

Every year is a challenging and exciting year for the department because of the nature and scope of the work that has to be completed on a timely basis and every year is also filled with accomplishments and satisfactions.

Statement of Purpose

The Assessors' office serves the taxpayers of Hopkinton by providing fair and equitable assessments of real estate and personal property taxes.

The Assessors' office is responsible for tax assessments that fund 70% ± of the Town's budget. The office functions as part of the Hopkinton Finance Department and must comply with the Massachusetts General Laws in a number of matters. The office is regulated by and under the scrutiny of the Massachusetts Department of Revenue.

Real estate values are analyzed and adjusted annually to reflect full and fair cash value as of January 1 of the preceding fiscal year. Business taxpayers, other than those with Tax Incentive Financing Agreements or that are registered manufacturing corporations, are assessed personal property taxes on their non-exempt machinery, equipment, furnishings, and inventory as of January 1 of the preceding fiscal year. Personal property accounts are reviewed and updated annually.

The Assessors' office also has responsibility for administration of property tax exemptions of individuals who qualify for reasons such as age, blindness, and military service; and for the processing of motor vehicle excise tax adjustments and abatements. The Assessors' office provides assistance regarding valuation and exemption matters to residents of Hopkinton, to various town departments and to attorneys, real estate appraisers, real estate brokers and surveyors.

Accomplishments

- Less than 1% (50 of 6,590) of the total real estate parcels and personal property accounts for FY 2017 were contested as to valuation, with only 2 cases appealed to the Appellate Tax Board
- Added 99 new residential property accounts to the assessment roles and added \$166 million in new growth assessed values generating additional tax revenue of \$2.8 million
- Administered 70 personal exemptions from the real estate tax: 44 exemptions from the Community Preservation Act (CPA) tax surcharge; 3 tax deferrals from the real estate tax; and 44 senior work offs from the real estate tax
- Managed the Fiscal Year 2018 interim year tax rate process and received approval from the Massachusetts Department of Revenue permitting the timely mailing of the actual tax bills

Goals

- Obtain timely approval of the certification year adjustments to the assessed property values from the Massachusetts Department of Revenue and participate with others to insure that FY 2019 tax bills are timely mailed
- Management of the tax overlay to accommodate all FY 2018 property tax exemptions and abatements
- Manage the cases that are currently on appeal with the Appellate Tax Board
- Participate with others to monitor new construction, both active and planned, and assess or forecast new growth taxes, as applicable

Statistical Facts and Figures

Tax Rate for FY 2018 \$16.90 per \$1,000 of value

Real Estate

Number of tax bills issued	6,662
Total taxable valuation	\$3,574,038,434
Total taxes	\$61,416,043
Total CPA surcharge	\$1,014,793
Number of single family homes	4,408
Average home valuation	\$571,490
Number of condominium homes	868
Average condominium value	\$373,275

Personal Property

Number of tax bills issued	348
Total taxable valuation	\$148,958,010
Total taxes	\$2,517,391

Motor Vehicle Excise

Number of tax bills issued	18,055
Total taxes	\$3,215,109

The office staff consists of Principal Assessor John H. Neas, MAA, RMA, CMA; Deputy Assessor Ruth T Anderson, MAA; and Administrative Assistant Stuart Carter. Mr. Neas can be reached by e-mail at: jneas@hopkintonma.gov. Ms. Anderson can be reached at randerson@hopkintonma.gov and Mr. Carter can be reached at scarter@hopkintonma.gov.

The Board commends the staff members for their accomplishments, commitment to continuing education, and proactive approach and dedication to the varied responsibilities within the department.

The Board of Assessors consists of three elected members: Lesley Ficarri, Mary Jo LaFreniere, MAA, and Lya Battle-Rafferty. The Board welcomes Lesley and Lya as new members, and they

already have learned a great deal about the role of the Board and the statutory requirements of the position. Their insight and interest is appreciated as they begin their service on the board.

Additionally, the Board extends a heartfelt thank you as they say good-bye to John L. Palmer after 18 years of service on the Board of Assessors. His attention to detail, dedication, enthusiasm, his knowledge of so many parts of town government, and his wit and wisdom will be missed.

The Board meets usually every other week at posted open meetings, and it encourages interested residents to attend. The Assessors' office is open to the public on the following schedule:

<u>Day</u>	<u>Hours</u>
Monday	8:00 AM to 4:30 PM
Tuesday	8:00 AM to 7:00 PM
Wednesday	8:00 AM to 4:30 PM
Thursday	8:00 AM to 4:30 PM
Friday	8:00 AM to 2:00 PM
Telephone	508-497-9720

BOARD OF HEALTH

The mission of the Health Department, working under the direction of the Board of Health, is extensive and includes:

- promotion of community wellness
- enforcement of federal, state and local regulations that promote public and environmental health
- community education,

The Health Department licenses funeral directors and issues burial permits. Additionally, the Department licenses and inspects food establishments, mobile food trucks, temporary events, caterers, daycares, schools, pools, beaches and camps, trash and septage haulers, wells, well drillers, septic systems, septic system designers and installers, portable toilets, tattoo practitioners and establishments and tobacco retailers.

The Board of Health is comprised of three elected members who serve overlapping three-year terms. The members include Chairman Jennifer Flanagan, Vice-Chairman Elizabeth (Lisa) Whittemore and member Michael King. The former Health Director, Ed Wirtanen retired on March 17, 2017. Mr. Shaun McAuliffe, R.S., replaced Mr. Wirtanen on July 28, 2017. Mrs. Nidia Ruberti LaRoche is the department's full-time Administrative Assistant. Part-time contractual agents providing health and environmental consulting, and support services include the Health Agent Bryan Besso, RT(R), the Food Inspector Amanda Maltz, the Tobacco Inspector Elliot Brown and the Public Health Nurse Jean Sniffen R.N.

On-Site Sewage Disposal Systems

The Board of Health reviewed 27 engineered plans for subsurface wastewater disposal systems. The Agent witnessed soil testing at over 50 sites for new system construction. A total of 27 septic system permits were issued, 6 permits were issued for abandonment of systems and 15 permits were issued for component repairs to existing septic systems. A total of 100 Building Permit Applications were reviewed. Installer's licenses were issued to 32 individuals and 26 Septage and Trash Haulers were issued to firms to transport sewage. The office conducts inspections on all permits issued to ensure that Title 5 standards and local regulations are met for all on-site sewage disposal systems. Property transfer inspection reports (Title 5) totaled 160 for the year. Failing septic systems are investigated, and corrective action is planned to insure the protection of public health. A total of 9 Failed systems were identified in 2017. Mitigation activities are underway at all of them.

Community Septic Management Loan Program

Financial assistance is available to homeowners through a Community Septic Management Loan Program (CSMLP) administered by the Board of Health. This loan program was established in 1999 and offers low-interest loans at 2% to Hopkinton residents to correct their failing septic systems. Loan funding is supplied by the Massachusetts Water Pollution Abatement Trust (WPAT) through the Department of Environmental Protection. Two homeowners were in the program for 2017. Any town resident seeking more information about this Loan Program should contact the Board of Health office at (508) 497-9725.

Water Wells

The health department reviews private well installation/deepening plans for drinking water and irrigation wells, witnesses the water quantity testing to ensure that an adequate water supply is met, and reviews comprehensive analytical reports for potential contaminants on all new private

wells. The office issued 12 permits for new wells. Prior to the transfer of ownership of the property and if the testing has not been conducted within the last five (5) years, Town regulations require comprehensive water quality testing at homes that are supplied by a private well; copies of test reports should be submitted to the office. The department recommends that residents test their wells *at least* every five years in order to verify the quality of their drinking water.

Disease Prevention

The Natick Visiting Nurses Association (VNA) provides professional nursing services to the Town, participates in the seasonal flu clinics and investigates cases of mandatory, reportable communicable diseases within the Town of Hopkinton. The VNA provides follow-up with the patient, the Department of Public Health, and often with hospital staff on all mandatory reportable diseases. Annual education and outreach focus on the baseline disease tracked by the Department of Public Health.

The Town participates in the Central Massachusetts Mosquito Control Project (CMMCP), a program that monitors mosquito activity, tests for the presence of infected mosquitoes, and performs activities to reduce the mosquito population, such as spraying limited areas, larviciding, reducing mosquito-breeding areas, and responding to resident's complaints. Information for residents on the project is available year-round at the Board of Health office or at cmmcp@cmmcp.org.

The Board will be collaborating with the University of Massachusetts and governmental agencies to educate the public and develop risk reduction strategies to reduce the amount of tick-borne disease within the community.

The Health Director is the Burial Agent for the Town. A total of 37 Electronic Burial Permits were issued in 2017. The Department utilizes data from the permitting process and from the Department of Public Health to track disease trends within the Town and establish interventions that will improve wellness.

Food Establishment Permitting and Inspections

All permanent food establishments are required to be permitted by the Board of Health, and must be inspected, at a minimum, two times per year. Temporary food establishments, such as those associated with the Boston Marathon, PolyArts Festival, and the Farmers Market, are also permitted and inspected. Follow-up inspections occur when violations are noted, and to ensure compliance with the Food Code including the food allergy notice requirements. The Board investigates all complaints received regarding food services or food products; a total of 3 complaint inspections were conducted. A total of 122 routine inspections were performed in 2017.

Recreational Swimming and Camps for Children

All public and semi-public swimming pools must be inspected and permitted by the Board of Health prior to use. The Board of Health permitted 10 public and semi-public pools in 6 separate locations this year.

A comprehensive camp inspection was conducted, and permits issued for the one recreational camp for children that operated in the summer of 2017.

Parks and Recreation now monitors bacteria levels for water quality at Sandy Beach at Lake Maspenock on a weekly basis during the swimming season. The results of this testing are

reviewed by the Board to insure swimming standards are met. The results are submitted to the Commonwealth of Massachusetts Department of Public Health for annual review.

Tobacco and Opioid Control

The Board of Health is collaborating with Youth and Family Services, Hopkinton Organizing for Prevention and the Hopkinton Public Schools to educate the residents and employees of the community on the risks of tobacco and opioid use. The Board will sponsor a series of lectures and activities to promote awareness. The Board will be sponsoring initiatives to increase the minimum age at which individuals can purchase tobacco to reduce the incidence of tobacco use in our schools.

Family Services and Wellness

The Board of Health is collaborating with Youth and Family Services and Project Just Because to address family needs within the community. Through this collaboration, Project Just Because will be providing perishable food donations to the community. The Board will be working directly with Project Just Because to increase non-perishable donations so that the needs within the community are met.

Emergency Preparedness Planning

The Board of Health is collaborating with the Hopkinton Emergency Management group and member towns in Region 4AB to continually improve upon all-hazards awareness and emergency planning. The Board seeks to mobilize volunteers within the town with medical and non-medical backgrounds to support the Medical Reserve Corps.

Environmental Risk Management

The Board of Health will be collaborating with Fire Prevention to annually inventory and monitor known environmental risks within the community to protect our air, land and water resources.

Mercury and Lead Reduction

A mercury and lead reduction program was established in Town in an effort to remove mercury and lead from the waste stream and to reduce the discharge of mercury and lead pollution into the environment. Residents may bring their mercury-containing thermometers to the Board of Health, and exchange them for digital thermometers as part of the mercury recycling efforts. The office also accepts button cell batteries and old thermostats that contain lead and mercury. Residents should be aware that fluorescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Residents may drop off their used fluorescent bulbs during business hours at Hopkinton Lumber, so they can be recycled. We want to express our appreciation to this business for their support in reducing the amount of mercury going into our waste stream.

Goals

The Board of Health endeavors to continually improve upon the Town's health and wellness. An analysis of health metrics for the Town was completed between the months of August and December 2017. Based upon this analysis the Board and Department have established the following goals for the subsequent calendar years:

- To reduce the prevalence of tick-borne illness,
- To reduce the prevalence of travel-related illness,
- To reduce the prevalence of flu and flu-related illness,
- To improve support to the organizations filling the unmet needs of the community,

- To reduce the annual percentage of students reported having utilized tobacco and non-tobacco nicotine delivery devices,
- To reduce the number of opioid-related deaths, interventions and transports, and
- To characterize the environmental risks that exist within the community.

BOARD OF REGISTRARS

The Board of Registrars, as directed by the State and Federal Election Laws and the Secretary of State, provides the opportunity for the voters of the Town of Hopkinton to have a voice in their local government through participation in the democratic process. The Board of Registrars ensures that all elections conducted by the Town are fair and transparent. The members of the Board of Registrars who are appointed by the Board of Selectmen for three (3) year terms are Veda Kerr, Janine Wheeler-Ristaino, and Christine Dietz. The Town Clerk also serves on the Board of Registrars. Board members assist with voter registration and cover extra registration hours, as needed. Although, as in many smaller communities, the day to day Board of Registrars' duties such as the running of elections, voter registrations, changes in voter status, and the annual street listing count are performed by the Town Clerk's office.

There was one election during 2017, the May 15, 2017 Annual Town Election. The election staff continues to perform the necessary duties in an efficient and professional manner during all elections; and for this, we are extremely grateful.

All Hopkinton residents who are US citizens, and who have attained the age of 18 by the election date, and have registered to vote by the voter registration deadline are eligible to vote in each election. Residents that are US citizens and between the ages of 16 and 17 may pre-register to vote and will then automatically become registered when they reach the age of 18. All registered voters may vote in person at the polls. They may also vote early within eleven days before biennial State Election, or by absentee ballot if they meet the eligibility requirements. Voter registration applications are available at the Town Clerk's Office, the Hopkinton Public Library, the Town Clerk's website at www.hopkintonma.gov, or online by visiting the Secretary of State's website at www.sec.state.ma.us/. Residents are reminded that they may also register to vote at the Registry of Motor Vehicle.

If you would like to confirm your voting status, please visit the Secretary of State's website: <http://www.sec.state.ma.us/VoterRegistrationSearch/MyVoterRegStatus.aspx>.

A count of Hopkinton residents by Precinct as of December 31, 2016 follows:

Precinct No.	Active	Inactive	Non-Voter	Grand Total
001	2668	464	1478	4610
002	2496	443	1181	4120
003	2421	421	1281	4123
004	2381	363	1346	4090
Grand Total	9966	1691	5286	16943

Respectfully submitted,

Connor B. Degan
Town Clerk



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
SPECIAL TOWN MEETING WARRANT
MONDAY, JANUARY 30, 2017**

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street, on Monday, January 30, 2017, at 7:00 p.m., then and there to act upon the following Articles:

**ARTICLE 1: Periodic Charter Review: Report and
 Recommendations**

Sponsor: Charter Review Committee

To hear the Report of the Charter Review Committee, submitted pursuant to Section 7-6 of the Town's Home Rule Charter, and to see if the Town will vote to adopt the recommendations of the Charter Review Committee as set forth in a proposed Charter, copies of which are available for inspection in the Town Clerk's office and on the Town's website.

Pass any vote or take any act relative thereto.

ARTICLE 2: School Building Project

Sponsor: School Committee

To see if the Town will vote to amend the vote taken under Article 1 of the Special Town Meeting of October 26, 2015, to appropriate, borrow or transfer from available funds, an additional amount of money to be expended under the direction of the Elementary School Building Committee for the construction of the new Early Elementary School and related site development on Town-owned property located at 135 Hayden Rowe Street in Hopkinton to replace the existing Center Elementary School, pursuant to a contract utilizing construction management at risk delivery method in accordance with the provisions of *M.G.L. Chapter 149A*, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any

grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and one-half percent (44.50 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Pass any vote or take any act relative thereto.

ARTICLE 3: Acquisition of Property at 61 Main Street for Downtown Corridor Realignment	<i>Sponsor: Board of Selectmen</i>
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To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, a fee or other interest in all or any portion of the property located at 61 Main Street and designated on the Assessors Map as U16-250-0, said land to be used for purposes of realigning the intersection of Main Street (Route 135) and Cedar/Grove Street (Route 85) in order to improve the flow of traffic on Main Street and enhance public safety.

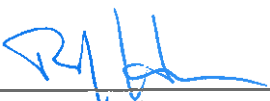
Pass any vote or take any act relative thereto.

ARTICLE 4: Authority to Negotiate Solar Agreements	<i>Sponsor: Town Manager</i>
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To see if the Town will vote to authorize the Board of Selectmen to negotiate payment in lieu of tax (PILOT) agreements for solar energy projects in the Town of Hopkinton in accordance with Section 38H of Chapter 59 of the Massachusetts General Laws.

Pass any vote or take any act relative thereto.

BOARD OF SELECTMEN
TOWN OF HOPKINTON



Brian J. Herr, Chair



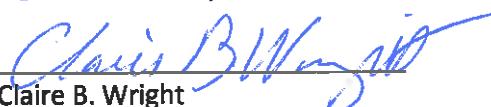
Todd A. Cestari



Brendan Tedstone




John M. Coutinho, Vice-Chair



Claire B. Wright

A TRUE COPY
ATTEST:



Correy B. Deegan

Connor Degan, Town Clerk

DATE: 1/12/17

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.


Constable of Hopkinton



**TOWN OF HOPKINTON
COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE TOWN CLERK
CONNOR B. DEGAN, TOWN CLERK
18 MAIN STREET, HOPKINTON, MA 01748
SPECIAL TOWN MEETING
MONDAY, JANUARY 30, 2017
RETURN OF THE WARRANT**

The Special Town Meeting convened at the Hopkinton Middle School Auditorium, 88 Hayden Rowe. Former Town Moderator, Dr. Bruce Karlin, gave a few words of support and encouragement to Town Moderator, Mr. Thomas Garabedian, who subsequently called the meeting to order at 7:05 PM. A quorum was present. Town Clerk, Mr. Connor B. Degan, read the call and return of the warrant. The Moderator gave directives for the rules of the meeting and the bounds of the Hall. Counters were assigned under the direction of Muriel Kramer, Deputy Moderator.

Mr. Garabedian, Town Moderator, made the **motion** to appoint Muriel Kramer as Deputy Moderator.

Passed by: Voice Vote Unanimous (01-30-2017)

Mr. John Coutinho, Vice Chair of the Board of Selectmen, made the **motion**: that the Town vote to defer action on Article 2 until 7 p.m. tomorrow, January 31, 2017, and to adjourn the Annual Town Meeting this evening at the conclusion of the article under discussion at 11:00 p.m. or upon the conclusion of articles 1, 3 and 4 (whichever occurs first), to reconvene at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street at 7 p.m. tomorrow, January 31, 2017.

Yes 107 No: 42

Passed by: Simple Majority (01-30-2017)

ARTICLE 1: Periodic Charter Review: Report and Recommendations. To hear the Report of the Charter Review Committee, submitted pursuant to Section 7-6 of the Town's Home Rule Charter, and to see if the Town will vote to adopt the recommendations of the Charter Review Committee as set forth in a proposed Charter, copies of which are available for inspection in the Town Clerk's office and on the Town's website.

Ms. Pam Waxlax, Chair of the Charter Review Committee, made the **motion** on behalf of the Charter Review Committee: that the Town vote to adopt the recommendations of the Charter Review Committee and to propose the Charter Review Committee's revised Home Rule Charter to the Town's voters at the next Annual Town Election pursuant to Section 4 of Article LXXXIX of the Massachusetts Constitution and Section 10 of Chapter 43B of the Massachusetts General Laws.

Ms. Waxlax presented the report and recommendations of the Charter Review Committee to the Town Meeting.

The Moderator advised those with amendments to the proposed Charter to step forward and present those amendments as well as presenting them to the IT staff so that those amendments could be projected for all present to view.

Ms. June Harris, member of the Board of Library Trustees, made the **motion**: to amend Article 4, Section 4-5(c), of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended by deleting Section 4-5(c) in its entirety and substituting therefore a new Section 4-5(c) as follows:

“(c) Library Director – The Town Manager shall annually set goals for the Library Director with input from the Board of Library Trustees.”

Motion To Amend Passed By: Voice Vote, 2/3 Declared By Moderator (01/30/2017)

Ms. Carly Grant, of 9 Graystone Lane, made the **motion**: to amend the charter to insert the following language to become part of the Preamble after the first paragraph of the Preamble and before Article 1.

“The Town of Hopkinton welcomes residents of all races, ethnicities, religions, abilities, gender identifications, and sexual orientations; the Town of Hopkinton, further, is committed to providing a climate of safety and acceptance to all residents. The Town of Hopkinton will actively address and resist acts of discrimination, bullying, or intimidation.”

Motion to Amend Passed By: Voice Vote Unanimous (01/30/2017)

Mr. Jim Ciriello, of 35 Wood Street, made the motion: to strike all mention of the appointment of the Town Clerk from the proposed charter.

Mr. Ciriello withdrew his motion upon being told of an amendment relating to his concerns.

Ms. Christine Deitz, of 44 Alexander Road, made the **motion**: that Articles 3 & 4 of the Charter, as proposed by the Charter Review Committee pursuant to Article 1, be amended to provide for an elected Town Clerk as set forth below:

1. By deleting subsection 3-1(b)(5) in its entirety.
2. By deleting subsection 3-1(d) and inserting, in place thereof, the following:
“(d) **Appointing Authority** - The Board of Selectmen shall appoint the Town Manager, Town Counsel, Police Chief, Fire Chief and, except as otherwise provided by the Massachusetts General Laws or this Charter, all members of appointed boards and committees. The Police Chief and Fire Chief shall be appointed and removed in accordance with the provisions of, and shall have all the powers and duties specified in *M.G.L. c.41, §97* and *M.G.L. c.48, §42*, respectively.

The Board of Selectmen shall be responsible for setting goals for, supervising, performing evaluations of, and disciplining the Town Manager, Town Counsel, Police Chief, and the Fire Chief.”

3. By deleting proposed Section 3-3: Town Clerk in its entirety and renumbering Section 3-4 as Section 3-3

4. By adding the word “Officers” and a comma after the words “Other Elected” in the title of Article 4.
5. By inserting a new Section 4-1 as follows and renumbering the remaining Sections of Article 4 accordingly:

“Section 4-1: Town Clerk

(a) Term of Office – There shall be a Town Clerk elected for a term of three (3) years.

(b) Powers and Duties - The Town Clerk shall be the keeper of vital statistics for the Town, the custodian of the Town seal and all records of the Town; shall administer the oath of office to all Town officers and members of boards and committees, whether elected or appointed; shall issue such licenses and permits as are required by the Massachusetts General Laws to be issued by such clerks; shall supervise and manage the conduct of all elections and matters relating thereto and shall be the clerk of the Town Meeting, keep its records and, in the absence of the Town Moderator and Deputy Town Moderator, serve as temporary presiding officer pursuant to Section 2-4(c) of this Charter; and shall be responsible for appointing, setting goals for, supervising, evaluating and disciplining the Assistant Town Clerk. The Town Clerk shall have all the other powers and duties that are given to Town Clerks by the Massachusetts General Laws, by this Charter, by Town Bylaw or by Town Meeting vote.

(c) Vacancy - If a vacancy occurs in the office of Town Clerk, the Assistant Town Clerk shall serve as Town Clerk until a new Town Clerk is elected and sworn into office. Should the Assistant Town Clerk be unable to serve as Town Clerk, the Board of Selectmen shall appoint an acting Town Clerk to serve until the next annual town election, at which the voters will fill the vacancy for the remainder of the original term.”

Motion to Amend Passed By: Voice Vote, 2/3 Declared by Moderator (01/30/2017)

Dr. Philip Cohen, Vice Chair of the Board of Health, made the **motion**: to amend Article 3, Section 3-2(b)(9), of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended by deleting Section 3-2(b)(9) in its entirety and substituting therefore a new Section 3-2(b)(9) as follows:

“9. To fix the compensation of all Town employees, other than the Town Clerk, the Assistant Town Clerk, and employees of the School Department, Police Department, Fire Department and boards and committees with appointing authority within the limits established by any applicable Salary Administration Plan or collective bargaining agreement; provided, however, that such compensation shall be approved, when applicable, by the appointing board or committee.”

Motion to Amend Passed By: Voice Vote, 2/3 Declared by Moderator (01/30/2017)

Mr. Frank D’Urso, of 173 Saddle Hill Road, made the **motion**: that Article 4 of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended to provide for an elected Town Treasurer as set forth below:

1. By inserting a new Section at the end of Article 4 as follows:

Section 4-(#): Town Treasurer

(a) Term of Office – There shall be a Town Treasurer elected for a term of three (3) years.

(b) Powers and Duties – The Town Treasurer is responsible for independent oversight of deposits, investments and disbursements of Town funds.

The Town Treasurer shall manage the Town Collector’s office, sit on the Finance Committee, advise the Finance Director and Town Manager, Collaborate with Town Departments to determine and understand the cash needs of the Town.

The Town Treasurer shall work with Town Human Resources to oversee hiring of Town Collector employees and participate in employee annual reviews.

The Town Treasurer shall have all the other powers and duties that are given to Treasurers by the Massachusetts General Laws Ch. 41 Sec. 35 & 36, by this Charter, by Town By-Law or by Town Meeting vote.

(c) Vacancy – If a vacancy occurs in the office of Town Treasurer, the Town Collector shall serve as Town Treasurer until a new Town Treasurer is elected or appointed and assumes office. If the Town Treasurer is also the Town Collector the assistant Town Treasurer shall serve as Town Treasurer/Town Collector until a new Town Treasurer is elected or appointed and assumes office. Should the Town Treasurer be unable to serve as Town Treasurer, the Board of Selectmen shall appoint an acting Town Treasurer to serve until a new Town Treasurer is elected and assumes office.

Mr. J. Raymond Miyares, Town Counsel, was recognized by the Moderator to advise on this amendment. Town Counsel advised either deferring action until tomorrow night or taking a recess to discuss the language of the proposed amendment.

The Moderator asked Town Counsel how long a recess might take. Town Counsel advised that it would take approximately thirty (30) minutes. The Moderator stated he would consider a motion to move the amendment to be considered following Warrant Article 2.

Dr. Karlin, of 156 Pond Street, made the **motion**: to defer discussion of this amendment until tomorrow night, January 31, 2017, following discussion of Warrant Article 2.

Motion to Defer Passed By: Voice Vote (01/30/2017)

Mr. Ciriello wished to discuss the possibility of creating an amendment that would place a residency requirement on the Town Manager. Mr. Garabedian requested that he discuss that amendment with Town Counsel and come back when we convene with the text of the amendment prepared. Mr. Ciriello wished to clarify that other amendments, not made on the first night, would be permitted on the next evening for discussion. The Moderator confirmed that other amendments, not made that night (01/30/2017), would be permitted.

Motion was made: to defer discussion of Warrant Article 1 to the next evening (01/31/2017) following discussion of Warrant Article 2.

Motion to Defer Passed by: Voice Vote (01/30/2017)

ARTICLE 3: Acquisition of Property at 61 Main Street for Downtown Corridor Realignment. To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, a fee or other interest in all or any portion of the property located at 61 Main Street and designated on the Assessors Map as U16-250-0, said land to be used for purposes of realigning the intersection of Main Street (Route 135) and Cedar/Grove Street (Route 85) in order to improve the flow of traffic on Main Street and enhance public safety.

Mr. Brian Herr, Chair of the Board of Selectmen, made the **motion** on behalf of the Board of Selectmen: that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain pursuant to M.G.L. c.79, §2, upon such terms and conditions as the Selectmen may determine, the fee simple interest in all or any portion of the property described in Article 3 of the Special Town Meeting Warrant for the purposes of realigning the intersection of Main Street (Route 135) and Cedar/Grove Street (Route 85) in order to improve the flow of traffic on Main Street and enhance public safety.

Mr. Herr and Norman Khumalo, Town Manager, explained the Board of Selectmen's reasons for presenting this article to Town Meeting at this time was in order to be competitive for a grant from the Massachusetts Department of Transportation.

Yes: 96 No: 22

Passed By: Simple Majority (01/30/2017)

ARTICLE 4: Authority to Negotiate Solar Agreements. To see if the Town will vote to authorize the Board of Selectmen to negotiate payment in lieu of tax (PILOT) agreements for solar energy projects in the Town of Hopkinton in accordance with Section 38H of Chapter 59 of the Massachusetts General Laws.

Mr. Coutinho, Vice Chair of the Board of Selectmen, made the **motion** on behalf of the Board of Selectmen: that the Town vote to authorize the Board of Selectmen to negotiate payment in lieu of tax (PILOT) agreements for solar energy projects in the Town of Hopkinton in accordance with Section 38H of Chapter 59 of the Massachusetts General Laws, provided that PILOT agreements negotiated by the Board of Selectmen in accordance with this vote shall be subject to ratification by Town Meeting.

Mr. Coutinho and Mr. Khumalo explained the rationale of the Board of Selectmen in regards to the proposed article. Primarily to ensure the Town can negotiate other means of payment if property taxes become exempted for commercial solar energy projects. Mr. Khumalo assured residents that any negotiated agreement would also require Town Meeting ratification before it could go into effect.

Concerns arose from Mr. Kistner, Mr. D'Urso, and Mr. Michael Umina (24 Chestnut Street) that this article would include solar projects on residential property. The Moderator requested Town Counsel advise on the related statutes. Town Counsel advised that the cited statute in the text of the article states that PILOT agreements can be reached with electric generating companies and electric distribution companies. Therefore it does not authorize these agreements with other private entities, be they other companies or residential property owners.

Passed By: Voice Vote (01/30/2017)

Motion made to adjourn Special Town Meeting at 10:15 PM and to reconvene at 7:00 PM, Tuesday, January 31st, 2017 at 88 Hayden Rowe in the Middle School Auditorium.

Passed By: Voice Vote (01/30/2017) Meeting Adjourned

At 7:11 PM Special Town Meeting reconvened on Tuesday, January 31st, 2017 at 88 Hayden Rowe in the Middle School Auditorium. A quorum was present.

ARTICLE 2: School Building Project. To see if the Town will vote to amend the vote taken under Article 1 of the Special Town Meeting of October 26, 2015, to appropriate, borrow or transfer from available funds, an additional amount of money to be expended under the direction of the Elementary School Building Committee for the construction of the new Early Elementary School and related site development on Town-owned property located at 135 Hayden Rowe Street in Hopkinton to replace the existing Center Elementary School, pursuant to a contract utilizing construction management at risk delivery method in accordance with the provisions of M.G.L. Chapter 149A, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and one-half percent (44.50 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Mr. Michael Manning, Chair of the Appropriations Committee, made the **motion** on behalf of the Appropriations Committee: that the Town vote to amend the vote taken under Article 1 of the Special Town Meeting Warrant of October 26, 2015, to appropriate the additional amount of one million five hundred thousand dollars (\$1,500,000.00) for the purpose of paying costs of the construction of a new Early Elementary School and related site development on Town-owned property located at 129 Hayden Rowe (formerly 135 Hayden Rowe) in Hopkinton to replace the existing Center Elementary School, pursuant to a construction contract procured in accordance with the provisions of M.G.L. Chapter 149, or a contract utilizing construction management at risk delivery method in accordance with the provisions of M.G.L. Chapter 149A, as determined by the Elementary School Building Committee, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of Hopkinton may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Elementary School Building Committee. To meet this appropriation, the Town Treasurer is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Hopkinton acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Hopkinton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Hopkinton; provided further that any grant that Town of Hopkinton may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and one-half percent (44.50%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Hopkinton and the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Mr. John Graziano, member of the School Committee and Elementary School Building Committee, and Mr. Michael Shepard, also a member of the Elementary School Building Committee; presented the reasons for action on Warrant Article 2, sponsored by the School Committee. They explained that the reason for the proposal was a change in enrollment projections that required them to add an addition of

four (4) classrooms to the plans before the foundation was poured. Mr. Shepard explained this would save the town from adding a new addition to the school when it is completed. He assured this would avoid disruption to students, delaying the opening of the school, and additional costs associated with adding to a finished or near finished building.

Mr. Umina expressed concern with only building four (4) classrooms while the Town would keep growing. Mr. Shepard explained that this was the most fiscally responsible option with the projections provided and that more than four (4) classrooms would not see adequate use to justify the cost.

Passed By: Voice Vote Unanimous (01/31/2017)

ARTICLE 1: Periodic Charter Review: Report and Recommendations. (Continued)

Mr. Garabedian, Town Moderator, reminded Town Meeting that this was a continued discussion of two (2) amendments to the proposed Charter. The Moderator recognized Mr. Frank D’Urso to present his amendment after consulting with Town Counsel. Mr. D’Urso brought forward an updated motion that had been reviewed by Town Counsel.

Mr. Frank D’Urso, of 173 Saddle Hill Road, made the amended **motion**: that Articles 3 and 4 of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended to provide for an elected Town Treasurer as set forth below:

- c. In Section 3-2(b)(3), by deleting the words “Treasurer/Collector and a” before the words “Principal Assessor.”
- c. In Section 3-2(b)(4), by adding the words “Town Treasurer’s office” and a comma after the words “Fire Department.”
- c. In Section 3-2(b)(5), by adding the words “Town Treasurer’s office” and a comma after the words “Fire Department.”
- 4. In Section 3-2(b)(6), by adding the words “Town Treasurer’s office” and a comma after the words “Fire Department.”
 - c. In Section 3-2(b)(7), by adding the words “Town Treasurer’s office” and a comma after the words “Fire Department.”
 - c. In Section 3-2(b)(9), by adding the words “the Town Treasurer” and a comma after the words “the Assistant Town Clerk.”
 - c. In Section 3-2(b)(15), by deleting the words “Treasurer/Collector” and substituting in place thereof the word “Treasurer.”
- 8. By inserting, after Section 4-1, a new Section 4-2 as set forth below and by renumbering subsequent sections accordingly.

“Section 4-(2): Town Treasurer

- (c) **Term of Office** – There shall be a Town Treasurer elected for a term of three (3) years.

(b) Powers and Duties – The Town Treasurer shall be responsible for independent oversight of deposits, investments and disbursements of Town funds. The Town Treasurer shall also manage the Town Collector’s office, advise the Finance Director and Town Manager, and collaborate with Town officers, boards and committees to determine and understand the financial needs of the Town. The Town Treasurer shall have all the powers and duties that are given to Treasurers by the Massachusetts General Laws, by this Charter, by Town Bylaw or by Town Meeting vote.

© **Town Collector** – The Town Treasurer may appoint a Town Collector in accordance with the Personnel Policies of the Town. The Town Treasurer shall annually set goals for the Town Collector with input from the Town Manager.

(d) Vacancy – If a vacancy occurs in the office of Town Treasurer, the Town Collector shall serve as Town Treasurer until a new Town Treasurer is elected and assumes office. Should the Town Collector be unable to serve as Town Treasurer, the Board of Selectmen shall appoint an acting Town Treasurer to serve until a new Town Treasurer is elected and assumes office.

© **Effective Date** – Sections 4-2(a), (b) and (d) shall become effective upon the election of a Town Treasurer at the 2018 Annual Town Election, at which time the combined position of Treasurer/Collector shall cease to exist and the Town employee serving as the Treasurer/Collector shall continue to serve as the Town Collector for the remainder of any unexpired term. Section 4-2(c) shall become effective upon the expiration of the term of office of the appointed Treasurer/Collector.”

Motion to Amend Failed By: Voice Vote, 2/3 Declared by Moderator (01/31/2017)

Mr. Jim Ciriello, of 35 Wood Street, made the **motion**: that Section 3-2(a)(2) of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended to provide a residency requirement for the Town Manager by inserting, at the end of the second sentence thereof, the following:

“; provided, however, that, no person shall be eligible to hold the position of Town Manager who is not a resident of the Town of Hopkinton except during the first six (6) months following the Town Manager’s initial appointment or, in the case of a Town Manager serving on July 1, 2017, reappointment.”

Motion to Amend Failed By: Voice Vote, 2/3 Declared by Moderator (01/31/2017)

Mr. Frank D’Urso, of 173 Saddle Hill Road, made the **motion**: that Article 4 of the Charter, as proposed by the Charter Review Committee pursuant to Warrant Article 1, be amended to provide for an elected Ombudsman by inserting, after Section 4-1, a new Section 4-2 as set forth below and by renumbering subsequent sections accordingly.

Section 4-(2): Ombudsman

(c) Term of Office – There shall be a Town Ombudsman elected for a term of three (3) years.

(b) Powers and Duties – The Ombudsman shall assist all citizens in their day-to-day contacts and dealings with the Town, its officials and boards or committees. The function of the Ombudsman shall be:

1. To direct the citizens to the proper Town Officer, board or committee to deal with the issue or concern of the citizen;
2. To set up appointments for citizens to meet with directors, department heads and boards or committees as appropriate;
3. To provide citizens with access to public information within the Town;

4. To otherwise serve the public in connection with their dealings with the Town; and
5. To serve on the Appropriation Committee as a non-voting member.

(c) **Office** – The office of the Ombudsman shall be clearly and conspicuously marked within the Town Hall.”

Motion to Amend Failed By: Voice Vote, 2/3 Declared by Moderator (01/31/2017)

Yes: 118 No: 1

Main Motion as Amended Passed By: 2/3 Majority (01/31/2017)

Final Motion Made to Adjourn Town Meeting at 8:53 PM

Passed By: Voice Vote Unanimous (01/31/2017)

A True Copy ATTEST:

Connor B. Degan, Town Clerk



**TOWN OF HOPKINTON
OFFICE OF THE TOWN CLERK
CONNOR B. DEGAN, TOWN CLERK
18 MAIN STREET, HOPKINTON, MA 01748
ANNUAL TOWN MEETING
MONDAY, MAY 1st, 2017
RETURN OF THE WARRANT**

The Annual Town Meeting convened at 7:00 P.M. on Monday, May 1st, 2017, at the Middle School Auditorium. The meeting was called to order by the Moderator, Mr. Thomas Garabedian at 7:02 P.M. at such time that a Quorum was determined to be present. Boy Scout Troop 4 presented the colors and led the hall Pledge of Allegiance. Mr. Garabedian gave the directives of the meeting and the bounds of the Hall. Connor B. Degan, Town Clerk, read the call and return of the warrant.

Mr. Thomas Garabedian, Town Moderator, made the motion to appoint Muriel Kramer as Deputy Moderator.

Passed by: Voice Vote Unanimous (05-01-2017)

Mr. Brian Herr, Chair of the Board of Selectmen, made the motion: to adjourn the Annual Town Meeting at the conclusion of any article under discussion at 11:00 P.M. of each date thereof and to reconvene at the Hopkinton Middle School Auditorium at 88 Hayden Rowe at 7:00 P.M. on the day next following.

Passed by: Voice Vote Unanimous (05-04-2015)

ARTICLE 1: Acceptance of Town Reports: To hear the Reports of Town Officers, Boards and Committees.

Ms. Pamela Waxlax, Chair of the Charter Review Committee, issued the final report of the committee, with the amended charter due to be voted on during the Annual Town Election. Ms. Waxlax therefore requested, since the charge of the committee has been completed, that the Town Clerk dissolve the committee.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town accept the Reports of Town Officers, Boards and Committees.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 2: Hopkinton Day: To see if the Town will vote, as a nonbinding resolution, to support the observance of an annual Hopkinton Day.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote, as a nonbinding resolution, to support the observance of an annual Hopkinton Day.*

Passed By: Voice Vote Unanimous (5-1-2017)

At this time the Moderator, Mr. Garabedian, took a moment to recognize the years of service of former member/chair of the Appropriation Committee and Town Moderator, Dr. Bruce Karlin, and presented him with the Annual Moderator's award for his service and dedication to the Town of Hopkinton.

ARTICLE 3: FY 2017 Supplemental Appropriations: To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets for the fiscal year ending June 30, 2017.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer from General Fund Free Cash the sum of \$500,000 (FIVE HUNDRED THOUSAND DOLLARS) to supplement the following operating budget form the fiscal year ending June 30, 2017:*

#423	FY17	Snow and Ice Deficit	\$500,000
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said sums to be spent under the direction of the respective Town Officers, Boards, and Committees.

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 4: FY 2017 Budget Transfers: To see if the Town will vote to transfer a sum or sums of money between and among various accounts for the fiscal year ending June 30, 2017.

Appropriation Committee recommends no action.

Motion (Appropriation Committee): *We move that the Town vote to take no action on this article.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 5: Unpaid Bills from Previous Fiscal Years: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer from General Fund Free Cash the sum of \$436.00 (FOUR HUNDRED THIRTY-SIX DOLLARS) out of the FY17 Budget and from the Water Enterprise Fund Free Cash \$5,640.79 (FIVE THOUSAND, SIX HUNDRED FORTY DOLLARS AND SEVENTY NINE CENTS), for a total of \$6,076.79 (SIX THOUSAND, SEVENTY-SIX DOLLARS AND SEVENTY-NINE CENTS), for the following bills incurred in a previous year, in*

accordance with the provisions of Chapter 44, Section 64 of the Massachusetts General Laws, as follows:

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 6: Property Tax Exemption Increase: To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the *Massachusetts General Laws*.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to accept the provisions of Chapter 59, Section 5C1/2 of the Massachusetts General Laws (formerly Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988) to provide for an additional real estate tax exemption of seventy five percent in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42, or 43 of the Massachusetts General Laws.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 7: Senior Tax Relief: To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clauses 50 of the *Massachusetts General Laws*.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to accept the provisions of Chapter 59, Section 5C1/2 of the Massachusetts General Laws (formerly Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988) to provide for an additional real estate tax exemption of seventy five percent in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clause 50 of the Massachusetts General Laws, and more particularly, which provision shall exempt from taxation in the amount specified, the increased value of residential real property as a result of alterations or improvements thereto, not to exceed five hundred dollars of taxes due; provided, however, that said alterations or improvements are made to provide housing for a person who is at least sixty years old and who is not the owner of the premises; provided further, that any such alterations or improvements must be made to a house, consisting of no more than three units prior to such alterations or improvements and which is owned and occupied by the applicant as his domicile; and provided, further, that the applicant shall annually furnish to the assessors a statement under oath that the alterations or improvements were made to provide housing for a person who is at least sixty years old.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 8: Means Tested Senior Property Tax Exemption: To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below, to authorize the Legislature to make clerical or editorial

changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the Legislature, and to authorize the Board of Selectmen to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF HOPKINTON
TO ESTABLISH A MEANS-TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the Town of Hopkinton, there shall be an exemption from the property tax in an amount to be set annually by the Board of Selectmen as provided in Section 3 of this Act. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this Act, "parcel" shall mean a unit of real property as defined by the Board of Assessors under the deed for the property and shall include a condominium unit. The exemption provided for in this section shall be in addition to any other exemptions allowed under the General Laws.

SECTION 2. The Board of Assessors may deny an application if it finds that the applicant has excessive assets that place the applicant outside of the intended recipients of the senior exemption established pursuant to this act. Real property shall qualify for the exemption under section 1 if all of the following criteria are met:

- (i) The qualifying real property is owned and occupied by a person whose prior year's income would make the person eligible for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws;
- (ii) The qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or older at the close of the previous year and the joint applicant is 60 years of age or older;
- (iii) The qualifying real property is owned and occupied by the applicant or joint applicants as their domicile;
- (iv) The applicant or at least 1 of the joint applicants has been domiciled and owned a home in the Town of Hopkinton for at least 10 consecutive years before filing an application for the exemption;
- (v) The maximum assessed value of the domicile is not greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws as adjusted annually by the department of revenue; and
- (vi) The Board of Assessors has approved the application for the exemption.

SECTION 3. The Board of Selectmen shall annually set the exemption amount provided for in section 1; provided, however, that the amount of the exemption shall be within a range of 50 per cent to 200 per cent, inclusive, of the amount of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws for which the applicant qualified in the previous year. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers.

SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the Board of Assessors, file an application, on a form to be adopted by the Board of Assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

SECTION 6. This act shall expire 3 years after the implementation of the exemption.

Appropriation Committee recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize the Board of Selectmen, on behalf of the Town, to petition the General Court for passage of a special law consisting of Sections 1 through 5, substantially as described in Article 8 of the Annual Town Meeting Warrant; provided that the Legislature may make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the Legislature; provided further that the Board of Selectmen is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.*

Passed By: Voice Vote, Simple Majority (5-1-2017)

ARTICLE 9: Set the Salary of Elected Officials: To see if the Town will vote to fix the salary or compensation of all of the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Appropriation Committee recommends approval.

Motion (Board of Selectmen): *We move that, in accordance with Chapter 41, Section 108 of the Massachusetts General Laws, the Town vote to fix the salary of the elected Town Clerk for the Fiscal Year commencing July 1, 2017 at \$65,630.24 (SIXTY-FIVE THOUSAND, SIX HUNDRED THIRTY DOLLARS AND TWENTY FOUR CENTS).*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 10: Fiscal 2018 Operating Budget: To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide, a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning on July 1, 2017, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate:*

- \$76,702,956.14 (SEVENTY-SIX MILLION, SEVEN HUNDRED TWO THOUSAND, NINE HUNDRED FIFTY-SIX DOLLARS AND FOURTEEN CENTS) to the General Fund;
- \$251,963.75 (TWO HUNDRED FIFTY-ONE THOUSAND, NINE HUNDRED SIXTY-FOUR DOLLARS AND SEVENTY-FIVE CENTS) to the Community Preservation Fund;
- \$2,647,656.36 (TWO MILLION, SIX HUNDRED FORTY-SEVEN THOUSAND, SIX HUNDRED FIFTY-SIX DOLLARS AND THIRTY-SIX CENTS) to the Sewer Enterprise Fund;

- \$1,855,447.53 (ONE MILLION, EIGHT HUNDRED FIFTY-FIVE THOUSAND, FOUR HUNDRED FORTY-SEVEN DOLLARS AND FIFTY-THREE CENTS) to the Water Enterprise Fund; and
- \$644,305.00 (SIX HUNDRED FORTY-FOUR THOUSAND, THREE HUNDRED FIVE DOLLARS AND ZERO CENTS) to the Parks & Recreation Enterprise Fund,

for a total of \$82,102,328.78 (EIGHTY-TWO MILLION, ONE HUNDRED TWO THOUSAND, THREE HUNDRED TWENTY-EIGHT DOLLARS AND SEVENTY-EIGHT CENTS), for the purposes itemized and described in the FY 2018 Operating Budget of the Town, in the amounts set forth in the FY 2018 Appropriations Committee Report for the fiscal year beginning July 1, 2017, in the column titled "Appropriations Committee Recommendation," said sums to be spent under the direction of the respective Town Officers, Boards, and Committees, and that the amounts appropriated be raised as follows:

GENERAL FUND	
<u>Transfers from available funds</u>	
Ambulance Receipts Reserved for Appropriation	10,000.00
Title V	79,000.00
Free Cash	1,024,143.00
<u>Transfers from available funds</u>	1,113,143.00
Local Receipts, Intergovernmental Revenue, and Tax Levy	75,589,813.14
GENERAL FUND	76,702,956.14
COMMUNITY PRESERVATION FUND	
<u>Transfers from available funds as recommended by the Community Preservation Committee</u>	
Community Preservation Undesignated Fund Balance	56,245.00
Community Preservation Funds Reserved for Open Space	14,950.00
Community Preservation Funds Reserved for Passive/Active Recreation	180,768.75
COMMUNITY PRESERVATION FUND	251,963.75
SEWER ENTERPRISE FUND	
FY2018 Sewer Enterprise Revenue	2,644,310.36
Transfer from Retained Earnings	267,862.00
SEWER ENTERPRISE SOURCES OF FUNDS	2,912,172.36
Indirect Costs to be Raised from the FY18 Sewer Enterprise Fund revenues, appropriated in the General Fund	264,516.00
SEWER ENTERPRISE FUND BUDGET	2,647,656.36
WATER ENTERPRISE FUND	
FY2018 Water Enterprise Revenue	1,853,052.53
Transfer from General Fund for Fire Protection Hydrant Use	296,856.00
Transfer from Retained Earnings	50,523.00
WATER ENTERPRISE SOURCES OF FUNDS	2,200,431.53
Indirect Costs to be Raised from the FY18 Water Enterprise Fund revenues, appropriated in the General Fund	344,984.00

WATER ENTERPRISE FUND BUDGET

1,855,447.53

PARKS & RECREATION ENTERPRISE FUND

FY2018 Parks & Recreation Enterprise Revenue	538,892.00
Tax Levy	143,670.00
PARKS & RECREATION ENTERPRISE SOURCES OF FUNDS	682,562.00
Indirect Costs to be Raised from the FY17 Parks & Recreation Enterprise Fund revenues, appropriated in the General Fund	38,257.00

PARKS & RECREATION ENTERPRISE FUND BUDGET 644,305.00

TOTAL FY2018 OMNIBUS BUDGET \$ 82,102,328.78

Passed By: Unanimous Voice Vote (5-1-2017)

ARTICLE 11: FY 2018 Revolving Funds: To see if the Town will vote to authorize or re-authorize the use of revolving funds containing receipts from the fees charged to users of the services provided by the various Boards, Committees, Departments or Offices of the Town, pursuant to Chapter 44, Section 53E 1/2, of the *Massachusetts General Laws*.

Board of Selectmen recommends approval.
 Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote, pursuant to Chapter 44, Section 53E 1/2 of the General Laws, to re-authorize existing revolving funds for the fiscal year beginning July 1, 2017, as follows:*

<u>Fund</u>	<u>Revenue Source</u>	<u>Authority to Spend Fund</u>	<u>Use of Fund</u>	<u>Spending Limit</u>	<u>Disposition of Year-End Fund Balance</u>
Building Department	Permit fees	Director of Municipal Inspections with approval of the Town Manager	Expenses of operations of department, acquisition and maintenance of vehicles, and salaries of employees.	\$270,000	Unencumbered balance shall be retained in such fund
Part-time Wire Inspector	Permit fees and inspection fees of Wire Inspector	Director of Municipal Inspections with approval of the Town Manager	Expenses of operation of department and salaries of part-time wire inspectors	\$100,000	Unencumbered balance shall be retained in such fund
Part-time Plumbing Inspector	Permit fees and inspection fees of Plumbing Inspector	Director of Municipal Inspections with approval of the Town Manager	Expenses of operation of department and salaries of part-time plumbing inspectors	\$100,000	Unencumbered balance shall be retained in such fund

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of Year-End Fund Balance
Hazardous Materials	Fees and monies received from insurers and others relating to release or spills of hazardous materials	Fire Chief	Purchase equipment and materials, training, contingency planning, site assessments, service at hazardous release incidents	\$5,000	Unencumbered balance reverts to general fund.
Conservation Commission	Filing and consultant fees referred to in Wetlands Protection Bylaw	Conservation Commission	To meet expenses and fees of consultants engaged by and other appropriate expenses of Conservation Commission	\$115,000	Unencumbered balance reverts to general fund
Library	Lost Materials/Fines	Library Director	Replacement of lost and damaged materials and the purchase of new materials.	\$9,000	Unencumbered balance reverts to general fund
Emergency Medical Services	Emergency Medical Services user fees	Fire Chief and Police Chief	To operate, maintain service, acquire and upgrade vehicles, equipment and training for emergency medical services	\$470,000	Unencumbered balance reverts to Ambulance Receipts Reserved for Appropriation
Public Safety	Permit fees and other collected sums pursuant to the administration and enforcement of the Town of Hopkinton by Law Ch. 50 – Peddling and Soliciting	Police Chief	To meet the expenses of the Police Department related to the administration and enforcement of the Town of Hopkinton Bylaw Chapter 50 - Peddling and Soliciting	\$5,000	Unencumbered balance reverts to general fund

<u>Fund</u>	<u>Revenue Source</u>	<u>Authority to Spend Fund</u>	<u>Use of Fund</u>	<u>Spending Limit</u>	<u>Disposition of Year-End Fund Balance</u>
Planning Board	Permit fees and consultant fees collected by the Planning Board relating to review of Site Plans, petitions, applications, permits and appeals	Planning Board	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Planning Board	\$30,000	Unencumbered balance reverts to general fund
Open Space Preservation Commission	User fees, charges and donations collected by the Open Space Preservation Commission in the conduct of its programs and activities	Open Space Preservation Commission	To meet expenses of the publication, reprinting and sale of the trail guide and the maintenance of trails and signage.	\$10,000	Unencumbered balance reverts to general fund
Youth and Family Services Department	User fees, charges and donations received by the Youth Commission in the conduct of its programs and activities	Director of Youth and Family Services	To meet expenses incurred in conducting programs and activities for the Town's young people.	\$4,000	Unencumbered balance reverts to general fund
Zoning Board of Appeals	Filing fees and consultant fees collected by the Zoning Board relating to review of appeals, petitions and applications	Zoning Board of Appeals	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Zoning Board of Appeals	\$50,000	Unencumbered balance reverts to general fund
Department of Public Works	Road Opening, Driveway Opening, and Trench Permit fees	Director of the Department of Public Works	Expenses of operation of the Highway Division	\$8,000	Unencumbered balance reverts to general fund
Department of Public Works	User fees collected at the Recycling Center	Director of the Department of Public Works	Expenses of operation of Recycling Center	\$15,000	Unencumbered balance reverts to general fund
Department of Public Works	Fees collected from Overflow Trash Bags	Director of the Department of Public Works	To purchase Overflow Trash Bags and to meet expenses of Waste Collection and Disposal	\$8,000	Unencumbered balance reverts to general fund

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of Year-End Fund Balance
Cemetery Commission	User fees and charges collected for the use of the Comey Chapel	Cemetery Commission	Maintenance and operation of the Comey Chapel	\$3,500	Unencumbered balance reverts to general fund
Cemetery Lot Fund	Re-sale of lots purchased by Cemetery	Cemetery Commission	Purchase of lots previously sold	\$10,000	Unencumbered balance shall be retained in such fund
School Department 1:1 Laptop Initiative	Receipts collected from students and families for leasing computers	School Committee	Payments for leasing computers	\$470,000	Unencumbered balance shall be retained in such fund
Fingerprinting Fund	Permit fees collected from prospective ice cream truck operators	Police Chief	Defray costs associated with fingerprinting	\$500	Unencumbered balance reverts to general fund
Senior Center Programs Fund	User fees collected from participants in Senior Center programs and activities	Senior Center Director	Expenses related to the development and operation of Senior Center programs and activities	\$75,000	Unencumbered balance reverts to general fund
Police Department	Detail Administrative Fees	Police Chief and Police Lieutenants	To meet expenses of the Police Department related to scheduling, assignment and billing software for detail work	\$10,000	Unencumbered balance reverts to general fund

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 12: Chapter 90 Highway Funds: To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the *Massachusetts General Laws*, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Appropriation Committee recommends approval.
Capital Improvements recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$651,149 (SIX HUNDRED FIFTY-ONE THOUSAND, ONE HUNDRED FORTY-NINE DOLLARS) from the proceeds due to the Town pursuant to Chapter 90 of the Massachusetts General Laws for the fiscal year beginning July 1, 2017, for the purposes*

of repair, construction, maintenance or preservation of the Town's roads and bridges and other related costs that qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 13: Transfer to General Stabilization Fund: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer from General Fund Free Cash the sum of \$300,000 (THREE HUNDRED THOUSAND DOLLARS) for the purpose of increasing the General Stabilization Fund, said sums to be used, upon further appropriation, for any lawful purpose.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 14: Transfer to Capital Expense Stabilization Fund: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Capital Expense Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Appropriation Committee recommends no action.

Motion (Appropriation Committee): *We move that the Town vote to take no action on this article.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 15: Other Post Employment Benefits Liability Trust Fund: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to be credited to the Other Post Employment Benefits Liability Trust Fund.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer from General Fund Free Cash the sum of \$379,264 (THREE HUNDRED SEVENTY-NINE THOUSAND, TWO HUNDRED SIXTY-FOUR DOLLARS) to be credited to the Other Post Employment Benefits Liability Trust Fund.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 16: Underride: To see if the Town will vote, as a nonbinding resolution, to support an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the "underride").

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town resolve to support an affirmative vote on the upcoming ballot question to reduce to the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year by \$1,500,000 (ONE MILLION FIVE HUNDRED THOUSAND DOLLARS).*

Passed By: Voice Vote, Simple Majority (5-1-2017)

ARTICLE 17: Hopkinton Day Funds: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the observance of Hopkinton Day.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to take no action on this article.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 18: Sewer Flow Metering Program: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the sewer system's flow-metering program, said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$150,000 (ONE HUNDRED FIFTY THOUSAND DOLLARS) for the sewer system's flow metering program; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; provided, however, that, while any bonds or notes issued in connection with such borrowing shall be general obligations of the Town, it is the intent of the Town that principal and interest payments on such bonds or notes be made from the Sewer Enterprise Fund; said sum to be spent under the direction of the Town Manager.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 19: Pay-As-You-Go Capital Expenses: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

Board of Selectmen recommends approval.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to transfer \$583,115.88 (FIVE HUNDRED EIGHTY-THREE THOUSAND, ONE HUNDRED FIFTEEN DOLLAR AND EIGHTY-EIGHT CENTS) from General Fund Free Cash and that the Town vote to transfer \$264,406.12 (TWO HUNDRED SIXTY-FOUR THOUSAND, FOUR HUNDRED SIX DOLLARS AND 12 CENTS) of excess bond proceeds in the amounts listed below* and under the authority of Chapter 44, Section 20 of the Massachusetts General Laws for the following capital purchases and projects, to be expended in the specified amounts and under the specified direction as follows:*

Item	Purpose	Department	Amount	Spent Under the Direction Of
A	Vehicle Ford Explorer	Public Works	\$41,000.00	Director of Public Works
B	Repair of Lake Maspenock Dam	Public Works	\$110,000.00	Director of Public Works
C	Replacement Hayden Rowe Drainage Pipe	Public Works	\$90,000.00	Director of Public Works
D	Replacement of 2 Police Vehicles	Police	\$79,468.00	Police Chief
E	Garage door replacement Head Quarters	Fire	\$70,140.00	Fire Chief
F	Retrofit Police Department Access Control System	Information Technology	\$57,239.00	Town Manager
G	Install IP Cameras at Fire Department	Information Technology	\$39,754.00	Town Manager
H	Replacement Desktops and Laptops	Information Technology	\$34,921.00	Town Manager
I	Building and Grounds Equipment – Systemwide	School	\$30,000.00	School Committee
J	Systemwide Technology Upgrades	School	\$70,000.00	School Committee
K	Systemwide Security Upgrades	School	\$100,000.00	School Committee
L	Hopkins HVAC Assessment & Upgrades	School	\$125,000.00	School Committee

* Excess Bond Proceeds:

Article	Town Meeting	Article Name	Amount Remaining
59	5/5/1998	New High School	\$74,570.58
17	5/6/2013	Elementary School Feasibility Study	\$54,901.91
18	5/2/2011	West Main Street Culvert Repair	\$51,740.44
28	5/4/2015	Resurfacing Basketball and Tennis Courts	\$29,235.01
26	5/6/2013	Lakeshore Drive Culvert	\$23,646.85
34	5/6/2013	North Mill Street Slope Stabilization	\$10,243.20
43	5/4/2015	Acquisition of Property at 135 Hayden Rowe Street	\$7,810.30
24	5/7/2012	High School Track Renovation	\$4,070.06
1	11/26/2012	New Elementary School Project	\$3,248.02
47	5/4/2009	Spring Street/Wood Street Drainage	\$1,812.61
18	5/6/2013	Joint Information Technology	\$758.24
36	5/2/2011	Middle School Wiring Upgrade	\$566.69
30	5/6/2013	DPW Trackless Municipal Tractor	\$545.28

24	5/6/1996	Fire Station Addition	\$471.29
29	5/6/2013	DPW Dump Truck	\$469.06
32	5/2/2011	Fire Department Command and Control Vehicle	\$155.53
39	5/6/2013	Town Hall Phase II Envelope Repairs	\$125.05
16	5/6/2013	Integrated Financial Management System	\$33.76
22	5/6/2013	Building and Grounds Equipment-Tractor-Mower	\$1.81
21	5/6/2013	Loop Road Repair	\$0.43

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 20: Fire Station Roof HVAC: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the repair of the HVAC system on the Main Street Fire Station roof, said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.
 Appropriation Committee recommends approval.
 Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$525,000 (FIVE HUNDRED TWENTY-FIVE THOUSAND DOLLARS) for engineering designs, bid documents, construction services and associated costs related to the repair of the HVAC system on the Main Street Fire Station roof; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 21: Main Street Cemetery Fence Repairs: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the repair or replacement of damaged portions of the fence protecting the old burial grounds on Main Street, said sum to be spent under the direction of the Town Manager.

Appropriation Committee recommends approval.
 Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town take no action on this article.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 22: Re-Purposing of Appropriated Funds - ATM 2016: To see if the Town will vote to amend the appropriation vote taken under Article 23 of the 2016 Annual Town Meeting so as to allow the use of \$50,000 (FIFTY THOUSAND DOLLARS), which is the unspent amount appropriated thereby, for the conversion of water treatment at Wells #4 and #5 to potassium hydroxide; said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.
Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to amend the appropriation vote taken under Article 23 of the 2016 Annual Town Meeting so as to allow the use of \$50,000 (FIFTY THOUSAND DOLLARS), which is the unspent amount in the Water Enterprise Fund, appropriated thereby, for the conversion of water treatment at Wells #4 and #5 to potassium hydroxide; said sum to be spent under the direction of the Town Manager.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 23: Fruit Street Blending Facility: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the construction of the Fruit Street blending facility, said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.
Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$1,500,000 (ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS) for engineering designs, bid documents, construction services and associated costs related to the construction of the Fruit Street blending facility; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; provided, however, that, while any bonds or notes issued in connection with such borrowing shall be general obligations of the Town, it is the intent of the Town that principal and interest payments on such bonds or notes be made from the Water Enterprise Fund; said sum to be spent under the direction of the Town Manager.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 24: Hayden Rowe Traffic Calming: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the design and construction of traffic calming along Hayden Rowe, said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.
Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$1,050,000 (ONE MILLION, FIFTY THOUSAND DOLLARS) for engineering designs, bid documents, construction services and associated costs related to the design and construction of traffic calming along Hayden Rowe; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Town Manager; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½, so-called) amounts required to pay the principal and interest on the borrowing authorized by this vote.*

Passed By: 2/3 Majority; Yes: 152 – No: 20 (5-1-2017)

ARTICLE 25: Chestnut Street Sidewalks: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the design, construction and maintenance of:

- (i) Sidewalks along Chestnut Street, from Wild Road to Ash Street; and
- (ii) Crosswalks and flashing pedestrian signals across Chestnut Street at Gibbon Road and Smith Road.

Appropriation Committee recommends no action.
Capital Improvements Committee recommends no action.

Motion (Appropriation Committee): *We move that the Town vote to take no action on this article.*

Passed By: Voice Vote, Simple Majority (5-1-2017)

ARTICLE 26: DPW Salt Shed: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the design and construction of the DPW salt shed, said sum to be spent under the direction of the Town Manager.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.
Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$260,000 (TWO HUNDRED SIXTY THOUSAND DOLLARS) for engineering designs,*

bid documents, construction services and associated costs related to the design and construction of the DPW salt shed; and, for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount; said sum to be spent under the direction of the Permanent Building Committee.

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 27: Elmwood School Solution: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of \$600,000 (SIX HUNDRED THOUSAND DOLLARS) for the purpose of obtaining a feasibility study to include soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, bid documents, and construction alternatives for the renovation or replacement of the Elmwood Elementary School located at 14 Elm Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the School Committee. The costs associated with this request may be eligible for a grant from the Massachusetts School Building Authority (MSBA). The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

Board of Selectmen recommends approval.
Appropriation Committee recommends no action.
Capital Improvements Committee recommends no action.

Motion (Appropriation Committee): *We move that the Town take no action on this article.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 28: Application of Bond Premiums: To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the *Massachusetts General Laws*, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.
Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws,*

the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

Passed By: Unanimous Vote; Yes: 160 – No: 0 (5-1-2017)

ARTICLE 29: Excess Bond Premium: To see if the Town will vote to appropriate the excess bond premium from the Town’s \$29,250,000 General Obligation Municipal Purpose Loan of 2016 Bonds dated December 1, 2016 to capital projects of the Town for which such bonds were issued or for which borrowing has been authorized and reduce the borrowing authorizations accordingly, or to other capital projects of the Town.

Board of Selectmen recommends approval.
 Appropriation Committee recommends approval.
 Capital Improvements Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to appropriate \$646,430.41 (SIX HUNDRED FORTY SIX THOUSAND FOUR HUNDRED AND THIRTY DOLLARS AND FORTY ONE CENTS) from the net premium paid to the Town upon the sale of the Town’s \$29,250,000 (TWENTY NINE MILLION TWO HUNDRED AND FIFTY THOUSAND DOLLARS) General Obligation Municipal Purpose Loan of 2016 Bonds dated December 1, 2016 to the following capital projects of the Town and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount, pursuant to Chapter 44, Section 20 of the General Laws:*

<u>Amount of Premium</u>	<u>Project</u>
\$209,794.86	Center Elementary School Replacement (October 26, 2015 – Art. 1)
\$236,019.22	DPW Facility (May 4, 2015 – Art. 15)
\$162,591.02	Library Renovation/Expansion (May 5, 2014 – Art. 15)
\$30,158.00	Grove Street Water Tank Replacement (May 2, 2016 - Art. 20)
\$2,622.44	Water Main Replacement – Hayden Rowe St. (May 2, 2016 – Art. 21)
\$5,244.87	Middle School Auditorium (May 2, 2016 – Art. 24)
\$646,430.41	Total Amount of Premium

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 30: Community Preservation Funds: To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money in the amounts recommended by the Community Preservation Committee for committee administrative expenses and other expenses in Fiscal Year 2018, with each item to be considered a separate appropriation.

Appropriation Committee recommends approval.

Motion (Appropriation Committee): *We move that the Town vote to reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for Committee sponsored projects and expenses in fiscal year 2018, with each item to be considered a separate reservation:*

From FY 2018 estimated revenues for Historic Resources Reserve	\$111,310.00
From FY 2018 estimated revenues for Community Housing Reserve	\$111,310.00
From FY 2018 estimated revenues for Open Space Reserve	\$111,310.00
From FY 2018 estimated revenues for Budgeted Reserve	\$723,515.00

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 31: Community Preservation Recommendations: To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money, not to exceed 5% of the Fiscal Year 2018 estimated annual revenues, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, and community housing purposes; and, further, to appropriate from the Community Preservation Fund, or borrow pursuant to Chapter 44B, Section 11, of the Massachusetts General Laws, or any other enabling authority, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee:

a.) \$55,000 (FIFTY-FIVE THOUSAND DOLLARS) from Budgeted Reserves for a Shared Use Trail on property located on the former Hughes Property and shown on the Assessor's Map as U24 10 0, U24 10A and U24 9 0 (192 Hayden Rowe); provided, however, that no work shall be performed with CPC funds except on such property, that signage shall be installed prohibiting dogs off the Shared Use Trail, that no trail construction shall commence until a plan is approved which identifies the location of a dog park on the property, and that no bridge shall be constructed over wetlands located on the property with CPC funds; said sum to be spent under the direction of Hopkinton Trails Club and the Community Preservation Committee.

b.) \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation to preserve Hopkinton and Upton Town land records, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Town Clerk and the Community Preservation Committee.

c.) \$200 (TWO HUNDRED DOLLARS) from funds reserved for Historical Preservation for the Film Reel Conversion of "Hopkinton Fair" 1944-1945, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Society and the Community Preservation Committee.

d.) \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for Historic Headstone Restoration, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Cemetery Commission and the Community Preservation Committee.

e.) \$7,000 (SEVEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the professional organization, cataloging and display of the Cheney Family Collection; determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town. Said sum to be spend under the direction of the Hopkinton Historical Society and the Community Preservation Committee.

f.) \$4,000 (FOUR THOUSAND DOLLARS) from Budgeted Reserves for the Reconstruction of Three Bridges in the Town owned Cameron Woods Property. Said sum to be spent under the direction of Hopkinton Area Land Trust (HALT), the Open Space Preservation Commission and the Community Preservation Committee.

g.) \$25,000 (TWENTY-FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for an Architectural Historical Survey. Funding request is contingent upon receiving a Massachusetts Historic Grant, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Commission and the Community Preservation Committee.

h.) \$400,000 (FOUR HUNDRED THOUSAND DOLLARS) for the Fruit Street Building bathroom, concession and storage facility; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee, and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44B, Section 11 of the Massachusetts General Laws, or any other enabling authority; provided, however, that payment of debt service on the bonds and notes for this purpose shall be made from CPC reserve funds.

i.) \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) from Budgeted Reserves for EMC Park Lighting; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee.

j.) \$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for Cemetery Fencing on Main Street, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.

k.) \$26,000 (TWENTY-SIX THOUSAND DOLLARS) from Budgeted Reserves for the engineering, and limited construction support for Reed Park; said sum to be spent under the direction of Parks and Recreation Commission.

l.) \$5,500 (FIVE THOUSAND FIVE HUNDRED DOLLARS) from Budgeted Reserves for benches for the Center Trail; said sum to be spend under the direction of Open Space Preservation Committee, Hopkinton Area Land Trust (HALT) and the Community Preservation Committee.

m.) \$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for Cemetery Fencing on Main Street, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.

Appropriation Committee recommends approval.

Capital Improvements Committee recommends approval.

Motion (Community Preservation Committee) *vote to take no action on subpart (i), (j), and (m) of Article 31.*

Passed By: Voice Vote Unanimous (5-1-2017)

Motion (Community Preservation Committee): *We move that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to appropriate \$400,000 (FOUR HUNDRED THOUSAND DOLLARS) from the Community Preservation Fund for the Fruit Street Building bathroom, concession and storage facility; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee, and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44B, Section 11 of the Massachusetts General Laws, or any other enabling authority, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount.*

Passed By: 2/3 Majority; Yes: 117 – No: 22 (5-1-2017)

Motion (Community Preservation Committee): *We move that the Town vote, pursuant to Chapter 44B of the Massachusetts General Laws, to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget, and to appropriate \$402,700 (FOUR HUNDRED TWO THOUSAND, SEVEN HUNDRED DOLLARS) from Community Preservation Fund available funds for the following projects:*

a.) \$55,000 (FIFTY-FIVE THOUSAND DOLLARS) from Budgeted Reserves for a Shared Use Trail on property located on the former Hughes Property and shown on the Assessor's Map as U24 10 0, U24 10A and U24 9 0 (192 Hayden Rowe); provided, however, that no work shall be performed with CPC funds except on such property, that signage shall be installed prohibiting dogs off the Shared Use Trail, that no trail construction shall commence until a plan is approved which identifies the location of a dog park on the property, and that no bridge shall be constructed over wetlands located on the property with CPC funds; said sum to be spent under the direction of Hopkinton Trails Club and the Community Preservation Committee.

b.) \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation to preserve Hopkinton and Upton Town land records, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Town Clerk and the Community Preservation Committee.

c.) \$200 (TWO HUNDRED DOLLARS) from funds reserved for Historical Preservation for the Film Reel Conversion of "Hopkinton Fair" 1944-1945, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Society and the Community Preservation Committee.

d.) \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for Historic Headstone Restoration, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Cemetery Commission and the Community Preservation Committee.

e.) \$7,000 (SEVEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the professional organization, cataloging and display of the Cheney Family Collection; determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town. Said sum to be spend under the direction of the Hopkinton Historical Society and the Community Preservation Committee.

f.) \$4,000 (FOUR THOUSAND DOLLARS) from Budgeted Reserves for the Reconstruction of Three Bridges in the Town owned Cameron Woods Property. Said sum to be spent under the direction of Hopkinton Area Land Trust (HALT), the Open Space Preservation Commission and the Community Preservation Committee.

g.) \$25,000 (TWENTY-FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for an Architectural Historical Survey. Funding request is contingent upon receiving a Massachusetts Historic Grant, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Commission and the Community Preservation Committee.

k.) \$26,000 (TWENTY-SIX THOUSAND DOLLARS) from Budgeted Reserves for the engineering, and limited construction support for Reed Park; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee.

l.) \$5,500 (FIVE THOUSAND FIVE HUNDRED DOLLARS) from Budgeted Reserves for benches for the Center Trail; said sum to be spend under the direction of Open Space Preservation Committee, Hopkinton Area Land Trust (HALT) and the Community Preservation Committee.

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 32: Utility Structures: To see if the Town will vote to amend the Zoning Bylaws of the Town of Hopkinton as follows:

1. By deleting from Article II, Residence A (RA) District, Section 210-6, item I, and renumbering the remaining items appropriately;
2. By inserting in Article II, Residence A (RA) District, Section 210-7, a new item C to read as follows:
 - C. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services or electric power; provided, however, that no special permit shall be required pursuant to this section for structures or facilities accessory to a residential use; for wireless communication facilities or the proposed extension in height, addition of cells, antenna or panels of a wireless communication facility, as defined in Section 210-4; for wind energy systems, meteorological towers or any part thereof, as defined in Section 210-197; or for commercial solar photovoltaic installations or any part thereof, as defined in Section 210-4.
3. By inserting in Amend Article III, Residence B (RB) District, Section 210-10, Uses allowed by special permit, a new item E to read as follows:

E. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services or electric power; provided, however, that no special permit shall be required pursuant to this section for structures or facilities accessory to a residential use; for wireless communication facilities or the proposed extension in height, addition of cells, antenna or panels of a wireless communication facility, as defined in Section 210-4; for wind energy systems, meteorological towers or any part thereof, as defined in Section 210-197; or for commercial solar photovoltaic installations or any part thereof, as defined in Section 210-4.

Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 32 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 33: Restaurant Definition and Parking Requirements: To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By inserting in Article I, General Provisions, Section 210-4, in appropriate alphabetical order, a new definition for "RESTAURANT" to read as follows:

RESTAURANT -- A retail food service establishment having, as its principal business, the preparation and sale of food or beverages, whether for consumption on or off the premises, that includes counter or table service and may include indoor or outdoor seating areas on the premises.

2. By deleting from Article VI, Business (B) District, Section 210-18 item F. and inserting, in place thereof, new item F. to read as follows:

F. Restaurants

3. By deleting from Article VIA, Downtown Business (BD) District, Section 210-20.2 item F. and inserting, in place thereof, new item F to read as follows:

F. Restaurants

4. By deleting from Article VII, Rural Business (BR) District, Section 210-23 item A. and inserting, in place thereof, new item A. to read as follows:

A. Restaurants

5. By deleting from Article VIII, Industrial A (IA) District, Section 210-34 item (9) and inserting, in place thereof, new item (9) to read as follows:

(9) Restaurants

6. By deleting from Article VIIIA, Industrial B (IB) District, Section 210-37.8 item, (11) and inserting, in place thereof, new item (11) to read as follows:

(11) Restaurants that contain no more than 100 seats and that are not open for business after 11:00 PM.

7. By deleting from Article VIIIA, Industrial B (IB) District, Section 210-37.9 item (D) and inserting, in place thereof, a new item (D) to read as follows:

(D) Restaurants that contain more than 100 seats or are open for business after 11:00 PM.

8. By deleting from Article XVIII, Supplementary Regulations, Section 210-124.B(1) the existing reference to “Restaurants” and the associated parking requirements and inserting, in place thereof, the following items in the table in appropriate alphabetical order:

Restaurant with customer seats	1 space for every 3 seats plus 1 space for every 2 employees on the largest shift. The term “seats” shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.
Restaurant without customer seats	3 spaces, or 1 space for every 300 square feet of gross floor area plus 1 space for every 2 employees on the largest shift, whichever is greater. The term “seats” shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.

Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 33 of the Annual Town Meeting Warrant.*

Passed By: 2/3 Majority; Yes: 96 – No: 34 (5-1-2017)

ARTICLE 34: Flexible Community Development Bylaw: To see if the Town will vote to amend Article XI, Flexible Community Development Bylaw, Section 210.62.A(1) of the Zoning Bylaw by deleting the period at the conclusion of the existing section, and inserting the following additional language: “regardless of what type of dwelling units are proposed, approved or constructed in the development.”

Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 34 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 35: Open Space and Landscape Preservation Development: To see if the Town will vote to amend Article XVII, Open Space and Landscape Preservation Development, Section 210-114 of the Zoning Bylaw, by inserting a new subsection E to read as follows:

E. The common open space shall be conveyed prior to the issuance of the first building permit in an open space and landscape preservation development. The Planning Board may grant an extension of time to convey any portion of the common open space, but only if the entity or agency to whom the open space will be conveyed concurs with the request, or in the case of a homeowners association still under the control of the applicant, the intended recipient of the conservation restriction shall concur with the request.

Planning Board recommends approval.

Passed By: Voice Vote Unanimous (5-1-2017)

ARTICLE 38: Moratorium on Marijuana Establishments: To see if the Town will vote to amend the Zoning Bylaw by inserting a new Article XXXIII A, entitled “Temporary Moratorium on Marijuana Establishments,” as follows:

§ 210-222.1 Purpose. By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, manufacture, processing, distribution, sale, possession, testing and use of marijuana. The law provides that it is effective on December 15, 2016, and that a new state agency, the Cannabis Control Commission (CCC), is required to issue regulations regarding implementation by March 15, 2018.

Article XXXIII of the Zoning Bylaw allows Registered Medical Marijuana Dispensaries by Special Permit. The regulation of other types of Marijuana Establishments, however, raises novel and complex legal, planning, and public safety issues. The Town needs time to consider and address these issues, as well as the potential impact of the forthcoming Cannabis Control Commission regulations, by means of a comprehensive planning process to consider amending the Zoning Bylaw to regulate Marijuana Establishments. The temporary moratorium provided in Article XXXIII A is intended to allow sufficient time for the Town to engage in such a planning process and to adopt suitable Zoning Bylaw provisions in a manner consistent with sound land-use planning objectives.

§ 210-222.2 Definition. As used in Section 5.6.6, the term “Marijuana Establishment” shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer, or any other type of marijuana-related business, subject to regulation under Chapter 94G of the Massachusetts General Laws; provided, however, that a Registered Medical Marijuana Dispensary shall not be deemed to be a Marijuana Establishment.

§ 210-222.3 Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures as a Marijuana Establishment. The moratorium shall be in effect through August 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of Marijuana Establishments and other related land uses and structures, consider the Cannabis Control Commission regulations regarding Marijuana Establishments when they are issued, and shall consider adopting new provisions of the Zoning Bylaw governing the location, operation and effects of Marijuana Establishments for consideration by the 2018 Annual Town Meeting.

Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 38 of the Annual Town Meeting Warrant.*

Passed By: 2/3 Majority; Yes: 103 – No: 16 (5-1-2017)

11:13 P.M. motion to adjourn Annual Town Meeting and to reconvene at 7:00 PM, Tuesday, May 2nd, 2017 at the Middle School Auditorium.

Passed By: Voice Vote Unanimous (5-1-2017)

7:09 P.M. Annual Town Meeting reconvened on Tuesday, May 2, 2017 at the Middle School Auditorium. A quorum was present.

ARTICLE 39: Sign Bylaw: To see if the Town will vote to amend Zoning Bylaw Article XXVII, Signs, as follows:

1. By amending Section 210-178, General Regulations, by deleting Subsection D and inserting a new Subsection D as follows:

D. No sign shall be mounted, affixed or painted on roofs or on parapet walls, or extend above the roof eave line of a building.

2. By amending Section 210-178, General Regulations, by inserting a new Subsection L as follows:

L. No portion of any wall sign or projecting sign shall be above the first story of a building.

3. By amending Section 210-180, Sign regulations by zoning district, A (3) Industrial A and Industrial B Districts, by inserting a new sentence at the end of Item (c) as follows:

In addition, there may be one wall sign at the top of the building, not to exceed 32 square feet in area; provided, however, that the sign does not extend above the roofline of the building.

Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to amend the Zoning Bylaws of the Town of Hopkinton, as set forth in Article 39 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote 2/3 Majority Declared By Moderator (5-2-2017)

ARTICLE 40: Public Consumption of Tetrahydrocannabinol: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting in Section 1-4, Penalties enumerated, "\$300" after "Tetrahydrocannabinol: \$", and inserting, in place thereof, "\$100";

2. By deleting the word "Marihuana" from Chapter 1, Section 1-4, Penalties enumerated, and inserting, in place thereof, the word "Marijuana";

and

3. By deleting the words "Marihuana" and "marihuana" wherever it appears in Chapter 58, Alcoholic Beverages, Marihuana or Tetrahydrocannabinol and Tobacco, and inserting, in place thereof, the words "Marijuana" or "marijuana," as appropriate.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 40 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 41: Minutes of Public Bodies: To see if the Town will vote to amend Chapter 5, Boards, Committees and Commissions, of the General Bylaws of the Town of Hopkinton by adding a new Article VIII, entitled “Minutes of Public Bodies”, as follows:

Article VIII
Minutes of Public Bodies

§ 5-29. Meeting Minutes.

- A. Approval of Minutes. All boards, committees, and commissions of the Town shall approve the minutes of their open session or executive session meetings within forty (40) calendar days of the meeting, or at its next meeting, whichever is later.
- B. Review of Executive Session Minutes. Executive session minutes shall be reviewed at least quarterly to determine whether continued non-disclosure of the minutes is warranted. Such determination must be announced at the next open session meeting of the board or committee.
- C. Town Clerk. Within ten (10) calendar days of approving open session minutes, the board, committee, or commission shall provide the Town Clerk with a copy of the open session minutes. Within ten (10) calendar days of determining that continued non-disclosure of executive session minutes is no longer warranted, the board or committee shall provide the Town Clerk with a copy the executive session minutes. If a portion of the executive session minutes is subject to continued non-disclosure, a redacted version of the executive session minutes shall be provided.
- D. Posting on the Town’s Website. Boards, committees, or commissions shall provide copies of all open session and public executive session minutes to a Records Access Officer within the same time frame specified in Subsection C of this Section. The Records Access Officer shall, to the extent feasible, cause such minutes to be posted on the Town’s website within ten (10) calendar days. Minutes redacted in compliance with Subsection C above, shall be posted in redacted form.
- E. Effect. Failure to comply with this Section shall not impact the validity of any decision, action, or vote taken by the board or committee. Compliance with this Section shall not relieve any individual from responsibility as a records custodian under the *Public Records Law* or as a member of a public body under the *Open Meeting Law*.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 41 of the Annual Town Meeting Warrant.*

Motion to Amend (Constance Wright, Amherst Rd): To amend the proposed bylaw by removing the portions: “within (40) calendar days of the meeting, or” and “whichever is later” from § 5-29 (A).

Motion was seconded.

Amendment Failed By: Voice Vote, Simple Majority (5-2-2017)

Main Motion Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 42: Departmental Revolving Funds: To see if the Town will vote to amend Chapter 13, Finances, of the General Bylaws of the Town of Hopkinton by adding a new Article VI, entitled “Departmental Revolving Funds”, for the purposes of establishing revolving funds for use by certain Town departments, boards, committees or officers in accordance with Section 53E½ of Chapter 44 of the *Massachusetts General Laws*, as amended by Section 86 of Chapter 218 of the Acts of 2016, as follows:

ARTICLE VI
Departmental Revolving Funds

§ 13-11. Purpose.

This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

§ 13-12. Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:

- A. Full-time employees, whose salaries or wages are paid from the Revolving Fund, shall also have their fringe benefits paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Appropriations Committee.

§ 13-13. Interest.

Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

§ 13-14. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report of the town accountant provided to the department, board, committee or officer on appropriations made for its use.

§ 13-15. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee or officer;

- B. The department head, board, committee or officer authorized to spend from each fund;
- C. The fees, charges and other monies charged and received by the department, board, committee or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant;
- D. The expenses of the program or activity for which each fund may be used;
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund; and
- G. The fiscal years each fund shall operate under this bylaw.

<u>Revolving Fund</u>	<u>Department, Board, Committee or Officer Authorized to Spend from fund</u>	<u>Fees, Charges or Other Receipts Credited to Fund</u>	<u>Program or Activity Expenses Payable from Fund</u>	<u>Restrictions or Conditions on Expenses Payable from Fund</u>	<u>Other Requirements/ Reports</u>	<u>Fiscal Years</u>
Building Department	Director of Municipal Inspections with approval of the Town Manager	Permit fees	Expenses of operations of department, acquisition and maintenance of vehicles, and salaries of employees	None	None	Fiscal Year 2018 and subsequent years
Part-Time Wire Inspector	Director of Municipal Inspections with approval of the Town Manager	Permit fees and inspection fees of Wire Inspector	Expenses of operation of department and salaries of part-time wire inspectors	None	None	Fiscal Year 2018 and subsequent years
Part-Time Plumbing Inspector	Director of Municipal Inspections with approval of the Town Manager	Permit fees and inspection fees of Plumbing Inspector	Expenses of operation of department and salaries of part-time plumbing inspectors	None	None	Fiscal Year 2018 and subsequent years
Hazardous Materials	Fire Chief	Fees and monies received from insurers and others relating to release or spills of hazardous materials	Purchase equipment and materials, training, contingency planning, site assessments, service at hazardous release incidents	None	None	Fiscal Year 2018 and subsequent years
Conservation Commission	Conservation Commission	Filing and consultant fees referred to in Wetlands Protection Bylaw	To meet expenses and fees of consultants engaged by and other appropriate expenses of Conservation Commission	None	None	Fiscal Year 2018 and subsequent years
Library	Library Director	Lost Materials/Fines	Replacement of lost and damaged materials and the purchase of new materials.	None	None	Fiscal Year 2018 and subsequent years
Emergency Medical Services	Fire Chief and Police Chief	Emergency Medical Services user fees	To operate, maintain service, acquire and upgrade vehicles, equipment and training for emergency medical services	None	None	Fiscal Year 2018 and subsequent years

<u>Revolving Fund</u>	<u>Department, Board, Committee or Officer Authorized to Spend from fund</u>	<u>Fees, Charges or Other Receipts Credited to Fund</u>	<u>Program or Activity Expenses Payable from Fund</u>	<u>Restrictions or Conditions on Expenses Payable from Fund</u>	<u>Other Requirements/ Reports</u>	<u>Fiscal Years</u>
Public Safety	Police Chief	Permit fees and other collected sums pursuant to the administration and enforcement of the Town of Hopkinton bylaw Ch. 150, Door to Door Soliciting and Canvassing	To meet the expenses of the Police Department related to the administration and enforcement of the Town of Hopkinton bylaw Ch. 150, Door to Door Soliciting and Canvassing	None	None	Fiscal Year 2018 and subsequent years
Planning Board	Planning Board	Permit fees and consultant fees collected by the Planning Board relating to review of Site Plans, petitions, applications, permits and appeals	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Planning Board	None	None	Fiscal Year 2018 and subsequent years
Open Space Preservation Commission	Open Space Preservation Commission	User fees, charges and donations collected by the Open Space Preservation Commission in the conduct of its programs and activities.	To meet expenses of the publication, reprinting and sale of the trail guide and the maintenance of trails and signage.	None	None	Fiscal Year 2018 and subsequent years
Youth and Family Services Department	Director of Youth and Family Services	User fees, charges and donations received for the conduct of youth and family services, programs and activities.	To meet expenses incurred in conducting programs and activities for the Town's young people.	None	None	Fiscal Year 2018 and subsequent years
Zoning Board of Appeals	Zoning Board of Appeals	Filing fees and consultant fees collected by the Zoning Board of Appeals relating to review of appeals, petitions and applications.	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Zoning Board of Appeals.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	Road Opening, Driveway Opening and Trench Permit fees	Expenses of operation of the Highway Division.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	User fees collected at the Recycling Center	Expenses of operation of Recycling Center.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	Fees collected from Overflow Trash Bags	To purchase Overflow Trash bags and to meet expenses of Waste Collection and Disposal.	None	None	Fiscal Year 2018 and subsequent years
Cemetery Commission	Cemetery Commission	User fees and charges collected for the use of the Comey Chapel	Maintenance and operation of the Comey Chapel.	None	None	Fiscal Year 2018 and subsequent years
Cemetery Lot Fund	Cemetery Commission	Re-sale of lots purchased by Cemetery	Purchase of lots previously sold.	None	None	Fiscal Year 2018 and subsequent years
School Department 1:1 Laptop Initiative	School Committee	Receipts collected from students and families for leasing computers	Payments for leasing computers.	None	None	Fiscal Year 2018 and subsequent years
Fingerprinting Fund	Police Chief	Permit fees collected from prospective ice cream truck operators	Defray costs associated with fingerprinting	None	None	Fiscal Year 2018 and subsequent years

<u>Revolving Fund</u>	<u>Department, Board, Committee or Officer Authorized to Spend from fund</u>	<u>Fees, Charges or Other Receipts Credited to Fund</u>	<u>Program or Activity Expenses Payable from Fund</u>	<u>Restrictions or Conditions on Expenses Payable from Fund</u>	<u>Other Requirements/ Reports</u>	<u>Fiscal Years</u>
Senior Center Programs Fund	Senior Center Director	User fees collected from participants in Senior Center programs and activities	Expenses related to the development and operation of Senior Center programs and activities.	None	None	Fiscal Year 2018 and subsequent years
Police Department	Police Chief and Police Lieutenants	Detail Administrative fees	To meet expenses of the Police Department related to scheduling, assignment and billing software for detail work.	None	None	Fiscal Year 2018 and subsequent years

And to establish the limit on the total amount that may be expended from each revolving fund established by Chapter 13 of the General Bylaws of the Town of Hopkinton pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2017.

Board of Selectmen recommends approval.
Appropriation Committee recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 42 of the Annual Town Meeting Warrant; and to vote to establish the limit on the total amount that may be expended from each revolving fund established by Chapter 13 of the General Bylaws of the Town of Hopkinton pursuant to Section 53E½ of Chapter 44 of the Massachusetts General Laws for the fiscal year beginning July 1, 2017, as set forth under the motion for Article 42 in the Warrant Articles and Motions Document.*

Revolving Fund	Spending Limit for FY 18
Building Department	\$270,000
Part-Time Wire Inspector	\$100,000
Part-Time Plumbing Inspector	\$100,000
Hazardous Materials	\$5,000
Conservation Commission	\$115,000
Library	\$9,000
Emergency Medical Services	\$470,000
Public Safety	\$5,000
Planning Board	\$30,000
Open Space Preservation Commission	\$10,000
Youth and Family Services Department	\$4,000
Zoning Board of Appeals	\$50,000
Department of Public Works	\$8,000
Department of Public Works	\$15,000
Department of Public Works	\$8,000
Cemetery Commission	\$3,500
Cemetery Lot Fund	\$10,000
School Department 1:1 Laptop Initiative	\$470,000
Fingerprinting Fund	\$500
Senior Center Programs Fund	\$75,000
Police Department	\$10,000

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 43: Posting of Warrant: To see if the Town will vote to amend Chapter 47, Town Meetings, of the General Bylaws of the Town of Hopkinton by deleting Section 47-1, Posting of Warrant, in its entirety and inserting, in place thereof, the following:

§ 47-1. Posting of Warrant.

The Board of Selectmen shall cause an attested copy of the warrant to be posted by the Constable of the Town or some other person at least eight (8) days before the time set for the Annual Town Meeting, and at least fourteen (14) days before the time set for a Special Town Meeting, in the following locations within the Town: (1) Town Hall, (2) all post offices, (3) the public library, (4) the senior center, and (5) at least one public safety building.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 43 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 44: Town Meeting Quorum: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton by deleting Chapter 47 Section 13 in its entirety and replacing it with a new Chapter 47 Section 13, under Article II, as follows:

§ 47-13. Quorum

The presence of 75 voters of the Town shall be required to constitute a quorum for the transaction of any business at any town meeting.

Motion (Pamela Waxlax, Smith Rd; Petitioner): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 44 of the Annual Town Meeting Warrant.*

Motion was seconded.

Motion to Amend (Darlene Hayes, Third Rd): *I move that the language of section 47-13 of the General Bylaws as proposed under Article 44 of the Annual Town Meeting Warrant, be amended by striking the term "75 voters of the Town" therefrom and inserting in place thereof, the words "a number of voters equal to 1% of the number of registered voters of the Town, as of December 31 of the most recent year ending in a 2 or a 7, as determined by the Town Clerk, so that the new section will read as follows:*

§ 47-13. Quorum

The presence of a number of voters equal to 1% of the number of registered voters of the Town, as of December 31 of the most recent year ending in a 2 or 7, as determined by the Town Clerk, shall be required to constitute a quorum for the transaction of any business at any Town Meeting.

Motion was seconded.

Amendment Passed By: Simple Majority, Yes: 108 – No: 41 (5-2-2017)

Main Article as Amended Passed By: Voice Vote (5-2-2017)

ARTICLE 45: Alcohol in Town Buildings: To see if the Town will vote to amend Chapter 58, Alcoholic Beverages, Marijuana or Tetrahydrocannabinol and Tobacco, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting the words “this Section” from the first sentence of Section 58-1.A and inserting, in place thereof, the words “this Chapter,” so that the sentence will read as follows:

Except as otherwise provided in this Chapter, no person shall consume an alcoholic beverage, as defined by Chapter 138, Section 1 of the General Laws, or possess an opened container of such beverage; or smoke, ingest or otherwise use or consume marihuana or tetrahydrocannabinol, as defined by Chapter 94C, Section 1 of same, within the limits of any park, playground, public building, or any public land (but not including a public way) owned or under the control of the Town of Hopkinton.

and

2. By inserting a new Subsection C into Section 58-1 as follows:

C. Notwithstanding the proscriptions set forth in Section 58-1.A, the Board of Selectmen may authorize up to three (3) events per year during which alcoholic beverages may be served, possessed, sold, or consumed in a public building or on public land, excluding (1) a public way, (2) property under the care, custody or control of the School Department, or (3) public buildings or public lands within 500 feet of an elementary or secondary school, public or private, giving not less than the minimum instruction and training required by Chapter 71 of the General Laws to children of compulsory school age, and as measured under 204 CMR 2.11, and provided that:

- (1) A non-profit organization hosts the event during which alcoholic beverages may be served, possessed, sold, or consumed;
- (2) The net proceeds raised from such service, possession, sale, or consumption are used in a manner that directly and specifically benefits the Town or its residents;
- (3) The event marks a special occasion for the non-profit organization or the Town; and
- (4) Consumption does not occur outside the hours of 10:00 a.m. – 1:00 a.m.

In granting its approval, the Board of Selectmen may impose such terms and conditions as it deems reasonable for the protection of health and safety. Permission to host an event under this Section shall not relieve the non-profit organization from obtaining any required permits or licenses to serve alcoholic beverages pursuant to Chapter 138 of the General Laws.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 45 of the Annual Town Meeting Warrant.*

Motion to Amend (Kathleen Culler, Ledgestone Dr): *I move to strike the following terms from Section 58-1 (C) “up to three (3)” and “per year” to read as follows:*

C. Notwithstanding the proscriptions set forth in Section 58-1.A, the Board of Selectmen may authorize events during which alcoholic beverages may be served,

possessed, sold, or consumed in a public building or on public land, excluding (1) a public way, (2) property under the care, custody or control of the School Department, or (3) public buildings or public lands within 500 feet of an elementary or secondary school, public or private, giving not less than the minimum instruction and training required by Chapter 71 of the General Laws to children of compulsory school age, and as measured under 204 CMR 2.11, and provided that:

- (1) A non-profit organization hosts the event during which alcoholic beverages may be served, possessed, sold, or consumed;*
- (2) The net proceeds raised from such service, possession, sale, or consumption are used in a manner that directly and specifically benefits the Town or its residents;*
- (3) The event marks a special occasion for the non-profit organization or the Town; and*
- (4) Consumption does not occur outside the hours of 10:00 a.m. – 1:00 a.m.*

Motion to Amend (Clifford Kistner, West Main St): *I move to amend the amendment proposed to redefine “alcoholic beverages” as “beer and wine only.”*

Secondary Amendment Failed By: Voice Vote, Simple Majority (5-2-2017)

Amendment Passed By: Voice Vote, Simple Majority (5-2-2017)

Main Article as Amended Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 46: Kennel Bylaw: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “\$25 for each offense, each day being a separate offense” from the Penalty associated with Kennel license (Ch. 62, Art V) from Chapter I, Section 1-4, Penalties enumerated, and inserting, in place thereof, the following:

First violation: \$50 for each offense, each day being a separate offense

Second violation: \$200 for each offense, each day being a separate offense

Third and subsequent violations: \$300 for each offense, each day being a separate offense

2. By deleting Chapter 62, Kennel Licensing, it in its entirety, and inserting, in place thereof, the following:

ARTICLE V
Kennel Licensing

§ 62-7.A. Definitions.

As used in this Chapter, the following terms shall have the meanings indicated:

HUMANE – Provision of proper food and water, shelter or protection from the weather, veterinary attention needed to reduce or end suffering from disease or injury, a sanitary environment, facilities which are of sufficient size and design as to allow the animal to stand, sit, lie down, turn around, and make other normal postural adjustments without obstruction, interference, or impediment by the presence of food, water bowls, equipment, or other animals, have an appropriate ambient temperature, and the absence

of inhumane treatment. Inhumane treatment shall include willfully permitting an animal to be subjected to unnecessary torture, suffering or cruelty, to subject, cause or procure an animal to be tortured or tormented, to be cruelly killed, beaten or mutilated, ineffective measures to prevent the infestation of animals and premises by parasites, insects or vermin, and to be subjected to cruel and inhumane chaining or tethering at any time, which shall include filthy and dirty confinement conditions including, but not limited to: 1) exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health, 2) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog, and 3) subjecting a dog to dangerous conditions, including attacks by other animals.

INSPECTION AUTHORITY – The Chief of Police, the Animal Control Officer or the agent of any of these.

KENNEL – A pack or collection of dogs on a single premise, including a Commercial Boarding or Training Kennel, Commercial Breeder Kennel, Domestic Charitable Corporation Kennel, Veterinary Kennel, or Personnel Kennel, as defined in Section 136A of Chapter 140 of the *Massachusetts General Laws*.

KENNEL LICENSE – An annual license permitting a kennel to operate within the Town, issued to a kennel that has demonstrated compliance with the requirements of this section.

LICENSE PERIOD – The time between April 1 and the following March 31, both dates inclusive.

SANITARY – Conditions which include the interior and exterior floors and all animal contact areas which are smooth, impervious to water and are cleaned and sanitized as often as necessary to maintain sanitary conditions and free of animal wastes, provided that outdoor areas may have a floor of animal-appropriate gravel which is maintained and cleaned on a regular schedule consistent with the maintenance of sanitary conditions, and facilities which are maintained in good repair and kept clean at all times so as to protect animals from disease and injury.

§ 62-7.B General Requirements.

- A. License. No person or entity shall operate a Kennel within the Town without first obtaining a Kennel License from the Town Clerk in accordance with the provision of this Chapter. The license shall reflect the maximum number of dogs to be permitted in the Kennel.
- B. Expiration and Fee. The Town Clerk shall determine the amount of the non-refundable fee for a Kennel License for each License Period; provided, however, that there shall be no fee for a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering; and provided, further, to determine the amount of a license fee, a dog under the age of six (6) months shall not be counted in the number of dogs kept in a Kennel.
- C. Inspection. The Town Clerk shall not issue or renew a Kennel License of any type until the Kennel has passed inspection by the Animal Control Officer or a designee thereof.
- D. Number of Permitted Dogs. The Animal Control Officer shall place a cap on the number of dogs permitted in any Kennel, not to exceed the maximum number of dogs that the

Kennel can store in a humane and sanitary manner and the number of dogs permitted in the kennel pursuant to any special permit issued pursuant to the Zoning Bylaw, whichever is less.

- E. Tags. Tags shall be furnished to a licensee by the Town Clerk in the exact number of dogs specified by the Animal Control Officer and reflected on the license. Such tags shall bear the name of the Town, the license number, and year of issuance.

§ 62-7.C. Application Process.

- A. Form. Any person or entity seeking a Kennel License or renewal or reinstatement thereof shall complete and submit to the Town Clerk a Kennel License application, in a form prescribed by the Town Clerk.
- B. Deadline. Applications for renewal shall be submitted by February 1 in order to ensure timely renewal.
- C. Inspection. Upon receipt of a completed application, the Town Clerk shall notify the Animal Control Officer, who shall cause an inspection of the Applicant's Kennel to be conducted. For renewal applications, the Animal Control Officer shall cause the inspection to be made prior to the expiration of the existing license, provided that the Applicant submitted a timely Application as provided in Subsection (B) above.
- D. Qualifications. No person or entity shall be given a Kennel License or tag during a period of five (5) years from the date of being found guilty or penalized for a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws. Any such license and tag so issued shall be void and shall be surrendered to the Town Clerk. No fee received for a license or tag made shall be refundable.
- E. Issuance. The Town Clerk shall review the complete Application and the Animal Control Officer's report. A Kennel License shall be issued if the Kennel has passed the inspection.

§ 62-7.D. Kennel Operation.

- A. Kennels must be operated and maintained in a sanitary and humane manner.
- B. The following types of documentation shall be maintained at the Kennel and available for inspection:
 - (1) The name and address of the owner of each dog kept in the Kennel, other than dogs belonging to the person maintaining the Kennel;
 - (2) The name and address of persons who have purchased dogs from the Kennel;
 - (3) Staff training records and materials;
 - (4) All contracts for goods or services provided in connection with the Kennel's operation; and
 - (5) Organizational policies relating to animal care, intake, veterinary treatment, adoption and euthanasia.
- C. The holder of a Kennel License shall cause each dog kept in its Kennel to wear, while in the Kennel, a collar or harness of suitable material to which a tag shall be securely attached.

- D. Each Kennel shall prominently display on an interior wall of the Kennel a copy of the Kennel License.

§ 62-7.E. Inspection.

The Inspection Authority may inspect any Kennel or its records at any time for compliance with the provisions of this Chapter and applicable statutes.

§ 62-7.F. Surrender of License or Tag

- A. Every license and tag held by any person found guilty of, or penalized in any manner for, a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws shall be void, and shall forthwith be surrendered to the Town Clerk.
- B. No fee received for a license and tag made void pursuant to this section shall be refunded to the holder.

§ 62-7.G. Denials, Suspension or Revocation of Kennel License

- A. Denial. If the Town Clerk denies a Kennel License application or renewal application, the Applicant may request a reinspection of the Kennel after reasonably demonstrating to the Animal Control Officer that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.
- B. Suspension and Revocation.
 - (1) Inspection Authority. If the Inspecting Authority determines that a Kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the Board of Selectmen or Animal Control Officer may revoke or suspend the Kennel License. Depending on the severity of the offense, a license may be suspended or revoked on a first violation of applicable laws or this Bylaw.
 - (2) Citizen Initiation and Board of Selectmen Hearing.
 - a. Twenty-five (25) residents of the Town may file a petition for hearing with the Board of Selectmen stating the reasons that they believe that suspension or revocation of a Kennel's license is warranted.
 - b. Within seven (7) days of the filing of such petition, the Board of Selectmen shall give notice to all interested parties of a public hearing concerning the petition, to be commenced within fourteen (14) days after the date of such notice.
 - c. Prior to the close of the public hearing, the Board of Selectmen may cause the Inspecting Authority to inspect the Kennel or its records by the Board's designee.
 - d. At the conclusion of the public hearing, the Board of Selectmen may suspend or revoke the Kennel License, or may take such other action to regulate the Kennel as it deems prudent, or may dismiss the petition. Depending on the severity of the offense, a license may be suspended or revoked regardless of whether there have been prior violations of applicable laws or this Bylaw.

e. The Board of Selectmen shall cause written notice of any order issued pursuant to this section to be provided immediately to the holder of the Kennel License and the Town Clerk.

(3) Reinstatement after Suspension. If a Kennel License is suspended, the Kennel License holder may apply for reinstatement after the close of the suspension period by requesting a reinspection of the Kennel or its records after reasonably demonstrating to the Animal Control Officer that the Kennel has been brought into compliance with this Section and all other applicable state and local requirements, and that the Kennel Licensee has satisfied the terms of the suspension order. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

(4) Reinstatement after Revocation. If the Kennel License is revoked, the owner may apply for a new Kennel License no sooner than three (3) months after the effective date of the revocation.

C. Reinspection. The Town Clerk may set fees for reinspections performed pursuant to this Section.

§ 62.7-H. Violations and penalties.

A. Any person or entity who holds a Kennel License and is determined to be in violation of this Section or any law or regulation pertaining to such license shall be subject to the following penalties:

First violation: \$50

Second violation: \$200

Third and subsequent violations: \$300

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty. If the violation results from failure to comply with the limitation on the number of dogs permitted within the Kennel, the fine for such violation shall be \$50 per dog beyond the permissible limit.

B. Any person or entity maintaining a Kennel after revocation or during suspension of a license shall be punished by a fine of \$250.

C. In lieu of the penalties set forth in Subsection 62.7-H.A., violations of this Section may be addressed in accordance with the provisions of MGL c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Board of Selectmen recommend approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 46 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 47: Construction Waste and Debris Bylaw: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

(1) By inserting, after the line entitled “Fuel Storage Tanks Bylaw (Ch. 119),” in Chapter 1, Section 1-4, Penalties Enumerated, the following:

Construction Waste or Debris (Ch. 142)	Construction Debris on Property	First offense: \$25, with each day being a separate violation Second offense: \$50, with each day being a separate offense Third offense: \$100, with each day being a separate offense Fourth and subsequent offense: \$300, with each day being a separate offense
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and

(2) By adding a new Chapter 142, entitled “Construction Waste or Debris”, as follows:

Chapter 142
Construction Waste or Debris

§ 142.1. Construction Waste or Debris Prohibited

Any construction waste or debris brought from off-site locations situated in any yard or vacant lot for more than 30 calendar days shall be (a) cleared from the yard or vacant lot, (b) removed to a yard not visible from a public way or abutting property, or (c) screened from view by walls, fences or plant materials; provided, however, that such items necessary to and utilized by a legally operating use shall not be subject to this Chapter.

§ 142.2. Enforcement

- A. If the Director of Municipal Inspections is informed of or has reason to believe that conditions exist on any real property in the Town in violation of Section 142.1, the Director may make or cause to be made an investigation of the facts, including an inspection of the property where the condition may exist. In making such inspection, the Director of Municipal Inspections or a designee thereof shall have such right of access to premises that may be lawfully exercised.
- B. If the inspection confirms the existence of construction waste or debris prohibited under Section 142.1, the Director of Municipal Inspections or its designee may make such Orders as necessary. Said Orders shall be in writing and shall be served upon all owners and occupants as can be determined after reasonable inquiry.
- C. The Director of Municipal Inspections or a designee thereof may enforce this Chapter.

§ 142.3. Appeal

- A. Any person aggrieved by an Order of the Director of Municipal Inspections may request a review before the Town Manager, the Chief of Police, and a designee of the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen and the Director of Municipal Inspections within twenty-one (21) calendar days of issuance of the Order.
- B. A request for review shall not constitute a stay of the Order unless the Director of Municipal Inspections so orders; provided, however, that any fines or fees imposed shall be stayed during the pendency of an appeal.

- C. Within thirty (30) calendar days of a request, the Town Manager, the Chief of Police, and the designee of the Board of Selectmen shall convene to determine whether the construction waste or debris exists. Based on the credible evidence and testimony presented, they may affirm the Order, reverse and nullify the Order, or issue any such Order as they deem necessary to eliminate the items prohibited by Section 142.1.

§ 142.4. Penalties

- A. Whoever violates any provision of this Chapter may be penalized by indictment or on complaint brought in a court of competent jurisdiction. Except as may be otherwise provided by law and as the court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars (\$300). Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.
- B. In lieu of the penalties set forth in Section 142.4(A), any person who violates this Chapter may be penalized by non-criminal disposition as provided by Section 21D of Chapter 40 of the *Massachusetts General Laws*, and Chapter 1, Section 1-4 of the Town’s General Bylaw. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 47 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 48: Discharges to Storm Drain System: To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

- (1) By inserting, after the line entitled “Solid Waste Bylaw (Ch. 170),” in Chapter 1, Section 1-4, Penalties Enumerated, the following:

Storm Drain System, Discharges to, Bylaw (Ch. 171)	Stormwater	First violation: \$100 Second and subsequent violations: \$300
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and

- (2) By adding a new Chapter 171, entitled “Storm Drain System, Discharges to,” to the General Bylaws of the Town of Hopkinton as follows:

**Chapter 171
Discharges To Storm Drain System**

§ 171-1. Purpose.

Non-stormwater discharges into the municipal storm drain system can harm water quality and create public health hazards. The purpose of Chapter 171 is to provide for the health, safety, and welfare of the citizens of the Town of Hopkinton through the regulation of non-stormwater discharges into the municipal storm drain system.

The provisions of Chapter 171 shall be administered so as to:

- Prevent pollutants from entering the municipal storm drain system;
- Prohibit illicit connections and illicit discharges into the municipal storm drain system;
- Comply with the requirements of the Town's National Pollutant Discharge Elimination System (NPDES) permit for discharges from the municipal storm drain system; and
- Ensure compliance through inspection, monitoring, and enforcement.

§ 171-2. Definitions.

Unless the context clearly indicates otherwise, the following words and terms, as used in Chapter 171, shall have the following meanings:

DPW – The Hopkinton Department of Public Works.

HAZARDOUS MATERIAL -- Any solid or liquid substance or combination of substances, including any liquid petroleum product, that, because of quantity, concentration or physical, chemical or infectious characteristics, poses a significant present or potential hazard to water supplies or to human health if disposed of into or on any land or water. Any substance deemed to be a "hazardous waste" pursuant to M.G.L. Chapter 21C, or deemed to be a toxic or hazardous substance pursuant to M.G.L. Chapter 94B, shall be deemed to be a hazardous material.

ILLICIT CONNECTION -- Any drain or conveyance, whether on the surface or subsurface, that allows an illicit discharge to enter the municipal storm drain system, regardless of whether the drain or connection was previously allowed, permitted or approved before the effective date of Chapter 171. An illicit connection shall include:

- Any conveyance that allows sewage, process wastewater, wash water or other non-stormwater discharge into the municipal storm drain system; and
- Any connection to the municipal storm drain system from indoor drains and sinks.

ILLICIT DISCHARGE -- Any direct or indirect non-stormwater discharge, including dumping, into the municipal storm drain system, except that the following non-stormwater discharges shall not be considered illicit discharges:

- Water line flushing; landscape irrigation; diverted stream flows; rising ground waters; uncontaminated groundwater infiltration (as defined by 40 CFR 35.2005(20)); uncontaminated pumped groundwater; discharges from potable water sources; foundation drains; air conditioning condensation; irrigation water; springs; water from crawl space pumps; footing drains; lawn watering; individual resident car washing; flows from riparian habitats and wetlands; dechlorinated swimming pool discharges; street wash water; residential building wash waters without detergents; and discharges or flow from firefighting; unless the DPW or the Planning Board determines that the discharge is a significant contributor of pollutants to the municipal storm drain system;
- Discharges associated with dye testing; provided, however, that the discharger shall notify the DPW before any such test; and
- Discharges permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger under the authority of the U.S. Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and that written approval has been granted by the DPW for any discharge to the municipal storm drain system.

MUNICIPAL STORM DRAIN SYSTEM (OR STORM DRAIN SYSTEM) -- The system of conveyances owned by the Town (including roads, catch basins, curbs, gutters, ditches, man-made channels, pipes, and outfalls) by which stormwater is collected or conveyed.

POLLUTANT -- Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§2011 et seq.)), heat, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, and agricultural waste, and any other material that may cause or contribute to exceedance of water quality standards in the waters to which the storm drain system discharges.

STORMWATER -- Any surface flow, runoff or drainage resulting entirely from any form of natural precipitation.

§ 171-3. Responsibility for Administration.

The DPW and Planning Board shall administer, implement, and enforce the provisions of Chapter 171. Any powers granted to the DPW or the Planning Board by this Chapter, except the power to hear appeals, may be delegated in writing by (respectively) the DPW Director or the Planning Board to other employees or agents of the Town.

§ 171-4. Prohibitions.

A. Prohibition of Illicit Discharges.

No person shall commence, allow, conduct or continue any illicit discharge.

B. Prohibition of Illicit Connections.

No person shall construct, use, allow, maintain or continue any illicit connection, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

C. Prohibition of Obstruction of Municipal Storm Drain System.

No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from the DPW.

§ 171-5. Notification of Releases.

Any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, who has information of any known or suspected release of materials at that facility or operation that are resulting or may result in illicit discharges shall take all necessary steps to ensure the discovery, containment and cleanup of such release. In the event of a release of hazardous material, that person shall immediately notify the Hopkinton Fire Department and shall notify the DPW within two hours. In the event of a release not involving hazardous material, that person shall notify the DPW no later than the next business day. For all releases, the initial notification shall be confirmed by written notice addressed and mailed, or hand-delivered, to the DPW within two business days.

§ 171-6. Enforcement.

A. Enforcement Orders.

If any person violates or fails to comply with any of the requirements of Chapter 171, the DPW may order compliance by written notice to the responsible person via certified mail or hand delivery. The order shall include the name and address of the alleged violator, the address at

which the violation is occurring or has occurred, a statement specifying the nature of the violation, a description of the actions needed to resolve the violation and come into compliance, the deadline within which such actions must be completed, and a statement that, if the violator fails to come into compliance by the specified deadline, the Town may do the work necessary to resolve the violation at the expense of the violator. In addition, said order may require:

- Elimination of illicit connections or illicit discharges;
- Performance of monitoring, analyses and reporting;
- Remediation of contamination caused by the illicit connection or illicit discharge; and
- The implementation of source control or treatment measures.

B. Appeals.

Any person aggrieved by an enforcement order issued pursuant to Section 171-6.A may request a hearing before the Planning Board by submitting to the DPW and Planning Board, within 30 days of such order, a letter explaining why the order was not justified. The Planning Board shall thereupon schedule and hold a hearing regarding such request and, upon the close of such hearing, may uphold, modify or rescind the order as the facts and applicable law may require. The Planning Board's decision shall be deemed its final action with respect to the matters determined, and any further appeal shall be to a court of competent jurisdiction.

C. Action by the Town to Remedy a Violation.

If a violator fails to come into compliance by the deadline specified in an enforcement order, the DPW may do the work necessary to resolve the violation at the joint and several expense of the violator and property owner. For situations involving an immediate threat, the DPW may remove an illicit connection immediately and take such other action as is necessary to protect public health, safety or the environment. Written notice of any remediation action undertaken by the DPW shall be provided to the property owner by hand within 48 hours of the commencement thereof or by certified mail postmarked no later than the next business day.

D. Recovery of Costs.

If the DPW undertakes remediation work pursuant to Section 171-6.C, it shall, within 30 days after completing the work, notify the violator and the property owner in writing of the costs incurred by the Town, including administrative costs, associated with that work. The violator and the property owner shall be jointly and severally liable to repay the Town for those costs within 30 days of receipt of that notice; provided, however, that the violator or the property owner may file a written protest objecting to the amount or basis of costs with the DPW and Planning Board within such 30 days. The Planning Board shall schedule and hold a hearing regarding such protest and, upon the close of such hearing, may uphold, modify or rescind the costs required to be repaid, as the facts and applicable law may require.

If the amount due is not received by the Town by the expiration of the time in which to file such a protest, or within 60 days after the final decision of the Planning Board or (if appealed to court) a court of competent jurisdiction resolving that protest, the amount of the Town's costs shall constitute a lien on the property pursuant to M.G.L. Chapter 40, Section 58. Interest shall accrue on any unpaid costs at the statutory rate, as provided in M.G.L. Chapter 59, Section 57.

E. Civil Relief.

If a person violates any provision of Chapter 171 or an order issued thereunder, the Town may seek injunctive relief in a court of competent jurisdiction restraining the person from activities that would create further violations or compelling the person to abate or remedy the violation.

F. Criminal Penalty.

Any person who violates any provision of Chapter 171 or any order issued thereunder may be punished by a fine of not more than \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. A criminal complaint may be filed by the DPW or Planning Board, with the authorization of the Board of Selectmen.

G. Non-Criminal Disposition (Ticketing).

As an alternative to criminal prosecution, the DPW or Planning Board may elect to utilize the non-criminal disposition procedure set forth in Chapter 1, Section 1-4 of these Bylaws. The penalty for the first violation shall be \$100.00. The penalty for each subsequent violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

H. Entry to Perform Duties Under this Bylaw.

To the extent permitted by law, or if authorized by the owner or other party in control of the property, the Town and its agents, officers and employees may enter privately owned property for the purpose of performing their duties under Chapter 171 and may make or cause to be made such examinations, surveys, sampling, or remedial activities as the Town deems reasonably necessary.

I. Remedies Not Exclusive.

The remedies listed in Chapter 171 are not exclusive of any other remedies available under any applicable federal, state or local law.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 48 of the Annual Town Meeting Warrant.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 49: Driveway Standards: To see if the Town will vote to amend Chapter 174, Streets and Sidewalks, Article VII, Driveways, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “, Senior Housing,” from the last sentence of Section 174-25, Construction of Driveways; and
2. By inserting a new Subsection D at the end of Section 174-27, Regulations, as follows:

D. No driveway permit shall be issued without the written approval of the Fire Department, which may be subject to such conditions as the Fire Department may deem necessary for the protection of the public health and safety. The Fire Department shall prepare publicly available driveway permit guidelines and parameters that it shall consider in its review of every driveway permit application.

Motion (Fire Chief): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 49 of the Annual Town Meeting Warrant.*

Motion was seconded.

Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 50: Unregistered Motor Vehicles: To see if the Town will vote to amend Chapter 188, Unregistered Motor Vehicles, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “\$20.00 for each offense, each continuing day being a separate offense” in the line entitled “Unregistered Motor Vehicles Bylaw (Ch. 188),” in Chapter 1, Section 1-4, Penalties Enumerated, and insert in place thereof, the following:

First offense: \$25, with each day being a separate offense
Second offense: \$50, with each day being a separate offense
Third offense: \$100, with each day being a separate offense
Fourth and subsequent offense: \$300, with each day being a separate offense

2. By inserting a new Section 188.4, Enforcement, as follows, and renumbering the remaining Sections accordingly:

The Director of Municipal Inspections or a designee thereof shall have the authority to enforce the provisions of this Chapter.

and

3. By deleting “of twenty dollars (\$20) for each offense.” from the newly renumber §188-7, Noncriminal dispositions.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to amend the General Bylaws of the Town of Hopkinton, as set forth in Article 50 of the Annual Town Meeting Warrant.*

Passed By: Simple Majority Yes: 87 – No: 33 (5-2-2017)

ARTICLE 51: Gift of Land – Hehn’s Farm Way: To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 4.9 acre parcel as shown on a plan entitled “Definitive Residential Subdivision Hehn’s Farm” prepared by J.D. Marquedant & Associates, Inc. and dated December 14, 2015, revised April 28, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 25 Ash Street and as shown on Assessors Map as U17-36-0, and said land to be used for open space purposes.

Board of Selectmen recommends approval.
Capital Improvements Committee recommends approval.
Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 4.9 acre parcel as shown on a plan entitled “Definitive Residential Subdivision Hehn’s Farm” prepared by J.D. Marquedant & Associates, Inc. and dated December 14, 2015, revised April 28, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 25 Ash Street and as shown on Assessors Map as U17-36-0, and said land to be used for open space purposes.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 52: Gift of Land – Box Mill Road: To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 10.2 acre parcel as shown on a plan entitled “Plan of Land in Hopkinton, Massachusetts“ prepared by J.D. Marquedant & Associates, Inc. dated January 14, 2015 revised through January 18, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 0 Grove Street, and as shown on Assessors Map as U21-9-0, and said land to be used for general municipal purposes.

Board of Selectmen recommends approval.
Capital Improvements Committee recommends approval.
Planning Board recommends approval.

Motion (Planning Board): *We move that the Town vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 10.2 acre parcel as shown on a plan entitled “Plan of Land in Hopkinton, Massachusetts“ prepared by J.D. Marquedant & Associates, Inc. dated January 14, 2015 revised through January 18, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 0 Grove Street, and as shown on Assessors Map as U21-9-0, and said land to be used for general municipal purposes.*

Passed By: Voice Vote Unanimous (5-2-2017).

ARTICLE 53: Street Acceptances: To hear the report of the Board of Selectmen relative to the laying out and the widening and relocation of the following named streets under the provisions of Chapter 82 of the *Massachusetts General Laws*, and to see if the Town will vote to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

Cider Mill Road from Ash Street to Dead End
Cold Spring Brook Road from North Mill Street to Dead End
Cranberry Lane from South Mill Street to Dead End
Pinetree Lane from North Mill Street to Dead End

Motion (Board of Selectmen): *We move that the Town vote to accept the report of the Board of Selectmen relative to the laying out and the widening and relocating of the named streets listed in Article 53 of the Annual Town Meeting Warrant and, pursuant to Chapter 82 of the Massachusetts General Laws, to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for the laying out of such streets as public ways.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 54: Easement – 125 East Main Street: To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, an easement located at 125 East Main Street and as shown on Assessors Map as U13-7-0, said land to be used for general municipal purposes, including stormwater management and sidewalk purposes.

Board of Selectmen recommends approval.
Capital Improvements Committee recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize the Board of Selectmen to acquire, by gift, an easement located at 125 East Main Street and as shown on Assessors Map as U13-7-0, said land to be used for general municipal purposes, including stormwater management and sidewalk purposes.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 55: Fruit Street Property – Lease to Youth Organization: To see if the Town will authorize the Board of Selectmen to lease a portion of Parcel 8 the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, to a non-profit youth organization based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the *Massachusetts General Laws*.

Board of Selectmen recommends approval.

Capital Improvements Committee recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize the Board of Selectmen to lease a portion of Parcel 8 the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, to a non-profit youth organization based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.*

Motion to Amend (Jerry Kazanjian, Elizabeth Rd): *I move to change the terms set in the article to read as follows:*

To see if the Town will authorize the Board of Selectmen to convey or lease, for a renewable 99 year term, a portion of Parcel 8 the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, to a non-profit youth organization based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws, provided that any advertisement inviting the submission of proposals shall include testing results indicating the land is suitable for the use intended by the Board of Selectmen in such advertisement.

Motion was seconded.

The Moderator, Mr. Garabedian, declared upon advice from Town Council that the amendment was outside of the scope of the original article and would change the intent and purpose of the article as was presented to the voters in the warrant and therefore out of order. The issues being the conveyance of land, when the article provides for a lease; the 99 year renewable term, as it far exceeds the 30 year term set in the article, and the testing requirements provided do not provide for an appropriation of funds to perform such tests. Therefore it cannot be considered by Town meeting in its current form.

Motion to Amend (Jerry Kazanjian, Elizabeth Rd): *I move to amend the motion made by the Board of Selectmen by changing “a term not to exceed 30 years” and replacing it with “a term not to exceed 50 years” to read as follows:*

We move that the Town vote to authorize the Board of Selectmen to lease a portion of Parcel 8 the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 50 years, to a non-profit youth organization based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.

Motion was seconded.

Amendment Passed By: Voice Vote Unanimous (5-2-2017)

Main Motion Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 56: Lease to Animal Shelter: To see if the Town will authorize the Board of Selectmen to lease a portion of Parcel 8 of the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, for the purpose of using such land as an animal hospital or shelter, as reasonably determined by the Board of Selectmen, and on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the *Massachusetts General Laws*.

Board of Selectmen recommends approval.

Capital Improvements Committee recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize the Board of Selectmen to lease a portion of Parcel 8 of the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, for the purpose of using such land as an animal shelter, as reasonably determined by the Board of Selectmen, and on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.*

Motion to Amend (Susan Rossnick, Baker Ln): *I move to amend the motion made by the Board of Selectmen by changing “a term not to exceed 30 years” and replacing it with “a term not to exceed 50 years” to read as follows:*

We move that the Town vote to authorize the Board of Selectmen to lease a portion of Parcel 8 of the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 50 years, for the purpose of using such land as an animal shelter, as reasonably determined by the Board of Selectmen, and on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the Massachusetts General Laws.

Motion was seconded.

Amendment Passed By: Voice Vote Unanimous (5-2-2017)

Amended Motion Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 57: Early Voting: To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below, to authorize the Legislature to make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the Legislature, and to authorize the Board of Selectmen to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING THE TOWN OF HOPKINTON
TO HOLD EARLY VOTING FOR ALL ANNUAL AND SPECIAL TOWN ELECTIONS.

Section 1. Qualified voters within the Town of Hopkinton, as defined in section 1 of chapter 51 of the General Laws, shall be permitted to cast a ballot in any annual or special town election during an early voting period.

Section 2. Notwithstanding any provision purporting to limit the application of section 25B of chapter 54 of the General Laws or its implementing regulations, such chapter and regulations shall govern all aspects of early voting, including, but not limited to, the establishment of the early voting period, the procedures for early voting, and the counting of early voting ballots, for all such annual or special Town elections; provided, however, that, unless such Town election is to occur at the same time as the biennial state election, the Town Clerk (a) shall not be required to provide notice to the Secretary of the Commonwealth of the early voting locations, and (b) shall prepare all early voting materials; and provided further, that, notwithstanding 950 CMR 47.03(2), the Town Clerk may, in his or her discretion, end early voting at 2:00 p.m. on those days on which a Special or Annual Town Meeting is to be held.

Section 3. This Special Act shall take effect on July 1, 2018.

Motion (Amy Ritterbusch, Grove St, Petitioner): *We move that the Town take no action on Article 57.*

Motion was seconded.

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 58: PILOT Agreement – MA Solar Highway Phase 1B LLC: To see if the Town will vote in accordance with Chapter 59, Section 38H of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with MA Solar Highway Phase 1B LLC (“MA Solar”), for a period of 20 years, whereby MA Solar will pay the Town a sum of monies per year relative to a portion of land located at 5 Macadam Road, and shown of Assessors Map U2 Parcel 15-0, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 541 kW-DC, said PILOT Agreement being on file in the Town Clerk’s Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize in accordance with Chapter 59, Section 38H of the Massachusetts General Laws, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with MA Solar Highway Phase 1B LLC (“MA Solar”), for a period of 20 years, whereby MA Solar will pay the Town a sum of monies per year relative to a portion of land located at 5 Macadam Road, and shown of Assessors Map U2 Parcel 15-0, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 541 kW-DC, said PILOT Agreement being on file in the Town Clerk’s Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 59: PILOT Agreement – NRG DG Marathon LLC: To see if the Town will allow approve a vote in accordance with Chapter 59, Section 38H of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with NRG DG Marathon LLC (“Marathon Solar”), for a period of 25 years, whereby Marathon Solar will pay the Town a sum of monies per year relative to an approximately 20 acre portion of land located along East Main Street, shown of Assessors Map U7-1-0, and more particularly shown on a plan of land entitled “Plan Exhibit A-1, Singletary Farm Hopkinton, MA,” prepared by Beals and Thomas, dated March 17, 2015 (Plan), and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 2 megawatts, said PILOT Agreement and Plan being on file in the Town Clerk’s Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to authorize in accordance with Chapter 59, Section 38H of the Massachusetts General Laws, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with NRG DG Marathon LLC (“Marathon Solar”), for a period of 25 years, whereby Marathon Solar will pay the Town a sum of monies per year relative to an approximately 20 acre portion of land located along East Main Street, shown of Assessors Map U7-1-0, and more particularly shown on a plan of land entitled “Plan Exhibit A-1, Singletary Farm Hopkinton, MA,” prepared by Beals and Thomas, dated March 17, 2015 (Plan), and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 2 megawatts, said PILOT Agreement and Plan being on file in the Town Clerk’s Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 60: Set local speed limits – 25 MPH: To see if the Town will vote to accept the provisions of Section 17C of Chapter 90 of the *Massachusetts General Laws*, as adopted by Section 193 of Chapter 218 of the Acts of 2016, allowing the Board of Selectmen to establish a speed limit of twenty five (25) miles per hour on any roadway inside a thickly settled or business district in the Town on any way that is not a state highway without further authorization from the Commonwealth of Massachusetts.

Board of Selectmen recommends no action.

Motion (Board of Selectmen): *We move that the Town vote to take no action on Article 60.*

Passed By: Voice Vote, Simple Majority (5-2-2017)

ARTICLE 61: Set local speed limits – Designated Safety Zones: To see if the Town will vote to accept the provisions of Section 18B of Chapter 90 of the *Massachusetts General Law*, as adopted by Section 194 of Chapter 218 of the Acts of 2016, allowing the Board of Selectmen to establish, in the interests of public safety and without further authority from the Commonwealth of Massachusetts, designated safety zones on, at or near any way in the Town which is not a state highway, and with the approval of the Commonwealth if the same is a state highway, and which safety zones shall have a posted speed limit of twenty (20) miles per hour.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote to accept the provisions of Section 18B of Chapter 90 of the Massachusetts General Law, as adopted by Section 194 of Chapter 218 of the Acts of 2016, allowing the Board of Selectmen to establish, in the interests of public safety and without further authority from the Commonwealth of Massachusetts, designated safety zones on, at or near any way in the Town which is not a state highway, and with the approval of the Commonwealth if the same is a state highway, and which safety zones shall have a posted speed limit of twenty (20) miles per hour.*

Passed By: Voice Vote Unanimous (5-2-2017)

ARTICLE 62: Constables: To see if the Town will vote, as provided in Section 1 and Section 1B of Chapter 41 of the *Massachusetts General Laws*, to make the position of Constable an appointed, instead of elected, position to be appointed by the Board of Selectmen.

Board of Selectmen recommends approval.

Motion (Board of Selectmen): *We move that the Town vote, as provided in Section 1 and Section 1B of Chapter 41 of the Massachusetts General Laws, to make the position of Constable an appointed, instead of elected, position to be appointed by the Board of Selectmen.*

Vote Needed: Simple Majority.

Failed By: Simple Majority, Yes: 36 – No: 66

ARTICLE 63: Trustees of the School Trust Fund in the Town of Hopkinton: To see if the Town will choose members to fill the vacancies now existing in the Board of Trustees of the School Fund in the Town of Hopkinton.

Motion (Trustees of the School Fund): *We move that the following member be chosen to fill the vacancy now existing in the Board of Trustees of the School Fund.*

Courtney Mello, 7 West Elm Street, Hopkinton

Passed By: Voice Vote Unanimous (5-2-2017)

Final Motion of Annual Town Meeting:

Motion (Board of Selectmen): *We move that the Annual Town Meeting adjourn until the date of the Annual Town Election, May 15, 2017, held at the Hopkinton Middle School Gymnasium, and further that the Annual Town Meeting shall be dissolved upon the close of the polls on the date of the Annual Town Election.*

Passed By: Voice Vote Unanimous (5-2-2017)

The Annual Town Election was held May 15, 2017 in the Hopkinton Middle School Gymnasium. The polls were open from 7:00 A.M. to 8:00 P.M. A total of 2,405 ballots were cast. The results of the voting are as follows:

OFFICE NAME					
SELECTMEN (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	19	24	21	8	72
JOHN M. COUTINHO	297	313	304	290	1204
AMMAN ALI HAIDRI	325	297	253	251	1126
Write In	1	0	2	0	3
	642	634	580	549	2405
BOARD OF ASSESSORS (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	172	189	168	147	676
LYA ANA BATLLE-RAFFERTY	469	443	409	402	1723
Write In	1	2	3	0	6
	642	634	580	549	2405
BOARD OF ASSESSORS (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For ONE Year					
Blanks	181	179	161	152	673
LESLEY FICARRI	460	453	417	397	1727
Write In	1	2	2	0	5
	642	634	580	549	2405

BOARD OF HEALTH (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	175	178	167	151	671
ELIZABETH B. WHITTEMORE	466	455	410	398	1729
Write In	1	1	3	0	5
	642	634	580	549	2405
BOARD OF HEALTH (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For ONE Year					
Blanks	180	182	168	158	688
MICHAEL J. KING	460	451	409	390	1710
Write In	2	1	3	1	7
	642	634	580	549	2405
BOARD OF LIBRARY TRUSTEES (2)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	176	191	164	146	677
JUNE A. HARRIS	276	267	257	250	1050
STANLEY B. PULNIK	184	184	190	158	716
SUSAN M. KURYS	292	272	247	236	1047
MARGARET A. WIGGIN	356	354	302	308	1320
Write In	0	0	0	0	0
	1284	1268	1160	1098	4810
BOARD LIBRARY TRUSTEES (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For ONE Year					
Blanks	186	181	171	157	695
JESSICA ANNA-MARIE KING	456	453	407	392	1708
Write In	0	0	2	0	2
	642	634	580	549	2405
CEMETERY COMMISSIONERS (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	178	188	164	155	685
CLAIRE B. WRIGHT	460	441	412	391	1704
Write In	4	5	4	3	16
	642	634	580	549	2405
COMMISSIONERS OF TRUST FUND (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	173	174	155	145	647
MURIEL E. KRAMER	468	459	423	404	1754
Write In	1	1	2	0	4
	642	634	580	549	2405

CONSTABLE (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	194	193	172	162	721
EDWARD J. MILLS	448	440	403	386	1677
Write In	0	1	5	1	7
	642	634	580	549	2405
CONSTABLE (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For ONE Year					
Blanks	212	215	184	183	794
FRANCIS J. D'URSO	428	417	393	363	1601
Write In	2	2	3	3	10
	642	634	580	549	2405
HOUSING AUTHORITY (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Five Years					
Blanks	187	192	174	172	725
REBEKAH L. HOFFMAN	455	441	405	377	1678
Write In	0	1	1	0	2
	642	634	580	549	2405
PARKS AND RECREATION COMMISSIONERS (2)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	221	244	209	209	883
LAURA W. HANSON	460	419	385	349	1613
AMY K. MARKOVICH	333	316	326	292	1267
CHRISTINA M. ANDERSON	269	288	239	248	1044
Write In	1	1	1	0	3
	1284	1268	1160	1098	4810
PLANNING BOARD (2)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For five years					
Blanks	77	93	93	77	340
KENNETH R. WEISMANTEL	247	243	234	201	925
MURIEL E. KRAMER	296	287	273	292	1148
AMY B. RITTERBUSCH	387	359	301	317	1364
GARY B. TRENDEL	277	286	259	210	1032
Write In	0	0	0	1	1
	1284	1268	1160	1098	4810

PLANNING BOARD (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	182	194	159	161	696
KELLY W. KARP	459	439	418	386	1702
Write In	1	1	3	2	7
	642	634	580	549	2405
PLANNING BOARD (1)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For ONE Year					
Blanks	47	60	55	43	205
IRFAN NASRULLAH	351	325	283	294	1253
AL ALFRED W. ROGERS	244	249	242	210	945
Write In	0	0	0	2	2
	642	634	580	549	2405
SCHOOL COMMITTEE (2)	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
For Three Years					
Blanks	455	473	418	417	1763
MEENAKSHI S. BHARATH	369	338	315	285	1307
JENNIFER A. DEVLIN	459	455	425	396	1735
Write In	1	2	2	0	5
	1284	1268	1160	1098	4810
QUESTION 1	TOTAL P1	TOTALP2	TOTALP3	TOTALP4	TOTAL BALLOT
Blanks	56	64	66	59	245
YES	495	452	416	422	1785
NO	91	118	98	68	375
					2405
QUESTION 2	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
Blanks	65	66	57	66	254
YES	220	193	173	187	773
NO	357	375	350	296	1378
					2405
QUESTION 3	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
Blanks	48	49	54	44	195
YES	435	420	383	371	1609
NO	159	165	143	134	601
					2405

QUESTION 4	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
Blanks	37	36	45	39	157
YES	387	371	326	298	1382
NO	218	227	209	212	866
					2405
QUESTION 5	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
Blanks	46	42	48	50	186
YES	423	420	384	334	1561
NO	173	172	148	165	658
					2405
QUESTION 6	TOTAL P1	TOTAL P2	TOTAL P3	TOTAL P4	TOTAL BALLOT
Blanks	19	17	20	27	83
YES	455	415	406	380	1656
NO	168	202	154	142	666
					2405

A True Copy ATTEST:

Connor B. Degan
Town Clerk



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
ANNUAL TOWN MEETING WARRANT
MONDAY, MAY 1, 2017**

(Voter Registration Deadline: April 11, 2017)

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on May 15, 2017, to an adjourned session of the Annual Town Meeting to be held at the Hopkinton Middle School Gymnasium, for the election of the following Officers:

Offices for the May 15, 2017 Election

Office	Term (Years)
Selectmen (1)	3
Board of Assessors (1)	3
Board of Assessors (1)	1
Board of Health (1)	3
Board of Health (1)	1
Board of Library Trustees (2)	3
Board of Library Trustees (1)	1
Cemetery Commissioners (1)	3
Commissioners of Trust Fund (1)	3
Constable (1)	1
Constable (1)	1
Housing Authority (1)	5
Parks & Recreation Commission (2)	3
Planning Board (2)	5
Planning Board (1)	3
Planning Board (1)	1
School Committee (2)	3

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AND also to vote "Yes" or "No" on the following questions appearing on the ballot:

QUESTION 1: Shall the Town of Hopkinton approve the charter amendment proposed by the Town Meeting, summarized below?

The proposed changes to the Hopkinton Home Rule Charter include technical updates throughout to reflect current Town practice. Major changes include:

- Reorganization of the text to express the structure of the Town government;
- Revision of employee reporting structures to standardize employee hiring, goal setting, supervision, evaluation and discipline;
- Amendment of the budget and warrant processes to facilitate distribution of information prior to Annual Town Meeting;
- Incorporation of the Board of Cemetery Commissioners, Commissioners of Trust Funds, Board of Library Trustees and Department of Public Works into the Charter; and
- Clarification of the process and timing of the decennial Charter Review.

No change is proposed to the election of any Town official.

QUESTION 2: Shall the Town of Hopkinton vote to have its elected Constables become appointed Constables of the Town?

QUESTION 3: Shall the Town of Hopkinton be required to reduce the amount of real estate and personal property taxes to be assessed for the fiscal year beginning July first, two thousand and seventeen by an amount equal to \$1,500,000 (ONE MILLION FIVE HUNDRED THOUSAND DOLLARS)?

QUESTION 4: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund design and construction of traffic and pedestrian safety improvements on Hayden Rowe?

QUESTION 5: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to repair the HVAC system on the Main St. Fire Station roof?

QUESTION 6: Shall the Town be authorized to prohibit, from all zoning districts within the Town, marijuana establishments as defined in Section 1(j) of Chapter 94G of the *Massachusetts General Laws*, including commercial marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, and any other type of marijuana-related businesses, but excluding Registered Medical Marijuana Dispensaries as defined in Article XXXIII of the Zoning Bylaw?

For this purpose the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton Middle School Auditorium at 88 Hayden Rowe Street, on Monday, May 1, 2017, at 7:00 p.m., then and there to act upon the following Articles:

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REPORTS

ARTICLE: 1 Acceptance of Town Reports

Sponsor: Town Manager

To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

ARTICLE: 2 Hopkinton Day

Sponsor: Board of Selectmen

To see if the Town will vote, as a nonbinding resolution, to support the observance of an annual Hopkinton Day.

Pass any vote or take any act relative thereto.

FINANCIAL – FISCAL YEAR 2017

ARTICLE: 3 FY 2017 Supplemental Appropriations

Sponsor: Town Manager

To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets for the fiscal year ending June 30, 2017.

Pass any vote or take any act relative thereto.

ARTICLE: 4 FY 2017 Budget Transfers

Sponsor: Town Manager

To see if the Town will vote to transfer a sum or sums of money between and among various accounts for the fiscal year ending June 30, 2017.

Pass any vote or take any act relative thereto.

ARTICLE: 5 Unpaid Bills from Previous Fiscal Years

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

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FINANCIAL – FISCAL YEAR 2018

ARTICLE: 6 Property Tax Exemption Increase

Sponsor: Finance Director

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 7 Senior Tax Relief

Sponsor: Board of Selectmen

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to provide an additional real estate tax exemption in the fiscal year beginning July 1, 2017, for those qualifying for an exemption under Chapter 59, Section 5, clauses 50 of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 8 Means Tested Senior Property Tax Exemption

Sponsor: Board of Selectmen

To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below, to authorize the Legislature to make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the Legislature, and to authorize the Board of Selectmen to approve amendments that shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF HOPKINTON
TO ESTABLISH A MEANS-TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION**

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the Town of Hopkinton, there shall be an exemption from the property tax in an amount to be set annually by the Board of Selectmen as provided in Section 3 of this Act. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this Act, "parcel" shall mean a unit of real property as defined by the Board of Assessors under the deed for the property and shall include a condominium unit. The exemption provided for in this section shall be in addition to any other exemptions allowed under the General Laws.

SECTION 2. The Board of Assessors may deny an application if it finds that the applicant has excessive assets that place the applicant outside of the intended recipients of the senior

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exemption established pursuant to this act. Real property shall qualify for the exemption under section 1 if all of the following criteria are met:

(i) The qualifying real property is owned and occupied by a person whose prior year's income would make the person eligible for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws;

(ii) The qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or older at the close of the previous year and the joint applicant is 60 years of age or older;

(iii) The qualifying real property is owned and occupied by the applicant or joint applicants as their domicile;

(iv) The applicant or at least 1 of the joint applicants has been domiciled and owned a home in the Town of Hopkinton for at least 10 consecutive years before filing an application for the exemption;

(v) The maximum assessed value of the domicile is not greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws as adjusted annually by the department of revenue; and

(vi) The Board of Assessors has approved the application for the exemption.

SECTION 3. The Board of Selectmen shall annually set the exemption amount provided for in section 1; provided, however, that the amount of the exemption shall be within a range of 50 per cent to 200 per cent, inclusive, of the amount of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws for which the applicant qualified in the previous year. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers.

SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the Board of Assessors, file an application, on a form to be adopted by the Board of Assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

SECTION 6. This act shall expire 3 years after the implementation of the exemption.

Pass any vote or take any act relative thereto.

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ARTICLE: 9 Set the Salary of Elected Officials

Sponsor: Personnel Committee

To see if the Town will vote to fix the salary or compensation of all of the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 10 Fiscal 2018 Operating Budget

Sponsor: Town Manager

To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide, a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning on July 1, 2017, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

ARTICLE: 11 FY 2018 Revolving Funds

Sponsor: Town Manager

To see if the Town will vote to authorize or re-authorize the use of revolving funds containing receipts from the fees charged to users of the services provided by the various Boards, Committees, Departments or Offices of the Town, pursuant to Chapter 44, Section 53E 1/2, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 12 Chapter 90 Highway Funds

Sponsor: Town Manager

To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the *Massachusetts General Laws*, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

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ARTICLE: 13 Transfer to General Stabilization Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

ARTICLE: 14 Transfer to Capital Expense Stabilization Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Capital Expense Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

ARTICLE: 15 Other Post Employment Benefits Liability Trust Fund

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to be credited to the Other Post Employment Benefits Liability Trust Fund.

Pass any vote or take any act relative thereto.

ARTICLE: 16 Override

Sponsor: Board of Selectmen

To see if the Town will vote, as a nonbinding resolution, to support an affirmative vote on the upcoming ballot question to reduce the amount of real estate and personal property taxes to be assessed for the upcoming fiscal year (the "override").

Pass any vote or take any act relative thereto.

ARTICLE: 17 Hopkinton Day Funds

Sponsor: Board of Selectmen

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the observance of Hopkinton Day.

Pass any vote or take any act relative thereto.

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ARTICLE: 18 Sewer Flow Metering Program

Sponsor: Director of Public Works/Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the sewer system's flow-metering program, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

CAPITAL EXPENSES AND PROJECTS

ARTICLE: 19 Pay-As-You-Go Capital Expenses

Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

<u>Purchase or Product</u>	<u>To be spent under the direction of:</u>
Highway Ford Explorer	Town Manager
Repair of Lake Maspenock Dam	Town Manager
Replacement of Hayden Rowe Drainage Pipe	Town Manager
Replacement of Police Vehicles	Police Chief
Garage Door at Main St. Fire Station	Fire Chief
Retrofit Police Department Access Control System	Town Manager
Install IP Cameras at Fire Department	Town Manager
Replacement Desktops and Laptops	Town Manager
Building & Grounds Equipment – Systemwide	School Superintendent
Systemwide Security Upgrades	School Superintendent
Systemwide Technology Upgrades	School Superintendent
Hopkins School HVAC Assessment & Upgrades	School Superintendent

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Pass any vote or take any act relative thereto.

ARTICLE: 20 Fire Station Roof HVAC *Sponsor: Facilities Director/Town Manager*

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the repair of the HVAC system on the Main Street Fire Station roof, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 21 Main Street Cemetery Fence Repairs *Sponsor: Cemetery Commission*

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the repair or replacement of damaged portions of the fence protecting the old burial grounds on Main Street, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 22 Re-purposing of Appropriated Funds – ATM 2016 Article 23 *Sponsor: Director of Public Works/Town Manager*

To see if the Town will vote to amend the appropriation vote taken under Article 23 of the 2016 Annual Town Meeting so as to allow the use of \$50,000 (FIFTY THOUSAND DOLLARS), which is the unspent amount appropriated thereby, for the conversion of water treatment at Wells #4 and #5 to potassium hydroxide; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 23 Fruit Street Blending Facility Construction *Sponsor: Director of Public Works/Town Manager*

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the construction of the Fruit Street blending facility, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

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ARTICLE: 24 Hayden Rowe Traffic Calming

Sponsor: Director of Public Works/Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the design and construction of traffic calming along Hayden Rowe, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 25 Chestnut Street Sidewalks

Sponsor: Citizen's Petition

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for the design, construction and maintenance of:

- (i) Sidewalks along Chestnut Street, from Wild Road to Ash Street; and
- (ii) Crosswalks and flashing pedestrian signals across Chestnut Street at Gibbon Road and Smith Road.

Pass any vote or take any act relative thereto.

ARTICLE: 26 DPW Salt Shed

Sponsor: Permanent Building Committee

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money for engineering designs, bid documents, construction services and associated costs related to the design and construction of the DPW salt shed, said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 27 Elmwood School Solution

Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of \$600,000 (SIX HUNDRED THOUSAND DOLLARS) for the purpose of obtaining a feasibility study to include soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, bid documents, and construction alternatives for the renovation or replacement of the Elmwood Elementary School located at 14 Elm Street in Hopkinton, Massachusetts; said sum to be spent under the direction of the School Committee. The costs associated with this request may be eligible for a grant from the Massachusetts School Building Authority (MSBA). The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA,

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and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

Pass any vote or take an act relative thereto.

ARTICLE: 28 Application of Bond Premiums

Sponsor: Finance Director/Town Manager

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the *Massachusetts General Laws*, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

Pass any vote or take any act relative thereto.

ARTICLE: 29 Excess Bond Premium

Sponsor: Finance Director/Town Manager

To see if the Town will vote to appropriate the excess bond premium from the Town's \$29,250,000 General Obligation Municipal Purpose Loan of 2016 Bonds dated December 1, 2016 to capital projects of the Town for which such bonds were issued or for which borrowing has been authorized and reduce the borrowing authorizations accordingly, or to other capital projects of the Town.

Pass any vote or take any other action relative thereto.

COMMUNITY PRESERVATION FUNDS

ARTICLE: 30 Community Preservation Funds

Sponsor: Town Manager

To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money in the amounts recommended by the Community Preservation Committee for committee administrative expenses and other expenses in Fiscal Year 2018, with each item to be considered a separate appropriation.

Or take any action relative thereto.

ARTICLE: 31 Community Preservation Recommendations

Sponsor: Community Preservation Committee

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget and to appropriate from the Community

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Preservation Fund a sum of money, not to exceed 5% of the Fiscal Year 2018 estimated annual revenues, to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, and community housing purposes; and, further, to appropriate from the Community Preservation Fund, or borrow pursuant to Chapter 44B, Section 11, of the Massachusetts General Laws, or any other enabling authority, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee:

a.) \$55,000 (FIFTY-FIVE THOUSAND DOLLARS) from Budgeted Reserves for a Shared Use Trail on property located on the former Hughes Property and shown on the Assessor's Map as U24 10 0, U24 10A and U24 9 0 (192 Hayden Rowe); provided, however, that no work shall be performed with CPC funds except on such property, that signage shall be installed prohibiting dogs off the Shared Use Trail, that no trail construction shall commence until a plan is approved which identifies the location of a dog park on the property, and that no bridge shall be constructed over wetlands located on the property with CPC funds; said sum to be spent under the direction of Hopkinton Trails Club and the Community Preservation Committee.

b.) \$20,000 (TWENTY THOUSAND DOLLARS) from funds reserved for Historical Preservation to preserve Hopkinton and Upton Town land records, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Town Clerk and the Community Preservation Committee.

c.) \$200 (TWO HUNDRED DOLLARS) from funds reserved for Historical Preservation for the Film Reel Conversion of "Hopkinton Fair" 1944-1945, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Society and the Community Preservation Committee.

d.) \$10,000 (TEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for Historic Headstone Restoration, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Cemetery Commission and the Community Preservation Committee.

e.) \$7,000 (SEVEN THOUSAND DOLLARS) from funds reserved for Historical Preservation for the professional organization, cataloging and display of the Cheney Family Collection; determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town. Said sum to be spend under the direction of the Hopkinton Historical Society and the Community Preservation Committee.

f.) \$4,000 (FOUR THOUSAND DOLLARS) from Budgeted Reserves for the Reconstruction of Three Bridges in the Town owned Cameron Woods Property. Said sum to be spent under the direction of Hopkinton Area Land Trust (HALT), the Open Space Preservation Commission and the Community Preservation Committee.

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g.) \$25,000 (TWENTY-FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for an Architectural Historical Survey. Funding request is contingent upon receiving a Massachusetts Historic Grant, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of Hopkinton Historical Commission and the Community Preservation Committee.

h.) \$400,000 (FOUR HUNDRED THOUSAND DOLLARS) for the Fruit Street Building bathroom, concession and storage facility; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee, and for the purpose of meeting such appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Chapter 44B, Section 11 of the Massachusetts General Laws, or any other enabling authority; provided, however, that payment of debt service on the bonds and notes for this purpose shall be made from CPC reserve funds.

i.) \$250,000 (TWO HUNDRED FIFTY THOUSAND DOLLARS) from Budgeted Reserves for EMC Park Lighting; said sum to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee.

j.) \$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for Cemetery Fencing on Main Street, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.

k.) \$26,000 (TWENTY-SIX THOUSAND DOLLARS) from Budgeted Reserves for the engineering, and limited construction support for Reed Park; said sum to be spent under the direction of Parks and Recreation Commission.

l.) \$5,500 (FIVE THOUSAND FIVE HUNDRED DOLLARS) from Budgeted Reserves for benches for the Center Trail; said sum to be spend under the direction of Open Space Preservation Committee, Hopkinton Area Land Trust (HALT) and the Community Preservation Committee.

m.) \$5,000 (FIVE THOUSAND DOLLARS) from funds reserved for Historical Preservation for Cemetery Fencing on Main Street, determined by the Historical Commission to be significant to the history, archeology, architecture or culture of the Town; said sum to be spent under the direction of the Cemetery Commission and the Community Preservation Committee.

Pass any vote or take an act relative thereto.

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ZONING BYLAW AMENDMENTS

ARTICLE: 32 Utility Structures

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws of the Town of Hopkinton as follows:

1. By deleting from Article II, Residence A (RA) District, Section 210-6, item I, and renumbering the remaining items appropriately;

2. By inserting in Article II, Residence A (RA) District, Section 210-7, a new item C to read as follows:

C. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services or electric power; provided, however, that no special permit shall be required pursuant to this section for structures or facilities accessory to a residential use; for wireless communication facilities or the proposed extension in height, addition of cells, antenna or panels of a wireless communication facility, as defined in Section 210-4; for wind energy systems, meteorological towers or any part thereof, as defined in Section 210-197; or for commercial solar photovoltaic installations or any part thereof, as defined in Section 210-4.

3. By inserting in Amend Article III, Residence B (RB) District, Section 210-10, Uses allowed by special permit, a new item E to read as follows:

E. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services or electric power; provided, however, that no special permit shall be required pursuant to this section for structures or facilities accessory to a residential use; for wireless communication facilities or the proposed extension in height, addition of cells, antenna or panels of a wireless communication facility, as defined in Section 210-4; for wind energy systems, meteorological towers or any part thereof, as defined in Section 210-197; or for commercial solar photovoltaic installations or any part thereof, as defined in Section 210-4.

Pass any vote or take any action relative thereto.

ARTICLE: 33 Restaurant Definition and Parking Requirements

Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By inserting in Article I, General Provisions, Section 210-4, in appropriate alphabetical order, a new definition for "RESTAURANT" to read as follows:

RESTAURANT -- A retail food service establishment having, as its principal business, the preparation and sale of food or beverages, whether for consumption on or off the premises,

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that includes counter or table service and may include indoor or outdoor seating areas on the premises.

2. By deleting from Article VI, Business (B) District, Section 210-18 item F. and inserting, in place thereof, new item F. to read as follows:

F. Restaurants

3. By deleting from Article VIA, Downtown Business (BD) District, Section 210-20.2 item F. and inserting, in place thereof, new item F to read as follows:

F. Restaurants

4. By deleting from Article VII, Rural Business (BR) District, Section 210-23 item A. and inserting, in place thereof, new item A. to read as follows:

A. Restaurants

5. By deleting from Article VIII, Industrial A (IA) District, Section 210-34 item (9) and inserting, in place thereof, new item (9) to read as follows:

(9) Restaurants

6. By deleting from Article VIIIA, Industrial B (IB) District, Section 210-37.8 item, (11) and inserting, in place thereof, new item (11) to read as follows:

(11) Restaurants that contain no more than 100 seats and that are not open for business after 11:00 PM.

7. By deleting from Article VIIIA, Industrial B (IB) District, Section 210-37.9 item (D) and inserting, in place thereof, a new item (D) to read as follows:

(D) Restaurants that contain more than 100 seats or are open for business after 11:00 PM.

8. By deleting from Article XVIII, Supplementary Regulations, Section 210-124.B(1) the existing reference to "Restaurants" and the associated parking requirements and inserting, in place thereof, the following items in the table in appropriate alphabetical order:

Restaurant with customer seats	1 space for every 3 seats plus 1 space for every 2 employees on the largest shift. The term "seats" shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.
Restaurant without customer seats	3 spaces, or 1 space for every 300 square feet of gross floor area plus 1 space for every 2 employees

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on the largest shift, whichever is greater. The term "seats" shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.

Pass any vote or take any act relative thereto.

ARTICLE: 34 Flexible Community Development Bylaw *Sponsor: Planning Board*

To see if the Town will vote to amend Article XI, Flexible Community Development Bylaw, Section 210.62.A(1) of the Zoning Bylaw by deleting the period at the conclusion of the existing section, and inserting the following additional language: "regardless of what type of dwelling units are proposed, approved or constructed in the development."

Pass any vote or take any act relative thereto.

ARTICLE: 35 Open Space and Landscape Preservation Development *Sponsor: Planning Board*

To see if the Town will vote to amend Article XVII, Open Space and Landscape Preservation Development, Section 210-114 of the Zoning Bylaw, by inserting a new subsection E to read as follows:

E. The common open space shall be conveyed prior to the issuance of the first building permit in an open space and landscape preservation development. The Planning Board may grant an extension of time to convey any portion of the common open space, but only if the entity or agency to whom the open space will be conveyed concurs with the request, or in the case of a homeowners association still under the control of the applicant, the intended recipient of the conservation restriction shall concur with the request.

Pass any vote or take any act relative thereto.

ARTICLE: 36 Hotel Parking Requirement *Sponsor: Planning Board*

To see if the Town will vote to amend the Zoning Bylaw by inserting in Article XVIII, Supplementary Regulations, Section 210-124.B(1), in appropriate alphabetical order, a new entry for "Hotel, motel, inn" to read as follows:

Hotel, motel, inn 1.2 spaces for each unit available for occupancy

Pass any vote or take any action relative thereto.

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To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By deleting from Article I, General Provisions, Section 210-4, Definitions, the term "GROSS FLOOR SPACE" and inserting, in place thereof, the term "GROSS FLOOR AREA" and otherwise leaving the definition of this term unchanged.
2. By deleting from the definition of "STORAGE SHED" in Article I, General Provisions, Section 210-4, Definitions, the term "gross floor space" and inserting, in place thereof, the term "gross floor area."
3. By deleting all references to "gross floor space" and inserting, in place thereof, the term "gross floor area" in each of the following sections:
 - a) Article VII, Industrial A (IA) District, Section 210-28.A(4)
 - b) Article VIII A, Industrial B (IB) District, Section 210-37.2.A(4)
 - c) Article XXVI, Open Space Mixed Use Development Overlay District, Sections 210-166.C, 210-169.A, 210-169.B, 210-173.C and 210-173.E
 - d) Article XXXV, Neighborhood Mixed Use District, Sections 210-241.A, 210-241.B, 210-248.B and 210-248.C
4. By inserting a new paragraph at the end of existing Article XX, Section 210-134, to read as follows:

For the purposes of Site Plan Review, the term "gross floor area" shall mean the sum of the gross horizontal areas of the several floors of a building including all garages, basements and cellars. All dimensions shall be taken from the exterior faces of walls, including the exterior faces of enclosed porches.

Pass any vote or take any act relative thereto.

To see if the Town will vote to amend the Zoning Bylaw by inserting a new Article XXXIII A, entitled "Temporary Moratorium on Marijuana Establishments," as follows:

§ 210-222.1 Purpose. By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, manufacture, processing, distribution, sale, possession, testing and use of marijuana. The law provides that it is effective on December 15, 2016, and that a new state agency, the Cannabis Control Commission (CCC), is required to issue regulations regarding implementation by March 15, 2018.

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Article XXXIII of the Zoning Bylaw allows Registered Medical Marijuana Dispensaries by Special Permit. The regulation of other types of Marijuana Establishments, however, raises novel and complex legal, planning, and public safety issues. The Town needs time to consider and address these issues, as well as the potential impact of the forthcoming Cannabis Control Commission regulations, by means of a comprehensive planning process to consider amending the Zoning Bylaw to regulate Marijuana Establishments. The temporary moratorium provided in Article XXXIIIA is intended to allow sufficient time for the Town to engage in such a planning process and to adopt suitable Zoning Bylaw provisions in a manner consistent with sound land-use planning objectives.

§ 210-222.2 Definition. As used in Section 5.6.6, the term "Marijuana Establishment" shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer, or any other type of marijuana-related business, subject to regulation under Chapter 94G of the Massachusetts General Laws; provided, however, that a Registered Medical Marijuana Dispensary shall not be deemed to be a Marijuana Establishment.

§ 210-222.3 Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures as a Marijuana Establishment. The moratorium shall be in effect through August 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of Marijuana Establishments and other related land uses and structures, consider the Cannabis Control Commission regulations regarding Marijuana Establishments when they are issued, and shall consider adopting new provisions of the Zoning Bylaw governing the location, operation and effects of Marijuana Establishments for consideration by the 2018 Annual Town Meeting.

Pass any vote or take any act relative thereto.

ARTICLE: 39 Sign Bylaw

Sponsor: Planning Board

To see if the Town will vote to amend Zoning Bylaw Article XXVII; Signs, as follows:

1. By amending Section 210-178, General Regulations, by deleting Subsection D and inserting a new Subsection D as follows:

D. No sign shall be mounted, affixed or painted on roofs or on parapet walls, or extend above the roof eave line of a building.

2. By amending Section 210-178, General Regulations, by inserting a new Subsection L as follows:

L. No portion of any wall sign or projecting sign shall be above the first story of a building.

3. By amending Section 210-180, Sign regulations by zoning district, A (3) Industrial A and Industrial B Districts, by inserting a new sentence at the end of Item (c) as follows:

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In addition, there may be one wall sign at the top of the building, not to exceed 32 square feet in area; provided, however, that the sign does not extend above the roofline of the building.

Pass any vote or take any act relative thereto.

GENERAL BYLAW AMENDMENTS

ARTICLE: 40 Public Consumption of Tetrahydrocannabinol

Sponsor: Board of Selectmen

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting in Section 1-4, Penalties enumerated, "\$300" after "Tetrahydrocannabinol: \$", and inserting, in place thereof, "\$100";
2. By deleting the work "Marihuana" from Chapter 1, Section 1-4, Penalties enumerated, and inserting, in place thereof, the word "Marijuana";

and

3. By deleting the words "Marihuana" and "marihuana" wherever it appears in Chapter 58, Alcoholic Beverages, Marihuana or Tetrahydrocannabinol and Tobacco, and inserting, in place thereof, the words "Marijuana" or "marijuana," as appropriate.

Pass any vote or take any act relative thereto.

ARTICLE: 41 Minutes of Public Bodies

Sponsor: Board of Selectmen

To see if the Town will vote to amend Chapter 5, Boards, Committees and Commissions, of the General Bylaws of the Town of Hopkinton by adding a new Article VIII, entitled "Minutes of Public Bodies", as follows:

**Article VIII
Minutes of Public Bodies**

§ 5-29. Meeting Minutes.

- A. Approval of Minutes. All boards, committees, and commissions of the Town shall approve the minutes of their open session or executive session meetings within forty (40) calendar days of the meeting, or at its next meeting, whichever is later.

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B. Review of Executive Session Minutes. Executive session minutes shall be reviewed at least quarterly to determine whether continued non-disclosure of the minutes is warranted. Such determination must be announced at the next open session meeting of the board or committee.

C. Town Clerk. Within ten (10) calendar days of approving open session minutes, the board, committee, or commission shall provide the Town Clerk with a copy of the open session minutes. Within ten (10) calendar days of determining that continued non-disclosure of executive session minutes is no longer warranted, the board or committee shall provide the Town Clerk with a copy the executive session minutes. If a portion of the executive session minutes is subject to continued non-disclosure, a redacted version of the executive session minutes shall be provided.

D. Posting on the Town's Website. Boards, committees, or commissions shall provide copies of all open session and public executive session minutes to a Records Access Officer within the same time frame specified in Subsection C of this Section. The Records Access Officer shall, to the extent feasible, cause such minutes to be posted on the Town's website within ten (10) calendar days. Minutes redacted in compliance with Subsection C above, shall be posted in redacted form.

E. Effect. Failure to comply with this Section shall not impact the validity of any decision, action, or vote taken by the board or committee. Compliance with this Section shall not relieve any individual from responsibility as a records custodian under the *Public Records Law* or as a member of a public body under the *Open Meeting Law*.

Pass any vote or take any act relative thereto.

ARTICLE: 42 Departmental Revolving Funds

Sponsor: Town Manager

To see if the Town will vote to amend Chapter 13, Finances, of the General Bylaws of the Town of Hopkinton by adding a new Article VI, entitled "Departmental Revolving Funds", for the purposes of establishing revolving funds for use by certain Town departments, boards, committees or officers in accordance with Section 53E½ of Chapter 44 of the *Massachusetts General Laws*, as amended by Section 86 of Chapter 218 of the Acts of 2016, as follows:

ARTICLE VI
Departmental Revolving Funds

§ 13-11. Purpose.

This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or

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activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

§ 13-12. Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:

- A. Full-time employees, whose salaries or wages are paid from the Revolving Fund, shall also have their fringe benefits paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Appropriations Committee.

§ 13-13. Interest.

Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

§ 13-14. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report of the town accountant provided to the department, board, committee or officer on appropriations made for its use.

§ 13-15. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee or officer;
- B. The department head, board, committee or officer authorized to spend from each fund;

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- C. The fees, charges and other monies charged and received by the department, board, committee or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant;
- D. The expenses of the program or activity for which each fund may be used;
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund; and
- G. The fiscal years each fund shall operate under this bylaw.

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Building Dept	Department Head Authority to Issue Warrant to Search from State	Fees, Monies, or Other Assets Collected or Paid	Expenses of the Department	Expenses Reimbursed from Fund	Other Departmental Assets	Fiscal Year
Building Department	Director of Municipal Inspections with approval of the Town Manager	Permit fees	Expenses of operations of department, acquisition and maintenance of vehicles, and salaries of employees	None	None	Fiscal Year 2018 and subsequent years
Part-Time Wire Inspector	Director of Municipal Inspections with approval of the Town Manager	Permit fees and inspection fees of Wire Inspector	Expenses of operation of department and salaries of part-time wire inspectors	None	None	Fiscal Year 2018 and subsequent years
Part-Time Plumbing Inspector	Director of Municipal Inspections with approval of the Town Manager	Permit fees and inspection fees of Plumbing Inspector	Expenses of operation of department and salaries of part-time plumbing inspectors	None	None	Fiscal Year 2018 and subsequent years
Hazardous Materials	Fire Chief	Fees and monies received from insurers and others relating to release or spills of hazardous materials	Purchase equipment and materials, training, contingency planning, site assessments, service at hazardous release incidents	None	None	Fiscal Year 2018 and subsequent years
Conservation Commission	Conservation Commission	Filing and consultant fees referred to in Wetlands Protection Bylaw	To meet expenses and fees of consultants engaged by and other appropriate expenses of Conservation Commission	None	None	Fiscal Year 2018 and subsequent years
Library	Library Director	Lost Materials/Fines	Replacement of lost and damaged materials	None	None	Fiscal Year 2018 and subsequent years

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Reporting Period	Department or Office Authorized to Spend Town Funds	Item Number or Other Specific Description of Fund	Program or Activity Expenses Payable from Fund	Amount to be Withdrawn or Expended from Fund	Other Legal or Contractual Obligations	Fiscal Year
Emergency Medical Services	Fire Chief and Police Chief	Emergency Medical Services user fees	To operate, maintain service, acquire and upgrade vehicles, equipment and training for emergency medical services	None	None	Fiscal Year 2018 and subsequent years
Public Safety	Police Chief	Permit fees and other collected sums pursuant to the administration and enforcement of the Town of Hopkinton bylaw Ch. 150, Door to Door Soliciting and Canvassing	To meet the expenses of the Police Department related to the administration and enforcement of the Town of Hopkinton bylaw Ch. 150, Door to Door Soliciting and Canvassing	None	None	Fiscal Year 2018 and subsequent years
Planning Board	Planning Board	Permit fees and consultant fees collected by the Planning Board relating to review of Site Plans, petitions, applications, permits and appeals	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Planning Board	None	None	Fiscal Year 2018 and subsequent years
Open Space Preservation Commission	Open Space Preservation Commission	User fees, charges and donations collected by the Open Space Preservation Commission in the conduct of its programs and activities.	To meet expenses of the publication, reprinting and sale of the trail guide and the maintenance of trails and signage.	None	None	Fiscal Year 2018 and subsequent years
Youth and Family Services	Director of Youth and Family Services	User fees, charges and donations received for the conduct of youth and family services programs and activities.	To meet expenses incurred in conducting programs and activities for the Town's young people.	None	None	Fiscal Year 2018 and subsequent years

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Accounting Fund	Department, Office, Association or Special Board	Form Number of Other Methods Applied to Fund	Expense Account or Expense Item	Expenditures or Expenses Payable from Fund	Other Expenditures or Expenses	Fiscal Years
Zoning Board of Appeals	Zoning Board of Appeals	Filing fees and consultant fees collected by the Zoning Board of Appeals relating to review of appeals, petitions and applications.	To meet expenses and fees of consultants engaged by and other appropriate expenses of the Zoning Board of Appeals.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	Road Opening, Driveway Opening and Trench Permit fees	Expenses of operation of the Highway Division.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	User fees collected at the Recycling Center	Expenses of operation of Recycling Center.	None	None	Fiscal Year 2018 and subsequent years
Department of Public Works	Director of the Department of Public Works	Fees collected from Overflow Trash Bags	To purchase Overflow Trash bags and to meet expenses of Waste Collection and Disposal.	None	None	Fiscal Year 2018 and subsequent years
Cemetery Commission	Cemetery Commission	User fees and charges collected for the use of the Comey Chapel	Maintenance and operation of the Comey Chapel.	None	None	Fiscal Year 2018 and subsequent years
Cemetery Lot Fund	Cemetery Commission	Re-sale of lots purchased by Cemetery	Purchase of lots previously sold.	None	None	Fiscal Year 2018 and subsequent years
School Department 1:1 Laptop Initiative	School Committee	Receipts collected from students and families for leasing computers	Payments for leasing computers.	None	None	Fiscal Year 2018 and subsequent years
Fingerprinting Fund	Police Chief	Permit fees collected from prospective ice cream truck operators	Defray costs associated with fingerprinting	None	None	Fiscal Year 2018 and subsequent years

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Revolving Fund	Department or Committee Authorized to Spend from Fund	User Fees or Other Receipts Collected to Fund	Programs, Activities, Expenses Payable From Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/Reports	Fiscal Years
Senior Center Programs Fund	Senior Center Director	User fees collected from participants in Senior Center programs and activities	Expenses related to the development and operation of Senior Center programs and activities.	None	None	Fiscal Year 2018 and subsequent years
Police Department	Police Chief and Police Lieutenants	Detail Administrative fees	To meet expenses of the Police Department related to scheduling, assignment and billing software for detail work.	None	None	Fiscal Year 2018 and subsequent years

And to establish the limit on the total amount that may be expended from each revolving fund established by Chapter 13 of the General Bylaws of the Town of Hopkinton pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2017.

Pass any vote or take any act relative thereto.

ARTICLE: 43 Posting of Warrant *Sponsor: Board of Selectmen*

To see if the Town will vote to amend Chapter 47, Town Meetings, of the General Bylaws of the Town of Hopkinton by deleting Section 47-1, Posting of Warrant, in its entirety and inserting, in place thereof, the following:

§ 47-1. Posting of Warrant.

The Board of Selectmen shall cause an attested copy of the warrant to be posted by the Constable of the Town or some other person at least eight (8) days before the time set for the Annual Town Meeting, and at least fourteen (14) days before the time set for a Special Town Meeting, in the following locations within the Town: (1) Town Hall, (2) all post offices, (3) the public library, (4) the senior center, and (5) at least one public safety building.

Pass any vote or take any act relative thereto.

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ARTICLE: 44 Town Meeting Quorum

Sponsor: Citizen's Petition

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton by deleting Chapter 47 Section 13 in its entirety and replacing it with a new Chapter 47 Section 13, under Article II, as follows:

§ 47-13. Quorum

The presence of 75 voters of the Town shall be required to constitute a quorum for the transaction of any business at any town meeting.

Pass any vote or take any act relative thereto.

ARTICLE: 45 Alcohol Sales at Town Facilities

Sponsor: Board of Selectmen

To see if the Town will vote to amend Chapter 58, Alcoholic Beverages, Marijuana or Tetrahydrocannabinol and Tobacco, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting the words "this Section" from the first sentence of Section 58-1.A and inserting, in place thereof, the words "this Chapter," so that the sentence will read as follows:

Except as otherwise provided in this Chapter, no person shall consume an alcoholic beverage, as defined by Chapter 138, Section 1 of the General Laws, or possess an opened container of such beverage; or smoke, ingest or otherwise use or consume marihuana or tetrahydrocannabinol, as defined by Chapter 94C, Section 1 of same, within the limits of any park, playground, public building, or any public land (but not including a public way) owned or under the control of the Town of Hopkinton.

and

2. By inserting a new Subsection C into Section 58-1 as follows:

C. Notwithstanding the proscriptions set forth in Section 58-1.A, the Board of Selectmen may authorize up to three (3) events per year during which alcoholic beverages may be served, possessed, sold, or consumed in a public building or on public land, excluding (1) a public way, (2) property under the care, custody or control of the School Department, or (3) public buildings or public lands within 500 feet of an elementary or secondary school, public or private, giving not less than the minimum instruction and training required by Chapter 71 of the General Laws to children of compulsory school age, and as measured under 204 CMR 2.11, and provided that:

(1) A non-profit organization hosts the event during which alcoholic beverages may be served, possessed, sold, or consumed;

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- (2) The net proceeds raised from such service, possession, sale, or consumption are used in a manner that directly and specifically benefits the Town or its residents;
- (3) The event marks a special occasion for the non-profit organization or the Town; and
- (4) Consumption does not occur outside the hours of 10:00 a.m. – 1:00 a.m.

In granting its approval, the Board of Selectmen may impose such terms and conditions as it deems reasonable for the protection of health and safety. Permission to host an event under this Section shall not relieve the non-profit organization from obtaining any required permits or licenses to serve alcoholic beverages pursuant to Chapter 138 of the General Laws.

Pass any vote or take any act relative thereto.

ARTICLE: 46 Kennels *Sponsor: Board of Selectmen*

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “\$25 for each offense, each day being a separate offense” from the Penalty associated with Kennel license (Ch. 62, Art V) from Chapter I, Section 1-4, Penalties enumerated, and inserting, in place thereof, the following:

- First violation: \$50 for each offense, each day being a separate offense
- Second violation: \$200 for each offense, each day being a separate offense
- Third and subsequent violations: \$300 for each offense, each day being a separate offense

2. By deleting Chapter 62, Kennel Licensing, it in its entirety, and inserting, in place thereof, the following:

**ARTICLE V
Kennel Licensing**

§ 62-7.A. Definitions:

As used in this Chapter, the following terms shall have the meanings indicated:

HUMANE – Provision of proper food and water, shelter or protection from the weather, veterinary attention needed to reduce or end suffering from disease or injury, a sanitary environment, facilities which are of sufficient size and design as to allow the animal to stand, sit, lie down, turn around, and make other normal postural adjustments without obstruction, interference, or impediment by the presence of food, water bowls, equipment, or other animals, have an appropriate ambient temperature, and the absence of inhumane treatment. Inhumane treatment shall include willfully permitting an animal to be subjected to unnecessary torture, suffering or cruelty, to subject, cause or procure an animal to be tortured or tormented, to be cruelly killed, beaten or mutilated, ineffective measures to prevent the infestation of animals and premises by

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parasites, insects or vermin, and to be subjected to cruel and inhumane chaining or tethering at any time, which shall include filthy and dirty confinement conditions including, but not limited to: 1) exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health, 2) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog, and 3) subjecting a dog to dangerous conditions, including attacks by other animals.

INSPECTION AUTHORITY – The Chief of Police, the Animal Control Officer or the agent of any of these.

KENNEL – A pack or collection of dogs on a single premise, including a Commercial Boarding or Training Kennel, Commercial Breeder Kennel, Domestic Charitable Corporation Kennel, Veterinary Kennel, or Personnel Kennel, as defined in Section 136A of Chapter 10 of the *Massachusetts General Laws*.

KENNEL LICENSE – An annual license permitting a kennel to operate within the Town, issued to a kennel that has demonstrated compliance with the requirements of this section.

LICENSE PERIOD – The time between April 1 and the following March 31, both dates inclusive.

SANITARY – Conditions which include the interior and exterior floors and all animal contact areas which are smooth, impervious to water and are cleaned and sanitized as often as necessary to maintain sanitary conditions and free of animal wastes, provided that outdoor areas may have a floor of animal-appropriate gravel which is maintained and cleaned on a regular schedule consistent with the maintenance of sanitary conditions, and facilities which are maintained in good repair and kept clean at all times so as to protect animals from disease and injury.

§ 62-7.B General Requirements.

- A. License. No person or entity shall operate a Kennel within the Town without first obtaining a Kennel License from the Town Clerk in accordance with the provision of this Chapter. The license shall reflect the maximum number of dogs to be permitted in the Kennel.
- B. Expiration and Fee. The Town Clerk shall determine the amount of the non-refundable fee for a Kennel License for each License Period; provided, however, that there shall be no fee for a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering; and provided, further, to determine the amount of a license fee, a dog under the age of six (6) months shall not be counted in the number of dogs kept in a Kennel.

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- C. Inspection. The Town Clerk shall not issue or renew a Kennel License of any type until the Kennel has passed inspection by the Animal Control Officer or a designee thereof.
- D. Number of Permitted Dogs. The Animal Control Officer shall place a cap on the number of dogs permitted in any Kennel, not to exceed the maximum number of dogs that the Kennel can store in a humane and sanitary manner and the number of dogs permitted in the kennel pursuant to any special permit issued pursuant to the Zoning Bylaw, whichever is less.
- E. Tags. Tags shall be furnished to a licensee by the Town Clerk in the exact number of dogs specified by the Animal Control Officer and reflected on the license. Such tags shall bear the name of the Town, the license number, and year of issuance.

§ 62-7.C. Application Process.

- A. Form. Any person or entity seeking a Kennel License or renewal or reinstatement thereof shall complete and submit to the Town Clerk a Kennel License application, in a form prescribed by the Town Clerk.
- B. Deadline. Applications for renewal shall be submitted by February 1 in order to ensure timely renewal.
- C. Inspection. Upon receipt of a completed application, the Town Clerk shall notify the Animal Control Officer, who shall cause an inspection of the Applicant's Kennel to be conducted. For renewal applications, the Animal Control Officer shall cause the inspection to be made prior to the expiration of the existing license, provided that the Applicant submitted a timely Application as provided in Subsection (B) above.
- D. Qualifications. No person or entity shall be given a Kennel License or tag during a period of five (5) years from the date of being found guilty or penalized for a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws. Any such license and tag so issued shall be void and shall be surrendered to the Town Clerk. No fee received for a license or tag made shall be refundable.
- E. Issuance. The Town Clerk shall review the complete Application and the Animal Control Officer's report. A Kennel License shall be issued if the Kennel has passed the inspection.

§ 62-7.D. Kennel Operation.

- A. Kennels must be operated and maintained in a sanitary and humane manner.
- B. The following types of documentation shall be maintained at the Kennel and available for inspection:

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- (1) The name and address of the owner of each dog kept in the Kennel, other than dogs belonging to the person maintaining the Kennel;
 - (2) The name and address of persons who have purchased dogs from the Kennel;
 - (3) Staff training records and materials;
 - (4) All contracts for goods or services provided in connection with the Kennel's operation; and
 - (5) Organizational policies relating to animal care, intake, veterinary treatment, adoption and euthanasia.
- C. The holder of a Kennel License shall cause each dog kept in its Kennel to wear, while in the Kennel, a collar or harness of suitable material to which a tag shall be securely attached.
- D. Each Kennel shall prominently display on an interior wall of the Kennel a copy of the Kennel License.

§ 62-7.E. Inspection.

The Inspection Authority may inspect any Kennel or its records at any time for compliance with the provisions of this Chapter and applicable statutes.

§ 62-7.F. Surrender of License or Tag

- A. Every license and tag held by any person found guilty of, or penalized in any manner for, a violation of any provision of Section 77, Section 80½, Section 94, or Section 95 of Chapter 272 of the Massachusetts General Laws shall be void, and shall forthwith be surrendered to the Town Clerk.
- B. No fee received for a license and tag made void pursuant to this section shall be refunded to the holder.

§ 62-7.G. Denials, Suspension or Revocation of Kennel License

- A. Denial. If the Town Clerk denies a Kennel License application or renewal application, the Applicant may request a reinspection of the Kennel after reasonably demonstrating to the Animal Control Officer that the proposed Kennel has been brought into compliance with the requirements of this Section and applicable state statutes. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.
- B. Suspension and Revocation.
- (1) Inspection Authority. If the inspecting Authority determines that a Kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the Board of Selectmen or Animal Control Officer may revoke or suspend the

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Kennel License. Depending on the severity of the offense, a license may be suspended or revoked on a first violation of applicable laws or this Bylaw.

(2) Citizen Initiation and Board of Selectmen Hearing.

- a. Twenty-five (25) residents of the Town may file a petition for hearing with the Board of Selectmen stating the reasons that they believe that suspension or revocation of a Kennel's license is warranted.
- b. Within seven (7) days of the filing of such petition, the Board of Selectmen shall give notice to all interested parties of a public hearing concerning the petition, to be commenced within fourteen (14) days after the date of such notice.
- c. Prior to the close of the public hearing, the Board of Selectmen may cause the Inspecting Authority to inspect the Kennel or its records by the Board's designee.
- d. At the conclusion of the public hearing, the Board of Selectmen may suspend or revoke the Kennel License, or may take such other action to regulate the Kennel as it deems prudent, or may dismiss the petition. Depending on the severity of the offense, a license may be suspended or revoked regardless of whether there have been prior violations of applicable laws or this Bylaw.
- e. The Board of Selectmen shall cause written notice of any order issued pursuant to this section to be provided immediately to the holder of the Kennel License and the Town Clerk.

(3) Reinstatement after Suspension. If a Kennel License is suspended, the Kennel License holder may apply for reinstatement after the close of the suspension period by requesting a reinspection of the Kennel or its records after reasonably demonstrating to the Animal Control Officer that the Kennel has been brought into compliance with this Section and all other applicable state and local requirements, and that the Kennel Licensee has satisfied the terms of the suspension order. The Animal Control Officer shall then make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 62-7.C.

(4) Reinstatement after Revocation. If the Kennel License is revoked, the owner may apply for a new Kennel License no sooner than three (3) months after the effective date of the revocation.

C. Reinspection. The Town Clerk may set fees for reinspections performed pursuant to this Section.

§ 62.7-H. Violations and penalties.

A. Any person or entity who holds a Kennel License and is determined to be in violation of this Section or any law or regulation pertaining to such license shall be subject to the following penalties:

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First violation: \$50
Second violation: \$200
Third and subsequent violations: \$300

Each day that such violation continues shall be deemed to be a separate violation and be subject to the above penalty. If the violation results from failure to comply with the limitation on the number of dogs permitted within the Kennel, the fine for such violation shall be \$50 per dog beyond the permissible limit.

- B. Any person or entity maintaining a Kennel after revocation or during suspension of a license shall be punished by a fine of \$250.
- C. In lieu of the penalties set forth in Subsection 62.7-H.A., violations of this Section may be addressed in accordance with the provisions of MGL c. 40, § 21D, and Ch. 1, Art. II, Noncriminal Disposition, of the General Bylaws of the Town of Hopkinton.

Pass any vote or take any act relative thereto.

ARTICLE: 47 Construction Waste or Debris Bylaw *Sponsor: Board of Selectmen*

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

- (1) By inserting, after the line entitled "Fuel Storage Tanks Bylaw (Ch. 119)," in Chapter 1, Section 1-4, Penalties Enumerated, the following:

Construction Waste or Debris (Ch. 142)	Construction Debris on Property	First offense: \$25, with each day being a separate violation Second offense: \$50, with each day being a separate offense Third offense: \$100, with each day being a separate offense Fourth and subsequent offense: \$300, with each day being a separate offense
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and

- (2) By adding a new Chapter 142, entitled "Construction Waste or Debris", as follows:

Chapter 142
Construction Waste or Debris

§ 142.1. Construction Waste or Debris Prohibited

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Any construction waste or debris brought from off-site locations situated in any yard or vacant lot for more than 30 calendar days shall be (a) cleared from the yard or vacant lot, (b) removed to a yard not visible from a public way or abutting property, or (c) screened from view by walls, fences or plant materials; provided, however, that such items necessary to and utilized by a legally operating use shall not be subject to this Chapter.

§ 142.2. Enforcement

- A. If the Director of Municipal Inspections is informed of or has reason to believe that conditions exist on any real property in the Town in violation of Section 142.1, the Director may make or cause to be made an investigation of the facts, including an inspection of the property where the condition may exist. In making such inspection, the Director of Municipal Inspections or a designee thereof shall have such right of access to premises that may be lawfully exercised.
- B. If the inspection confirms the existence of construction waste or debris prohibited under Section 142.1, the Director of Municipal Inspections or its designee may make such Orders as necessary. Said Orders shall be in writing and shall be served upon all owners and occupants as can be determined after reasonable inquiry.
- C. The Director of Municipal Inspections or a designee thereof may enforce this Chapter.

§ 142.3. Appeal

- A. Any person aggrieved by an Order of the Director of Municipal Inspections may request a review before the Town Manager, the Chief of Police, and a designee of the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen and the Director of Municipal Inspections within twenty-one (21) calendar days of issuance of the Order.
- B. A request for review shall not constitute a stay of the Order unless the Director of Municipal Inspections so orders; provided, however, that any fines or fees imposed shall be stayed during the pendency of an appeal.
- C. Within thirty (30) calendar days of a request, the Town Manager, the Chief of Police, and the designee of the Board of Selectmen shall convene to determine whether the construction waste or debris exists. Based on the credible evidence and testimony presented, they may affirm the Order, reverse and nullify the Order, or issue any such Order as they deem necessary to eliminate the items prohibited by Section 142.1.

§ 142.4. Penalties

- A. Whoever violates any provision of this Chapter may be penalized by indictment or on complaint brought in a court of competent jurisdiction. Except as may be otherwise provided by law and as the court may see fit to impose, the maximum penalty for each violation or offense shall be three hundred dollars (\$300). Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

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B. In lieu of the penalties set forth in Section 142.4(A), any person who violates this Chapter may be penalized by non-criminal disposition as provided by Section 21D of Chapter 40 of the *Massachusetts General Laws*, and Chapter 1, Section 1-4 of the Town's General Bylaw. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Pass any vote or take any act relative thereto.

ARTICLE: 48 Discharges to Storm Drain System Sponsor: Director of Public Works

To see if the Town will vote to amend the General Bylaws of the Town of Hopkinton, as follows:

(1) By inserting, after the line entitled "Solid Waste Bylaw (Ch. 170)," in Chapter 1, Section 1-4, Penalties Enumerated, the following:

Storm Drain System, Discharges to, Bylaw (Ch. 171)	Stormwater	First violation: \$100 Second and subsequent violations: \$300
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and

(2) By adding a new Chapter 171, entitled "Storm Drain System, Discharges to," to the General Bylaws of the Town of Hopkinton as follows:

**Chapter 171
Discharges To Storm Drain System**

§ 171-1. Purpose.

Non-stormwater discharges into the municipal storm drain system can harm water quality and create public health hazards. The purpose of Chapter 171 is to provide for the health, safety, and welfare of the citizens of the Town of Hopkinton through the regulation of non-stormwater discharges into the municipal storm drain system.

The provisions of Chapter 171 shall be administered so as to:

- Prevent pollutants from entering the municipal storm drain system;
- Prohibit illicit connections and illicit discharges into the municipal storm drain system;
- Comply with the requirements of the Town's National Pollutant Discharge Elimination System (NPDES) permit for discharges from the municipal storm drain system; and
- Ensure compliance through inspection, monitoring, and enforcement.

§ 171-2. Definitions.

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Unless the context clearly indicates otherwise, the following words and terms, as used in Chapter 171, shall have the following meanings:

DPW – The Hopkinton Department of Public Works.

HAZARDOUS MATERIAL -- Any solid or liquid substance or combination of substances, including any liquid petroleum product, that, because of quantity, concentration or physical, chemical or infectious characteristics, poses a significant present or potential hazard to water supplies or to human health if disposed of into or on any land or water. Any substance deemed to be a "hazardous waste" pursuant to M.G.L. Chapter 21C, or deemed to be a toxic or hazardous substance pursuant to M.G.L. Chapter 94B, shall be deemed to be a hazardous material.

ILLICIT CONNECTION -- Any drain or conveyance, whether on the surface or subsurface, that allows an illicit discharge to enter the municipal storm drain system, regardless of whether the drain or connection was previously allowed, permitted or approved before the effective date of Chapter 171. An illicit connection shall include:

- Any conveyance that allows sewage, process wastewater, wash water or other non-stormwater discharge into the municipal storm drain system; and
- Any connection to the municipal storm drain system from indoor drains and sinks.

ILLICIT DISCHARGE -- Any direct or indirect non-stormwater discharge, including dumping, into the municipal storm drain system, except that the following non-stormwater discharges shall not be considered illicit discharges:

- Water line flushing; landscape irrigation; diverted stream flows; rising ground waters; uncontaminated groundwater infiltration (as defined by 40 CFR 35.2005(20)); uncontaminated pumped groundwater; discharges from potable water sources; foundation drains; air conditioning condensation; irrigation water; springs; water from crawl space pumps; footing drains; lawn watering; individual resident car washing; flows from riparian habitats and wetlands; dechlorinated swimming pool discharges; street wash water; residential building wash waters without detergents; and discharges or flow from firefighting; unless the DPW or the Planning Board determines that the discharge is a significant contributor of pollutants to the municipal storm drain system;
- Discharges associated with dye testing; provided, however, that the discharger shall notify the DPW before any such test; and
- Discharges permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger under the authority of the U.S. Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and that written approval has been granted by the DPW for any discharge to the municipal storm drain system.

MUNICIPAL STORM DRAIN SYSTEM (OR STORM DRAIN SYSTEM) -- The system of conveyances owned by the Town (including roads, catch basins, curbs, gutters, ditches, man-made channels, pipes, and outfalls) by which stormwater is collected or conveyed.

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POLLUTANT -- Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§2011 et seq.)), heat, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, and agricultural waste, and any other material that may cause or contribute to exceedance of water quality standards in the waters to which the storm drain system discharges.

STORMWATER -- Any surface flow, runoff or drainage resulting entirely from any form of natural precipitation.

§ 171-3. Responsibility for Administration.

The DPW and Planning Board shall administer, implement, and enforce the provisions of Chapter 171. Any powers granted to the DPW or the Planning Board by this Chapter, except the power to hear appeals, may be delegated in writing by (respectively) the DPW Director or the Planning Board to other employees or agents of the Town.

§ 171-4. Prohibitions.

A. Prohibition of Illicit Discharges.

No person shall commence, allow, conduct or continue any illicit discharge.

B. Prohibition of Illicit Connections.

No person shall construct, use, allow, maintain or continue any illicit connection, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

C. Prohibition of Obstruction of Municipal Storm Drain System.

No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from the DPW.

§ 171-5. Notification of Releases.

Any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, who has information of any known or suspected release of materials at that facility or operation that are resulting or may result in illicit discharges shall take all necessary steps to ensure the discovery, containment and cleanup of such release. In the event of a release of hazardous material, that person shall immediately notify the Hopkinton Fire Department and shall notify the DPW within two hours. In the event of a release not involving hazardous material, that person shall notify the DPW no later than the next business day. For all releases, the initial notification shall be confirmed by written notice addressed and mailed, or hand-delivered, to the DPW within two business days.

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§ 171-6. Enforcement.

A. Enforcement Orders.

If any person violates or fails to comply with any of the requirements of Chapter 171, the DPW may order compliance by written notice to the responsible person via certified mail or hand delivery. The order shall include the name and address of the alleged violator, the address at which the violation is occurring or has occurred, a statement specifying the nature of the violation, a description of the actions needed to resolve the violation and come into compliance, the deadline within which such actions must be completed, and a statement that, if the violator fails to come into compliance by the specified deadline, the Town may do the work necessary to resolve the violation at the expense of the violator. In addition, said order may require:

- Elimination of illicit connections or illicit discharges;
- Performance of monitoring, analyses and reporting;
- Remediation of contamination caused by the illicit connection or illicit discharge; and
- The implementation of source control or treatment measures.

B. Appeals.

Any person aggrieved by an enforcement order issued pursuant to Section 171-6.A may request a hearing before the Planning Board by submitting to the DPW and Planning Board, within 30 days of such order, a letter explaining why the order was not justified. The Planning Board shall thereupon schedule and hold a hearing regarding such request and, upon the close of such hearing, may uphold, modify or rescind the order as the facts and applicable law may require. The Planning Board's decision shall be deemed its final action with respect to the matters determined, and any further appeal shall be to a court of competent jurisdiction.

C. Action by the Town to Remedy a Violation.

If a violator fails to come into compliance by the deadline specified in an enforcement order, the DPW may do the work necessary to resolve the violation at the joint and several expense of the violator and property owner. For situations involving an immediate threat, the DPW may remove an illicit connection immediately and take such other action as is necessary to protect public health, safety or the environment. Written notice of any remediation action undertaken by the DPW shall be provided to the property owner by hand within 48 hours of the commencement thereof or by certified mail postmarked no later than the next business day.

D. Recovery of Costs.

If the DPW undertakes remediation work pursuant to Section 171-6.C, it shall, within 30 days after completing the work, notify the violator and the property owner in writing of the costs incurred by the Town, including administrative costs, associated with that work. The violator and the property owner shall be jointly and severally liable to repay the Town for those costs

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within 30 days of receipt of that notice; provided, however, that the violator or the property owner may file a written protest objecting to the amount or basis of costs with the DPW and Planning Board within such 30 days. The Planning Board shall schedule and hold a hearing regarding such protest and, upon the close of such hearing, may uphold, modify or rescind the costs required to be repaid, as the facts and applicable law may require.

If the amount due is not received by the Town by the expiration of the time in which to file such a protest, or within 60 days after the final decision of the Planning Board or (if appealed to court) a court of competent jurisdiction resolving that protest, the amount of the Town's costs shall constitute a lien on the property pursuant to M.G.L. Chapter 40, Section 58. Interest shall accrue on any unpaid costs at the statutory rate, as provided in M.G.L. Chapter 59, Section 57.

E. Civil Relief.

If a person violates any provision of Chapter 171 or an order issued thereunder, the Town may seek injunctive relief in a court of competent jurisdiction restraining the person from activities that would create further violations or compelling the person to abate or remedy the violation.

F. Criminal Penalty.

Any person who violates any provision of Chapter 171 or any order issued thereunder may be punished by a fine of not more than \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. A criminal complaint may be filed by the DPW or Planning Board, with the authorization of the Board of Selectmen.

G. Non-Criminal Disposition (Ticketing).

As an alternative to criminal prosecution, the DPW or Planning Board may elect to utilize the non-criminal disposition procedure set forth in Chapter 1, Section 1-4 of these Bylaws. The penalty for the first violation shall be \$100.00. The penalty for each subsequent violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

H. Entry to Perform Duties Under this Bylaw.

To the extent permitted by law, or if authorized by the owner or other party in control of the property, the Town and its agents, officers and employees may enter privately owned property for the purpose of performing their duties under Chapter 171 and may make or cause to be made such examinations, surveys, sampling, or remedial activities as the Town deems reasonably necessary.

I. Remedies Not Exclusive.

The remedies listed in Chapter 171 are not exclusive of any other remedies available under any applicable federal, state or local law.

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Pass any vote or take any act relative thereto.

ARTICLE: 49 Driveway Standards

Sponsor: Fire Chief

To see if the Town will vote to amend Chapter 174, Streets and Sidewalks, Article VII, Driveways, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “, Senior Housing,” from the last sentence of Section 174-25, Construction of Driveways; and

2. By inserting a new Subsection D at the end of Section 174-27, Regulations, as follows:

D. No driveway permit shall be issued without the written approval of the Fire Department, which may be subject to such conditions as the Fire Department may deem necessary for the protection of the public health and safety. The Fire Department shall prepare publicly available driveway permit guidelines and parameters that it shall consider in its review of every driveway permit application.

Pass any vote or take any act relative thereto.

ARTICLE: 50 Unregistered Motor Vehicles

Sponsor: Board of Selectmen

To see if the Town will vote to amend Chapter 188, Unregistered Motor Vehicles, of the General Bylaws of the Town of Hopkinton, as follows:

1. By deleting “\$20.00 for each offense, each continuing day being a separate offense” in the line entitled “Unregistered Motor Vehicles Bylaw (Ch. 188),” in Chapter 1, Section 1-4, Penalties Enumerated, and insert in place thereof, the following:

First offense: \$25, with each day being a separate offense

Second offense: \$50, with each day being a separate offense

Third offense: \$100, with each day being a separate offense

Fourth and subsequent offense: \$300, with each day being a separate offense

2. By inserting a new Section 188.4, Enforcement, as follows, and renumbering the remaining Sections accordingly:

The Director of Municipal Inspections or a designee thereof shall have the authority to enforce the provisions of this Chapter.

and

3. By deleting “of twenty dollars (\$20) for each offense.” from the newly renumber §188-7, Noncriminal dispositions.

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Pass any vote or take any act relative thereto.

LAND ACQUISITIONS AND DISPOSITIONS

ARTICLE: 51 Gift of Land – Hehn’s Farm Way

Sponsor: Planning Board

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 4.9 acre parcel as shown on a plan entitled “Definitive Residential Subdivision Hehn’s Farm” prepared by J.D. Marquedant & Associates, Inc. and dated December 14, 2015, revised April 28, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 25 Ash Street and as shown on Assessors Map as U17-36-0, and said land to be used for open space purposes.

Pass any vote or take any act relative thereto.

ARTICLE: 52 Gift of Land – Box Mill Road

Sponsor: Planning Board

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 10.2 acre parcel as shown on a plan entitled “Plan of Land in Hopkinton, Massachusetts” prepared by J.D. Marquedant & Associates, Inc. dated January 14, 2015 revised through January 18, 2016, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 0 Grove Street, and as shown on Assessors Map as U21-9-0, and said land to be used for general municipal purposes.

Pass any vote or take any act relative thereto.

ARTICLE: 53 Street Acceptances

Sponsor: Planning Board

To hear the report of the Board of Selectmen relative to the laying out and the widening and relocation of the following named streets under the provisions of Chapter 82 of the *Massachusetts General Laws*, and to see if the Town will vote to accept such streets as and for public ways and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain any land or interest in land necessary for such laying out, and act on all manners relating thereto:

- Cider Mill Road from Ash Street to Dead End
- Cold Spring Brook Road from North Mill Street to Dead End
- Cranberry Lane from South Mill Street to Dead End
- Pinetree Lane from North Mill Street to Dead End

Pass any vote or take any act relative thereto.

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ARTICLE: 54 Easement – 125 East Main Street

Sponsor: Director of Public Works

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, an easement located at 125 East Main Street and as shown on Assessors Map as U13-7-0, said land to be used for general municipal purposes, including stormwater management and sidewalk purposes.

Pass any vote or take any act relative thereto.

ARTICLE: 55 Fruit Street Property – Lease to Youth Organization

Sponsor: Board of Selectmen

To see if the Town will authorize the Board of Selectmen to lease a portion of Parcel 8 the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, to a non-profit youth organization based in the Town of Hopkinton, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 56 Fruit Street Property – Lease to Animal Shelter

Sponsor: Board of Selectmen

To see if the Town will authorize the Board of Selectmen to lease a portion of Parcel 8 of the Fruit Street Property, as depicted on the Fruit Street Master Plan, dated March 24, 2015, and adopted by the Town under Article 56 of the 2015 Annual Town Meeting, for a term not to exceed 30 years, for the purpose of using such land as an animal hospital or shelter, as reasonably determined by the Board of Selectmen, and on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town, to the winner of a competitive bid selection process pursuant to Chapter 30B of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ADMINISTRATIVE

ARTICLE: 57 Early Voting

Sponsor: Citizen's Petition

To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below, to authorize the Legislature to make clerical or editorial changes in form only to the bill, unless the Board of Selectmen approves

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amendments to the bill before enactment by the Legislature, and to authorize the Board of Selectmen to approve amendments that shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF HOPKINTON
TO HOLD EARLY VOTING FOR ALL ANNUAL AND SPECIAL TOWN ELECTIONS.**

Section 1. Qualified voters within the Town of Hopkinton, as defined in section 1 of chapter 51 of the General Laws, shall be permitted to cast a ballot in any annual or special town election during an early voting period.

Section 2. Notwithstanding any provision purporting to limit the application of section 25B of chapter 54 of the General Laws or its implementing regulations, such chapter and regulations shall govern all aspects of early voting, including, but not limited to, the establishment of the early voting period, the procedures for early voting, and the counting of early voting ballots, for all such annual or special Town elections; provided, however, that, unless such Town election is to occur at the same time as the biennial state election, the Town Clerk (a) shall not be required to provide notice to the Secretary of the Commonwealth of the early voting locations, and (b) shall prepare all early voting materials; and provided further, that, notwithstanding 950 CMR 47.03(2), the Town Clerk may, in his or her discretion, end early voting at 2:00 p.m. on those days on which a Special or Annual Town Meeting is to be held.

Section 3. This Special Act shall take effect on July 1, 2018.

Pass any vote or take any act relative thereto.

ARTICLE: 58 PILOT Agreement – MA Solar Highway Phase 1B LLC Sponsor: Board of Selectmen

To see if the Town will vote in accordance with Chapter 59, Section 38H of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with MA Solar Highway Phase 1B LLC ("MA Solar"), for a period of 20 years, whereby MA Solar will pay the Town a sum of monies per year relative to a portion of land located at 5 Macadam Road, and shown of Assessors Map U2 Parcel 15-0, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 541 kW-DC, said PILOT Agreement being on file in the Town Clerk's Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Pass any vote or take any act relative thereto.

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ARTICLE: 59 PILOT Agreement – NRG DG Marathon LLC*Sponsor: Board of Selectmen*

To see if the Town will allow approve a vote in accordance with Chapter 59, Section 38H of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Board of Selectmen, as authorized by the vote taken under Article 50 of the 2016 Annual Town Meeting, with NRG DG Marathon LLC (“Marathon Solar”), for a period of 25 years, whereby Marathon Solar will pay the Town a sum of monies per year relative to an approximately 20 acre portion of land located along East Main Street, shown of Assessors Map U7-1-0, and more particularly shown on a plan of land entitled “Plan Exhibit A-1, Singletary Farm Hopkinton, MA,” prepared by Beals and Thomas, dated March 17, 2015 (Plan), and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 2 megawatts, said PILOT Agreement and Plan being on file in the Town Clerk’s Office, and further to allow the Board of Selectmen or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Pass any vote or take any act relative thereto.

ARTICLE: 60 Set local speed limits – 25 MPH*Sponsor: Board of Selectmen*

To see if the Town will vote to accept the provisions of Section 17C of Chapter 90 of the *Massachusetts General Laws*, as adopted by Section 193 of Chapter 218 of the Acts of 2016, allowing the Board of Selectmen to establish a speed limit of twenty five (25) miles per hour on any roadway inside a thickly settled or business district in the Town on any way that is not a state highway without further authorization from the Commonwealth of Massachusetts.

Pass any vote or take any act relative thereto.

ARTICLE: 61 Set local speed limits – Designated Safety Zones*Sponsor: Board of Selectmen*

To see if the Town will vote to accept the provisions of Section 18B of Chapter 90 of the *Massachusetts General Law*, as adopted by Section 194 of Chapter 218 of the Acts of 2016, allowing the Board of Selectmen to establish, in the interests of public safety and without further authority from the Commonwealth of Massachusetts, designated safety zones on, at or near any way in the Town which is not a state highway, and with the approval of the Commonwealth if the same is a state highway, and which safety zones shall have a posted speed limit of twenty (20) miles per hour.

Pass any vote or take any act relative thereto.

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ARTICLE: 62 Constables

Sponsor: Board of Selectmen

To see if the Town will vote, as provided in Section 1 and Section 1B of Chapter 41 of the *Massachusetts General Laws*, to make the position of Constable an appointed, instead of elected, position to be appointed by the Board of Selectmen.

Pass any vote or take any act relative thereto.

ARTICLE: 63 Trustees of the School Trust Fund in the Town of Hopkinton

Sponsor: Trustees of the School Fund

To see if the Town will choose members to fill the vacancies now existing in the Board of Trustees of the School Fund in the Town of Hopkinton.

Pass any vote of take any action thereto.

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

Given under our hands this 12th day of April, 2017.

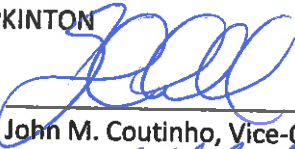
Board of Selectmen Chairman Brian Herr BH
Initial

Warrant May 1, 2017

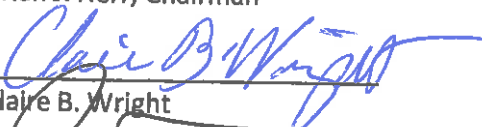
BOARD OF SELECTMEN
TOWN OF HOPKINTON



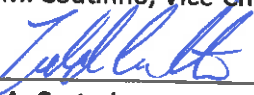
Brian J. Herr, Chairman



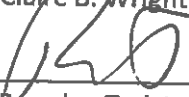
John M. Coutinho, Vice-Chairman



Claire B. Wright



Todd A. Cestari



Brendan Tedstone

A TRUE COPY

ATTEST:



Connor Degan, Town Clerk

DATE: April 18th, 2017

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN THE TOWN HOUSE, IN EACH OF THE CHURCHES IN THE TOWN, IN EACH OF THE POST OFFICES AND IN EACH OF THE ENGINE HOUSES OF THE TOWN AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

Constable of Hopkinton

Board of Selectmen Chairman Brian Herr 
Initial

Warrant May 1, 2017

INSPECTIONAL SERVICES

During 2017, Hopkinton MEWs/Modera Development finished construction of 280 Rental Units. Pulte's residential construction of 425 Condo Units at Legacy Farms North is continuing to progress.

The Inspectional Services Department consists of a full-time Director, a part-time Inspector of Buildings, a part-time Plumbing and Gas Inspector, a part-time Electrical Inspector and Administrative staff. Zoning enforcement and zoning reviews continue to consume a majority of time in the Department.

The Inspectional Services staff continues to pursue educational training to keep up-to-date with changes in building codes and construction techniques to maintain certification levels.

We continue to maintain safety and service as our highest priority and look forward to serving the community in the next year.

Respectfully submitted,

Charles E. Kadlik
Director of Municipal Inspection
Zoning Enforcement Officer

BUILDING REPORT

In accordance with applications filed in this office for the period starting January 1, 2017 and ending December 31, 2017 building construction in the Town of Hopkinton for the past year is as follows:

New: Commercial Building Permits Issued: 4; Estimated Value: \$35,225,711.00; Fees Collected: \$12,900.00

Alterations to Same Permits Issued: 110; Estimated Value: \$11,505,706.00; Fees Collected: \$82,081.00

New: Assembly Buildings: 0; Alterations to Assembly Buildings: 0; Institutional Buildings (New) 0; Alterations to Institutional Buildings 0

New: Residential Buildings – Permits Issued 106; Estimated Value: \$23,066,461.00; Fees Collected: \$230,683

Alterations to Same – Permits Issued 1010; Estimated Value: \$15,573,317.00; Fees Collected \$163,218.00

New: Miscellaneous Structures – Permits Issued: 97; Estimated Value \$294,020,224; Fees Collected: \$29,149.00

Alterations to Same – 0

Wrecking: Permits Issued 14; Estimated Value: \$125,500.00; Fees Collected: \$800.00

Certificates of Compliance, Use & Occupancy: 1387;

Certificate of Inspection: 39; Fees Collected \$1,280.00

Building:

Total Permits Issued 2017: 1341; Total Estimated Value: \$89,516,919.00; Total Fees Collected \$518,831.00

GAS/PLUMBING REPORT 7/1/16 to 6/30/17

Deposits: \$121,148.00; Payroll: \$70,488.00; Expenses: \$884.65

WIRING REPORT 7/1/16 – 6/30/17

Deposits: \$107,924.20; Payroll: \$71,302.00; Expenses: \$1,203.29

CAPITAL IMPROVEMENT COMMITTEE

The Hopkinton Capital Improvement Committee is charged with planning for long range capital spending and maintenance for expenditures of \$25,000 or greater.

We take the following approach to this task:

1. Meet with town departments and committees to anticipate, identify, and evaluate the major capital projects before the town in the next ten years and determine the year in which funds will be appropriated for each.
2. Determine the sources of funding and net costs to the taxpayers once reimbursements, grants, and rate-payer enterprise funds are accounted for.
3. Provide information to the town manager so capital expenditures can be included in the overall financial planning process, and impact on the annual budget can be assessed.

Respectfully submitted,
Alton Chen, Chairman

CEMETERY COMMISSION

The Hopkinton Cemetery Commission is an elected, three member board charged with overseeing the town's cemetery needs. Offering cemetery space and services is an important municipal function which towns are required to provide their citizens under Massachusetts law. The town's severe shortage of cemetery space was alleviated several years ago by installing drainage to make all of the land at Mt. Auburn Cemetery usable. A longer term solution was reached in 2015 with the purchase of an adjacent 2.5 acre parcel to meet our future needs. Nevertheless, a Commission objective is to steward our existing cemetery space and maximize its use. To that end, the Commission has established a lot-buy-back fund to enable the town to repurchase from deed holders previously sold cemetery lots that are no longer wanted. In this way, cemetery space will not be wasted by being unnecessarily left vacant.

Phase II of the Community Preservation Act funded Cemetery Records Digitization project got underway in 2017, with a 10% test sample of the town's cemetery records entered into a data base for eventual public access. Having now gained the necessary knowledge of the time demands and operational details of this data entry, the town's IT department has worked with the Commission to identify an appropriate system to support the records and make them easily available to the public. Our goal is to have the town's cemetery records in a searchable form and available to the public for personal inquiry or genealogical research through the town's website within 2018. Phase I of this CPA project, conducted in 2016, scanned and transferred to digital format, with microfiche backup, all of our vulnerable paper records – some centuries old – into a safer, up-to-date medium that will preserve them for the 21st century and beyond.



Memorial Day 2017 - Cleaning Veterans Stones

After ten years of sand, salt, and snowplows, the Main St. cemetery fence was damaged and peeling. Commissioner John Palmer donated his time and energy to straighten bent rails as well as repaint and reinstall almost 300 finials. We owe sincere thanks to him for this valuable volunteer work. As you can see, the fence is looking great! On Memorial Day, volunteers again stepped up, when a team of citizens cleaned the many time-blackened veterans headstones at Mt. Auburn Cemetery. Despite the rain and chill, the enthusiastic group, including some hardworking children, cleaned *every veteran's headstone from before 1900*. It was a lasting contribution to honor our veterans and a rewarding day for everyone involved.



Freshly cleaned memorial to a Union P.O.W. who perished at Andersonville Prison, 1864

Many of the historic headstones at Mt. Auburn are fallen, broken and badly damaged. CPA funds granted in 2017 will provide for restoration work to repair these at-risk historic markers in the spring/summer of 2018. This year, Commission members identified, catalogued, and marked for repairs over 100 historic stones needing attention. Some simple work may be done by volunteers, with the major restoration work being done in 2018 by a professional stone conservator.

To learn more about the work of the Cemetery Commission, our site on the town website gives information on our services and projects. Included is a video tour of the town's historic Comey Chapel, with details on how the chapel can be used by the public for small gatherings. The goal of the Cemetery Commission continues to be to provide for the maintenance, improvement, and expansion of our cemeteries and their related services.

Respectfully submitted,
Claire Wright, Chairman
John Palmer
Thomas Pratt

CENTER SCHOOL RE-USE ADVISORY TEAM

To the Citizens of Hopkinton,

The Center School Re-Use Advisory Team is pleased to provide its Annual Report for 2017.

With the upcoming opening of the Marathon Elementary School anticipated in the fall of 2018 the Board of Selectmen formed the Center School Re-use Advisory Team to explore the future of Center School.

The Board of Selectmen's charge to the Team is:

The Center School Re-Use Advisory Team will recommend, for the Board of Selectmen's consideration, a plan for the Center School building and property that will provide the Board with valuable outside viewpoints on the use and development of the property. This plan shall outline the community's vision for the future use of the property and produce recommendations for the Board's consideration that align with the aspirations of the community.

The Team was appointed by The Board of Selectmen on June 6, 2017. The Team members appointed by the Board were:

Laura Barry, Richard Flannery, Darlene Hayes, John Pavlov and Kenneth Weismantel.

Additionally there were liaisons appointed to the team;

Board of Selectmen – Claire Wright

Planning Board – Frank D'Urso (alternate: Amy Ritterbusch)

Hopkinton Historic District Commission – Michael Auen

Hopkinton School Committee – Jennifer Devlin

Parks and Recreation Commission – Robert Dobinski (added to Team after Board of Selectmen meeting 11-7-17)

At the Team's first meeting we organized and voted to have Richard Flannery as Chair and Kenneth Weismantel as the Vice-Chair of the Team.

The Team held five public meetings in 2017. The Team prepared a questionnaire for Town Departments, Boards and Committees regarding re-use of Center School that was distributed.

The Team developed a Team Plan and Process to guide the Team in its mission.

The Team developed an Interim Use Recommendation for Center School to be presented to the Board of Selectmen in January 2018.

The Team as part of its mission to get the community's vision for future use of the property prepared a community questionnaire to be distributed in early 2018. The Team also scheduled the first in a series of Public Forums for Saturday February 3, 2018 at 10:00 AM at the Hopkinton Senior Center.

The Team looks forward to reviewing the information it receives from the questionnaires and Public Forums to determine the community's vision for the future use and development of the property. Using that information, the Team will then provide the Board of Selectmen with a

recommendation, for their consideration, for a plan for the Center School building and property. The recommendation will have incorporated valuable outside viewpoints on the use and development of the property, contain an outline of the community's vision for the future use of the property, and will align with the aspirations of the community.

The Team will work with the Town Manager's office to obtain a professional assessment of the Center School building conditions and develop rough cost estimates for the various, preferred options for the Center School property which result from the Team's study. These professional assessments and fiscal estimates will help guide the Center School Re-use Advisory Team in their recommendations and the Board of Selectmen in their decision making.

Respectfully submitted,
Richard A. Flannery, Chair
Center School Re-Use Advisory Team

COMMISSIONERS OF TRUST FUNDS

The Commissioners of Trust Funds is a three member elected board, presently Sandra King Altamura, Maureen Bumiller, and Muriel Kramer, that acts in accordance with Massachusetts General Laws Chapter 41 and Chapter 44, Section 54. The Town of Hopkinton has five (5) funds that are managed by the Commissioners of Trust Funds currently invested with Bartholomew & Company. The Commissioners meet on a monthly basis.

The Charles B. and Mary C. Holman Fund reads as follows: "I give to the Town of Hopkinton, Massachusetts, where I have passed many pleasant years of my life, the sum of Fifteen Hundred dollars (\$1,500) to be held in trust, to be known as the Charles B. and Mary C. Holman Fund and the income only to be used in beautifying and making the town attractive by setting out shade trees, especially on Main Street in the centre of the town and caring for them."

The Comey Memorial Chapel Fund reads as follows: "In creating a trust fund of one thousand dollars (\$1,000) for the perpetual care of the Comey Memorial Chapel at Evergreen Cemetery in Woodville Hopkinton Mass., it is my intent and desire that the following conditions for use of the interest of this fund may be met and complied, (1) that the Trust Fund shall be known as "The Comey Memorial Chapel Fund." (2) that the interest of this Fund shall accrue for several years and shall be expended for the repair and maintenance of said chapel, - when required at the discretion of the Cemetery Commission. (3) that not in excess of two dollars (\$2.00) in any one year shall be paid for janitor service. (4) that in the event of complete destruction of this Chapel, through Act of God or other acts over which we have no control, the interest of this fund may be used for the repair, replacement or resetting of any monument in Evergreen Cemetery, giving first attention to the Monuments and Markers of the Soldiers and Sailors of any Wars since the year seventeen seventy-five (1775)."

The Mary A. Roche Fund reads as follows: "Because the Town of Hopkinton, Massachusetts chose land owned by me in said Town for the purpose of building its new Elmwood Elementary School thereon, I am pleased to give, and I hereby give to said Town of Hopkinton, Massachusetts, to be administered by its School Committee, the sum of Five Thousand Dollars, said sum to be deposited at interest, and the income from said Five Thousand Dollars to be divided in June of each year to the two students in the graduating class of the said Elmwood Elementary School receiving the highest academic marks in their course of studies during the full school term leading up to their graduation."

The Charles L. Clafin Trust Fund reads as follows: "To the inhabitants of Hopkinton the sum of One Thousand Dollars, in trust to invest the same and use the income in caring for the Park so-called in the centre of said town."

The Bernard J. McGovern Trust reads as follows: That the Town be authorized and permitted to utilize all or a portion of the net annual income of the gift to the Town established by Section I of Article IV of the Last Will of Bernard J. McGovern for the following purposes only: (a) The purchase of books for its public library; (b) The purchase of video tapes and audio tapes for its public library; (c) The purchase of books and music on compact disk for its public library; (d) The purchase of language tapes for its public library; (e) The purchase of magazines, books, periodicals, and newspapers

and subscriptions for its public library; (f) The purchase of CD Rom disks in subjects which educate, enlighten and inform the citizens of the Town for its public library' (g) The purchase of e-books for adults and children for its public library; (h) Arranging for programs, including lectures, films, exhibitions, trips and other events of interest to the public; (i) The purchase of computer hardware and software, including programs in a variety of subjects, for its public library; (j) The purchase of membership passes to area museums and other attractions for its public library.”

As of 12/31/17: Charles L. Clafin fund has \$9,429.54 of expendable funds, the Comey Memorial Chapel fund has \$2,611.15 of expendable funds, the Charles B. and Mary C. Holman fund has \$3,376.95 of expendable funds, and the Mary A. Roche fund has \$342.81 of expendable funds.

In FY'17, no expenditures or withdrawals were made from The Charles L. Clafin, Comey Memorial Chapel, or the Charles B. and Mary C. Holman Funds.

In FY'17 two graduating seniors were awarded \$75 each from the Mary A. Roche Fund.

McGovern Trust Fund: As of 12/31/17, the principle account has \$1,155,012.67 and interest account has \$609,510.44. McGovern Trust Fund Expenditures during FY'17 (as of January 2018) were \$43,822.01. The McGovern Trust Fund is invested in an array of certificates of deposits, exchange traded and mutual funds, common and preferred stocks.

Respectfully submitted,

Sandra King Altamura, Chair
Maureen Bumiller, Secretary
Muriel Kramer, Investment Liaison

COMMUNITY PRESERVATION COMMITTEE

To the Citizens of Hopkinton

Overview

The Community Preservation Act (Massachusetts General Laws; Chapter 267) was signed into law in 2000. This legislation allows cities and towns to create their own community preservation funds through a surcharge of up to 3% of the local tax levy on real property. In 2001, the citizens of Hopkinton adopted a CPA bylaw and thereby approved a 2% surcharge to their property taxes. Revenue from this surcharge is dedicated for the preservation of open space, historic sites, affordable housing and passive/active outdoor recreation in the Town. Local revenue is supplemented through the state Community Preservation Trust Fund. Money for this fund is derived from fees charged at Massachusetts Registries of Deeds. In July of 2012, an amendment to Chapter 267 added \$25 Million to this fund. The availability of funds depends on two factors; the number of deeds registered in a given year and the number of communities competing for state CPA dollars.

Under the provisions of the CPA, a Hopkinton Community Preservation Committee was established to identify the Town's needs, capabilities and resources with regard to community preservation. The CPC considers proposals made by groups and individuals to ensure they meet the criteria of the law benefit the community and are financially feasible. The Committee then makes recommendations to Annual Town Meeting. The CPC may include in its recommendations a request to set aside for later spending funds for specific purposes that are consistent with community preservation, but for which sufficient revenue is not immediately available.

The Community Preservation Committee is a nine-member board which includes designees from the Planning Board, Open Space Preservation Committee, Conservation Commission, Historical Commission, Parks and Recreation Commission, the Housing Authority and three At-Large members appointed by the Hopkinton Board of Selectmen. The current Community Preservation Committee members are:

- Chairman and Member-at-Large Henry Kunicki
- Parks and Recreation Commission Representative and Vice Chair - Dan Terry
- Conservation Commission Representative - Jim Ciriello
- Planning Board Representative - Muriel Kramer
- Open Space Conservation Commission Representative - Jeff Doherty
- Housing Authority Representative – Rebecka Hoffman
- Member-at-Large - Alfred Rogers
- Member-at-Large - Ronald Clark
- Historical Commission Representative – Eric Sonnet

The Community Preservation Committee lost long time member Ken Weismantel – as he was not re-elected to his position. The Committee Thanks Mr. Weismantel for the years of his service.

Historical Representative seat is vacant as of the fall of 2016

Accomplishments:

In 2017 the following projects were approved at Town Meeting to carry on the Committee's endless and critical endeavor toward the continuation of preserving our town's historical history in various forms:

Preservation of Town Records/Town Clerk's Office

\$20,000 ~Historic Preservation

The Preservation of Hopkinton and Upton Land records. This will include deacidification, mending and reinforcement of paper as necessary (with repair or replacement of index tab) resewing, rebinding, or archival grade polyester encapsulation as appropriate. CPA funding for this project has been approved by voters several times since the initial request in 2006.

Shared Use Trail

\$55,000 – Recreation

The creation of a shared-trail located on the former Hughes Property.

Film Reel Conversion

\$200 – Historical Preservation

The Historical Preservation for the Film Reel Conversion of “Hopkinton Fair” 1944-1945.

Headstone Restoration

\$10,000 – Historic Preservation

The Historic Preservation of Headstones, to be determined in need of repair by the Cemetery Commission.

Cheney Family Collection

\$7,000 – Historic Preservation

The Historic Preservation for the professional organization, cataloging and display of the Cheney Family Collection

Cameron Woods Bridges

\$4,000 – Recreation

Funds for the Reconstruction of three bridges in the Town owned Cameron Woods Property

Architectural Historical Survey

\$25,000 – Historical Preservation

Funds for an Architectural Historical Survey. Said Survey determined to be significant to history, archeology, architecture or culture of the town.

Fruit Street Building

\$400,000 – Recreation

For the construction of a Bathroom, Concession and storage facility located at the Fruit Street Fields.

Reed Park

\$26,000 – Recreation

Funds for the engineering and limited construction support for Reed Park

Benches at Center Trail

\$5,500 – Recreation

Funds to create benches for the Center Trail

Looking Ahead

The Community Preservation Committee will continue its mission of identifying preservation needs and projects in the Town of Hopkinton and make funding recommendations to the Board of Selectmen.

*Respectfully submitted,
Henry Kunicki, Chairman*

HOPKINTON CONSERVATION COMMISSION

The Conservation Commission is required by law to fulfill a number of duties pursuant to the Massachusetts General Laws, the Massachusetts Wetlands Protection Act (WPA), and the Hopkinton Wetland Protection Bylaw (Bylaw).

To fulfill these obligations, the Commission processed applications and conducted public hearings for 90 Notices of Intent, Resource Area Delineations, Requests for Determination, Certificates of Compliance, Enforcements, and Emergency Certifications during the past year. The Commission also processed 46 Requests for Minor Project Exemptions under the WPA and Bylaw, which improved response time for applicants and freed valuable agenda time for more complex projects. The Commission has also worked with the Hopkinton Boy Scouts to improve trails and conservation land for the enjoyment of the Town.

These filings and activities, plus project site inspections, project reviews, public hearings, communications with the Department of Environmental Protection, and informational meetings with residents and developers, occupied the Commission and its staff during the past year. The Commission meets two to three Monday nights per month to meet the requirements of the WPA and Bylaw.

Commission staff also spent time responding to requests for comments from other Town Boards and working with other Town Departments on various town projects.

Members of the Commission served on the Community Preservation Committee, Lake Maspenock Dam Advisory Group, Lake Maspenock Weed Management Advisory Group, Open Space Preservation Commission, Upper Charles Trail Committee, and the Zoning Advisory Committee.

Major projects reviewed, approved and/or underway by the Commission during 2017 include:

- Hopkinton High School Artificial Turf Athletic Fields,
- Commercial Solar Power Array at 147 Lumber Street,
- Hopkinton Mews, 85 West Main Street
- Commercial Buildings, 1 Lumber Street
- Tennis & Swim Club, Lumber Street
- Hunter's Ridge, North Mill Street,
- Pulte Homes at Legacy Farms South,
- Pulte Homes at Legacy Farms North,
- Residential Subdivision, 203 Pond Street
- MassDOT Research Laboratory,
- Maspenock Woods, West Elm Street
- Hopkinton Elementary School 129 Hayden Rowe,
- Golden Pond, West Main Street,
- Peloquin Estates,
- Ash Street Homes, LLC, Ash and Chestnut Streets
- REC Hopkinton, Chamberlain and Whalen Roads, and
- Highland Park IV.

The Commission monitors these major projects, along with other numerous on-going residential and commercial projects of various sizes, on a regular basis, working closely with project

engineers, managers, and contractors to ensure they're complying with the requirements and performance standards of the Commission.

The Commission is committed to protecting our Town's valuable wetland, buffer zone, groundwater and open space resources and ensuring compliance with Federal, State and Hopkinton wetland regulations, our bylaw, low impact development, and best management practices.

The Commission has worked closely with the Department of Public Works relative to the on-going maintenance of town trees, roads and roadway drainage structures within and adjacent to wetland resource areas.

Commission goals include encouraging Low Impact Development initiatives, supporting open space acquisition and stewardship, and continuing efforts to successfully handle all permit applications in a timely manner.

The Commission staff has worked diligently to assist the public with understanding wetland regulations and fulfilling permitting requirements, streamlining the permitting process for applicants, promoting environmental stewardship, educating the public, acting as a liaison to other Town boards and committees, and to provide timely information to the Commission on projects under review in order to hold efficient public meetings.

The Commission extends its best wishes and appreciation to former Vice Chair Marcus Waldron on his past nine years of serving on the Commission. The Commission welcomed Carl Theodore Barker-Hook as a new member.

The Commission extends our thanks and congratulations to Zachary Ritterbush and Joseph Harrison of Troop 1 Hopkinton who undertook their Eagle Scout projects with the support of the Commission. Both Zach and Joe did an outstanding job on their projects. Zach and Joe earned their Eagle Scout award this past year.

The Commission thanks the residents of Hopkinton for their water conservation efforts over the past year.

The Commission invites the public to attend our meetings, become involved, volunteer, request Commission presentations to aid in local awareness about wetlands, and to provide comments on any of the projects brought before us. Meeting times and agenda items are posted on the Town's website (www.hopkintonma.gov) and a link can be found on the Commission's webpage (www.hopkintonma.gov/home/government/boards/conservation) as well as in the Town Clerk's Notebook at Town Hall. All members of the community are welcome and encouraged to attend our meetings or to call the Commission Office at 508-497-9745 with any questions.

Respectfully submitted by the Hopkinton Conservation Commission,

Jeffrey Barnes, Chair
Melissa Recos, Co-Vice Chair
Kerry Reed, Co-Vice Chair
Carl Theodore Barker-Hook
James Ciriello
Edwin Harrow
Jamie Wronka
Don MacAdam, Conservation Administrator
Anna Rogers, Inspections Administrative Assistant

HOPKINTON CULTURAL COUNCIL

The purpose of the Hopkinton Cultural Council (HCC) is to support public programs in the arts, humanities and interpretive sciences which promote access, education, diversity and excellence for residents of our community. This is accomplished by granting funds received from the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area. We fund a variety of programs each year appropriate for diverse age and interest groups. Whenever possible we give priority to Hopkinton artists and organizations.

For 2017, Hopkinton received \$4,600 from the Massachusetts Cultural Council. We also had a carryover from prior years of \$784.62. We received a total of 17 applications, approving 11 for partial or full funding.

Members of the HCC for 2017 include:, Sterling Worrell- Chair, Mary Anne Guild- Treasurer, Mary Ansell- Secretary, Darlene Hayes, Nancy Lagasse, Tom Phelan, David Roberts, John Savignano, Steve Spector, Mary Weinstein, Barbara Timko, and Richard Jacobs. It is the Council's goal to add new members each year to keep the group's input fresh, and to allow for broader delegation of the responsibilities. Please contact Chair, Sterling Worrell- culturalchair@hopkintonma.gov to join us or for more information.

2017 funded projects

Amazing Things Art Center	\$100
Assabet Valley Mastersingers	\$100
Clafin Hill	\$100
Hopkinton Center for the Arts	
Jazz Series	\$1000
Hopkinton Garden Club	
Speaker Series	\$500
Hopkinton Historical Society	\$900
Janet Schwartz artist workshop at HCA	\$700
John Root at Hopkinton Senior Center	\$250
Prometheus Dance at HCA	\$500
Richard Clark at Hopkinton Senior Center	\$350
Scott Jameson at Hopkinton Library	\$525
Administrative Costs	\$229.62

2017 Total Disbursement \$5025

Respectfully submitted,
Sterling Worrell, HCC Chair



DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) has the unique honor and opportunity to positively impact residents’ lives on a daily basis by providing many of the necessary services on which their lives depend and by which their quality of life is improved. The DPW provides well maintained roads and sidewalks to ensure safe travel; it provides clean, potable water for safe drinking, cooking, and cleaning; it provides for the removal and proper treatment of sewerage to protect public health; it collects municipal solid waste and disposes it in a responsible manner; it collects recyclable materials and ensures they are properly recycled; and it keeps the parks and cemeteries mowed and beautifully maintained for all to enjoy. All of these responsibilities are carried out by the DPW Team which is experienced, hardworking, and dedicated to the community.

The DPW is comprised of the Administrative Division, the Highway Division, and the Water and Sewer Divisions. The DPW is also responsible for Solid Waste and Recycling; maintenance of Cemeteries and Parks; and the Tree Warden. More information about the DPW can be found on our webpage at <http://www.hopkintonma.gov/home/government/departments/dpw>.

DPW DIRECTOR

The Town’s Tree Warden, Paul Gleason, passed away on August 28, 2017. Paul was dedicated to serving Hopkinton residents as the Tree Warden for more than 11 years. He was a Professional Arborist and member of the International Society of Arboriculture, MASS Arborists Association, and MASS Association of Landscape Professionals. Paul will be missed and his passion for serving the public, his love of forestry, and his knowledge will be difficult to replace.

This was a year of successes and challenges for the DPW. The DPW was involved in many exciting, important capital projects which included:

- Completing construction of the new DPW facility
- Completing construction of the sidewalk construction program along East Main Street
- Completing construction of the Grove Street water tank



The DPW moved into its new DPW facility at the end of the year. We are grateful to the residents of Hopkinton for making this project a reality. The Thomas McIntyre Town Barn will serve the needs of this community for a very, very long time. The DPW employees and vehicles are now all under one roof, operations are centralized yielding greater efficiency, employees now have adequate space for vehicle maintenance, as well as countless other benefits. We thank you!

The DPW managed another successful year of its Pavement Management Plan and completed upgrades and improvements to its roads. That included crack sealing, resurfacing existing roads, and fully reconstructing others. The DPW was able to improve the Pavement Condition Index (PCI) for another year – the PCI is a measure of the overall pavement condition throughout town.

The following reports from Department Managers highlight many other successes of the DPW. None of these successes would have been possible without the full support of the entire Municipal Team. I thank the Board of Selectmen and the Town Manager, Norman Khumalo, for their leadership and direction. I thank the Administrative Manager, Judi Regan; the Highway Division Manager, Mike Mansir; the Water/Sewer Division Manager, Eric Carty; and the Administrative Assistant, Kimberly Benitich, for their hard work, support, and dedication. I thank the other dedicated, hardworking members of the DPW Team who serve this community every day. I thank the Town Engineer, Dave Daltorio; and the rest of the staff at the Town Hall for their support of all that the DPW accomplishes. Finally, and most importantly, I thank the residents of Hopkinton for their support and for allowing the DPW to serve this community's public works needs.

Sincerely,

John K. Westerling
Your Director of Public Works

WATER DIVISION

The Water Division staff is responsible for maintaining 8 pumping stations, 3 water tanks, 668 fire hydrants and 76 miles of water main. Approximately 65% of the town is serviced by municipal water. The Division is on call 24 hours a day 365 days a year.

Last year we pumped over 354,000,000 gallons of water. Over 6,000 water meters were read monthly. Water samples are collected throughout town and tested for bacteria. We are also mandated by the State and Federal Government to test for a wide variety of other contaminants in the water. All of our testing meets the State and Federal guidelines. The annual Consumer Confidence Report was distributed again explaining our water sources, the water treatment, and the water test results. We have been providing this information to residents for several years before the State began mandating it.

The Division completed a review of the water meter system and is implementing recommend changes. The 320,000 gallon storage tank built in 1922 was demolished and replaced with a new glass-fussed 1.2 million gallon tank. Thankfully there was normal rainfall for the first time in three years; that helped water supplies during the first half of summer before dry weather took over again. The Division added an emergency support trailer to house all the needed tools in one location and it provides warmth during winter emergencies. This proved most useful during emergency repairs in the extreme winter temperatures.

We were happy to move into our new facility on Wood Street, thank you citizens of Hopkinton! Some of the most critical water valves were excised to ensure proper shut down of water mains during an emergency. Crews worked night and day through the coldest stretch making repairs and thawing lines. We would like to thank the citizens for their continued conservation efforts!

Leak Detection was conducted and 2 leaks were found and repaired, saving thousands of gallons of water. New pipe repair tools were purchased for safer and more efficient work. The Division continued to make improvements in equipment, technology, day to day operations, and customer response.

We would also like to recognize all of the other Town Departments that we work with on a daily basis and thank them for their support and help throughout the year, in particular, the Sewer and Highway Divisions.

The Division is committed to continued employee training and education. We will look to continue in house improvements to the system, leak detection, and preserving and exploring for water resources.

Thank you also to Mike Fredette, Jed Fennueff, Mat Gogan, DJ Allen, and Dan Bates for their continued service and dedication to the Town.

Sincerely,

Eric J. Carty
Water/Sewer Manager

SEWER DIVISION

The Sewer Division staff is responsible for checking 8 pumping stations along with over 40 miles of sewer pipe. Approximately 40% of the town is serviced by municipal sewer. Daily inspections of the sewer stations are conducted to ensure proper operation. The Division is on call 24 hours a day 365 days a year and responds to numerous emergency calls throughout the year.

Wastewater flows to the Town of Westborough for 2017 totaled 98,990,000 gallons; flows to the Town of Milford totaled 2,270,067; and flows to the Hopkinton plant were 19,226,454.

The Sewer Division continues to make improvements to the sewer stations for proper and efficient pumping. The Division began work on clearing the wooded sewer easements for access during emergencies. All of the wet wells at the sewer stations were cleaned for proper operation.

The Division continues to work on system efficiencies to help improve operations and costs. The employees take required educational classes for their re-certification in the field and learn about new innovations and equipment in the industry. Crews were again instrumental in making many in-house repairs and required maintenance to keep our system running properly.

Special recognition should also be made to all the other Town Departments for their continued help and support to the Sewer Division throughout the year, in particular the Water and Highway Divisions.

A special thanks goes out to Al Lombardi and Jeff Pyne for their continued service and dedication to the Town.

Regards,

Eric J. Carty
Water/Sewer Manager

HIGHWAY DIVISION

The Highway Department has many responsibilities to the Town and its citizens. Some of which include pavement management, drainage system maintenance and repair, storm water management, street sweeping, maintaining cemeteries, parks & recreation areas, plowing and salting roads, sidewalks, schools and Town owned buildings, vehicle and equipment maintenance for several Town departments, and much more.

During the winter, crews responded to 29 salting events and 11 plowing events.

DPW crews, along with the help of volunteers and the Department Of Corrections, once again did an outstanding job setting up and cleaning up for the Boston Marathon. Crews were able to have the roads open to traffic after the Marathon ahead of schedule.

We had a very successful year with the Pavement Management Plan completing almost \$1 million in road repairs. Six roads were rubber chipped, twelve roads were crack sealed, two roads were reclaimed, and two roads were milled and overlaid. ADA compliant sidewalk ramps were installed where necessary.

Highway Department employees replaced and upgraded 116 signs including No Parking, Caution, and Slow signs throughout Town with new reflective signs. This work is part of our annual sign replacement program to stay compliant with Federal regulations.

Approximately 2,600 catch basins throughout the town were cleaned and the material disposed of at a properly licensed facility. This will help ensure that our storm water drainage systems are working properly thereby protecting public and private property. Highway Department employees also repaired and rebuilt many catch basins throughout the year.

I would like to thank Highway Department employees Phil Schiloski, Gerard Berthelette, Jamie Stewart, Chuck Moore, Paul McLaughlin, Russ Lukey, Dave Armstrong, Paul Riano, John Bernier, Chris Dagg, Pat McDonnell, Ray Shehata, Marc Carlisle, Pat Canastar, and Joe Arena for all of their hard work and dedication. Thank you to Eric Carty and all of the members of the Water & Sewer Department for their help throughout the year. I also would like to thank Judi Regan and Kim Benitich for their administrative support to the Highway Department.

The Highway Department's goal is to be committed to providing the highest level of service possible to the Town and its residents, continue to provide employee training and education, and look for ways to become more efficient in all of our day to day operations.

Sincerely,

Mike Mansir
Highway Manager

TREE WARDEN

The Tree Warden is responsible for the setting out, care, maintenance and removal of shade trees and the enforcement of all provisions of law for their preservation, according to Massachusetts General Laws Chapter 87. Essentially, it is the Tree Warden's responsibility to protect town trees and to remove town trees that are at risk.

There are times when this requires cooperation with utility companies to identify trees that are endangering overhead wires and allowing them to be removed by the utility which benefits both parties. It also involves removal of town trees identified as "at risk" due to disease or that are already dead.

The Tree Warden assisted Town Departments throughout the year; including at the new library and Town cemeteries. As always, the Highway and Water/Sewer Divisions were willing and ready to offer any assistance they could.

Gypsy Moth and Winter Moth infestations are both expected be heavy again this this coming spring. The Emerald Ash Borer is moving closer to Hopkinton and may appear sooner than expected. It is recommended that you check with a qualified arborist if you have ash trees on your private property that you wish to protect. Asian Long Horned Beetle continues to be a problem in the Worcester area; however, it is contained within the quarantine zone.

Sincerely,

John Westerling
Tree Warden

DESIGN REVIEW BOARD

The Design Review Board was established by a vote of Town Meeting in May, 1994. Its purpose is to provide a detailed review of uses and structures having a substantial impact on the Town, enhance the natural and aesthetic qualities of the Town, preserve the value of land and buildings, and to protect and preserve the historic and cultural aspects and heritage of the Town. The Design Review Board members are appointed annually by the Planning Board.

The Design Review Board reviews applications for Major and Minor Project Site Plan Review that are submitted to the Planning Board, and makes recommendations to the Planning Board and the applicant. The Board reviews plans in conjunction with design criteria established in the Zoning Bylaw and intends to work with applicants to design projects that enhance and contribute to the Town. The Board also reviews applications for permanent signs and makes recommendations to the applicant and the Director of Municipal Inspections.

In 2017 the Design Review Board reviewed 17 applications for permanent signs and the following applications for Site Plan Review:

- 50-60 West Main Street – Addition to existing building
- 52 Wilson Street – Warehouse Addition
- 93 East Main Street – New Greenhouse

The Board also reviewed and commented on possible lighting on the Gateway Green on West Main Street.

Jeffrey Doherty, Chairman
Jeanette Thomson
Sue Ellen Stoddard
Ria McNamara
David Paul

Alternate Members:
Shawn McGuinness
Amy Ritterbusch



ELEMENTARY SCHOOL BUILDING COMMITTEE

Mission

The mission of the Elementary School Building Committee is to facilitate the development of a solution to the operational and educational constraints at Center School, supported by the voters of Hopkinton, as well as the Massachusetts School Building Authority (MSBA). The committee has been meeting regularly since the beginning of 2013. Member terms are for the life of the project.

Status update

The Marathon Elementary School will open for the 2018-2019 school year. The school will serve Hopkinton's Kindergarten and First grade school population, as well as the town's public Pre-K program. Construction will be complete by early Spring of 2018. A ribbon cutting is scheduled for June 9th at Marathon School, [129 Hayden Rowe Street](#). Summer activities will include moving in of furnishings, technology, and equipment prior to opening for the start of the school year.



Construction Progress during 2017

During 2017, the Elementary School Building Committee (ESBC) advanced through construction phase activities, continuing its collaboration with the Massachusetts School Building Authority (MSBA) to report on the progress of the project and to confirm that it remained on schedule, within budget, and continued to meet the expectation of both the Hopkinton School District and the MSBA as defined in the Project Funding Agreement ("PFA").

The committee met throughout the year to review construction progress, manage Change Requests and Change Orders, manage contingency budgets, and review and vote on payments for completed work. The Construction Team met regularly including weekly Construction Meetings on-site throughout the year. The town was represented at all weekly Construction Meetings by our Owner’s Project Manager, Compass Project Management, as well as by ESBC Vice Chairman Mike Shepard, participating as ESBC representative; special thanks to Mike for all the extra volunteer hours, expertise, and passion contributed to this project.

By the end of 2017, construction was 2/3 complete, with work focus shifting to the interior as winter approached. Interior work included all elements of interior construction; classrooms, shared spaces, corridors, building management systems, ductwork, millwork, electrical, plumbing, floors, walls, ceilings, painting, finish work, and all other interior elements.

Notable Accomplishment

A notable accomplishment over the past year was the incorporation of a 4-classroom addition at the outset of 2017. In January, 2017, in response to recently available annual enrollment projections showing significantly higher 10-year enrollment pattern than projections that were available when the town and MSBA agreed to the initial design enrollment for the project 2 years earlier, the ESBC worked closely and swiftly with the School Committee, the Board of Selectmen, the Massachusetts School Building Authority (MSBA) and the community to adjust the approved design, to incorporate a 4-classroom addition.

With foundation concrete in process of being poured for the already approved portion of the school, residents at Special Town Meeting, January 31, 2017, unanimously approved Article 2, authorizing an incremental \$1.5 million toward construction of a 4-classroom addition and related site costs. In addition to the 4-classrooms already added during construction, the building footprint and design includes space for additional classrooms in the event future population changes necessitate further expansion.

On time and Under Budget

Throughout the project, the Elementary School Building Committee and the project team have worked hard to manage the budget conservatively, while ensuring the school meets community expectations. As a result, as of February 2018, the project team is forecasting that the project will achieve completion within a budget approximately \$2 million lower than the amount authorized by Town Meeting, reducing the town's expected spending by this amount. Savings resulted from economic conditions at the time of project bidding that were favorable to the project, better than expected site conditions, thoughtful value engineering by the committee, careful management of project contingency budgets, as well as strong leadership and excellent management by the project team, Compass Project Management, Colantonio Construction, and DRA Architects.

Acknowledgements and Gratitude

The Elementary School Building Committee would like to thank the residents of Hopkinton, who provided this project the generous financial resources, strong community engagement, and trust in a dedicated team of committee volunteers.

On behalf of the residents of Hopkinton, we would also like to thank Compass Project Management, Colantonio Construction, and DRA Architects for their cooperation, advice and management throughout the project.

In addition, we thank the Massachusetts School Building Authority (MSBA) whose financial partnership and mission of partnering with Massachusetts communities to support the design and construction of educationally-appropriate, flexible, sustainable, and cost-effective public school facilities has enabled us to bring the vision for this new school to fruition for future generations of Hopkinton children.

Finally, as your town volunteers and staff on the **Elementary School Building Committee**, we thank you for the opportunity to be of service to our community.

- Joe Markey, Chairman
- Mike Shepard, Vice-Chairman
- Pam Waxlax, Appropriate Committee representative

- John Weaver, Citizen with architecture related experience
- Rob Nickerson, Clerk and Communications
- Jon Graziano, School Committee representative
- Jenn Devlin, School Committee alternate
- Brendan Tedstone, Board of Selectmen representative
- Lauren Dubeau, Center School Principal
- Susan Rothermich, Finance Director for Hopkinton Public Schools
- Dr. Cathy MacLeod, Superintendent of Hopkinton Public Schools
- David D'Altorio, Town Engineer
- Norman Khumalo, Town Manager
- Past members: John Mosher, Board of Selectmen; Kelly Knight and Scott Aghababian, School Committee.

Next Steps

The committee welcomes input and questions as we move into the final phases of project completion and close-out with the MSBA, administrative stages that will continue through 2018. Please send questions or feedback to schoolproject@hopkintonma.gov.

Respectfully submitted by Joe Markey

ENGINEERING/FACILITIES DEPARTMENT

The mission of the Engineering/Facilities Department is to maintain oversight of all Town capital design and construction projects as well as providing engineering and facilities support to all other Town Departments. The Department continues to coordinate mainly with other Town Departments, mainly the IT Department, for continuing to develop the Town GIS Program. The Department continues to oversee and implement energy efficiency projects, tracking town building energy use and meeting all Green Community Designation requirements. Engineering assistance is provided to all departments and boards/committees for capital projects including procurement and selection of design services and construction contracts, day-day oversight of design and construction contracts. The Department is also responsible for maintaining town assets and for providing safe and healthy environment for the public and town staff.

Responsibilities include participation with all the building committees throughout their project development and as direct staff support for the Permanent Building. We assist all committees and departments in designer selection, bidding, value-engineering, contractor selection, and provide on-site Clerk-of-Works quality assurance services for Town Capital Projects through Department of Public Works, Town Manger's Office and any other Department Capital Projects. We are responsible for annual maintenance contracts for Town Hall, DPW, Police, Fire, Library and the Senior Center.

The Department Director is the Town Engineer/Facilities Coordinator and reports directly to the Town Manager. The Director has bi-weekly meetings with the Town Manager to provide an update of ongoing projects and initiatives. The Town Manager provides beneficial guidance and advice on delivering successful capital projects and running an efficient department.

Accomplishments during FY17 include; Continue development of the Downtown Corridor Project, monitoring construction of the Library Expansion Project, continued as non-voting member of the Hopkinton Elementary School Building Committee, monitoring construction of the new DPW Facility Project, coordinated with the Parks and Recreation Department on design and commencement of construction of the Fruit Street Amenities Building, awarded a Green Community Grant Contract, started field work for the Town-Wide Streetlight LED Conversion Project and bid and awarded a contract to begin construction for the Police Station Parking Lot Expansion Project.

Respectfully submitted,
David T. Daltorio, P.E.
Town Engineering/Facilities Director

Town of Hopkinton, Massachusetts
Combined Balance Sheet - All Fund Types and Account Group
June 30, 2017

	Governmental Fund Types			Proprietary Fund Type Enterprise	Fiduciary Fund Type Trust and Agency	Account Group General Long-Term Debt	Total (Memorandum Only)
	General	Special Revenue	Capital Projects				
Assets							
Petty Cash	\$ 50						\$ 50
Cash/Investments Receivables:							
Property Taxes	14,368,947	14,487,024	11,500,833	3,867,357	7,964,503		52,188,663
Provision for Abatements & Exemptions	784,358	(725)					783,633
Tax Liens	(1,940,780)			1,716			(1,940,780)
Excises	1,421,184	131					1,423,031
User Charges	320,217						320,217
Assessments		304,518		265,159			265,159
Liens				6,647,490			6,952,008
Departmental Rec				12,050			12,050
Other Assets		391,306					391,306
Tax Foreclosures	29,050						29,050
Fixed Assets (Net Accumulated Depreciation, Construction in Progress)				33,509,169			33,509,169
Amount to be Provided for Payment of Bonds							
Total Assets	\$ 14,983,026	\$ 15,182,254	\$ 11,500,833	\$ 44,302,941	\$ 7,964,503	\$ 55,475,015	\$ 149,408,571
Liabilities and Fund Equity							
Liabilities							
Accounts Payable	\$ 1,242,793	\$ 112,511	\$ 1,278,634	\$ 229,675	\$ 25,000		\$ 2,888,612
Payrolls Payable	4,464,385	56,563		20,634	286,154		4,827,735
Unclaimed Items	7,849						7,849
Other Liabilities	120,522	1,991					122,513
Bond Anticipation Notes Payable			100,000				100,000
Bonds Payable				15,543,612			15,543,612
Deferred Revenue:							
Property Taxes	(1,156,422)						(1,156,422)
Deferred Property Taxes	28,517						27,792
Departmental Rec	1,392,668						1,392,668
Tax Liens	320,217						320,217
Excises							
User Charges				295,916			295,916
Liens				(17,196)			(17,196)
Assessments		304,518		6,647,490			6,952,008
Tax Foreclosures	29,050						29,050
Total Liabilities	\$ 6,449,578	\$ 866,295	\$ 1,378,634	\$ 22,720,130	\$ 311,154	\$ 55,475,015	\$ 87,200,806
Fund Equity							
Invested in Fixed Assets				18,077,423			18,077,423
Fund Balances:							
Reserved for Encumbrances	1,297,157	161,667	24,700	6,754	1,388,375		1,490,279
Reserved for Non Expend Trust Funds					1,257,927		1,257,927
Reserved for Expend Trust Funds							
Reserved for Subsequent Year's Expenditure	2,286,523		(2,297,654)	576,611			565,480
Reserved for Future Debt Excl Debt	614,893						614,893
Reserved for CPA		5,323,262					5,323,262
Reserved for Revolving Funds:		3,919,844					3,919,844
Reserved for Comp Reserve	268,513						268,513
Reserved for Year End Balance Adjustments		(13,250)					(13,250)
Reserved for Other Special Revenue		3,419,642					3,419,642
Reserved for State Grants		701,725					701,725
Reserved for Federal Grants		150,783					150,783
Unreserved:							
Undesignated	4,080,775	652,287	12,395,153	2,922,022	5,007,047		25,057,284
Designated - Appropriation Deficits	(11,414)						(11,414)
Invested in Capital Assets	8,533,448	14,315,959	10,122,199	21,582,810	7,653,349		62,207,765
Total Fund Equity	\$ 14,983,026	\$ 15,182,254	\$ 11,500,833	\$ 44,302,941	\$ 7,964,503	\$ 55,475,015	\$ 149,408,571
Total Liabilities and Fund Equity							

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
DUES AND MEMBERSHIPS	2,000.00	-	2,000.00	1,724.00	-	276.00
Total 122 SELECTMEN	2,000.00	-	2,000.00	1,900.00	-	100.00
SALARIES FULL TIME	297,585.00	-	297,585.00	253,560.10	-	44,024.90
SALARIES PART TIME	-	-	-	1,122.00	-	(1,122.00)
WAGES HOURLY	4,000.00	-	4,000.00	3,661.75	-	338.25
ADVERTISING	-	-	-	21.42	-	(21.42)
ECONOMIC DEVELOPMENT	10,000.00	-	10,000.00	7,623.00	-	2,377.00
POSTAGE	500.00	-	500.00	-	-	500.00
MISC OFFICE SUPPLIES	3,000.00	-	3,000.00	867.11	-	2,132.89
MEETINGS	2,000.00	-	2,000.00	1,088.00	-	912.00
CONFERENCES	4,000.00	-	4,000.00	3,201.97	-	798.03
MILEAGE	1,000.00	-	1,000.00	262.32	-	737.68
DUES AND MEMBERSHIPS	-	-	-	2,219.13	-	(2,219.13)
Total 123 TOWN MANAGER	322,085.00	-	322,085.00	273,626.80	-	48,458.20
RESERVE FUND	125,000.00	(107,656.00)	17,344.00	-	-	17,344.00
MISC OTHER CHGS AND EXPENSES	500.00	-	500.00	204.00	-	296.00
Total 131 APPROPRIATION COMMITTEE	125,500.00	(107,656.00)	17,844.00	204.00	-	17,640.00
SALARIES FULL TIME	256,253.60	-	256,253.60	248,288.00	-	7,965.60
WAGES HOURLY	24,795.00	-	24,795.00	12,070.76	-	12,724.24
ACCOUNTING AND AUDITING	23,000.00	-	23,000.00	23,451.49	-	(451.49)
MISC OTHER CONTRACTED SVCS	1,300.00	-	1,300.00	1,673.37	-	(373.37)
MISC OFFICE SUPPLIES	200.00	-	200.00	330.20	-	(130.20)
CONFERENCES	1,000.00	-	1,000.00	1,382.12	-	(382.12)
MILEAGE	300.00	-	300.00	227.25	-	72.75
DUES AND MEMBERSHIPS	500.00	-	500.00	383.00	-	117.00
Total 133 ACCOUNTING	26,300.00	-	307,348.60	27,447.43	-	19,542.41
SALARIES FULL TIME	145,010.03	7,500.00	152,510.03	150,893.91	-	1,616.12
WAGES HOURLY	42,929.28	-	42,929.28	45,479.26	-	(2,549.98)
APPRAISAL SERVICES	25,000.00	-	25,000.00	16,670.19	5,000.00	3,329.81
MISC OFFICE SUPPLIES	3,000.00	-	3,000.00	2,358.23	-	641.77
MEETINGS	350.00	-	350.00	407.83	-	(57.83)
CONFERENCES	3,200.00	-	3,200.00	4,539.31	-	(1,339.31)
MILEAGE	1,200.00	-	1,200.00	2,616.54	-	(1,416.54)
DUES AND MEMBERSHIPS	2,200.00	-	2,200.00	2,326.33	-	(126.33)

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
Total 141 ASSESSORS	222,889.31	7,500.00	230,389.31	225,291.60	5,000.00	97.71
SALARIES FULL TIME	224,356.12	-	224,356.12	221,421.88	-	2,934.24
WAGES HOURLY	55,211.42	-	55,211.42	56,573.87	-	(1,362.45)
BANK SERVICE FEES	10,000.00	-	10,000.00	8,974.35	-	1,025.65
TAX COLLECTION SERVICES	10,000.00	-	10,000.00	1,333.98	-	8,666.02
POSTAGE	32,000.00	-	32,000.00	24,999.53	-	7,000.47
POSTAGE METER RENTAL	5,000.00	-	5,000.00	4,366.08	-	633.92
MISC OTHER CONTRACTED SVCS	19,000.00	-	19,000.00	20,844.92	-	(1,844.92)
ENVELOPES	1,000.00	-	1,000.00	48.00	-	952.00
CHECK STOCK	5,000.00	-	5,000.00	2,354.14	-	2,645.86
MISC OFFICE SUPPLIES	3,000.00	-	3,000.00	5,554.02	-	(2,554.02)
MEETINGS	-	-	-	25.00	-	(25.00)
CONFERENCES	-	-	-	1,002.96	-	(1,002.96)
MILEAGE	300.00	-	300.00	896.17	-	(596.17)
DUES AND MEMBERSHIPS	200.00	-	200.00	1,350.00	-	(1,150.00)
Total 145 TREASURER COLLECTOR	365,067.54	-	365,067.54	349,744.90	-	15,322.64
TOWN COUNSEL	154,500.00	140,000.00	294,500.00	209,860.24	9,333.65	75,306.11
LABOR COUNSEL	45,000.00	-	45,000.00	55,893.53	-	(10,893.53)
SPECIAL CABLE COUNSEL	-	-	-	7,770.75	-	(7,770.75)
Total 151 LAW DEPARTMENT	199,500.00	140,000.00	339,500.00	273,524.52	9,333.65	56,641.83
SALARIES FULL TIME	156,799.92	-	156,799.92	156,765.81	-	34.11
WAGES HOURLY	20,839.81	-	20,839.81	17,518.31	-	3,321.50
COMPENSATION RESERVE	305,000.00	(21,320.00)	283,680.00	-	265,513.00	18,167.00
ADVERTISING	1,000.00	-	1,000.00	3,337.12	-	(2,337.12)
EMPLOYEE TRAINING	46,580.00	2,500.00	49,080.00	24,260.75	17,450.00	7,369.25
WELLNESS TRAINING	5,000.00	-	5,000.00	138.70	-	4,861.30
MISC PERSONNEL EXPENSES	6,000.00	4,000.00	10,000.00	4,840.47	-	5,159.53
MISC OFFICE SUPPLIES	-	-	-	1,156.81	-	(1,156.81)
RECOGNITION AWARDS	1,500.00	-	1,500.00	1,594.04	-	(94.04)
MEETINGS	2,100.00	-	2,100.00	150.43	-	1,949.57
CONFERENCES	2,500.00	-	2,500.00	120.00	-	2,380.00
MILEAGE	500.00	-	500.00	107.18	-	392.82
DUES AND MEMBERSHIPS	500.00	-	500.00	1,850.00	-	(1,350.00)
Total 152 HUMAN RESOURCES	548,319.73	(14,820.00)	533,499.73	211,839.62	282,963.00	38,697.11

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
SALARIES FULL TIME	168,284.97	-	168,284.97	174,870.85	-	(6,585.88)
WAGES HOURLY	24,999.62	(10,500.00)	14,499.62	11,492.50	-	3,007.12
TECHNOLOGY SERVICES	167,280.00	22,550.00	189,830.00	138,165.76	29,550.00	22,114.24
TELEPHONE	92,400.00	-	92,400.00	100,297.78	-	(7,897.78)
MISC OFFICE SUPPLIES	10,500.00	-	10,500.00	9,143.99	-	1,356.01
TECHNOLOGY SUPPLIES	4,000.00	-	4,000.00	7,777.23	-	(3,777.23)
TECHNOLOGY SOFTWARE	175,000.00	-	175,000.00	159,449.95	8,463.00	7,087.05
TECHNOLOGY HARDWARE	14,500.00	-	14,500.00	16,333.65	-	(1,833.65)
NETWORK/TELECOMM SUPPLIES	6,800.00	-	6,800.00	1,506.10	-	5,293.90
Total 155 INFORMATION TECHNOLOGY	663,764.59	12,050.00	675,814.59	619,037.81	38,013.00	18,763.78
TAX TITLE EXPENSES	-	-	-	2,896.00	-	(2,896.00)
Total 155 TAX TITLES	-	-	-	2,896.00	-	(2,896.00)
SALARIES FULL TIME	156,317.84	-	156,317.84	122,983.79	-	33,334.05
WAGES HOURLY	15,000.00	-	15,000.00	-	-	15,000.00
STIPENDS	1,000.00	-	1,000.00	600.00	-	400.00
PRINTING & BINDING	2,500.00	-	2,500.00	1,877.25	-	622.75
MISC OTHER CONTRACTED SVCS	3,680.00	-	3,680.00	7,007.59	-	(3,327.59)
MISC OFFICE SUPPLIES	1,000.00	-	1,000.00	885.48	-	114.52
BOOKS & PUBLICATIONS	1,000.00	-	1,000.00	-	-	1,000.00
MEETINGS	410.00	-	410.00	-	-	410.00
CONFERENCES	1,000.00	-	1,000.00	508.00	-	492.00
MILEAGE	250.00	-	250.00	-	-	250.00
DUES AND MEMBERSHIPS	1,000.00	-	1,000.00	209.78	-	790.22
Total 161 TOWN CLERK	183,157.84	-	183,157.84	134,071.89	-	49,085.95
WAGES HOURLY	25,025.00	(2,100.00)	22,925.00	16,815.24	-	6,109.76
PRINTING & BINDING	500.00	-	500.00	7,586.63	-	(7,086.63)
CONTRACT SERVICES ELECTIONS	13,900.00	2,100.00	16,000.00	12,539.69	-	3,460.31
MISC OTHER CONTRACTED SVCS	7,000.00	360.00	7,360.00	3,699.54	-	3,660.46
ELECTION SUPPLIES	800.00	-	800.00	88.50	-	711.50
MISC OFFICE SUPPLIES	500.00	-	500.00	670.72	-	(170.72)
Total 162 ELECTION AND REGISTRATION	47,725.00	360.00	48,085.00	41,400.32	-	6,684.68
SALARIES FULL TIME	273,363.04	-	273,363.04	281,869.68	-	(8,506.64)
SALARIES PART TIME	4,005.36	-	4,005.36	2,336.46	-	1,668.90
WAGES HOURLY	188,755.20	-	188,755.20	174,120.10	-	14,635.10

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
WAGES HOURLY ADDITIONAL	5,500.00	-	5,500.00	3,824.68	-	1,675.32
OVERTIME	-	-	-	381.37	-	(381.37)
LONGEVITY	3,600.00	-	3,600.00	2,600.00	-	1,000.00
ADVERTISING	500.00	-	500.00	370.26	-	129.74
PRINTING & BINDING	400.00	-	400.00	-	-	400.00
POSTAGE	-	-	-	31.21	-	(31.21)
MISC OTHER CONTRACTED SVCS	24,795.00	-	24,795.00	10,170.00	-	14,625.00
MISC OFFICE SUPPLIES	2,000.00	-	2,000.00	1,365.97	-	634.03
CONFERENCES	670.00	-	670.00	70.00	-	600.00
MILEAGE	150.00	-	150.00	28.46	-	121.54
DUES AND MEMBERSHIPS	1,719.98	-	1,719.98	1,668.00	-	51.98
Total 170 LAND USE	505,458.58	-	505,458.58	478,836.19	-	26,622.39
WETLANDS PROTECTION EXPENSES	-	7,204.34	7,204.34	7,204.34	-	-
Total 171 CONSERVATION COMMISSION	-	7,204.34	7,204.34	7,204.34	-	-
MISC OTHER CHGS AND EXPENSES	3,000.00	-	3,000.00	800.00	-	2,200.00
Total 173 OPEN SPACE PRES COMMITTEE	3,000.00	-	3,000.00	800.00	-	2,200.00
MISC OTHER CHGS AND EXPENSES	300.00	-	300.00	-	-	300.00
Total 177 SUSTAINABLE GREEN COMMITTEE	300.00	-	300.00	-	-	300.00
TOWN COUNSEL	10,000.00	-	10,000.00	-	-	10,000.00
ADVERTISING	3,000.00	-	3,000.00	269.67	-	2,730.33
APPRAISAL SERVICES	6,000.00	-	6,000.00	-	-	6,000.00
MISC OTHER CHGS AND EXPENSES	35,000.00	25,089.90	60,089.90	38,495.09	27,885.00	(6,290.19)
Total 187 UPPER CHAS RIVER TRAIL CO	54,000.00	25,089.90	79,089.90	38,764.76	27,885.00	12,440.14
MISC OTHER CHGS AND EXPENSES	8,270.00	-	8,270.00	-	-	8,270.00
Total 192 TOWN HALL	8,270.00	-	8,270.00	-	-	8,270.00
MISC OTHER CHGS AND EXPENSES	500.00	-	500.00	-	-	500.00
Total 196 CABLE COMMITTEE	500.00	-	500.00	-	-	500.00
R&L HYDRANTS	296,856.00	-	296,856.00	296,856.00	-	-
ACCOUNTING AND AUDITING	25,000.00	-	25,000.00	23,750.00	-	1,250.00
PRINTING TOWN REPORTS	4,000.00	-	4,000.00	2,400.00	-	1,600.00
Total 199 OTHER GENERAL GOVERNMENT	325,856.00	-	325,856.00	323,006.00	-	2,850.00

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
SALARIES FULL TIME	406,110.25	0.00	406,110.25	409,583.80	0.00	(3,473.55)
WAGES HOURLY	1,608,322.17	-38,000.00	1,570,322.17	1,536,566.84	0.00	33,755.33
OVERTIME	162,902.49	0.00	162,902.49	127,477.50	0.00	35,424.99
R&M VEHICLES AND EQUIPMENT	20,000.00	0.00	20,000.00	19,728.46	0.00	271.54
R&M MISC DEPT EQUIPMENT	16,500.00	38,000.00	54,500.00	53,789.11	0.00	710.89
TECHNOLOGY SERVICES	0.00	0.00	-	323.64	0.00	(323.64)
EMPLOYEE TRAINING	22,683.47	0.00	22,683.47	20,656.66	0.00	2,026.81
POSTAGE	1,400.00	0.00	1,400.00	654.50	0.00	745.50
MISC OTHER CONTRACTED SVCS	13,423.00	0.00	13,423.00	15,482.72	0.00	(2,059.72)
MISC OFFICE SUPPLIES	17,000.00	0.00	17,000.00	14,984.91	0.00	2,015.09
EQUIPMENT R&M SUPPLIES	2,200.00	0.00	2,200.00	4,584.95	0.00	(2,384.95)
MISC VEHICULAR SUPPLIES	38,250.00	0.00	38,250.00	32,006.85	0.00	6,243.15
AUXILIARY POLICE SUPPLIES	3,000.00	0.00	3,000.00	284.00	0.00	2,716.00
UNIFORMS & OTHER CLOTHING	38,200.00	0.00	38,200.00	28,509.46	1,274.89	8,415.65
DUES AND MEMBERSHIPS	4,500.00	0.00	4,500.00	4,459.00	0.00	41.00
Total 210 POLICE DEPARTMENT	2,354,491.38	-	2,354,491.38	2,269,092.40	1,274.89	84,124.09
WAGES HOURLY	438,220.57	0.00	438,220.57	404,827.71	-	33,392.86
OVERTIME	41,965.31	0.00	41,965.31	64,678.63	-	(22,713.32)
EMPLOYEE TRAINING	8,200.00	0.00	8,200.00	4,792.23	-	3,407.77
MISC OTHER CONTRACTED SVCS	0.00	0.00	-	290.00	-	(290.00)
UNIFORMS AND OTHER CLOTHING	3,600.00	0.00	3,600.00	1,859.00	-	1,741.00
DUES AND MEMBERSHIPS	750.00	0.00	750.00	0.00	-	750.00
Total 214 CENTRAL DISPATCH	492,735.88	-	492,735.88	476,447.57	-	16,288.31
SALARIES FULL TIME	1,879,697.99	-20,000.00	1,859,697.99	1,852,804.69	-	6,893.30
WAGES HOURLY	0.00	0.00	-	214.48	-	(214.48)
CALL WAGES	3,999.56	0.00	3,999.56	760.21	-	3,239.35
OVERTIME	334,192.23	0.00	334,192.23	323,998.79	-	10,193.44
R&M VEHICLES AND EQUIPMENT	25,000.00	0.00	25,000.00	7,324.68	-	17,675.32
R&M VEH FD BRUSH 6	0.00	0.00	-	4.25	-	(4.25)
R&M VEH FD BRUSH 11	0.00	0.00	-	27.24	-	(27.24)
R&M VEH FD CAR 1	0.00	0.00	-	685.47	-	(685.47)
R&M VEH FD CAR 2	0.00	0.00	-	936.55	-	(936.55)
R&M VEH FD CAR 3	0.00	0.00	-	643.06	-	(643.06)
R&M VEH FD ENGINE 2	0.00	0.00	-	3,180.41	-	(3,180.41)
R&M VEH FD ENGINE 3	0.00	0.00	-	2,155.44	-	(2,155.44)

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017**

<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
R&M VEH FD ENGINE 4	0.00	0.00	-	17,342.43	-	(17,342.43)
R&M VEH FD LADDER 1	0.00	0.00	-	4,615.57	-	(4,615.57)
R&M VEH FD RESCUE 1	0.00	0.00	-	51.26	-	(51.26)
R&M BUILDINGS	11,500.00	0.00	11,500.00	15,637.49	-	(4,137.49)
R&L OFFICE EQUIPMENT	1,000.00	0.00	1,000.00	786.76	-	213.24
EMPLOYEE TRAINING	7,500.00	0.00	7,500.00	14,145.42	-	(6,645.42)
TELEPHONE	7,500.00	0.00	7,500.00	4,672.52	-	2,827.48
POSTAGE	300.00	0.00	300.00	145.00	-	155.00
MISC OTHER CONTRACTED SVCS	13,610.00	0.00	13,610.00	3,177.42	-	10,432.58
GASOLINE	19,000.00	0.00	19,000.00	15,773.03	-	3,226.97
MISC OFFICE SUPPLIES	2,500.00	0.00	2,500.00	1,043.11	-	1,456.89
BUILDING R&M SUPPLIES	3,500.00	0.00	3,500.00	3,110.36	-	389.64
EQUIPMENT R&M SUPPLIES	2,500.00	0.00	2,500.00	1,966.45	-	533.55
FIREFIGHTING SUPPLIES	18,380.00	0.00	18,380.00	10,594.76	-	7,785.24
HOSE	9,000.00	0.00	9,000.00	15,251.95	-	(6,251.95)
PERSONAL PROTECTIVE EQUIPMENT	13,421.00	0.00	13,421.00	17,411.80	-	(3,990.80)
UNIFORMS AND OTHER CLOTHING	15,990.00	0.00	15,990.00	14,440.29	-	1,549.71
DUES AND MEMBERSHIPS	2,970.00	0.00	2,970.00	4,776.50	-	(1,806.50)
MISC OTHER CHGS AND EXPENSES	2,500.00	20,000.00	22,500.00	13,956.48	-	8,543.52
Total 220 FIRE DEPARTMENT	2,374,060.78	-	2,374,060.78	2,351,633.87	-	22,426.91

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<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
SALARIES PART TIME	3,036.48	-	3,036.48	3,222.84	-	(186.36)
MISC OTHER SUPPLIES	1,200.00	-	1,200.00	624.76	-	575.24
Total 244 WEIGHTS AND MEASURES	4,236.48	-	4,236.48	3,847.60	-	388.88
SALARIES PART TIME	22,561.00	-	22,561.00	23,646.12	-	(1,085.12)
RABIES CLINIC	500.00	-	500.00	0.00	-	500.00
KENNEL SUPPLIES	2,100.00	-	2,100.00	1,800.00	-	300.00
MISC OTHER CHGS AND EXPENSES	4,400.00	-	4,400.00	2,057.50	-	2,342.50
Total 292 DOG OFFICER	29,561.00	-	29,561.00	27,503.62	-	2,057.38
Total 301 SPED PRE KINDERGARTEN	506,468.00	(15,965.00)	490,503.00	499,277.91	-	(8,774.91)
Total 310 KINDERGARTEN	1,000.00	-	1,000.00	875.00	-	125.00
Total 311 SPED KINDERGARTEN	581.00	-	581.00	188.80	-	392.20
Total 320 CENTER SCHOOL	3,047,689.00	(5,091.00)	3,042,598.00	3,017,955.26	1,504.04	23,138.70
Total 321 SPED CENTER SCHOOL	519,060.00	137,617.00	656,677.00	629,784.58	129.00	26,763.42
Total 330 ELMWOOD SCHOOL	2,990,732.00	59,599.00	3,050,331.00	3,035,517.80	1,723.09	13,090.11
Total 331 SPED ELMWOOD SCHOOL	618,284.00	(47,703.00)	570,581.00	564,647.07	137.92	5,796.01
Total 340 HOPKINS SCHOOL	3,119,842.00	(49,137.00)	3,070,705.00	3,050,509.68	1,955.00	18,240.32
Total 341 SPED HOPKINS SCHOOL	961,568.00	(18,530.00)	943,038.00	931,973.47	69.00	10,995.53
Total 350 MIDDLE SCHOOL	5,934,241.00	(56,166.00)	5,878,075.00	5,880,113.93	1,693.40	(3,732.33)
Total 351 SPED MIDDLE SCHOOL	1,082,094.00	(8,247.00)	1,073,847.00	1,058,163.45	255.01	15,428.54
Total 360 HIGH SCHOOL	8,260,954.00	(169,628.00)	8,091,326.00	8,070,557.41	717.08	20,051.51
Total 361 SPED HIGH SCHOOL	1,385,110.00	(86,058.00)	1,299,052.00	1,289,027.85	346.17	9,677.98
Total 370 SPED SYSTEM WIDE	3,382,318.00	(240,099.00)	3,142,219.00	3,415,148.54	25,344.70	(298,274.24)
Total 371 SPED EXTENDED SCHOOL YEAR	169,820.00	(29,427.00)	140,393.00	139,511.55	-	881.45
Total 380 BUILDINGS AND GROUNDS	2,951,144.00	98,893.00	3,050,037.00	2,830,384.19	92,800.26	126,852.55
Total 382 ATHLETICS	819,490.00	7,954.00	827,444.00	822,295.88	1,169.00	3,979.12
Total 383 OCCUPATIONAL DAY	105,470.00	49,573.00	155,043.00	155,043.00	-	-
Total 384 CURRICULUM	535,512.00	(4,101.00)	531,411.00	533,554.27	4,191.76	(6,335.03)
Total 385 TECHNOLOGY	2,038,133.00	(43,452.00)	1,994,681.00	1,970,041.74	24,642.21	(2.95)
Total 390 SYSTEM WIDE	2,473,391.00	419,968.00	2,893,359.00	2,860,995.80	3,612.50	28,750.70
Total HOPKINTON PUBLIC SCHOOL SYSTEM	40,902,901.00	-	40,902,901.00	40,755,567.18	160,290.14	(12,956.32)

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
EDUCATIONAL SALARIES AND WAGES	33,675,534.00	(43,708.00)	33,631,826.00	33,500,736.51	-	131,089.49
EDUCATIONAL EXPENSES	7,227,367.00	43,708.00	7,271,075.00	7,254,830.67	160,290.14	(144,045.81)
Total HOPKINTON PUBLIC SCHOOL SYSTEM	40,902,901.00	-	40,902,901.00	40,755,567.18	160,290.14	(12,956.32)
SALARIES FULL TIME	106,234.31	7,300.00	113,534.31	109,421.37	0.00	4,112.94
SALARIES PART TIME	11,171.84	0.00	11,171.84	3,890.88	0.00	7,280.96
WAGES HOURLY	87,354.09	0.00	87,354.09	97,199.11	0.00	(9,845.02)
OVERTIME	3,401.90	0.00	3,401.90	4,941.18	0.00	(1,539.28)
ELECTRICITY	148,500.00	4,339.14	152,839.14	43,776.04	0.00	109,063.10
ELECTRICITY TOWN HALL	0.00	0.00	-	1,041.04	0.00	(1,041.04)
ELECTRICITY POLICE DEPT	0.00	0.00	-	4,648.58	0.00	(4,648.58)
ELECTRICITY FIRE DEPT	0.00	0.00	-	4,544.63	0.00	(4,544.63)
ELECTRICITY FIRE DEPT GROVE	0.00	0.00	-	97.68	0.00	(97.68)
ELECTRICITY FIRE DPT WOODVILLE	0.00	0.00	-	452.40	0.00	(452.40)
ELECTRICITY HWY DEPT GARAGE	0.00	0.00	-	8,663.93	0.00	(8,663.93)
ELECTRICITY HWY DEPT ADMIN	0.00	0.00	-	2,839.50	0.00	(2,839.50)
ELECTRICITY HD POLE BARN	0.00	0.00	-	21.04	0.00	(21.04)
ELECTRICITY SENIOR CENTER	0.00	0.00	-	7,796.73	0.00	(7,796.73)
ELECTRICITY HIST COMM LUMBER	0.00	0.00	-	64.30	0.00	(64.30)
ELECTRICITY HIST WEST MAIN	0.00	0.00	-	137.91	0.00	(137.91)
HEATING OIL	55,168.00	0.00	55,168.00	0.00	0.00	55,168.00
HTG OIL FIRE WOODVILLE	0.00	0.00	-	2,987.11	0.00	(2,987.11)
HTG OIL DPW ADMIN	0.00	0.00	-	2,124.17	0.00	(2,124.17)
HTG OIL DPW GARAGE	0.00	0.00	-	13,150.37	0.00	(13,150.37)
HTG OIL DPW MAYHEW	0.00	0.00	-	2,290.58	0.00	(2,290.58)
HEATING NATURAL GAS	61,412.00	0.00	61,412.00	877.88	0.00	60,534.12
HTG NATURAL GAS TOWN HALL	0.00	0.00	-	4,290.73	0.00	(4,290.73)
HTG NATURAL GAS POLICE DEPT	0.00	0.00	-	8,679.01	0.00	(8,679.01)
HTG NATURAL GAS FIRE DEPT	0.00	0.00	-	3,103.40	0.00	(3,103.40)
HTG NATURAL GAS HIGHWAY DEPT	0.00	0.00	-	140.12	0.00	(140.12)
HTG NATURAL GAS SENIOR CTR	0.00	0.00	-	11,500.22	0.00	(11,500.22)
HTG NAT GAS SEN CTR GENSET	0.00	0.00	-	232.69	0.00	(232.69)
SEWER USAGE	46,598.00	0.00	46,598.00	0.00	0.00	46,598.00
SEWER USAGE TOWN HALL	0.00	0.00	-	1,225.38	0.00	(1,225.38)
SEWER USAGE POLICE DEPT	0.00	0.00	-	873.89	0.00	(873.89)
SEWER USAGE FIRE DEPT MAIN	0.00	0.00	-	2,172.95	0.00	(2,172.95)
SEWER USAGE CENTER SCHOOL	0.00	0.00	-	5,398.60	0.00	(5,398.60)

**TOWN OF HOPKINTON
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JUNE 30, 2017**

<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
SEWER USAGE MIDDLE SCHOOL	0.00	0.00	-	11,643.78	0.00	(11,643.78)
SEWER USAGE ELMWOOD SCHOOL	0.00	0.00	-	9,428.44	0.00	(9,428.44)
SEWER USAGE MIDDLE SCHOOL	0.00	0.00	-	3,811.72	0.00	(3,811.72)
SEWER USAGE HOPKINS SCHOOL	0.00	0.00	-	8,060.80	0.00	(8,060.80)
SEWER USAGE HIGH SCHOOL	0.00	0.00	-	620.64	0.00	(620.64)
SEWER USAGE SENIOR CENTER	0.00	0.00	-	1,475.46	0.00	(1,475.46)
WATER USAGE	36,871.00	0.00	36,871.00	0.00	0.00	36,871.00
WATER USAGE TOWN HALL	0.00	0.00	-	438.80	0.00	(438.80)
WATER USAGE POLICE DEPT	0.00	0.00	-	293.46	0.00	(293.46)
WATER USAGE FIRE DEPT	0.00	0.00	-	794.16	0.00	(794.16)
WATER USAGE FIRE WOODVILLE	0.00	0.00	-	49.32	0.00	(49.32)
WATER USAGE CENTER SCHOOL	0.00	0.00	-	2,871.72	0.00	(2,871.72)
WATER USAGE MIDDLE SCHOOL	0.00	0.00	-	7,576.69	0.00	(7,576.69)
WATER USAGE ELMWOOD SCHOOL	0.00	0.00	-	5,280.36	0.00	(5,280.36)
WATER USAGE MIDDLE SCHOOL	0.00	0.00	-	1,923.24	0.00	(1,923.24)
WATER USAGE HOPKINS SCHOOL	0.00	0.00	-	5,738.51	0.00	(5,738.51)
WATER USAGE HIGH SCHOOL	0.00	0.00	-	205.32	0.00	(205.32)
WATER USAGE MT AUBURN CEMETERY	0.00	0.00	-	49.32	0.00	(49.32)
WATER USAGE EVERGREEN CEMETERY	0.00	0.00	-	98.64	0.00	(98.64)
WATER USAGE SENIOR CENTER	0.00	0.00	-	541.92	0.00	(541.92)
WATER USAGE WEST MAIN ST	0.00	0.00	-	3,474.14	0.00	(3,474.14)
WATER USAGE HAYDEN ROWE	0.00	0.00	-	49.32	0.00	(49.32)
R&M VEHICLES AND EQUIPMENT	0.00	0.00	-	1,411.24	0.00	(1,411.24)
R&M MISC DEPT EQUIPMENT	500.00	0.00	500.00	0.00	0.00	500.00
R&M BUILDINGS	103,680.00	0.00	103,680.00	23,032.89	0.00	80,647.11
R&M BLDGS TOWN HALL	0.00	1,499.99	1,499.99	23,188.33	0.00	(21,688.34)
R&M BLDGS POLICE DEPT	0.00	650.00	650.00	6,487.98	0.00	(5,837.98)
R&M BLDGS FIRE DEPT	0.00	40,000.00	40,000.00	1,163.04	40,000.00	(1,163.04)
R&M BLDGS HIGHWAY DEPT	0.00	0.00	-	7,093.26	0.00	(7,093.26)
R&M BLDGS SENIOR CENTER	0.00	0.00	-	11,327.72	2,780.00	(14,107.72)
R&M BLDGS GROUNDS EMERGENCY	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
R&M B&G EMERG TOWN HALL	0.00	75,000.00	75,000.00	3,085.88	75,000.00	(3,085.88)
R&M B&G EMERG SENIOR CENTER	0.00	0.00	-	7,609.63	0.00	(7,609.63)
CONT SVCS FACILITIES	59,000.00	0.00	59,000.00	0.00	0.00	59,000.00
CONT SVCS FAC TOWN HALL	0.00	0.00	-	17,104.30	0.00	(17,104.30)
CONT SVCS FAC POLICE DEPT	0.00	0.00	-	262.73	0.00	(262.73)
CONT SVCS FAC SENIOR CENTER	0.00	0.00	-	720.00	0.00	(720.00)
CONT SVCS FAC LIBRARY	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00

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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
CONT SVCS ALARM MONITORING	0.00	0.00	-	758.55	0.00	(758.55)
CONT SVCS ALARM MONITORING	0.00	0.00	-	940.00	0.00	(940.00)
CONT SVCS ALARM MONITORING	0.00	0.00	-	880.00	0.00	(880.00)
CONT SVCS ALARM MONITORING	0.00	0.00	-	1,170.00	0.00	(1,170.00)
CONT SVCS CUSTODIAL	0.00	0.00	-	2,075.00	0.00	(2,075.00)
CONT SVCS CUSTODIAL	0.00	0.00	-	13,490.00	0.00	(13,490.00)
CONT SVCS CUSTODIAL	0.00	0.00	-	650.00	0.00	(650.00)
CONT SVCS CUSTODIAL	0.00	0.00	-	8,319.41	0.00	(8,319.41)
CONT SVCS CUSTODIAL	0.00	0.00	-	8,016.51	0.00	(8,016.51)
CONT SVCS CUSTODIAL	0.00	0.00	-	2,990.00	0.00	(2,990.00)
CONT SVCS DUCT CLEANING	0.00	0.00	-	4,150.00	0.00	(4,150.00)
CONT SVCS ELEVATOR	0.00	0.00	-	2,084.00	0.00	(2,084.00)
CONT SVCS ELEVATOR	0.00	0.00	-	2,068.50	0.00	(2,068.50)
CONT SVCS ELEVATOR	0.00	0.00	-	1,956.00	0.00	(1,956.00)
CONT SVCS ELEVATOR	0.00	0.00	-	389.43	0.00	(389.43)
CONT SVCS FIRE/SPRINKLER	0.00	0.00	-	478.25	0.00	(478.25)
CONT SVCS FIRE/SPRINKLER	0.00	0.00	-	703.48	0.00	(703.48)
CONT SVCS FIRE/SPRINKLER	0.00	0.00	-	751.74	0.00	(751.74)
CONT SVCS FIRE/SPRINKLER	0.00	0.00	-	315.00	0.00	(315.00)
CONT SVCS FIRE/SPRINKLER	0.00	0.00	-	1,005.54	0.00	(1,005.54)
CONT SVCS GENERATOR	0.00	0.00	-	6,163.69	0.00	(6,163.69)
CONT SVCS GENERATOR	0.00	0.00	-	1,945.15	0.00	(1,945.15)
CONT SVCS GENERATOR	0.00	0.00	-	845.00	0.00	(845.00)
CONT SVCS GENERATOR	0.00	0.00	-	650.00	0.00	(650.00)
CONT SVCS LANDSCAPING	0.00	0.00	-	3,028.60	0.00	(3,028.60)
CONT SVCS LANDSCAPING	0.00	0.00	-	684.95	0.00	(684.95)
CONT SVCS CONSTRUCTION	0.00	0.00	-	9,700.00	0.00	(9,700.00)
CONT SVCS CONSTRUCTION	0.00	0.00	-	16,855.69	0.00	(16,855.69)
CONT SVCS CONSTRUCTION	0.00	0.00	-	2,600.00	0.00	(2,600.00)
CONT SVCS ELECTRICAL	0.00	0.00	-	667.50	0.00	(667.50)
CONT SVCS ELECTRICAL	0.00	0.00	-	265.00	0.00	(265.00)
CONT SVCS ELECTRICAL	0.00	0.00	-	225.00	0.00	(225.00)
CONT SVCS ELECTRICAL	0.00	0.00	-	580.00	0.00	(580.00)
CONT SVCS ELECTRICAL	0.00	0.00	-	-18.65	0.00	18.65
CONT SVCS HVAC	0.00	0.00	-	3,922.22	0.00	(3,922.22)
CONT SVCS PLUMBING	0.00	0.00	-	3,225.00	0.00	(3,225.00)
ARCHITECTURAL AND ENGINEERING	50,000.00	0.00	50,000.00	8,479.00	0.00	41,521.00
ARCHITECTURAL AND ENGINEERING	0.00	0.00	-	1,500.00	0.00	(1,500.00)

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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
ARCHITECTURAL AND ENGINEERING	0.00	0.00	-	0.00	18,000.00	(18,000.00)
GASOLINE	12,000.00	0.00	12,000.00	2,541.28	0.00	9,458.72
MISC OFFICE SUPPLIES	1,200.00	0.00	1,200.00	424.97	0.00	775.03
BUILDING R&M SUPPLIES	8,415.00	0.00	8,415.00	135.00	0.00	8,280.00
BLDG R&M SUPP TOWN HALL	0.00	0.00	-	11,308.57	0.00	(11,308.57)
BLDG R&M SUPP POLICE DPET	0.00	0.00	-	148.24	0.00	(148.24)
BLDG R&M SUPP FIRE DEPT	0.00	0.00	-	387.22	0.00	(387.22)
BLDG R&M SUPP HWY DEPT	0.00	0.00	-	1,834.79	0.00	(1,834.79)
BLDG R&M SUPP SENIOR CTR	0.00	0.00	-	4,365.39	0.00	(4,365.39)
BLDG R&M SUPP LIBRARY	0.00	0.00	-	371.68	0.00	(371.68)
MEETINGS	500.00	0.00	500.00	0.00	0.00	500.00
CONFERENCES	500.00	0.00	500.00	482.00	0.00	18.00
MILEAGE	500.00	0.00	500.00	6,348.07	0.00	(5,848.07)
DUES AND MEMBERSHIPS	500.00	0.00	500.00	0.00	0.00	500.00
Total 410 ENGINEERING AND FACILITIES	849,506.14	128,789.13	978,295.27	658,352.95	135,780.00	184,162.32
SALARIES FULL TIME	388,769.23	1,520.00	390,289.23	390,287.79	-	1.44
Total 420 DEPARTMENT OF PUBLIC WORK	388,769.23	1,520.00	390,289.23	390,287.79	-	1.44
SALARIES FULL TIME	775,761.00	-775,761.00	-	2,008.17	-	(2,008.17)
WAGES HOURLY	26,509.00	717,571.51	744,080.51	705,992.77	-	38,087.74
OVERTIME	0.00	26,509.00	26,509.00	30,113.80	-	(3,604.80)
R&M VEHICLES AND EQUIPMENT	100,000.00	30,000.00	130,000.00	142,487.11	1,199.62	(13,686.73)
R&M PAVEMENT MGT PROGRAM	351,000.00	0.00	351,000.00	92,638.46	258,361.00	0.54
R&M STORMWATER SYSTEM	370,000.00	-100,000.00	270,000.00	10,500.00	259,500.00	-
R&M LINE PAINTING	27,000.00	0.00	27,000.00	32,991.11	0.00	(5,991.11)
ASPHALT PAVING	44,675.00	0.00	44,675.00	46,192.12	0.00	(1,517.12)
R&M CATCH BASINS	6,500.00	0.00	6,500.00	4,457.03	0.00	2,042.97
R&M SIDEWALKS	4,000.00	0.00	4,000.00	771.29	0.00	3,228.71
SIDEWALK MAINTENANCE	50,000.00	0.00	50,000.00	50,000.00	0.00	-
R&L DEPARTMENTAL EQUIPMENT	11,000.00	0.00	11,000.00	9,300.19	0.00	1,699.81
CONT SVCS BRUSH REMOVAL	0.00	0.00	-	3,684.80	0.00	(3,684.80)
CONT SVCS DAM REPAIR	17,000.00	0.00	17,000.00	9,068.00	0.00	7,932.00
CONT SVCS WEED CONTROL	60,000.00	12,575.00	72,575.00	13,292.98	0.00	59,282.02
CONT SVCS POLICE DETAIL	20,000.00	0.00	20,000.00	27,655.00	0.00	(7,655.00)
ADVERTISING	1,500.00	0.00	1,500.00	551.77	0.00	948.23
ARCHITECTURAL AND ENGINEERING	36,125.00	131,680.49	167,805.49	66,939.92	0.00	100,865.57
TELEPHONE	0.00	0.00	-	447.58	0.00	(447.58)

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<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
POSTAGE	600.00	0.00	600.00	584.21	0.00	15.79
UNIFORMS AND SAFETY GEAR	12,000.00	0.00	12,000.00	14,095.35	0.00	(2,095.35)
GASOLINE	11,000.00	0.00	11,000.00	7,830.59	0.00	3,169.41
DIESEL FUEL	68,300.00	0.00	68,300.00	50,903.55	0.00	17,396.45
MISC OFFICE SUPPLIES	3,200.00	0.00	3,200.00	6,826.42	0.00	(3,626.42)
EQUIPMENT R&M SUPPLIES	17,000.00	0.00	17,000.00	6,722.07	0.00	10,277.93
MISC GROUNDSKEEPING SUPPLIES	600.00	0.00	600.00	1,056.72	0.00	(456.72)
HIGHWAY MAINTENANCE SUPPLIES	17,500.00	0.00	17,500.00	22,505.79	0.00	(5,005.79)
FILL GRAVEL AND LOAM	7,000.00	0.00	7,000.00	4,446.99	0.00	2,553.01
SIGNS	8,000.00	0.00	8,000.00	17,840.65	79,879.30	(89,719.95)
PIPES AND PIPE SUPPLIES	6,000.00	0.00	6,000.00	9,210.11	0.00	(3,210.11)
GUARDRAIL SUPPLIES	2,000.00	0.00	2,000.00	4,265.13	0.00	(2,265.13)
MISC TRAVEL EXPENSES	1,000.00	0.00	1,000.00	1,055.21	0.00	(55.21)
DUES AND MEMBERSHIPS	3,000.00	0.00	3,000.00	1,870.00	205.00	925.00
Total 422 HIGHWAY DEPARTMENT	2,058,270.00	42,575.00	2,100,845.00	1,398,304.89	599,144.92	103,395.19
OVERTIME	190,000.00	-	190,000.00	155,404.55	-	34,595.45
R&L DEPARTMENTAL EQUIPMENT	30,000.00	0.00	30,000.00	65,585.00	-	(35,585.00)
CONTRACTED SVCS SNOW REMOVAL	45,000.00	500,000.00	545,000.00	208,201.25	-	336,798.75
DIESEL FUEL	12,500.00	0.00	12,500.00	25,852.44	-	(13,352.44)
MISC VEHICULAR SUPPLIES	7,500.00	0.00	7,500.00	54,378.31	-	(46,878.31)
SALT SAND & OTHER CHEMICALS	60,000.00	0.00	60,000.00	334,809.71	-	(274,809.71)
MISC PUBLIC WORKS SUPPLIES	5,000.00	76.00	5,076.00	17,258.61	-	(12,182.61)
Total 423 SNOW & ICE CONTROL	350,000.00	500,076.00	850,076.00	861,489.87	-	(11,413.87)
ELECTRICITY STREET LIGHTS	53,796.00	-	53,796.00	51,489.94	-	2,306.06
Total 424 STREET LIGHTS	53,796.00	-	53,796.00	51,489.94	-	2,306.06
TRAFFIC LIGHTS	19,300.00	-	19,300.00	19,300.00	-	-
Total 426 TRAFFIC CONTROL	19,300.00	-	19,300.00	19,300.00	-	-

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<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
SALARIES PART TIME	14,354.00	-	14,354.00	14,353.92	-	0.08
TREE REMOVAL	25,000.00	-	25,000.00	24,809.27	-	190.73
Total 427 TREE WARDEN	39,354.00	-	39,354.00	39,163.19	-	190.81
OVERTIME	8,000.00	-	8,000.00	6,148.07	-	1,851.93
R&L DEPARTMENTAL EQUIPMENT	1,000.00	-	1,000.00	360.00	-	640.00
MISC PUBLIC WORKS SUPPLIES	1,000.00	-	1,000.00	1,640.00	-	(640.00)
Total 429 OTHER STORM CONTROL	10,000.00	-	10,000.00	8,148.07	-	1,851.93
WAGES HOURLY	8,000.00	-	8,000.00	12,821.41	-	(4,821.41)
CONTRACTED SVCS RUBBISH COLLEC	475,886.66	-30,000.00	445,886.66	443,635.00	0.00	2,251.66
CONT SVCS RUBBISH DISPOSAL	312,642.00	0.00	312,642.00	290,551.67	0.00	22,090.33
CONT SVCS RECYCLABLES COLLECTI	224,446.67	0.00	224,446.67	214,567.16	0.00	9,879.51
CONT SVCS HAZARDOUS WASTE COLL	12,750.00	0.00	12,750.00	17,487.00	0.00	(4,737.00)
MISC OTHER CHGS AND EXPENSES	10,000.00	0.00	10,000.00	221.18	0.00	9,778.82
Total 433 WASTE COLLECTION AND DISP	1,043,725.33	(30,000.00)	1,013,725.33	979,283.42	-	34,441.91
STIPENDS	200.00	-	200.00	-	-	200.00
MISC OTHER CHGS AND EXPENSES	4,000.00	6,000.00	10,000.00	448.86	9,551.14	-
Total 491 CEMETERY COMMISSION	4,200.00	6,000.00	10,200.00	448.86	9,551.14	200.00
SALARIES FULL TIME	81,783.31	0.00	81,783.31	87,999.68	-	(6,216.37)
WAGES HOURLY ADDITIONAL	54,193.52	0.00	54,193.52	30,666.53	-	23,526.99
OTHER LEGAL	500.00	0.00	500.00	322.00	-	178.00
MEDICAL SERVICES	15,000.00	0.00	15,000.00	1,950.00	-	13,050.00
MISC OTHER SUPPLIES	600.00	0.00	600.00	663.60	-	(63.60)
CONFERENCES	300.00	0.00	300.00	0.00	-	300.00
MILEAGE	1,000.00	0.00	1,000.00	50.28	-	949.72
DUES AND MEMBERSHIPS	545.00	0.00	545.00	380.00	-	165.00
CONTRACT INSPECTIONS	60,840.00	0.00	60,840.00	40,595.25	-	20,244.75
Total 511 BOARD OF HEALTH	214,761.83	-	214,761.83	162,627.34	-	52,134.49
SALARIES FULL TIME	157,351.68	0.00	157,351.68	150,152.75	-	7,198.93
WAGES HOURLY	98,611.83	5,000.00	103,611.83	122,095.70	-	(18,483.87)
POSTAGE	5,500.00	0.00	5,500.00	8,021.57	-	(2,521.57)
PROGRAMS	14,500.00	0.00	14,500.00	2,142.67	-	12,357.33
MISC OFFICE SUPPLIES	700.00	0.00	700.00	542.34	-	157.66

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CONFERENCES	2,255.00	0.00	2,255.00	2,062.95	-	192.05
MILEAGE	7,150.00	0.00	7,150.00	7,067.67	-	82.33
DUES AND MEMBERSHIPS	494.28	0.00	494.28	546.15	-	(51.87)
COUNCIL ON AGING EXPENSES	3,900.00	0.00	3,900.00	2,742.96	-	1,157.04
Total 541 SENIOR CENTER	290,462.79	5,000.00	295,462.79	295,374.76	-	88.03
SALARIES FULL TIME	66,000.64	0.00	66,000.64	69,234.47	-	(3,233.83)
WAGES HOURLY	25,000.15	0.00	25,000.15	3,900.00	-	21,100.15
PRINTING AND BINDING	2,500.00	0.00	2,500.00	918.72	48.00	1,533.28
MILEAGE	500.64	0.00	500.64	0.00	0.00	500.64
MISC OTHER CHGS AND EXPENSES	3,000.00	0.00	3,000.00	2,793.87	100.63	105.50
Total 542 YOUTH SERVICES	97,001.43	-	97,001.43	76,847.06	148.63	20,005.74
MISC OFFICE SUPPLIES	1,250.00	0.00	1,250.00	1,162.50	-	87.50
REG VETERANS SVCS ASSESSMENT	23,484.52	0.00	23,484.52	23,484.52	-	-
VETERANS BENEFITS	28,000.00	18,000.00	46,000.00	45,317.95	-	682.05
Total 543 VETERANS SERVICES	52,734.52	18,000.00	70,734.52	69,964.97	-	769.55
SALARIES FULL TIME	228,122.87	-	228,122.87	144,591.63	-	83,531.24
WAGES HOURLY	154,799.11	-	154,799.11	192,555.31	-	(37,756.20)
MISC OFFICE SUPPLIES	5,000.00	-	5,000.00	3,334.01	82.35	1,583.64
BOOKS AND PUBLICATIONS	26,850.00	-	26,850.00	26,861.39	0.00	(11.39)
CONFERENCES	600.00	-	600.00	354.02	0.00	245.98
MILEAGE	0.00	-	-	176.41	0.00	(176.41)
DUES AND MEMBERSHIPS	400.00	-	400.00	0.00	0.00	400.00
Total 610 LIBRARY	415,771.98	-	415,771.98	367,872.77	82.35	47,816.86
MISC OTHER CHGS AND EXPENSES	1,000.00	-	1,000.00	224.76	-	775.24
Total 691 HISTORIC COMMISSION	1,000.00	-	1,000.00	224.76	-	775.24
MISC OTHER CHGS AND EXPENSES	2,000.00	30,000.00	32,000.00	1,551.31	30,000.00	448.69
Total 692 CELEBRATIONS	2,000.00	30,000.00	32,000.00	1,551.31	30,000.00	448.69
MISC OTHER CHGS AND EXPENSES	550.00	-	550.00	-	-	550.00
Total 695 HISTORIC DISTRICT COMMISS	550.00	-	550.00	-	-	550.00
PRINCIPAL PAYMENT LTD	4,142,264.00	-4,142,264.00	-	-	-	-
SCHOOL BUILDING PROJ 0115S PP	-	5,000.00	5,000.00	5,000.00	-	-

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DPW FACILITY 1515 PP	-	5,000.00	5,000.00	5,000.00	-	-
SIDEWALK CONST/REHAB 1614 PP	-	14,000.00	14,000.00	14,000.00	-	-
FIRE TRUCK REPL 1615 PP	-	60,000.00	60,000.00	60,000.00	-	-
DPW DUMP TRUCK 1715 PP	-	40,000.00	40,000.00	40,000.00	-	-
MAIN FIRE STAT ROOF 1814 PP	-	5,000.00	5,000.00	5,000.00	-	-
AMBULANCE 1914 PP	-	40,000.00	40,000.00	40,000.00	-	-
VACTOR TRUCK GF 2014 PP	-	25,000.00	25,000.00	25,000.00	-	-
TOWN HALL BASEMENT 2212 PP	-	5,000.00	5,000.00	5,000.00	-	-
JOINT INFORMATION TECH 2315 PP	-	30,000.00	30,000.00	30,000.00	-	-
SCHOOL SAFETY/SEC 2415 PP	-	30,000.00	30,000.00	30,000.00	-	-
JOINT SAFETY/SEC 2515 PP	-	13,471.00	13,471.00	13,471.00	-	-
MIDD SCH FIRE ALARM UPGRD 2615	-	20,000.00	20,000.00	20,000.00	-	-
HS & HOPKINS ROOF REP 2715 PP	-	4,000.00	4,000.00	4,000.00	-	-
RESURFACE BBALL COURTS 2815 PP	-	10,000.00	10,000.00	10,000.00	-	-
PROP ACQ 135 HAYDEN RW 4315 PP	-	5,000.00	5,000.00	5,000.00	-	-
PROP ACQ 147 HAYDEN RW 4415 PP	-	5,000.00	5,000.00	5,000.00	-	-
PROP ACQ 15 CLAFLIN 4715 PP	-	4,900.00	4,900.00	4,900.00	-	-
PROP ACQ 102 FRUIT ST 4815 PP	-	5,000.00	5,000.00	5,000.00	-	-
FRUIT ST LD GF REF 030113 PP	-	171,000.00	171,000.00	171,000.00	-	-
POL ST CONST2 500502 070104 PP	-	241,000.00	241,000.00	241,000.00	-	-
POL ST CONST1 500502 070104 PP	-	41,000.00	41,000.00	41,000.00	-	-
POL ST DRAIN 230513 XXXXXX PP	-	5,000.00	5,000.00	5,000.00	-	-
PD VEHICLES 240513 XXXXXX PP	-	15,000.00	15,000.00	15,000.00	-	-
FIRE ST REN 620506 080106 PP	-	20,000.00	20,000.00	20,000.00	-	-
FIRE ST REF 240596 XXXXXX PP	-	115,000.00	115,000.00	115,000.00	-	-
FD ENG 1 REFB 310511 010113 PP	-	9,000.00	9,000.00	9,000.00	-	-
CL1 AMBULANCE 330511 030113 PP	-	46,000.00	46,000.00	46,000.00	-	-
FIRE TENDER TR 340511 270512	-	74,000.00	74,000.00	74,000.00	-	-
MS REPAIR 240506 PP	-	15,000.00	15,000.00	15,000.00	-	-
ELM MODULARS 250504 080106 PP	-	15,000.00	15,000.00	15,000.00	-	-
CTR ROOF 230504 080106 PP	-	30,000.00	30,000.00	30,000.00	-	-
CTR HEATING 410507 071508 PP	-	20,000.00	20,000.00	20,000.00	-	-
MS WALL1 420507 071508 PP	-	30,000.00	30,000.00	30,000.00	-	-
MS WALL2 420507 071508 PP	-	60,000.00	60,000.00	60,000.00	-	-
HOP REFUND 270596 030109 PP	-	115,000.00	115,000.00	115,000.00	-	-
MS REPAIR 420507 071510 PP	-	15,000.00	15,000.00	15,000.00	-	-
HS TRACK REP 240512 030113 PP	-	55,000.00	55,000.00	55,000.00	-	-
HS BLEACHERS 440507 071510 PP	-	10,000.00	10,000.00	10,000.00	-	-

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
LOOP ROAD 280510 071510 PP	-	15,000.00	15,000.00	15,000.00	-	-
HS CONST REF 590598 171511 PP	-	1,680,000.00	1,680,000.00	1,680,000.00	-	-
WIR ALARM UPG 360512 030113 PP	-	17,000.00	17,000.00	17,000.00	-	-
CTR REPLSTUDY 170513 PP	-	5,000.00	5,000.00	5,000.00	-	-
MS COTELSYSUP 180513 XXXXXX PP	-	10,000.00	10,000.00	10,000.00	-	-
HOP GENERATOR190513 XXXXXX PP	-	41,000.00	41,000.00	41,000.00	-	-
HS LOOPRD ENT 210513 XXXXXX PP	-	5,328.00	5,328.00	5,328.00	-	-
SCH TRACTOR MOWER 220513 PP	-	12,850.00	12,850.00	12,850.00	-	-
ELMWOOD ROOF 011112	-	100,000.00	100,000.00	100,000.00	-	-
ADA 080607 011509 PP	-	15,000.00	15,000.00	15,000.00	-	-
ADA 500508 011509 PP	-	10,000.00	10,000.00	10,000.00	-	-
ADA REPAIRS 250513 030113 PP	-	30,000.00	30,000.00	30,000.00	-	-
ADA IMP TS 250513 XXXXXX PP	-	10,000.00	10,000.00	10,000.00	-	-
T HALL ROOF 390513 XXXXXX PP	-	5,000.00	5,000.00	5,000.00	-	-
TRAF SIGN SST 360512 030113 PP	-	59,000.00	59,000.00	59,000.00	-	-
DPW STUDY 130508 071510 PP	-	5,000.00	5,000.00	5,000.00	-	-
DRAINAGE 470509 071510 PP	-	5,000.00	5,000.00	5,000.00	-	-
DRAINAGE HAYWARD ST 210512 PP	-	34,000.00	34,000.00	34,000.00	-	-
CULVERT WMAIN 080511 030113 PP	-	30,000.00	30,000.00	30,000.00	-	-
DRAIN LAKESH 260513 XXXXXX PP	-	60,000.00	60,000.00	60,000.00	-	-
STB SLP NMILL 340513 XXXXXX PP	-	15,000.00	15,000.00	15,000.00	-	-
DPW GAR F ST 360513 XXXXXX PP	-	50,000.00	50,000.00	50,000.00	-	-
DPW GAR GEN 370513 XXXXXX PP	-	18,000.00	18,000.00	18,000.00	-	-
DPW DUMP TRK 290513 XXXXXX PP	-	38,000.00	38,000.00	38,000.00	-	-
DPW TRLESS TR 300513 XXXXXX PP	-	31,000.00	31,000.00	31,000.00	-	-
TITLE V 092801 PP	-	9,820.00	9,820.00	9,820.00	-	-
TITLE V 070104 PP	-	9,243.00	9,243.00	9,243.00	-	-
TITLE V 111605 PP	-	10,000.00	10,000.00	10,000.00	-	-
TITLE V 121406 PP	-	10,000.00	10,000.00	10,000.00	-	-
TITLE V 112210 PP	-	10,000.00	10,000.00	10,000.00	-	-
TITLE V 070810 PP	-	25,000.00	25,000.00	25,000.00	-	-
SEN CTR CONST 170505 080106 PP	-	95,000.00	95,000.00	95,000.00	-	-
SENIOR CTR 290502 070104 PP	-	8,000.00	8,000.00	8,000.00	-	-
SEN C WT MAIN 100506 080106 PP	-	5,000.00	5,000.00	5,000.00	-	-
SEN CTR CONST 290502 080106 PP	-	125,000.00	125,000.00	125,000.00	-	-
SENIOR CENTER VAN 160511	-	20,000.00	20,000.00	20,000.00	-	-
Total 711 DEBT SERVICE PRINCIPAL	4,142,264.00	(85,652.00)	4,056,612.00	4,056,612.00	-	-

**TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017**

<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
INTEREST PAYMENT LTD	541,359.69	-541,359.69	-	-	-	-
SCHOOL BUILDING PROJ 0115S IP	-	40,900.87	40,900.87	40,900.87	-	-
DPW FACILITY 1515 IP	-	20,660.07	20,660.07	20,660.07	-	-
SIDEWALK CONST/REHAB 1614 IP	-	33,281.32	33,281.32	33,281.32	-	-
FIRE TRUCK REPL 1615 IP	-	20,572.22	20,572.22	20,572.22	-	-
DPW DUMP TRUCK 1715 IP	-	6,900.00	6,900.00	6,900.00	-	-
MAIN FIRE STAT ROOF 1814 IP	-	8,321.53	8,321.53	8,321.53	-	-
AMBULANCE 1914 IP	-	7,858.33	7,858.33	7,858.33	-	-
VACTOR TRUCK GF IP	-	3,726.85	3,726.85	3,726.85	-	-
TOWN HALL BASEMENT 2212 IP	-	2,523.61	2,523.61	2,523.61	-	-
JOINT INFORMATION TECH 2315 IP	-	5,813.89	5,813.89	5,813.89	-	-
SCHOOL SAFETY/SEC 2415 IP	-	5,813.89	5,813.89	5,813.89	-	-
JOINT SAFETY/SEC 2515 IP	-	3,047.13	3,047.13	3,047.13	-	-
MIDDLE SCHOOL FIRE ALARM UPGRA	-	5,047.22	5,047.22	5,047.25	-	(0.03)
HS & HOPKINS ROOF REP 2715 IP	-	22,859.44	22,859.44	22,859.44	-	-
RESURFACE BBALL COURTS 2815 IP	-	2,044.44	2,044.44	2,044.44	-	-
PROP ACQ 135 HAYDEN RW 4315 IP	-	36,819.97	36,819.97	36,819.97	-	-
PROP ACQ 147 HAYDEN RW 4415 IP	-	30,730.56	30,730.56	30,730.56	-	-
PROP ACQ 15 CLAFLIN 4715 IP	-	5,369.38	5,369.38	5,369.38	-	-
PROP ACQ 102 FRUIT ST 4815 IP	-	51,422.57	51,422.57	51,422.57	-	-
FRUIT ST LD GF REF 030113 IP	-	26,448.00	26,448.00	26,448.00	-	-
POL ST CONST2 500502 070104 IP	-	33,410.00	33,410.00	33,410.00	-	-
POL ST CONST1 500502 070104 IP	-	4,610.00	4,610.00	4,610.00	-	-
POL ST DRAIN 230513 XXXXXX IP	-	1,501.40	1,501.40	1,501.39	-	0.01
PD VEHICLES 240513 XXXXXX IP	-	1,050.00	1,050.00	1,050.00	-	-
FIRE ST REN 620506 080106 IP	-	9,400.00	9,400.00	9,400.00	-	-
FIRE ST REF 240596 XXXXXX IP	-	2,156.25	2,156.25	2,156.25	-	-
FD ENG 1 REFB 310511 010113 IP	-	540.00	540.00	540.00	-	-
CL1 AMBULANCE 330511 030113 IP	-	2,760.00	2,760.00	2,760.00	-	-
FIRE TENDER TR 340511 270512	-	5,120.00	5,120.00	5,120.00	-	-
MS REPAIR 240506 IP	-	5,075.00	5,075.00	5,075.00	-	-
ELIM MODULARS 250504 080106 IP	-	5,737.50	5,737.50	5,737.50	-	-
CTR ROOF 230504 080106 IP	-	11,475.00	11,475.00	11,475.00	-	-
CTR HEATING 410507 071508 IP	-	8,306.25	8,306.25	8,306.25	-	-
MS WALL1 420507 071508 IP	-	14,662.50	14,662.50	14,662.50	-	-
MS WALL2 420507 071508 IP	-	27,656.25	27,656.25	27,656.25	-	-
HOP REFUND 270596 030109 IP	-	8,356.25	8,356.25	8,356.25	-	-
MS REPAIR 420507 071510 IP	-	2,450.00	2,450.00	2,450.00	-	-

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
HS TRACK REP 240512 030113 IP	-	3,300.00	3,300.00	3,300.00	-	-
HS BLEACHERS 440507 071510 IP	-	2,100.00	2,100.00	2,100.00	-	-
LOOP ROAD 280510 071510 IP	-	2,200.00	2,200.00	2,200.00	-	-
HS CONST REF 590598 171511 IP	-	199,025.00	199,025.00	199,025.00	-	-
WIR ALARM UPG 360512 030113 IP	-	1,020.00	1,020.00	1,020.00	-	-
CTR REPL STUDY 170513 IP	-	12,530.21	12,530.21	12,530.21	-	-
MS COTESYS UP 180513 XXXXXX IP	-	2,363.89	2,363.89	2,363.89	-	-
HOP GENERATOR190513 XXXXXX IP	-	2,870.00	2,870.00	2,870.00	-	-
HS LOOPRD ENT 210513 XXXXXX IP	-	2,176.41	2,176.41	2,176.41	-	-
SCH TRACTOR MOWER 220513 IP	-	1,921.14	1,921.14	1,921.14	-	-
ELMWOOD ROOF 011112	-	16,737.50	16,737.50	16,737.50	-	-
ADA 080607 011509 IP	-	6,693.75	6,693.75	6,693.75	-	-
ADA 500508 011509 IP	-	3,418.75	3,418.75	3,418.75	-	-
ADA REPAIRS 250513 030113 IP	-	1,800.00	1,800.00	1,800.00	-	-
ADA IMP TS 250513 XXXXXX IP	-	4,600.00	4,600.00	4,600.00	-	-
TH ROOF 390513 XXXXXX IP	-	2,523.61	2,523.61	2,523.61	-	-
TRAF SIGN SST 360512 030113 IP	-	9,390.00	9,390.00	9,390.00	-	-
DPW STUDY 130508 071510 IP	-	100.00	100.00	100.00	-	-
DRAINAGE 470509 071510 IP	-	100.00	100.00	100.00	-	-
DRAINAGE HAYWARD ST 210512 IP	-	2,040.00	2,040.00	2,040.00	-	-
CULVERT W MAIN 080511 030113 IP	-	1,800.00	1,800.00	1,800.00	-	-
DRAIN LAKESH 260513 XXXXXX IP	-	4,200.00	4,200.00	4,200.00	-	-
STAB SL NMILL 340513 XXXXXX IP	-	450.00	450.00	450.00	-	-
DPW GAR F ST 360513 XXXXXX IP	-	3,500.00	3,500.00	3,500.00	-	-
DPW GAR GEN 370513 XXXXXX IP	-	180.00	180.00	180.00	-	-
DPW DUMP TRK 290513 XXXXXX IP	-	2,660.00	2,660.00	2,660.00	-	-
DPW TRLESS TR 300513 XXXXXX IP	-	2,110.00	2,110.00	2,110.00	-	-
SEN CTR CONST 170505 080106 IP	-	37,401.25	37,401.25	37,401.25	-	-
SENIOR CTR 290502 070104 IP	-	680.00	680.00	680.00	-	-
SEN C WT MAIN 100506 080106 IP	-	1,260.00	1,260.00	1,260.00	-	-
SEN CTR CONST 290502 080106 IP	-	53,281.25	53,281.25	53,281.25	-	-
SENIOR CENTER VAN 160511	-	500.00	500.00	500.00	-	-
Total 751 DEBT SERVICE INTEREST	541,359.69	328,000.76	869,360.45	869,360.47	-	(0.02)
INTEREST PAYMENT STD	35,000.00	-15,000.00	20,000.00	64,919.30	-	(44,919.30)
Total 752 SHORT-TERM DEBT INTEREST	35,000.00	(15,000.00)	20,000.00	64,919.30	-	(44,919.30)
FEDERAL ASSESSMENT AND CHARGES	-	-	-	19,845.45	-	(19,845.45)

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - GENERAL FUND
JUNE 30, 2017

<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>TRANSFERS & ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBER</u>	<u>BALANCE</u>
MOSQUITO CONTROL PROJECTS	-	-	-	79,707.00	-	(79,707.00)
AIR POLLUTION CONTROL DISTRICT	-	-	-	6,065.00	-	(6,065.00)
METROPOLITAN AREA PLANNING COU	-	-	-	8,073.00	-	(8,073.00)
RMV NON RENEWAL SURCHARGE	-	-	-	7,600.00	-	(7,600.00)
MBTA	-	-	-	88,701.00	-	(88,701.00)
REGIONAL TRANSIT AUTHORITY	-	-	-	16,301.00	-	(16,301.00)
SCHOOL CHOICE SENDING TUITION	-	-	-	98,217.00	-	(98,217.00)
CHARTER SCHOOL SENDING TUITION	-	-	-	153,377.00	-	(153,377.00)
Total 820 STATE AND FEDERAL ASSESSMENTS	-	-	-	477,886.45	-	(477,886.45)
S MIDDLESEX REG TECH HS ASSESS	352,365.00	-	352,365.00	352,365.00	-	-
Total 841 SO MIDD REG TECH SCH DIST	352,365.00	-	352,365.00	352,365.00	-	-
HEALTH INSURANCE	6,694,837.38	-251,000.00	6,443,837.38	5,983,466.92	14,364.22	446,006.24
LIFE INSURANCE	15,000.00	0.00	15,000.00	8,618.50	0.00	6,381.50
FICA	545,900.00	0.00	545,900.00	568,847.24	0.00	(22,947.24)
UNEMPLOYMENT INSURANCE	100,000.00	0.00	100,000.00	45,260.99	0.00	54,739.01
DRUG AND ALCOHOL TESTING	3,000.00	0.00	3,000.00	285.00	0.00	2,715.00
MIDDLESEX RETIREMENT ASSESMEN	1,836,364.00	0.00	1,836,364.00	1,836,364.00	0.00	-
Total 910 EMPLOYEE BENEFITS	9,195,101.38	(251,000.00)	8,944,101.38	8,442,842.65	14,364.22	486,894.51
BLANKET INSURANCE PREMIUMS	425,000.00	49,656.00	474,656.00	471,656.18	-	2,999.82
Total 945 LIABILITY INSURANCE	425,000.00	49,656.00	474,656.00	471,656.18	-	2,999.82

TOWN OF HOPKINTON
EXPENDITURE REPORT FOR BUDGETED FUNDS - SEWER, WATER AND PARKS & RECREATION
JUNE 30, 2017

ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
WWTF2 ELUG COSTS A021209	18,123.99	0.00	18,123.99	0.00	0.00	18,123.99
WOOD ST PUMP STATION A280512	408,936.82	0.00	408,936.82	127,990.91	0.00	280,945.91
SEW MAIN FLNDS RD A330513	450,000.00	0.00	450,000.00	0.00	0.00	450,000.00
VACTOR TRUCK A2014	108.80	0.00	108.80	0.00	0.00	108.80
Total 440 SEWER CAPITAL PROJECTS	877,169.61	-	877,169.61	127,990.91	-	749,178.70
WAGES HOURLY	137,370.34	0.00	137,370.34	106,896.65	0.00	30,473.69
OVERTIME	55,000.00	0.00	55,000.00	52,407.29	0.00	2,592.71
ELECTRICITY	197,825.00	0.00	197,825.00	82,448.73	0.00	115,376.27
HEATING OIL	700.00	0.00	700.00	212.94	0.00	487.06
WW FACILITY USAGE CHARGES	500,000.00	0.00	500,000.00	459,188.14	0.00	40,811.86
R&M VEHICLES & EQUIPMENT	0.00	0.00	0.00	217.23	0.00	(217.23)
R&M ALARM SYSTEMS	5,000.00	0.00	5,000.00	8,042.82	0.00	(3,042.82)
R&L DEPARTMENTAL EQUIPMENT	5,000.00	0.00	5,000.00	2,729.60	0.00	2,270.40
CONT SVCS FRUIT STREET	59,410.40	0.00	59,410.40	160,533.20	0.00	(101,122.80)
OTHER LEGAL	0.00	0.00	0.00	209.00	0.00	(209.00)
TELEPHONE	1,000.00	0.00	1,000.00	14,061.66	51.69	(13,113.35)
POSTAGE	250.00	0.00	250.00	3,389.51	0.00	(3,139.51)
MISC OTHER CONTRACTED SVCS	43,000.00	0.00	43,000.00	53,522.33	2,339.00	(12,861.33)
MISC OFFICE SUPPLIES	1,500.00	0.00	1,500.00	3,435.51	0.00	(1,935.51)
MISC VEHICULAR SUPPLIES	4,000.00	0.00	4,000.00	10,206.20	48.56	(6,254.76)
TREATMENT CHEMICALS	20,000.00	0.00	20,000.00	1,532.97	0.00	18,467.03
MISC PUBLIC WORKS SUPPLIES	19,000.00	0.00	19,000.00	54,027.65	0.00	(35,027.65)
UNIFORMS AND OTHER CLOTHING	700.00	0.00	700.00	1,253.80	0.00	(553.80)
MEETINGS	8,000.00	0.00	8,000.00	105.00	0.00	7,895.00
DUES AND MEMBERSHIPS	2,000.00	0.00	2,000.00	1,771.00	0.00	229.00
Total 440 SEWER DEPARTMENT	1,059,755.74	-	1,059,755.74	1,016,191.23	2,439.25	41,125.26
Total NO PROJECT	2,835,646.60	-1,642,844.86	1,192,801.74	1,322,212.23	2,439.25	(131,849.74)
VACTOR TRUCK SEWER 2014 PP	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
VACTOR TRUCK SEWER 2014 IP	0.00	3,726.85	3,726.85	3,726.85	0.00	0.00
CWMP 092500 102604 IP	0.00	3,090.05	3,090.05	3,090.05	0.00	0.00
S PH IV V 060397 020105 IP	0.00	7,457.45	7,457.45	7,457.45	0.00	0.00
S PHASE III 430488 071505 IP	0.00	26,375.00	26,375.00	26,375.00	0.00	0.00
S PHASE VI 300596 080106 IP	0.00	7,885.00	7,885.00	7,885.00	0.00	0.00
S INFLOFIL 170503 102606 IP	0.00	1,783.62	1,783.62	1,783.62	0.00	0.00
S PHASE VI 540507 071508 IP	0.00	4,887.50	4,887.50	4,887.50	0.00	0.00
S PHVI SRF2 021209 121409 IP	0.00	63,070.45	63,070.45	63,070.45	0.00	0.00
S PHVI SRF1 021209 121409 IP	0.00	84,508.96	84,508.96	84,508.97	0.00	(0.01)
S 1 PHVI 300596 071510 IP	0.00	3,150.00	3,150.00	3,150.00	0.00	0.00
S INFLO FIL2 170508 031511 IP	0.00	1,189.36	1,189.36	1,189.36	0.00	0.00
S PHVI MILF 021209 071511 IP	0.00	28,700.00	28,700.00	28,700.00	0.00	0.00
S INFLOFIL REF170508 061212 IP	0.00	2,258.93	2,258.93	2,258.93	0.00	0.00
S WOOD LFT ST 280512 030113 IP	0.00	35,775.00	35,775.00	35,775.00	0.00	0.00
S WOOD LFT ST 250511 030113 IP	0.00	750.00	750.00	750.00	0.00	0.00
S SOST LFT ST 260511 010113 IP	0.00	150.00	150.00	150.00	0.00	0.00
S PH VI REF 300596 030113 IP	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00
S MAIN FLANDERS RD 330513 IP	0.00	7,762.50	7,762.50	7,762.50	0.00	0.00
CWMP 092500 102604 PP	0.00	24,191.91	24,191.91	24,191.91	0.00	0.00
S PH IV V 060397 020105 PP	0.00	318,337.28	318,337.28	318,337.28	0.00	0.00
S PHASE III 430488 071505 PP	0.00	150,000.00	150,000.00	150,000.00	0.00	0.00
S PHASE VI 300596 080106 PP	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
S INFLOFIL 170503 102606 PP	0.00	5,720.87	5,720.87	5,720.87	0.00	0.00
S PHASE VI 540507 071508 PP	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00
S PHVI SRF2 021209 121409 PP	0.00	148,135.20	148,135.20	148,135.20	0.00	0.00
S PHVI SRF1 021209 121409 PP	0.00	233,707.00	233,707.00	233,707.00	0.00	0.00

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ACCOUNT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS & ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBER	BALANCE
S 1 PHVI 300596 071510 PP	0.00	15,000.00	15,000.00	15,000.00	0.00	0.00
S INFLO FIL2 170508 031511 PP	0.00	5,972.38	5,972.38	5,972.38	0.00	0.00
S PHVI MILF 021209 071511 PP	0.00	140,000.00	140,000.00	140,000.00	0.00	0.00
S INFLOFIL REF1 70508 061212 PP	0.00	6,275.34	6,275.34	6,275.34	0.00	0.00
S WOOD LIFT ST 280512 030113PP	0.00	105,000.00	105,000.00	105,000.00	0.00	0.00
S WOOD LIFT ST 250511 030113PP	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
S SOST LIFT ST 260511 010113PP	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
S PH VI REF 300596 030113 PP	0.00	50,000.00	50,000.00	50,000.00	0.00	0.00
S MAIN FLANDERS RD 330513 PP	0.00	45,000.00	45,000.00	45,000.00	0.00	0.00
ELM ST SEWER 021112	0.00	18,000.00	18,000.00	18,000.00	0.00	0.00
ELM ST SEWER A021112	0.00	2,797.50	2,797.50	2,797.50	0.00	0.00
Total 6000 SEWER DEBT SERVICE	2,835,646.60	-4,186.71	2,831,459.89	2,960,870.39	2,435.25	-131,849.75
GROVE TNK INSP A320513	3,953.05	0.00	3,953.05	0.00	0.00	3,953.05
PAINT TNK WMAIN A390593	110.94	0.00	110.94	0.00	0.00	110.94
WATER SUPPLY EXPL A370593	1,089.75	0.00	1,089.75	0.00	0.00	1,089.75
WATER MAIN DES REP A190510	145,279.63	0.00	145,279.63	0.00	0.00	145,279.63
WACTOR TRUCK A2014	217.60	0.00	217.60	0.00	0.00	217.60
WATER MAIN MAIN ST A350513	50,965.29	0.00	50,965.29	0.00	0.00	50,965.29
GROVE ST WATER TANK REPLACEMENT	1,530,000.00	0.00	1,530,000.00	15,088.12	0.00	1,514,911.88
HAYDEN RD WATER MAIN REPLACEMENT	260,000.00	0.00	260,000.00	0.00	0.00	260,000.00
WATER SOURCE SUPPLY - ASHLAND	1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
BIOLOGICAL FILTRATION OF WELLS	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
Total 1450 WATER CAPITAL PROJECTS	3,041,616.26	-	3,041,616.26	15,088.12	-	3,026,528.14
SALARIES FULL TIME	0.00	0.00	0.00	(332.86)	0.00	332.86
WAGES HOURLY	306,810.95	(35,000.00)	271,810.95	260,277.11	0.00	11,533.84
OVERTIME	60,000.00	0.00	60,000.00	55,509.98	0.00	4,490.02
ELECTRICITY	149,650.00	0.00	149,650.00	104,319.32	0.00	45,330.68
HEATING OIL	10,000.00	0.00	10,000.00	3,450.96	0.00	6,549.04
WATER USAGE ASHLAND	226,000.00	0.00	226,000.00	220,313.20	0.00	5,686.80
R&M VEHICLES AND EQUIPMENT	5,000.00	550.00	5,550.00	15,760.56	0.00	(10,210.56)
R&M SYSTEM REHAB	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00
OTHER LEGAL	2,500.00	0.00	2,500.00	5,459.30	0.00	(2,959.30)
ADVERTISING	1,000.00	0.00	1,000.00	3,031.56	0.00	(2,031.56)
ARCHITECTURAL AND ENGINEERING	27,000.00	0.00	27,000.00	32,243.14	0.00	(5,243.14)
WATER TESTING	12,000.00	0.00	12,000.00	8,513.76	0.00	3,486.24
TELEPHONE	8,000.00	58.63	8,058.63	11,988.66	0.00	(3,930.03)
POSTAGE	3,500.00	0.00	3,500.00	2,089.66	0.00	1,410.34
MISC OTHER CONTRACTED SVCS	64,000.00	35,000.00	99,000.00	137,490.67	1,000.00	(39,490.67)
MISC OFFICE SUPPLIES	3,000.00	0.00	3,000.00	2,264.81	0.00	735.19
BUILDING R&M SUPPLIES	3,000.00	0.00	3,000.00	520.99	0.00	2,479.01
MISC VEHICULAR SUPPLIES	0.00	0.00	0.00	2,400.84	0.00	(2,400.84)
TREATMENT CHEMICALS	45,000.00	0.00	45,000.00	25,986.43	0.00	19,013.57
WATER METERS	53,000.00	0.00	53,000.00	49,335.57	0.00	3,664.43
MISC PUBLIC WORKS SUPPLIES	35,000.00	5,032.16	40,032.16	67,321.21	0.00	(27,289.05)
UNIFORM AND OTHER CLOTHING	2,500.00	0.00	2,500.00	1,236.37	0.00	1,263.63
DUES AND MEMBERSHIPS	5,000.00	0.00	5,000.00	2,847.00	0.00	2,153.00
ASHLAND PLANT DEBT	0.00	57,776.00	57,776.00	71,418.38	0.00	(13,642.38)
Total 450 WATER DEPARTMENT	1,042,960.95	63,416.79	1,106,377.74	1,083,446.62	1,000.00	21,931.12
Total NO PROJECT	1,630,396.41	-524,018.67	1,106,377.74	1,391,253.62	1,000.00	(285,875.88)
WATER UTILITY VEHICLE 1815 PP	0.00	17,000.00	17,000.00	17,000.00	0.00	0.00
WATER UTILITY VEHICLE 1815 IP	0.00	2,453.33	2,453.33	2,453.33	0.00	0.00
WATER MAIN REPL 1915 PP	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00

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WATER MAIN REPL 1915 IP	0.00	5,706.08	5,706.08	5,706.08	0.00	0.00
VACTOR TRUCK WATER 2014 PP	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
VACTOR TRUCK WATER 2014 IP	0.00	3,726.85	3,726.85	3,726.85	0.00	0.00
FRUIT ST WATER FAC ENG 2015 PP	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00
FRUIT ST WATER FAC ENG 2015 IP	0.00	3,002.78	3,002.78	3,002.78	0.00	0.00
GROVE ST WATER FAC ENG 2115 PP	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00
GROVE ST WATER FAC ENG 2115 IP	0.00	2,204.17	2,204.17	2,204.17	0.00	0.00
W WELL ENG 210505 020107 IP	0.00	2,131.25	2,131.25	2,131.25	0.00	0.00
W MAIN HOWE 140506 020107 IP	0.00	9,400.00	9,400.00	9,400.00	0.00	0.00
W MAINS 250505 020107 IP	0.00	23,500.00	23,500.00	23,500.00	0.00	(0.03)
W WELL 210505 071508 IP	0.00	15,181.11	15,181.11	15,181.11	0.00	0.01
W TANK REP 150508 011509 IP	0.00	2,300.00	2,300.00	2,300.00	0.00	0.00
W WELL 210505 011509 IP	0.00	3,831.25	3,831.25	3,831.26	0.00	(0.01)
W TRUCK 081107 071509 IP	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00
W MAIN ST 190510 050310 IP	0.00	11,500.00	11,500.00	11,500.00	0.00	0.00
W RADIO MTRS 160510 011511 IP	0.00	4,200.00	4,200.00	4,200.00	0.00	0.00
W TANK INSP320513 IP	0.00	50.00	50.00	50.00	0.00	0.00
W MAIN MAIN ST 350513 IP	0.00	4,100.00	4,100.00	4,100.00	0.00	0.00
FRUIT ST LD WTR REF 030113 IP	0.00	8,352.00	8,352.00	8,352.00	0.00	0.00
W WELL ENG 210505 020107 PP	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
W MAIN HOWE 140506 020107 PP	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
W MAINS 250505 020107 PP	0.00	50,000.00	50,000.00	50,000.00	0.00	0.00
W WELL 210505 071508 PP	0.00	54,620.00	54,620.00	54,620.00	0.00	0.00
W TANK REP 150508 011509 PP	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
W WELL 210505 011509 PP	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00
W TRUCK 081107 071509 PP	0.00	15,000.00	15,000.00	15,000.00	0.00	0.00
W MAIN ST 190510 050310 PP	0.00	80,000.00	80,000.00	80,000.00	0.00	0.00
W RADIO MTRS 160510 011511 PP	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
W TANK INSP320513 PP	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
W MAIN MAIN ST 350513 PP	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
FRUIT ST LD WTR REF 030113 PP	0.00	54,000.00	54,000.00	54,000.00	0.00	0.00
Total 6100 WATER ENTERPRISE FUND	1,630,396.41	5,640.15	1,636,036.56	1,920,912.47	1,000.00	-285,875.91
SALARIES FULL TIME	195,379.00	(22,000.00)	173,379.00	63,242.39	0.00	110,136.61
WAGES HOURLY	0.00	0.00	0.00	18,690.00	0.00	(18,690.00)
WAGES HOURLY TEMPORARY SEASONA	0.00	0.00	0.00	87,409.79	0.00	(87,409.79)
ELECTRICITY	3,000.00	0.00	3,000.00	6,528.56	0.00	(3,528.56)
SEWER USAGE	0.00	0.00	0.00	742.87	0.00	(742.87)
SEWER USAGE	0.00	0.00	0.00	212.83	0.00	(212.83)
WATER USAGE	0.00	0.00	0.00	247.86	0.00	(247.86)
WATER USAGE	0.00	0.00	0.00	49.32	0.00	(49.32)
WATER USAGE	0.00	0.00	0.00	68.73	0.00	(68.73)
WATER USAGE	0.00	0.00	0.00	1,077.04	0.00	(1,077.04)
WATER USAGE	0.00	0.00	0.00	49.32	0.00	(49.32)
R&M RECREATIONAL FACILITIES	22,900.00	0.00	22,900.00	16,922.89	0.00	5,977.11
R&M FRUIT STREET	29,000.00	0.00	29,000.00	24,542.03	0.00	4,457.97
R&L DEPARTMENTAL EQUIPMENT	45,000.00	0.00	45,000.00	12,287.53	0.00	32,712.47
ADVERTISING	1,800.00	0.00	1,800.00	1,331.44	0.00	468.56
MISC OTHER CONTRACTED SERVICES	202,084.00	22,000.00	224,084.00	297,779.46	3,315.01	(77,010.47)
MISC OFFICE SUPPLIES	0.00	0.00	0.00	6,226.59	0.00	(6,226.59)
SIGNS	0.00	0.00	0.00	123.70	0.00	(123.70)
RECREATIONAL SUPPLIES	60,000.00	0.00	60,000.00	9,808.58	0.00	50,191.42
Total 630 PARKS AND RECREATION	559,163.00	-	559,163.00	547,340.93	3,315.01	8,507.06

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GENERAL FUND			
PERSONAL PROPERTY TAXES 2008	(63.54) MOTOR VEHICLE EXCISE REIMB	76,175.71 PISTOL PERMITS	3,825.00
PERSONAL PROPERTY TAXES 2009	(31.85) EARNINGS ON INVESTMENTS	192,389.74 PEDDLING SOLICITING PERMITS	400.00
PERSONAL PROPERTY TAXES 2010	(33,301.61) MISC NON RECURRING BUDGET	176,506.56 POLICE BY LAW FINES	250.00
PERSONAL PROPERTY TAXES 2011	(32,417.40) CABLE FRANCHISE FEE	17,227.77 PARKING FINES	5,147.07
PERSONAL PROPERTY TAXES 2012	(28,693.66) COMMON VICTUALER ALL ALCOHOLIC	18,075.00 26F INSPECTION FEES	8,580.00
PERSONAL PROPERTY TAXES 2013	(27,021.04) COMMON VICTUALER WINE MALT	1,400.00 OIL BURNER INSPECTION FEES	2,450.00
PERSONAL PROPERTY TAXES 2014	274.61 PACKAGE GOODS ALL ALCOHOLIC	4,200.00 OCCUPANCY INSPECTION FEES	29,642.50
PERSONAL PROPERTY TAXES 2015	1,707.71 PACKAGE GOODS WINE MALT	3,600.00 PLAN REVIEW FEES	0.00
PERSONAL PROPERTY TAXES 2016	(1,240.21) CLUB ALL ALCOHOLIC	900.00 MISCELLANEOUS DEPT FEES	15.00
PERSONAL PROPERTY TAXES 2017	1,803,378.63 TRANSFER FEES LIQUOR LICENSE	100.00 STORAGE PERMITS	1,065.00
REAL ESTATE TAXES 2008	1,791.44 FARMERS MARKET LIQUOR LICENSE	2,000.00 TANK TRUCK PERMITS	40.00
REAL ESTATE TAXES 2009	(2,921.52) ONE DAY LIQUOR LICENSE	105.00 UNDERGRND STOR TANK INST PMTS	300.00
REAL ESTATE TAXES 2010	(340.24) COMMON VICTUALERS LICENSE	750.00 BLASTING PERMITS	70.00
REAL ESTATE TAXES 2012	(64.11) CLASS I LICENSE	200.00 TANKS & CONTAINERS PERMITS	300.00
REAL ESTATE TAXES 2013	(2,131.72) CLASS II LICENSE	400.00 TRANSFER TANK PERMITS	1,385.00
REAL ESTATE TAXES 2014	(1,722.09) LIMOUSINE LICENSE	600.00 UNDERGRND STOR TANK REM PMTS	1,150.00
REAL ESTATE TAXES 2015	(6,273.83) JOINT POLE HEARING REVENUE	1,450.00 SYSTEM SHUTDOWNS PERMITS	2,552.50
REAL ESTATE TAXES 2016	165,809.89 OTHER MISC REVENUE	3,500.00 MISCELLANEOUS PERMITS	75.00
REAL ESTATE TAXES 2017	55,448,273.45 SALE OF MAPS	25.00 BUILDING INSPECTION FEES	330,658.04
DEFERRED TAXES	8,798.33 SALE OF BOOKS	2,100.00 WIRING INSPECTION FEES	400.00
TAX LIENS REDEEMED	210,301.21 DEMAND FEES	6,716.42 SEALER WEIGHTS & MEASURES FEES	9,185.00
MOTOR VEHICLE EXCISE 2009	87.26 WARRANT FEES	37,286.14 GRAVE OPENINGS	24,185.00
MOTOR VEHICLE EXCISE 2010	309.58 MUNICIPAL LIEN CERTIFICATES	36,450.00 MISCELLANEOUS DEPT FEES	55,104.00
MOTOR VEHICLE EXCISE 2011	205.00 RETURNED CHECK FEE	700.00 TRANSFERS FROM SPEC REV FUNDS	89,182.00
MOTOR VEHICLE EXCISE 2012	535.33 TREAS COLL FEES	975.75 TRANSFERS FROM ENTER FUNDS	651,197.00
MOTOR VEHICLE EXCISE 2013	1,598.82 BIRTH CERTIFICATES	4,840.00 Total 1000 GENERAL FUND	69,839,283.35
MOTOR VEHICLE EXCISE 2014	(2,012.60) MARRIAGE CERTIFICATES	1,475.00	
MOTOR VEHICLE EXCISE 2015	12,926.41 DEATH CERTIFICATES	5,477.00 SCHOOL LUNCH REVOLVING FUND	
MOTOR VEHICLE EXCISE 2016	442,538.25 DOG LICENSE LATE FEE	4,300.00 SCHOOL LUNCH PROG FED THR ST	123,638.91
MOTOR VEHICLE EXCISE 2017	2,602,015.93 COPY FEES	17.05 SCHOOL LUNCH STUDENT FEES	793,691.47
MOTOR VEHICLE EXCISE PR YRS	3,635.98 SALE OF MAPS	25.00 Total 2200 SCHOOL LUNCH REVOLVING FUND	917,330.38
PENALTIES INTEREST PROP TAXES	111,377.62 SALE OF BOOKS	60.00	
PENALTIES INTEREST EXC TAXES	15,671.45 SALE OF ABSTRACTS	1,075.00 COMMUNITY PRESERVATION FUND	
PENALTIES INTEREST TAX LIENS	73,365.37 SALE OF EXTRACTS	0.00 PROCEEDS FROM SALE	500,000.00
PENALTIES INTEREST OTHER	665.42 SALE OF REPORTS	265.00 PROPERTY TAXES CPA 2015	(108.19)
PAYMENTS IN LIEU OF TAXES	256,466.96 MISCELLANEOUS DEPT FEES	17.00 PROPERTY TAXES CPA 2016	2,291.27
LOSS OF TAXES STATE OWNED LAND	293,446.00 DOG LICENSES	18,360.00 PROPERTY TAXES CPA 2017	920,693.57
ABATE VETS BLIND S SP ELDERLY	27,930.00 RAFFLE PERMITS	40.00 TAX LIENS REDEEMED	577.22
CHAPTER 70 SCHOOL AID	6,152,833.00 DBA CERTIFICATES	4,370.00 PENALTIES INT PROP TAXES CPA	1,020.34
SCHOOL TRANSP CH 71	828.00 STORAGE PERMITS	2,200.00 COMMUNITY PRES REV STATE SHARE	179,532.00
SCHOOL CONST MSBA	1,487,086.00 POLE LOCATION PERMITS	50.00 EARNINGS ON INVESTMENTS	26,280.63
VETERANS BENEFITS	23,550.49 NON CRIMINAL BY LAW FINES	800.00 Total 2400 COMMUNITY PRESERVATION FUND	1,630,286.84
UNRESTRICTED GEN GVT AID	755,305.00 FILING FEES	11,000.00	
CHARTER TUITION REIMBURSEMENTS	10,094.00 FILING FEES DESIGN REVIEW BOAR	525.00	
HOMELESS TRANSPORTATION	607.00 SALE OF REPORTS	45.02	
COURT FINES	11,510.00 ACCIDENT REPORTS	870.85	
WINTER STORM REIMB	4,860.89 FIREARMS ID CARDS	125.00	
MEDICAL ASSISTANCE REIMB SCH	47,733.74 OFF DUTY DETAIL ADMIN FEES	6,000.00	
FEDERAL EDUCATION GRANTS	REVOLVING FUNDS	OTHER SPECIAL REVENUES FUND	
2017 EC SP PROG IMP REV	1,650.00 CONS COMM FEES 53E1/2 REV	43,856.82 BAA FUNDS GA REV	118,000.00

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2016 SP EARLY CHILDHOOD REV	4,279.20	CONS COMM 53G REV	0.00	HOST COMMUNITY	375,000.00
2017 SP EARLY CHILDHOOD REV	13,338.80	LAND USE INS REIMB UNDER \$20K	3,906.31	TRAIL NETWORK	187,500.00
2017 LEAP INCENTIVE	10,000.00	PLANNING BOARD FEES 53E1/2 REV	37,557.65	UNDERGROUND UTILITIES	187,500.00
2017 94-142 TRANSITION	4,878.00	PLANNING BOARD CONS 53G REV	67,312.92	POLICE DARE PROGRAM	1,275.00
2016 SP IDEA REVENUE	7,605.00	ZONING BOA FEES 53E1/2 REV	15,800.00	POLICE DEPARTMENT GA REV	5,000.00
2017 SP IDEA REVENUE	642,436.00	POLICE DETAIL ADMIN FEES	42,520.00	EMS GA REV	8,656.48
2017 SP PROGRAM IMP REVENUE	20,646.00	POLICE FEES 53E 1/2 REV	100.00	REC HOPKINTON DEVELOPER ACCT	116.61
2016 TITLE I REVENUE	16,946.00	FIRE HAZMAT FEES 53E1/2 REV	15,597.40	ROAD PROJECT	829,953.21
2017 TITLE I REVENUE	57,026.00	FIRE INS REIMB UNDER \$20K REV	29,827.46	SENIOR CTR EXERCISE PRG GA REV	10,000.00
2016 TITLE IIA REVENUE	288.00	EMERG MED SVCS FEES 53E1/2 REV	505,736.30	SENIOR CENTER GA REV	2,500.00
2017 TITLE IIA REVENUE	30,415.00	BUILDING FEES 53E 1/2 REV	280,277.00	HOPKINTON YOUTH GA REV	100.00
Total 2550 FEDERAL EDUCATION GRANTS	809,508.00	PLUMBING GAS FEES 53E1/2 REV	121,148.00	METROWEST HEALTH	12,247.50
		WIRING FEES 53E1/2 REV	107,524.20	LIBRARY GA REV	5,300.00
		FAC INS REIMB UNDER \$20K REV	22,853.83	Total 2900 OTHER SPECIAL REVENUES FUND	1,743,148.80
		HIGHWAY CONSULTANTS 53G	0.00		
		COMMUNITY COMPACT SG REV	4,950.00	OTHER SPEC REV EDUCATION	
		EARLY VOTING	4,750.00	CENTER SCHOOL GA REV	3,640.36
		ELECTION EXTRA HRS SG REV	5,245.72	ELMWOOD SCHOOL GA REV	8,238.20
		MISCELLANEOUS STATE REVENUE	42,530.00	HOPKINS SCHOOL GA REV	21,257.50
		POLICE EOPSS SG REV	37,455.43	MIDDLE SCHOOL GA REV	35,635.34
		SAWAR STUDENT AWARENESS	1,970.00	HIGH SCHOOL GA REV	53,202.39
		SENSG SENIOR SAFE GRANT	2,596.00	CENTRAL OFFICE GA REV	45,095.74
		WEIGHTS AND MEASURES SG REV	3,987.50	Total 2950 OTHER SPEC REV EDUCATION	167,069.53
		ACP COMPETITIVE DOER SG REV	162,614.00	Total 2990 TITLE V SEPTIC LOAN PROGRAM	
		EOHED MASSWORKS INFRASTRUCTURE	446,388.41		
		EOEA FORMULA SG REV	19,330.00	TITLE V LOAN PROGRAM	
		MCOA STATE GRANT	2,100.00	TAX LIENS REDEEMED	2,453.82
		SENIOR CITIZENS TRANSP SG REV	42,743.00	PENALTIES INT UTILITY USAGE	397.75
		SUBSTANCE ABUSE STATE GRANT	23,707.48	COMMITTED INTEREST TITLE V	7,160.12
		STATE AID TO LIBRARIES SG REV	15,538.77	TITLE V LOAN PROGRAM REVENUE	23,912.18
		CULTURAL COUNCIL SG REV	4,600.00	Total 2990 TITLE V SEPTIC LOAN PROGRAM	33,923.87
		Total 2600 STATE GRANTS FUND	1,700,585.59		
				CAPITAL PROJECTS FUND	
				PROCEEDS FROM SALE OF BONDS	15,900,000.00
				TRANSFERS FROM GENERAL FUND	136,000.00
				Total 3100 CAPITAL PROJECTS FUND	16,036,000.00
				CAPITAL PROJECTS SCHOOLS	
				MSBA GRANT REVENUE	4,050,476.00
				PROCEEDS FROM SALE OF BONDS	8,000,000.00
				Total 3200 CAPITAL PROJECTS SCHOOLS	12,050,476.00
				CAPITAL PROJ SEWER ENT FUND	
				PROCEEDS FROM SALE OF BONDS	0.00
				Total 3300 CAPITAL PROJ SEWER ENT FUND	131,667.00
				EXPENDABLE TRUSTS FUND	
				AFFORDABLE HOUSING ET REV	225,646.10
				H CARVER MEM OFF PHIL ET REV	9.33
				LAW ENFORCEMENT ET REV	3,348.44
				Total 2850 REVOLVING FUNDS EDUCATION	1,860,556.73
				RECEIPTS RESERVED APPROPRIATION	
				TREASURER BOND PREMIUMS	
				CC WETLANDS REC RES APPROP REV	
				SALE OF CEMETERY LOTS REV	
				Total 2700 RECEIPTS RESERVED APPROPRIATION	
				CAPITAL PROJ WATER ENT FUND	
				PROCEEDS FROM SALE OF BONDS	
				Total 3400 CAPITAL PROJ WATER ENT FUND	

TOWN OF HOPKINTON
CASH RECEIPTS
June 30, 2017

HIGHWAY IMPROVEMENTS FUND			
PUBLIC WKS PROJ GRANT REIMB			1.99
Total 3900 HIGHWAY IMPROVEMENTS FUND			1.99
SEWER ENTERPRISE FUND			
TAX LIENS REDEEMED			2.06
PENALTIES INT UTILITY USAGE			376.29
UTILITY USAGE CHARGES SEWER			136.92
UTILITY USAGE ADDED TO TAXES			322.97
CONNECTION FEES			7,362.93
SPECIAL ASSES PHASE 2	279.95	COMEY MEMORIAL CHAPEL ET REV	48,637.57
SPECIAL ASSES PHASE 4	5,233.24	B MCGOVERN LIBRARY ET REV	27,158.49
SPECIAL ASSES PHASE 5	1,502,741.97	SARAH B CROOKS COMMON ET REV	722.17
SPECIAL ASSES PHASE 6	48,739.15	CHARLES CLAFLIN COMMON ET REV	426.05
APPT ASSES NOT YET DUE	99,159.20	CHAS MARY HOLMAN COMMON ET REV	19.13
COMMITTED INTEREST PHASE 2	180.00	HISTORICAL ET REV	
COMMITTED INTEREST PHASE 6	10,913.00	Total 8200 EXPENDABLE TRUSTS FUND	314,170.44
Total 6000 SEWER ENTERPRISE FUND	2,643,001.61		
WATER ENTERPRISE FUND			
TAX LIENS REDEEMED	253.15	CAP STABILIZATION FD EARN INV	6,476.18
PENALTIES INT UTILITY USAGE	4,505.69	Total 8400 CAPITAL STABILIZATION FUND	6,476.18
UTILITY USAGE CHARGES WATER	1,582,479.68	CONSERVATION FUND	
UTILITY USAGE ADDED TO TAXES	28,662.14	CONSERVATION FUND EARNINGS INV	568.48
HYDRANT RENTAL	296,856.00	Total 8600 CONSERVATION FUND	568.48
CONNECTION FEES	103,587.91	OPEB TRUST FUND	
MISCELLANEOUS UTILITY FEES	53,779.96	OPEB TRUST FUND EARNINGS INV	37,885.21
Total 6100 WATER ENTERPRISE FUND	2,070,124.53	TRANSFERS FROM GENERAL FUND	612,647.00
		Total 8700 OPEB TRUST FUND	650,532.21
PARKS & RECREATION ENT FUND			
FIELD USAGE CHARGES	5,200.00	STUDENT ACTIVITIES FUND	
FRUIT ST USAGE CHARGES	62,345.00	STUDENT ACT ELM REVENUE	11,808.30
PROGRAM CHARGES	448,376.83	STUDENT ACT HOP REVENUE	17,731.50
BOAT PERMITS	400.00	STUDENT ACT HS REVENUE	475,856.55
BEACH PERMITS	6,075.00	STUDENT ACT MS REVENUE	140,323.53
EARNINGS ON INVESTMENTS	487.58	Total 8800 STUDENT ACTIVITIES FUND	645,719.88
TRANSFERS FROM GENERAL FUND	192,161.00		
Total 6200 PARKS & RECREATION ENT FUND	715,045.41		
NON EXPENDABLE TRUSTS FUND			
CEM PERPETUAL CARE NT REV	3,200.00		
Total 8100 NON EXPENDABLE TRUSTS FUND	3,200.00		

TOWN OF HOPKINTON
REVENUE AND EXPENDITURE REPORT FOR ALL SPECIAL REVENUE, CAPITAL PROJECTS AND TRUST FUNDS
JUNE 30, 2017

<u>ACCOUNT DESCRIPTION</u>	<u>CARRY OVER</u>	<u>RECEIPTS</u>	<u>EXPENDED</u>	<u>BALANCE</u>
NO PROJECT	40,492.36	917,330.38	858,339.09	99,483.65
2200 SCHOOL LUNCH REVOLVING FUND	40,492.36	917,330.38	858,339.09	99,483.65
NO PROJ NO PROJECT	55,649.84	1,632,386.14	13,647.03	1,674,388.95
0807 MCFARLAND SANGER HOUSE A0	800.00	0.00	0.00	800.00
0907 LIBRARY RECORDS RESTOR. A	2,218.01	0.00	0.00	2,218.01
24B14 PRESERVE TOWN RECS A24B1	3.00	0.00	0.00	3.00
24E14 TRAILHEAD SIGNS	1,422.07	0.00	1,361.07	61.00
24F14 GRANITE CURBING MEMORIAL	6,500.00	0.00	0.00	6,500.00
24G14 DIGITIZE HISTORIC DOCUME	3,403.50	0.00	0.00	3,403.50
29B10 COMEY CHAPEL ROOF REP A2	4,200.00	0.00	0.00	4,200.00
29B15 PROPERTY ACQUISITION WYC	9,641.59	0.00	0.00	9,641.59
29C15 TRAIL HEAD SIGNAGE	7,500.00	0.00	7,150.00	350.00
29E15 MCFARLAND SANGER HOUSE R	46,659.00	0.00	16,919.00	29,740.00
29F15 FRUIT ST PARKING STUDY	50,000.00	0.00	0.00	50,000.00
29G10 ORAL HISTORY PROJ HC A29	17,072.01	0.00	0.00	17,072.01
29G15 LEGACY FARMS PARKING/ACC	34,000.00	0.00	18,154.41	15,845.59
29H10 LIBRARY DIGITIZATION A29	1,761.22	0.00	960.00	801.22
29H15 FRUIT ST ATHLETIC FIELDS	500,000.00	15,425.87	100,633.32	414,792.55
29I15 CEMETERY RECORDS DIGITIZ	28,102.67	0.00	1,080.00	27,022.67
29J10 FRUIT ST ACCESS ROAD A29	45,000.00	0.00	0.00	45,000.00
29J15 TOLL HOUSE PRESERVATION	29,600.00	0.00	0.00	29,600.00
29L10 MASPENOCK DAM PRES A29L0	13,617.50	0.00	0.00	13,617.50
31A16 PRESERVE TOWN RECORDS A31	0.00	20,000.00	19,566.00	434.00
31B16 BOUNDARY MARKERS & MEDALNS	0.00	2,500.00	1,788.04	711.96
31C16 IMP PUBLIC TRAIL & DOG PARK	0.00	50,000.00	2,106.00	47,894.00
31E16 RESTORE MCFARLAND HOUSE	0.00	60,000.00	0.00	60,000.00
31F16 RESTORE RT 85 STONE BRIDGE	0.00	75,000.00	3,166.23	71,833.77
31G16 CONSTRUCT REC PATH RT 85	0.00	25,000.00	0.00	25,000.00
31H16 FENCING AROUND CLAFLIN FOUN	0.00	10,000.00	0.00	10,000.00
31I16 PROTECTIVE NETTING FRUIT ST ATH	0.00	50,000.00	46,142.00	3,858.00
31J16 INSTALL BOAT DOCK SANDY BEACH	0.00	20,000.00	0.00	20,000.00
3708 CEMETERY SIGNAGE A370508	105.00	0.00	0.00	105.00
3709 HISTORIC SIGNAGE A370509	8,708.58	0.00	0.00	8,708.58
38A11 HIST REC PRES PROJ HS A3	1,331.90	0.00	0.00	1,331.90
38B11 ACCESS RAMP LIBRARY A38B	755.00	0.00	0.00	755.00
38C11 PRES REST TOWN RECS A38C	6,288.77	0.00	0.00	6,288.77
38D11 ENT SIGN CAMERON WOOD A3	84.45	0.00	0.00	84.45
38E11 CENTER TRAIL IMPROVE A38	426.63	0.00	0.00	426.63
4005 HIST SOCIETY BLDG PRES #4	15,120.05	0.00	0.00	15,120.05
40A12 RESTORE TAX RECORDS A40A	12,440.00	0.00	0.00	12,440.00
40A13 SANDY BEACH RESTORE A40A	14,935.69	0.00	0.00	14,935.69
40B12 REPAIR CEM MONUMENTS A40	1,678.34	0.00	0.00	1,678.34
40C13 RESTORE REED PARK A40C05	150,000.00	0.00	0.00	150,000.00
40D13 EXT TR LP CHAMBERLAIN A4	40,869.67	0.00	0.00	40,869.67
40E12 LAND WHISPER WAY A40E051	10,480.00	0.00	0.00	10,480.00
40E13 DEVELOP WELZEL PATH A40E	6,719.45	0.00	1,675.00	5,044.45
40F12 LAND HAYDEN ROWE A40F051	6,048.67	0.00	0.00	6,048.67
40F13 COMEY CHAP WIND PRES A40	4,533.04	0.00	1,166.00	3,367.04
40H13 SIGNAGE HUGHES HOUSE A40	1,250.00	0.00	0.00	1,250.00
40I13 BND MARKERS TOWN PROP A4	1,300.00	0.00	0.00	1,300.00
4108 SURVEY HISTORIC BLDGS A41	2,382.21	0.00	0.00	2,382.21
4207 REST RT85 BRIDGE ARCH A42	0.03	0.00	0.00	0.03
4308 WHITEHALL TRAILS A430508	2,211.60	0.00	0.00	2,211.60
4604 TOWN CEMETERY FENCE A4605	40.00	0.00	0.00	40.00
4606 WHITEHALL LAND A460506	3,634.69	0.00	0.00	3,634.69
4702 REED PARK RESTORATION A47	30,000.00	0.00	0.00	30,000.00
4704 SOUTH MILL ST DAM A470504	17,976.67	0.00	0.00	17,976.67
4906 RAILS TO TRAILS A490506	3,878.64	0.00	0.00	3,878.64
5107 SANDY BEACH BENCHES A5105	2.85	0.00	0.00	2.85
5206 WHITEHALL GATEHOUSE A5205	3,961.17	0.00	0.00	3,961.17
I1903 WHITEHALL LD XXXXXX 0715	2,000.00	0.00	2,000.00	0.00
I1904 ABBOTT LAND 400512 01011	23,400.00	0.00	23,400.00	0.00
P1903 WHITEHALL LD XXXXXX 0715	80,000.00	0.00	80,000.00	0.00

P1904 ABBOTT LAND 400512 01011	130,000.00	0.00	130,000.00	0.00
2400 COMMUNITY PRESERVATION FUND	1,439,713.51	1,960,312.01	470,914.10	2,929,111.42
FEMA DPW FEMA REIMB FG	162,712.42	0.00	0.00	162,712.42
2500 FEDERAL GRANTS FUND	162,712.42	0.00	0.00	162,712.42
14217 2017 94-142 TRANSITION	0.00	4,878.00	900.00	3,978.00
EPI16 2016 EC SPED PROGRAM IMP	326.81	0.00	326.81	0.00
EPI17 2017 EC SPED PROGRAM IMP	0.00	1,650.00	540.00	1,110.00
LEA17 LEAP INCENTIVE	0.00	10,000.00	9,700.00	300.00
SEC16 2016 SPED EARLY CHILDHOO	(2,289.20)	4,279.20	1,990.00	0.00
SEC17 2017 SPED EARLY CHILDHOO	0.00	13,338.80	16,695.32	(3,356.52)
SID16 2016 SPED IDEA	63,429.17	7,605.00	71,034.17	0.00
SID17 2017 SPED IDEA	0.00	642,436.00	621,204.34	21,231.66
SPI16 2016 SP PROGRAM IMP	1,802.40	0.00	1,802.40	0.00
SPI17 2017 SP PROGRAM IMP	0.00	20,646.00	18,778.63	1,867.37
TI16 2016 TITLE 1	(5,271.31)	16,946.00	11,674.69	0.00
TI17 2017 TITLE 1	0.00	57,026.00	57,025.67	0.33
TII16 2016 TITLE IIA	927.50	288.00	1,215.50	0.00
TII17 2017 TITLE IIA	0.00	30,415.00	30,415.00	0.00
2550 FEDERAL EDUCATION GRANTS	58,925.37	809,508.00	843,302.53	25,130.84
200FD 200 FOUNDATION SG	1,500.00	0.00	0.00	1,500.00
ACPSG ACP COMPETITIVE DOER SG	2,963.25	162,614.00	162,613.78	2,963.47
AHREG ASHLAND HOPKINTON REG SG	18,783.80	0.00	0.00	18,783.80
BPVRG BULLET PROOF VEST REIMB	9,302.86	1,275.00	0.00	10,577.86
CDAG CDAG ELM ST SEWER SG	14,230.42	0.00	0.00	14,230.42
CDASG COMMUNITY DEVELOPMENT AC	0.01	0.00	0.00	0.01
CLENG CLEAN ENERGY CHOICE SG	45.23	0.00	0.00	45.23
CMPCT COMMUNITY COMPACT	500.00	25,000.00	19,412.72	6,087.28
CRECY CURBSIDE RECYCLING SG	1,660.00	0.00	0.00	1,660.00
CULTC CULTURAL COUNCIL SG	2,945.90	4,600.00	3,210.16	4,335.74
ELMFM ELMWOOD FARM PROJECT SG	400,000.00	0.00	0.00	400,000.00
EMPLN EMERGENCY PLANNING SG	2,500.00	0.00	6,960.00	(4,460.00)
EOEAF EOEAF FORMULA SG	(724.03)	19,330.00	18,605.97	0.00
EOHED EOHED MASSWORKS INFRASTR	193,534.18	446,388.41	639,250.80	671.79
EOPSS POLICE EOPSS SG	49,337.40	37,455.43	34,575.15	52,217.68
EVSG EARLY VOTING SG	0.00	1,000.00	1,000.00	0.00
EXHRS ELECTION EXTRA HRS SG	5,187.79	3,564.00	222.70	8,529.09
FSSSG FORCE SOUTH STREET SG	0.01	0.00	0.00	0.01
MBLC MBLC CONSTRUCTION GRANT	1,250,671.79	899,114.71	2,149,786.50	0.00
MCOA MCOA SG	0.00	2,100.00	2,009.00	91.00
PPUBS POLICE PUBLIC SAFETY SG	1,759.89	0.00	0.00	1,759.89
SALIB STATE AID TO LIBRARIES S	109,212.69	15,538.77	124,751.46	0.00
SASG SUBSTANCE ABUSE STATE GRA	91,860.57	23,707.48	13,989.05	101,579.00
SAWAR STUDENT AWARENESS FIRE	0.00	1,970.00	270.00	1,700.00
SCTRS GA FRIENDS OF COA KITCHE	18,418.13	42,743.00	42,590.83	18,570.30
SENSG SENIOR SAFE SG	0.00	2,596.00	0.00	2,596.00
THHSG TOWN HALL HISTORIC SG	0.01	0.00	0.00	0.01
WMEAS WEIGHTS AND MEASURES SG	5,170.65	3,987.50	455.37	8,702.78
2600 STATE GRANTS FUND	2,178,860.55	1,692,984.30	3,219,703.49	652,141.36
HSM16 2016 HS METROWEST	1,363.00	71,919.70	70,133.08	3,149.62
MSM14 MS METROWEST SG	(288.79)	74,021.33	72,288.13	1,444.41
LP17 LITERACY PROGRAM	0.00	20,000.00	20,000.00	0.00
2650 STATE EDUCATION GRANTS FUND	1,074.21	165,941.03	162,421.21	4,594.03
NO PROJ NO PROJECT	15,156.09	764,701.24	0.00	779,857.33
ARRA AMBULANCE REC RES APPROP	158,430.43	0.00	10,000.00	148,430.43
CDREF COUNTY DOG REFUND	5,880.00	0.00	0.00	5,880.00
CWETL CC WETLANDS REC RES APPR	23,959.40	6,735.00	469.34	30,225.06
PGT20 PD INS REIMB OVER \$20K	0.00	0.00	0.00	0.00
SCLTS SALE OF CEMETERY LOTS	5,911.81	1,600.00	2,500.00	5,011.81
SWMEA SELECTMEN WEIGHTS MEASUR	3,775.01	0.00	0.00	3,775.01
2700 RECEIPTS RESERVED APPROP	213,112.74	773,036.24	12,969.34	973,179.64
AF53E DETAIL ADMINISTRATION FEES	0.00	42,520.00	7,832.00	34,688.00
BF53E BUILDING FEES 53E 1/2	625,249.25	280,277.00	132,681.75	772,844.50
BH53E BOH FEES 53E1/2	22,960.00	0.00	0.00	22,960.00

BH53G BOH CONSULTANTS 53G	5,494.57	0.00	0.00	5,494.57
CC53E CONS COMM FEES 53E1/2	71,756.52	43,856.82	48,468.33	67,145.01
CC53G CONS COMM 53G	3,550.00	0.00	280.00	3,270.00
CE53G CONS COMM EMERALD 53G	255.62	0.00	0.00	255.62
CR53I CELEBRATIONS REVOLVING 5	22,128.19	0.00	19,133.40	2,994.79
EM53E EMERG MED SVCS FEES 53E1	256,547.41	505,736.30	292,138.68	470,145.03
FCL20 FAC INS REIMB UNDER \$20K	0.00	22,853.83	18,087.83	4,766.00
FH53E FIRE HAZMAT FEES 53E1/2	4,630.78	15,597.40	20,228.18	0.00
FLT20 FIRE INS REIMB UNDER \$20	0.00	29,827.46	29,355.80	471.66
HW53E HWY FEES 53E1/2	1,687.68	4,950.00	4,294.22	2,343.46
HW53G HIGHWAY CONSULTANTS 53G	30,312.22	0.00	26,418.63	3,893.59
LB53E LIB LOST MAT FINES 53E1/	141.09	6,667.69	6,801.36	7.42
LLT20 LIB INS REIMB UNDER \$20K	2,439.08	0.00	0.00	2,439.08
LUT20 LAND USE INS REIMB UNDER	1,154.54	3,906.31	3,906.31	1,154.54
OSPRF OPEN SPACE PRES FD REV F	37,167.81	0.00	0.00	37,167.81
PB53E PLANNING BOARD FEES 53E1	20,020.70	37,557.65	51,535.11	6,043.24
PB53G PLANNING BOARD CONS 53G	381,969.14	67,312.92	74,745.30	374,536.76
PF53E POLICE FEES 53E 1/2	480.00	100.00	0.00	580.00
PG53E PLUMBING GAS FEES 53E1/2	107,260.92	121,148.00	71,333.55	157,075.37
PLT20 PD INS REIMB UNDER \$20K	2,169.92	0.00	0.00	2,169.92
RF53E RECYCLING FEES 53E1/2	11,168.48	5,245.72	798.64	15,615.56
RR53D RECREATION REVOLVING 53D	0.00	30,840.00	30,840.00	0.00
SC53E SENIOR CENTER PROGRAMS	0.00	42,530.00	26,504.81	16,025.19
SDRFD SENIOR DISABLED REV FD	17,082.75	14,518.00	10,500.00	21,100.75
SLT20 SEL INS REIMB UNDER \$20K	11,567.44	0.00	0.00	11,567.44
SWL20 SEWER INS REIMB UNDER \$2	0.00	0.00	0.00	0.00
WC53E WCD TRASH BAG FEES 53E1/	11,100.00	4,750.00	0.00	15,850.00
WF53E WIRING FEES 53E1/2	85,680.02	107,524.20	72,417.29	120,786.93
ZB53E ZONING BOA FEES 53E1/2	34,885.12	10,800.00	4,384.77	41,300.35
ZB53G ZONING BOA CONSULTANTS 5	11,933.60	5,000.00	3,558.75	13,374.85
2800 REVOLVING FUNDS	1,780,792.85	1,403,519.30	956,244.71	2,228,067.44
AClub ATHLETIC CLUB REVOLVING	83,367.91	19,402.17	102,770.08	0.00
ADED ADULT EDUCATION REVOLVING	29,249.28	1,575.00	1,117.27	29,707.01
ATHLE ATHLETIC REVOLVING HS	53,024.85	189,832.50	229,023.51	13,833.84
BLDG BUILDING USE REVOLVING	82,521.44	151,075.64	188,476.42	45,120.66
BUS BUS FEES REVOLVING	442,375.23	185,778.75	127,997.36	500,156.62
CBS CIRCUIT BREAKER SPED REVOL	560,698.00	412,913.00	701,660.00	271,951.00
DRAHS DRAMA REVOLVING HS	6,345.06	10,069.32	(411.43)	16,825.81
DRAMS DRAMA REVOLVING MS	34,233.66	14,772.31	14,796.56	34,209.41
LBCTR LOST BOOKS REVOLVING CTR	757.79	281.95	0.00	1,039.74
LBELM LOST BOOKS REVOLVING ELM	2,098.44	306.93	976.39	1,428.98
LBHOP LOST BOOKS REVOLVING HOP	672.64	8,153.16	6,575.43	2,250.37
LBHS LOST BOOKS REVOLVING HS	2,294.98	1,483.00	761.51	3,016.47
LBMS LOST BOOKS REVOLVINGMS	2,684.49	536.67	0.00	3,221.16
LT53E LAPTOP INIT 53E1/2 HS	230,258.56	296,298.37	238,002.32	288,554.61
PKHS PARKING REVOLVING HS	52,113.07	44,262.50	31,037.87	65,337.70
SCHO SCHOOL CHOICE REVOLVING	85.80	0.00	0.00	85.80
SLT20 SEL INS REIMB UNDER \$20K	42,088.00	37,815.46	75,269.91	4,633.55
TINTL TUITION INT STUD REVOLVI	292,657.43	343,000.00	256,393.46	379,263.97
TPREK TUITION PRE K REVOLVING	155,819.76	143,000.00	133,427.02	165,392.74
2850 REVOLVING FUNDS EDUCATION	2,073,346.39	1,860,556.73	2,107,873.68	1,826,029.44
ACEGA ASSESSORS COMP EQUIP GA	1,210.62	0.00	0.00	1,210.62
APGA AUXILIARY POLICE GA	15,030.00	0.00	11,250.00	3,780.00
BAAGA BAA FUNDS GA	33,865.19	118,000.00	102,169.87	49,695.32
BEDGA BOSTON EDISON GA	760.00	0.00	0.00	760.00
CKDGA COOKIE KUMLIM DOUGH GA	3,610.00	0.00	0.00	3,610.00
CMPGA HOME COMPOSTING BINS GA	1,135.00	0.00	0.00	1,135.00
CPCGA COMMUNITY PRESERVATION C	870.10	0.00	0.00	870.10
CPIGA COMCAST PEG/INET GA	10,717.00	0.00	0.00	10,717.00
DPRGA DARE PROGRAM GA	5,095.84	1,275.00	0.00	6,370.84
EDTGA EDUCATION AND TRAINING G	147.00	0.00	0.00	147.00
EMCGA EMC CORP GA	2,335.00	0.00	0.00	2,335.00
EMRGA EMC WEST MAIN ST RAMP GA	14,555.49	0.00	0.00	14,555.49
EMSGA EMS GIFT ACCOUNT	10,203.45	8,656.48	0.00	18,859.93
FDGA FRIENDS DEPOT GIFT ACCOUN	5,200.00	0.00	585.12	4,614.88
FDRGA FIRE DEPT RADIOS GA	327.00	0.00	0.00	327.00
FFGA FRIENDS FOUNTAIN GIFT ACC	5,000.00	0.00	0.00	5,000.00

FOCGA FRIENDS OF COMMON GA	13,613.30	0.00	0.00	13,613.30
FSDGA FARM SITE DISTANCE GA	2,500.00	0.00	0.00	2,500.00
GBSGA GEORGE V BROWN SCULPT GA	3,939.00	0.00	0.00	3,939.00
HCA5 HOST COMMUNITY AGREEMENT	0.00	375,000.00	0.00	375,000.00
HCBGA HEAD OF CHARLES BAL GA	92.92	0.00	0.00	92.92
HCCGA HOPKINTON CHAMBER COMM G	125.00	0.00	0.00	125.00
HCEGA HOPKINTON COMM ENDOWM GA	80.00	0.00	0.00	80.00
HCTGA HIST COMM TREASURES GA	555.92	0.00	0.00	555.92
HFDGA HIGGINS FARM DETENTION G	3,000.00	0.00	0.00	3,000.00
HLMGA HOPKINTON LIB MOMS CLUB	1,757.50	0.00	0.00	1,757.50
HMGA HOPKINTON MARATHON GA	3,900.00	0.00	0.00	3,900.00
HYCGA HOPKINTON YOUTH COMM GA	3.37	100.00	0.00	103.37
JPMGA JOE PRATT MEMORIAL GA	560.00	0.00	0.00	560.00
LBFGA LIBRARY BUILDING FUND GA	141.00	0.00	0.00	141.00
LGA LIBRARY GA	3,546.86	5,300.00	675.00	8,171.86
MEWS HOPKINTON MEWS	929,369.60	0.00	0.00	929,369.60
MWHF METROWEST HEALTH FOUNDATN	0.00	12,247.50	9,872.71	2,374.79
OPSGA OFFICER PHIL SCH SAFETY	1,424.36	0.00	0.00	1,424.36
PALGA PAUL ANNUNZIATA LIBRARY	10,000.00	0.00	137.94	9,862.06
PC35K GA PELOQUIN UNRESTRICTED	34,480.49	0.00	267.80	34,212.69
PC4K GA PELOQUIN NUTRITION	1,892.75	0.00	0.00	1,892.75
PDRGA PELOQUIN DARE GA	3,780.61	0.00	0.00	3,780.61
PFGA PELOQUIN FIRE GA	7,982.75	0.00	0.00	7,982.75
PLGA PELOQUIN LIBRARY GA	15,000.00	0.00	0.00	15,000.00
POLGA POLICE DEPARTMENT GA	2,153.90	5,000.00	4,653.90	2,500.00
PPGA PELOQUIN POLICE GA	19,710.17	0.00	0.00	19,710.17
PRGA PARKS RECREATION GA EXP	8,225.00	0.00	0.00	8,225.00
RECH REC HOPKINTON DEVELOPER A	50,057.84	116.61	0.00	50,174.45
RPGA ROAD PROJECT ACCOUNT	0.00	829,953.21	598,312.50	231,640.71
RPSGA R PHIPPS MEM SCHOLARS GA	426.67	0.00	0.00	426.67
SCEGA GA FRIENDS OF COA PROGRA	11,670.00	10,000.00	9,145.00	12,525.00
SCGA GA SENIOR CENTER	1,561.68	2,500.00	0.00	4,061.68
SWMGA SEALER WTS MEASURES GA	323.45	0.00	0.00	323.45
TFTGA TRACK FIELDS TRAFFIC GA	1,444.65	0.00	0.00	1,444.65
TGA TREE GA	1,050.00	0.00	0.00	1,050.00
TNHCA TRAIL NETWORK HCA	0.00	187,500.00	0.00	187,500.00
TRGA TREE REPLICATION GA	5,060.00	0.00	0.00	5,060.00
UUHCA UNDERGROUND UTILITIES HCA	0.00	187,500.00	0.00	187,500.00
VMGA VETERANS MEMORIAL GA	590.00	0.00	0.00	590.00
VPIGA VERIZON PEG/INET GA	1,777.34	0.00	0.00	1,777.34
WDHGA WATER HYDRANT GA	432.00	0.00	0.00	432.00
WELGA WELLNESS GIFT ACCOUNT	5,000.00	0.00	0.00	5,000.00
WHOPB WHITE OAKS PB REL TOWN G	191.44	0.00	0.00	191.44
WPGA WETLANDS PROTECTION GA	10,000.00	0.00	0.00	10,000.00
2900 OTHER SPECIAL REVENUES FUND	1,267,481.26	1,743,148.80	737,069.84	2,273,560.22
COGA CENTRAL OFFICE GA	169,182.01	45,095.74	23,672.14	190,605.61
CTRGA CENTER SCHOOL GA	13,931.57	3,640.36	1,210.73	16,361.20
ELMGA ELMWOOD SCHOOL GA	16,500.77	8,238.20	9,224.03	15,514.94
HEGGA HOPKINTON EDUC FOUND GA	709.49	0.00	0.00	709.49
HMAGA HOPKINTON MUSIC ASSOC GA	135.00	0.00	0.00	135.00
HOPGA HOPKINS SCHOOL GA	22,697.03	21,257.50	22,310.98	21,643.55
HSGA HIGH SCHOOL GA	17,974.96	53,202.39	51,102.60	20,074.75
MSGA MIDDLE SCHOOL GA	44,787.29	35,635.34	46,590.13	33,832.50
PTAGA HOPKINTON PTA GA	56.61	0.00	0.00	56.61
2950 OTHER SPEC REV EDUCATION	285,974.73	167,069.53	154,110.61	298,933.65
NO PROJ NO PROJECT	135,396.60	57,836.05	99,192.00	94,040.65
2990 TITLE V SEPTIC LOAN PROG	135,396.60	57,836.05	99,192.00	94,040.65
0215S OLIVER LANE RETAINING WA	19,251.94	(19,251.94)	0.00	0.00
14A14 RESCUE 1 EQUIPMENT	1,279.70	(1,279.70)	0.00	0.00
14B10 ADA COMPLIANCE A14B0510	6,533.64	(6,533.64)	0.00	(0.00)
14B14 CRUISERS A14B2014	7,962.44	(7,962.44)	0.00	0.00
14I14 REPAIR PROJECT KEEFE REG	32,095.51	(32,095.51)	0.00	0.00
1514 LIBRARY CONSTRUCTION	0.00	6,200,000.00	4,140,921.68	2,059,078.32
1515 DPW FACILITY	13,271,982.74	(4,100,000.00)	7,125,658.63	2,046,324.11
1516 SIDEWALK MASTER PLAN	0.00	136,000.00	3,111.50	132,888.50
1523 JOINT INFORMATION TECHNOL	58,165.53	(58,165.53)	0.00	0.00

1525 JOINT SAFETY & SECURITY	471.00	0.00	0.00	471.00
1613 INT FIN MGT SYS A160513	(299,965.91)	0.00	0.00	(299,965.91)
1614 SIDEWALK CONSTRUCT & REHA	343,115.92	0.00	47,657.81	295,458.11
1615 FIRE TRUCK REPLACEMENT	521,102.43	0.00	521,102.43	0.00
1616 FIRE RESCUE 1	0.00	500,000.00	0.00	500,000.00
1716 FIRE LADDER TRUCK	9,924.23	0.00	9,874.40	49.83
1811 CULVERT WEST ST A180511	51,740.44	0.00	0.00	51,740.44
1813 JOINT IT TEL WIRING TH A1	758.24	0.00	0.00	758.24
1814 MAIN FIRE STATION ROOF A1	5,004.43	0.00	0.00	5,004.43
1916 DUMP TRUCK	0.00	200,000.00	199,768.00	232.00
2313 DRAINAGE POL STAT A230513	35,314.84	0.00	26,072.04	9,242.80
2315 JOINT INFORMATION TECHNOLOGY	58,165.53	0.00	40,974.42	17,191.11
2496 FIRE STAT ADD A240596	471.29	0.00	0.00	471.29
2502 DPW BLDG A&E A250502	9,060.88	0.00	3,804.00	5,256.88
2513 ADA TOWN/SCHOOLS A250513	0.00	150,000.00	0.00	150,000.00
2612 ADAOC PHASE VI A260512	5,725.40	0.00	0.00	5,725.40
2613 DRAIN LAKE SHR DR A260513	23,646.85	0.00	0.00	23,646.85
2913 DUMP TRUCK A290513	469.06	0.00	0.00	469.06
3012 RECONFIGURE FIRE ENGINE	56,178.20	0.00	51,243.29	4,934.91
3013 TRACKLESS TRACT A300513	545.28	0.00	0.00	545.28
3111 REFURBISH ENGINE A310511	45,000.00	(45,000.00)	0.00	0.00
3211 COMM CTRL VEH A320511	155.53	0.00	0.00	155.53
3413 STAB NMILL ST SLOPE A3405	10,243.20	0.00	0.00	10,243.20
3913 TH ROOF DS BID DCS A39051	125.05	0.00	0.00	125.05
4315 PROPERTY ACQUISITION 135	7,810.30	0.00	0.00	7,810.30
4709 SPRING ST DRAINAGE A47050	1,812.61	0.00	0.00	1,812.61
6206 FIRE STAT RENO A620506	3,610.87	(3,610.87)	0.00	(0.00)
3100 CAPITAL PROJECTS FUND	14,287,757.17	2,912,100.37	12,170,188.20	5,029,669.34
0112 ELMWOOD ROOF A011112	3,248.02	0.00	0.00	3,248.02
0115S SCHOOL BUILDING PROJECT	13,101,400.44	0.00	10,738,755.70	2,362,644.74
14D14 BUILDING & GROUNDS CEILI	203,000.00	0.00	0.00	203,000.00
1524 SCHOOL SAFETY & SECURITY	41,402.32	(41,402.32)	0.00	0.00
1527 HIGH SCHOOL & HOPKINS ROO	1,041,472.50	0.00	913,685.98	127,786.52
1528 RESURFACE BASKETBALL COUR	29,235.01	0.00	0.00	29,235.01
1713 CTR SCH ARC AND ENG A1705	54,901.91	0.00	0.00	54,901.91
2113 HOP LOOP RD MAIN ENT A210	0.43	0.00	0.00	0.43
2213 TRACTOR MOWER A220513	1.81	0.00	0.00	1.81
2214 SCHOOL SAFETY UPGRADES A2	2,965.00	0.00	0.00	2,965.00
2412 HIGH SCHOOL TRACK A240512	4,070.06	0.00	0.00	4,070.06
2416 MIDDLE SCHOOL AUDITORIUM	0.00	0.00	78,995.79	(78,995.79)
2815 RESURFACE BASKETBALL COURTS	29,235.01	0.00	0.00	29,235.01
3611 UPGRADE SYSTEMS MS A36051	566.69	0.00	0.00	566.69
XXXX NEW HIGH SCHOOL AXXXXXX	74,570.58	0.00	0.00	74,570.58
3200 CAPITAL PROJECTS SCHOOLS	14,586,069.78	(41,402.32)	11,731,437.47	2,813,229.99
0209 WWTF2 ELIG COSTS A021209	18,123.99	0.00	0.00	18,123.99
0212 ELM ST SEWER EXT S021112	(19,322.70)	0.00	0.00	(19,322.70)
1908 SEWER DEPT TRUCK A190508	2,507.50	0.00	0.00	2,507.50
2014 VACTOR TRUCK	108.80	0.00	0.00	108.80
2812 WOOD ST PUMP STATION A280	408,936.82	0.00	127,990.91	280,945.91
3313 SEW MAIN FLNDS RD A330513	450,000.00	0.00	0.00	450,000.00
3300 CAPITAL PROJ SEWER ENT FUND	860,354.41	0.00	127,990.91	732,363.50
14B06 WATER MAINS A250505 A14B	698.74	0.00	0.00	698.74
1608 DUMP TRUCK A160508	385.00	0.00	0.00	385.00
1910 WATER MAIN DESIGN REPL A1	145,279.63	0.00	0.00	145,279.63
1915 WATER MAIN REPLACEMENT CE	245,107.63	0.00	842.50	244,265.13
2014 VACTOR TRUCK	217.60	0.00	0.00	217.60
2015 FRUIT STREET WATER FAC DESIGN	64,479.71	0.00	49,474.79	15,004.92
2016 GROVE ST WATER TANK REPLACEMT	0.00	100,000.00	15,088.12	84,911.88
2105 WATER WELL H2 A210505	9,225.64	0.00	0.00	9,225.64
2115 GROVE ST WATER FACILITY ENG	32,040.69	0.00	26,623.16	5,417.53
2116 HAYDEN RD WATER MAIN REPL	0.00	100,000.00	0.00	100,000.00
2211 GEN FRT ST WELL A220511	37,313.23	0.00	0.00	37,313.23
2216 WATER SRCE SUPPLY-ASHLAND	0.00	1,000,000.00	0.00	1,000,000.00
2311 SERVICE TRUCK 2 A230511	1,385.00	0.00	0.00	1,385.00
2316 BIOLOGICAL FILTRATION	0.00	50,000.00	0.00	50,000.00
3213 GROVE TNK INSP A320513	3,953.05	0.00	0.00	3,953.05

3513 WATER MAIN MAIN ST A35051	50,965.29	0.00	0.00	50,965.29
3793 WATER SUPPLY EXPL A370593	1,089.75	0.00	0.00	1,089.75
3993 PAINT TNK WMAIN A390593	110.94	0.00	0.00	110.94
3400 CAPITAL PROJ WATER ENT FUND	592,251.90	1,250,000.00	92,028.57	1,750,223.33
0815S INDOOR REC FACILITY FRUI	499,951.04	0.00	0.00	499,951.04
3312 SANDY BEACH RENOV A330512	483.30	0.00	0.00	483.30
3500 CAPITAL PROJECTS P&R ENT	500,434.34	0.00	0.00	500,434.34
1014 CHAPTER 90 FISCAL 2015 A1	(49,281.89)	72,062.89	4,749.20	18,031.80
1015 CHAPT 90 FY 2016 A100515	(236,377.86)	188,522.36	190,605.59	(238,461.09)
1016 CHAPT 90 FY 2017	0.00	0.00	651,957.00	(651,957.00)
3900 HIGHWAY IMPROVEMENTS FUND	(285,659.75)	260,585.25	847,311.79	(872,386.29)
BMLNT B MCGOVERN LIBRARY NT	1,155,012.67	0.00	0.00	1,155,012.67
CCCNT CHARLES CLAFLIN COMMON N	1,000.00	0.00	0.00	1,000.00
CMCNT COMEY MEM CHAPEL NT	2,100.00	0.00	0.00	2,100.00
CMHNT CHAS MARY HOLMAN COMMON	1,500.00	0.00	0.00	1,500.00
CPCNT CEM PERPETUAL CARE NT	217,262.50	3,200.00	0.00	220,462.50
HNT HISTORICAL NT	2,000.00	0.00	0.00	2,000.00
MARNT MARY A ROCHE RECOG NT	5,000.00	0.00	0.00	5,000.00
8100 NON EXPENDABLE TRUSTS FUND	1,383,875.17	3,200.00	0.00	1,387,075.17
AHET AFFORDABLE HOUSING ET	309,980.61	225,646.10	0.00	535,626.71
AMDET ANNE M DAVIN ET	3.57	0.00	0.00	3.57
BMLET B MCGOVERN LIBRARY ET	637,658.08	48,637.57	50,776.60	635,519.05
CCCET CHARLES CLAFLIN COMMON E	8,595.19	722.17	0.00	9,317.36
CMCET COMEY MEMORIAL CHAPEL ET	2,238.01	322.97	0.00	2,560.98
CMHET CHAS MARY HOLMAN COMMON	2,884.80	426.05	0.00	3,310.85
COPET H CARVER MEM OFF PHIL ET	6,445.60	9.33	0.00	6,454.93
CPCET CEMETERY PERPETUAL CARE	1,218.98	7,362.93	0.00	8,581.91
CSET CONGALVES SCHOLARSHIP ET	1,998.94	0.00	0.00	1,998.94
DSET DICKERMAN SCHOLARSHIP ET	1,219.54	1.99	0.00	1,221.53
HET HISTORICAL ET	8,618.90	19.13	0.00	8,638.03
LEET LAW ENFORCEMENT ET	6,218.22	3,348.44	400.00	9,166.66
LTSET LEO TOUZJIAN SCHOLARS ET	1,167.58	2.06	0.00	1,169.64
MARET MARY ROCHE RECOGNITION E	58.08	376.29	150.00	284.37
SBCET SARAH B CROOKS ET	0.00	27,158.49	135.90	27,022.59
TGBET TGB SCHOLARSHIP ET	11.37	0.00	0.00	11.37
UNLET UNLOCATED TRUST VARIANCE	1,656.84	0.00	0.00	1,656.84
WSET WHITE SCHOLARSHIP ET	5,744.88	136.92	500.00	5,381.80
8200 EXPENDABLE TRUSTS FUND	995,719.19	314,170.44	51,962.50	1,257,927.13
STAB STABILIZATION FUND	2,516,178.21	361,987.11	0.00	2,878,165.32
8300 STABILIZATION FUND	2,516,178.21	361,987.11	0.00	2,878,165.32
CAPST CAP STABILIZATION FD	305,675.99	6,476.18	0.00	312,152.17
8400 CAPITAL STABILIZATION FUND	305,675.99	6,476.18	0.00	312,152.17
CONS CONSERVATION FUND	16,800.52	568.48	0.00	17,369.00
8600 CONSERVATION FUND	16,800.52	568.48	0.00	17,369.00
OPEB OPEB TRUST FUND	877,397.44	650,532.21	0.00	1,527,929.65
8700 OPEB TRUST FUND	877,397.44	650,532.21	0.00	1,527,929.65
SAELM STUDENT ACT ELMWOOD SCHO	4,721.45	11,808.30	11,600.45	4,929.30
SAHOP STUDENT ACT HOPKINS SCHO	11,549.59	17,731.50	21,019.08	8,262.01
SAHS STUDENT ACT HIGH SCHOOL	147,299.46	500,856.55	475,918.77	172,237.24
SAMS STUDENT ACT MIDDLE SCHOOL	105,629.49	140,323.33	159,950.95	86,001.87
8800 STUDENT ACTIVITIES FUND	269,199.99	670,719.68	668,489.25	271,430.42

**TOWN OF HOPKINTON
STATEMENT OF INDEBTEDNESS
JUNE 30, 2017**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
Buildings	\$ 7,314,000.00	\$ 16,918,000.00	\$ 3,142,000.00	\$ 21,090,000.00	\$ 205,985.94
School Buildings	14,906,328.00	9,275,000.00	3,809,328.00	20,372,000.00	387,348.18
School - All Other	634,000.00	168,000.00	111,000.00	691,000.00	16,542.22
Sewer	12,483,497.37	248,000.00	1,625,339.98	11,106,157.39	288,318.17
Other Inside	13,089,887.67	582,000.00	1,115,221.00	12,556,666.67	300,516.93
Recreation	225,000.00	-	35,000.00	190,000.00	5,850.00
Subtotal Inside	<u>\$ 48,652,713.04</u>	<u>\$ 27,191,000.00</u>	<u>\$ 9,837,888.98</u>	<u>\$ 66,005,824.06</u>	<u>\$ 1,204,561.44</u>
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
School Buildings	\$ -	\$ -	\$ -	\$ -	-
Sewer	-	-	-	-	-
Solid Waste	-	-	-	-	-
Water	2,594,074.67	2,059,000.00	405,620.00	4,247,454.67	98,831.87
Other Outside	839,411.00	-	74,063.00	765,348.00	-
Subtotal Outside	<u>\$ 3,433,485.67</u>	<u>\$ 2,059,000.00</u>	<u>\$ 479,683.00</u>	<u>\$ 5,012,802.67</u>	<u>\$ 98,831.87</u>
Total Long Term Debt	<u>\$ 52,086,198.71</u>	<u>\$ 29,250,000.00</u>	<u>\$ 10,317,571.98</u>	<u>\$ 71,018,626.73</u>	<u>\$ 1,303,393.31</u>
Short Term Debt	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
RANs - Revenue Anticipation					
BANs - Bond Anticipation:	\$ 11,599,000.00	\$ 100,000.00	\$ 11,599,000.00	\$ 100,000.00	\$ 145,002.55
SANs - State Grant Anticipation					
FANs - Federal Gr. Anticipation					
Other Short Term Debt					
Total Short Term Debt	<u>\$ 11,599,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ 11,599,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ 145,002.55</u>
Grand Total All Debt	<u>\$ 63,685,198.71</u>	<u>\$ 29,350,000.00</u>	<u>\$ 21,916,571.98</u>	<u>\$ 71,118,626.73</u>	<u>\$ 1,448,395.86</u>

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
TOWN MANAGER	PROCTOR	WILLIAM	ANIMAL CONTROL OFFICER	\$ 22,740	\$ 22,740					
TOWN MANAGER	GLYNN	MARIA	EXECUTIVE ASSISTANT	\$ 56,705	\$ 56,705					
TOWN MANAGER	HOLLAND	GERALDINE	PARKING HEARING OFFICER	\$ 1,452	\$ 1,452					
TOWN MANAGER	KADLIK	ROBERT	TEMPORARY ADMIN ASSIST	\$ 442	\$ 442					
TOWN MANAGER	KHUMALO	NORMAN	TOWN MANAGER	\$ 163,186	\$ 163,186					
FIN DIR ACCOUNTANT	MACKAY	JANET	ASSISTANT TOWN ACCOUNTANT	\$ 75,007	\$ 74,607	\$ 400				
FIN DIR ACCOUNTANT	SANDINI	CHRISTOPHER	FINANCE DIRECTOR	\$ 117,208	\$ 117,208					
ASSESSORS	CARTER	DENNIS	ADMINISTRATIVE ASSISTANT	\$ 43,667	\$ 43,667					
ASSESSORS	WELCH	THOMAS	DEPUTY ASSESSOR	\$ 59,603	\$ 59,603					
ASSESSORS	NEAS	JOHN	PRINCIPAL ASSESSOR	\$ 83,895	\$ 83,895					
TREASURER COLLECTOR	CLIFTON	STEPHANIE	ADMINISTRATIVE ASSISTANT	\$ 3,004	\$ 3,004					
TREASURER COLLECTOR	HENDRICKSON	DIANE	ASSISTANT TREASURER	\$ 67,731	\$ 67,381	\$ 350				
TREASURER COLLECTOR	BOYAN	CHRISTINA	PAYROLL MANAGER	\$ 64,432	\$ 64,432					
TREASURER COLLECTOR	SHIRLEY	MARYCLAIRE	PAYROLL MANAGER	\$ 54,416	\$ 53,690		\$ 726			
TREASURER COLLECTOR	CONNOLLY	MICHAEL	TREASURER COLLECTOR	\$ 80,747	\$ 80,747					
HUMAN RESOURCES	PIMENTAL	LAURIE	ADMINISTRATIVE ASSISTANT	\$ 15,989	\$ 15,989					
HUMAN RESOURCES	CASEY	MARIA	HUMAN RESOURCES DIRECTOR	\$ 94,372	\$ 94,372					
HUMAN RESOURCES	LEWERENZ	JESSICA	HUMAN RESOURCES GENERALIST	\$ 44,430	\$ 44,430					
HUMAN RESOURCES	MULCAHY	ERIN	HUMAN RESOURCES GENERALIST	\$ 8,750	\$ 8,750					
INFORMATION TECH	DIABENE	ESTHER	GIS/DBA COORDINATOR	\$ 52,917	\$ 52,917					
INFORMATION TECH	GROSSETTI	JOSHUA	IT DIRECTOR	\$ 106,292	\$ 106,292					
INFORMATION TECH	LEDoux	BENJAMIN	TEMPORARY IT ASSISTANT	\$ 9,108	\$ 9,108					
TOWN CLERK	MCCANN	BRENDA	ASSISTANT TOWN CLERK	\$ 54,972	\$ 54,972					
TOWN CLERK	DEGAN	CONNOR	TOWN CLERK	\$ 63,895	\$ 63,295					\$ 600
ELECTION & REG	ADELMAN	KAREN	ELECTION CHECKER	\$ 601					\$ 601	
ELECTION & REG	ARNAUT	MARY	ELECTION CHECKER	\$ 541					\$ 541	
ELECTION & REG	AUCLAIR	KATHLEEN	ELECTION CHECKER	\$ 825					\$ 825	
ELECTION & REG	BERTSCHMANN	JEAN	ELECTION CHECKER	\$ 512					\$ 512	
ELECTION & REG	BILODEAU	VERONICA	ELECTION CHECKER	\$ 510					\$ 510	
ELECTION & REG	BRACCI	LOUISE	ELECTION CHECKER	\$ 152					\$ 152	
ELECTION & REG	CONWAY	SUSAN	ELECTION CHECKER	\$ 675					\$ 675	
ELECTION & REG	DENEEN	DONNA	ELECTION CHECKER	\$ 495					\$ 495	
ELECTION & REG	DIBONA	LINDA	ELECTION CHECKER	\$ 406					\$ 406	
ELECTION & REG	DINGS	SAMANTHA	ELECTION CHECKER	\$ 285					\$ 285	
ELECTION & REG	DRAWE	NANCY	ELECTION CHECKER	\$ 880					\$ 880	
ELECTION & REG	EDWARDS	MARY	ELECTION CHECKER	\$ 532					\$ 532	
ELECTION & REG	ELLSWORTH	MARY LOU	ELECTION CHECKER	\$ 538					\$ 538	
ELECTION & REG	GRADIE	GRACE	ELECTION CHECKER	\$ 374					\$ 374	
ELECTION & REG	MACMILLAN	RICHARD	ELECTION CHECKER	\$ 848					\$ 848	
ELECTION & REG	MCBRIDE	CAROL	ELECTION CHECKER	\$ 384					\$ 384	
ELECTION & REG	MCRBERT	MARY	ELECTION CHECKER	\$ 476					\$ 476	
ELECTION & REG	MECAGNI	CAROL	ELECTION CHECKER	\$ 143					\$ 143	

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
ELECTION & REG	MORRISSEY	MARY	ELECTION CHECKER	\$ 777					\$ 777	
ELECTION & REG	PHIPPS	ROSEMARIE	ELECTION CHECKER	\$ 101					\$ 101	
ELECTION & REG	PICARD	BARBARA	ELECTION CHECKER	\$ 218					\$ 218	
ELECTION & REG	PLUCKER	JOYCE	ELECTION CHECKER	\$ 477					\$ 477	
ELECTION & REG	PYNE	DOROTHY	ELECTION CHECKER	\$ 560					\$ 560	
ELECTION & REG	WOODWARD	MARY	ELECTION CHECKER	\$ 330					\$ 330	
ELECTION & REG	CHARLESTON	COLLEEN	ELECTION CLERK	\$ 581					\$ 581	
ELECTION & REG	CLICK	ANN	ELECTION CLERK	\$ 710					\$ 710	
ELECTION & REG	MURPHY	FREDERICK	ELECTION MACHINE INSPECTOR	\$ 162					\$ 162	
ELECTION & REG	AUCLAIR	ROBERT	ELECTION MACHINE INSPECTOR	\$ 551					\$ 551	
ELECTION & REG	MACMILLAN	JENNIFER	ELECTION MACHINE INSPECTOR	\$ 547					\$ 547	
ELECTION & REG	NELSON	DAVID	ELECTION MACHINE INSPECTOR	\$ 484					\$ 484	
ELECTION & REG	ELLSWORTH	RUSSELL	ELECTION WARDEN	\$ 1,357					\$ 1,357	
ELECTION & REG	HOLDEN	LEONARD	ELECTION WARDEN	\$ 1,203					\$ 1,203	
L& USE	ROGERS	ANNA	ADMINISTRATIVE ASSISTANT	\$ 53,661	\$ 51,672	\$ 350	\$ 1,639			
L& USE	SOARES	SHANNON	ADMINISTRATIVE ASSISTANT	\$ 38,352	\$ 38,352					
L& USE	WALLACE	JACOBA	ADMINISTRATIVE ASSISTANT	\$ 54,260	\$ 51,173	\$ 750	\$ 2,336			
L& USE	WRIGHT	ADINA	ADMINISTRATIVE ASSISTANT	\$ 52,424	\$ 51,200		\$ 1,224			
L& USE	CRISAFULLI	MICHAEL	ALTERNATE BUILDING INSPECTOR	\$ 220	\$ 220					
L& USE	ZERESKI	PETER	ALTERNATE PLUMBING INSPECTOR	\$ 2,244	\$ 2,244					
L& USE	MELNICK	JAMES	ALTERNATE WIRING INSPECTOR	\$ 176	\$ 176					
L& USE	TRAVAGLINI	LOUIS	ALTERNATE WIRING INSPECTOR	\$ 2,046	\$ 2,046					
L& USE	SHEPARD	MICHAEL	ASSISTANT BUILDING INSPECTOR	\$ 26,075	\$ 26,075					
L& USE	MACADAM	DONALD	CONSERVATION ADMINISTRATOR	\$ 74,282	\$ 73,882	\$ 400				
L& USE	LAZARUS	ELAINE	DIR OF LAND USE & TOWN OPS	\$ 111,914	\$ 111,164	\$ 750				
L& USE	KADLIK	CHARLES	MUNICIPAL INSPECTIONS DIRECTOR	\$ 86,364	\$ 86,014	\$ 350				
L& USE	DABRITZ	CHARLES	PLUMBING & GAS INSPECTOR	\$ 64,580	\$ 64,580					
L& USE	BURKE	JENNIFER	PRINCIPAL PLANNER	\$ 81,011	\$ 81,011					
L& USE	SAKIN	LOUIS	SEALER OF WEIGHTS & MEASURES	\$ 2,954	\$ 2,954					
L& USE	HICKS	EDWARD	WIRING INSPECTOR	\$ 65,592	\$ 65,592					
POLICE DEPARTMENT	CONDON	ANNE-MARIE	ADMINISTRATIVE MANAGER	\$ 49,840	\$ 49,740			\$ 100		
POLICE DEPARTMENT	FAYARD	ROBERT	CUSTODIAN POLICE	\$ 3,711	\$ 3,311			\$ 400		
POLICE DEPARTMENT	HAMILTON	HARRY	CUSTODIAN POLICE	\$ 10,534	\$ 10,534					
POLICE DEPARTMENT	CLARK	PAUL	DETAIL OFFICER	\$ 16,553				\$ 16,553		
POLICE DEPARTMENT	FLANNERY	RICHARD	DETAIL OFFICER	\$ 1,100				\$ 1,100		
POLICE DEPARTMENT	O'BRIEN	PATRICK	DETAIL OFFICER	\$ 27,615				\$ 27,615		
POLICE DEPARTMENT	SANTUCCI	ROBERT	DETAIL OFFICER	\$ 5,145				\$ 5,145		
POLICE DEPARTMENT	SHANE	DAVID	DETAIL OFFICER	\$ 44,881	\$ 35,747	\$ 750		\$ 2,800	\$ 5,584	
POLICE DEPARTMENT	SUTTON	MICHAEL	DETAIL OFFICER	\$ 659	\$ 159			\$ 500		
POLICE DEPARTMENT	WALLACE	CHARLES	DETAIL OFFICER	\$ 8,185				\$ 8,185		
POLICE DEPARTMENT	CULLITON	PAUL	DETAIL OFFICER	\$ 5,640				\$ 5,640		
POLICE DEPARTMENT	GRIFFIN	THOMAS	DETAIL OFFICER	\$ 29,119	\$ 8,029			\$ 21,090		

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
POLICE DEPARTMENT	LEE	EDWARD	POLICE CHIEF	\$ 131,337	\$ 131,337					
POLICE DEPARTMENT	BENNETT	JOSEPH	POLICE LIEUTENANT	\$ 109,106	\$ 105,646			\$ 3,460		
POLICE DEPARTMENT	PORTER	JOHN	POLICE LIEUTENANT	\$ 108,546	\$ 105,646			\$ 2,900		
POLICE DEPARTMENT	BOOTH	PETER	POLICE OFFICER	\$ 81,892	\$ 74,092		\$ 2,411	\$ 1,805		\$ 3,584
POLICE DEPARTMENT	BUCKLEY	STEPHEN	POLICE OFFICER	\$ 102,793	\$ 77,177	\$ 750	\$ 3,602	\$ 16,680		\$ 4,584
POLICE DEPARTMENT	BURCHARD	WILLIAM	POLICE OFFICER	\$ 89,008	\$ 76,838	\$ 350	\$ 4,347	\$ 2,600		\$ 4,873
POLICE DEPARTMENT	CAMPBELL	JACOB	POLICE OFFICER	\$ 115,387	\$ 83,138	\$ 350	\$ 2,220	\$ 26,095		\$ 3,584
POLICE DEPARTMENT	CORRIDAN	JOHN	POLICE OFFICER	\$ 79,952	\$ 61,659		\$ 6,576	\$ 7,895		\$ 3,822
POLICE DEPARTMENT	CROSMAN	CONNOR	POLICE OFFICER	\$ 71,163	\$ 54,969		\$ 5,259	\$ 10,935		
POLICE DEPARTMENT	CRUZVERGARA	ALEX	POLICE OFFICER	\$ 56,214	\$ 54,616		\$ 397	\$ 1,200		
POLICE DEPARTMENT	DEBOER	GREGG	POLICE OFFICER	\$ 110,953	\$ 78,426	\$ 400	\$ 26,849	\$ 400		\$ 4,878
POLICE DEPARTMENT	HIGGINS	LINDA	POLICE OFFICER	\$ 97,776	\$ 80,268	\$ 400	\$ 9,620	\$ 3,600		\$ 3,887
POLICE DEPARTMENT	HONTZEAS	PANAGIOTIS	POLICE OFFICER	\$ 92,997	\$ 60,700		\$ 8,018	\$ 24,280		
POLICE DEPARTMENT	LYVER	BRENDON	POLICE OFFICER	\$ 29,870	\$ 25,898		\$ 1,612	\$ 2,360		
POLICE DEPARTMENT	MORAN	JOHN	POLICE OFFICER	\$ 88,936	\$ 67,935		\$ 2,817	\$ 14,600		\$ 3,584
POLICE DEPARTMENT	POWERS	PHILIP	POLICE OFFICER	\$ 101,477	\$ 67,311	\$ 1,250	\$ 19,307	\$ 9,025		\$ 4,584
POLICE DEPARTMENT	SANCHIONI	BRIAN	POLICE OFFICER	\$ 83,133	\$ 54,838		\$ 13,905	\$ 14,190		\$ 200
POLICE DEPARTMENT	SANTORO	MATTHEW	POLICE OFFICER	\$ 62,459	\$ 52,971		\$ 3,102	\$ 6,185		\$ 200
POLICE DEPARTMENT	SCHOFIELD	ARTHUR	POLICE OFFICER	\$ 90,071	\$ 61,039		\$ 4,261	\$ 20,970		\$ 3,801
POLICE DEPARTMENT	BRENNAN	TIMOTHY	POLICE SERGEANT	\$ 104,711	\$ 93,996	\$ 350	\$ 4,207	\$ 2,200		\$ 3,958
POLICE DEPARTMENT	MCNEIL	MATTHEW	POLICE SERGEANT	\$ 115,554	\$ 90,371	\$ 400	\$ 10,419	\$ 10,780		\$ 3,584
POLICE DEPARTMENT	ONEIL	AARON	POLICE SERGEANT	\$ 111,670	\$ 89,296	\$ 400	\$ 6,610	\$ 11,780		\$ 3,584
POLICE DEPARTMENT	VANRAALTEN	SCOTT	POLICE SERGEANT	\$ 109,899	\$ 93,026	\$ 400	\$ 7,167	\$ 5,360		\$ 3,946
DISPATCHERS	DERAAD	MEAGHAN	DISPATCH SUPERVISOR	\$ 64,734	\$ 53,768	\$ 350	\$ 8,102	\$ 200		\$ 2,314
DISPATCHERS	CAMPBELL	BENJAMIN	PER DIEM DISPATCHER	\$ 3,634	\$ 3,174		\$ 60	\$ 400		
DISPATCHERS	FIRTH	BRITTANY	PER DIEM DISPATCHER	\$ 384	\$ 384					
DISPATCHERS	GOODMAN	JANE	PER DIEM DISPATCHER	\$ 12,793	\$ 12,393			\$ 400		
DISPATCHERS	IADAROLA	STEVEN	PER DIEM DISPATCHER	\$ 5,943	\$ 4,977		\$ 566	\$ 400		
DISPATCHERS	JOAQUIN	AMANDA	PER DIEM DISPATCHER	\$ 7,326	\$ 6,734		\$ 192	\$ 400		
DISPATCHERS	LITCHFIELD	JOHN	PER DIEM DISPATCHER	\$ 500				\$ 500		
DISPATCHERS	MILLER	JESSE	PER DIEM DISPATCHER	\$ 6,740	\$ 5,900		\$ 240	\$ 600		
DISPATCHERS	PLOTKIN	JENSEN	PER DIEM DISPATCHER	\$ 376	\$ 376					
DISPATCHERS	RODAS	CLAUDIA	PER DIEM DISPATCHER	\$ 18,210	\$ 16,396		\$ 1,414	\$ 400		
DISPATCHERS	BROOKS	EVAN	PUBLIC SAFETY DISPATCHER	\$ 53,999	\$ 43,842		\$ 7,572	\$ 400		\$ 2,186
DISPATCHERS	CORSI	NICOLE	PUBLIC SAFETY DISPATCHER	\$ 53,228	\$ 44,598		\$ 7,169	\$ 400		\$ 1,061
DISPATCHERS	DEJONG-EWING	SAMUEL	PUBLIC SAFETY DISPATCHER	\$ 16,351	\$ 15,046		\$ 705	\$ 600		
DISPATCHERS	DESMEULE	TIMOTHY	PUBLIC SAFETY DISPATCHER	\$ 52,522	\$ 43,025		\$ 6,955	\$ 400		\$ 2,142
DISPATCHERS	JACKMAN	SHANNA JEAN	PUBLIC SAFETY DISPATCHER	\$ 27,787	\$ 21,390		\$ 5,171	\$ 200		\$ 1,026
DISPATCHERS	JONES	GERARD	PUBLIC SAFETY DISPATCHER	\$ 53,193	\$ 44,897		\$ 5,438	\$ 600		\$ 2,259
DISPATCHERS	LUIZ	BRAEDYN	PUBLIC SAFETY DISPATCHER	\$ 57,927	\$ 44,090		\$ 12,376	\$ 400		\$ 1,061
DISPATCHERS	VALOVICIN	CYNTHIA	PUBLIC SAFETY DISPATCHER	\$ 67,915	\$ 45,336		\$ 19,902	\$ 400		\$ 2,277
FIRE DEPARTMENT	CARVER	MARY	ADMINISTRATIVE MANAGER	\$ 58,347	\$ 57,947	\$ 400				

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
FIRE DEPARTMENT	COLLINS	JAMES	CALL FIREFIGHTER	\$ 14,261	\$ 700			\$ 13,561		
FIRE DEPARTMENT	DANAHY	NICHOLAS	CALL FIREFIGHTER	\$ 450	\$ 450					
FIRE DEPARTMENT	TOROSIAN	MICHAEL	CALL FIREFIGHTER	\$ 204	\$ 204					
FIRE DEPARTMENT	MILLER	WILLIAM	DEPUTY FIRE CHIEF	\$ 98,508	\$ 89,224		\$ 8,325			\$ 960
FIRE DEPARTMENT	SLAMAN	STEPHEN	FIRE CHIEF	\$ 124,535	\$ 124,535					
FIRE DEPARTMENT	DAUGHERTY	GARY	FIRE LIEUTENANT	\$ 133,227	\$ 75,103	\$ 350	\$ 51,934			\$ 5,841
FIRE DEPARTMENT	HARRIS	CARL	FIRE LIEUTENANT	\$ 99,400	\$ 73,544	\$ 750	\$ 21,242			\$ 3,865
FIRE DEPARTMENT	JURASEK	SCOTT	FIRE LIEUTENANT	\$ 105,982	\$ 71,373	\$ 350	\$ 19,347	\$ 9,485		\$ 5,427
FIRE DEPARTMENT	KRAUSS	WILLIAM	FIRE LIEUTENANT	\$ 101,590	\$ 69,832		\$ 27,608			\$ 4,149
FIRE DEPARTMENT	POIRIER	THOMAS	FIRE PREVENTION OFFICER	\$ 85,827	\$ 73,519	\$ 400	\$ 4,393			\$ 7,515
FIRE DEPARTMENT	CLARK	ROBERT	FIREFIGHTER	\$ 88,063	\$ 62,612	\$ 400	\$ 20,315			\$ 4,736
FIRE DEPARTMENT	CLARK	FRANCIS	FIREFIGHTER	\$ 84,128	\$ 65,035	\$ 2,000	\$ 11,984			\$ 5,109
FIRE DEPARTMENT	GROSS	PATRICK	FIREFIGHTER	\$ 93,023	\$ 62,612	\$ 400	\$ 25,126			\$ 4,885
FIRE DEPARTMENT	LEWIS	DOUGLAS	FIREFIGHTER	\$ 71,382	\$ 62,612	\$ 400	\$ 5,376			\$ 2,994
FIRE DEPARTMENT	PRESCOTT	MICHAEL	FIREFIGHTER	\$ 78,034	\$ 62,612	\$ 400	\$ 12,029			\$ 2,994
FIRE DEPARTMENT	SEYMOUR	NORMAN	FIREFIGHTER	\$ 80,737	\$ 66,039	\$ 400	\$ 6,671			\$ 7,627
FIRE DEPARTMENT	BAILEY	MATTHEW	FIREFIGHTER/PARAMEDIC	\$ 90,764	\$ 68,852	\$ 400	\$ 18,221			\$ 3,292
FIRE DEPARTMENT	CARON	ROBERT	FIREFIGHTER/PARAMEDIC	\$ 81,204	\$ 67,985	\$ 350	\$ 8,960			\$ 3,908
FIRE DEPARTMENT	CORCORAN	RICHARD	FIREFIGHTER/PARAMEDIC	\$ 79,898	\$ 66,342		\$ 9,629			\$ 3,927
FIRE DEPARTMENT	FINNERAN	PAUL	FIREFIGHTER/PARAMEDIC	\$ 68,985	\$ 50,831		\$ 16,009			\$ 2,145
FIRE DEPARTMENT	FREDERICK	JAMES	FIREFIGHTER/PARAMEDIC	\$ 82,163	\$ 67,467	\$ 350	\$ 10,799			\$ 3,547
FIRE DEPARTMENT	GOSELIN	JAMES	FIREFIGHTER/PARAMEDIC	\$ 88,723	\$ 67,597	\$ 400	\$ 16,495			\$ 4,232
FIRE DEPARTMENT	HEALY	TIMOTHY	FIREFIGHTER/PARAMEDIC	\$ 123,040	\$ 68,852	\$ 350	\$ 49,143			\$ 4,695
FIRE DEPARTMENT	INGRAHAM	ZACHARY	FIREFIGHTER/PARAMEDIC	\$ 70,430	\$ 53,834		\$ 13,711			\$ 2,885
FIRE DEPARTMENT	JORDAN	SARA	FIREFIGHTER/PARAMEDIC	\$ 79,697	\$ 61,119		\$ 15,656			\$ 2,922
FIRE DEPARTMENT	PIORKOWSKI	KAZIMIERZ	FIREFIGHTER/PARAMEDIC	\$ 79,735	\$ 66,342	\$ 400	\$ 7,757			\$ 5,236
FIRE DEPARTMENT	SHERIDAN	JOHN	FIREFIGHTER/PARAMEDIC	\$ 73,655	\$ 56,926		\$ 13,736			\$ 2,993
FIRE DEPARTMENT	VANDETTE	ARIELLE	FIREFIGHTER/PARAMEDIC	\$ 46,718	\$ 38,606		\$ 6,128			\$ 1,984
ENG & FACILITIES	LYNCH	CORNELIUS	CUSTODIAN	\$ 10,896	\$ 10,896					
ENG & FACILITIES	PICOTTE	STEVEN	CUSTODIAN	\$ 45,320	\$ 38,720		\$ 6,600			
ENG & FACILITIES	SANTOSUOSSO	MICHAEL	MAINTENANCE TECHNICIAN	\$ 52,975	\$ 46,474		\$ 6,501			
ENG & FACILITIES	DALTORIO	DAVID	TOWN ENGINEER/FACILITIES DIR	\$ 105,229	\$ 105,229					
DPW ADMINISTRATION	BENITICH	KIMBERLEY	ADMINISTRATIVE ASSISTANT	\$ 26,755	\$ 26,755					
DPW ADMINISTRATION	DIMINO	MARIA	ADMINISTRATIVE ASSISTANT	\$ 6,187	\$ 6,187					
DPW ADMINISTRATION	REGAN	JUDITH	ADMINISTRATIVE MANAGER	\$ 57,506	\$ 55,706	\$ 400				\$ 1,400
DPW ADMINISTRATION	WESTERLING	JOHN	DPW DIRECTOR	\$ 106,806	\$ 106,806					
DPW ADMINISTRATION	MANSIR	MICHAEL	HIGHWAY MANAGER	\$ 87,555	\$ 87,155	\$ 400				
DPW ADMINISTRATION	CARTY	ERIC	WATER SEWER MANAGER	\$ 89,155	\$ 87,155	\$ 2,000				
DPW	BERTHELETTE	GERARD	ASSISTANT FOREMAN	\$ 70,891	\$ 53,579	\$ 350	\$ 16,749			\$ 213
DPW	CARTY	BRANDON	DPW SEASONAL WORKER	\$ 9,072	\$ 9,072					
DPW	LESUER	JAMES	DPW SEASONAL WORKER	\$ 5,265	\$ 5,265					
DPW	SPINKS	THOMAS	DPW SEASONAL WORKER	\$ 2,790	\$ 2,790					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
DPW	WHALEN	DAVID	DPW SEASONAL WORKER	\$ 2,206	\$ 2,206					
DPW	WRIGHT	BRANDON	DPW SEASONAL WORKER	\$ 1,459	\$ 1,459					
DPW	ARENA	JOSEPH	HEAVY EQUIPMENT OPERATOR	\$ 2,743	\$ 2,743					
DPW	ARMSTRONG	DAVID	HEAVY EQUIPMENT OPERATOR	\$ 57,766	\$ 52,162	\$ 350	\$ 5,254			
DPW	BERNIER	JOHN	HEAVY EQUIPMENT OPERATOR	\$ 63,523	\$ 51,047		\$ 12,476			
DPW	CANASTAR	PATRICK	HEAVY EQUIPMENT OPERATOR	\$ 43,758	\$ 31,819		\$ 11,939			
DPW	CARLISLE	MARC	HEAVY EQUIPMENT OPERATOR	\$ 65,877	\$ 48,796		\$ 17,081			
DPW	DAGG	CHRISTOPHER	HEAVY EQUIPMENT OPERATOR	\$ 62,448	\$ 51,047		\$ 11,401			
DPW	FONTECCHIO	JEFFREY	HEAVY EQUIPMENT OPERATOR	\$ 31,716	\$ 23,955		\$ 7,761			
DPW	LUKEY	JAMES RUSSELL	HEAVY EQUIPMENT OPERATOR	\$ 63,482	\$ 51,047	\$ 1,250	\$ 11,185			
DPW	MCDONNELL	PATRICK	HEAVY EQUIPMENT OPERATOR	\$ 60,224	\$ 51,047		\$ 9,177			
DPW	MCLAUGHLIN	PAUL	HEAVY EQUIPMENT OPERATOR	\$ 60,586	\$ 51,047	\$ 400	\$ 9,139			
DPW	MOORE	CHARLES	HEAVY EQUIPMENT OPERATOR	\$ 62,039	\$ 51,047	\$ 1,250	\$ 9,742			
DPW	RIANO	PAUL	HEAVY EQUIPMENT OPERATOR	\$ 7,437	\$ 6,305	\$ 350	\$ 782			
DPW	STEWART	JAMES	HEAVY EQUIPMENT OPERATOR	\$ 64,365	\$ 51,047	\$ 2,000	\$ 11,318			
DPW	SHEHATA	RAYMOND	MAINTENANCE MECHANIC	\$ 63,315	\$ 51,335		\$ 11,980			
DPW	DIBONA	PAUL	RECYCLING ATTENDANT	\$ 1,592	\$ 1,592					
DPW	LOMBARDI	ALFONSO	SEWER TECHNICIAN	\$ 67,323	\$ 49,215		\$ 18,109			
DPW	PYNE	JEFFREY	SEWER TECHNICIAN	\$ 74,927	\$ 52,248	\$ 350	\$ 22,329			
DPW	THE ESTATE OF	PAUL GLEASON	TREE WARDEN	\$ 14,354	\$ 14,354					
DPW	ALLEN	DONALD	WATER TECHNICIAN	\$ 57,155	\$ 46,270		\$ 10,885			
DPW	BATES	DANIEL	WATER TECHNICIAN	\$ 80,096	\$ 52,160	\$ 350	\$ 27,586			
DPW	FENNEUFF	JEDIAH	WATER TECHNICIAN	\$ 77,439	\$ 52,162		\$ 25,277			
DPW	GOGAN	MATTHEW	WATER TECHNICIAN	\$ 70,443	\$ 52,162	\$ 350	\$ 17,931			
DPW	FREDETTE	MICHAEL	WORKING FOREMAN	\$ 79,848	\$ 55,388	\$ 2,000	\$ 22,459			
DPW	SCHILOSKI	PHILIP	WORKING FOREMAN	\$ 65,393	\$ 55,394	\$ 350	\$ 9,649			
BOARD OF HEALTH	RUBERTI LAROCHE	NIDIA	ADMINISTRATIVE ASSISTANT	\$ 52,163	\$ 48,692		\$ 2,372			\$ 1,100
BOARD OF HEALTH	WIRTANEN	EDWARD	HEALTH DIRECTOR	\$ 59,859	\$ 59,859					
SENIOR CENTER	ALLESSIO	JUDITH	ADMINISTRATIVE ASSISTANT	\$ 46,375	\$ 46,375					
SENIOR CENTER	ALI	ZAHRA	FOOD SERVICES WORKER	\$ 3,627	\$ 3,627					
SENIOR CENTER	AYLWARD	MAUREEN	FOOD SERVICES WORKER	\$ 3,268	\$ 2,686				\$ 582	
SENIOR CENTER	GODINHO DESOUZA	THALLES	FOOD SERVICES WORKER	\$ 360	\$ 360					
SENIOR CENTER	GODINHO-DESOUZA	YAN	FOOD SERVICES WORKER	\$ 7,332	\$ 7,332					
SENIOR CENTER	WARNER	RUTH	FOOD SERVICES WORKER	\$ 6,843	\$ 6,843					
SENIOR CENTER	NEWTON	MARK	HEAD CHEF	\$ 13,521	\$ 13,521					
SENIOR CENTER	RAUM	JOYCE	OUTREACH WORKER	\$ 32,413	\$ 32,413					
SENIOR CENTER	TROUPES	MARLENE	OUTREACH WORKER	\$ 35,954	\$ 35,954					
SENIOR CENTER	DENEEN	LISA	RECEPTIONIST	\$ 15,795	\$ 15,795					
SENIOR CENTER	BECK	AMY	SENIOR CENTER ASSISTANT DIR	\$ 49,235	\$ 49,235					
SENIOR CENTER	CHESMORE	CYNTHIA	SENIOR CENTER DIRECTOR	\$ 59,082	\$ 59,082					
SENIOR CENTER	MONGIAT	LOUIS	VAN DRIVER	\$ 10,269	\$ 10,269					
SENIOR CENTER	ROBINSON	GEORGE	VAN DRIVER	\$ 15,960	\$ 15,960					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
SENIOR CENTER	STEWART	SUSAN	VOLUNTEER COORDINATOR	\$ 11,461	\$ 11,461					
YOUTH SERVICES	SOUZA	COLLEEN	YOUTH & FAM SERVICES COUNSELOR	\$ 3,120	\$ 3,120					
YOUTH SERVICES	HILDRETH	DENISE	YOUTH & FAM SERVICES DIRECTOR	\$ 66,579	\$ 66,579					
LIBRARY	ERVIN	DEBORAH	INTERIM LIBRARY DIRECTOR	\$ 39,830	\$ 39,830					
LIBRARY	OLAFSEN	DONNA	LIBRARY ASSISTANT	\$ 10,612	\$ 10,612					
LIBRARY	AHMAD	MAZ	LIBRARY ASSISTANT (SUBSTITUTE)	\$ 1,002	\$ 1,002					
LIBRARY	BELGER	MAUREEN	LIBRARY ASSISTANT (SUBSTITUTE)	\$ 1,870	\$ 1,870					
LIBRARY	GROSS	MARISSA	LIBRARY ASSISTANT (SUBSTITUTE)	\$ 499	\$ 499					
LIBRARY	WEBB	KRISTEN	LIBRARY ASSISTANT (SUBSTITUTE)	\$ 1,192	\$ 1,192					
LIBRARY	BACKMAN	HEATHER	LIBRARY DIRECTOR	\$ 47,720	\$ 47,720					
LIBRARY	JORDAN	ROBERT	REFERENCE LIBRARIAN (SUBSTITUTE)	\$ 251	\$ 251					
LIBRARY	SPEICHER	ANNMARIE	REFERENCE LIBRARIAN (SUBSTITUTE)	\$ 273	\$ 273					
LIBRARY	ALEXANDER	TONI	SENIOR LIBRARY ASSISTANT	\$ 42,025	\$ 41,625	\$ 400				
LIBRARY	BAKER FOWLER	NANCY	SENIOR LIBRARY ASSISTANT	\$ 18,420	\$ 18,420					
LIBRARY	CONNELLY	LINDA	SENIOR LIBRARY ASSISTANT	\$ 20,496	\$ 20,496					
LIBRARY	GALLAGHER	N/A	SENIOR LIBRARY ASSISTANT	\$ 22,139	\$ 22,139					
LIBRARY	HUNTER	SARA	SENIOR LIBRARY ASSISTANT	\$ 19,305	\$ 19,305					
LIBRARY	LESUER	CAROL	SENIOR LIBRARY ASSISTANT	\$ 19,923	\$ 19,923					
LIBRARY	THIE	ANNE	YOUNG ADULT LIBRARIAN	\$ 24,562	\$ 24,562					
LIBRARY	KOFRON	DENISE	YOUTH SERVICES LIBRARIAN	\$ 52,757	\$ 52,757					
PARKS & RECREATION	GUELFY	JOHN	PARKS & REC DIRECTOR	\$ 60,819	\$ 60,819					
PARKS & RECREATION	ALLEN	WILLIAM	PARKS & REC SEASONAL WORKER	\$ 2,118	\$ 2,118					
PARKS & RECREATION	BENFORD	DAVID	PARKS & REC SEASONAL WORKER	\$ 3,056	\$ 3,056					
PARKS & RECREATION	CARRAZZA	NICHOLAS	PARKS & REC SEASONAL WORKER	\$ 2,030	\$ 2,030					
PARKS & RECREATION	CESTARI	JACOB	PARKS & REC SEASONAL WORKER	\$ 2,100	\$ 2,100					
PARKS & RECREATION	CESTARI	SAMUEL	PARKS & REC SEASONAL WORKER	\$ 700	\$ 700					
PARKS & RECREATION	CLEMENTS	ALEXANDER	PARKS & REC SEASONAL WORKER	\$ 2,025	\$ 2,025					
PARKS & RECREATION	COUTINHO	MIA	PARKS & REC SEASONAL WORKER	\$ 1,680	\$ 1,680					
PARKS & RECREATION	CRONIN	ADAM	PARKS & REC SEASONAL WORKER	\$ 852	\$ 852					
PARKS & RECREATION	DIMARE	CHLOE	PARKS & REC SEASONAL WORKER	\$ 3,150	\$ 3,150					
PARKS & RECREATION	DOBINSKI	PETER	PARKS & REC SEASONAL WORKER	\$ 1,050	\$ 1,050					
PARKS & RECREATION	DURR	RYAN	PARKS & REC SEASONAL WORKER	\$ 2,869	\$ 2,869					
PARKS & RECREATION	GRIFFIN	WILLIAM	PARKS & REC SEASONAL WORKER	\$ 700	\$ 700					
PARKS & RECREATION	GUELFY	JOHN	PARKS & REC SEASONAL WORKER	\$ 1,550	\$ 1,550					
PARKS & RECREATION	GUELFY	MAIA	PARKS & REC SEASONAL WORKER	\$ 1,805	\$ 1,805					
PARKS & RECREATION	HALLORAN	CAITLYN	PARKS & REC SEASONAL WORKER	\$ 1,750	\$ 1,750					
PARKS & RECREATION	HART	ETHAN	PARKS & REC SEASONAL WORKER	\$ 2,088	\$ 2,088					
PARKS & RECREATION	HENDRICKSON	DANIEL	PARKS & REC SEASONAL WORKER	\$ 2,125	\$ 2,125					
PARKS & RECREATION	HUEBNER	KATHERINE	PARKS & REC SEASONAL WORKER	\$ 2,030	\$ 2,030					
PARKS & RECREATION	KARPENSKI	WILLIAM	PARKS & REC SEASONAL WORKER	\$ 2,772	\$ 2,772					
PARKS & RECREATION	KATZ	JONATHAN	PARKS & REC SEASONAL WORKER	\$ 1,880	\$ 1,880					
PARKS & RECREATION	KELLETT	JILLIAN	PARKS & REC SEASONAL WORKER	\$ 1,398	\$ 1,398					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
PARKS & RECREATION	KRAIESKI	KRYSTA	PARKS & REC SEASONAL WORKER	\$ 673	\$ 673					
PARKS & RECREATION	LENTONI	KATHRYN	PARKS & REC SEASONAL WORKER	\$ 2,812	\$ 2,812					
PARKS & RECREATION	LIBERTA	ELIZABETH	PARKS & REC SEASONAL WORKER	\$ 1,650	\$ 1,650					
PARKS & RECREATION	MADIGAN	ANDREW	PARKS & REC SEASONAL WORKER	\$ 2,627	\$ 2,627					
PARKS & RECREATION	MARQUEDANT	BRIGID	PARKS & REC SEASONAL WORKER	\$ 1,780	\$ 1,780					
PARKS & RECREATION	MURPHY	CONNOR	PARKS & REC SEASONAL WORKER	\$ 1,400	\$ 1,400					
PARKS & RECREATION	MURPHY	CAROLINE	PARKS & REC SEASONAL WORKER	\$ 700	\$ 700					
PARKS & RECREATION	NEALON	JACK	PARKS & REC SEASONAL WORKER	\$ 1,550	\$ 1,550					
PARKS & RECREATION	PETTEPIT	MATTHEW	PARKS & REC SEASONAL WORKER	\$ 830	\$ 830					
PARKS & RECREATION	POILLUCCI	ASHLEY	PARKS & REC SEASONAL WORKER	\$ 1,470	\$ 1,470					
PARKS & RECREATION	SHINDE	SIDDHARTH	PARKS & REC SEASONAL WORKER	\$ 725	\$ 725					
PARKS & RECREATION	SOKOL	MARYDOLORES	PARKS & REC SEASONAL WORKER	\$ 6,160	\$ 6,160					
PARKS & RECREATION	ULLMAN	BENJAMIN	PARKS & REC SEASONAL WORKER	\$ 1,058	\$ 1,058					
PARKS & RECREATION	WALKER	BRYANNA	PARKS & REC SEASONAL WORKER	\$ 2,445	\$ 2,445					
PARKS & RECREATION	ALLEN	COLLEEN	PROGRAM COORDINATOR	\$ 20,772	\$ 20,772					
PARKS & RECREATION	HART	JENNIFER	PROGRAM COORDINATOR	\$ 18,690	\$ 18,690					
PRESCHOOL	HILL	LORI	LONG TERM SUBSTITUTE	\$ 3,555	\$ 3,555					
PRESCHOOL	MUNGER	LYDIA	PARAPROFESSIONAL_SPED	\$ 22,851	\$ 22,851					
PRESCHOOL	PRESEAU	DAWN	PARAPROFESSIONAL_SPED	\$ 22,728	\$ 22,728					
PRESCHOOL	STRICKLAND	SUSAN	PARAPROFESSIONAL_SPED	\$ 22,583	\$ 22,583					
PRESCHOOL	THOMAS	LAUREN	PARAPROFESSIONAL_SPED	\$ 24,973	\$ 22,965					\$ 2,007
PRESCHOOL	ADAMS	JENNA	PARAPROFESSIONAL_SPED ABA	\$ 30,838	\$ 28,235					\$ 2,604
PRESCHOOL	CUTLER	JODI	PARAPROFESSIONAL_SPED ABA	\$ 26,561	\$ 24,799					\$ 1,762
PRESCHOOL	FLANDERS	JESSICA	PARAPROFESSIONAL_SPED ABA	\$ 36,062	\$ 29,897					\$ 6,165
PRESCHOOL	FLYNN	KATHERINE	PARAPROFESSIONAL_SPED ABA	\$ 3,367	\$ 3,367					
PRESCHOOL	HEAL	KATHLEEN	PARAPROFESSIONAL_SPED ABA	\$ 5,257	\$ 5,257					
PRESCHOOL	KELLY	JENNIFER	PARAPROFESSIONAL_SPED ABA	\$ 2,440	\$ 2,440					
PRESCHOOL	SACCOCCIO	CARLY	PARAPROFESSIONAL_SPED ABA	\$ 32,951	\$ 30,365					\$ 2,586
PRESCHOOL	SULLIVAN	AMY	PARAPROFESSIONAL_SPED ABA	\$ 33,110	\$ 30,488					\$ 2,622
PRESCHOOL	TIERNAN	REBEKAH	PARAPROFESSIONAL_SPED ABA	\$ 30,870	\$ 28,373					\$ 2,498
PRESCHOOL	DICARLO-PISKURA	ELISA	TEACHER	\$ 69,717	\$ 69,717					
PRESCHOOL	FREEDMAN	MARY LYNN	TEACHER	\$ 67,263	\$ 65,671					\$ 1,592
PRESCHOOL	SILVAGNI	GABRIELLA	TEACHER	\$ 23,593	\$ 23,593					
CENTER SCHOOL	TABAKIN	ROSEMARY	10 MONTH SECRETARY	\$ 21,849	\$ 21,849					
CENTER SCHOOL	KNIAGER	CONCETTA	12 MONTH SECRETARY	\$ 53,048	\$ 51,902	350	\$ 796			
CENTER SCHOOL	KILIULIS	JANE	FOOD SERVICES WORKER	\$ 10,613	\$ 10,229					\$ 383
CENTER SCHOOL	LELIEVRE	MICHELLE	FOOD SERVICES WORKER	\$ 270	\$ 270					
CENTER SCHOOL	SHEELAN	JANEEN	MANAGEMENT AIDE	\$ 69,856	\$ 69,456	400				
CENTER SCHOOL	BURNS	MAUREEN	NURSE	\$ 70,858	\$ 70,473					\$ 385
CENTER SCHOOL	BRESCIA	AMY	PARAPROFESSIONAL_REGULAR	\$ 20,866	\$ 20,866					
CENTER SCHOOL	COLELLA	DEBORAH	PARAPROFESSIONAL_REGULAR	\$ 20,949	\$ 20,949					
CENTER SCHOOL	FERGUSON	COLETTE	PARAPROFESSIONAL_REGULAR	\$ 22,384	\$ 22,384					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
CENTER SCHOOL	FLEMING	MARY ANNE	PARAPROFESSIONAL_REGULAR	\$ 21,879	\$ 21,879					
CENTER SCHOOL	FORNACIARI	JANICE	PARAPROFESSIONAL_REGULAR	\$ 20,963	\$ 20,963					
CENTER SCHOOL	HAMILTON	CHRISTINE	PARAPROFESSIONAL_REGULAR	\$ 21,681	\$ 21,681					
CENTER SCHOOL	JENNINGS	JUDY	PARAPROFESSIONAL_REGULAR	\$ 13,005	\$ 13,005					
CENTER SCHOOL	LERNER	LAURA	PARAPROFESSIONAL_REGULAR	\$ 20,475	\$ 20,475					
CENTER SCHOOL	L'ESPERANCE	VICTORIA	PARAPROFESSIONAL_REGULAR	\$ 21,570	\$ 20,888					\$ 682
CENTER SCHOOL	MURDOCK	JANE	PARAPROFESSIONAL_REGULAR	\$ 2,190	\$ 2,190					
CENTER SCHOOL	NAUGHTON	MICHELLE	PARAPROFESSIONAL_REGULAR	\$ 21,506	\$ 21,506					
CENTER SCHOOL	PREIS	DEBRA	PARAPROFESSIONAL_REGULAR	\$ 20,887	\$ 20,887					
CENTER SCHOOL	SMITH	HEATHER	PARAPROFESSIONAL_REGULAR	\$ 20,811	\$ 20,811					
CENTER SCHOOL	SQUATRITO	STACEY	PARAPROFESSIONAL_REGULAR	\$ 20,756	\$ 20,756					
CENTER SCHOOL	PANCIERA	CARLY	PARAPROFESSIONAL_SPED	\$ 22,743	\$ 22,743					
CENTER SCHOOL	CONNORS	TIMOTHY	PARAPROFESSIONAL_SPED ABA	\$ 33,454	\$ 33,454					
CENTER SCHOOL	DUCA	ALEXANDER	PARAPROFESSIONAL_SPED ABA	\$ 24,603	\$ 24,603					
CENTER SCHOOL	MARET	JENNIFER	PARAPROFESSIONAL_SPED ABA	\$ 36,141	\$ 33,391					\$ 2,750
CENTER SCHOOL	MAYNARD	SANDY	PARAPROFESSIONAL_SPED ABA	\$ 33,829	\$ 33,454					\$ 374
CENTER SCHOOL	PAGE	MAUREEN	PARAPROFESSIONAL_SPED ABA	\$ 37,114	\$ 34,295					\$ 2,819
CENTER SCHOOL	PERKOSKI	LAURA	PARAPROFESSIONAL_SPED ABA	\$ 24,890	\$ 24,890					
CENTER SCHOOL	PUZZO	AMANDA	PARAPROFESSIONAL_SPED ABA	\$ 33,232	\$ 33,232					
CENTER SCHOOL	TRAINOR	SAMANTHA	PARAPROFESSIONAL_SPED ABA	\$ 10,640	\$ 10,640					
CENTER SCHOOL	VUMBACA	JEANNE	PARAPROFESSIONAL_SPED ABA	\$ 34,957	\$ 33,302					\$ 1,655
CENTER SCHOOL	YODER	MARGARET	PARAPROFESSIONAL_SPED ABA	\$ 35,994	\$ 33,493					\$ 2,501
CENTER SCHOOL	ZOTOS	ELENA	PARAPROFESSIONAL_SPED ABA	\$ 36,090	\$ 33,213					\$ 2,877
CENTER SCHOOL	DUBEAU	LAUREN	PRINCIPAL	\$ 119,923	\$ 119,923					
CENTER SCHOOL	ALLEN	CHRISTINE	TEACHER	\$ 96,939	\$ 96,939					
CENTER SCHOOL	ANDERSON	JUDITH	TEACHER	\$ 96,939	\$ 96,939					
CENTER SCHOOL	BARRY	KATELYN	TEACHER	\$ 74,056	\$ 71,056					\$ 3,000
CENTER SCHOOL	BEAUREGARD	MEREDITH	TEACHER	\$ 52,732	\$ 52,732					
CENTER SCHOOL	BOISVERT	MARK	TEACHER	\$ 83,149	\$ 81,799	\$ 1,350				
CENTER SCHOOL	CHAGNON	ALAINA	TEACHER	\$ 64,711	\$ 64,711					
CENTER SCHOOL	CONSTANTINO	LORI	TEACHER	\$ 83,387	\$ 79,547					\$ 3,840
CENTER SCHOOL	COOKE	STEPHANIE	TEACHER	\$ 52,753	\$ 50,053					\$ 2,700
CENTER SCHOOL	CULLEN	HEIDI	TEACHER	\$ 96,136	\$ 93,796					\$ 2,340
CENTER SCHOOL	CUSHMAN	DEBRA	TEACHER	\$ 90,412	\$ 84,912					\$ 5,500
CENTER SCHOOL	DAVIS	DEBORAH	TEACHER	\$ 100,359	\$ 96,939					\$ 3,420
CENTER SCHOOL	DENAULT	AMY	TEACHER	\$ 87,567	\$ 87,567					
CENTER SCHOOL	FARQUHARSON	NINA	TEACHER	\$ 96,939	\$ 96,939					
CENTER SCHOOL	FARRELL	ELIZABETH	TEACHER	\$ 87,052	\$ 87,052					
CENTER SCHOOL	FERGUSON	SUSAN	TEACHER	\$ 96,939	\$ 96,939					
CENTER SCHOOL	FERNANDEZ	STEPHANIE	TEACHER	\$ 30,833	\$ 30,833					
CENTER SCHOOL	FIORENTINO	NANCY	TEACHER	\$ 98,289	\$ 96,939	\$ 1,350				
CENTER SCHOOL	HARRIS	MAUREEN	TEACHER	\$ 98,039	\$ 96,939	\$ 1,100				

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
CENTER SCHOOL	HOMAN	STACEY	TEACHER	\$ 96,939	\$ 96,939					
CENTER SCHOOL	HOWELL	SARA	TEACHER	\$ 61,665	\$ 61,665					
CENTER SCHOOL	JACOB	LINDA	TEACHER	\$ 100,539	\$ 96,939	\$ 1,100				\$ 2,500
CENTER SCHOOL	KAHN	JULIE	TEACHER	\$ 42,219	\$ 42,219					
CENTER SCHOOL	KANE	JENNIFER	TEACHER	\$ 91,525	\$ 90,585	\$ 850				\$ 90
CENTER SCHOOL	KERLS	RACHEL	TEACHER	\$ 41,615	\$ 41,473					\$ 142
CENTER SCHOOL	LEARY	REBECCA	TEACHER	\$ 52,732	\$ 52,732					
CENTER SCHOOL	LUCY	KAREN	TEACHER	\$ 34,165	\$ 33,775					\$ 390
CENTER SCHOOL	MACDONALD	MORIAH	TEACHER	\$ 48,775	\$ 48,449					\$ 326
CENTER SCHOOL	MELLO	SUSAN	TEACHER	\$ 35,210	\$ 34,858					\$ 352
CENTER SCHOOL	MORAN	WENDY	TEACHER	\$ 58,109	\$ 57,259	\$ 850				
CENTER SCHOOL	NOSFINGER	DANIELLE	TEACHER	\$ 82,520	\$ 82,520					
CENTER SCHOOL	NORTON	DANIEL	TEACHER	\$ 75,923	\$ 66,569					\$ 9,354
CENTER SCHOOL	PEARSON	KRISTEN	TEACHER	\$ 54,871	\$ 54,871					
CENTER SCHOOL	PELOQUIN	ALYSSA	TEACHER	\$ 58,992	\$ 58,992					
CENTER SCHOOL	PICKENS	KELLY	TEACHER	\$ 97,855	\$ 96,817					\$ 1,039
CENTER SCHOOL	ROBINSON	CATHERINE	TEACHER	\$ 100,059	\$ 96,939					\$ 3,120
CENTER SCHOOL	SANFORD	TIMOTHY	TEACHER	\$ 84,437	\$ 84,437					
CENTER SCHOOL	SEBAN	REBECCA	TEACHER	\$ 41,025	\$ 40,448					\$ 576
CENTER SCHOOL	SHADE	RUSSELL	TEACHER	\$ 64,090	\$ 55,997					\$ 8,092
CENTER SCHOOL	STONE	MYAH	TEACHER	\$ 42,254	\$ 41,509					\$ 745
CENTER SCHOOL	VOLENT	MALORIE	TEACHER	\$ 53,173	\$ 53,173					
CENTER SCHOOL	WILLIAMSON	REBECCA	TEACHER	\$ 88,716	\$ 88,716					
ELMWOOD SCHOOL	NAPOLITANO	SUSAN	10 MONTH SECRETARY	\$ 35,549	\$ 35,549					
ELMWOOD SCHOOL	LIPOCKY	JOANNE	12 MONTH SECRETARY	\$ 51,902	\$ 51,902					
ELMWOOD SCHOOL	MCCANN	AIDAN	ASSISTANT PRINCIPAL 210	\$ 90,447	\$ 88,740					\$ 1,707
ELMWOOD SCHOOL	MACDONALD	DEBORA	FOOD SERVICES WORKER	\$ 71	\$ 71					
ELMWOOD SCHOOL	LASRI	TAMAR	LONG TERM SUBSTITUTE	\$ 14,586	\$ 14,586					
ELMWOOD SCHOOL	SLOOK	LAURA	LONG TERM SUBSTITUTE	\$ 16,721	\$ 16,009					\$ 712
ELMWOOD SCHOOL	BALDUCCI	ANGELA	MISCELLANEOUS EMPLOYEE	\$ -						
ELMWOOD SCHOOL	BAIN	KATHRYN	NURSE	\$ 79,960	\$ 68,062					\$ 11,897
ELMWOOD SCHOOL	MARTEL	CYNTHIA	PARAPROFESSIONAL_REGULAR	\$ 10,544	\$ 10,054					\$ 490
ELMWOOD SCHOOL	WELBY	MANDY	PARAPROFESSIONAL_REGULAR	\$ 3,177	\$ 3,177					
ELMWOOD SCHOOL	WIGGIN	MARGARET	PARAPROFESSIONAL_REGULAR	\$ 22,599	\$ 22,599					
ELMWOOD SCHOOL	JUFFRAS	ANN MARIE	PARAPROFESSIONAL_SPED	\$ 23,720	\$ 22,930					\$ 790
ELMWOOD SCHOOL	LEVERGOOD	FRAN	PARAPROFESSIONAL_SPED	\$ 26,443	\$ 25,963					\$ 480
ELMWOOD SCHOOL	SMITH	LYNDA	PARAPROFESSIONAL_SPED	\$ 24,508	\$ 22,624					\$ 1,884
ELMWOOD SCHOOL	COOK	ELENA	PARAPROFESSIONAL_SPED ABA	\$ 6,531	\$ 6,531					
ELMWOOD SCHOOL	FOISY	BARBARA	PARAPROFESSIONAL_SPED ABA	\$ 34,534	\$ 33,452					\$ 1,082
ELMWOOD SCHOOL	GARRAHAN	SABRINA	PARAPROFESSIONAL_SPED ABA	\$ 16,866	\$ 16,866					
ELMWOOD SCHOOL	MILAN	SEAN	PARAPROFESSIONAL_SPED ABA	\$ 2,673	\$ 255					\$ 2,419
ELMWOOD SCHOOL	MULVEY	JOSEPH	PARAPROFESSIONAL_SPED ABA	\$ 36,217	\$ 33,340					\$ 2,877

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
ELMWOOD SCHOOL	PATTEN	BRITTANY	PARAPROFESSIONAL_SPED ABA	\$ 29,887	\$ 29,647					\$ 240
ELMWOOD SCHOOL	SMERLAS	ASHLEY	PARAPROFESSIONAL_SPED ABA	\$ 33,499	\$ 33,372					\$ 127
ELMWOOD SCHOOL	TARR	KIRSTIE	PARAPROFESSIONAL_SPED ABA	\$ 849	\$ 849					
ELMWOOD SCHOOL	CARVER	ANNE	PRINCIPAL	\$ 105,000	\$ 105,000					
ELMWOOD SCHOOL	ABBARAJU	RENUKA	TEACHER	\$ 71,068	\$ 70,610					\$ 458
ELMWOOD SCHOOL	ALTAVILLA	ANNE-MARIE	TEACHER	\$ 92,007	\$ 90,699	\$ 850				\$ 458
ELMWOOD SCHOOL	BAGLEY	SUSAN	TEACHER	\$ 98,747	\$ 96,939	\$ 1,350				\$ 458
ELMWOOD SCHOOL	BASILE	CHRISTINE	TEACHER	\$ 97,897	\$ 96,939					\$ 958
ELMWOOD SCHOOL	BECKWITH	STACEY	TEACHER	\$ 77,762	\$ 77,762					
ELMWOOD SCHOOL	BRUCE	JESSICA	TEACHER	\$ 75,477	\$ 75,477					
ELMWOOD SCHOOL	CALLAHAN	BETH	TEACHER	\$ 103,812	\$ 96,939					\$ 6,873
ELMWOOD SCHOOL	CARVER	CAROLYN	TEACHER	\$ 73,167	\$ 70,163					\$ 3,003
ELMWOOD SCHOOL	CHAGNON	CONNIE	TEACHER	\$ 107,368	\$ 96,939					\$ 10,429
ELMWOOD SCHOOL	CONROY	LYNN	TEACHER	\$ 78,774	\$ 77,551					\$ 1,222
ELMWOOD SCHOOL	CONROY	KRISTIN	TEACHER	\$ 82,740	\$ 81,782					\$ 958
ELMWOOD SCHOOL	CONSTANTINE	JANET	TEACHER	\$ 87,928	\$ 87,567					\$ 361
ELMWOOD SCHOOL	DIXON	ANNA	TEACHER	\$ 98,124	\$ 96,817	\$ 850				\$ 458
ELMWOOD SCHOOL	DUGGAN	RHIAN	TEACHER	\$ 58,992	\$ 58,992					
ELMWOOD SCHOOL	GAUS	BONNIE	TEACHER	\$ 67,456	\$ 67,180					\$ 275
ELMWOOD SCHOOL	HALLORAN	LAURA	TEACHER	\$ 58,657	\$ 58,657					
ELMWOOD SCHOOL	HAMMER	AMY	TEACHER	\$ 83,958	\$ 83,958					
ELMWOOD SCHOOL	HRUSKA	FRANCES	TEACHER	\$ 96,867	\$ 96,409					\$ 458
ELMWOOD SCHOOL	KEANE	THOMAS	TEACHER	\$ 98,259	\$ 87,567	\$ 850				\$ 9,842
ELMWOOD SCHOOL	KELLY	ANITA	TEACHER	\$ 87,895	\$ 84,437					\$ 3,458
ELMWOOD SCHOOL	LABB	MOLLY	TEACHER	\$ 64,128	\$ 61,665					\$ 2,463
ELMWOOD SCHOOL	LAWTON	KELLY	TEACHER	\$ 58,347	\$ 58,347					
ELMWOOD SCHOOL	MACK	LAUREN	TEACHER	\$ 100,817	\$ 96,939					\$ 3,878
ELMWOOD SCHOOL	MARTIN	JEANNE	TEACHER	\$ 98,497	\$ 96,939	\$ 1,100				\$ 458
ELMWOOD SCHOOL	MARZILLI	BRIDGET	TEACHER	\$ 92,991	\$ 89,833					\$ 3,158
ELMWOOD SCHOOL	MCCARTHY-GILL	JAN	TEACHER	\$ 82,257	\$ 81,799					\$ 458
ELMWOOD SCHOOL	MCGOVERN	DENISE	TEACHER	\$ 94,274	\$ 93,816					\$ 458
ELMWOOD SCHOOL	MICHAUD	CRISTINA	TEACHER	\$ 4,100						\$ 4,100
ELMWOOD SCHOOL	MORTARELLI	KRISTY	TEACHER	\$ 87,948	\$ 87,598					\$ 350
ELMWOOD SCHOOL	NEWTON	BETH	TEACHER	\$ 50,053	\$ 50,053					
ELMWOOD SCHOOL	O'MALLEY	LAURA	TEACHER	\$ 83,223	\$ 80,523					\$ 2,700
ELMWOOD SCHOOL	O'SHAUGHNESSY	DENA	TEACHER	\$ 79,120	\$ 78,662					\$ 458
ELMWOOD SCHOOL	PAGE	JULIA	TEACHER	\$ 93,935	\$ 89,833					\$ 4,102
ELMWOOD SCHOOL	PILIGIAN	MARISSA	TEACHER	\$ 53,761	\$ 53,761					
ELMWOOD SCHOOL	PRIOR	LESLIE	TEACHER	\$ 100,487	\$ 96,939					\$ 3,548
ELMWOOD SCHOOL	ROBINSON	NICOLE	TEACHER	\$ 58,669	\$ 56,874					\$ 1,795
ELMWOOD SCHOOL	RYDER	BETH	TEACHER	\$ 50,487	\$ 50,207					\$ 280
ELMWOOD SCHOOL	SCHARTNER	KRISTEN	TEACHER	\$ 87,711	\$ 87,567					\$ 144

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
ELMWOOD SCHOOL	SEATER	JESSICA	TEACHER	\$ 94,315	\$ 93,816					\$ 499
ELMWOOD SCHOOL	STARING	KERRI	TEACHER	\$ 30,414	\$ 30,036					\$ 379
ELMWOOD SCHOOL	STEIN	RONA	TEACHER	\$ 86,589	\$ 86,131					\$ 458
ELMWOOD SCHOOL	SULLIVAN	KIMBERLY	TEACHER	\$ 91,116	\$ 87,291					\$ 3,825
ELMWOOD SCHOOL	SWEENEY	CHRISTOPHER	TEACHER	\$ 36,774	\$ 36,399					\$ 375
ELMWOOD SCHOOL	TENAGLIA	CHRISTINA	TEACHER	\$ 44,069	\$ 43,649					\$ 420
ELMWOOD SCHOOL	TERRANOVA	LAURA	TEACHER	\$ 72,559	\$ 72,559					
ELMWOOD SCHOOL	TRZASKOS	EMILY	TEACHER	\$ 53,761	\$ 53,761					
ELMWOOD SCHOOL	WINTERS	MEAGHAN	TEACHER	\$ 79,559	\$ 75,979					\$ 3,580
ELMWOOD SCHOOL	WOODRUFF	HEATHER	TEACHER	\$ 59,106	\$ 59,106					
ELMWOOD SCHOOL	ZAMBUTO	MARY	TEACHER	\$ 64,634	\$ 61,665					\$ 2,969
HOPKINS SCHOOL	CAFARELLA	ALLISON	10 MONTH SECRETARY	\$ 1,363	\$ 1,363					
HOPKINS SCHOOL	REYNOLDS	KATHLEEN	10 MONTH SECRETARY	\$ 33,858	\$ 33,858					
HOPKINS SCHOOL	PIQUARD	KIMBERLY	12 MONTH SECRETARY	\$ 51,940	\$ 51,902		\$ 37			
HOPKINS SCHOOL	BABSON	JULIE	ASSISTANT PRINCIPAL 210	\$ 88,740	\$ 88,740					
HOPKINS SCHOOL	BENCO	KAYLA	ESY SUMMER PROGRAM	\$ 1,168						\$ 1,168
HOPKINS SCHOOL	STEEN	MOLLY	NURSE	\$ 70,911	\$ 70,528					\$ 383
HOPKINS SCHOOL	CAMERON	CATHERINE	PARAPROFESSIONAL_REGULAR	\$ 19,564	\$ 19,564					
HOPKINS SCHOOL	PLUMB	KATE	PARAPROFESSIONAL_REGULAR	\$ 21,735	\$ 21,213					\$ 522
HOPKINS SCHOOL	REARDON	COLLEEN	PARAPROFESSIONAL_REGULAR	\$ 5,596	\$ 5,596					
HOPKINS SCHOOL	FABRICANT	SUSAN	PARAPROFESSIONAL_SPED	\$ 25,238	\$ 25,238					
HOPKINS SCHOOL	FURTADO	MAIREAD	PARAPROFESSIONAL_SPED	\$ 25,836	\$ 24,804					\$ 1,032
HOPKINS SCHOOL	KESSLER	JEANNE	PARAPROFESSIONAL_SPED	\$ 25,334	\$ 25,334					
HOPKINS SCHOOL	GILBERT	NICHOLE	PARAPROFESSIONAL_SPED ABA	\$ 12,610	\$ 9,991					\$ 2,619
HOPKINS SCHOOL	KUIJK	CLAIRE	PARAPROFESSIONAL_SPED ABA	\$ 31,062	\$ 30,090					\$ 972
HOPKINS SCHOOL	LEVY	TAYLOR	PARAPROFESSIONAL_SPED ABA	\$ 20,308	\$ 20,262					\$ 45
HOPKINS SCHOOL	NIKOLA	JENNIFER	PARAPROFESSIONAL_SPED ABA	\$ 34,166	\$ 31,695					\$ 2,471
HOPKINS SCHOOL	PEPPERSACK	ALANA	PARAPROFESSIONAL_SPED ABA	\$ 20,779	\$ 20,779					
HOPKINS SCHOOL	STARZYK	SUZANNE	PARAPROFESSIONAL_SPED ABA	\$ 24,467	\$ 24,467					
HOPKINS SCHOOL	BILLELLO	VANESSA	PRINCIPAL	\$ 105,000	\$ 105,000					
HOPKINS SCHOOL	KEARNAN	TIMOTHY	PRINCIPAL	\$ -	\$ -					
HOPKINS SCHOOL	AUDET	CARLY	TEACHER	\$ 69,717	\$ 69,717					
HOPKINS SCHOOL	BARKIN	JESSICA	TEACHER	\$ 42,186	\$ 42,186					
HOPKINS SCHOOL	BERNSTEIN	DAVID	TEACHER	\$ 81,387	\$ 81,387					
HOPKINS SCHOOL	BURNS	MARY-LOU	TEACHER	\$ 96,939	\$ 96,939					
HOPKINS SCHOOL	CADORET	KATHERINE	TEACHER	\$ 67,489	\$ 67,489					
HOPKINS SCHOOL	CALNAN	MARIEL	TEACHER	\$ 75,089	\$ 75,089					
HOPKINS SCHOOL	CLARK	MARIE	TEACHER	\$ 64,354	\$ 64,354					
HOPKINS SCHOOL	COGRAN	MICHAELA	TEACHER	\$ 61,205	\$ 56,305					\$ 4,900
HOPKINS SCHOOL	COOK	NICOLE	TEACHER	\$ 27,285	\$ 27,285					
HOPKINS SCHOOL	DAVAN	SEAN	TEACHER	\$ 84,437	\$ 84,437					
HOPKINS SCHOOL	DAVIDSHOFER	MARY	TEACHER	\$ 67,305	\$ 67,305					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
HOPKINS SCHOOL	DIAMOND	PATRICIA	TEACHER	\$ 16,700	\$ 16,350					\$ 350
HOPKINS SCHOOL	EICHORN	DONNA	TEACHER	\$ 75						\$ 75
HOPKINS SCHOOL	ESDALE	JESSICA	TEACHER	\$ 86,451	\$ 83,583					\$ 2,868
HOPKINS SCHOOL	FELDMAN	REBECCA	TEACHER	\$ 90,839	\$ 90,699					\$ 140
HOPKINS SCHOOL	FOX	SARAH	TEACHER	\$ 97,789	\$ 96,939	\$ 850				
HOPKINS SCHOOL	FRANK	JOAN	TEACHER	\$ 97,789	\$ 96,939	\$ 850				
HOPKINS SCHOOL	FUMAROLA	KRISTIN	TEACHER	\$ 84,437	\$ 84,437					\$ 2,700
HOPKINS SCHOOL	JORDAN	JENNIFER	TEACHER	\$ 99,639	\$ 96,939					\$ 168
HOPKINS SCHOOL	KAUFMAN	JILLIAN	TEACHER	\$ 93,984	\$ 93,816					
HOPKINS SCHOOL	KRAMER	MOLLY	TEACHER	\$ 61,665	\$ 61,665					
HOPKINS SCHOOL	LAW	DEANNA	TEACHER	\$ 97,208	\$ 93,816					\$ 3,392
HOPKINS SCHOOL	LEWINSKY	KATHLEEN	TEACHER	\$ 87,853	\$ 87,573					\$ 280
HOPKINS SCHOOL	MACDONALD	CAITLIN	TEACHER	\$ 78,662	\$ 77,762					\$ 900
HOPKINS SCHOOL	MACPHERSON	CHRISTOPHER	TEACHER	\$ 83,133	\$ 75,089					\$ 8,044
HOPKINS SCHOOL	MAW	CRISTY	TEACHER	\$ 61,665	\$ 61,665					
HOPKINS SCHOOL	MCCORVEY	LIANE	TEACHER	\$ 47,194	\$ 47,194					
HOPKINS SCHOOL	MCHUGH	MEGAN	TEACHER	\$ 52,732	\$ 52,732					
HOPKINS SCHOOL	MORAN	SHELLY	TEACHER	\$ 61,676	\$ 58,163					\$ 3,513
HOPKINS SCHOOL	PENDLETON	PAMELA	TEACHER	\$ 97,789	\$ 96,939	\$ 850				
HOPKINS SCHOOL	PHILLIPS	KELLY	TEACHER	\$ 56,464	\$ 56,110					\$ 354
HOPKINS SCHOOL	PIRES	APRIL	TEACHER	\$ 93,816	\$ 93,816					
HOPKINS SCHOOL	RASMUSSEN	ERIN	TEACHER	\$ 61,665	\$ 61,665					
HOPKINS SCHOOL	RAZZARDI	CAITLIN	TEACHER	\$ 87,639	\$ 84,471					\$ 3,168
HOPKINS SCHOOL	SAUNDERS	MEGHAN	TEACHER	\$ 81,336	\$ 81,336					
HOPKINS SCHOOL	SAVAGE	JORDANA	TEACHER	\$ 66,814	\$ 61,297					\$ 5,518
HOPKINS SCHOOL	SHEA	JAYNE	TEACHER	\$ 92,093	\$ 90,699					\$ 1,394
HOPKINS SCHOOL	SIEGEL	RACHEL	TEACHER	\$ 38,473	\$ 37,526					\$ 946
HOPKINS SCHOOL	STEFANCIK	JANENE	TEACHER	\$ 109,324	\$ 96,939					\$ 12,385
HOPKINS SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$ 87,598	\$ 87,598					
HOPKINS SCHOOL	TAYLOR	TREVOR	TEACHER	\$ 84,437	\$ 84,437					
HOPKINS SCHOOL	TORTORELLA	CARA	TEACHER	\$ 101,207	\$ 96,939	\$ 1,100				\$ 3,168
HOPKINS SCHOOL	TREMBLAY	MARIBETH	TEACHER	\$ 90,699	\$ 90,699					
HOPKINS SCHOOL	TWOMEY	KAITLIN	TEACHER	\$ 65,915	\$ 65,691					\$ 224
HOPKINS SCHOOL	WALLNER	TRACI	TEACHER	\$ 55,864	\$ 55,864					
HOPKINS SCHOOL	WHITE	ROBERT	TEACHER	\$ 94,666	\$ 93,816	\$ 850				
HOPKINS SCHOOL	WILKE	KELLY	TEACHER	\$ 90,699	\$ 90,699					
MIDDLE SCHOOL	CHATTEN	LAURA	10 MONTH SECRETARY	\$ 8,552	\$ 8,507					\$ 45
MIDDLE SCHOOL	DEVORE	RENEE	10 MONTH SECRETARY	\$ 14,266	\$ 14,266					
MIDDLE SCHOOL	KING	GRETCHEN	10 MONTH SECRETARY	\$ 556	\$ 556					
MIDDLE SCHOOL	MCBRIDE	LORI	10 MONTH SECRETARY	\$ 36,083	\$ 35,571	\$ 350	\$ 50			\$ 112
MIDDLE SCHOOL	BALBOA	RITA	12 MONTH SECRETARY	\$ 52,252	\$ 51,902	\$ 350				
MIDDLE SCHOOL	BENBENEK	ANN	ASSISTANT PRINCIPAL 12 MONTH	\$ 93,617	\$ 93,617					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
MIDDLE SCHOOL	MCKENZIE	LAURA	COACH	\$ 2,346						\$ 2,346
MIDDLE SCHOOL	KING	ERICA	ESY SUMMER PROGRAM	\$ 4,838						\$ 4,838
MIDDLE SCHOOL	BATIC	CAROLE	FOOD SERVICES WORKER	\$ 132	\$ 132					
MIDDLE SCHOOL	DAILEY	PAMELA	FOOD SERVICES WORKER	\$ 7,851	\$ 7,817					\$ 34
MIDDLE SCHOOL	CANTY	ALYNDRA	LONG TERM SUBSTITUTE	\$ 2,200	\$ 2,200					
MIDDLE SCHOOL	BUCK	HENRY	MISCELLANEOUS EMPLOYEE	\$ 450						\$ 450
MIDDLE SCHOOL	BURKLEY	RYAN	MISCELLANEOUS EMPLOYEE	\$ 450						\$ 450
MIDDLE SCHOOL	LUNDQUIST	DONALD	MISCELLANEOUS EMPLOYEE	\$ 450						\$ 450
MIDDLE SCHOOL	SANFORD	SEAN	MISCELLANEOUS EMPLOYEE	\$ 450						\$ 450
MIDDLE SCHOOL	BURKE	KELLY	NURSE	\$ 73,288	\$ 70,528					\$ 2,760
MIDDLE SCHOOL	BLACK	REBECCA	PARAPROFESSIONAL_SPED	\$ 28,728	\$ 26,303		\$ 393			\$ 2,032
MIDDLE SCHOOL	MCCAFFREY	BRITTANY	PARAPROFESSIONAL_SPED	\$ 24,232	\$ 24,232					
MIDDLE SCHOOL	SHEA	CAROLINE	PARAPROFESSIONAL_SPED	\$ 22,088	\$ 22,088					
MIDDLE SCHOOL	THIEL	LAURA	PARAPROFESSIONAL_SPED	\$ 27,692	\$ 26,222					\$ 1,470
MIDDLE SCHOOL	BISAILLON	JANE	PARAPROFESSIONAL_SPED ABA	\$ 6,238	\$ 6,238					
MIDDLE SCHOOL	MELCHAREK	PAUL	PARAPROFESSIONAL_SPED ABA	\$ 23,908	\$ 21,370					\$ 2,538
MIDDLE SCHOOL	STICKNEY	TRACY	PARAPROFESSIONAL_SPED ABA	\$ 39,135	\$ 33,862		\$ 76			\$ 5,197
MIDDLE SCHOOL	WOOD	ELIZABETH	PARAPROFESSIONAL_SPED ABA	\$ 34,390	\$ 32,231					\$ 2,159
MIDDLE SCHOOL	KELLER	ALAN	PRINCIPAL	\$ 134,627	\$ 134,627					
MIDDLE SCHOOL	CALHOUN	CAROLINE	SHORT TERM SUBSTITUTE	\$ 2,800	\$ 2,800					
MIDDLE SCHOOL	ABATE	REBECCA	TEACHER	\$ 90,204	\$ 83,583					\$ 6,621
MIDDLE SCHOOL	ANUSAUKAS	CATHERINE	TEACHER	\$ 90,567	\$ 87,567					\$ 3,000
MIDDLE SCHOOL	ARIENTI	DEBBY	TEACHER	\$ 93,246	\$ 90,699					\$ 2,547
MIDDLE SCHOOL	BORGES	AMY	TEACHER	\$ 76,310	\$ 75,530					\$ 780
MIDDLE SCHOOL	BRENNAN	MARK	TEACHER	\$ 84,437	\$ 84,437					
MIDDLE SCHOOL	BRENNAN	SABRINA	TEACHER	\$ 80,830	\$ 80,550					\$ 280
MIDDLE SCHOOL	BROBERG	KYLIE	TEACHER	\$ 73,239	\$ 72,400					\$ 839
MIDDLE SCHOOL	BROOKS	LINDA	TEACHER	\$ 86,012	\$ 81,352	\$ 1,100				\$ 3,560
MIDDLE SCHOOL	BROWN	CHRISTINE	TEACHER	\$ 68,846	\$ 66,669					\$ 2,177
MIDDLE SCHOOL	BRUMMETT	KATHARINE	TEACHER	\$ 64,580	\$ 64,356					\$ 224
MIDDLE SCHOOL	CALLAGHAN	KRISTI	TEACHER	\$ 87,662	\$ 87,512					\$ 150
MIDDLE SCHOOL	CANZONERI	JUSTINA	TEACHER	\$ 53,568	\$ 53,568					
MIDDLE SCHOOL	CASASSA	ARLENE	TEACHER	\$ 98,066	\$ 89,708	\$ 850				\$ 7,508
MIDDLE SCHOOL	CASEY	JAMES	TEACHER	\$ 92,699	\$ 90,699					\$ 2,000
MIDDLE SCHOOL	CHEN	IJEN	TEACHER	\$ 13,560	\$ 12,581					\$ 979
MIDDLE SCHOOL	CHENEY	MALCOLM	TEACHER	\$ 52,816	\$ 52,732					\$ 84
MIDDLE SCHOOL	CONNER	CAROLYN	TEACHER	\$ 101,563	\$ 93,816					\$ 7,747
MIDDLE SCHOOL	DAIGNEAULT	SARAH	TEACHER	\$ 102,439	\$ 96,939					\$ 5,500
MIDDLE SCHOOL	DIAS	LAUREN	TEACHER	\$ 78,262	\$ 77,762					\$ 500
MIDDLE SCHOOL	DIPALMA	KATHRYN	TEACHER	\$ 4,200	\$ 3,087					\$ 1,114
MIDDLE SCHOOL	DIPALMA	ERIN	TEACHER	\$ 56,551	\$ 56,187					\$ 364
MIDDLE SCHOOL	DODGE	JEREMY	TEACHER	\$ 83,717	\$ 81,799					\$ 1,918

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
MIDDLE SCHOOL	ECONOMO	ELIZABETH	TEACHER	\$ 92,819	\$ 87,567					\$ 5,252
MIDDLE SCHOOL	ELDER	MEGAN	TEACHER	\$ 67,769	\$ 67,489					\$ 280
MIDDLE SCHOOL	FELDMAN	TAMIARA	TEACHER	\$ 50,945	\$ 50,945					
MIDDLE SCHOOL	FRASER	SUSAN	TEACHER	\$ 66,825	\$ 66,591					\$ 234
MIDDLE SCHOOL	GIFFORD	HALLYANN	TEACHER	\$ 96,149	\$ 93,816					\$ 2,333
MIDDLE SCHOOL	GRADY	MARYELLEN	TEACHER	\$ 96,526	\$ 96,526					
MIDDLE SCHOOL	HARRIS	SAMANTHA	TEACHER	\$ 74,170	\$ 74,170					
MIDDLE SCHOOL	HAYES	MICHAEL	TEACHER	\$ 81,799	\$ 81,799					
MIDDLE SCHOOL	HICKS	SAMANTHA	TEACHER	\$ 38,336	\$ 34,479					\$ 3,857
MIDDLE SCHOOL	HUESTIS	CAMERAN	TEACHER	\$ 91,759	\$ 90,699					\$ 1,060
MIDDLE SCHOOL	KAMBOURIS	CHRISTINA	TEACHER	\$ 60,764	\$ 58,992					\$ 1,773
MIDDLE SCHOOL	KASPRAK	LEE ANN	TEACHER	\$ 90,917	\$ 87,567	850				\$ 2,500
MIDDLE SCHOOL	KEARNEY	JEFFREY	TEACHER	\$ 98,439	\$ 96,939					\$ 1,500
MIDDLE SCHOOL	KENNALLY	JENNIFER	TEACHER	\$ 89,708	\$ 89,708					
MIDDLE SCHOOL	KEOUGH	MICHAEL	TEACHER	\$ 66,198	\$ 65,250					\$ 948
MIDDLE SCHOOL	KIRSHENBAUM	SHANNON	TEACHER	\$ 77,064	\$ 75,564					\$ 1,500
MIDDLE SCHOOL	KIRSHENBAUM	MARYFRANCES	TEACHER	\$ 74,266	\$ 68,829					\$ 5,437
MIDDLE SCHOOL	KIRSHENBAUM	LAURA	TEACHER	\$ 98,376	\$ 93,816					\$ 4,560
MIDDLE SCHOOL	KOURIS	CHRISTINE	TEACHER	\$ 84,717	\$ 84,437					\$ 280
MIDDLE SCHOOL	LEBLANC	BRUCE	TEACHER	\$ 88,067	\$ 87,567					\$ 500
MIDDLE SCHOOL	MASCIA	KRISTIN	TEACHER	\$ 93,601	\$ 87,598					\$ 6,004
MIDDLE SCHOOL	MASCIA	JOSEPH	TEACHER	\$ 57,176	\$ 56,305					\$ 870
MIDDLE SCHOOL	MASON	CATHERINE	TEACHER	\$ 93,816	\$ 93,816					
MIDDLE SCHOOL	MAZUR	KELLY-ANNE	TEACHER	\$ 98,673	\$ 96,939					\$ 1,734
MIDDLE SCHOOL	MAZUR	DANIEL	TEACHER	\$ 118,224	\$ 96,939					\$ 21,285
MIDDLE SCHOOL	MCDCEED	KAREN	TEACHER	\$ 88,118	\$ 87,567					\$ 551
MIDDLE SCHOOL	MCDONOUGH	LAUREN	TEACHER	\$ 51,053	\$ 50,053					\$ 1,000
MIDDLE SCHOOL	MCLEAN	MONICA	TEACHER	\$ 94,203	\$ 90,203					\$ 4,000
MIDDLE SCHOOL	MCNALLY	DAWN	TEACHER	\$ 99,439	\$ 96,939					\$ 2,500
MIDDLE SCHOOL	MEEHAN	WILLIAM	TEACHER	\$ 94,464	\$ 90,699	850				\$ 2,915
MIDDLE SCHOOL	NIELSEN	LISA	TEACHER	\$ 93,532	\$ 90,699					\$ 2,833
MIDDLE SCHOOL	NOBLE	KARYN	TEACHER	\$ 93,816	\$ 93,816					
MIDDLE SCHOOL	NORBY	DIANE	TEACHER	\$ 97,439	\$ 96,939					\$ 500
MIDDLE SCHOOL	O'CONNELL	MATTHEW	TEACHER	\$ 95,274	\$ 90,699					\$ 4,575
MIDDLE SCHOOL	OLES	SHANNON	TEACHER	\$ 72,400	\$ 72,400					
MIDDLE SCHOOL	O'TOOLE	KATHERINE	TEACHER	\$ 72,559	\$ 72,559					
MIDDLE SCHOOL	PANDIAN	INPAKALA	TEACHER	\$ 62,071	\$ 61,436					\$ 635
MIDDLE SCHOOL	PAQUETTE	RICHARD	TEACHER	\$ 105,598	\$ 96,939					\$ 8,659
MIDDLE SCHOOL	PARKER	JOHN	TEACHER	\$ 88,437	\$ 84,437					\$ 4,000
MIDDLE SCHOOL	PINTO	DEBRA	TEACHER	\$ 96,465	\$ 95,615	850				
MIDDLE SCHOOL	PLACE	STACEY	TEACHER	\$ 95,386	\$ 93,816					\$ 1,570
MIDDLE SCHOOL	PORZIO	MARGARITA	TEACHER	\$ 23,158	\$ 21,173					\$ 1,985

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
MIDDLE SCHOOL	PURDY	DAVID	TEACHER	\$ 92,792	\$ 90,699					\$ 2,093
MIDDLE SCHOOL	RICHARDS	ANDREA	TEACHER	\$ 97,432	\$ 96,939					\$ 493
MIDDLE SCHOOL	ROCKWOOD	CHARLES	TEACHER	\$ 80,756	\$ 75,089					\$ 5,667
MIDDLE SCHOOL	SANTOS	KRISTEN	TEACHER	\$ 97,317	\$ 96,817					\$ 500
MIDDLE SCHOOL	SHERWILL	JANE	TEACHER	\$ 65,971	\$ 65,691					\$ 280
MIDDLE SCHOOL	SIEDLECKI	MICHAEL	TEACHER	\$ 87,251	\$ 83,583					\$ 3,668
MIDDLE SCHOOL	SLOAN	NOREEN	TEACHER	\$ 91,153	\$ 87,153					\$ 4,000
MIDDLE SCHOOL	SNYDER	STEPHANIE	TEACHER	\$ 89,112	\$ 81,336					\$ 7,776
MIDDLE SCHOOL	STERLING	SARA	TEACHER	\$ 57,169	\$ 56,305					\$ 864
MIDDLE SCHOOL	STEVENSON	RACHEL	TEACHER	\$ 77,762	\$ 77,762					
MIDDLE SCHOOL	THORNTON-GENOVA	KERRY	TEACHER	\$ 61,761	\$ 60,991					\$ 770
MIDDLE SCHOOL	VERRA	KEITH	TEACHER	\$ 111,478	\$ 96,939	850				\$ 13,689
MIDDLE SCHOOL	VERRA	MARY	TEACHER	\$ 87,567	\$ 87,567					
MIDDLE SCHOOL	WEISS	MEGAN	TEACHER	\$ 81,197	\$ 80,917					\$ 280
MIDDLE SCHOOL	ZWILLINGER	JESSICA	TEACHER	\$ 70,966	\$ 67,925					\$ 3,041
HIGH SCHOOL	GRILLI	CINDY	10 MONTH SECRETARY	\$ 34,349	\$ 33,999	350				
HIGH SCHOOL	LEACH	CYNTHIA	10 MONTH SECRETARY	\$ 24,070	\$ 24,070					
HIGH SCHOOL	O'LOUGHLIN	CONSTANCE	10 MONTH SECRETARY	\$ 36,054	\$ 35,604					\$ 450
HIGH SCHOOL	PLUNKETT	DONNA	10 MONTH SECRETARY	\$ 32,982	\$ 32,982					
HIGH SCHOOL	ZEIGLER	DEVORAH	10 MONTH SECRETARY	\$ 13,546	\$ 13,546					
HIGH SCHOOL	HOAGLAND	NADINE	12 MONTH SECRETARY	\$ 52,702	\$ 51,902	350				\$ 450
HIGH SCHOOL	BARLOW	LESLIE	ADMINISTRATIVE AST_HOURLY	\$ 57,543	\$ 53,219		\$ 4,324			
HIGH SCHOOL	HANNA	JOSHUA	ASSISTANT PRINCIPAL 12 MONTH	\$ 104,126	\$ 104,126					
HIGH SCHOOL	POMINVILLE	JUSTIN	ASSISTANT PRINCIPAL 12 MONTH	\$ 102,084	\$ 102,084					
HIGH SCHOOL	KARJEL	ERIC	ATHLETIC DIRECTOR	\$ -	\$ -					
HIGH SCHOOL	KING	DEIRDRE	ATHLETIC DIRECTOR	\$ 93,252	\$ 92,500					\$ 752
HIGH SCHOOL	EMERSON	JEANETTE	ATHLETIC TRAINER	\$ 28,631	\$ 28,331					\$ 300
HIGH SCHOOL	WHITE	MAURA	ATHLETIC TRAINER	\$ 18,987	\$ 18,887					\$ 100
HIGH SCHOOL	DOLAN	JODI	COACH	\$ 8,714						\$ 8,714
HIGH SCHOOL	GRABMEIER	MARJORIE	COACH	\$ 8,044						\$ 8,044
HIGH SCHOOL	SULLIVAN	DAN	COACH	\$ 6,033						\$ 6,033
HIGH SCHOOL	THOMPSON	MARTHA	COACH	\$ 6,033						\$ 6,033
HIGH SCHOOL	BLISS	RICHARD	COACH NON REG EMPLOYEE	\$ 6,012						\$ 6,012
HIGH SCHOOL	GIRARD	JIM	COACH NON REG EMPLOYEE	\$ 10,055						\$ 10,055
HIGH SCHOOL	SWANTON	DAVID	COACH NON REG EMPLOYEE	\$ 10,725						\$ 10,725
HIGH SCHOOL	FERNSEBNER	TARA	FOOD SERVICES WORKER	\$ 5,246	\$ 5,246					
HIGH SCHOOL	MCNALLY	BRIAN	FOOD SERVICES WORKER	\$ 33,159	\$ 33,061		\$ 98			
HIGH SCHOOL	WEBSTER	KATHRYN	FOOD SERVICES WORKER	\$ 8,166	\$ 7,816					\$ 350
HIGH SCHOOL	BANACH	CHRISTINE	LONG TERM SUBSTITUTE	\$ 479						\$ 479
HIGH SCHOOL	BARJESTE	HENGAMEH	LONG TERM SUBSTITUTE	\$ 27,593	\$ 27,593					
HIGH SCHOOL	FIORE	CYNTHIA	LONG TERM SUBSTITUTE	\$ 100,569	\$ 96,939	850				\$ 2,780
HIGH SCHOOL	GUYETTE	RICHARD	LONG TERM SUBSTITUTE	\$ 34,895	\$ 31,989					\$ 2,906

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
HIGH SCHOOL	KEENE	RICHARD	LONG TERM SUBSTITUTE	\$ 21,256	\$ 20,756					\$ 500
HIGH SCHOOL	TAYLOR	REBECCA	LONG TERM SUBSTITUTE	\$ 718						\$ 718
HIGH SCHOOL	BIGGERS	JEFFREY	MISCELLANEOUS EMPLOYEE	\$ 500						\$ 500
HIGH SCHOOL	PATTERSON	SARAH	NURSE	\$ 71,723	\$ 70,528					\$ 1,195
HIGH SCHOOL	BELCHER	CHARLEEN	PARAPROFESSIONAL_REGULAR	\$ 22,678	\$ 21,898					\$ 780
HIGH SCHOOL	FERRIS	KERRY	PARAPROFESSIONAL_SPED	\$ 31,500	\$ 26,624					\$ 4,876
HIGH SCHOOL	GRILLI	NICOLE	PARAPROFESSIONAL_SPED	\$ 225						\$ 225
HIGH SCHOOL	HAYES	DEBORAH	PARAPROFESSIONAL_SPED	\$ 26,833	\$ 26,588					\$ 245
HIGH SCHOOL	HESE	KATHARINE	PARAPROFESSIONAL_SPED	\$ 25,832	\$ 25,757					\$ 75
HIGH SCHOOL	KEOHANE	MEGHAN	PARAPROFESSIONAL_SPED	\$ 22,064	\$ 21,914					\$ 150
HIGH SCHOOL	MAGNUSON	TAMI	PARAPROFESSIONAL_SPED	\$ 28,553	\$ 25,767					\$ 2,786
HIGH SCHOOL	SILBERMAN	MELISSA	PARAPROFESSIONAL_SPED	\$ 31,180	\$ 25,617					\$ 5,563
HIGH SCHOOL	UMINA	DIANA	PARAPROFESSIONAL_SPED	\$ 27,113	\$ 26,138		\$ 38			\$ 938
HIGH SCHOOL	WEBB	MICHAEL	PARAPROFESSIONAL_SPED	\$ 35,856	\$ 25,498					\$ 10,358
HIGH SCHOOL	GRACE	KRISTIE	PARAPROFESSIONAL_SPED ABA	\$ 12,923	\$ 12,923					
HIGH SCHOOL	PACIFIC	TIMOTHY	PARAPROFESSIONAL_SPED ABA	\$ 43,557	\$ 33,852					\$ 9,704
HIGH SCHOOL	PRATT	KRISTEN	PARAPROFESSIONAL_SPED ABA	\$ 32,844	\$ 30,857		\$ 75			\$ 1,912
HIGH SCHOOL	MAFFEI	AMANDA	PLAY MUSICIAN	\$ 450						\$ 450
HIGH SCHOOL	WRENN	BRYAN	PLAY MUSICIAN	\$ 450						\$ 450
HIGH SCHOOL	BISHOP	EVAN	PRINCIPAL	\$ 133,301	\$ 133,301					
HIGH SCHOOL	HESE	KRISTEN	SHORT TERM SUBSTITUTE	\$ 3,100	\$ 3,100					
HIGH SCHOOL	ALLBERRY	SHANNON	TEACHER	\$ 85,694	\$ 78,662					\$ 7,032
HIGH SCHOOL	ATWOOD	SUSAN	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	BACON	JESSICA	TEACHER	\$ 91,189	\$ 81,799					\$ 9,390
HIGH SCHOOL	BALINSKAS	CAROLYN	TEACHER	\$ 96,550	\$ 93,816					\$ 2,734
HIGH SCHOOL	BRAYER	MARY ANN	TEACHER	\$ 94,236	\$ 93,816					\$ 420
HIGH SCHOOL	BRODY	ISAAC	TEACHER	\$ 88,893	\$ 83,583					\$ 5,310
HIGH SCHOOL	BUFFUM	DAVID	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	BURKE	CAITLIN	TEACHER	\$ 60,783	\$ 60,783					
HIGH SCHOOL	CAMPBELL	KATHY	TEACHER	\$ 93,544	\$ 87,567					\$ 5,977
HIGH SCHOOL	COLLINS	CHARLES	TEACHER	\$ 95,920	\$ 87,420					\$ 8,500
HIGH SCHOOL	COUTO	ANDREW	TEACHER	\$ 61,665	\$ 61,665					
HIGH SCHOOL	CRISAFULLI	CARLA	TEACHER	\$ 103,877	\$ 96,939					\$ 6,938
HIGH SCHOOL	DOHAHUE	MICHAEL	TEACHER	\$ 110,569	\$ 90,699					\$ 19,870
HIGH SCHOOL	EDLER	CHERYL	TEACHER	\$ 101,188	\$ 93,816					\$ 7,371
HIGH SCHOOL	ELLAM	SARAH	TEACHER	\$ 97,825	\$ 90,699					\$ 7,126
HIGH SCHOOL	ELLIOTT	BRUCE	TEACHER	\$ 93,963	\$ 86,716					\$ 7,247
HIGH SCHOOL	ENOS	CHRISTINE	TEACHER	\$ 66,251	\$ 65,691					\$ 560
HIGH SCHOOL	FAIRBANKS	JENNIFER	TEACHER	\$ 93,078	\$ 86,716					\$ 6,362
HIGH SCHOOL	FINN	MICHAEL	TEACHER	\$ 50,524	\$ 49,332					\$ 1,192
HIGH SCHOOL	FLANAGAN	MICHAEL	TEACHER	\$ 93,059	\$ 87,383					\$ 5,676
HIGH SCHOOL	FOURNIER	KIRSTEN	TEACHER	\$ 88,098	\$ 87,598					\$ 500

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
HIGH SCHOOL	FRANCHOCK	MICHAEL	TEACHER	\$ 90,699	\$ 90,699					
HIGH SCHOOL	FREY	ANDREW	TEACHER	\$ 68,829	\$ 68,829					
HIGH SCHOOL	GATES	KENNETH	TEACHER	\$ 75,601	\$ 75,541					\$ 60
HIGH SCHOOL	GIANINO	COLLEEN	TEACHER	\$ 100,047	\$ 92,957					\$ 7,090
HIGH SCHOOL	GLEASON	KIRSTEN	TEACHER	\$ 70,965	\$ 69,717					\$ 1,248
HIGH SCHOOL	GOLDEN	JOHN	TEACHER	\$ 96,031	\$ 84,437					\$ 11,594
HIGH SCHOOL	GOMES	JANE	TEACHER	\$ 99,608	\$ 96,939	\$ 850				\$ 1,819
HIGH SCHOOL	GONZALEZ	ANTHONY	TEACHER	\$ 103,508	\$ 96,939					\$ 6,569
HIGH SCHOOL	GOVONI	LORELLE	TEACHER	\$ 90,699	\$ 90,699					
HIGH SCHOOL	GRAEBER	MICHAEL	TEACHER	\$ 94,596	\$ 93,816					\$ 780
HIGH SCHOOL	GRECO	MICHAEL	TEACHER	\$ 91,346	\$ 80,897					\$ 10,449
HIGH SCHOOL	GRECO	ADELAIDE	TEACHER	\$ 113,737	\$ 93,816	\$ 850				\$ 19,071
HIGH SCHOOL	GRIFFEY	JENNIFER	TEACHER	\$ 74,570	\$ 70,163					\$ 4,407
HIGH SCHOOL	GRILLY	DEVON	TEACHER	\$ 91,099	\$ 90,289					\$ 810
HIGH SCHOOL	HALL	JAIIME	TEACHER	\$ 87,903	\$ 87,567					\$ 336
HIGH SCHOOL	HAMILTON	MICHAEL	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	HARROD	RICHELLE	TEACHER	\$ 45,718	\$ 45,318					\$ 400
HIGH SCHOOL	HAY	CRAIG	TEACHER	\$ 106,058	\$ 93,816	\$ 850				\$ 11,392
HIGH SCHOOL	HEALEY	AMY	TEACHER	\$ 80	\$ 80					
HIGH SCHOOL	HIBBERT	KATHRYN	TEACHER	\$ 90,546	\$ 90,546					
HIGH SCHOOL	HILBRUNNER	RENEE	TEACHER	\$ 63,695	\$ 56,305					\$ 7,390
HIGH SCHOOL	HOOKER	MICHAEL	TEACHER	\$ 87,567	\$ 87,567					
HIGH SCHOOL	JOYCE	TIMOTHY	TEACHER	\$ 102,341	\$ 92,957					\$ 9,384
HIGH SCHOOL	KELLENBERGER	KRIS	TEACHER	\$ 74,295	\$ 73,295					\$ 1,000
HIGH SCHOOL	KING	BRYAN	TEACHER	\$ 102,710	\$ 93,816	\$ 850				\$ 8,044
HIGH SCHOOL	LANE	CYNTHIA	TEACHER	\$ 87,381	\$ 75,541					\$ 11,840
HIGH SCHOOL	LEBEL	ADRIANA	TEACHER	\$ 69,249	\$ 68,829					\$ 420
HIGH SCHOOL	LECHTANSKI	VALERIE	TEACHER	\$ 105,102	\$ 96,939	\$ 1,100				\$ 7,063
HIGH SCHOOL	LINDER	DENISE	TEACHER	\$ 54,196	\$ 53,634					\$ 562
HIGH SCHOOL	LONGORIA	ANDREW	TEACHER	\$ 101,689	\$ 96,939					\$ 4,750
HIGH SCHOOL	LYONS	LIZA	TEACHER	\$ 94,656	\$ 93,816					\$ 840
HIGH SCHOOL	MAILLET	DIANE	TEACHER	\$ 94,957	\$ 92,957					\$ 2,000
HIGH SCHOOL	MANNING	ELIZABETH	TEACHER	\$ 94,666	\$ 93,816	\$ 850				
HIGH SCHOOL	MARTELL	JENNIFER	TEACHER	\$ 65,798	\$ 64,798					\$ 1,000
HIGH SCHOOL	MARTIN	MARIE THERESE	TEACHER	\$ 90,067	\$ 87,567					\$ 2,500
HIGH SCHOOL	MCCAHLILL	CATHERINE	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	MCFARLAND	MICHAEL	TEACHER	\$ 57,426	\$ 56,926					\$ 500
HIGH SCHOOL	MEYER	SHARI	TEACHER	\$ 71,610	\$ 70,610					\$ 1,000
HIGH SCHOOL	MILLER	MICHAEL	TEACHER	\$ 98,158	\$ 87,153					\$ 11,005
HIGH SCHOOL	MIRACLE	MARILYN	TEACHER	\$ 101,268	\$ 93,816					\$ 7,452
HIGH SCHOOL	MIVILLE	COURTNEY	TEACHER	\$ 78,182	\$ 77,762					\$ 420
HIGH SCHOOL	MUELLER	SHU-LIN	TEACHER	\$ 73,346	\$ 72,846					\$ 500

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
HIGH SCHOOL	MULVEY	BRETT	TEACHER	\$ 82,649	\$ 81,799	\$ 850				
HIGH SCHOOL	MURPHY	SUSAN	TEACHER	\$ 91,549	\$ 90,699	\$ 850				
HIGH SCHOOL	MURPHY	TIMOTHY	TEACHER	\$ 90,979	\$ 90,699					\$ 280
HIGH SCHOOL	MURPHY	KRISTEN	TEACHER	\$ 75,642	\$ 67,489					\$ 8,153
HIGH SCHOOL	MURRAY	KIELY	TEACHER	\$ 84,557	\$ 79,100					\$ 5,457
HIGH SCHOOL	NOBLETT	PATRICIA	TEACHER	\$ 79,587	\$ 78,662					\$ 925
HIGH SCHOOL	NORTON	JANE	TEACHER	\$ 100,574	\$ 96,939	\$ 850				\$ 2,785
HIGH SCHOOL	O'BRIEN	PATRICK	TEACHER	\$ 57,130	\$ 53,761					\$ 3,369
HIGH SCHOOL	ODIERNA	MICHELLE	TEACHER	\$ 93,125	\$ 92,957					\$ 168
HIGH SCHOOL	PETRUSKA	ELIZABETH	TEACHER	\$ 77,359	\$ 77,359					
HIGH SCHOOL	POLANSKY	LAUREN	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	POND	JENNIFER	TEACHER	\$ 84,299	\$ 81,799					\$ 2,500
HIGH SCHOOL	PRESCOTT	BRIAN	TEACHER	\$ 66,050	\$ 58,992					\$ 7,058
HIGH SCHOOL	RAINEY	ANN	TEACHER	\$ 78,981	\$ 78,981					
HIGH SCHOOL	ROBERTS	MAXINE	TEACHER	\$ 98,439	\$ 96,939					\$ 1,500
HIGH SCHOOL	SANBORN	MARK	TEACHER	\$ 64,442	\$ 50,053					\$ 14,389
HIGH SCHOOL	SAWYER	GARRETT	TEACHER	\$ 102,530	\$ 93,816					\$ 8,714
HIGH SCHOOL	SCHMIDT	VICTORIA	TEACHER	\$ 62,508	\$ 61,228					\$ 1,280
HIGH SCHOOL	SCOTT	DOUGLAS	TEACHER	\$ 102,508	\$ 93,816					\$ 8,692
HIGH SCHOOL	SHAUGHNESSY	NANCY	TEACHER	\$ 96,939	\$ 96,939					
HIGH SCHOOL	SHEA	CHRISTOPHER	TEACHER	\$ 105,626	\$ 90,699	\$ 850				\$ 14,077
HIGH SCHOOL	SHIRE	CHARLOTTE	TEACHER	\$ 94,991	\$ 93,816					\$ 1,175
HIGH SCHOOL	SIMOE	STEPHEN	TEACHER	\$ 91,363	\$ 81,799	\$ 850				\$ 8,714
HIGH SCHOOL	SMITH	JENNIFER	TEACHER	\$ 94,316	\$ 93,816					\$ 500
HIGH SCHOOL	SPIEGEL	STEVEN	TEACHER	\$ 81,133	\$ 72,400					\$ 8,733
HIGH SCHOOL	SPINKS	BETHANY	TEACHER	\$ 97,444	\$ 96,939					\$ 505
HIGH SCHOOL	SULLIVAN	MICHAEL	TEACHER	\$ 97,545	\$ 90,699					\$ 6,846
HIGH SCHOOL	THEIS	LAURA	TEACHER	\$ 67,359	\$ 64,354					\$ 3,005
HIGH SCHOOL	THOMPSON	JO ANN	TEACHER	\$ 101,137	\$ 96,939	\$ 850				\$ 3,348
HIGH SCHOOL	VON ROSENVINCE	VALERIE	TEACHER	\$ 100,984	\$ 90,699					\$ 10,285
HIGH SCHOOL	WETTERLOW	ERICA	TEACHER	\$ 84,227	\$ 82,237					\$ 1,990
HIGH SCHOOL	WILANDER	MIKE	TEACHER	\$ 94,316	\$ 93,816					\$ 500
HIGH SCHOOL	WILLIAMS	JOSEPH	TEACHER	\$ 84,787	\$ 84,437					\$ 350
HIGH SCHOOL	WILLIAMS	SARA	TEACHER	\$ 91,333	\$ 89,833					\$ 1,500
HIGH SCHOOL	WINNER	LISA	TEACHER	\$ 69,047	\$ 67,043					\$ 2,004
HIGH SCHOOL	WORRELL	STERLING	TEACHER	\$ 98,829	\$ 96,939					\$ 1,890
HIGH SCHOOL	WURSTER	KRISTEN	TEACHER	\$ 69,923	\$ 69,923					
HIGH SCHOOL	ZINGER	BRETTON	TEACHER	\$ 85,937	\$ 84,437					\$ 1,500
SPED SYSTEM WIDE	CATTON	KATHLEEN	10 MONTH SECRETARY	\$ 11,812	\$ 11,812					
SPED SYSTEM WIDE	PAINE	VICKIE	10 MONTH SECRETARY	\$ 2,185	\$ 2,185					
SPED SYSTEM WIDE	REGAN	KELLY	10 MONTH SECRETARY	\$ 11,555	\$ 11,555					
SPED SYSTEM WIDE	SCHROEDER	JENNIFER	10 MONTH SECRETARY	\$ 12,048	\$ 12,048					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
SPED SYSTEM WIDE	SHANAHAN	DENISE	10 MONTH SECRETARY	\$ 3,883	\$ 3,883					
SPED SYSTEM WIDE	DAVIDSON	BONNIE	12 MONTH SECRETARY	\$ 14,747	\$ 14,747					
SPED SYSTEM WIDE	PULSELI	LIDIA	12 MONTH SECRETARY	\$ 21,416	\$ 21,416					
SPED SYSTEM WIDE	KRESCO	CAROL	ADMINISTRATIVE AST SALARY	\$ 53,635	\$ 53,635					
SPED SYSTEM WIDE	DILLING	ANASTASIA	BC ASSISTANT BEHAVIOR ANALYST	\$ 22,801	\$ 22,801					
SPED SYSTEM WIDE	ANDERSON	SHERI	ESY SUMMER PROGRAM	\$ 409						\$ 409
SPED SYSTEM WIDE	FIEDLER	ELYSA	ESY SUMMER PROGRAM	\$ 1,458						\$ 1,458
SPED SYSTEM WIDE	ROGERS	KATI	ESY SUMMER PROGRAM	\$ 825						\$ 825
SPED SYSTEM WIDE	SEXTON	DEBORAH	ESY SUMMER PROGRAM	\$ 2,246						\$ 2,246
SPED SYSTEM WIDE	STRICKLAND	LAURA	ESY SUMMER PROGRAM	\$ 2,210						\$ 2,210
SPED SYSTEM WIDE	SURPLESS	ASHLEY	ESY SUMMER PROGRAM	\$ 3,308						\$ 3,308
SPED SYSTEM WIDE	ZALESKI	KAREN	STUDENT SERVICES DIRECTOR	\$ 127,500	\$ 127,500					
SPED SYSTEM WIDE	DAVIS	KIMBERLY	TEACHER	\$ 52,144	\$ 50,945					\$ 1,199
SPED SYSTEM WIDE	GOODWIN	KIMBERLY	TEACHER	\$ 13,591	\$ 13,591					
BUILDINGS & GROUNDS	SANBORN	LOUISE	12 MONTH SECRETARY	\$ 51,905	\$ 51,805					\$ 100
BUILDINGS & GROUNDS	PERSSON	TIMOTHY	BUILDINGS & GROUNDS DIRECTOR	\$ 1,635	\$ 1,635					
BUILDINGS & GROUNDS	ROGERS	ALFRED	BUILDINGS & GROUNDS DIRECTOR	\$ 94,210	\$ 92,345					\$ 1,865
BUILDINGS & GROUNDS	BASTARACHE	JAMES	CUSTODIAN	\$ 50,282	\$ 42,590		\$ 7,392			\$ 300
BUILDINGS & GROUNDS	BENOIT	ANDRE	CUSTODIAN	\$ 46,997	\$ 42,590	\$ 200	\$ 4,206			
BUILDINGS & GROUNDS	COTE	ARTHUR	CUSTODIAN	\$ 50,713	\$ 42,590		\$ 7,822			\$ 300
BUILDINGS & GROUNDS	CUNHA	MANUEL	CUSTODIAN	\$ 42,909	\$ 40,435		\$ 2,174			\$ 300
BUILDINGS & GROUNDS	DA SILVA	ANTONIO	CUSTODIAN	\$ 47,730	\$ 42,348		\$ 5,082			\$ 300
BUILDINGS & GROUNDS	DUNN	REGINALD	CUSTODIAN	\$ 45,403	\$ 42,590	\$ 300	\$ 2,213			\$ 300
BUILDINGS & GROUNDS	FILHO	JOSE	CUSTODIAN	\$ 46,348	\$ 42,590		\$ 3,458			\$ 300
BUILDINGS & GROUNDS	GONCALVES	ALFREDO	CUSTODIAN	\$ 45,183	\$ 42,879		\$ 2,003			\$ 300
BUILDINGS & GROUNDS	KISER	DAVID	CUSTODIAN	\$ 46,893	\$ 42,590		\$ 4,303			
BUILDINGS & GROUNDS	KOPEC	LEO	CUSTODIAN	\$ 19,798	\$ 19,507		\$ 291			
BUILDINGS & GROUNDS	RIVERA	LUIS	CUSTODIAN	\$ 28,199	\$ 27,047		\$ 1,153			
BUILDINGS & GROUNDS	SMITH	STEVEN	CUSTODIAN	\$ 51,659	\$ 42,599		\$ 8,760			\$ 300
BUILDINGS & GROUNDS	TREMBLAY	KATHLEEN	CUSTODIAN	\$ 44,217	\$ 42,590		\$ 1,627			
BUILDINGS & GROUNDS	WARREN	FLOYD	CUSTODIAN	\$ 3,625	\$ 3,625					
BUILDINGS & GROUNDS	BOISVERT	NORMAND	HEAD CUSTODIAN	\$ 57,483	\$ 50,551	\$ 200	\$ 6,431			\$ 300
BUILDINGS & GROUNDS	FLANNERY	EUGENE	HEAD CUSTODIAN	\$ 61,637	\$ 50,759	\$ 300	\$ 5,586			\$ 4,992
BUILDINGS & GROUNDS	KEANE	LAWRENCE	HEAD CUSTODIAN	\$ 54,997	\$ 50,759	\$ 200	\$ 4,038			
BUILDINGS & GROUNDS	MACDONALD	DENNIS	HEAD CUSTODIAN	\$ 10,720	\$ 10,320	\$ 400				
BUILDINGS & GROUNDS	WEBB	JEAN	HEAD CUSTODIAN	\$ 50,572	\$ 44,513	\$ 200	\$ 5,859			
BUILDINGS & GROUNDS	WRIGHT	PAUL	HEAD CUSTODIAN	\$ 59,271	\$ 50,759	\$ 300	\$ 7,912			\$ 300
BUILDINGS & GROUNDS	FRIBERG	DONALD	MAINTENANCE SUPERVISOR	\$ 59,542	\$ 52,115	\$ 200	\$ 7,227			
BUILDINGS & GROUNDS	CARR	EDWARD	MAINTENANCE WORKER	\$ 47,232	\$ 45,147		\$ 2,085			
BUILDINGS & GROUNDS	FLEMING	ROBERT	MAINTENANCE WORKER	\$ 42,169	\$ 39,965		\$ 2,205			
BUILDINGS & GROUNDS	GLEBUS	RALPH	MAINTENANCE WORKER	\$ 36,381	\$ 33,883		\$ 2,498			
BUILDINGS & GROUNDS	KING	RICHARD	MAINTENANCE WORKER	\$ 47,139	\$ 45,147	\$ 200	\$ 1,792			

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
BUILDINGS & GROUNDS	PERRY	DAVID	MAINTENANCE WORKER	\$ 47,434	\$ 45,147	\$ 300	\$ 1,987			
BUILDINGS & GROUNDS	ZECCO	MICHAEL	MAINTENANCE WORKER	\$ 45,452	\$ 43,747		\$ 1,705			
BUILDINGS & GROUNDS	CIESINSKI	WILL	SUMMER CUSTODIAL STAFF	\$ 2,320						\$ 2,320
BUILDINGS & GROUNDS	HORSMAN	TAYLOR	SUMMER CUSTODIAL STAFF	\$ 1,690						\$ 1,690
BUILDINGS & GROUNDS	PICKENS	WILLIAM	SUMMER CUSTODIAL STAFF	\$ 2,251	\$ 1,447					\$ 804
BUILDINGS & GROUNDS	QUINLAN	JOHN	SUMMER CUSTODIAL STAFF	\$ 195						\$ 195
FOOD SERVICE	BILDEAU	VERONICA	CAFE SUB HOURLY	\$ 506	\$ 506					
FOOD SERVICE	BRENNAN	JAMES	CAFE SUB HOURLY	\$ 1,239	\$ 1,239					
FOOD SERVICE	DEFAZIO	CAROLYN	CAFE SUB HOURLY	\$ 875	\$ 875					
FOOD SERVICE	GONZALEZ	TINA	CAFE SUB HOURLY	\$ 1,210	\$ 1,210					
FOOD SERVICE	KILIULIS	MITCHELL	CAFE SUB HOURLY	\$ 267	\$ 267					
FOOD SERVICE	MERRILL	CHRISTOPHER	CAFE SUB HOURLY	\$ 3,116	\$ 3,116					
FOOD SERVICE	DEWOLFE	NANCY	DAILY SUBSTITUTE	\$ 8,485	\$ 8,431					\$ 54
FOOD SERVICE	BIERI	KATHY	FOOD SERVICES WORKER	\$ 19,073	\$ 18,223	\$ 500				\$ 350
FOOD SERVICE	CONNORS	THERESA	FOOD SERVICES WORKER	\$ 8,860	\$ 8,495					\$ 365
FOOD SERVICE	D'ALELIO	KATHLEEN	FOOD SERVICES WORKER	\$ 15,355	\$ 15,315					\$ 41
FOOD SERVICE	DEBRIAE	MIRIAM	FOOD SERVICES WORKER	\$ 10,940	\$ 10,290	\$ 300				\$ 350
FOOD SERVICE	DONELAN	PATRICIA	FOOD SERVICES WORKER	\$ 7,150	\$ 7,127					\$ 22
FOOD SERVICE	FILZOW	JAYNE	FOOD SERVICES WORKER	\$ 19,651	\$ 18,712					\$ 938
FOOD SERVICE	IADAROLA	JUNE	FOOD SERVICES WORKER	\$ 17,190	\$ 16,807					\$ 383
FOOD SERVICE	LENTONI	PAMELA	FOOD SERVICES WORKER	\$ 19,066	\$ 18,402	\$ 300				\$ 364
FOOD SERVICE	LYNESS	DIANNA	FOOD SERVICES WORKER	\$ 29,183	\$ 25,711					\$ 3,473
FOOD SERVICE	MCLAUGHLIN	CATHERINE	FOOD SERVICES WORKER	\$ 8,025	\$ 8,025					
FOOD SERVICE	MILES	BARBARA	FOOD SERVICES WORKER	\$ 8,356	\$ 8,356					
FOOD SERVICE	MINKLE	MARGARET	FOOD SERVICES WORKER	\$ 25,604	\$ 25,104	\$ 500				
FOOD SERVICE	PARRY	DEBORA	FOOD SERVICES WORKER	\$ 9,105	\$ 8,779					\$ 326
FOOD SERVICE	SANTUCCI	FRANCES	FOOD SERVICES WORKER	\$ 25,907	\$ 25,057	\$ 500				\$ 350
FOOD SERVICE	SAWICKI	CASEY	FOOD SERVICES WORKER	\$ 606	\$ 606					
FOOD SERVICE	SCHMITT	DANA	FOOD SERVICES WORKER	\$ 7,899	\$ 7,899					
FOOD SERVICE	SENNA	CALIE	FOOD SERVICES WORKER	\$ 9,753	\$ 9,753					
FOOD SERVICE	SPERONI	NANCI	FOOD SERVICES WORKER	\$ 25,501	\$ 24,818		\$ 333			\$ 350
FOOD SERVICE	SULLIVAN	ELIZABETH	FOOD SERVICES WORKER	\$ 7,529	\$ 7,179					\$ 350
FOOD SERVICE	WORCE	AUDREY	FOOD SERVICES WORKER	\$ 9,560	\$ 9,176					\$ 385
ATHLETICS	CALKINS	LYNORA	COACH	\$ 6,033						\$ 6,033
ATHLETICS	GROSSE	ERICH	COACH	\$ 3,128						\$ 3,128
ATHLETICS	MORTALI	MITCHELL	COACH	\$ 1,564						\$ 1,564
ATHLETICS	SWEENEY	JOSHUA	COACH	\$ 3,128						\$ 3,128
ATHLETICS	BANNON	JOAN	COACH NON REG EMPLOYEE	\$ 14,076						\$ 14,076
ATHLETICS	BENEDETTI	AARON	COACH NON REG EMPLOYEE	\$ 3,932						\$ 3,932
ATHLETICS	BRAINERD	JAMES	COACH NON REG EMPLOYEE	\$ 4,692						\$ 4,692
ATHLETICS	FLYNN	JOHN	COACH NON REG EMPLOYEE	\$ 2,413						\$ 2,413
ATHLETICS	MACLEAN	DONALD	COACH NON REG EMPLOYEE	\$ 6,033						\$ 6,033

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
ATHLETICS	MASTROGIANNIS	TIA	COACH NON REG EMPLOYEE	\$ 6,569						\$ 6,569
ATHLETICS	NELSON	TIMOTHY	COACH NON REG EMPLOYEE	\$ 7,373						\$ 7,373
ATHLETICS	SCHLUSSEL	NANCY	COACH NON REG EMPLOYEE	\$ 2,000						\$ 2,000
ATHLETICS	SODERBERG	SCOTT	COACH NON REG EMPLOYEE	\$ 8,714						\$ 8,714
ATHLETICS	STACY	MICHAEL	COACH NON REG EMPLOYEE	\$ 3,441						\$ 3,441
ATHLETICS	KORBEY	COOPER	MISCELLANEOUS EMPLOYEE	\$ 245						\$ 245
CURRICULUM	CAVANAUGH	CAROL	ASSISTANT SUPERINTENDENT	\$ 130,000	\$ 130,000					
CURRICULUM	EKWALL	MERIDETH	CURRICULUM DIRECTOR	\$ 224						\$ 224
TECHNOLOGY	RODRIGUEZ	JOANNE	12 MONTH SECRETARY	\$ 30,871	\$ 30,871					
TECHNOLOGY	CARTY	LISA	DATA APPLICATION MANAGER	\$ 53,971	\$ 53,971					
TECHNOLOGY	HENDERSON	LINDA	DATA APPLICATION MANAGER	\$ 88,854	\$ 87,604	\$ 750				\$ 500
TECHNOLOGY	BARTLEY	NILI	TEACHER	\$ 83,583	\$ 83,583					
TECHNOLOGY	DOTY	STEPHANIE	TEACHER	\$ 96,939	\$ 96,939					
TECHNOLOGY	HAAS	ALFRED	TEACHER	\$ 89,538	\$ 89,342					\$ 196
TECHNOLOGY	HOE	CHRYSYAL	TEACHER	\$ 87,567	\$ 87,567					
TECHNOLOGY	CHOQUET	RYAN	TECHNICIAN	\$ 49,928	\$ 49,730		\$ 198			
TECHNOLOGY	CIPRIANO	MATTHEW	TECHNICIAN	\$ 49,806	\$ 49,555		\$ 252			
TECHNOLOGY	KUKLES	ELLA	TECHNICIAN	\$ 31,620	\$ 31,620					
TECHNOLOGY	MULL	RANDI	TECHNICIAN	\$ 41,875	\$ 41,679		\$ 196			
TECHNOLOGY	PORCELLA	CHAPIN	TECHNICIAN	\$ 65,426	\$ 65,426					
TECHNOLOGY	WOLF	MICHAEL	TECHNICIAN	\$ 61,257	\$ 59,575		\$ 1,682			
TECHNOLOGY	GHOSH	ASHOKE	TECHNOLOGY DIRECTOR	\$ 126,055	\$ 126,055					
ENG LANG LEARNERS	FORSYTHE	KATE	TEACHER	\$ 70,663	\$ 70,163					\$ 500
ENG LANG LEARNERS	GIETL	DONNA LEE	TEACHER	\$ 84,437	\$ 84,437					
ENG LANG LEARNERS	KIMBALL	JILL	TEACHER	\$ 98,426	\$ 86,716					\$ 11,710
ENG LANG LEARNERS	SCHOOLS	CHANTEL	TEACHER	\$ 83,422	\$ 83,422					
ENG LANG LEARNERS	STREFLING	SUZANNE	TEACHER	\$ 85,672	\$ 84,384					\$ 1,288
ENG LANG LEARNERS	WARD	PILAR	TEACHER	\$ 81,829	\$ 81,799					\$ 30
SYSTEM WIDE	BRODEUR	MICHELLE	ADMINISTRATIVE AST_HOURLY	\$ 55,123	\$ 55,123					
SYSTEM WIDE	CARNICELLI	AIMEE	ADMINISTRATIVE AST_HOURLY	\$ 34,749	\$ 34,749					
SYSTEM WIDE	CARR	LAURA	ADMINISTRATIVE AST_HOURLY	\$ 53,375	\$ 53,025	\$ 350				
SYSTEM WIDE	COX	MAEGAN	ADMINISTRATIVE AST_HOURLY	\$ 42,048	\$ 42,048					
SYSTEM WIDE	FITZPATRICK	MARY ANN	ADMINISTRATIVE AST_HOURLY	\$ 53,286	\$ 53,229		\$ 57			
SYSTEM WIDE	MCCLURE	SUE	ADMINISTRATIVE AST_HOURLY	\$ 3,125	\$ 3,125					
SYSTEM WIDE	THOMAS-WAGAR	GEORGETTE	ADMINISTRATIVE AST_HOURLY	\$ 46,626	\$ 46,626					
SYSTEM WIDE	BARTOLOMEO	DEBRA	ADMINISTRATIVE AST_SALARY	\$ 71,750	\$ 71,400	\$ 350				
SYSTEM WIDE	GILMORE	JEANNINE	ADMINISTRATIVE AST_SALARY	\$ 10,397	\$ 9,997	\$ 400				
SYSTEM WIDE	WILLIAMS	SHARON	ADMINISTRATIVE AST_SALARY	\$ 61,090	\$ 60,690	\$ 400				
SYSTEM WIDE	DUMAS	RALPH	BUSINESS MANAGER	\$ 136,921	\$ 136,921					
SYSTEM WIDE	CANN	JEAN	COACH NON REG EMPLOYEE	\$ 1,721						\$ 1,721
SYSTEM WIDE	FRASER	CHRISTOPHER	COACH NON REG EMPLOYEE	\$ 5,005						\$ 5,005
SYSTEM WIDE	BURKE	ROBERT	CROSSING GUARD	\$ 16,667	\$ 16,667					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
SYSTEM WIDE	DIBONA	PAUL	CROSSING GUARD	\$ 23,251	\$ 23,251					
SYSTEM WIDE	KENDALL	LESUE	CROSSING GUARD	\$ 6,711	\$ 6,711					
SYSTEM WIDE	BURRAGE-GOODWIN	LYDIA	DAILY SUBSTITUTE	\$ 2,380	\$ 2,380					
SYSTEM WIDE	DICKERT	HAROLD	DAILY SUBSTITUTE	\$ 22,802	\$ 22,802					
SYSTEM WIDE	MCCAW	KAREN	DAILY SUBSTITUTE	\$ 1,170	\$ 1,170					
SYSTEM WIDE	MURPHY	JILL	DAILY SUBSTITUTE	\$ 13,830	\$ 13,830					
SYSTEM WIDE	SHEINGOLD	KERRI	DAILY SUBSTITUTE	\$ 58,754	\$ 58,670					\$ 84
SYSTEM WIDE	WELSH	GAIL	DAILY SUBSTITUTE	\$ 1,280	\$ 1,280					
SYSTEM WIDE	PULNIK	KIMBERLY	HUMAN RESOURCES DIRECTOR SCH	\$ 117,406	\$ 117,406					
SYSTEM WIDE	MOTYKA	MOIRA	LONG TERM SUBSTITUTE	\$ 10,904	\$ 10,508					\$ 396
SYSTEM WIDE	SWEETAPPLE	EMMA	LONG TERM SUBSTITUTE	\$ 3,932						\$ 3,932
SYSTEM WIDE	CARL	SHANNAN	MISCELLANEOUS EMPLOYEE	\$ 1,175						\$ 1,175
SYSTEM WIDE	CONNER	MICHAEL	MISCELLANEOUS EMPLOYEE	\$ 190						\$ 190
SYSTEM WIDE	DALY	RACHEL	MISCELLANEOUS EMPLOYEE	\$ 375						\$ 375
SYSTEM WIDE	OLSON	KATHRYN	SUBSTITUTE COORDINATOR	\$ 12,494	\$ 12,494					
SYSTEM WIDE	MACLEOD	CATHY	SUPERINTENDENT	\$ 185,000	\$ 185,000					
SYSTEM WIDE	MORIARTY	DEBORAH	TEACHER	\$ 70,548	\$ 68,958					\$ 1,590
SUBS SYSTEM WIDE	BANKS	CHRISTOPHER	COACH	\$ 6,033						\$ 6,033
SUBS SYSTEM WIDE	HALL	BRIAN	COACH	\$ 21,750						\$ 21,750
SUBS SYSTEM WIDE	TERRY	KAREN	COACH	\$ 5,362						\$ 5,362
SUBS SYSTEM WIDE	JENKINS	GEORGE	COACH NON REG EMPLOYEE	\$ 3,754						\$ 3,754
SUBS SYSTEM WIDE	MILLS	COREY	COACH NON REG EMPLOYEE	\$ 4,692						\$ 4,692
SUBS SYSTEM WIDE	ABLIZ	MUBAREK	DAILY SUBSTITUTE	\$ 1,200	\$ 1,200					
SUBS SYSTEM WIDE	ACEVEDO	MARTIN	DAILY SUBSTITUTE	\$ 560	\$ 560					
SUBS SYSTEM WIDE	ALBANESE	REBECCA	DAILY SUBSTITUTE	\$ 2,860	\$ 2,860					
SUBS SYSTEM WIDE	ALEXANDROWICZ	JEAN	DAILY SUBSTITUTE	\$ 2,700	\$ 2,700					
SUBS SYSTEM WIDE	ALLEN	PATRICIA	DAILY SUBSTITUTE	\$ 1,575	\$ 1,575					
SUBS SYSTEM WIDE	ANDREOLA	JASON	DAILY SUBSTITUTE	\$ 640	\$ 640					
SUBS SYSTEM WIDE	BABINSKI	KRISTIN	DAILY SUBSTITUTE	\$ 4,390	\$ 4,390					
SUBS SYSTEM WIDE	BAKER	DAVID	DAILY SUBSTITUTE	\$ 3,645	\$ 3,645					
SUBS SYSTEM WIDE	BATES	KATHELEN	DAILY SUBSTITUTE	\$ 1,160	\$ 1,160					
SUBS SYSTEM WIDE	BEAUREGARD JR	RAYMOND	DAILY SUBSTITUTE	\$ 760	\$ 760					
SUBS SYSTEM WIDE	BOOTHROYD	ANITA	DAILY SUBSTITUTE	\$ 640	\$ 640					
SUBS SYSTEM WIDE	BORZUMATO	KRISTEN	DAILY SUBSTITUTE	\$ 600	\$ 600					
SUBS SYSTEM WIDE	BOWMAN	KATHERINE	DAILY SUBSTITUTE	\$ 1,440	\$ 1,440					
SUBS SYSTEM WIDE	CALAPA	MARIE	DAILY SUBSTITUTE	\$ 160	\$ 160					
SUBS SYSTEM WIDE	CAO	SIHAO	DAILY SUBSTITUTE	\$ 2,120	\$ 2,120					
SUBS SYSTEM WIDE	CARLINO	ERICA	DAILY SUBSTITUTE	\$ 1,520	\$ 1,520					
SUBS SYSTEM WIDE	CARLSON	SCOTT	DAILY SUBSTITUTE	\$ 3,035	\$ 3,035					
SUBS SYSTEM WIDE	CARUSO	JESSICA	DAILY SUBSTITUTE	\$ 1,400	\$ 1,400					
SUBS SYSTEM WIDE	CHIN	CHIA CHI	DAILY SUBSTITUTE	\$ 480	\$ 480					
SUBS SYSTEM WIDE	CLICK	SHELLEY	DAILY SUBSTITUTE	\$ 1,160	\$ 1,160					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
SUBS SYSTEM WIDE	COONEY	KARA	DAILY SUBSTITUTE	\$ 960	\$ 960					
SUBS SYSTEM WIDE	CRONIN	MICHAEL	DAILY SUBSTITUTE	\$ 280	\$ 280					
SUBS SYSTEM WIDE	CZEREPUZSKO	MELISSA	DAILY SUBSTITUTE	\$ 6,840	\$ 6,840					
SUBS SYSTEM WIDE	DECAROLIS	JOHN	DAILY SUBSTITUTE	\$ 450	\$ 450					
SUBS SYSTEM WIDE	DENNIS	JOSEPH	DAILY SUBSTITUTE	\$ 90	\$ 90					
SUBS SYSTEM WIDE	DICOSTANZA	PATRICIA	DAILY SUBSTITUTE	\$ 1,808	\$ 1,350					\$ 458
SUBS SYSTEM WIDE	DOLSKI	NICOLE	DAILY SUBSTITUTE	\$ 3,375	\$ 3,375					
SUBS SYSTEM WIDE	DUFFY	MICHAEL	DAILY SUBSTITUTE	\$ 360	\$ 360					
SUBS SYSTEM WIDE	EDWARDS	JAMES	DAILY SUBSTITUTE	\$ 1,160	\$ 1,160					
SUBS SYSTEM WIDE	FINOS	JEANINE	DAILY SUBSTITUTE	\$ 7,515	\$ 7,515					
SUBS SYSTEM WIDE	FITZGERALD	JOHN	DAILY SUBSTITUTE	\$ 1,250	\$ 1,250					
SUBS SYSTEM WIDE	GENDRON	DANIELLE	DAILY SUBSTITUTE	\$ 5,175	\$ 5,175					
SUBS SYSTEM WIDE	GREEN	SUSAN	DAILY SUBSTITUTE	\$ 2,700	\$ 2,700					
SUBS SYSTEM WIDE	GUNDY	CHRISTOPHER	DAILY SUBSTITUTE	\$ 1,440	\$ 1,440					
SUBS SYSTEM WIDE	HAGAN	JEANNINE	DAILY SUBSTITUTE	\$ 9,135	\$ 9,135					
SUBS SYSTEM WIDE	HASSANIEN-ELHAZEK	NOHA	DAILY SUBSTITUTE	\$ 2,080	\$ 2,080					
SUBS SYSTEM WIDE	HENDERSON	MATTHEW	DAILY SUBSTITUTE	\$ 320	\$ 320					
SUBS SYSTEM WIDE	KAMITIAN	DANIEL	DAILY SUBSTITUTE	\$ 80	\$ 80					
SUBS SYSTEM WIDE	KELLEY	PAUL	DAILY SUBSTITUTE	\$ 970	\$ 970					
SUBS SYSTEM WIDE	KNIAZ	PAUL	DAILY SUBSTITUTE	\$ 1,840	\$ 1,840					
SUBS SYSTEM WIDE	KOOPMAN	SUSAN	DAILY SUBSTITUTE	\$ 2,290	\$ 2,290					
SUBS SYSTEM WIDE	LARKIN	JONATHAN	DAILY SUBSTITUTE	\$ 2,015	\$ 2,015					
SUBS SYSTEM WIDE	LENTONI	KATHRYN	DAILY SUBSTITUTE	\$ 360	\$ 360					
SUBS SYSTEM WIDE	LEVITRE	SAMANTHA	DAILY SUBSTITUTE	\$ 5,315	\$ 5,315					
SUBS SYSTEM WIDE	LIMA	JOSEPH	DAILY SUBSTITUTE	\$ 960	\$ 960					
SUBS SYSTEM WIDE	MACLEOD	REBECCA	DAILY SUBSTITUTE	\$ 1,170	\$ 1,170					
SUBS SYSTEM WIDE	MANN	MARY	DAILY SUBSTITUTE	\$ 1,600	\$ 1,600					
SUBS SYSTEM WIDE	MAZUR	JAY	DAILY SUBSTITUTE	\$ 4,780	\$ 4,780					
SUBS SYSTEM WIDE	MCGUINNESS	KATHLEEN	DAILY SUBSTITUTE	\$ 440	\$ 440					
SUBS SYSTEM WIDE	MERCIER	MICHELE	DAILY SUBSTITUTE	\$ 2,025	\$ 2,025					
SUBS SYSTEM WIDE	MERLONI-D'ALOIA	JILL	DAILY SUBSTITUTE	\$ 6,435	\$ 6,435					
SUBS SYSTEM WIDE	MEYER	ANDREW	DAILY SUBSTITUTE	\$ 12,537	\$ 12,537					
SUBS SYSTEM WIDE	MIKKILINENI	SMITHA	DAILY SUBSTITUTE	\$ 880	\$ 880					
SUBS SYSTEM WIDE	MINGACE	WILLIAM	DAILY SUBSTITUTE	\$ 5,540	\$ 5,540					
SUBS SYSTEM WIDE	MOORHEAD	SARAH	DAILY SUBSTITUTE	\$ 2,480	\$ 2,480					
SUBS SYSTEM WIDE	MORIN	KIMBERLEY	DAILY SUBSTITUTE	\$ 11,425	\$ 11,425					
SUBS SYSTEM WIDE	MULLAHOO	STEVEN	DAILY SUBSTITUTE	\$ 80	\$ 80					
SUBS SYSTEM WIDE	MURDOCK	STEPHANIE	DAILY SUBSTITUTE	\$ 10,890	\$ 10,890					
SUBS SYSTEM WIDE	MYERSON	PAUL	DAILY SUBSTITUTE	\$ 720	\$ 720					
SUBS SYSTEM WIDE	PAOLUCCI	SELINA	DAILY SUBSTITUTE	\$ 1,170	\$ 1,170					
SUBS SYSTEM WIDE	PELGRIN	MARY	DAILY SUBSTITUTE	\$ 4,725	\$ 4,725					
SUBS SYSTEM WIDE	PERAVALI	SWETHA	DAILY SUBSTITUTE	\$ 320	\$ 320					

Location Description	Last Name	First Name	Position	Gross	Base	Longevity	Overtime	Detail	Election	Other
SUBS SYSTEM WIDE	PICKHOLZ	LEAH	DAILY SUBSTITUTE	\$ 8,355	\$ 8,355					
SUBS SYSTEM WIDE	POOVAKAD	LAURA	DAILY SUBSTITUTE	\$ 12,552	\$ 7,860					\$ 4,692
SUBS SYSTEM WIDE	PORTER	ELLENORE	DAILY SUBSTITUTE	\$ 2,160	\$ 2,160					
SUBS SYSTEM WIDE	REYNOLDS	BETH-ANN	DAILY SUBSTITUTE	\$ 9,071						\$ 9,071
SUBS SYSTEM WIDE	ROBERTS	JANICE	DAILY SUBSTITUTE	\$ 13,825	\$ 13,825					
SUBS SYSTEM WIDE	RUJO	LYNNE	DAILY SUBSTITUTE	\$ 360	\$ 360					
SUBS SYSTEM WIDE	SAMANSKY	CONNIE	DAILY SUBSTITUTE	\$ 4,860	\$ 4,860					
SUBS SYSTEM WIDE	SEMMES	MARY KATE	DAILY SUBSTITUTE	\$ 1,200	\$ 1,200					
SUBS SYSTEM WIDE	SHAMBO	BRITTANY	DAILY SUBSTITUTE	\$ 560	\$ 560					
SUBS SYSTEM WIDE	SHEA	JEROME	DAILY SUBSTITUTE	\$ 3,400	\$ 3,400					
SUBS SYSTEM WIDE	SIDDIGUA	AISHA	DAILY SUBSTITUTE	\$ 6,660	\$ 6,660					
SUBS SYSTEM WIDE	SIEGFRIED	AMY	DAILY SUBSTITUTE	\$ 720	\$ 720					
SUBS SYSTEM WIDE	SMITH	THOMAS	DAILY SUBSTITUTE	\$ 13,860	\$ 13,860					
SUBS SYSTEM WIDE	SNYDER	ROBERT	DAILY SUBSTITUTE	\$ 1,360	\$ 1,360					
SUBS SYSTEM WIDE	STRICKLAND	CHRISTINE	DAILY SUBSTITUTE	\$ 6,765	\$ 6,765					
SUBS SYSTEM WIDE	SYLVESTER	KAREN	DAILY SUBSTITUTE	\$ 2,715	\$ 2,715					
SUBS SYSTEM WIDE	TANGREDI	PAULA	DAILY SUBSTITUTE	\$ 2,880	\$ 2,880					
SUBS SYSTEM WIDE	TIRRELL	JOHN	DAILY SUBSTITUTE	\$ 1,280	\$ 1,280					
SUBS SYSTEM WIDE	TITUS	JOAN	DAILY SUBSTITUTE	\$ 5,390	\$ 5,390					
SUBS SYSTEM WIDE	UMINA	MICHAEL	DAILY SUBSTITUTE	\$ 4,185	\$ 4,185					
SUBS SYSTEM WIDE	VAIL	KAREN	DAILY SUBSTITUTE	\$ 16,892	\$ 16,892					
SUBS SYSTEM WIDE	WARREN	EMILY	DAILY SUBSTITUTE	\$ 560	\$ 560					
SUBS SYSTEM WIDE	WALTERS	LAURA	DAILY SUBSTITUTE	\$ 3,600	\$ 3,600					
SUBS SYSTEM WIDE	WELDON	ELIZABETH	DAILY SUBSTITUTE	\$ 97,214	\$ 96,939					\$ 275
SUBS SYSTEM WIDE	BLAKE	JENNIFER	DAILY SUBSTITUTE NURSE	\$ 3,313	\$ 3,313					
SUBS SYSTEM WIDE	BLAKE	EMILY	DAILY SUBSTITUTE NURSE	\$ 625	\$ 625					
SUBS SYSTEM WIDE	GAIERO	ERIN	DAILY SUBSTITUTE NURSE	\$ 188	\$ 188					
SUBS SYSTEM WIDE	LUKOFF	LUCY	DAILY SUBSTITUTE NURSE	\$ 250	\$ 250					
SUBS SYSTEM WIDE	MARTONE	CAROLYN	DAILY SUBSTITUTE NURSE	\$ 2,375	\$ 2,375					
SUBS SYSTEM WIDE	O'HEARN	ASHLEY	DAILY SUBSTITUTE NURSE	\$ 125	\$ 125					
SUBS SYSTEM WIDE	ROTH	PATRICK	DAILY SUBSTITUTE NURSE	\$ 2,125	\$ 2,125					
SUBS SYSTEM WIDE	EVANSKI	NICOLE	LONG TERM SUBSTITUTE	\$ 9,126	\$ 9,126					
SUBS SYSTEM WIDE	HOFFMAN	REBEKA	LONG TERM SUBSTITUTE	\$ 16,666	\$ 14,800					\$ 1,866
SUBS SYSTEM WIDE	SCHWARTZ	MICHAEL	LONG TERM SUBSTITUTE	\$ 2,880	\$ 2,880					
SUBS SYSTEM WIDE	SPENCER	MONICA	LONG TERM SUBSTITUTE	\$ 3,300	\$ 3,300					
SUBS SYSTEM WIDE	SOUZA	COLLEEN	SHORT TERM SUBSTITUTE	\$ 720	\$ 720					

FIRE DEPARTMENT

To the Board of Selectmen, the Town Manager and the citizens of Hopkinton. It is with the greatest appreciation for your support and utmost pride in our service to the community that I submit the 2018 annual report on the Hopkinton Fire Department.

Mission:

To preserve life and property from fire, medical and other emergencies; through the rapid response of professionally trained personnel, effective code enforcement and quality community engagement.

Risk assessment:

Purpose: identification and prioritization of risk followed by coordinated application of resources to minimize occurrence of unwanted event. During 2016 we received 2066 requests for services. The service delivery results of our response model were 1763 at or above an Effective Response Force (ERF) and 303 below an (ERF). Of the 303 responses rated below the (ERF) level, 162 were medical emergencies, 29 were fire related and 112 were other category. For 2017 we had 2274 requests for service. The service delivery results were 1921 at or above an Effective Response Force (ERF) and 353 below an (ERF). Of the 353 responses rated below the (ERF) level, 223 were medical emergencies and 130 were other category. The three year increase for request for service was a 32% increase and the largest that we have ever experienced. Even with the addition of three firefighters during peak times over the past three years we are still experiencing the number of responses below desired (ERF) rising by 16%. This data is unprecedented for our community.

What: (risk) effectively meeting our mission requires a basic understanding of resource capabilities, deployment options and the expectation of the community. Risk factors and our assessment require additional resources to keep the (ERF) at an acceptable level. Specific beneficiaries of additional staffing requested in our budget include multiple incidents, target hazards, specialty or task intensive events along with a general capacity designed to support the future growth.

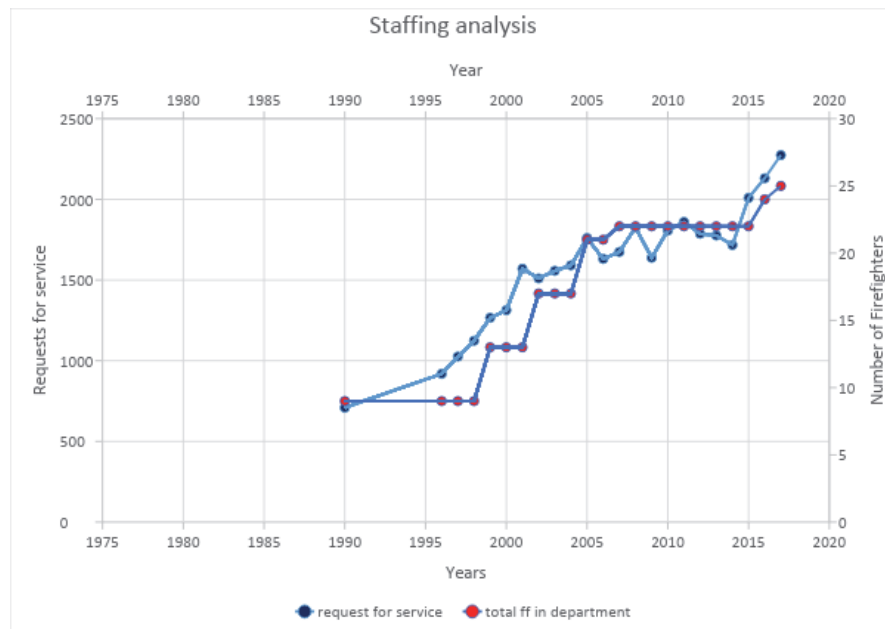
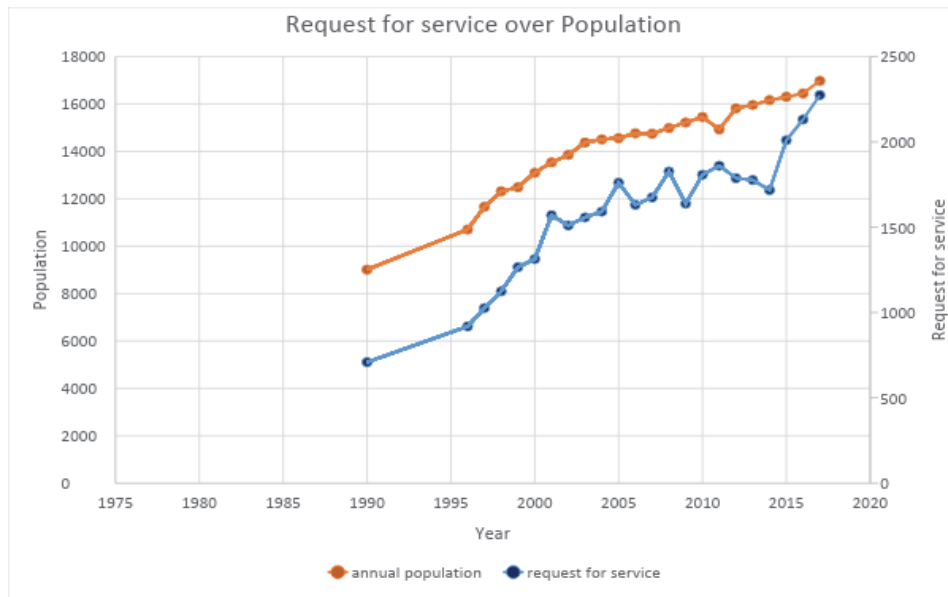
Why: If our resources arrive too late or lack sufficient capabilities, the emergency will continue to escalate and draw more resources into a losing battle. Failing to manage these challenges can leave firefighters, the fire department, and the community as a whole, vulnerable to undesirable events.

How: Our FY 19 Budget request is designed to meet the goals indicated below along with a broader risk reduction approach. The expected results should indicate improvement in (ERF) to the current requests for services and add capacity for additional request for services. In addition to the ERF improvement, we would expect to have reasonable capacity to enter into regional response solutions such as automatic aid. We have hesitated to enter into these obligations in the past due to the overload to our current capacity, however, added return on this budget proposal would be in the form of solutions to manpower intensive incidents which we would not resolve within the existing staffing levels for the foreseeable future.

Budget goals:

- Deliver quality service to our changing community in a safe, efficient and effective manor and at a reasonable costs.
- Improve delivery of an (ERF), which means an improvement in the number of emergency responses we successfully respond to with the minimum number of personnel required to address the mission.
- Focus on service delivery, employee development, community engagement and community preparedness.
- Prepare for the communities additional growth along with the rest of the challenges listed below.

See supporting data below:



Specific Challenges:

- 2274 calls for service in 2017
- Coverage of 28 square miles from one station
- New growth
- Changing demographics
- Highway access limitations, open space access
- Water supply
- Natural and man-made disasters
- Opioid Epidemic
- Marijuana legalization
- The loss of retired Fire Chief Rick MacMillan

New initiatives and accomplishments:

Figure 1: Firefighter Rich Corcoran



Figure 2: In Memory of retired Fire Chief Richard J MacMillan

Phase three is complete: Rescue one arrived from the factory February 2, 2018 and is being equipped as this report is written. Above is Firefighter Rich Corcoran at the Ferrara factory in Louisiana following the completion of his final inspection of Rescue one. Rich spent endless hours of time designing our all hazards Rescue which will allow for our personnel to respond to incidents equipped for all the general and unique hazards that we face.

New Hires in 2017 included firefighters Dan Smith, John Krauss seen in figure three seen to the right and Josiah Campbell who is preparing to attend the Massachusetts Firefighting Academy training program in May.

Figure 3: Firefighters John Krauss and Dan Smith



Community Engagement, Public Education Program(s), Special Events:

Planning for the 2018 BAA Marathon is in full swing and will continue right up to the morning of the race. Thanks to all the individuals, town departments, mutual aid departments and outside agencies who assisted with making this event safe and an operational success in 2017. We were also very actively involved in providing operational and logistical support to multiple high school sporting event(s), road races and swimming events that were held within our community.

Firefighter/Paramedic William Krauss once again organized our volunteers in the delivery of the annual Open House. Open House is the kick off for Fire Prevention Week and has increased in popularity over recent years. Attendance this year by all accounts was at a record high and estimated to be 400 parents, children and towns people. Again, we all enjoyed Papa Gino's pizza, educational programs, and the ever popular fire truck rides. I would like to thank the personnel and their family members who volunteered their time to make this yearly event successful. We look forward to seeing all the kids again in 2018.

Figure 4: Fire Department family members assisting at Open House 2017



Fire Prevention Officer Tom Poirier and staff continued the educational process throughout Fire Prevention week through visits from kindergarten staff and students involved in interactive

safety demonstrations. Feedback on this event from the families whose children attended and from the Center School staff was very positive. Certified Infant Car Seat installer Firefighter/EMT Pat Gross assisted 70 families in our community to ensure the safe and proper installation of infant car seats. FF/Paramedic Tim Healy coordinated monthly training to over 120 of our citizens, Town employees and employees of town businesses in CPR, First Aid and the use of Automatic External Defibrillators (AED's). This training provides a valuable first response tool for the citizens in our community and is a vital link in chain of survival and improving survival outcomes of cardiac events. Finally, I would like to congratulate Chief Lee and the police officers for their 1st victory in the Hopkinton Senior Center Bocce Championship. This hurt more than the Patriots loss!

Residential and Commercial Inspections:

In our third year of unprecedented growth we found our fire prevention and inspections effort rising to the challenge. Building Inspector Chuck Kadlik, Assistant Building Inspector Mike Shepard and Fire Protection Engineer Maurice Pillette worked very close with Fire Prevention Officer Tom Poirier, Deputy Fire Chief Bill Miller and just in time our new addition to the team Fire Prevention Officer Tim Healy.

Emergency Management:

2017 was a transition from drought to community preparedness. Our team focused on the upgrade of the LNG plant, review of gas gate proposals, and the impact of the rapid growth in our community. The Hopkinton Emergency Management Group (HEMG) participated in a federally sponsored "All Hazards Preparedness" exercise designed to sharpen our response to major events that communities may face.

We remained active in our emergency planning through quarterly meetings with our Regional Emergency Planning Committee (REPC) working group. This collaborative planning and emergency response initiative involves communities from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The main focus is to remain diligent with our local planning and awareness capability all strengthened by a regional approach.

Additional Grants:

The department received its fourth Federal reimbursement through participation in the Ambulance Certified Public Expenditure Program (CPE). This program is overseen by the Executive Office of Health and Human Services and was awarded to the Town through the effort of EMS coordinator Lieutenant Gary Daugherty.

In addition, we received the FY17 Emergency Management Preparedness Grant (EMPG) through MEMA for swift water rescue equipment for our two Technical Rescue Divers Fran Clark and Gary Daugherty designed to assist in local, regionally, and State wide responses.

Finally, we were awarded \$3,708.00 for Student Awareness of Fire Education (S.A.F.E.) and \$ 2,415.00 for Senior SAFE grants for the second consecutive year.

In closing, I would like to thank all of my personnel, the Board of Selectmen, the Town Manager, other Town Departments, Committees and especially the residents of Hopkinton for your constant and continued support. The Hopkinton Fire Department stands ready to respond to the growing needs of the community at a moment's notice, and I am proud to have the opportunity to serve as your Fire Chief and Emergency Management Director.

Respectfully,

Stephen T. Slaman

Fire Chief & Emergency Management Director

**HOPKINTON FIRE DEPARTMENT
CAREER FIREFIGHTERS**

Stephen T. Slaman, Chief***	James Gosselin***
William Miller, Deputy Chief**	Patrick Gross*
Mary Carver, Administrative Manager	Timothy Healy***
Josiah Campbell***	Sara Jordan***
Carl Harris, Lieutenant*	John Krauss***
Gary Daugherty, Jr., Lieutenant***	Douglas Lewis*
Scott Jurasek, Lieutenant*	Kazimierz Piorkowski***
William Krauss, Lieutenant***	Thomas Poirier, Fire Prevention Officer***
Matthew Bailey***	Michael Prescott*
Robert Caron***	Norman Seymour*
Francis Clark*	John Sheridan***
Robert Clark*	Daniel Smith***
Richard Corcoran***	
Paul Finneran***	
James Frederick***	

Denotes EMT Basic*, EMT Advanced **, EMT Paramedic***

**HOPKINTON FIRE DEPARTMENT
CALL FIREFIGHTERS**

James Collins***
Nicholas Danahy*
Michael Torosian

HISTORICAL COMMISSION

The Hopkinton Historical Commission (HHC) charge is safeguarding the town's legacy through historic preservation of properties, sites and resources in the town. The HHC scheduled meetings are every month at 7 pm on the first Tuesday at the Senior Center (until Town Hall reopens).

We were fortunate last year to be awarded a matching grant from the Mass Historical Commission for the \$25,000 historical survey that was initially funded by CPC. This historical survey is focusing on properties in and around the Hopkinton Center Historical District for the purpose of potentially expanding the district. The study is projected to be completed by October 2018 and a subsequent discussion will commence with both the Center Historic District Committee and the Town regarding expansion of the district to protect "historically significant" properties in the center of town.

As with the past several years, the HHC has chosen to institute several demolition delays to work with property owners to determine better alternatives to outright demolition for properties deemed both "historically significant" and "preferably preserved". Our town counsel assisted in clarifying what actually constitutes demolition. We now have a clear understanding that the removal of structural elements of a property, in part or whole, is considered demolition and is subject to review by the HHC.

HHC's looks forward to continuing our collaboration with CPC who over the past several years has supported funding the restoration of the circa 1750 McFarland-Sanger House on Lumber St., plaques for Historic sites as well as the restoration of the dry laid Stone Bridge at Aiken Park. Unfortunately there was a setback in the restoration of the Stone Bridge as the public bidding came in over budget and the HHC is determining if the scope of work can be reduced or if additional funding is required. If the decision is to seek additional funding, we will reach out to the Town of Southborough for assistance as the bridge spans the Sudbury River which is the boundary between the towns. The restoration of the McFarland-Sanger House is in progress but the work is proceeding methodically as the HHC tries to determine the final use of the structure.

We are pleased to welcome new member Eric Sonnett as well as new alternates Beth Watson and Christine Remby to the HHC. Special recognition for two longstanding members must be acknowledged. Dr. Ronald Yankee is the Treasurer and Nancy Stevenson is the Secretary. Both members have been serving the HHC in their specific capacities for over a decade.

Our goals for 2018 are to work with the town's committees, property owners and individuals of the town to increase our knowledge and appreciation for the historically significant elements in the town and to provide a resource for those who share our interests.

HOPKINTON HISTORIC DISTRICT COMMISSION

Historic Districts in Massachusetts have three major purposes, as stated in Ch. 40C of Massachusetts General Law: 1.) To preserve and protect the distinctive characteristics of buildings and places significant to the history of the Commonwealth and its cities and towns; 2.) To maintain and improve the settings of those buildings and places; 3.) To encourage new designs compatible with existing buildings in the district.

CENTER HISTORIC DISTRICT COMMISSION

The Hopkinton Center Historic District was established by the townspeople in 1979, consisting primarily of properties surrounding the Town Common, the Common itself, and properties along the south side of Main Street, ending near the corner of Grove Street. A small portion of East Main Street is also included. In recent years, Center School and the Town Hall have been added to the district. The Hopkinton Center Historic District Commission is the reviewing authority responsible for regulating design within the Hopkinton Center Historic District.

The year 2017 was a busy one for the Hopkinton Center Historic District Commission. We worked on a grant application with the Historical Commission to study properties in the downtown with the goal of ultimately expanding the district in the future. We approved Certificates for small Garden Club signs in garden beds in the historic district, some exterior changes to One Ash Street, and a small fence around the Clafin fountain on the Common. We reviewed the finished library renovation and discussed changes to the original design with the Permanent Building Committee. We held two site walks this year, one to view properties in the downtown just outside the district and another to view the area around the Doughboy monument plot next to the Common. We appointed Mike Auen as our non-voting liaison to the Center School Re-Use Advisory Team. We said farewell to member, Stacy Spies who asked not to be re-appointed due to scheduling conflicts with weekday evening meetings. After a short gap we welcomed new member, Beth Watson, who was appointed by the Selectmen on December 5, 2017. The Center Historic District Commission continues to work with town entities and citizens to ensure that as we strive to improve our downtown, its historic character is protected and enhanced.

Respectfully submitted,
Amy Ritterbusch, Chair
Sandy Altamura
Michael Auen
Beth Kelly
Melanie Smith
Jeanette Thomson
Beth Watson

HOUSING AUTHORITY

Hopkinton Housing Authority is a politic, corporate and duly organized Public Housing Agency. State and Federal lawmakers promulgate rules and regulations by which Hopkinton Housing Authority must follow. Hopkinton Housing Authority receives funding from the Department of Housing and Community Development (DHCD) to administer some of the programs. We also receive some funding from Massachusetts Housing Partnership

A Board of Commissioners oversees the Authority by providing leadership, establishing policy, and advocating for current and future housing. As public officials, they hold monthly meetings according to M.G.L. chapter 39 section 2B of the open meeting law. A schedule of date and time of meetings are posted with the Town Clerk.

The daily administrator responsible for day-to-day administration of all the State programs is the Executive Director. Together the Executive Director and Board of Commissioners form a powerful force in serving those in need within this community. The following are the Hopkinton Housing Authority's Board of Commissioners and Executive Director:

Chairman	Warren Johnson
Vice Chair/State Appointee	Marilyn Palmer
Treasurer	Nancy Kelleigh
Asst. Treasurer	Connor Degan
Commissioner	Rebeka Hoffman

Executive Director: Linda M. Strand, PHM

Hopkinton Housing Authority has been a vital link to the community since its inception. Throughout the years, Hopkinton Housing Authority has built 110 units of Public Housing for elderly/handicap and families. Currently, the Authority has Conventional elderly/handicap Public Housing units at Davis Road and Mayhew Court.

The income limits for Hopkinton's Public Housing developments are as follows:

One person: \$51,150, two persons: \$58,450, three persons: \$65,750, four persons: \$73,050, five persons: \$78,900, six persons: \$84,750, seven persons: \$90,600, eight persons: \$96,450.

Hopkinton Housing Authority totally renovated 15 apartments; 13 elderly and 2 family units, as well as maintained all 110 units. We completed the following projects this year: Insulated all attic areas and air sealed all doors and attic hatches as well as replaced all outdoor lighting with LED fixtures. Both of these projects were done for energy efficiency. We also totally gutted two apartments down to the studs and rehabilitated them.

Hopkinton Housing Authority made an annual payment in lieu of taxes (PILOT) to the Town of Hopkinton. State and Federal agencies set formulas for these payments.

Hopkinton Housing Authority's office is located at 100 Davis Road and is open from 8:30 a.m. – 4:30 p.m. Monday through Thursday. The office is closed Fridays, weekends, and holidays. If you would like an application or information regarding our programs please feel free to call us at (508) 435-6022.

HUMAN RESOURCES DEPARTMENT

Maria Casey, SHRM-SCP
Human Resources Director

HR webpage: <http://www.hopkintonma.gov/home/government/departments/hr>

The mission of the Human Resources (HR) Department is to create new, and improve existing, personnel policies and procedures that foster a team approach for all departments as they work to serve the citizens of Hopkinton. Moreover, we strive to create an environment that encourages employee feedback.

In 2017, the HR Department continued to experience an increase in demand for its services from 254 Town employees. The workforce is comprised of 135 full- and part-time employees (work more than 20 hours), 35 employees (work less than 20 hours), and 84 seasonal and per diem (as needed) employees. The HR Staff to Employee Ratio for this year was .98 -- that is that there is 98% of an HR FTE staff for each 100 employees. Through HR, the Town welcomed 26 new employees and said goodbye to 17 employees. Given that Baby Boomers are beginning to retire and Millennials, "those born between 1978 and 2000 and the largest generation in U.S. history"¹ are entering the workforce, we can expect to see Comings and Goings as a way of doing business. For example, Forbes reports that "45% of their newly hired college grads would remain with the company for under two years, and the study showed that by age 35, about 25% of young employees would have worked five jobs. Employers are aware they're hiring job-hoppers as millennials find their footing in their career development."²

Speaking of goodbyes, the Town said Goodbye to HR Generalist Jessica Lewerenz who worked for the Town for 4 years and became the HR Director for another community. But then we said Hello to Kristin Merrill who is primary on Benefits Administration and works collaboratively with the HR Director on a number of other HR areas. The Town also said Goodbye to Deborah Ervin, Interim Library Director, who served in this role 21 months. Deb facilitated the final stages of the Library Building Project and move-back into the grand and newly renovated Library, as well as worked collaboratively with Library staff and Senior Leaders alike. The Town is grateful for Deb's contribution to Team Hopkinton. Finally the Town said Goodbye to two employees who passed away during their tenure with the Town. Brad Canty worked as a Lifeguard for the Parks & Recreation Department. He was a very bright and engaging young man and those who were fortunate enough to work with him miss him. Paul Gleason was the Tree Warden and worked closely with DPW and Land Use. He had a smile as wide as the sea and was an incredible resource for his wisdom and expertise on all matters regarding trees.

The Town has 369 retirees and manages the benefits for 201 of those retirees, an increase of 20 this year. This year, we met with 40 town/school retirees. These appointments can average up to an hour-and-a-half depending on the retiree's individual circumstances. The coordination between the Town, Middlesex County Retirement, Mass. Teachers Retirement System and Social Security continues to be complex and the regulations with regard to Prescription Coverage are rigid. If you anticipate retirement in the next year, please set up an appointment

¹https://www.shrm.org/hr-today/trends-and-forecasting/special-reports-and-expert-views/documents/13-0146%20workplace_forecast_full_fnl.pdf

²<https://www.forbes.com/sites/sarahlandrum/2017/11/10/millennials-arent-afraid-to-change-jobs-and-heres-why/#2734843d19a5>

with Kristin Merrill. Hopkinton continues to offer innovative plan designs with Blue Cross for town employees as well as the Medex plan for retirees that are Medicare eligible.

One major role of the HR Department is to support Training and Development for the Town employees. This includes working with Department Heads to identify the employee(s), select the appropriate vendor, evaluate the training program for effectiveness, negotiate reasonable fees and facilitate and coordinate the event. Training and Development was provided to employees in 2017 in the following areas: Labor Relations (HR, Police, Fire, Dispatch & DPW), Caring Work Community Advocacy, Supervisory Leadership Development Program (SLDP), In-house Sexual Harassment (new employees) and Effective Leadership Development (ELD). In addition and because the SLDP and ELD leadership courses require considerable time and effort on the part of the participants, we now hold a recognition and closing ceremony for those supervisors. The HR Director partnered with the Town Manager advising, coaching and/or guiding four supervisors that are fairly new in their role.

Another area where HR involvement and strategy is critical is Recruitment and Selection. Hiring the right person for the right position at the right time is important in supporting the organization to provide customer-centric excellence to the residents. The HR Director worked collaboratively on the promotions of the Library Director and Payroll Manager and HR participated on 28 team interview panels collectively interviewing 164 candidates for 27 full-time, part-time, temporary or per diem recruitments. In addition, the HR Director participated in the Fire Promotional Assessment Center for the Fire Lieutenant. Finally in partnership with the Metrowest Veterans District, the HR Director played a key role in selecting the District Director and Veterans' Agent who serves the Towns of Hopkinton, Holliston, Medway and Ashland.

The HR Department partners with and/or advocates for all employees across the organization with regard to Attendance & Leave, Benefits & Insurance, Classification & Compensation, Collective Bargaining with 4 units, Compliance, Employee Relations, Employee Assistance Program (EAP), Performance Evaluation & Management, *The Employee Handbook*, Personnel Policies, Recognition & Reward, Recruitment & Selection, Succession Planning, Termination & Retirement, Training & Development, Injured-on-Duty (Police & Fire) & Workers' Compensation and Wellness. Partnering with the Town Manager, this year was extremely busy with Collective Bargaining for all four units.

Finally, all of the above and more was completed during a very difficult year due to the water main break and flood at Town Hall. Only one day of disruption in services to the residents was experienced while staff were relocated twice. What an accomplishment and a tribute to the Town Hall employees and the hosting locations: Senior Center, Fire & Police Departments.

Personnel Committee

The Personnel Committee is an advisory committee charged with providing guidance, feedback and advice on matters regarding Town employees working collaboratively with the Town Manager and Human Resources Director. Kathy Dlugolecki, along with Kathy LaFlash, liaised with and facilitated the Issue and Discussion of Elected versus Appointed Town Clerk in concert with the Town Charter process. The committee also saw some changes in membership. Kathy Dlugolecki resigned after many years on the committee and Etie-Lee Schaub moved from Hopkinton. The committee welcomed Patricia Sinacole and Garry Russell. The Town Manager and HR Director appreciates the dedicated committee and time that the committee gives back to our community through their service.

Committee Members:

Patricia Duarte, Chair, Kathy Laflash, Curtis Morrison, Patricia Sinacole and Garry Russell

INFORMATION TECHNOLOGY DEPARTMENT

The Hopkinton Technology Department is charged with developing global Information Technology vision for the Town. This includes planning, budgeting, implementation, and the day to day management and support of all information technology infrastructure and staff. The Information Technology Department supports all technology platforms and systems for Town Hall, Police, Fire, Department of Public Works, Library, and Senior Center. The Information Technology department is staffed by one full-time Director, one full-time GIS Coordinator, and one part-time assistant.

The Hopkinton Technology Department supports the use of technology to advance the Town's goals: communication, transparency, efficiency, and service.

2017 was a busy year for the Department as two new town buildings came online: the Hopkinton Public Library and Department of Public Works buildings. Both of these buildings are included on the Town's Fiber network, and represent months of planning, testing, and execution. The library contains a new building-wide WiFi system, fifteen new public access computers in the adult and young adult sections, ten laptops in the classroom meeting room, and six new touch-screen computers in the Children's area; new color printers available on each floor of the building, as well as numerous digital displays and AV systems for meeting spaces.

On April 11th, the Hopkinton Town Hall at 18 Main Street suffered extensive damage when a water line ruptured on the third floor that resulted in devastating damage to areas of all the building's four floors. The Information Technology Department was able to work with the Facilities Department, Inspectional Services, and Emergency Management Director, as well as many other Town departments to have services up and running within 16 hours in four separate temporary locations. All phone numbers remained the same, and a special hotline was created and staffed by the Information Technology department to answer any questions that residents had about services or relocation of staff. A very Special thanks to the Hopkinton Senior Center, Police Department, Fire Department, and Hopkinton Schools Admin Building, who were gracious hosts during this time. We also recognize that the community's continued support and investment in technology facilities and disaster preparedness over the years is what made it possible for Hopkinton to resume services so quickly. To be fully operational within 16 hours of such a devastating event is testament to the value of the Town's investments in infrastructure and technology, and to the collaborative effort and teamwork that was put in by so many town employees during those 16 hours. Without our professional staff, resources, and continued collaboration between town boards, committees, and schools - this could not have been accomplished.

On July 3rd, Hopkinton Town Hall Departments were reunited and consolidated under one roof at 80 South Street in order to provide one-stop shopping and continued excellent customer service to residents. This move took additional coordination, preparation, and planning as this address is not part of the Town owned fiber network.

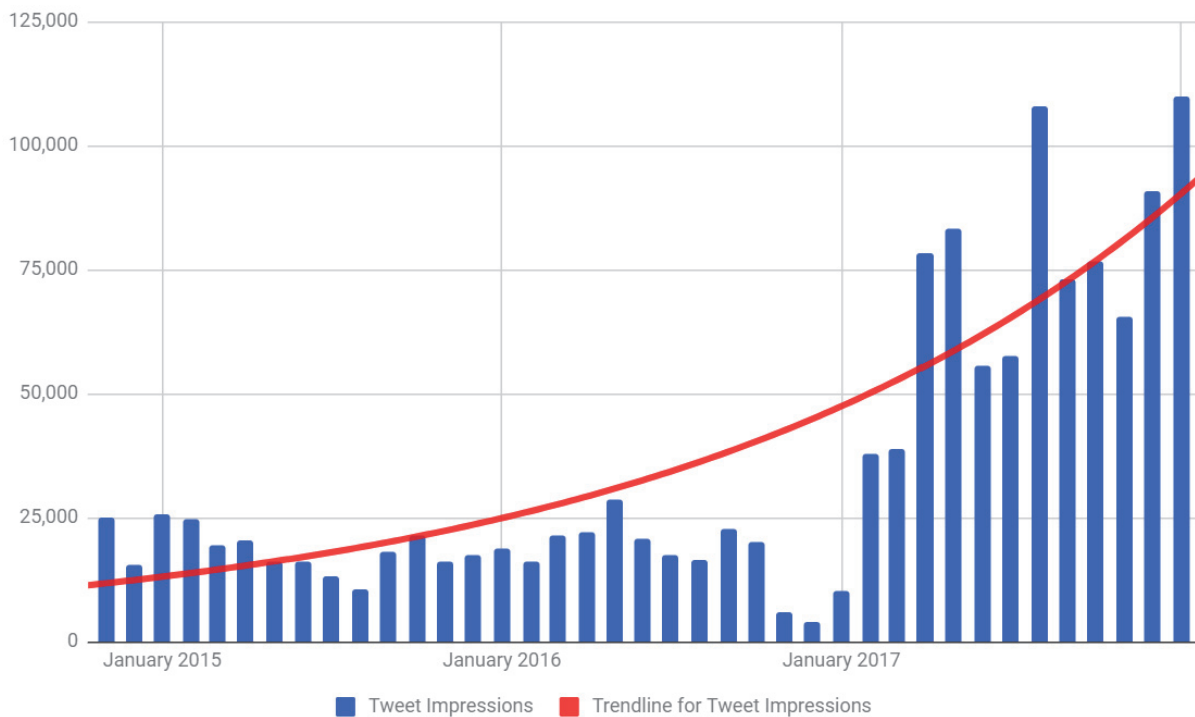
In 2017, phase one of Town public safety security upgrades were complete, which included a complete overhaul of the Police Department's access control system. Access control for the new Library and DPW buildings were consolidated onto the same platform as the Police Department, allowing for streamlined access control and accountability to multiple town buildings. As of the writing of this report – phase two has commenced. This includes upgrades and consolidation of existing public safety video systems, as well as new video intercoms installed at Hopkinton Fire on exterior doors. 2017 also saw increased technology deployments

within public safety vehicles, giving our first responders the ability to have quicker access to information. Additionally, technology investments were made as part of the Hopkinton Fire Department's new Rescue truck, which will contain a mobile command post, and is expected to be placed into service in the first quarter of 2018.

In 2017, the Hopkinton Information Technology department made an effort to publish more timely and relevant information to residents via social media. Specifically, via Facebook and Twitter. News, town updates, meeting notice reminders, and general happenings around town were all posted more frequently. This seemed to be well received by residents, as we saw an almost 4x increase in twitter impressions in 2017 compared to 2015 and 2016. Give us a follow! This is one of the best ways to stay up to date on all things Hopkinton!

<https://twitter.com/HopkintonMA>

<https://www.facebook.com/hopkintonma.gov>



The Information Technology department would like to once again thank the residents of Hopkinton for their continued support and investments in technology that allow us to work with boards, committees, and other town employees to ensure we have resilient systems allowing all those who touch technology to work most effectively and efficiently. We look forward to continuing to serve you in 2018.

Respectfully submitted,
 Joshua Grossetti
 Director of Information Technology

LAKE MASPENOCK WEED MANAGEMENT AND CONTROL ADVISORY GROUP

The Lake Maspenock Weed Management and Control Advisory Group held public meetings throughout 2017 to develop a comprehensive Weed Management and Control Plan ("the Plan") for the Board of Selectmen to review. The Advisory Group has been meeting regularly since June 2105.

In the May 2017 Town Meeting, the Advisory Group requested and was granted a \$60, 000 budget for studies, consulting, education and possible treatment.

The Advisory Group conducted a June and an August 2017 lake survey with the assistance of the consultant, David Mitchell. Mr. Mitchell is a limnologist and aquatic biologist. Both surveys were open to the public. The August survey included members of the lake community interested in performing surveys in the future.

A system for tracking weed growth including native, nuisance and invasive weeds was established. The system identified regions of the lake as high, medium and low priority for public use. No treatment was needed in 2017.

In May 2017, the Board of Selectmen determined that a Lake Maspenock Weed Management and Control Citizens Input Team (CIT) would continue the work of the 2015-2017 Advisory Group. The CIT is charged with consulting and advising the Board of Selectmen with matters pertaining to best and most practical methods of weed control. The CIT will make recommendations to the Director of Public Works to comply and execute the Plan.

Advisory Group members:

John Westerling, Director of the DPW
Jaime Goncalves, Chair
Cynthia Esthimer, Vice Chair
Jeff Barnes, Conservation Committee
Eric Sonnet, Parks & Recreation Dept.
Drew Logan, At Large
David Mitchell, Limnologist consultant

Respectfully submitted,
Cynthia Esthimer

HOPKINTON PUBLIC LIBRARY

The Hopkinton Public Library's mission is to enhance educational, cultural, social, and intellectual opportunities for the community. As the heart of the town, it serves the needs of its diverse users by providing a high level of personal service with contemporary technology and a variety of programs and materials in many formats.

For most of the year, the library was housed in a temporary location at 65 South Street while our building was under renovation. Library staff continued to provide almost all regular services from that location. Library events continued to take place, thanks to the generosity of many organizations around town that allowed the use of their spaces.

The major event of 2017 was the library's reopening in a beautifully renovated and expanded building at 13 Main Street on October 27. After remarks from community leaders and a ribbon cutting ceremony, the two previous directors, Rownak Hussain and Deborah Ervin, held the doors open to welcome residents back in to their library.

For the 1,540 people who visited the library on its opening day, activities included separate ribbon cuttings for the Teen Room and Children's Room, library tours, and the ceremonial restarting of the library clock, which was restored thanks to the Friends of the Hopkinton Public Library. In addition to these special happenings, regular library services resumed that day, and library staff were immediately at work issuing library cards, accepting returns, checking out materials, and helping our patrons.

Reopening festivities continued for several days. The Hopkinton Public Library Foundation's "A Novel Affair" cocktail benefit drew a crowd to the library on the day after its reopening. The next week, "Books in Bloom" brought flower arrangements to decorate the building, courtesy of the Friends of the Hopkinton Library and the Hopkinton Garden Club.

The new library building is now approximately 24,000 square feet across three floors, with adaptable and flexible space to meet the changing needs of the entire Hopkinton community from infants to seniors. It features an expansive and spectacular Children's Room with a separate activity room; an entirely new, inviting, separate space for teens to study and socialize; a dedicated Local History Room; and three event rooms available for library events and for use by the Town and local community organizations. The library now offers three quiet study rooms, 17 public access computers distributed across all spaces, and more space to use our free wireless Internet connection, with the same friendly and welcoming staff available to help patrons take advantage of all the library has to offer. For those who have not yet thoroughly explored our space, a self-guided tour is available by downloading the "TrekSolver" app to your mobile device and finding our library in the app.

Other significant events in 2017 included the launch of our new telescope, courtesy of the Friends of the Hopkinton Public Library. The telescope circulates to adult Hopkinton residents for up to one week at a time and may be reserved by contacting the reference desk. The library also experienced a number of staffing changes this year. Interim Director Deborah Ervin retired, and Heather Backman, previously the Adult Services Librarian, was hired as Library Director in August. Jessi McCarthy came on board as the new Adult Services Librarian in December. Earlier in the year, we welcomed new circulation substitutes Maureen Belger and Kristen Webb and new reference substitute Ann Marie Speicher. Two existing staff members also took on additional duties, with Teen Librarian Anne Thie moving from part-time to full-time and Linda

Connelly beginning to work as a reference substitute in addition to her duties at the circulation desk.

In the 2,051 hours that the library was open in 2017:

- **50,174 patrons** came through our doors (18,027 since our October reopening).
- We issued **964 new library cards** (487 - half of the annual total - in the two months after reopening).
- We **circulated 104,054 books, audiobooks, DVDs, CDs, magazines, and other items**, of which 11,335 (9%) were obtained from other libraries through our C/W MARS network membership.
- We **circulated 15,679 downloadable books, audiobooks, and magazines**, and **922 museum passes** enabling Hopkinton residents to receive discounted admission to area museums.
- 95 people used our local history collections (68 people in the two months after reopening).
- There were **378 uses of the quiet study rooms in the new building**. 6 outside meetings were held in our meeting rooms after they opened for public reservation in December.
- We provided **1,161 public computer sessions** (721 sessions - nearly two-thirds of the annual total - in the two months after reopening). Our website was visited 41,489 times.
- Library staff answered **1,252 reference questions** in person and via phone, e-mail, and social media, and 2,942 additional phone calls at the circulation desk and in the Children's Room.
- We offered **195 events** for children, teens, and adults, with a total of **2,816 people attending**.

The library's first goal in 2018 is to create a new strategic plan for FY19 and beyond. We will be reaching out to the Hopkinton community in late winter or early spring to ask for input through surveys and focus groups. The strategic planning process will develop specific additional goals that the library will pursue going forward, based on the ideas, aspirations, and needs of our community.

Broadly, in 2018 the library aims to continue providing the high standard of service for which we are known and to build our role as a social and intellectual hub for Hopkinton. We hope to develop new relationships with Hopkinton residents and community groups while strengthening the existing relationships the library already enjoys. Staff will add library programming with offerings such as a memory café, LEGO club, Girls Who Code, more adult book groups, and possibly a community read, and will expand the services offered in the new building to include after hours meetings for Town boards and committees, a small art gallery, and self-checkout, among others. Library Director Heather Backman is happy to hear from residents with more ideas of things that the library can offer.

Respectfully submitted,
Heather Backman
Library Director

HOPKINTON PUBLIC LIBRARY BOARD OF TRUSTEES

The Hopkinton Public Library's Board of Trustees is a five-member elected board responsible for overseeing the library for the benefit of the community. Working closely with the library director, members are responsible for establishing library policies and plans, assisting the Director in finalizing the budget, strategic planning, goals and objectives, and conducting public relations. The board meets on the third Thursday, from September through June, and other times as needed. All meetings conform to the Open Meeting Law, and are posted with the town.

2017 began with the library in temporary quarters on South Street. Interim Director Deb Ervin worked with architects, builders, town officers and the Trustees to ensure both the smooth running of the temporary library, and the final construction details and interior (including furnishings) for the new library addition and renovation.

After the May Town Elections, two new Trustees, Margie Wiggin and Jessica King, joined the Board. They bring many skills and ideas to our deliberations. Both of them attended a Trustee Orientation session hosted by the MBLC and the MLS. These sessions provide invaluable information to better the new and experienced Trustee's ability to perform his or her mandated duties.

In August, Town Manager Norman Khumalo asked the Trustees to participate in the final interview round for a new Library Director. The Trustees all gave feedback to Mr. Khumalo and Maria Casey, Hopkinton HR Director. After their deliberations, Heather Backman was selected as new Director. Mr. Khumalo and Ms. Casey presented their choice to the Board of Selectmen, who unanimously agreed to her hiring. Welcome Heather!

As Heather assumed the duties of Director, Deb Ervin relinquished her role as interim director, and, until November 30th, was the Transition Coordinator. She has now officially retired, and the library will miss her. Hopefully, Deb will remain in our library life.

The highlight of 2017 was the Grand Opening of our new Library. Trustees hosted the Grand Opening celebration, with speeches and ribbon cutting for the library, and later in the afternoon, for the Children's and Young Adults rooms. Two highlights of the ceremonies were the singing of our National Anthem by Riley Myers, and the ribbon cutting and first elevator ride by Michael Camille and his family.

Response has been overwhelming. Over 1,500 people came to the library on opening day, and involvement has continued, with a 50 – 80 percent increase in patronage and circulation. New library card applications have increased by 700%!!

The Trustees will continue to work closely with, and support the Friends of the Hopkinton Public Library and the Hopkinton Public Library Foundation with participation in their events, public relations support and joint meetings throughout the year.

On December 2nd, in conjunction with the downtown Holiday Stroll, The Director and the Trustees hosted a coffee and hot chocolate hour. Many patrons dropped by to enjoy a hot drink, and to meet Heather and the Trustees.

Jessi McCarthy has been hired as the new Adult Services Librarian. Jessi's first day was December 18th. Welcome!

Also in December, the Trustees approved the library budget, prepared and presented by Heather Backman. The Trustees and Director will now turn our attention to preparing the FY2019 Strategic Plan.

Our goals for 2018 are to continue our support for the Library Director, especially with policies relating to the new library. The Board is also reevaluating its role and function as overseers of the Hopkinton Public Library and its Director.

Respectfully submitted,
Susan Porter Chairman
June Harris
Michael McNamara
Margaret Wiggin
Jessica King

HOPKINTON MARATHON COMMITTEE

It All Start Here! The Hopkinton Marathon Committee (HMC) was established in 1979 and members are known to many as the stewards of the start for the Boston Marathon. The committee works in collaboration with the Boston Athletic Association (B.A.A.) to ensure that the annual running of the world's oldest and most prestigious marathon is a safe and successful event for all involved.

The planning, organization, and effort required to accomplish this is a yearlong challenge, which is addressed by a dedicated group of volunteers, representatives of the Highway Department/DPW, Police Department, Fire Department, Schools Hopkinton School Facilities Department, Parks & Recreation Commission, Board of Health, and a few long time volunteers from neighboring communities. The committee works with the B.A.A. to guide and coordinate all race logistics within Hopkinton, working diligently with all town officials, departments, residents, and businesses to ensure all race operations are made with the best interest of Hopkinton.

The 121st Boston Marathon was a great success due to the cooperative team efforts of the B.A.A. race organization and the Hopkinton Marathon Committee. The committee takes great pride in showcasing the town as they prepared for the influx of thousands of runners, volunteers, and spectators.

As the sun was shining and the temps reached up into the low seventies on Patriots' Day, it was a perfect clear morning which marked the 93rd year that runners lined up on the freshly painted starting line for 121st Boston Marathon. After months of strategic planning and preparation we welcomed 30,000 runners from around the world to Hopkinton on April 17, 2017.

The committee hosted the legendary marathoner Kathrine Switzer as she returned to Hopkinton to run along with members of her 261 Fearless Foundation team to celebrate the 50th anniversary of her historic run in 1967. At age 20, Kathrine was the first woman to run the Boston Marathon with an official bib number after registering as K.V.Switzer. She was also the official starter for the elite women's race. Selectmen, Claire Wright on behalf of the Hopkinton Historical Society presented Kathrine with a marathon keepsake ornament engraved with K.V. Switzer, April 19, 1967, #261, and her time 4:20 to commemorate her history-making run which started and made history in Hopkinton 50 years ago.

Since 1897, the Boston Marathon has started on Patriots' Day. In recognition of the holiday, the Hopkinton Marathon Committee annually honors local veterans on the starters' platform to recognize the holiday, as well as the veterans' service to our country. Three veterans were introduced to a large crowd at the start line. Kathleen O'Leary, a Lieutenant in the United States Navy Nurse Corps was stationed at the Naval Hospital in San Diego and then at the Naval Support Activity Station Hospital in DaNang, Vietnam, taking care of the Marines for over six years. Fred Betz, a Captain in the United States Air Force served in Germany and Omaha working as an OSI, Officer of Special Investigations for seven years. Don Creswell, a lifelong Hopkinton resident also served in the United States Navy. He trained in the Great Lakes for a year and was then stationed on different ships all along the east coast.

In 2006, the B.A.A. implemented a wave start for the Boston Marathon; the Hopkinton Marathon Committee has had the privilege of selecting the official starters for the later waves. This year the committee selected Mary Jo LaFreniere to start wave two on race morning. Serving as Vice-Chair of HMC she is the B.A.A. team captain for the elite athlete marshal group and has volunteered for 33 years in several capacities over the years. LaFreniere has also served the town on the Tax Relief Committee and the Board of Assessors, currently serves as chair of the Board of Assessors. Mary Jo was very excited to be honored for her many years of service and shared the memorable experience with her family who stood with her as she fired the gun to start wave two. "It was great to see the race from the starters' platform and watch all the runners go by waving and smiling on their way to Boston. I loved having the opportunity to start the race and it will be a great memory!"

Two extremely respected military leaders who joined the field of runners for the 121st Boston Marathon. Boston native, General Joseph F. Dunford, Jr., the 19th Chairman of the Joint Chiefs of Staff who ran the race with his daughter Katherine and Lieutenant General James C. McConville, the 47th Deputy Chief of Staff, G-1 who ran with his son Michael. General Dunford, the nations' highest ranking military officer welcomed the runners with inspiring remarks and fired the starters' pistol to start wave three. The generals greeted and thanked all our veterans. "It was truly an honor to represent the men and women who serve in the US Army and my hometown of Quincy in Boston Massachusetts. The Boston Athletic Association, Hopkinton Marathon Committee and the town of Hopkinton did an incredible job hosting the thousands of runners who participated in one of the most historic and notable marathons in the world. "Without a doubt, this race will be one of the most memorable experiences of my life and I thank everyone who made it a success" said LTG McConville.

Bob Lavoie, a 90 year old World War II and Korean War Marine veteran and lifelong resident of Hopkinton stood on the starters' platform surrounded by family to fire the starters' pistol to start the fourth and final wave of the Boston Marathon on Patriots' Day. "It was very special; I was honored beyond belief, beyond words. I watched Walter Brown fire the gun for years; never did I think I would fire it myself. It was a special honor that I will remember forever." However, the surprise that was kept secret for months regarding the Generals participation in the Boston Marathon became the highlight of Bob's day when he had the opportunity earlier in the morning to meet a fellow Marine who just happened to be our nation's highest ranking officer, General Dunford. The two men shared a mutual respect for one another along with stories of family and common interests. "I was so overwhelmed when I met the General and I was so fortunate to have the chance to spend some time with him, he's so humble. I could not believe it, this was an amazing event and I was so glad I could share this honor with my family, they are my support group. Bob went on to express his appreciation for the BAA and the Hopkinton Marathon Committee and all those involved behind the scenes that made this special visit possible."

We will miss Hopkinton Public Schools Facilities Director Al Rogers who retired in June after 18 years. Al was one who never had to be asked to do anything as he was the one who just did what needed to be done with little fanfare. He would never accept kudos or the spotlight but with Al by your side you knew things were done right the first time. His positive thinking was always about the townspeople he served. Thank you Al for all your valuable contributions to our

committee, the race, and the community of Hopkinton! We wish you all the very best in your retirement. You will be missed!

I'd like to thank all my colleagues on the Hopkinton Marathon Committee for their dedication, cooperation, and passion. All of us involved in the planning and execution of this race take great pride to ensure the Boston Marathon is a family fun event for all. This includes the Hopkinton Police, Fire, Highway/DPW, Schools, Parks & Recreation, and the Board of Health as well as the at-Large committee members who also serve as B.A.A. Start Team Captains who coordinated various official volunteer teams including, Elite Runner Start Marshals, VIP Runner Program, Start Area Marshals, Information Kiosks/Town Common & Athletes' Village, Parking & Bus Shuttle Program, Wheelchair Push-rim Athlete Marshals, Donated Clothing Program, Race Announcer & Start Line Painting, and VIP Start Grandstand Seating for another amazing job this year. HMC members includes; HPD Lt. Joseph Bennett, Jean Cann, Alex Danahy, Jane Goodman, Craig Gormley, MaryJo LaFreniere, Jack Leduc, HPD Chief Ed Lee, Bob Levenson, DPW Manager Mike Mansir, Bob McGuire, HFD Deputy Chief Bill Miller, Adam Munroe, Judy Pitasi, HPD Lt. Jay Porter, HFD Chief Steve Slaman, Hopkinton Schools Facility Director Al Rogers and Chuck Wallace. I'm proud to work with such a great group of people!

We especially want to thank the Boston Athletic Association officials, Chief Executive Officer Tom Grilk, Race Director Dave McGillivray, Race Operations Doug Flannery, Start Coordinator Andy Deschenes, and Athletes' Village coordinator Joe Robertson for another successful race!

Thank you to the Board of Selectman, Town Manager, Town Manager's Office, Town Departments, committee liaison Brian Herr, local businesses, organizations, volunteers, and residents of Hopkinton for your overwhelming and continued support.

It All Start Here!

Respectfully submitted,
Dorothy Ferriter-Wallace, Chairman

MARATHON FUND COMMITTEE

The first meeting of the Hopkinton Marathon Fund Committee took place on September 24, 1986. The Committee met to propose various ideas for allocating a \$15,000 gift to the Town from the Boston Athletic Association (BAA). Discussion included ways to promote and support variety of youth athletics and recreational programs. Most of the money went into the Town of Hopkinton general fund until 1987 when the Board of Selectmen directed the Marathon Fund Committee to disburse the funds left over from any Marathon related expenses as outlined and approved by the Hopkinton Marathon Committee. Since that time, many Hopkinton groups have benefited from the BAA gift including: Babe Ruth Baseball, Hopkinton Jr. High Soccer, Baseball, Football and Hockey teams, Cross Country Ski Team, Graduating Student Athletes, Hopkinton Lacrosse, the Hopkinton Senior Center, Little League Baseball, and Parks and Recreation requests. In 2017, the entire community benefitted as the Committee was able to provide some funding in support of Friends of Hopkinton Family Day.

The Hopkinton Marathon Committee is responsible for coordinating all aspects of the start of the Boston Marathon. It has always had the charge of forecasting all race related expenses in advance and approving those expenses which are then processed and approved by the Board of Selectmen. The Hopkinton Marathon Committee works very closely with the BAA, and ensures that all aspects of the start of the Boston Marathon are coordinated through the Committee as directed.

After all of Marathon related expenses have been approved, processed, and paid there are funds which remain in BAA Gift Account. This leftover amount is what the Hopkinton Marathon Fund Committee distributes. The fund is for use in the areas of recreation and athletics and the Committee encourages organizations, groups, and teams to make requests for use of the fund for those purposes; and in making recommendations of use of the fund, we attempt to support as many of those organizations, groups, and teams as possible.

Procedurally, the Hopkinton Marathon Fund Committee has operated under the following criteria:

- First come, first serve
- Purchases may be for materials, equipment or service
- Three bids should be submitted for consideration of a request

Preference is given toward non-recurring items so the Marathon Fund does not become a permanent source for recurring programs, however historical exceptions have included (6) college scholarships for student athletes, and programs for Hopkinton Senior Center.

The annual scholarships for graduating high school seniors have been especially gratifying, and have served to be an important measure and demonstration of community support.

After paying BAA Marathon expenses, \$27,175.04 remained for the Hopkinton Marathon Fund Committee to use. These funds have been allocated to:

- Six student-athlete scholarships for Hopkinton graduates
- Games and equipment rental for the post prom party
- The Council on Aging and Hopkinton Senior Center exercise programs
- The Hopkinton Police Association Fishing Derby

- HHS Hockey Team (Girls and Boys Varsity)
- Junior Hiller Hockey
- Hopkinton Running Club 10K
- Friends of Hopkinton Family Day

We thank the Town of Hopkinton for its on-going support and look forward to serving the community in 2018.

Respectfully submitted,

Carole Nathan, Chairperson

Colleen Charleston, Secretary

John Coutinho, BOS Liaison

John Graziano, Hopkinton School Committee Representative

Mary Jo LaFreniere, Marathon Committee Representative

Amy Markowitz, Hopkinton Parks & Rec. Representative

OPEN SPACE PRESERVATION COMMISSION

The Open Space Preservation Commission was established in 1980. Its charge is to identify parcels of land available for acquisition that would enrich the quality of life in Hopkinton by providing land for passive recreation such as hiking, horseback riding, cycling and other non motorized activities; as well as protection, preservation and restoration of our woodland, wetlands, water resources and scenic views. These parcels may also offer links to other recreation and open space lands as well as wildlife corridors. The Commission works with property owners or their agents to determine the best means of acquisition (i.e.; purchase, donation or placement of conservation restrictions on development). The Open Space Preservation Commission consists of five members including representatives from the Planning Board, Conservation Commission, and the Board of Selectmen, with two at-large members.

In 2017, the Open Space Preservation Commission evaluated several parcels of land for acquisition. In keeping with the 2017 Master Plan and the 2013 Open Space and Recreation Plan, the Commission evaluated and recommended that the Town acquire a 2.9 acre parcel of land to connect trails on adjacent open space.

The Commission submitted a Community Preservation Act Funding Application to the Community Preservation Committee for consideration of purchasing a 20.86 acre parcel which abuts a town-owned open space parcel.

A Commission member served on the Dog Park subcommittee and the 192 Hayden Rowe Planning Process Working Group.

John Ferrari, Chair, Planning Board Representative
Jeff Doherty, Member At-Large
Edwin Harrow, Conservation Commission Representative
Nancy Peters, Member At-Large
Brendan Tedstone, Board of Selectmen Representative

PARKS & RECREATION DEPARTMENT

The mission of the Parks and Recreation Department is to be the community leader for promoting healthy recreation with sustainable programs and first-rate facilities designed to enhance the lifestyles and quality of life for our diverse and growing town population.

The department is the custodian for the Town Common, Sandy Beach, EMC Park and ball fields, Carrigan Park, Emerald Hills Field, Daniel Shays Field, Reed Park and of course the Fruit Street Athletic Complex. The Parks and Recreation Department is looking forward to completing an amenities building located at the Fruit Street Athletic Fields. The building will provide indoor bathrooms, concessions, storage space for our in-town youth sports organizations and a covered pavilion to provide shelter for participants and spectators. The anticipated opening is April, 2018.

The Parks and Recreation Department strives to provide programs that serve all community members. We continue to grow our youth sports programs. We now offer ultimate Frisbee, summer beach volleyball and junior wrestling among others. We have also expanded our portfolio of programs to provide instructional and intellectual recreational programming. These programs include CPR and first aid training, Business sharks, Chopped Jr., Mahjong, Spectacular hands on science and Public speaking for kids, to name a few.

Overall, the Parks and Recreation Department has seen over 1,600 participants for the 3rd straight year. We are now in the planning stages of a very exciting project for the community. We have been entrusted with building a community dog park. When completed, this park will provide a safe place for people to bring their dogs for exercise and socialization. This will be a multi use park as we are working with the Hopkinton trails club to provide walking trails on the same property. The majority of the cost for this park will be funded privately with a generous grant from The Stanton Foundation. The department will work to continuously improve all of the fields and parks to create family friendly places for everyone to enjoy.

PERMANENT BUILDING COMMITTEE

The Permanent Building Committee (“PBC”) had a busy year in 2017 overseeing construction of two major capital projects, the Library expansion and the new DPW facility.

The Library expansion was open to the public in the fall of 2017. Final completion of some punch list items will occur this spring and we expect the project to be complete slightly under budget. The PBC is also working to finalizing the building’s LEED certification which will allow us to maximize our State grant reimbursement to further reduce the Town’s share of the project costs.

In December, the DPW moved into its’ new facility on Wood Street in time to support winter operations. A few items remain to be completed and a public open house will be planned for the spring. One of the items still under construction is the rooftop solar panels. These were generously donated by a local company, Solect, and we expect these panels to dramatically offset the Town’s utility expenses for this building.

The PBC would like to thank our Town Engineer, Dave Daltorio, for his support, advice and efforts in maintaining the Town’s numerous facility investments. In addition, we want to recognize the Library Director, Heather Backman, and DPW Director, John Westerling, for their tireless contributions in making the Library and DPW projects a success.

Respectfully submitted,

Permanent Building Committee

PLANNING BOARD

The responsibilities of the Planning Board are established by state law and by town bylaws. They include making a Master Plan for the Town, recommending designation of scenic roads and administering the Scenic Roads regulations, review of and action on subdivision and approval-not-required plans pursuant to Mass. General Laws Ch. 41, adoption of Subdivision Rules and Regulations for the Town, review of and action on plans pursuant to several zoning bylaws including Open Space and Landscape Preservation Development, Commercial Solar, Garden Apartments in Residential Districts, Open Space Mixed Use Development Overlay District, Flexible Community Development, Site Plan Review, Neighborhood Mixed Use District, Off-Street Parking, Hotel Overlay District, and Common Driveways. The Board also issues Earth Removal and Stormwater Management Permits and develops and holds public hearings on proposed zoning articles and presents them to Town Meeting for adoption.

During 2017 the Planning Board took the following action on several types of plans and applications:

Site Plan Review, Major Projects approved: 1

- 50-60 West Main Street – Golden Pond Resident Care – Phase III Expansion of the Existing Building

Site Plan Review, Minor Projects approved: 5

- 79 Hayden Rowe – Hopkinton Pediatric Dental Assoc. – Addition to Waiting Area and Exam Rooms
- 74 Main Street – Town of Hopkinton – Addition of 6 Parking Spaces
- 88 Grove Street – Town of Hopkinton – Replacement Water Tower
- 52 Wilson Street – A/Z Corporation – New Warehouse/Maintenance Building
- 97 East Main Street – Weston Nurseries – New Greenhouse

Scenic Road Applications approved: 7

- 221 Pond Street
- 147 Ash Street
- Lot 1 Saddle Hill Road
- Lot 2 Saddle Hill Road
- Lot 3 Saddle Hill Road
- Lot 4 Saddle Hill Road
- 143 Spring Street

Approval-Not-Required Plans endorsed: 12, creating 14 new building lots

Special Permits granted: 1

- 147 Lumber Street – Commercial Solar Photovoltaic Installation

Stormwater Management Permits granted: 1

Earth Removal Permits granted: 0

Subdivisions approved: 0

At the 2017 Annual Town Meeting, the Planning Board sponsored Zoning Bylaw and Zoning Map change proposals which were adopted:

- Amend residential districts to allow utility facilities with a Special Permit;
- Amend the definition of Restaurants and the parking requirements for Restaurants;
- Housekeeping articles: modifications to the Hotel Overlay District section, Open Space & Landscape Preservation Development section and the Flexible Community Development section and clarification of the definition of Gross Floor Area;

- Amend Sign Bylaw to allow signs above the first floor with a Special Permit;
- Adopt a temporary moratorium on recreational marijuana establishments.

The Board also sponsored articles to accept the gift of land at Hehn's Farm Way and the gift of land at Box Mill Road and accept the following streets as public ways: Cider Mill Road, Cold Spring Brook Road, Cranberry Lane and Pinetree Lane.

In April 2017 the Board approved the update to the 2007 Master Plan.

Board members represented the Planning Board on the Zoning Advisory Committee, Community Preservation Committee, Open Space Preservation Commission and the Design Review Board.

The Board thanks members Ken Weismantel, Brian Karp, Matthew Wade and Vincent Cerulle who left the Board this year, for their time and contribution during their service.

The Board would also like to thank members of the public for their participation and input at our many meetings. The input is very valuable to Board members during deliberations and in reaching our decisions, and it improves the process.

John Ferrari, Chairman
Francis DeYoung, Vice Chairman
Francis D'Urso
David Paul
Clifford Kistner
Muriel Kramer
Amy Ritterbusch
Irfan Nasrullah
Kelly Karp

HOPKINTON POLICE DEPARTMENT

“The members of the Hopkinton Police Department are committed to strengthening the partnership between our organization and our community. We will be guided by constitutional, professional and community standards while we strive to provide the highest level of public safety. We value honesty, excellence, tolerance, compassion and fairness.”

2017 was a successful year for the Hopkinton Police Department in the areas of growth, community engagement, collaborations with our partners and crime prevention. We continue to pursue our work in the area of prevention and school safety. Below are just a few examples of current programs and initiatives:

- Jail Diversion Program, and training officers as mental health responders, as well as having an advocate to respond to calls.
- Partner in the Hopkinton Prevention Coalition.
- Autism Awareness Program.
- Implementation of the ALICE program in schools for preparedness of an active shooter.
- Incident Command Training for school administration and staff.
- Work with the schools for a more effective panic alarm system and protocols.
- Enhanced communications between schools and police with portable radios for direct contact with the Police department.
- Follow the Bus Program where officers drive behind buses to enhance safety and prevent vehicles from passing.
- Enhanced traffic enforcement in school zones, purchase radar trailer to curb speeding. Study on drop off routes and traffic crossings, and continue to implement best methods.

We continue to strive to be up to date on all aspects of training. While aiming to better ourselves with continuous training, we are also aiming for consistent excellence. One way of achieving this is through the process of accreditation. The process prompts us to strive, meet and to maintain the standards that have been created by the law enforcement professionals throughout the country. I am pleased to announce that we have been successful in our goal in continuing the accreditation process. We have developed and implemented several new policies. All policies and standards are in line with state and national guidelines, and have been tailor made to fit the needs of our organization.

Below is the list of our policies that have been finalized (agreed upon with Union), and the “Pending” list has been re-worked and is near completion.

<u>COMPLETED</u>	<u>Pending</u>
Training and Career Development	Interacting with Transgender
Disciplinary Procedures	Police Vehicles
Written Directives	Authorized Weapons
Use of Mobile Data Terminals	Mutual Aid Agreement
Domestic Violence by Police Employees	Computers and Data Security
Holding Facilities	Organization
Communications	Promotional Process
Communications Center	Recruitment and Selection
Detainee Processing	
Property and Evidence Control	
Collection and Preservation of Evidence	
Department Identification Cards	
Consular Notification	

I am proud of how well we have worked with the members of the police union. Our relationship has enhanced this process, and their input has been extremely effective in completing this process in a timely and efficient manner.

Training has been a continuous process, and we have been more efficient in this area with online vendor training-saving money. I researched the use of a software system that would fulfill our training needs though scheduling, tracking and documentation of mandatory training standards and reduce liability. I found that our current Detail Tracking System (DTS) could also serve us for this purpose and could also automate the requirements for accreditation and ensure compliance of policies, procedures and current standards. This is a very efficient way to use one system for a multitude of tasks and reduces the need for additional software and training on such. We continue to host training at our facility which has been extremely cost effective.

I have two lieutenants under my command: one handling the administrative functions, while the other handles the operational side. This frees up sergeants to some extent to concentrate on their main responsibility of supervising. I reviewed the current staffing levels of the Police Department and Public Safety Dispatch with ongoing and future growth of the town in mind. Two officers were hired in 2017 and are currently in the academy with a graduation date in June 2018. We are looking forward to the addition of Molly McGaffigan and Jay Deiana when they graduate and are sworn in as full time Police Officers.

On our Dispatch side, we have gained 4 new full time staff members to both fill vacant positions and add a position to make way for the Dispatch Supervisor to come off the desk to fulfill administrative and supervisory duties. We also hired 2 part time staff to fill open shifts and reduce the cost of overtime to the department.

Full time: Brenda Stanley, Kevin Riess, Farai Sithole and Kiley Davis
Part time: Brittany Firth and Ryan Reilly

Our Public Information Officer has developed many contacts in the news media. We have earned their trust that we will be transparent and not biased towards any media outlets. This trust and relationship has helped reduce the surge of media calls during a news event as the reporters contact Lieutenant Joseph Bennett directly. We continue to send blast updates on upcoming press releases, conferences and interviews.

We have utilized social media via Twitter and Facebook to get pertinent information out to the public. Social media has also been extremely helpful in seeking and receiving information from the public. Two-way communication has been a huge help. Specifically, one program that has been extremely successful through social media is the Safe Exchange Zone. Online purchases and swaps are a popular way to shop and exchange goods. In recognition of some safety concerns a Safe Exchange Zone is established in the front parking lot of the police department to meet and exchange these items. The police station property is covered by 24 hour surveillance, and the station is staffed 24 hours a day as well. We have received much positive feedback on this program and we will continue to make residents aware of the procedure.

Public access to state and local government records is governed by Massachusetts General Law and this law was reformed effective January 1, 2017. In ensuring compliance with the new guidelines, two records access officers were designated and 593 records requests were filled.

In an effort to expand upon the communication plan, we use an initiative called Hopkinton First. The goal is making Hopkinton the #1 safest community in the Commonwealth and the country.

Currently we are number four in the state, fifteen in the country. Crime Prevention Officers have been in our neighborhoods meeting with people and sharing information. We have already reached out to our churches and daycare providers to provide security and crime prevention information. Crime prevention has been one of our top priorities and we have implemented several community based prevention programs in collaboration with community partners and community stakeholders. We have been extremely successful in this area, and have formed great partnerships throughout the community as well as further afield. One of the highlights of our prevention program is that we hosted a full day training program for the churches in the community on crime prevention and safety. The instructor is a nationally recognized subject matter expert. This training experience has resulted in a strong collaborative effort community wide to provide a higher level of safety in all of our places of worship.

Last August we hosted our **third** annual National Night Out to enhance our education of the public in the area of crime prevention. We had tremendous success with this event as a result of moving the venue to the Town Common. It was a lot more visible and better attended than in any of the previous years. There were vendors who added to the experience for all that attended. The K9 display that was put on by our partners from the Sheriff's Department was immensely enjoyed by all that gathered to watch. This event continues to grow, and this coming year is going to be even better. The event not only educates the public, but it is an opportunity to meet with the community in a fun family setting.

We continue to work with the schools, specifically the School Safety Team. We continue to collaborate on programs, safety protocols and procedures, as well as traffic safety for our schools. I have worked on a collaborative effort with the School Department, Youth Coordinator and the newly formed Hopkinton Organizing for Prevention to examine current strategies in the area. We have worked to initiate programs to educate parents on the signs and dangers of substance abuse as well as resources and programs to assist them.

Our work with the school safety committee has been extremely successful in identifying problems and coming out with effective solutions. Of course I would be remiss if I did not mention the continued outstanding work of School Resource Officer Phil Powers. Phil maintains strong relationships with faculty and students, and is an excellent liaison between us and the School Department.

Traffic continues to be a high priority in the community. Officers are continually working to reduce accidents and improve pedestrian safety. On a daily basis officers perform stationary radar and traffic enforcement and place emphasis in areas where crashes have occurred. This year, officers conducted over 1700 hours of dedicated enforcement. Some of this activity was funded through a traffic enforcement grant from the Executive Office of Public Safety. I am moving forward in an effort to maintain the number Officers will be focusing on distracted driving.

Once again, we enjoyed another successful running of the Boston Marathon, with cost savings and reallocation of manpower to address issues that had been brought forth from the previous year. 2017 was a huge success. We utilized the same security plan as in 2016. The months of planning and preparation resulted in a high level of security. Of course when the last runner crosses the finish line, planning begins right away for the upcoming year by focusing on our performance and how we can improve. We continuously strive to make the event safe and fun, and to improve on security and efficiency while trying to offer the best possible experience for the runners and spectators. We are grateful for our partners - state, local and federal who help us complete our mission including our partnerships with HMC, BAA local, county, state and federal partners.

We enjoyed our annual Bocci tournament where we faced off with the seniors and the Fire department. I am proud to say Hopkinton PD emerged victorious over the FD this year and are looking forward to continuing the winning streak next year!

In closing we are looking forward to 2018 and building our relationships with the community in the essence of crime prevention. We will do this through continuous work with our partners and stakeholders. We will continue to move the department forward striving to provide the best training and equipment to keep our officers and the community safe.

Respectfully submitted,

Edward J. Lee Jr.



Department Challenge Coin

The following is snapshot of the incident types and frequency for 2017

INCIDENT TYPE	2017	INCIDENT TYPE	2017	INCIDENT TYPE	2017
209A Related	0	Breaking and Entering	1	Escort	17
209A Violation	0	B&E Attempt	0	Family Trouble	46
911 Incident	1	B&E Private	6	Fight	2
Abandoned MV	3	B&E Commercial	10	Fleet Maintenance	155
Accident Fatal	1	B&E MV	11	Found Property	93
Accident no Personal Injury	276	BOLO	2	Fraud	109
Accident Non-Invest	47	Bomb Threat	0	Harassment	20
Accident Unfounded	6	Building Check	13	HIDTA	139

Accident w/ Personal Injury	53	CEMLEC	21	Hit & Run MVA	53
Administrative Function	113	Check 911 Call	163	Homicide	0
Alarm	632	Check Violation	0	House Checks	378
Alcohol Violation	1	Civil Dispute	3	Illegal Dumping	22
Alternate PSAP Call	1	Community Relations	99	Information Request	
Ambulance Call	1343	Complaint	85	Indecent Exposure	0
Animal Calls	316	Court	170	Insurance Purposes	1
Arrest	50	Crime Prevention	17	Investigation	29
Arson	0	Deliver Message	10	Junk Car Violation	1
Assaults	13	Disabled Motor Vehicle	251	Larceny	33
Assist Business	41	Disturbance	35	Licensing and Permitting	233
Assist other Police Agency	226	Domestic	36	Lockout	142
Assist Person	678	Driving Under Influence	32	Lost Property	62
Assist Town Department	716	DSS & 51A Related	2	Medical Assist	158
Missing Person	9	Mutual Aid from HPD	4	MV Check	592
MV Civil Infractions	217	MV Complaint App	137	MV Verbal Warning	1227
MV Warning	426	Narcotic Investigation	3	Narcotic Violation	3
Noise Complaint	84	Notification	8	OUI Accident Arrest	15
Parking Complaint	44	Parking Violation	38	Passenger Safety	3
Person Check	88	Preserve Peace	2	Property Check	3311
Protective Custody	4	Psychological	72	Radar Log	2518
Rape	0	Recovered MV	1	Recovered Property	5
Reference Previous	250	Remove Youths	1	Repossess MV	6

Incident					
Road Hazard	209	Runaway	3	Safe keep Property	1
Serve Court Paper	157	Sex Offender Registration	3	Sex Offense	2
Stolen MV	1	Stolen Property	21	Sudden Death	8
Suicide Attempt	2	Suicide	4	Suspicious Activity	421
Threats	6	Tow MV	1	Traffic Complaint	68
Traffic Detail	7	Traffic Enforcement	1661	Tree on Wire	39
Trespassing	6	Unsecured Building	2	Vandalism	52
Vehicle Complaint	219	Violation of Town By-Law	6	Warrant Arrest	35
Warrant Service	3	Well Being Check	199	Wires Down	66

Note: Number of incident types may not accurately reflect the number of violations, charges or actions taken, where multiple occur under one incident type.

SUPERINTENDENT OF SCHOOLS

The Hopkinton Public Schools continue to provide programs that help students to excel in academics, athletics, music and the arts. Without the support of the community, we could not be as successful as we are in meeting the varying talents and needs of our students in preparing for an ever-changing world. Hopkinton is known to be a community that provides an education that focuses on the whole child. The school district worked collaboratively with other town departments, elected officials, and town boards to gain approval of a \$42,591,311 budget at the May 2017 Annual Town Meeting.

In planning their budget, the School District seeks to collaborate with town leaders to prepare a budget that is aligned with the School Committee's Strategic Plan, the effective management of the district, and the ability to support key initiatives as identified in the School Improvement Plans. We accomplish this goal by conducting a multi-step, rigorous review of the proposed budget within each department and articulating the budget priorities in a transparent, data-driven manner while promoting a PK-12 vision of instructional excellence. Our Central Office and Administrative team is to be commended for their collaborative efforts and focus on continuous improvement.

The FY18 budget accomplishes the following goals:

- Targeted Professional Development
- Collaborative culture providing opportunities for growth and teacher leadership
- Adoption of new Science Standards and updated Science Texts and resources
- Matching curriculum expectations with individual learning needs
- Expanding teaching repertoires and use of student assessment results to establish rigorous, high expectations
- Preschool program evaluation recommendations
- Using learning data to plan and adjust instruction and evaluate student learning
- Increased staffing to support priority initiatives and enrollment increases
- Maintaining school facilities that support effective instruction

Personnel increases included in this budget were recommended to address the district's increasing enrollment, the demands for English Language Learner teacher support, and Special Education needs.

In addition to the general budget, Town Meeting also supported the following capital articles related to the school district:

1. System wide security upgrades
2. System wide School Technology
3. Building and Grounds equipment
4. HMS auditorium upgrades
5. Hopkins HVAC assessment and upgrades

Throughout 2017, members of the district's administrative team and representatives of the School Committee continued to work closely with the Elementary School Building Committee and Compass Management to meet the guidelines of the Massachusetts School Building Authority in completing the Marathon School scheduled to open in August 2018.

As I approach retirement, it has been an honor to serve as your Superintendent of Schools in a community that cares about an education that supports the whole child. In addition to the many achievements and awards in athletics, music, engineering and the arts, Hopkinton is among the highest performing districts in academic achievement based on multiple measures. In 2017, our 3rd graders showed their highest MCAS performance in the past four years in both ELA and Mathematics while the Hopkinton Middle School achieved Level 1 status with the Department of Elementary and Secondary Education and the High School maintained their ranking as one of the best in the state. Programmatic changes that have contributed to these successes include the addition of Subject Matter Teacher Leaders, Co-Teaching, Full Day Kindergarten, additional specialists such as Adjustment Counselors and Behavior Specialists, as well as Technology and Engineering expertise.

Respectfully submitted,
Cathy MacLeod, Ed.D.
Superintendent of Schools

SCHOOL COMMITTEE

The mission of the Hopkinton Public Schools is Learn, Create, and Achieve Together. The district strives to equip all students with the skills and knowledge to become productive citizens and lifelong learners by providing appropriate learning opportunities in a physical, social, and emotional environment that fosters fulfillment of each student's potential. The School Committee is responsible for developing policies that support the mission of the school district and for adopting a budget that provides adequate funding for the schools. The Committee oversees and directs the management of the annual funds made available to the school system in the most strategic and cost-effective way possible. By working collaboratively with the school administration, town committees, town departments and community support groups, the School Committee dutifully and successfully carries out its responsibilities. Over the course of the last 12 months, much has been accomplished.

Hiring of a New Superintendent

One of the most important decisions a School Committee ever makes is the selection of the Superintendent of Schools. Dr. Cathy MacLeod will retire in June, 2018, and the School Committee conducted a rigorous process to identify her successor. The School Committee was very pleased to determine that the best candidate for the position was the current Assistant Superintendent, Dr. Carol Cavanaugh. Dr. Cavanaugh will assume her position on July 1, 2018.

Strategic Plan Annual Update

Members of the School Committee, in collaboration with the Superintendent, reviewed and updated the Strategic Plan. The strategic priorities will continue to guide the district over the next fiscal year, and the development of the next Strategic Plan will begin in 2018. We work with administration to ensure that budget requests and school improvement plans are aligned to the identified Strategic Plan priorities.

Building and Facilities Goal

The School Committee continues to work closely with the Elementary School Building Committee to advance the completion of the new PK-1 Elementary School. In October 2016, the community celebrated a milestone in the building project with a groundbreaking ceremony commencing the construction of the new early elementary school. We are on schedule to open the new school in August 2018. A Statement of Interest on behalf of the Elmwood School was filed in 2017, and will be renewed in 2018.

Budget Goal

Last year, the Committee collaborated with the school administration and town leaders to develop and present a goals-driven, responsible budget for FY18 to the community, which passed at the May 2017 Annual Town Meeting. For the 2018 Town Meeting FY19 budget

presentation, sustaining voter support for an FY19 goals-driven, fiscally responsible, transparently prepared budget is the Committee's goal. The FY19 budget recommendation strives to meet the educational needs of all students and focuses on key initiatives from the strategic plan, while operating within the funding constraints of the town.

Respectfully submitted,

Jean Bertschmann, Chair
Nancy Cavanaugh, Vice-Chair
Meena Bharath, Member
Jennifer Devlin, Member
Jonathan Graziano, Member

STUDENT SERVICES

The Student Services Office provides appropriate and comprehensive programming through the use of local, state, and federal funding and grants. Educational programs for students Pre-K to age 22 ensure high standards and expectations for both staff and students through quality training, research-based instruction, and data driven decisions. The Student Services Office is responsible for Special Education students ages 3 to 22, Child Find, students on 504 Plans and McKinney Vento. A range of programs and a continuum of services are available to all our learners. Our goal is always to provide services for student's success, achievement, and transitions throughout their school years so they have every opportunity to become independent, lifelong learners, and productive citizens in a global, competitive society.

The Coordinated Program Review action items were completed this year. All completed items were fully approved by the Department of Education. The outcome of this entire process was positive and we worked as a district to implement procedures to ensure continued equity and to enhance student success.

Program Descriptions were analyzed across the grade spans and were finalized this year. This work has resulted in updated, specific criteria district wide to ensure proper placement of students in special education classrooms and programs.

Hopkinton Integrated Preschool maintains National Association for the Education of Young Children (NAEYC) Accreditation. All parents registering students for preschool contact, Kelly Regan, Secretary, for assistance. Her email contact is kregan@hopkinton.k12.ma.us. The Preschool staff and administration have fully implemented a model that allows for integration across classrooms with typical peers and a full day classroom that provides both an integrated classroom and substantially separate classroom. Students are increasing their independence and participating in small group instruction with a special educator and/or paraprofessional staff using ABA principles. Preschool staff continues collaborating with Center School staff each spring to facilitate the transition of their students into Kindergarten the following year.

At the elementary level we worked to align and implement ABLLS-R (Assessment of Basic Language and Learning Skills) with the curriculum frameworks to provide a crosswalk (PK-2) to the MA Standards for educator usage. ABLLS-R identifies deficits in areas including, but not limited to, language and academic skills. Providing a crosswalk increases intensive students exposure to the curriculum frameworks throughout the day.

Paraprofessional fading is an ongoing initiative to fully support students with gaining independence in the learning environment. Behavior Analysts in partnership with Special Educators and Team Chairs collect data and collaborate with parents and members of the IEP team to determine whether or not students require ongoing paraprofessional support to be safe and successful in school.

Transition planning is an ongoing process that assists students with transitioning from high school to young adulthood. Planning and setting appropriate goals is an essential part of this process. Factors include post-secondary goals, career, vocational and independent living skills. Transition plans must begin no later than the first IEP developed when the eligible student is 14. The Individuals with Disabilities Education Act (IDEA) requires that transition planning be part of the Individualized Education Program (IEP). The District contracted with Accept Collaborative to hire a Transition Coordinator to support this work. Additionally, we secured grant funds to streamline transition assessments in grades 6-12. We were unable to secure a location in the community to serve our 18-22 program, however, we continue to work with various community organizations to support our work in this area.

Students in the Life Skills and EXCEL (18 to 22) Program are accessing several community and vocational sites each week. The Life Skills group visits Price Chopper for weekly personal grocery trips and recently made a trip to the Solomon Pond Mall for holiday shopping. The high school group also makes several trips during the week to participate in various vocational opportunities in the Hopkins School, the Sheraton Framingham Hotel and Conference Center, and the Community Harvest Farm in Grafton (fall). Vocational opportunities performed for the high school include updating the schedule displayed in the atrium, delivering slips to classrooms, feeding classroom animals, working in the cafeteria, and delivering interoffice mail to the Business Office across the street. Students in the Life Skills program also continue to run the Daily Grind Coffee Shop and provided a gift wrapping service for staff this year.

The EXCEL Program currently visits numerous locations in the greater Hopkinton Community throughout the week. Current weekly vocational opportunities include Price Chopper, Target, the Hopkinton Public Library, the IT Department at the Hopkinton Town Hall, Community Harvest Farm in Grafton (fall/spring), the Sheraton Framingham Hotel and Conference Center, Encompass Fitness in Marlborough, and Framingham State University internships. Students also assist the Hopkinton Center for the Arts with distribution of flyers and brochures to various locations in the greater Hopkinton community. They access two community gym locations for personal fitness activities and yoga class, practice banking skills, and access public transportation via the local bus. They participate in multi-community social activities with other local district programs on a weekly basis including dining, cooking, physical fitness, and leisure activities. In addition, they have visited various businesses locations for tours of the site, as well as an opportunity to ask about employment opportunities within each business.

Adjustment to Practice remains an ongoing priority in the district. Educators work closely with building, and central office administrators to analyze multiple measures of assessment and data to develop a variety of interventions for students utilizing the district resource inventory as a guide. Student progress is continually monitored throughout this process and student specific progress reporting supports this work. The goal of this initiative is to establish high expectations for all students and close the achievement gap between general education students and students with high needs.

Staff in the ABA programs across the district continue to collect and analyze data on a daily basis to monitor each student's instructional needs. Data Finch, an online data collection program for intensive needs students requiring specialized curriculum continues to be utilized. Safety Care, a physical restraint program that emphasizes de-escalation strategies to reduce restraint whenever possible continues to be utilized in district.

The Extended Day program is individualized to meet student's needs and runs up to four days a week. Student schedules are designed to provide a range of activities involving typical peers whenever possible. Activities include Best Buddies, Cooking, School Clubs, as well as Community and Vocational Opportunities. We strive to ensure students develop social connections with peers and build life skills during this program.

The Extended School Year Program continued in 2017 for students with identified needs. We provided an enriching instructional environment and educators utilized instructional plans to provide student specific instruction aligned to IEP goals and objectives.

SEPAC is the Special Education Parent Advisory Council. Hopkinton SEPAC membership is open to any and all parties. If a child has trouble with reading, writing, math, has an identified

disability or perhaps is undiagnosed, but has a definitive presence of a disability, organizational or attention difficulties, Hopkinton SEPAC is available. The Hopkinton SEPAC is facilitated by the SEPAC chair in partnership with the Director of Student Services and meets monthly.

The Student Services Office will continue to evaluate current programs and their capacity to service students with diverse needs in the district. We will also work closely with other Leadership staff including the Superintendent, Assistant Superintendent, Building Principals and the SEPAC Board to create more collaboration and alignment among special and general educators.

HOPKINTON SEPAC

Hopkinton SEPAC (Special Education Parent Advisory Council) believes in the importance of each child's education, striving to continually improve the quality of Hopkinton's special education programs through a variety of programs, speakers, administration meetings, and community outreach services.

SEPAC provides resources needed from the preschool age child to the high school graduate and beyond.

Hopkinton SEPAC membership is open to any and all parties. Families do not have to have a child with special needs to join. If a child has trouble reading, understanding math, has a definitive disability or an undiagnosed, but definitive presence of a disability, organizational or attention difficulties.

SEPAC events are free, district-wide events, and all interested parents and guardians are welcome. All with an interest in Special Education are welcome to attend meetings on the 3rd Tuesday of the month.

PAST SUCCESSES

Previous years – library book collections provided to various schools to promote awareness on various disabilities

Worked with HPTA and Office of Student Services to provide support for our students to attend Extended Day activities and extracurricular

Started social media page to explain to parents what a SEPAC is, how the team process works in the schools, promote upcoming speakers and events, answering questions to point parent in the right direction.

Partnered with social media support group in town (Hopkinton Autism and Special Needs Parent Group) and sponsored kick off event with Police Station

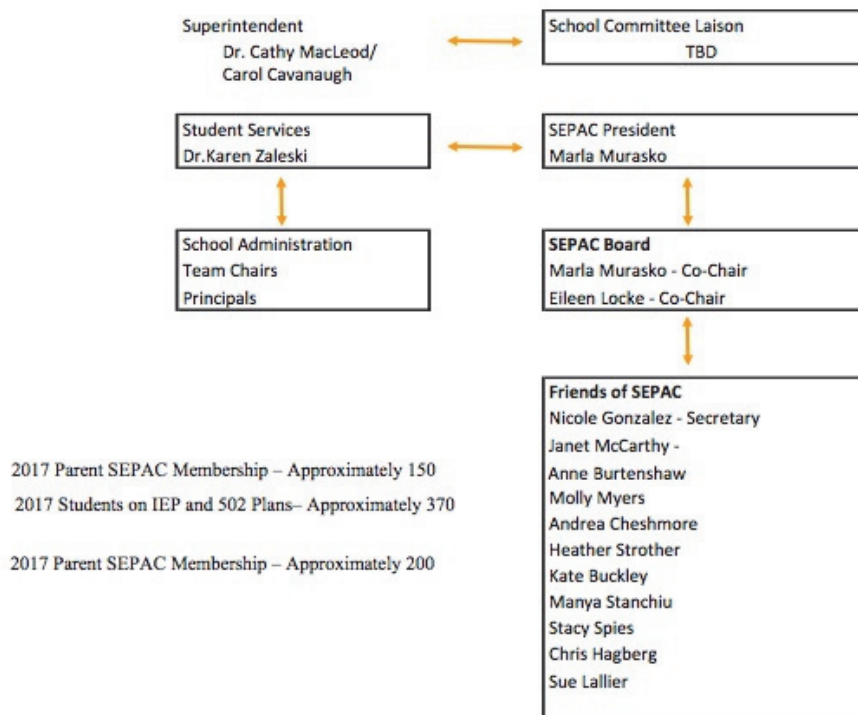
Parent feedback completed on Accept transportation leading to..
Accept Management meeting followed by
Distribution of Accept Transportation Survey

Worked with Asst. Superintendent to understand MCAS initiatives

Development and roll-out of **SEPAC Tracker** for management of topics, status and historical data

Annual SEPAC "Navigator" Scholarship for graduating seniors

SEPAC Overview



Parent Involvement- is a Key to Student Success

Enhancing Academic Performance
 Training for parents
 Student Services- Project Partnerships

2018 Initiatives:

- Literacy Forum - work closely with Dr. Cavanaugh to understand the needs for improving our literacy programs in Hopkinton
- Opportunities for Speakers:
 - Basic Rights
 - Transition Planning

HOPKINTON HIGH SCHOOL

Academics

As a school, we have a lot to celebrate. Our MCAS scores were recently published and 98% of last year's 10th grade students (Class of 2019) scored in the Advanced/Proficient for ELA, 96% for Math, and 97% for Science. Our advanced placement scores were also very strong. For example, in May 2017, 463 students took a total of 1000 AP exams, in 25 different subject areas and 87.7% of our students received a passing score of three, four or five. Lastly, 95% of the Class of 2017 are pursuing higher education, with 91% attending a 4-year college or university. Also important to note, 71% of our students with an Individualized Education Plan (IEP) from the Class of 2017 are attending a 4-year college or university.

Hopkinton High School continued to be recognized both locally and nationally in 2017. We were ranked the number three high school in Massachusetts, in addition to the number one ranking **public** high school in Massachusetts according to US News & World Report. HHS was also designated a Level 1 ranking from the Massachusetts Department of Education.

This school year the high school welcomed six very talented new teachers to our staff in the World Language, Science, English, English Language Learner, and Technology/Engineering departments. The focus areas at HHS during 2017 were curriculum alignment, peer observation and social emotional learning. Over the course of the next two years, we are hoping to articulate what proficiency looks and sounds like in content areas with a focus on depth of understanding and critical thinking. The goal is for all courses to be aligned and curriculum written and formatted in a common way which will be made available online for teachers, students and parents to access. Our second goal is to foster an even more collaborative culture open to dialogue and trust amongst faculty and staff. In an effort to achieve this goal, and maximize teacher repertoires and collaboration, all staff members will conduct (4) peer observations (two per semester) over the course of the year. Our third and final goal is to help students develop strategies for stress management and support them in making healthy decisions both inside and outside the classroom.

In the most recent HHS School Climate Survey, a vast majority of our students reported feeling safe and comfortable at school. Our guidance department includes (6) school counselors, (3) adjustment counselors and a school psychologist to offer the support our students are seeking. We are continuing to find ways to reduce the overall stress level of our students. Educating students on healthy ways to manage their stress level is a major area of focus for the high school. We are in our final year of a three year grant to fund a program for students returning from extended absences, such as hospitalizations, illness or severe concussions. The **START** program is in the budget for the 2018-19 school year and thus far has been a major success as the hospitalization rate of our student population has decreased significantly.

We were also excited to welcome another class of **Top of the Hill** recipients in November. This program recognizes former Hopkinton High graduates who are excelling in their chosen careers. The selection committee has decided to honor recipients every other year, coinciding with a home football game on Thanksgiving. This change will go into effect in 2018. We are also very excited about some new course offerings at HHS including: The History of Engineering, Facing History & Ourselves, Lego™ Robotics, Financial Algebra and Administrative Internships.

In addition, we had over 60 high school students attend trips abroad to Germany, Italy, Amsterdam, Brussels, Paris, and Cuba. We are also hosting twenty-one international students

through our F-1 visa program. The students hail from Italy, Germany, China, South Korea, Vietnam, Brazil, Guatemala and Thailand. Each student attends high school full time while living with a host family from Hopkinton. This is a rich, cultural experience both for the visiting students as well as students at our school.

Overall 95% of the class of 2017 went on to further education, with 91% enrolling in a four-year college, 3% in two-year colleges and 1% to prep school. The colleges they matriculated at are:

The University of Alabama
American University
The University of Arizona
Assumption College
Auburn University
Babson College
Berklee College of Music
Boston College
Boston University
Bowling Green State University
Bridgewater State University
Brigham Young University
Bryant University
University of California, Berkeley
University of California, Los Angeles
Champlain College
College of Charleston
Clark University
Clarkson University
Clemson University
Colby College
Colorado School of Mines
Connecticut College
University of Connecticut
Curry College
Dartmouth College
Dean College
University of Delaware
University of Denver
Dominican University
Drew University
Duke University
Eckerd College
Elon University
Emerson College
Endicott College
Fairfield University
Fitchburg State University
Framingham State University
Franciscan University of Steubenville
Gateway Community College
The George Washington University
Georgetown University

The University of Georgia
Gordon College
Hamilton College, New York
Haverford College
Hobart and William Smith Colleges
Hofstra University
University of Illinois at Urbana-Champaign
Ithaca College
James Madison University
Keene State College
University of Kentucky
Lafayette College
University of Maine
Marist College
University of Maryland, College Park
Massachusetts Bay Community College
Massachusetts College of Art and Design
Massachusetts Institute of Technology
Massachusetts Maritime Academy
University of Massachusetts, Amherst
University of Massachusetts, Boston
University of Massachusetts, Lowell
University of Miami
Michigan State University
University of Michigan
University of Minnesota, Twin Cities
Mount Ida College
University of New Hampshire at Durham
New York University
Newbury College
North Carolina State University
Northeastern University
Norwich University
University of Notre Dame
University of Oregon
Pennsylvania State University
University of Pittsburgh
Providence College
Queen's University
Quinnipiac University
Quinsigamond Community College
University of Rhode Island
Rochester Institute of Technology
Roger Williams University
Saint Anselm College
Salve Regina University
San Diego State University
Savannah College of Art and Design
Siena College
Simmons College
University of South Carolina

Southeastern University
Springfield College
St. Bonaventure University
Stetson University
Stonehill College
Suffolk University
SUNY College at Brockport
Syracuse University
The University of Tampa
Temple University
Towson University
Trinity College
Tulane University
Union College, New York
Vassar College
University of Vermont
Wentworth Institute of Technology
Westfield State University
Wheaton College, Massachusetts
University of Wisconsin, Madison
Worcester Polytechnic Institute
Worcester State University
Yale University

Sixteen students in the Class of 2018 were named National Merit Commended Scholars: Robyn Auslander, Jessica Beck, Molly Bertschmann, Matthew Carnes, Marissa McCarty, Yi-Fan Chen, Emily Dembinski, Callie Gu, Anna Heavey, Anagha Kumar, Ashley Nee, Daniel Potapov, Nathan Pucci, Olivia Rosen, Emily Taylor, Arthur Waltzman. Four students in the Class of 2018 were named National Merit Semifinalists: Avi Arora, Will Lampert, Pratima Vaidyanathan, and Lu Wang. These students scored among the highest throughout the nation.

Two hundred sixteen students at Hopkinton High School earned the designation of 2017 AP Scholar by the College Board in recognition of their exceptional achievement on the college-level Advanced Placement Program (AP) exams.

Among the Class of 2017, 81 Hopkinton High School graduates were offered the John and Abigail Adams Scholarship. In the Class of 2018, 71 Hopkinton High School seniors will be offered the John and Abigail Adams Scholarship. This award qualifies these students for four years of free tuition at any of our state's public colleges and universities. These winners earned the honor by being among the top scorers on the MCAS exams taken in their sophomore year.

Science

During the 2016-2017 school year, 38 students participated in the Research Methods program at Hopkinton High School. These students designed, executed and presented their work at the annual Hopkinton High School Science and Engineering Fair in late February. There were 28 projects in the competition. Several students also went on to present their work at various local, regional, state and international competitions. Results from this year included:

HHS Science and Engineering Fair

1st Place- Himanshu Minocha *"Campus Safety Warning and Notification System Using 3D Geofencing"*

2nd Place: Brian Best *"Music Math: Does Music Follow a Zipfian Distribution Continuation"*
3rd Place (tie): Freya Proudman *"Young Women's Optimism for their Futures"*; Kate Woelflein and Emma Beale *"The Effect of Global Warming on Spider Silk Proteins"*

Worcester Regional Science and Engineering Fair

2nd Place Award- Himanshu Minocha
3rd Place Awards- Parima Sharma and Bronwyn Pappas-Byers *"Development of Solar Cells Using Conductive Glass"*; Brian Best
4th Place Award - Advait Nene *"Harvesting Piezoelectricity for Everyday Use"*

New England Junior Science and Humanities Symposium

Brian Best - 2nd Place in Oral Presentation. Brian won a \$1500 scholarship and a trip to the National Competition in San Diego.
Poster Presentation Participants: Himanshu Minocha, Parima Sharma, Bronwyn Pappas-Byers

International Junior Science and Humanities Symposium - San Diego, CA

Brian Best - participant

Massachusetts State Science and Engineering Fair

Scholarship Award:
Brian Best - ALTERNATE: The 2017 Northeastern University \$60,000 Scholarship
3rd Place Awards: Himanshu Minocha; Katherine Woelflein and Emma Beale
Additionally, the HHS Science Olympiad Team received a 5th award in Wholey Moly, a chemistry competition at the Regional Olympiad in March.

Music

The high school bands, chorus, and orchestra performed throughout the year at various school concerts and town functions. The groups all performed at the Massachusetts Instrumental and Choral Conductors Association Festivals. The High School Concert Band and Orchestra earned a gold medal rating for superior performance and were invited to perform at the MICCA Gold Medal Showcase at Mechanics Hall in Worcester and Symphony Hall in Boston respectively. Additionally, the High School Chorus, Symphonic Band and 8th Grade Orchestra earned a silver medal representing "excellent performance". The 8th Grade Band and 8th Grade Chorus earned Bronze Medals representing "very good performances".

Noteworthy earned a Gold Medal rating at the MICCA Solo and Small Ensemble Festival in May. They were selected to perform in the Solo and Small Ensemble Showcase in Lexington.

Students from Hopkinton were also selected by audition to perform with the Massachusetts Music Educators Association Central District Music Festival Band, Orchestra, or Chorus. Vocalists Matthew Dempsey, Elisa Dong and Abbey Kelly Lanser, will participate in the District Chorus. Instrumentalists David Antaki-Trumpet, Rachael Chen-Flute, Jessie Franks-Bassoon, An-Chi Huang-Violin, Andrew Keeley-Trombone, Andrea Liu-Violin, Dan Moreno-Bass Clarinet, Advait Nene-Bass Clarinet, Andrew Palleiko-Trumpet, Mirabella Paolucci-Viola, Kyle Stukel-Trumpet and will perform in the District Band or Orchestra. Matthew Dempsey, Anney Kelly Lanser, David Antaki, Rachael Chen, Andrew Keeley, Dan Moreno, Advait Nene, Jessie Franks and Andrea Liu received recommendations to audition for the Massachusetts Music Educators Association All State Festival. Over 1000 students from the state have the opportunity to audition for very selective ensembles.

The following Middle School students were selected to participate in the CDMMEA Junior District Festival in April:

Julie Chambers, 8 Violin, Lucas Dionne, 7 Chorus , Jessica Franks, 8 Bassoon, Casey Gomez , 8 Clarinet , An-Wen Huang, 7 Cello,

Olivia Jones, 8 Percussion (Mallets) ,Meher Kaur, 7 Chorus, Andrea Liu, 8 Violin, Rohan Minocha, 8 Violin, Caroline Ozmun, 7 Cello ,Mirabella Paolucci, 8 Viola , Tanisha Rajgor, 7 Chorus , Kelly Teitel, 8 Alto Sax ,Madeline Ullman, 7 Clarinet, Grace Young, 7 Clarinet

Flutist Rachael Chen represented Hopkinton High School at this year's National Honors Concert Band at the National Association for Music Educators National Conference in Orlando, Florida in November. Rachael Chen and alternate, Daniel Moreno were the first students from the Hopkinton High School Band to be recognized at the national level.

The Hopkinton High School Jazz Ensemble under the direction of Jeremy Dodge, performed in the Massachusetts Jazz Educators Association festival and earned a silver medal. This was a first time for any of our jazz ensembles to perform in and earn a medal at the MAJE festival. The Jazz Ensemble also produced their third recording as they prepared for the Charles Mingus Festival in New York City.

Katherine O'Toole and David Purdy presented at The Massachusetts Music Educators All State Conference in March. The Music Department has again been asked to present at the 2018 MMEA All State Conference to discuss our teaching methods and how we prepare our music students.

Drama

During 2017 The Hopkinton High School Drama Ensemble put on two mainstage productions under the direction of Valerie von Rosenvinge. In March, the contemporary ensemble piece *Enchanted April* was mounted featuring a cast and crew of twenty two. In November, a cast of forty eight brought to life *Seussical the Musical*. Students used the piece to raise awareness about the refugee crisis and raised over \$600 to help a family from Syria settle in the Metrowest area. The cast was supported by a fourteen member crew and an orchestra under the direction of Isaac Brody featuring twelve student musicians. Craig Hay started preparing the students in the orchestra in early September. In addition to these two productions, HHS Drama presented student written and directed plays in The One Act Play Festival, which is part of the Annual Art Festival in May.

Visual Arts

The students and staff members involved in the visual arts had some amazing opportunities and experiences in the 2016-2017 school year. In September, the cross-curricular Fab Lab 3D Design course was kick started after receiving a grant from the Hopkinton Education Foundation in June 2016. We were fortunate to be able run three sections of this course throughout the school year and are happy to announce the same for the 2017-2018 school year.

In October, Mr. Worrell along with students Lily Hanks, Caitlin O'Conner and Emily Taylor presented their experiences with the SmartPhone Photography course during the "Student Showcase" at the Massachusetts Computer Using Educators Fall Conference at Gillette Stadium. Thirty-seven students from both the RAD and Graphic Design classes attended a cross-curricular field trip to Massachusetts College of Art where they visited the "Women's Rights Are Human Rights" Poster Exhibition. Also in October, a bus full of high school art students had the opportunity to visit Purgatory Chasm in Sutton, where the students were asked to respond to this unique environment through their art in a range of media from photography to

painting and drawing. It was amazing to see our students and teachers in action. Works from the trip were on display at the high school in November.

During the Winter and Spring Months many of our students were recognized for their artistic accomplishments. In January, the Art Department submitted over 125 student artworks to the Boston Globe Scholastic Art Awards Competition. 2 Gold Keys, 6 Silver Keys, and 14 Honorable Mentions were awarded to the high school and middle school art students. A full list of names and artworks are listed on our department website.

In March, eight Juniors and Seniors participated in our Annual High School Honors Art Exhibition, curated and advised by high school teacher Sterling Worrell at the Hopkinton Center for the Arts. The featured students were: Elizabeth Henneberry, Emily Dembinski, Athena De Lasse, Sasha Hagan, Sarah Lincoln, Sadie Morgan, Lauren Ness and Wyatt Elliot.

In April, Juniors Emily Dembinski and Lauren Tompkins were accepted to attend the 2017 Art All State weekend long event being held at UMass Dartmouth in June. Additionally in March and April, the HHS Photography Club ran its annual photo contest that was open to all HHS students. This year, HHS alum, Alec Venegas, coordinated the donation of cameras from his employer, Lomography of New York City. All of the first place winners received the donated cameras as part of their award. The following students received recognition for their work: "Best in Show", Marissa Carty, 1st Place in "Color", Patrick Webb, 2nd Place in "Color", Brianna Tocco, 3rd Place in Color, Delaney Mick, 1st Place in "Black & White", Declan Curry, 2nd Place in "Black & White", Grace Schacterle, and 3rd Place in "Black & White", Jackie Zeigler. This year's juror for the contest was HHS Alum, Maddie McKenna.

May was a very busy month where we held another successful "Night for the Arts" and "Annual All School Art Show". For the third year in a row, student work was on display from all grades throughout the district. We shared the evening with high school teacher, Valerie Von Rosenvinge and the students involved in the One Act Play. Music teacher, Isaac Brody also lead the Hopkinton High School Women's Chorus, Noteworthy, as our musical accompaniment. The 12th edition of HopArts magazine was released the night of the show to the public and was juried by Brian Bishop who is the Chair of the Department of Art & Music at Framingham State University. And three Principal's Awards for High School work were granted the same evening to students Juliana Nadeau, for her photo titled "Spring Rain", Brenna Pettepit for her "Prom Dress" design and Lauren Tompkins also for her "Prom Dress" design.

On May 20th the annual 4th Congressional District High School Art Competition award winners were announced at the Attleboro Art Museum. Winning for her 4th year in a row, Senior, Sasha Hagan received 2nd place in Photography. Junior, Zachary Umans, took 1st place for his Book Jacket design in the computer generated category and Sophomore, Fatima Zaidi, took 2nd place for her typographic self portrait in the same category.

Clubs and Activities

Robotics Club

The Hopkinton High School Hopkinetics robotics program has eight teams total. Four Team Robotics class teams and four after school club teams for a total of 44 students engaged. The teams have competed at three events this school year.

At a tournament in North Andover in November team 2602H won the tournament becoming the Tournament Champion from a field of 55. This accomplishment earned 2602H a qualification

invite to the Southern New England Championship to be held in Worcester this March. Team 2602C placed in the top 5 the Design Award for their work in documenting and communicating their design process.

On December 9 the Hopkinetics hosted thirty six teams from around New England. This included a division of elementary and middle school students. Hopkinton was well represented by the RoboHillers of HMS and the Hopkinetics of HHS. The event was a super success with all in attendance learning from each other and enjoying the day. Team 2602C won the Excellence Award securing them a qualifying spot for the Southern New England Championships. Team 2602D was honored to win the Judges Award, recognizing them for a quality build and positive team qualities

HHS hosted another competition on January 13. HHS Hopkinetics team 2602H posted up another Tournament Champion victory. Team 2602C won the Design Award and Team 2602B won the Judges Award. All of the teams are now preparing for an upcoming tournament in Worcester.

The teams have been impressive with their dedication, meeting both in class and after school as a club. The club members meet on Tuesdays and Thursdays and class members often join in for extra time on their projects.

The teams are made up of a diverse group of 6-7 students of different genders, academic backgrounds, skill levels and experience. One thing they all have in common is their determination to succeed as a team!

The Hopkinetics teams are sponsored this year by: Hopkinton Public Schools, Tricon Sports, Quinsigamond Community College, Bose Corporation, REC Foundation, Hiller's Pizza, E-STEM and RoboSource.

HHS Business Professionals of America students are excited to share good news of their program with the town of Hopkinton. This fall twenty two HHS students have begun preparation to compete in the Business Professionals of America (BPA) State and National Leadership Conferences. BPA presents students with the opportunity to demonstrate their academic skills in the areas of Business, IT, Communications, Graphics. This is their "sport". State and National competitions are an incredible and extremely rewarding experience for the students of HHS BPA. There are many leadership workshops and classes along with the various competitions we have prepared for at both of the conferences.

HHS BPA students were very successful in 2016-2017 with the following results:
State results:

- Global Marketing Team 1st Place
 - Miranda Baumann, Suneeta Tandon, Zach Umans, Lea Yenawine
- Video Production Team 1st Place
 - David Antaki, Will Dionne, Ryan Hawkins, Brendan Hemenway
- Broadcast News Team 2nd Place
 - Cael Maceachern, Ben Pessin, Chris Pomeroy, Breanna Winshman, Maz Ahmad
- David Antaki - Digital Media Production - 1st
- Will Dionne - Business Law and Ethics - 1st
- Taz Ferdous - Interview Skills - 1st
- Jacob Glover - Business Law and Ethics - 2nd

- Jacob Glover - Economic Research - 2nd
- Jacob Glover - Personal Finance - 2nd
- Jacob Glover - Banking and Finance - 4th
- Phoebe Lind - Economic Research - 1st
- Phoebe Lind - Interview Skills - 2nd
- Phoebe Lind - Business Law and Ethics - 4th
- Lauren Ness - Computer Modeling - 1st
- Lauren Ness - Digital Publishing - 5th
- Chris Pomeroy - PC Servicing - 4th
- Zach Umans - Digital Media Production - 2nd
- Zach Umans - Digital Publishing - 2nd
- Lea Yenawine - Digital Publishing - 4th

National results:

- Global Marketing Team 3rd Place
 - Miranda Baumann, Suneeta Tandon, Zach Umans, Lea Yenawine
- Broadcast News Team 4th Place
 - Maz Ahmad, Cael Maceachern, Ben Pessin, Breanna Winshman, Chris Pomeroy
- Video Production Team 6th Place
 - David Antaki, Will Dionne, Ryan Hawkins, Brendan Hemenway
- Taz Ferdous - Interview Skills - 5th
- Phoebe Lind - Economic Research - 2nd
- Phoebe Lind - Admin Support - 6th
- Lauren Ness - Computer Modeling - 2nd

National Honor Society had a membership of over 200 juniors and seniors. Over the course of the academic year, as a group, the organization participated in MLK Day in Hopkinton, working to create and donate both children's and adults' coloring books as well as collecting much needed items for Serenity House in Hopkinton. The group also created care packages and letters for foster students in college and "birthdays in a box" for homeless children in Massachusetts. Additionally, our National Honor Society led an afternoon tea for the senior citizens of Hopkinton in April. This tea was a wonderful opportunity for the high school students to talk with and learn from experienced members of their community while enjoying some musical performances and playing board and card games. In addition to the group projects, each of the members was responsible for twenty hours of community service on their own time (though many did well beyond 20 hours). Together these students volunteered more than 4,000 hours in the greater Boston area at varied organizations servicing the young, old, artistic community, athletic community, those in hospitals and much more.

beFREE was founded in 2006 by the Hopkinton Youth Commission run by a group of caring and dedicated parents for a number of years. Now in its fifth year as a High School club, driven by student leadership, beFREE hosts a handful of evening social events each semester with the aim of providing fun social events for high school students to enjoy, free of the pressures to use alcohol or other drugs. This year, over two hundred students attended *The beFREE Fall Jam* where they enjoyed yard games, snacks and live music performed by their peers on a Friday night on the back patio at HHS. In November, beFREE hosted our fifth annual beFREE Handball Tournament, open to all high school students, providing another night of substance-free fun. Thanks to the generous support of the Hopkinton Center for the Arts, we hosted our *Holiday Coffeehouse* on December 15 at their beautiful facility, pulling in a great crowd of

students to hang out and celebrate the season with over 40 our most talented musicians and singers performing some of their favorite holiday songs as well as some original arrangements and even a few original songs. Next up for beFREE, will be our *February Coffeehouse*, followed up in March with our 2nd Annual *March Madness 3v3 Basketball Tournament* and finally our *Spring Jam* in May.

beFREE is excited to embark on a partnership with ***Hello, Hillers!***, a newly formed student club that aims to welcome our many new students at HHS. beFREE, along with Hello Hillers, will be co-hosting a *Hopkinton Game Night*, open to all HHS students, to come and mingle with their peers and participate in fun games similar to those seen on *Hollywood Game Night* and *Minute to Win It*. The primary goal of beFREE is to bring all our HHS students together to have fun in healthy and inclusive ways, so this partnership is a perfect fit.

For the third year, beFREE has enjoyed the support of ***Hopkinton Organizing for Prevention (HOP)*** and has had student and advisory leadership serving on the Coalition. *HOP* is a community-wide group of key stakeholders, whose mission is to provide substance abuse prevention resources, education, and support for the purpose of promoting well-being and resilience for all Hopkinton community members. beFREE is proud to bring a student perspective to the coalition and eager to continue our work with HOP in educating youth, their families, and their neighbors with the hope of making the Hopkinton community an even more supportive, informed, and compassionate place to grow up and live in.

Athletics

Winter 2016-2017

The Hopkinton Athletic Programs had a very strong 2016-2017 winter season with 7 teams advancing to the postseason. Some of the highlights from the winter season are outlined below.

Boys and Girls Swim & Dive won the TVL regular season championship and the TVL Championship Meet in an exciting battle against rival Ashland. Alyssa Annenberg was a TVL and Sectional Champion in Diving, placed 3rd at the Division 1 State Meet, was the TVL Diver of the Year, earned status as the TVL Dual Meet Record Holder, was an All-American Candidate, and was a Metrowest Daily News All-Star. Alyssa continued her academic and athletic career at the University of Connecticut where she is thriving. Mattie Stauss placed 3rd in diving at the TVL Meet, earned TVL All-Star recognition, placed 2nd at Sectionals, placed 2nd at Division 1 States, is a TVL Dive Record Holder, and was a Metrowest Daily News All-Star. Abigail Fischer was the TVL Champion in the 200 IM, 500 Freestyle, was a TVL All-Star and a Metrowest Daily News All-Star. Grace Cavanaugh also earned TVL All-Star status.

Wrestling had a very strong season with the following students earning a place at the sectional meet: Ryan Mastroianni (126) 3rd, Chris Mastroianni (132) 3rd, and Hunter Goodrow (160) 3rd. Additionally, Ryan Mastroianni (5th at 126) and Charlie Dumas (3rd at 220) were state place winners in a very competitive pool of wrestlers.

The Boys Ice Hockey team completed its best regular season in program history advancing to the South Quarterfinals with a loss to Old Rochester who eventually become the State Champions. Hiller Hockey had three TVL All-Stars in Will Abbott, Owen Delaney, and Stevey Simoes. The team will return a solid core of players who should be value contributors to next year's team.

During the 2016-2017 girls hockey season, Maddie Pawela and Caralize Carrazza finished as league All-Stars as representatives from the Dover-Sherborn/Hopkinton cooperative team.

Girls Basketball had a fantastic season as Co-TVL Champs with Medfield. With outstanding play from juniors Ivy Gogolin and Regan Keavany and seniors Mikayla Pucci, Emma LaCascia and Julia Canestrari, the girls hoops team advanced to the D2 Central Sectional Finals with an ultimate loss to league rival Medfield.

Boys Basketball just missed qualifying for the State Tournament by one game. They had exceptional team leaders and impressive young talent point guards, Ben McKenzie and Brendan Kelly.

Girls Winter Track won the TVL Championship, won the D3 State Relay, and finished 3rd at D3 States. A few new school records were set in the 600m, 800m, 1000m, Sprint Medley, and Shuttle Hurdle Relay. Isabelle Giordano won the 1000m at D3 States and placed 3rd at All-States. Caitlyn Halloran won the hurdles and 600m at D3 States and placed 7th at All-States.

During the 2016-2017 season, Hiller Cheer placed first in their competition Chicopee Comprehensive HS, placed 2nd at the TVL competition, and were recognized for their participation in the Hopkinton Police Special Olympics Basketball Game. Also, Lizzy Karp and Audrey Gladu were recognized as TVL All-Stars.

Alpine Ski had a fantastic inaugural season with the boys finishing 3rd overall and the girls placing 10th overall. Kyle Perkins was the Most Improved Skier, Allison Marr finished 6th in the league and was the team MVP, and Max Rodgers finished 23rd in the league.

SPRING 2017

Spring 2017 was another great season for the Hopkinton Athletic Programs as every team qualified for the tournament.

Girls Lacrosse made it to the first round of the tournament with an eventual loss to North Attleboro on a close and competitive game. Maggie Dolan, Lydia Rudden, and Taylor Pichel were TVL All-Stars.

Boys Lacrosse had its best regular season since 2006, advancing to the State Tournament and earning TVL Sportsmanship Award honors. Goalie Ryan Bannon was the TVL MVP, made it on the Boston Lax All-Star team, earned Max Preps Honorable Mention honors, was Globe All Scholastic, and made it to the Metrowest Daily News Super Team. Will Abbott was the first student-athlete in program history to be named as an All-American, was a TVL All-Star, a Boston Lax All-Star, a Max Preps 2nd team member, and earned Metrowest Daily News Super Team honors. DJ Sloan, Andrew Palleiko, and Tyler Zanini were also TVL All-Stars and Coach Dan Norton was the TVL Coach of the Year.

Baseball had a tremendous year advancing to the South Semifinals, placing third in the league and winning the TVL Sportsmanship Award. Alex Reynolds (catcher) was the TVL MVP.

Girls Softball won the TVL Championship and advanced to the South Sectional Semi-final. Katy Holly, Heather Holly, and Emily Whelan all earned both TVL and Metrowest Daily News All-Star honors. The Hillers return a solid group of girls this year and look to be very competitive this spring.

Girls Track won the TVL Championship with a number of student-athletes advancing to D3 States, All-States and Nationals. Boys Track finished it's season 4-1-1. TVL All-Stars included Kyle Rector (high jump), Garrett Prucher (hurdles and 4x400m), and Nate Pucci (400m, triple jump, 4x400).

Girls Tennis placed 2nd in the TVL and advanced to the second round of the TVL tournament. Elisabeth Cooperman was the TVL MVP for the second straight year and was a Boston Globe and Herald All-Scholastic in addition to earning Metrowest Daily News All-Star honors.

Boys Tennis had a great season with TVL Singles All-Stars in Nalin Storm and Luke Whitehouse and Chris Mastroianni and Ryan Mastroianni in doubles. The team finished 14-4 overall and had a great year!

FALL 2017

The 2017 Fall Season was incredibly successful for Hiller Athletic programs. In addition to the accomplishments achieved by these teams, the many service hours donated and community involvement exhibited by each group truly distinguished them. They are exceptional athletes who value hard work, being great teammates, and most importantly being great people.

This year, Field Hockey won the TVL Championship and advanced to the 2nd round of the tournament. The team also won the league Sportsmanship Award and had four TVL All-Stars in Maggie Dolan, Beth Koeller, Caroline Murphy, and Halley Keefe. Joan Bannon also won TVL Coach of the Year.

Girls XC was undefeated during regular season earning many personal accomplishments and advancing to the postseason. The girls had one TVL All-Star in Abigail Fischer. The Boys XC team finished 5-1 on the year and sophomore Ian Cann earned TVL All-Star status.

This season, the Hiller Football team became South Sectional Champs, EMASS D4 State Quarter-finalists, won the TVL Sportsmanship Award, and had the TVL MVP in Will Abbott, who also earned Globe & Herald All Scholastic recognition. Additionally, the Hillers had the TVL Defensive MVP in Michael Ianelli, eleven TVL All-Stars with Head Coach Jim Girard earning TVL Coach of the Year, Boston Globe Coach of the Year, and New England Patriots Coach of the Week. Coach Girard was also selected to coach the Shriner's Game this spring, which is a wonderful honor.

After making the jump from D2 to D1, Hiller Volleyball held onto their reign as TVL Champs, earned recognition as the Central/West D1 Champs, and eventually lost in a very competitive State Championship Game to Newton North. The team had four TVL All-Stars, the TVL Coach of the Year in Margie Grabmeier, Herald All-Scholastics in Rachel Zale and Jess Mellor, a Globe All-Scholastic in Rachel Zale, and All State Team Selections in Rachel Zale and Jess Mellor.

Led by Captains Ben Scire, Tom Leone, and Matt Epstein, Hiller Golf completed an amazing run in the State Tournament as STATE CHAMPS! They were also TVL Champs, had three TVL All-Stars, Globe and Herald All Scholastics in Abby Jaye and Matt Epstein, and four Metrowest Daily News All-Stars.

In addition to the accomplishments of the previously mentioned teams which achieved great success this past season, the Boys just missed making the tournament and had a TVL All-Star

in Owen Delaney. The girls soccer team had their best season in recent years, making the tournament for the first time in five years, earning two TVL All-Stars in Corinne Messier and Lexi Hasbrouck, and advancing to the second round of the tournament.

The Cheer team competed hard and continued to progress under the leadership of Captain Lisa Breton, despite suffering a number of injuries. They performed well and improved each week. They also battled the cold to cheer on the highly successful football team during their playoff run.

All Hiller teams did a fantastic job generating school spirit and supporting each other. The Hillers Grillers were also instrumental in rallying the troops and supporting the HHS Athletic programs, and they continue to do so during the current winter season.

HOPKINTON MIDDLE SCHOOL

Enrollment at Hopkinton Middle School for the 2016-2017 school year was 871: 413 boys and 435 girls, an increase from 848 in 2015-2016.

Our work as a school community was guided by our School Improvement Plan. The HMS School Council meets regularly to discuss the strengths and areas for growth of our school eventually resulting in our annual School Improvement Plan. Many thanks to the School Council Members who shaped our 2016-2017 School Improvement Plan: Maryellen Grady, Assistant Principal; Ann Benbenek, Assistant Principal; Linda Brooks, Grade 8 Teacher; Sally Stukuls, Grade 7 Teacher; Laura Kirshenbaum, Grade 6 Teacher; Parents: Maureen Belger, Beth D'Alleva, and Allison Murphy; and Nancy Cavanaugh, Community Representative. This School Council was a landmark one for HMS as it marked the first time students joined this important committee. Eighth grade students Cassidy Barratta, Oddara deOliveira, Liam Ford, and Luke Joseph were selected to comprise this important group and they offered important insights and perspective that led to an informed set of goals. HMS had four goals for the 2016-2017 school year:

The first centered on our curriculum--focusing our efforts on establishing essential standards for each unit in each class. During the year, we received professional development on helping students take greater ownership for self-assessing their path to proficiency.

The second goal focused on instruction. As a school, we established consistent writing processes to help students acquire and internalize consistent writing strategies. These practices match the ones used at Center, Elmwood and Hopkins and, therefore, build upon this foundation. A Literacy Coach was added to HMS. The coach, Carolyn Conner, worked with teachers to help build their skills in supporting students with varied backgrounds in reading.

Assessment was the focus of our third School Improvement Plan goal, concentrating on increasing our assessment literacy. Our students and staff enhanced their skills in using assessment data to evaluate their progress toward meeting their learning targets.

Our fourth and final goal was to enhance our efforts at meeting our students' social/emotional needs. This goal worked in tandem with the Hopkinton Middle School mission of growing strong minds and kind hearts. Educators supported students in setting developmentally appropriate growth goals that encouraged students to challenge their limits in a safe and supportive environment.

Our staff and students' efforts, guided by our School Improvement Plan, yielded impressive results as measured by our annual MCAS scores. In English/Language Arts: 92% of Grade 6 students scored Proficient or Higher, 93% of our Grade 7 students scored Proficient or Higher, and 94% of our Grade 8 students scored Proficient or Higher. In Math, 82% of Grade 6 students scored Proficient or Higher, 81% of our Grade 7 students scored Proficient or Higher, and 85% of our Grade 8 students scored Proficient or Higher. These scores, along with our performance at narrowing proficiency gaps for students with high needs placed HMS in the 97th percentile for overall performance relative to other schools in the same school type and earned us Level 1 Status in Accountability and Assistance.

As a means of updating parents on a more regular basis and in keeping with our school improvement goals, we added a bulletin entitled "Hiller Heads Up," that is distributed electronically every Thursday to parents. The Hiller Heads Up is a calendar of important

upcoming events and includes the rotation of the cycle of days. It has been well received by parents and students alike.

We continued with our Principal's Advisory with representatives from each grade level whose purpose it is to make HMS better every day. These students meet with Mr. Keller, Mrs. Grady, and Mrs. Benbenek on a regular basis. Their responsibilities range from improvements to our building and grounds, to enhancing our school culture, to helping us hire the best teaching candidates. Over the course of the past several years, each new teacher hired at HMS has taught a demonstration lesson delivered to students from our Principal's Advisory. After the lesson, students meet with our interview team and share their feedback. We strongly believe that student voice and the opportunity to see candidates teach our students has connected us to strong candidates who have become outstanding teachers at HMS.

We are currently in our second year of our Power of We initiative. For those new to HMS, Power of We is a curriculum created by our Counseling staff that is designed to educate our students on acceptance and respect for themselves, others and their community. Power of We is delivered once in our 12-day rotation during Hiller Block.

In the space that formerly housed the Preschool, HMS launched the Student Therapeutic Academic Resource Team (START) a short-term transitional program. The goal of the program is to provide clinical, skill-based psychological and academic support for students who have experienced, or are at risk of, significant absences from school or the classroom. START is a place where students can come to get support and gain skills that will increase their ability to function independently, and succeed within the community.

Each year we endeavor to add more after school programs for our students, many initiated by students themselves. We are pleased to add several new extracurricular clubs based on student and teacher interest: Dungeons and Dragons, Peer Tutoring Club, HMS Gay-Straight Alliance, Junior Leaders Club, Writing Club, and Russian Club. In addition, as evidenced by the annual Relay for Life event, HMS students are engaged in all aspects of school: HMS participation was 240 students out of 503 participants. Lastly, we are proud to announce that on Saturday, January 14, 2017, the RoboHillers, Hopkinton Middle School Robotics Team, co-hosted a competitive event at Hopkinton High School. The teams won four awards total: Team 1715A (Brandon Belmonte, Sean Cahill, Eric Ledis, Joey Marcinowski, Kevin Wang, Shanzay Khan, Henry Wailgum, Anish Doki, Rylee Blair, Ken Wan, Neha Kunam, Sai Gudempati, Victoria Allen, Nathan Foster) won the Teamwork Champion Award, the Judges Award, and the Design Award. Team 1715B (Grace Young, Srikar Ravi, Nick Ekstrom, Katie Sherffius, Nived Subhendu, Charles Miller, Brian Gu, Calvin Feldman, Sreya Ravi, Paul Kang, Paul Hagberg) won the STEM Research Project Award. Our students' teamwork is impressive and both teams qualified for the VEX IQ Challenge Southern New England Championship. We are proud of the many clubs and activities we offer at the Middle School. Thank you to the teachers who make this possible by giving of their time.

Finally, the following new employees were welcomed in the 2016-2017 school year:

Paul Melicharek - Paul Melicharek joined us as an ABA Technician and is a graduate of Bridgewater University with a BS in Psychology and Exercise Physiology. Paul is also a semi-pro football player.

Tamara Feldman - Tamara joined our Special Education department. She received her Bachelor of Science from The University of New Hampshire and recently received her Master of Education in Teaching Students with Moderate Disabilities from Lesley University.

Michael Keough - Michael joined the grade 8 Science team. Michael received his Bachelor of Science in Building Materials and Wood Technology and his Masters in Education from the University of Massachusetts.

Rachel Stevenson - Rachel Stevenson joined our staff as a Special Educator, after working many years as a high school English teacher. Rachel has her Bachelor of Science from Boston University in print journalism. At BU, she also was a *Division 1 Women's Lacrosse Letter winner* and was on an *American East Conference All-Academic Team*.

Donna Lee Gietl - Donna Gietl is our new English Learner educator. Donna received her Master of Arts in English Language Learning from Western Governors University and her Bachelor of Arts in English from St. Bonaventure University.

Ella Kukles - Ella Kukles is a new IT support person to our building. She holds a Master Degree as a Computer Technology teacher from Tashkent, Russia.

Erin O'Neil Di Palma - A former art teacher at HMS, Erin DiPalma has returned as the adjustment counselor for our newly established START program. Erin has her Bachelor of Arts in Art Education from the Massachusetts College of Art and Design and her Master of Art in Counseling Psychology from Framingham State University.

Justina Canzoneri - Justina Canzoneri, our new Intensive Needs Specialist, holds her Bachelor of Arts in Elementary Education from Buena Vista University.

Brittany McCaffery - Brittany joins us as a Special Education Teaching Assistant. Brittany is a graduate of Framingham State University where she received a Bachelor of Science Degree in Education. She majored in Elementary Education and English Language Arts.

Caroline Shea - Caroline is a graduate of Hopkinton Middle and High School. Caroline will be joining the START program as a Teaching Assistant. Caroline is a recent graduate of the University of Massachusetts Amherst with a Bachelor of Science in Psychology.

Rebecca Black - Becky Black returns to the HMS from the High School as a Teaching Assistant.

Dan Mazur - Dan Mazur, former Intensive Needs Learning Specialist, was named Special Education Team Chair.

Carrie Connor - Carrie Conner shifted from Special Educator to Literacy Coach, bringing enthusiasm and passion in coaching teachers to improve students' reading.

ELMWOOD SCHOOL

Elmwood School consists of all second and third grade students attending Hopkinton Public Schools. As of October 2016, 489 students were enrolled at Elmwood School, an increase of two students from the 2015-16 year. There were twelve -second grade classrooms with a total of 250 students and eleven -third grade classrooms with a total of 239 students. Class sizes averaged 20-22 students per class.

The Hopkinton Integrated Preschool is housed at Elmwood School for the third year. The preschool continues to support and educate three and four year old students who have been identified with a disability, along with a number of typically developing peers. The preschool has a low student/teacher ratio, highly qualified General Education and Special Education teachers, experienced Related Services providers and highly trained Paraprofessionals working on their team.

In the spring of the 2016-2017 school year, two teachers were hired from a deep pool of highly qualified candidates. Kathryn Ludden was hired as a second grade teacher and Lauren Pardee, as a librarian to be shared between Elmwood and Hopkins Schools. We are excited to welcome these enthusiastic educators, who share a passion for teaching and an enthusiasm for learning with our students and teacher teams.

According to State data, Elmwood School scored third in the state on Spring 2017 MCAS tests in both ELA and Math. This ranking is a credit to the hard work of Center and Elmwood School teachers who continue to focus on effective, high quality instruction to meet the needs of all students. PLC work continues to focus on student data and adjustment to practice which also contributes to student success.

The primary focus of Professional Development opportunities for classroom teachers during 2016-17 was Literacy Instruction and Social Emotional Learning. In addition, teachers also submitted and were awarded two wonderful Hopkinton Education Foundation grants to supplement and support the curriculum.

Curriculum Teacher Leaders (CTLs) for each grade level in English Language Arts, Math and Science continue to reflect on and adjust curriculum maps at each grade level to support student growth, teacher adjustment to practice and the creation of a respectful school environment. The maps also serve to provide essential alignment between the three elementary schools.

Elmwood staff continued to implement Responsive Classroom practices through direct instruction in daily routines and school wide expectations. Expanding knowledge of this positive approach has resulted in consistency and a common language throughout the school.

Elmwood School continued to benefit from the support of the HPTA who organized and supported two school wide book fairs. The HPTA also sponsored the costs of third grade Techsploration, Michael LaFosse-the Origami Guy and The Boston Tea Party, throughout the school year. Second graders enjoyed The Discovery Museum and a Potato Hill Poetry experience, also funded by the HPTA. All students at Elmwood School benefited from a year long subscription to Scholastic News.

The Kenyan runners, sponsored by John Hancock, Inc., returned to Elmwood School as part of the "Scholars and Stars" Program. Kenyan elite marathon runners have been a tradition at Elmwood School since April 1993. The day included a rally in the school's gym and classroom

visits where students and runners shared traditions, motivation and inspiration. In conjunction with our running theme and being heart healthy—the Hopkinton Running Club sponsored the Marathon Fitness Challenge again this year. Students were encouraged to run or walk 26.2 miles over an eight-week period. Many were successful and won gold medals, akin to those of the Boston Marathoners to signify their commitment to the challenge. Elmwood students and teachers celebrated fitness, a love of running, and healthy habits during the eight-week Marathon Fitness Challenge Program!

In summary, Elmwood School was successful in 2016-17, due to the commitment and combined efforts of the Superintendent of Schools, the Hopkinton School Committee, the Elmwood School Community, parents, and teachers.

Submitted by,
Anne M. Carver, Principal
January 24, 2018

EDWARD HOPKINS SCHOOL

Hopkins School began the 2016-2017 school year by welcoming 496 students to school on August 31, 2016. Hopkins' total enrollment represented 270 fourth graders and 226 fifth graders. Hopkins School operated with 22 classrooms of students, making the average class size approximately 22 students per classroom. In addition to core instruction in Reading, Writing, Math, Science, and Social Studies, students participated in a well-rounded offering of Physical Education, Health, Art, General Music, and Techno-Library while at Hopkins School.

There were a number of faculty and staff changes during the 2016-2017 school year as a result of resignations, moves and programmatic changes from the previous year. Ms. Vanessa Bilello began her first year as the Principal of Hopkins School, after serving as the Assistant Principal for two years. Ms. Julie Babson joined the faculty as the Assistant Principal. Ms. Kathleen Reynolds joined the office staff as a part-time secretary and Ms. Liane McCorvey added to the support team in the new Adjustment Counselor position. Ms. Molly Kramer was hired as a Moderate Learning Specialist and Ms. Michaela Cogan in the role of Intensive Learning Specialist. Ms. Carolyn Balinskas split her time between the Hopkinton High School and Hopkins as a Speech-Language Pathologist. Ms. Taylor Levy, Ms. Mairead Furtado, Ms. Claire Kuik, Ms. Cathy Cameron, and Ms. Alana Peppersack were hired as paraprofessionals. The school also welcomed four student teachers during the year: Ms. Moira Motyka, Ms. Laura Slook, Ms. Kristin Babinski, and Ms. Mairead Furtado.

Analysis of curriculum, instruction, and assessment was the focus of PLC and faculty meetings. A major focus of staff professional development during this year was on the adoption of SRSD (Self-Regulated Strategy Development) literacy instruction. Another area of focus was to align science curriculum to the newly adopted MA Science Standards. Teachers strived to make data-driven and evidence-based decisions in order to improve student outcomes. Data points included the 2016 Massachusetts Curriculum Assessment (MCAS), STAR Math, the Benchmark Assessment System (BAS), the QRI Reading assessment and classroom-based assessments such as math unit tests and writing samples. Results of these assessments helped inform teachers' instructional decisions and determined which interventions, extensions, and supports might be necessary for students to make expected growth and progress.

Morning Meetings, consistent teacher language, and an emphasis on character education are ways in which Hopkins School maintained a respectful school and classroom community. In response to community inquiry, Hopkins also lengthened recess times to 20 minutes a day and added other opportunities for movement, such as Mileage Club, during lunches. Hopkins celebrated a school-wide theme of Olympics throughout the school year to highlight the diversity and unity within its doors. Hopkins launched the year with an "Opening Ceremony," that culminated in the whole school joining to form the image of the Olympic Rings on the Hopkins' field. The school year ended with a "Closing Ceremony," complete with National Park Team banners. Grade 5 students marked their "step up" to Hopkinton Middle School with the creation of a new tradition at Hopkins, the creation of a rock garden. Continued use of the Responsive Classroom (RC) approach to education could be seen throughout Hopkins. The significance of each student and recognizing our similarities, strengths, and differences was key in creating an environment conducive to learning and growth.

The Hopkins School Council met throughout the year. The Council reviewed budgetary proposals, programmatic changes, and provided guidance on the School Improvement Plan (SIP). The SIP was aligned to the District Strategic Plan. The Council members included parent representatives, Mr. Andy Young, Ms. Christina Perlov; community representative, Ms. Dawn

Ronan; and faculty representatives, Ms. Vanessa Bilello, Ms. Julie Babson, Ms. Marie Clark, Ms. Maribeth Tremblay, and Ms. Joan Frank.

Strong community support continued to be evident at the Hopkins School during the 2016-2017 school year. The Hopkinton Parent Teacher Association (HPTA) continued its efforts to support students and teachers by volunteering and fundraising on behalf of Hopkins' students. Fundraising supported enrichment programs, such as poet Lyn Hoopes and Techsploration. The HPTA also supported the school with a new enrichment program for Hopkins, Understanding our Difference, and supported the installation of a new school sign and a recess cart. The Trustees of the Schools awarded Hopkins with a grant that allowed a classroom space to be transformed into a science lab. Additionally, the Hopkinton Education Foundation (HEF) awarded Hopkins teachers with grants to support their innovative work with students.

Several events highlighted the community spirit at Hopkins School. The school held its second International Night in the fall, with over 500 students and family members attending this special event. Other highlights included the Family Movie Night and the 5th Grade Talent Show. Our fifth grade students showcased their many talents and class spirit by entertaining parents and community members that evening and raised funds to support our playground equipment needs and new science materials.

At the conclusion of the school year, several veteran Hopkins staff members began new chapters in their lives by retiring or taking positions elsewhere. Librarian, Ms. Betsi Weldon, and Literacy Support Teacher, Ms. Joan Frank, retired after many years serving Hopkinton students-both at Hopkins School as well as Elmwood and Hopkinton Middle School. Their service to the students of Hopkinton over many years is appreciated, and they will be missed by the entire school community.

Improving and maintaining the quality of the Hopkins School experience for our 4th and 5th graders would be an impossible endeavor without the support of the community, District Administration, parents, and teachers. In summary, the success of the 2016-2017 school year was due to the efforts of many individuals working to 'learn, create, and achieve together.'

CENTER SCHOOL

Families continue to choose Hopkinton as the community to raise their family for the quality education Hopkinton Public Schools is known for. Center School is situated on the edge of the Town Common in a historic building. Early childhood education is at the forefront of educational programming. This has been, a challenge given the physical space and limitations of the building. The community pursuit of a solution to the challenges of Center School have resulted in a community supported building project. The project is now in the final phase of construction.

Center School welcomed many students new to Hopkinton during the 2015-2016 school year. The school year ended with an overall school enrollment of 457 comprised of 239 first grade students and 218 full day kindergarten students. The 2016-2017 school year began with an enrollment of 451; 226 first graders and 225 kindergarten students.

New staff joined the Center School during the 2016-2017 school year: English Language Education teacher Chantel Schools, Special Education Teacher, Sara Howell, and Literacy Coach, Deb Moriarty, whose time we shared with Elmwood School. We also welcomed Preschool Teacher Chelsea Bradway in the fall of 2017. These additions were required due to enrollment changes and the need to support our educator's professional development in an ongoing manner and to expand instructional capacity in the area of literacy.

The central focus at Center School continues to be meeting the needs of all learners in kindergarten and first grade. The educational needs of the whole child are supported in a proactive manner, strengthening the foundation for all students, with the goal of decreasing the need for remediation in later years. An excellent Early Childhood program is critical in providing students with a successful beginning at school resulting in motivated students and a model of prevention over remediation. Investing in quality early learning programs is the most efficient way to affect school and life success.

Continuous improvement is intrinsic to our educational programming. As we build upon previous learnings and current research, for both students and staff, our approach to meeting the needs of all improves. Staff regularly review curriculum, assessment, and instruction during professional development opportunities, building based meetings, ongoing collaboration with a literacy coach, and weekly Professional Learning Community meetings (PLCs). This focus positively impacts student growth and facilitates adjustment to instruction. Supporting the alignment to state standards, district standards, and grade level consistency are Curriculum Teacher Leaders (CTLs) in the areas of English Language Arts, Math, and Science.

Our focus remains on school goals as outlined in the School Improvement Plan, which aligns with the District Strategic Plan. This focus is on student growth, the adjustment to practice and the creation of a respectful school environment. A SELT, Social Emotional Learning Team, was established to plan and promote a consistent, school-wide, approach to meeting the social emotional needs of our students. The SELT is comprised of teacher representatives, nurse, guidance counselor, psychologist, BCBA, principal and assistant to the principal.

We are fortunate to have strong community groups that support Center School. The Hopkinton Parent Teacher Association (HPTA) has sponsored a variety of enrichment activities including performances by Pumpnickel Puppets, storyteller Len Cabral, and character education singer Johnny the K. The Hopkinton Education Foundation (HEF) continues to provide grant opportunities for educators.

Parents have a presence at Center School in a variety of roles including mystery reader, center facilitator, library, and time for teachers volunteer. We thank all families who support Center School, be it at home organizing book orders to reading with students in class. All volunteers contribute to our Center School community.

Respectfully submitted,
Lauren Dubeau, Principal



COUNCIL ON AGING Hopkinton Senior Center

The mission of the Council on Aging/Senior Center is to promote the well-being and enhance the quality of life for adults 60+ years in the Town of Hopkinton. Activities and services are offered that provide educational, social, fitness and cultural programs of general interest, encourage independence and continuing participation in the community. We provide these services in cooperation with the Massachusetts Office of Elder Affairs and BayPath Elder Services, Inc. Our goal is to design, advocate for and implement programs and/or activities to fill the needs identified.

The senior population in Hopkinton is one of the fastest growing in Massachusetts. Our greatest concern has been to continue providing and growing the programs beneficial to our residents. During the past year we have documented service to 575 seniors and 56 non-seniors. Very few in those numbers are served just once. Most have multiple units of service. More than 3,200 rides, 11,000 meals, 8,000 general information and 2450 advocacy units of service, and many more programs were provided.

Our department is fortunate to continue averaging 160 volunteers, of all ages, helping in many areas.

We thank our Town leadership, departments, organizations and especially the Friends of Hopkinton Senior Citizens for their assistance and support that helps us to provide so much to our community.

As always, please remember that as long as room allows programs are open to all appropriate age participants with very few exceptions. Please visit our Town website for more information.

Respectfully submitted,
Cynthia A. Chesmore, Director

**SOUTH MIDDLESEX REGIONAL
VOCATIONAL TECHNICAL
SCHOOL COMMITTEE
(Keefe Regional Technical School)**

This annual report is prepared by Superintendent /Director, Jonathan Evans, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the towns of Ashland, Framingham, Holliston, Hopkinton and Natick.

This report reviews from the perspective of the Committee the principle items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings and the attachments thereto which are available at the school office.

In addition to a public high school, the South Middlesex Regional Vocational Technical School District provides continuing education opportunities for adults through the Keefe at Night program as well as Summer Discover, a summer program for area youth.

The Committee reorganized on June 5, 2017 with officers elected unanimously to the following positions:

Chair: Edward Burman (Ashland)
Vice-Chair: Sarah Commerford (Holliston)
Secretary: Myra Bushell (Framingham)
Assistant Treasurer: Barry Sims (Holliston)

Staff members working on behalf of the District and School Committee are Karen

Ward, **Recording Secretary** and Jack Keating, **Treasurer**.

The balance of this report presents a summary of the discussions and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

Community Engagement

Staff and students of Keefe Regional Technical School participated in many community projects throughout the school district member towns. Examples of these activities include:

Business Tech

Medical Reserve Corps Framingham – Recorded and narrated PowerPoint presentation for training of new staff
The Jewels of Framingham – Invitations, registration and served lunch

Carpentry

Natick House Project – Duplex for Natick Affordable Housing Trust

Cosmetology

Callahan Center – Manicures for senior citizens

Electrical

Framingham Parks & Rec. – Installed outlets for truck block heaters
Framingham Parks & Rec. – Installed lights Bowditch Field
Framingham Parks & Rec. – Installed/Replaced fire alarms and outside light fixtures at the Academy Building in Cushing Park
Framingham Parks & Rec. – Replaced LED wall lights at the Saxonville Beach House
Hopkinton House Project – Installed outlets and switches
Keefe Tech – Removed parking lot light pole/repared lighting and wired water bubbler in Automotive

Graphics

Access Framingham – Embroidered golf shirts

Town of Ashland – Business cards, three part forms

Ashland Police Dept. – Printed banner and training books

Barbieri School – Printed Certificates Directory, playbill and books

Family Promise – Flyers, posters, newsletter, banners, cards, table cards, and sponsor signs

Framingham High School – Hall passes

Landscape

Framingham Community Garden – Tending organic vegetable garden for Framingham Food Pantry

Natick Community Organic Farm – Greenhouse production and harvesting, sugaring, general maintenance

Plumbing

Natick Affordable Housing Trust – Drained water out of flooded basement

Habitat for Humanity, Holliston – Installed rough plumbing and heating

In May 2017, Keefe Regional Technical School hosted a breakfast for the Community Based Justice Program (CBJ) that included Middlesex County District Attorney Marian Ryan, Judges, Probation Officers, School Officials and area Police Department Representatives.

It should also be noted that all five district town high school's swimming teams practice and compete at the Keefe Regional Technical swimming pool. The pool is also used by the Framingham and Natick Park and Recreation Departments.

Administration

In 2017, Jonathan Evans completed his fourth year in the role of Superintendent Director, with 21 years of service to the district.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 1, 2017 through June 30, 2018. The goals adopted related to the following: Preparation for NEASC Decennial Visit, Chapter 74 Approval for Dental Assisting Program, Comprehensive Review and Update of Emergency Response Procedures, and Career and Technical Education Placement.

The Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired qualities established in the DESE Rubric and found him to be Proficient in all areas. The complete record of this evaluation is a public document that will be available at the South Middlesex Regional School District Superintendent's Office.

School Improvement Plans

The School Improvement Plan for the 2017-2018 school year includes the following objectives:

- 1) Increase our online communication and presence with prospective students and families,
- 2) Develop and implement strategic ways to celebrate student achievement, success, positive decision-making, and unity,
- 3) Academic departments will review and revise written curricula,
- 4) The CTE instructors will improve math scores through a 5% increase of student proficiency as measured by Pre and Post-tests specific to their CTE programs,
- 5) The District Curriculum Accommodation Plan (DCAP) will be updated.

In addition to preparing for a NEASC Decennial Visit, the Professional Development Program for last year included Cultural Proficiency, and Responsiveness, Writing Across the Curriculum, Technology to Enhance Learning, Inquiry-Based Learning, Social-Emotional Support, and Understanding Rigor and Assessment. The opening of school for teachers featured a moving presentation by Ron Suskind titled

Finding Ways to Reach All Students. During the year teachers also attended a variety of professional development offerings related to their content area.

Handbook

With review by the School Council updates to the Handbook were made. Attendance rules were adjusted to hold students more accountable for their attendance. Beginning with the Class of 2018, there is an increase in the number of credits students are required to earn to be eligible for graduation. The transition in the grading policy continues to reflect adjustments for graduation and the inclusion of AP classes.

The Budget Process

The Budget Sub-Committee members Ed Burman, Larry Cooper, James Cameau, Ruth Knowles, Tassos Filledes, and Barry Sims are beginning the FY19 budget development process.

In 2017, the Superintendent continued the practice of communicating early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget of \$18,602,440 as submitted to the member towns for FY18 was approved by all.

Auditor's Report

The annual audit by the independent accounting firm of McCarthy & Hargrave is in the process of preparing the financial statements for committee review. It is expected that the audit report that calculates our energy project will meet the stipulated guarantee benchmarks for the 2017-2018 year.

Enrollment, Recruiting and Student Retention

Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our overall operational success. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will lead to our success in attracting students and their families to Keefe Regional Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe Regional Technical School continues to be recognized by our community as a career and technical school of high quality. In the fall of 2017, our recruitment efforts included a two hour showcase visit for all 1800 8th grade students from the public schools in our district, followed by an Open House Career Night for prospective students and their families.

The enrollment on October 1, 2017 was 734 students reflecting an increase in enrollment.

Buildings and Grounds

Keefe Regional Technical School has been occupied continuously since September 1973. The facility is used not only during the school day and year but also evenings, weekends and during the summer months.

Facility upgrades that were completed in 2017 include conversion/construction of a building space to accommodate a new Dental Assistant CTE Program, upgrades/repairs to main boilers/heating system, repairs to sprinkler system, repairs to exterior lighting system, reconfiguration of Resource Center space, Horticulture Department design and construction projects to enhance site landscape, replacement of building sewer ejector

pumps, replacement of furniture and equipment in several classrooms and CTE programs, plumbing and electrical upgrades, painting of exterior metal building panels, mechanical and control upgrades to the HVAC system, software and hardware upgrades to the fire/life safety system, repairs to swimming pool complex, and the purchase of a Case tractor to replace existing 1980 Case backhoe.

Student Achievement

The District received from the DESE its annual report detailing Keefe's 2017 Accountability Data. Keefe Technical School was informed that according to the 5-level scaling system created by the DESE, Keefe maintained its level 2 status. Keefe Tech continues to work to close achievement gaps and help all students succeed. The initiative to add AP English Language & Composition and AP Computer Science produced great results. 53.8% of Keefe Tech students taking an AP exam scored a 3 or higher. Nationally on the 2016 AP exams, 21.9% of students who took an AP exam scored a 3 or higher. To continue this academic excellence, Keefe Tech has added AP Environmental Science and AP Literature & Composition to its academic offerings.

Keefe Regional Technical School students won a record total of 36 medals during the District SkillsUSA Conference, which was also hosted by Keefe Regional Technical School on Tuesday, February 28, 2017.

A total of 760 students from 11 district schools participated in skills and leadership competitions in their career technical areas at the District Conference. Keefe Tech students competed in categories including Computer Programming, Early Childhood Education, Graphic Communications, and First Aid, bringing home 9 gold medals, 13 silver medals, and 14 bronze medals. All gold and silver medalists moved on to the SkillsUSA State Leadership and Skills Conference, held April 27-29, 2017 at

Blackstone Valley Regional Vocational Technical High School in Upton, MA.

In the state competition, 37 Students represented Keefe where they won 3 Gold, 2 Silver and 6 Bronze Medals plus 1 State Officer. The Gold Medalists and State Officer moved on to the SkillsUSA National Championships held in Louisville, KY on June 23, 2017. Our students represented Keefe with 2 fourth place finishes and a 6th place finish in the country. The State Officer will represent the state and Keefe Tech for the 2017-2018 school year.

General Advisory Board

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the Administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program and the success we have had for employment; successful pursuit of grant funding for state of the art career and technical equipment; and maintaining the license status of student professional programs that advance Keefe students' career and technical entry opportunities.

Respectfully submitted,
Jonathan Evans
Superintendent-Director

SOUTH MIDDLESEX REGIONAL
VOCATIONAL TECHNICAL SCHOOL
COMMITTEE

ASHLAND

Edward Burman - Chairman
William N. Gaine, Jr.

FRAMINGHAM

Michael Rossi
John Kahn
Linda Fobes
James Cameau
A.J. Mulvey
John Evans
Larry Cooper
Myra Bushell

HOPKINTON

Mia Crandall
Ruth Knowles

HOLLISTON

Sarah Commerford
Barry Sims

NATICK

Tassos Filledes
Dr. Stephen Kane

TAX RELIEF COMMITTEE

The Tax Relief Committee administers the Hopkinton Elderly and Disabled Tax Relief Fund. This fund was established in 1998 to provide financial assistance to needy residents in the payment of their real estate taxes. Since 1998, tax relief distributions totaling about \$125,000 have been processed. The Fund is supported by donations from generous residents and organizations. Also the Fund has been the fortunate beneficiary of Boston Marathon charitable entry numbers for the past two years.

In 2017, the Committee made tax relief awards of \$500 each to 21 persons. Further, the Committee managed the Fund such that a balance forward of approximately \$20,000 was established.

The goal for 2018 is to match the success experienced in 2017. To do so, the Committee is asking taxpayers to generously include an extra \$25 for the Tax Relief Fund when they pay their taxes. Donations can be made by check or online through the Town's website.

John L. Palmer, Chair

Sue Kurys

David Rolinski

MaryJo LaFreniere, Chair, Board of Assessors

Michael Connolly, Town Treasurer

TOWN CLERK

I would like to thank the residents of the Town for their continued support and their patience in dealing with the disruptions of service as a result of our exodus from Town Hall, and then from the downtown all together. It provided unique challenges for the office and I would be remised if I did not openly thank the Police Department for hosting us in the immediate aftermath as well as the IT Department for getting us up and running quickly to decrease the disruption to the residents. This report will provide a glimpse of the accomplishments of the Town Clerk's Office for 2017.

Staying current:

In an effort to best serve the residents of Hopkinton, staying current on the complexities and demands of running a professional and effective Town Clerk's office is essential. It is necessary to keep active membership, network with peers, and attend conferences sponsored throughout the year. The Massachusetts Town Clerks Association, the New England Association of City and Town Clerks, and the International Institute of Municipal Clerks provide training and resource opportunities. Attending conferences is important to prepare for State and Town elections, and to advance our knowledge, as Town and City Clerks, of the current federal, state and local mandates. The information acquired from Town and City Clerk's Associations is immeasurable.

2017 Town Meeting and Town Election:

I am immensely thankful for our outstanding election staff, without whom our seamless democratic process would not be possible. Our election staff continues to operate with professionalism in their dedicated service to this community. They have served this past year in two Town Meetings and one Town Election; specifically the January 30, 2017 Special Town Meeting; the May 1, 2017 Annual Town Meeting; and the May 15, 2017 Annual Town Election. The Annual Town Meeting and Election had unique challenges this year, due to administering all of the operations from the Police Department, who were kind enough to supply us with a workspace and secure storage of election equipment. The results of the 2017 Town Meetings and Election are available in this 2017 Annual Town Report.

Educational Programs

At the start of the year, in conjunction with the Town Manager's Office and Town Counsel, we hosted an educational session to train the chair persons of boards and committees on their responsibilities and the Open Meeting Law. It was very well received and the educational materials used are still available on the website, if any one wishes to view them. I was also honored to be asked to assist local Girl Scout Troop 68067 to run an election in Hopkins School so that the students could vote on a Buddy Bench for the playground. This exercise was a great way to teach students, not only about the voting process, but the process that goes into preparing for and executing elections. I was also grateful to be invited to educate local Boy Scout troops on the importance of voting, the public records of the town, and civil service to one's community. Continuing to work with these organizations consisting of young and dedicated residents, which devote their time and energy to the community, will shape the minds of those destined to be the leaders of tomorrow.

Street List a.k.a. Street Census:

The Street Listing a.k.a. Street Census is a year-long endeavor beginning with the preparation in the fall months with a goal to mail them to all households in January. Once the street listing form is returned, this office then processes all changes in the Voter Registration Information System (VRIS). The Town Clerk's Office records the family members who are living at an

address and those members who have moved out of town. It also important to note that the census form does not register a resident as a voter. If a resident wishes to register to vote or change party affiliation, they must fill out a voter registration form and file it with the Town Clerk or register to vote online. Registration forms are available on the Town Clerk's page under the town's website at www.hopkintonma.gov.

It is a State requirement that if a voter fails to respond to the yearly census, it will cause them to be listed as an "inactive voter". The voter would then need to show proof of continuous residence in Hopkinton, in order to reactivate their voting status. If a resident who was registered to vote has moved out of town, we cannot remove a voter without their signature. We make every effort to contact them to obtain their signature verifying that they no longer live in town. Please, do not hesitate to contact this office with any questions regarding the voting process or the yearly street listing.

Dog License Renewals:

Dog license renewal forms are attached to the Street Listing Form. The staff processes and sends out dog licenses between January and March without penalty. Dog licenses are issued only with proof of the dog receiving a rabies shot, in accordance with provisions of Sec. 147A of Chapter 140 of the Massachusetts General Law. In 2017, the Town Clerk's Office issued 1,869 dog licenses along with 5 kennel licenses (a kennel license is issued to a dog owner if they have 4 or more dogs).

Open Meeting Law:

The Town Clerk has the responsibility of ensuring that the Open Meeting Law is observed with the posting of all town meeting agendas at least 48 hours prior to any open meetings. The notice of the public meeting is required to be posted at two locations available to the public; one of which has to be accessible to the public 24 hours a day. This is achieved through the acceptance by the Board of Selectmen of Town meeting postings on the Town's website. The Town Clerk's binder located outside of the Town Clerk's Office serves as the secondary location.

New Public Records Law:

Starting on January 1, 2017, changes to the Massachusetts Public Records Law came into effect. Some of these changes included changing the fees that can be charged, adapting the timeline to ensure expediency, promoting use of electronic records to decrease costs to requesters, and the designation of Records Access Officers (RAO) that ensure requesters gain access and communicate status of requests. The Town Clerk is the default RAO and chief record keeper of the Town. Through discussion with the Board of Selectmen and their staff, we decided to designate RAO's for each department that receives frequent record requests to ensure that it could be handled in an expedient manner while still ensuring the Town Clerk can guide the process and ensure compliance.

Ethics & Conflict of Interest:

The conflict of interest law seeks to prevent conflicts between private interest and public duties, foster integrity in public service, and promote the public's trust and confidence in that service by placing certain restrictions on what municipal employees can do on the job, after hours, and after leaving public service.

Oath of Office:

Upon election or appointment to a Town office, board, committee and/or commission, the individual must be administered the oath of office (i.e. sworn in) at the Town Clerk's Office,

before participating in a meeting requiring a vote. The State's Open Meeting Law materials to the appointee at the time of their oath of office.

D/B/A, Underground Storage Tank Permits, Raffle Permits:

In 2017 the Town Clerk's Office issued business (D/B/A) licenses, giving businesses due to expire reminders that went out quarterly. We began to use email reminders to save on resources when it comes time for renewal and send a mail reminder if we receive no response. The office also issues permits for underground storage tanks and raffle permits.

Preservation of Town Documents:

This office was granted funding of \$20,000 through the Community Preservation Fund. This generous funding was used to preserve the unique "Hopkinton & Upton Land Records" stored in the Town Clerk's vault, some dating back to the late 1800's. In conjunction with the IT Department, all Town Reports which are now accessible on Hopkinton's website www.hopkintonma.gov.

Archival Program:

The Town Clerk's Office is responsible for maintaining public records under the State's Municipal Records Retention Program [M.G.L. c. 4, sec. 7 (26)]. King Information Systems was contracted to create an archival program for Town Hall departments which is maintained and overseen by the Town Clerk.

Zoning and General Bylaws:

This office continues to update and codify the zoning and general bylaws. Copies of the bylaw books are available at the Town Clerk's Office and on the Town's website.

Register of Vital Statistics:

Below is a report of the Town's Register of Vital statistics as of December 31, 2017:

Births	172
Marriage Intentions	58
Marriages	52
Deaths	96

It is this office's goal to continue excellent communication and assistance to residents through our webpage including the town bylaws, town meeting and election results, voter information and various on-line forms. We always invite you to stop by the office for assistance and more info on what is going on in your town government.

Sincerely,
Connor B. Degan
Your Town Clerk

TREASURER/COLLECTOR

The Treasurer/Collector's office is responsible for the billing, collecting, and investing of all of the Town's revenues including real estate and personal property taxes, motor vehicle excise, water/sewer utility bills, as well as other departmental miscellaneous service charges, fees and permits. This office has collected or processed over \$82 million in fiscal year 2017. The Treasurer is responsible for the coordination and issuance of short-term and long-term debt obligations required to fund the Town's capital improvement program.

The Treasurer/Collector's Office worked very hard to serve the citizens of Hopkinton throughout the year. The staff displayed their knowledge, experience, and commitment to cheerfully serve town residents either in person at the office window, via telephone, or via email. I would like to take this opportunity to thank the office staff, which consists of Diane Hendrickson, Assistant Treasurer, Christina Boyan, Payroll Manager, who has moved on to other career opportunities. I wish her well in her future endeavors. Finance Administrative Assistant, Mary Shirley was promoted to Payroll Manager and has been doing an outstanding job. I would also like to thank Stuart Carter, Finance Administrative Assistant for his work throughout the year. At this time, I would like to welcome aboard our new Finance Administrative Assistant Stephanie Clifford. The entire staff performed at a very high level throughout the year. Thank you again.

We continuously work to improve services for our taxpayers by automating the collection process to include online tax and utility payment services and other customer service enhancements. Over this past year we installed credit and debit card swipe readers at the Tax Collector's window to help expedite the payment process.

We look forward to the new fiscal year of 2018, and we will continue to do our very best to serve the citizens of Hopkinton.

Respectfully submitted,
Michael D. Connolly, CMMT, CMMC
Treasurer/Collector

UPPER CHARLES TRAIL COMMITTEE

The Upper Charles Trail Committee (UCTC) is charged with developing the Upper Charles Trail in Hopkinton from the Milford Town Line to the Ashland Town Line. Per the Committee's charge, the Trail shall include the Hopkinton Center Trail. The Committee's responsibilities include, but are not limited to, planning, designing, permitting, property rights acquisition, and construction of the Trail and associated infrastructure. The Committee shall identify, apply for and receive any State, Federal or private grants which may become available for the accomplishment of its mission. The Committee may also request and advocate for Community Preservation Act funds. The Committee shall also consider whether to establish a Friends of the Hopkinton Upper Charles Trail 501(c)(3) non-profit organization that encourages the proper use and care of the Trail, raises and expends funds for Trail maintenance and improvements, and oversees the Trail and reports improper uses.

2017 was an active year as the Committee continued to analyze trail connections and potential alignments along the 7-mile route. Because the Town does not own much of the abandoned rail bed, the Committee has decided to plan the trail on Town-owned Open Space, where possible, and seek private property easements for other areas. The Committee has hired VHB, an engineering firm, to produce pre-feasibility studies for segments of the potential trail, which we refer to as Phases. Phases 1 through 3 and 7 are complete, and we intend to complete the remaining Phases within the next 1-2 years.

The Committee has worked with various Town committees, boards, and commissions to plot potential alignments through Town-owned parcels, such as with the Parks and Rec Commission on a segment of the trail that may utilize the Hughes property. The Committee also worked with the Town and Mass DOT to design a two-way separated bike path on the south side of Main Street from the Center Trail east to Grove Street where the path continues as on-road painted bike lanes. The Committee would like the Town to consider keeping the two-way separated path on the south side of Main Street all the way to Ash Street where a potential Trail alignment may continue through the Center School property and Town-owned property along East Main Street to Legacy Farms.

To that end, the Committee has engaged in discussions with the Legacy Farms developer for permission to route the Trail through their property to Hopkinton State Park. The Committee has also entered into discussions with the DCR and VHB engineers regarding potential alignments through the State Park to Ashland.

During the year, the Committee sought and received a positive vote from Hopkinton's Community Preservation Commission (CPC) to recommend purchase of the Fecteau property off Cedar Street. This 38-acre parcel could provide an alternative alignment for the Trail if the Downtown Corridor route does not materialize. Further, it provides for additional future trail possibilities between the downtown area and Hopkinton State Park. The Committee also supported the Open Space Commission with its application to the CPC for 0 Hayden Rowe, which abuts the Hughes property and gives the UCTC another option for gaining access to Hayden Rowe Street.

Throughout the year, the Committee sponsored several site walks, presented an update to the Board of Selectmen, and identified sources of funding and the requirements necessary to qualify for State funding. The Committee is committed to investigating potential trail routes that maximize the benefit to the entire Hopkinton community while keeping in mind the safety for trail users and concerns of the local residents.

The Committee meets every 1st and 3rd Wednesday of the month and urges all interested persons to attend. Please visit our web site at UCTC.hopkintonma.org for additional information.

Many thanks to our Trail Stewards Mike Boelsen and John Gardner who put in hundreds of hours of volunteer work keeping the Center Trail safe and clean and blazing paths for our site walks. Thanks also to all our other supporters who make our job much easier.

Respectfully submitted,
Upper Charles Trail Committee

VETERANS' CELEBRATION COMMITTEE



The Veterans' Celebration Committee organizes, plans, and coordinates the annual Memorial Day Parade and related functions. We work with Hopkinton's American Legion Post 202 and other organizations in town to provide a reverent and appropriate acknowledgement of this important holiday.

Weather permitting, Memorial Day activities begin at Evergreen Cemetery in Woodville at 9:45 AM. Following the ceremonies at that location, all the participants travel to the corner of Main and Marshall Streets, and form a parade that travels through the cemeteries in the center of town, pausing at times to remember those veterans buried there. The parade route continues along Main Street and ends at the town gazebo. Local veterans and their families are encouraged to participate either by marching in the parade, or by joining the citizens of Hopkinton on the common for the conclusion of the program.

Members of the McDonough- Carlberg American Legion Post 202 and other Hopkinton veterans lead the parade through town guided by their honorary flag bearer Scott Mackin. The 2017 master of ceremonies was Hopkinton High School junior Sophie Schneider, and St. John's parish hosted a light lunch at the end of the event.

The committee is also charged with organizing a veterans' appreciation dinner on Veterans Day each year, and invites all veterans and their guests to a home cooked meal prepared and served by volunteers. Again this past year, this event was held at the Woodville Rod and Gun Club. Of course, the committee is very grateful, and would like thank the Gun Club for their hospitality and generosity.

Our local TAPS vigil continues every first Sunday of the month at 7:00 PM, and is held no matter what the weather, at the senior center during the winter months, and at the Gazebo the rest of the year. The committee is appointed by the selectmen, and includes Colleen Charleston, Jim Mirabile, Judi Regan, Nancy Drawe, Linda Muri, Sarah Whalen, and Mike Whalen.

VETERAN'S GRAVE OFFICER

The selectmen of every town in the Commonwealth of Massachusetts shall appoint a resident of such town who shall be a veteran, as a veterans' graves officer, for a term to be determined by the appointing authority: however that said term shall not exceed five years. It shall be the duty of such veterans' graves officer to cause every veteran's grave within such town to be suitably kept and cared for. Such care shall include the clearing of weeds and other unseemly growth from said graves; the raising and repairing of sunken gravestones and markers and other similar services that may be necessary to restore and maintain such graves and their surroundings in an orderly condition.

In towns where there are cemeteries containing the remains of deceased veterans, such towns shall cause to be placed on such veteran's graves a flag of the United States on every Memorial Day. In Hopkinton, this annual task is aided by many volunteers from various organizations, including the American Legion, and the Boy and Girl Scouts. As the new flags are placed each year, the old flags are gathered and properly destroyed. Currently over eleven hundred veteran's graves are flagged each year, with the total number increasing on average by about twenty per year.

Respectfully submitted,

Michael Whalen

WEIGHTS AND MEASURES

The Hopkinton Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments).

To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects and seals or condemns the devices tested. Additionally the department may inspect prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil delivery slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal actions.

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region chair Law and Regulations Committee. These laws and regulations range from the basic weights and measures laws to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. These model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale. He also serves on the National Conference Charter Revision Taskforce representing weights and measures officials in the Northeast Region.

During 2017, the Hopkinton Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A condemned device cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy and jewelry scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

A special effort has been made this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the year. No instances of skimmers were found in Hopkinton.

For the year 2017, fifty-six inspections took place, thirty-four devices were adjusted, and five reinspections were conducted. Over two hundred sixty devices were inspected, adjusted, and sealed. No devices not meeting legal standards were condemned. Five item pricing inspection were completed. Nine Price Verification [scanning] inspections were performed and all met or exceeded the 98% accuracy standard. No complaints were received during 2017. Over \$38,000.00 was saved consumers while merchants saved \$10,000.00 in Hopkinton as a result

of item pricing, scanning, and gas station inspections. Over \$14 million was saved Commonwealth wide (Division of Standards 2016 Annual Report covering all state and local inspections). As new businesses opened in Hopkinton they were visited to educate management and assure compliance with the various laws and regulations governing weights and measures. The department of Weights and Measures will continue to meet its statutory objective by conducting required inspections and educating consumers and merchants on the importance to both of *"EQUITY IN THE MARKETPLACE."*

WOODVILLE HISTORIC DISTRICT COMMISSION

In 2005, Town Meeting voted to establish the Woodville Historic District, recognizing Woodville as an asset to the Town with significant historic heritage and appearance. The Woodville Historic District Commission promotes the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of Hopkinton. The Commission is dedicated to working collaboratively with residents to support their efforts to update and improve their property while maintaining the unique character of our historic village.

The 7-seat Woodville Historic District Commission includes residents of the District and representatives of local and regional organizations, all of whom are residents of Hopkinton. Commission members are available to answer questions from Woodville residents to help them understand their responsibilities as historic district property owners.



276 Wood Street

In 2017, the Commission provided guidance and approval for a variety of projects, granting four Certificates of Appropriateness and one Certificate of Hardship. Projects included the demolition and rebuilding of a garage damaged by fire at 227 Wood Street, exterior modifications to 276 Wood Street, and the continued renovation of 26 Fruit Street. The Commission also worked with the Building Department to develop protocols to ensure that applicants have completed the work as described in their Certificate of Appropriateness.

In the coming year, the Commission will seek to improve the permitting process for work requested in the District and help property owners understand the steps needed to receive approval for their renovations. The Commission looks forward to continuing its efforts to work with residents to preserve, for future generations, Woodville's unique, historic character and a visible link to its past.

Sean Davan, Chair
Paul Larter, Vice Chair
Kris Waldman
Tina Berlad
Nancy Peters



Work in progress at 26 Fruit Street

HOPKINTON YOUTH AND FAMILY SERVICES

Hopkinton Youth and Family Services (YFS) promotes and enhances family health and well-being by providing families with a place to turn for free, confidential services within their own community when they need it most. These services include parent consultation, crisis intervention, information and referral to resources, case management, and short-term individual, group, and family counseling. In addition to the provision of direct care to families, Hopkinton YFS works collaboratively with the Hopkinton Youth Commission and other town departments and programs to develop, sponsor, and facilitate community programs and activities intended to enhance the lives of resident families.

In 2017, the department expanded its staffing to include a new part-time youth services counselor. This expansion allowed for the continued provision of high quality, direct services to a growing number of families facing a variety of challenges, including separation and divorce, serious illness, financial hardships, grief and loss, mental health challenges, and addiction. Countless other families were served through community-wide educational and supportive programs on a variety of topics.

Among our most recent town-funded initiatives is the sponsorship of Project Just Because, to enhance our community's food security programs to include perishable offerings, as well as a contracted service to offer pet therapy within our schools and across other town departments. Hopkinton Youth and Family Services has also taken the lead in building our community's capacity to prevent substance abuse through the development of our local coalition, Hopkinton Organizing for Prevention (HOP). As part of this effort, YFS has consistently secured grant funding and state budgetary support to deliver educational programming, raise awareness, and offer access to treatment services for community members in need of addiction and recovery care.

HOPKINTON YOUTH COMMISSION

Hopkinton Youth Commission was formed in 2002, and formulated its charge in 2003. In 2013, we were asked to make a new charge and goals by Town Manager, Norman Khumalo, which was approved at the April 2, 2013 Board of Selectmen meeting. We operate under our Charge and Goals as well as our mission of advocating for youth and making Hopkinton a place where youth can thrive, not just survive.

Accordingly, **Hopkinton Youth Commission (HYC)** works in conjunction with all Hopkinton Town Departments that interact with youth and families including but not limited to Youth Services Department, Parks and Recreation Department, Police Department and Hopkinton Public School District. Our goals are to:

- * **Promote** community education regarding youth and family issues.
- * **Support** programs and activities which raise awareness and encourage healthy adolescent development.
- * **Collaborate** with other organizations whose goals are aligned to those of HYC.
- * **Develop** recommendations for the Board of Selectmen regarding programs, projects and policies benefiting Hopkinton Youth and families.
- * **Set** annual goals in conjunction with Hopkinton Youth and Family Services Department by July 1, and present them to the Board of Selectmen during the first fiscal quarter.

Many of the original HYC goals have been incorporated into town life in other ways, through the beFree club at Hopkinton High School, the Hopkinton Diversity and Cultural Alliance, the YMCA, Parks and Recreation, and the Youth and Family Services Department, headed by Denise Hildreth.

Hopkinton Youth Commission includes a Chair, Vice-Chair, and Secretary, selected annually for the coming year, by July 1. HYC may include working groups and/or advisory groups. The number of members required for a quorum will be calculated as a majority of voting members, and will not include liaisons and non-voting members of HYC.

Hopkinton Youth Commission Membership includes seven voting members who are Hopkinton residents and appointed by the Board of Selectmen for three year terms. The Commission also has the following important but non-voting members: School Resource Officer and liaisons from Youth and Family Services Department, School Committee, Parks and Recreation Department and Board of Selectmen. Ideally, HYC also has two student representatives, preferably one from Middle School and one from High School. Members are expected to attend all HYC meetings and follow the rules and procedures set by the town and HYC.

2017 members included Margie Wiggin, HYC Chair, Amanda Fargiano, Secretary, Jeanne Reimon, Timoria Saba, John Savignano, Christina Anderson and Zhiqi Liu. When Zhiqi Liu resigned, we welcomed Dawn Ronan into the commission. Margie Wiggin's term ended in June and she decided to not pursue another term on the commission.

Timoria Saba was elected to Chair in June of 2017. When Amanda Fargiano and Jeanne Reimon's terms expired, they decided not to pursue another term. With three open seats, we welcomed Natalie Langlois, Keesha Vaughn and Heather Strother to the commission. HYC liaisons, Amy Markovich, Parks and Rec, Molly Freshman and Tatyana Markovich, High School, Nancy Richards-Cavanaugh, School Committee, and Phil Powers, School Resource Officer, provide invaluable insight and perspective from their roles in town. Nancy Cavanaugh became a

liaison to SEPAC and Jon Graziano became the school committee liaison to the HYC. Board of Selectmen liaisons have made themselves available to us as needed.

Denise McBride Hildreth, who was hired as Youth and Family Services Coordinator in 2015, has continued to have a very full schedule serving our youth and families with various needs. Denise attends HYC meetings, and reports on Youth and Family Services activities and programs, which Youth Commission supports, as needed, as part of our charge and goals. HYC has a mutually beneficial, collaborative relationship with Youth and Family Services and Denise Hildreth.

Hopkinton Youth Commission 2017 activities included:

- Participation in Family Day
- Participation in HPD's "First Night"
- Launching Girl Power Go. In partnership with Erin Mahoney, founder of the nationally acclaimed Girl Power Go, we are proud to offer several customized workshops for every age range. Our innovative program allows girls to strengthen their social and relationship skills while developing their self-esteem, confidence and leadership skills! We are currently researching a similar program for male students.
- HYC member Dawn Ronan, spearheaded the Girl Power Go program while simultaneously researching a program for boys. Timoria and Dawn spent several months and hundreds of hours working on both. One prospect for a boy's program was Evren Gundez, who runs a very well-known boys program called *The Leadership Academy*. Evren's staff is made up primarily of college students who teach his summer camps, so the logistics didn't work for us. He wanted to help us build a program here in Hopkinton, but the cost was prohibitive. In both Timoria and Dawn's extensive research, the state-wide options for boys were few and far between. Most of the programs have to be built from the ground up and require a full staff to sustain them. We want to ensure that all programs we bring to Hopkinton are not one-offs, and come back every year so that kids can "grow up" with the familiarity of the programs and the programs reach them at every age level. We are currently discussing a boy's program with the Hopkinton YMCA.
- Planning and carrying out a very successful 12th annual Dr. Martin Luther King Jr. Day. This year, the theme was *Service, Unity and Peace*. In addition to student led community service projects, new elements were brought in which engaged, entertained and educated residents of all ages. This year, our guest speaker was Tazwar Ferdous, a Senior at Hopkinton High School. Tazwar is the founder of The Hopkinton high School Diversity Group. He delivered a riveting speech which emphasized the need for more diversity and inclusion education in the Hopkinton Public School system. The crowd was also mesmerized by African-American storyteller, Valerie Tutson. We also featured Seth Monk, a former Buddhist monk who led a workshop called "Seeds of Peace" and Koleinu, Boston's Jewish Community Chorus.
- In April of 2018 we are hosting Camp Congress. Camp Congress is a leadership program that introduces boys and girls ages 8 to 15 to politics. Camp begins with a student friendly lesson on the structure of our political system. Each girl will choose to run for a seat in the US House of Representatives, the US Senate or for the presidency.

They will create their own campaign with a platform, campaign slogan, campaign finance plan, campaign website and a political ad for television. All campers will register to vote and then vote in an election. Once elected to Congress and sworn in, the newly installed members of Congress will learn how to introduce a bill, debate the merits of the bill, lobby fellow legislators, collaborate with the Executive branch and finally vote on the proposed bill. Camp will culminate with a ceremonial signing of the bill by our Ms. or Mr. President. During the camp, students will meet elected officials and political consultants that will serve as honorary camp counselors.

- We are currently planning another town-wide event for youth and families, our 2nd annual Multicultural Festival, in collaboration with the Hopkinton Diversity and Cultural Alliance. The HYC also plans to collaborate with the YMCA on an after-school leadership and activity program to begin in Fall 2018.
- HYC also supported other youth activities in town in 2017, such as the Fishing Derby.

Respectfully submitted,
Timoria McQueen Saba,
Hopkinton Youth Commission Chair

**HOPKINTON TOWN HALL
18 MAIN STREET
HOPKINTON, MA 01748**

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